



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

June 15, 2017 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT – CHIEF WAYNE MILLER**
Including compilation of all monthly meeting minutes

DISCUSSION

Peconic Land Trust Wetlands Permit Application, at the corner of Fourth and Clark Streets

MONTHLY REPORTS FOR:

- **VILLAGE ADMINISTRATOR – PAUL J. PALLAS, P.E.**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER - ROBERT BRANDT**
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK – SYLVIA PIRILLO, RMC**
- **VILLAGE ATTORNEY - JOSEPH PROKOP, ESQ.**

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: June 5, 2017
Meeting: June 15, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department June Work Session Report

Attachments:

Fire Department June Work Session Report (2) (PDF)

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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MEETING OF THE BOARD OF WARDENS

WEDNESDAY, May 17, 2017

OPENING

Chief Wayne Miller opened the meeting at 7:12pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayne Miller

1st Ass't Chief Jeffrey Weingart

2nd Ass't Chief Susano Jimenez

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Wardens David Nyce and Jerome Martocchia of Standard Hose Co. #4

Wardens James Kalin and John Grilli of Phenix Hook & Ladder Co. #1

THOSE WISHING TO ADDRESS THE BOARD –

1. Cliff Harris requested that the Christmas parade committee coordinate & work with the village this year. Discussion ensued. Chief Miller will speak with the village at work session meeting.
2. Jamie Clark requested use of GFD Station #1 for the chicken BBQ Saturday, August 19, 2017. He also requested use of trucks to sell the tickets.

READING OF THE PREVIOUS MINUTES

Motion made by John Grilli, seconded by David Nyce, to approve the minutes of the April 18, 2017 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Miller.

1. Ass't Chief Weingart got prices for batteries for pagers. He is requesting the purchase of 30 of them, 25 Minitor 5 batteries, 20 batteries for portables for a total of \$1,122.40. He mentioned it now so it can be taken out of next year's budget.
2. Chief Miller reported that the coffee machine is broken. Mike Richter got a quote for a new one from Barboy. The total is \$369.

Motion made by Joseph Milovich, seconded by David Nyce, to accept the report and the purchase of batteries & coffee machine. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES-

The minutes of the meeting of the Company Officers were read by 2nd Ass't Chief Susano Jiminez. Motion made by A. Volinski, seconded by J. Milovich, to accept the report as read. Motion Carried.

TREASURER'S REPORT

The Treasurer's report for the period of April 19, 2017 through May 17, 2017 was read by Secretary/Treasurer James Kalin. Motion made by J. Grilli, seconded by E. Sieban, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. 122nd Installation dinner for Firefighter of the Year, Leonard's Palazzo Great Neck, June 30, 2017.
2. Medford FD 1ST Annual town of Brookhaven parade, August 12, 2017.
3. Manorville FD Brush Truck competition, Veterans Memorial Park, May 21st 2017.
4. The Hempstead Yellow Hornets & Hempstead Westerners New York State Parade and Drill, August 19th, 2017.
5. 37th Annual North Sea FD Benevolent Association tournament, June 4, 2017.
6. Central Islip FD "A Study of Change Following Tragedy", June 24, 2017.
7. Central Islip FD golf outing, July 24, 2017.
8. Letter from Paul Pallas regarding the surplus vehicles, stating it won't serve their needs.
9. Letter from Carolyn Jaeger requesting use of the meeting room to serve refreshments to those who paraded in Boy & Girl scouts Memorial Day Dock.
10. Great River FD 4th Annual Golf outing, Timber Point Golf Course, June 8, 2017.

Motion by J. Grilli, seconded by J. Milovich, to file and/or forward all communications, Motion carried.

APPLICATIONS FOR MEMBERSHIP- None

REPORTS OF COMMITTEES

Buildings and Grounds

1. Joseph Milovich reports that the door work for GFD is done. VSS to come 5/18/17 to set up computer system.
2. J. Milovich also reports that the gutters in the back of station #1 were looked at. He is waiting for an estimate.
3. Chief Miller stated that the cameras are almost done. He will receive tutorial and then receive key fobs. He has hard copies of keys and will distribute to company officers.
4. At last meeting W. Jensen mentioned the sheathing on the generator room should be replaced. Chief Miller requested a quote- waiting for estimate.
5. J. Milovich mentioned that another electrician will be coming to give an estimate for the overhead lights at Station #1.

Bylaws- No Report.

Finance No Report.

Fire District No Report.

Pre-Incident Planning- No Report.

Service Awards

1. A date was set for a Penflex representative to come out for the quarterly meeting to answer any questions members may have- June 28, 2017 at 7pm.

Recruitment- No Report.

Casualty Fund No Report

Funeral-

1. Chief Miller mentioned that he did a flag ceremony with Riverhead FD. They used West Hampton Beach's flag, using pulleys. J.Grill reported that GFD does in fact have pulleys as well. Then, the point was brought up that there is a flag missing from GFD that needs replacement. Chief Miller will look into it.

Communications

1. 1st Ass't Chief Weingart attended a meeting for town wide paging on April 24, 2017. It was mandated that there be a transition from low band to high band paging system for first responders. It is \$300,000 for town wide cost. The town will pay half (\$150,000). 6 districts to split the remaining balance. A letter needs to be sent to the town saying if GFD is in favor of plan or not.

A motion made by J. Milovich, seconded by D.Nyce, to approve expenditures for transition to high band paging system. Motion Carried.

2. Discussion began about the abandoned Nextel building. Police equipment will be moved there. It is being questioned whether the high band equipment will be stored there as well. W. Jensen questioned if there will be a generator put there. Chief Miller said that he would reach out to the police Chief.

Trips & Travel- No Report

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items.

Relief Hose Co. #2- Budget items.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Company officer requests, budget items.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- Budget items.

Fire Police- Budget items.

Water Rescue- Budget items, as per finance report.

UNFINISHED BUSINESS –

1. John Grilli requested that since GFD changed over to the new badge that they look into getting new stickers that match the badges. Chief Miller will work on getting a design & price.
2. David Nyce met with Robert Grant about capital budget. It is currently in progress. He said that he will have something to report on in a month or two at the meeting of The Board of Wardens.

REPORTS OF DELEGATES-

1. Chief Miller, J. Barszczewski, and other members of the GFD went to The Polish Hall dinner. GFD had the most members in attendance out of everyone there. 3 GFD members were recognized.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. J. Barszczewski asked if the new update bylaws were typed up yet. James Kalin will type them.
2. A. Volinski reported that he updated the GFD website last month. When he went to update it this month, the website says it is suspended. The company that created website will be contacted. The website fee was paid so it is unclear why it says suspended.

3. N. Corwin reenrolled in the Yaphank refresher course. She wanted to report to members that it is free- zero cost to the department.
4. A. Volinski requested use of the GFD on May 30, 2017 at 6pm for envelope stuffing for a fundraiser.
A motion was made by D. Nyce, seconded by J.Grilli, to accept requests for use of GFD for envelope stuffing, serving refreshments, and the Annual Chicken BBQ. Motion Carried.
5. W. Jensen began discussion about the GFD vehicles declared surplus. Chief Miller will touch base with clerk to have an ad put in the paper.
6. David Nyce wanted to take a moment to introduce new Warden Jerome Martocchia. He also requested the use of GFD station #2 June 7, 2017 for the Nassua/Suffolk Legislation meeting.
Motion made by J. Milovich, seconded by J. Grilli, to accept the request for use of station. Motion carried.
7. David Nyce questioned if accountability tags could be color coded for each department.
8. James Kalin requested the use of Station #1 on May 22 & 23, June 26& 27, & July 25 & 26 for defensive driving courses.
Motion made by J. Milovich, seconded by E. Sieban, to accept the request. Motion Carried.
9. James Kalin wanted to get one of the trucks to the parade in Hudson at the NY state firemen's home. He doesn't think that is going to work out.
10. 1st Ass't Chief Weingart requested permission to bring the Chief's car to the parade in Hudson. Motion made by J. Grilli, seconded by D. Nyce, to accept request. Motion Carried.
11. 1st Ass't Chief Weingart mentioned that the Stony Brook paramedic car that has been here Mon- Fri has been extended to 7 days a week.
12. Chief Miller mentioned setting something up with the village for the Stony Brook paramedics to refuel out here, they will be billed monthly. Currently, they are still refueling in Riverhead.
13. N. Corwin wanted to let the Wardens know that when someone suffered an industrial accident, ELIH was called and they gave GFD the direct line of Stony Brook transport. She thought that it would be very useful.

14. James Kalin reported that Route 48 will be getting repaved from Cox Neck to Clark Rd. Much discussion ensued. He also mentioned that they will be making a roundabout at the end of Main Street this calendar year, although there is no date set yet.
15. Chief Miller mentioned that the Department Memorial will be set for June 11, 2017 at 11AM. Letters need to be sent to other departments.
16. Chief Miller brought up the point that there was a fire at Lake Side apartments. An extension cord caught fire and spread to drapes. A resident of the apartment happened to be sleeping on the couch, woke up, and put the fire out with Dry chem extinguisher. He stated the importance of responding to calls, despite there being a lot of automatic alarms there that turn out to be nothing.
17. Warren Jensen asked about the most recent Water Rescue meeting. 2nd Ass't Chief Jimenez reported that Mike Flora will be 1st in charge of boat and Steve Rutkowski 2nd in charge. An EMT will be on the boat when there is a call. Training will need to be set up (water rescue, use of gaitor).
18. J. Martocchia asked if a boater safety course was needed to drive the boat. It is not a coast guard requirement. Warren Jensen mentioned that they will receive training from the coast guard.

READING OF THE MINUTES

Motion by James Kalin, seconded by John Grilli, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by A. Volinski, seconded by J. Grilli, to adjourn. Motion carried. The meeting was adjourned at 8:11pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
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Finance Meeting 5/9/17

Attendance: Chiefs Miller, Jimenez, excused Chief Weingart.

Wardens: Barszczewski, Jensen, Kalin, Martocchia, Nyce.

Administrative Asst. Richter

Reviewed all monthly bills and fire prevention account.

Company Requests:

Eagle Hose-Budget items

Relief Hose- Replacement of 2 rear rotating lights, 1 set bunker gear, 1 corded sawzall with demo blades, 1 AED which was denied.

Star Hose- Budget Items

Standard Hose- 8' attic ladder, 1 Water can for 8 3 15 heavy rescue truck

Phenix Hook & Ladder- Budget items

Rescue Squad- Medical supplies from Hammer Medical for the sum of \$1987.51

Fire Police: Budget Items

Water Rescue; Budget Items

Department: Chief Weingart requested 6 Statpack safety vests, 1 Stat pack EMS pack, 1 Stat pack O2 module, 15 Fire line barricade tape from the Fire Store in the amount of \$747.75

Firematicly,

Wayne D. Miller

Chief Engineer

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1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
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Company Officers Meeting May 16 2017

Opening meeting called to order at 1900 hrs with pledge to flag and moment of silence for departed members.

Attendance: in attendance were Chiefs Miller, Weingart and Jimenez. Officers in attendance were C Hydell , S Hollid , H Reiss , C Johnson , D Nyce and members J Parker , G Capon.

Reading of Previous Minutes: mm/sec by Reiss-Johnson to dispense.

Communications: Letter read from Great River FD for a Golf Outing. Also letters from Central Islip FD about a Golf Outing and a seminar about [IN HONOR OF CHARLSTON 9 : a study of change following tragedy.] Letter read from North Sea FD for their horse shoe tournament. Letter from West Hempstead FD for their Parade and Drill on Sat & Sun Aug 19 & 20. Also letter from Carolyn Tamin for use of meeting room on May 29. And a letter from village about our old vehicles.

Committee Reports: Chief Jimenez mentioned Dept Picnic and May Mile. Also mentioned Water Rescue Meeting.

Company Requests: All Companies -BUDGET

New Business; None

Good of the Department: . Chief Miller mentioned Fire School this Thursday. Chief Weingart mentioned on May 17th , Silvermere Rd will be closed for construction. Chief Miller Mentioned the poor turnout for alarms. Chief Weingart mentioned members sitting in the Officers seat on a truck should have some knowledge of radio procedures to communicate with the chiefs and other trucks.

➤

Reading of Minutes: M/M/S/ Hollid Reiss to Dispense

Adjourn: M/M/S/ - Hydell Nyce to adjourn @ 19:17 HRS

Respectfully submitted 2nd Asst Chief

Susano Jimenez
Susano Jimenez

Greenport Fire Department June 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<u>CHIEF'S CELLS:</u> 8-3-30: 631-831-5645 8-3-31: 631-445-0204 8-3-32: 631-644-5430	<u>Duty Companies:</u> 832 & 833 833 First due on 24's			1 Dept Picnic. Meeting 2nd Lt's St 1 7pm Dept Training 730pm	2	3
4	5 Relief Hose Standard Hose	6 Eagle Hose	7 Nassau-Suffolk Legislature Dinner/ Meeting St 2 6pm	8	9	10
11 Department Memorial St 1 11am Class A Uniform	12 Star Hose	13 Rescue 7pm Finance 730pm	14 Phenix H&L	15	16	17
18	19 Defensive Driver St 1 6-9pm	20 Company Officers ST 2 7pm	21 Wardens ST 1 7pm	22 Taxpayer @ Yaphank 8-3-1, 5, 17 LV 615pm	23	24
25	26 Defensive Driver St 1 6-9pm	27 Defensive Driver St 1 6-9pm	28	29 Fire Police 6pm	30	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1																								
2																								
3																								
4																								
5	Barszczewski, Joseph	W	26	41 %	25	3	1.2 %	0	0	0	0	0	11	10	4	0	8		58	X	X	X	X	
6	Birmingham, Kenneth		1	1.6 %	0	0	0 %	0	0	0	0	0	4	5	3	0	0		12	X	X	X	X	
7	Bogardus, William		19	30 %	25	19	7.9 %	0	0	0	0	7	0	12	0	0	0		44	X	X	X	X	
8	Breese, Harry		22	34 %	25	2	0.8 %	0	0	0	0	6	7	3	0	0	0		41	X	X	X	X	
9	Bumble III, Charles		3	4.7 %	0	2	0.8 %	0	0	0	0	4	2	2	0	0	0		8		X	X	X	
10	Butler, Michael		21	33 %	25	3	1.2 %	0	0	0	0	3	2	4	0	0	0		34	X	X	X	X	
11	Capon, George		32	50 %	25	75	31 %	25	0	0	0	6	10	3	0	0	0		69	X	X	X	X	
12	Carey, Patrick		20	31 %	25	2	0.8 %	0	0	0	0	5	7	4	0	0	0		41	X	X	X	X	
13	Carrig, Melinda		0	0 %	0	0	0 %	0	0	0	0	0	0	0	1	0	0		1		X			
14	Charters, Gary		1	1.6 %	0	0	0 %	0	0	0	0	1	0	3	0	0	0		4	X	X	X	X	
15	Clark, Doreen		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0		0					
16	Clark III, Henry		0	0 %	0	0	0 %	0	0	0	0	1	1	3	0	0	0		5	X	X	X	X	
17	Clark, James	S	12	19 %	25	1	0.4 %	0	0	0	0	5	12	2	0	0	5		49		X	X	X	
18	Clark, Jeffrey		24	38 %	25	1	0.4 %	0	0	0	0	5	8	4	0	0	0		42	X	X	X	X	

Greenport Fire Department period ending May 31, 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap				
4																								
19	Corazzini, Jeffrey	L	2	3.1 %	0	6	2.5 %	0	1	4	2	5	0	0	5	17	X	X						
20	Corazzini, Warren		10	16 %	25	14	5.8 %	0	0	3	1	9	0	0	0	38	X	X						
21	Corwin, Everett		16	25 %	25	39	16 %	25	0	6	10	3	0	0	0	69	X	X	X					
22	Corwin, Norma	W,L	19	30 %	25	76	31 %	25	0	7	5	3	0	0	13	78	X	X	X					
23	Corwin, Raymond	(W)	22	34 %	25	43	18 %	25	0	8	14	4	0	0	2	78	X	X	X					
24	Corwin, Robert	C,D	41	64 %	25	137	57 %	25	0	7	12	19	0	0	1.1	99	X	X	X					
25	Corwin, Scott		7	11 %	25	3	1.2 %	0	0	4	1	1	0	0	0	31	X							
26	Costas, Tom		5	7.8 %	0	16	6.6 %	0	0	6	9	3	0	0	0	18	X	X	X					
27	Creedon, Daniel	L	14	22 %	25	27	11 %	25	0	6	2	1	0	0	3.75	62.75			X					
28	De Kerillis, Alain	T	5	7.8 %	0	10	4.1 %	0	0	3	3	1	0	0	5	12		X						
29	Detrick, Gary		12	19 %	25	2	0.8 %	0	0	0	1	2	0	0	0	28	X		X					
30	Dimos, Paul		8	13 %	25	3	1.2 %	0	1	0	0	3	0	0	0	29	X	X	X					
31	Ellis, Scott		3	4.7 %	0	19	7.9 %	0	0	1	0	6	0	0	0	7	X	X	X					
32	Ficurilli, Michael	L	23	36 %	25	1	0.4 %	0	0	3	4	3	0	0	5	40	X	X	X					
33	Flora, Michael		31	48 %	25	9	3.7 %	0	0	6	6	2	0	0	0	39		X	X					
34	Garcia, Gloria		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0								
35	Golden, Danielle		1	1.6 %	0	3	1.2 %	0	0	1	0	0	0	0	0	1								

points as of MAY 31, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		haz	bb	wp/sh	yap
4																								
36	Goldstein, Myron		0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	2			X		
37	Grattan, Timothy		10	16	25	0	0	0	0	0	0	0	3	0	0	0	0	0	28					
38	Grilli, Jared		0	0	0	0	0	0	0	0	0	0	4	3	1	0	0	0	8				X	
39	Grilli, Jennifer		2	3.1	0	0	1	0.4	0	0	0	0	4	6	7	0	0	0	17		X	X	X	
40	Grilli, John	W	1	1.6	0	0	2	0.8	0	0	0	0	10	6	4	0	8		28		X	X	X	
41	Hamilton Jr., Robert	D	30	47	25	25	10	4.1	0	0	0	0	6	11	8	0	3		53		X	X	X	
42	Hanold, Christopher	(L),D,C	15	23	25	37	15	15	25	25		0	7	15	3	0	8		83		X	X		
43	Hanold, Christopher, Jr.		0	0	0	0	1	0.4	0	0	0	0	1	0	1	0	0	0	2					
44	Harris, Cliff	C	6	9.4	0	0	9	3.7	0	0	0	0	5	7	2	0	8		22			X		
45	Harris, Peter	L,T	49	77	25	16	16	6.6	0	0	0	0	9	15	4	0	10		63		X	X	X	
46	Hays, Spencer	(C)	8	13	25	1	1	0.4	0	0	0	0	4	10	4	0	2		45		X	X	X	
47	Hollid, Scott	C	6	9.4	0	0	1	0.4	0	0	0	0	4	9	2	0	8		23				X	
48	Hubbard Jr, George		13	20	25	2	2	0.8	0	0	0	0	7	7	7	0	0		46			X	X	
49	Hughes, Colleen	S	9	14	25	28	12	12	25	25		0	5	6	2	0	5		68				X	
50	Huzsek, Andrew H		36	56	25	7	7	2.9	0	0	0	0	7	8	3	0	0		43		X	X	X	
51	Hydell, Carol	S	2	3.1	0	0	1	0.4	0	0	0	0	5	10	3	0	5		23		X	X	X	
52	Hydell, Charles	L	6	9.4	0	0	6	2.5	0	0	0	0	6	14	4	0	5		29		X	X	X	

points as of MAY 31, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	vap							
53	Illescas, Adolfo		0	0	0	0	0	0	0	0	0	0	0	0										
54	Jenkins, Karolyn		7	11	25	7	2.9	0	5	3	0	0	39	X	X	X								
55	Jensen, Warren	W	14	22	25	1	0.4	0	8	4	0	8	54	X	X	X								
56	Jester, Robert		1	1.6	0	0	0	0	6	4	0	0	16	X	X	X								
57	Jimenez, Susano	CH	57	89	25	176	73	25	15	5	0	25	115	X	X	X								
58	Johnson, Craig	L	16	25	25	5	2.1	0	7	4	0	3.75	46.75	X	X	X								
59	Kalin, James	W,T,D,D	48	75	25	180	74	25	9	3	0	16.75	90.75	X	X	X								
60	King, David	T,D	30	47	25	17	7	0	5	3	0	8	49	X	X	X								
61	Kostal, Shelby		0	0	0	0	0	0	0	0	0	0	0											
62	Land, Shannon		0	0	0	0	0	0	0	2	0	0	2	X	X	X								
63	Lehmann, Robert		38	59	25	7	2.9	0	6	9	4	0	44	X	X	X								
64	Luke, Alexander		13	20	25	4	1.7	0	3	2	4	0	34	X	X	X								
65	Manwaring, Julia		16	25	25	17	7	0	7	4	7	0	43	X	X	X								
66	Manwaring, Wayde	L	26	41	25	33	14	25	5	7	0	5	76	X	X	X								
67	Marczewski, Macy		5	7.8	0	0	0	0	5	8	4	0	17	X	X	X								
68	Martocchia, Jerome	W	12	19	25	2	0.8	0	9	4	5	0	49	X	X	X								
69	Mazzei, Aileen		0	0	0	0	0	0	3	4	3	0	10	X	X	X								

points as of MAY 31, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		haz	bb	wp/sh	yap
4																								
70	Melly, Megan		18	28 %	25	68	28 %	25		25		0	5	3	18	0	0		76		X	X	X	
71	Miller, Joseph		0	0 %	0	2	0.8 %	0		0		0	1	1	2	0	0		4		X	X		
72	Miller, Wayne	CH	25	39 %	25	92	38 %	25		25		0	12	15	4	0	25		106		X	X	X	
73	Mills, William, III		0	0 %	0	0	0 %	0		0		0	1	0	3	0	0		4		X	X	X	
74	Milovich Jr., Joseph	W	36	56 %	25	10	4.1 %	0		0		0	9	10	4	0	8		56		X	X	X	
75	Mims, Ralph		0	0 %	0	0	0 %	0		0		0	1	0	2	0	0		3		X		X	
76	Morris, Gregory		6	9.4 %	0	0	0 %	0		0		0	1	1	0	0	0		2					
77	Musto, Francis		35	55 %	25	95	39 %	25		25		0	9	10	4	0	0		73		X	X	X	
78	Myslborski, Henry		0	0 %	0	0	0 %	0		0		0	5	2	3	0	0		10		X	X	X	
79	Mysliborski, Linda	C,S	17	27 %	25	54	22 %	25		25		1	3	4	4	0	13		75				X	
80	Nedoszytko, William	S	0	0 %	0	0	0 %	0		0		0	5	0	0	0	5		10					
81	Nyce, David	W,L	36	56 %	25	2	0.8 %	0		0		0	11	13	4	0	13		66		X	X	X	
82	Parker, Jason	D	23	36 %	25	70	29 %	25		25		1	4	3	2	0	2.25		62.25		X	X		
83	Pirillo, James A. (s)		22	34 %	25	1	0.4 %	0		0		0	5	8	4	0	0		42		X	X	X	
84	Pirillo, James J. (f)	(W)	6	9.4 %	0	0	0 %	0		0		0	3	6	3	0	2		14		X	X		
85	Pope, George	L,D	47	73 %	25	115	48 %	25		25		0	11	4	4	0	7.25		76.25		X	X	X	
86	Purcell, Bernard		63	98 %	25	117	48 %	25		25		1	5	11	X	0	0		67		X	X	X	

points as of MAY 31, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
4																								
87	Purcell, Ryan	(L),C	12	19 %	25	2	0.8 %	0	0	0	0	7	9	4	0	7.25	52.25	X	X	X				
88	Quillin, Michael	D	15	23 %	25	0	0 %	0	0	0	0	5	9	4	0	3	46	X	X	X				
89	Raynor, Dale		20	31 %	25	10	4.1 %	0	0	0	0	4	8	4	0	0	41	X	X	X				
90	Reiss, Helen	L	24	38 %	25	120	50 %	25	0	0	0	4	12	5	0	5	76	X	X	X				
91	Rempe Jr, Fred		15	23 %	25	44	18 %	25	0	0	0	3	3	3	0	0	59	X	X	X				
92	Richter, Michael	T,T	23	36 %	25	96	40 %	25	0	0	0	7	1	3	0	10	71	X	X	X				
93	Rosa, Lisa		8	13 %	25	6	2.5 %	0	0	0	0	5	7	6	0	0	43	X	X	X				
94	Ruffner, William	(C)	2	3.1 %	0	1	0.4 %	0	0	0	0	5	6	0	0	2	13							
95	Rutkowski, Stephen		36	56 %	25	53	22 %	25	0	0	0	6	6	4	0	0	66	X	X	X				
96	Sieban, Edward	S,T,W	3	4.7 %	0	6	2.5 %	0	0	0	0	8	3	4	0	16	31	X	X	X				
97	Skrezec, John		27	42 %	25	5	2.1 %	0	0	0	0	5	9	4	0	0	43	X	X	X				
98	Spanos, James		0	0 %	0	0	0 %	0	0	0	0	3	2	2	0	0	7	X	X					
99	Spinozzi, Matthew		13	20 %	25	4	1.7 %	0	0	0	0	4	0	2	0	0	31	X	X					
100	Staples, Halsey		39	61 %	25	79	33 %	25	0	0	0	6	1	3	0	0	60	X	X	X				
101	Stoner, Gary		20	31 %	25	8	3.3 %	0	0	0	0	3	0	0	0	0	28							
102	Tamin, John		36	56 %	25	62	26 %	25	0	0	0	6	7	4	0	0	67	X	X	X				
103	Tejada, Yira		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap				
4																								
104	Thorp, Thomas		8	13	%	25	12	5	%	0	0	2	3	0	0	30	X	X	X					
105	VanEtten, George		15	23	%	25	5	2.1	%	0	4	8	4	0	0	41	X	X	X					
106	Verity, Michael		0	0	%	0	0	0	%	0	1	1	0	0	0	2								
107	Volinski, Antone, Jr.		42	66	%	25	23	9.5	%	0	6	8	4	0	0	43	X	X	X					
108	Volinski, Antone, III	W	32	50	%	25	107	44	%	25	6	4	6	0	8	74	X	X	X					
109	Volinski, Darryl	L	10	16	%	25	28	12	%	25	3	3	6	0	5	67	X	X	X					
110	Walker, David		0	0	%	0	1	0.4	%	0	1	0	0	0	0	1								
111	Walters, Joseph		0	0	%	0	0	0	%	0	5	0	2	0	0	7	X	X						
112	Weingart, Jeffrey	CH	36	56	%	25	94	39	%	25	3	10	11	0	25	114	X	X	X					
113	Wright, William		28	44	%	25	6	2.5	%	0	4	8	4	0	0	41	X	X	X					
114	Zurek, Gregory		12	19	%	25	7	2.9	%	0	5	7	2	0	0	39								
115	Zurek Jr, Stanley		16	25	%	25	3	1.2	%	0	5	1	4	0	0	35	X	X	X					
116																								

points as of MAY 31, 2017 prepared by James H. Kalin



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 8, 2017
Meeting: June 15, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

June 15, 2017

Administrator's Office

Statistics

Work Orders:

Electric = 17 Written, 17 Completed
Water = 5 Written, 5 Completed
Sewer = 28 Written, 28 Completed
Road = 49 Written, 49 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 06-01-2017. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 06-14-2017.

Resolutions:

Rehiring of Sean Gambaiani, Jack Gold, Jordyn Maichin

Rehiring of Fiona Faherty

Hiring of Adam Brautigam

Hiring of Elizabeth Gironda

Amendment to Resolution # 04-2017-11

Road/Water Department

Statistics

Water Distribution:

7,262,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 410 Sixth Street
 Total Coliform = Negative
 E Coli = Absent
 Residual Chlorine = 0.47 mg/L

Third Street Firehouse
 Total Coliform = Negative
 E Coli = Absent
 Residual Chlorine = 0.46 mg/L

The form, DOH-360, was filed with the DOH on June 1, 2017 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Patched roads throughout the village
- ❖ Put mulch down at Fifth and Sixth Street Park
- ❖ Cleaned up the Pole Yard on Moore's Lane
- ❖ Cut grass at village locations
- ❖ Cleaned up debris from an accident at Greenhill Cemetery.
- ❖ Moved more crushed stone from the Polo Grounds to the Pole Yard.
- ❖ Repaired ramps and bolted down bleachers at the Skate Park.
- ❖ Began cleaning up the Moore's Woods bike path.
- ❖ Made repairs to equipment
- ❖ Assisted Sewer Department with installation of chains on the BNR Basins and installing pumps at the Central Station

Projects:

The Road Crew cleaned up the landscaping at Village Hall and planted flowers. They also weeded and planted flowers at Steamboat Corner, and delivered flowers to other locations for planting. The crew also did trimming of the brush by the boardwalk in Mitchell Park and the Basketball Court on Third Street.

The crew also spent time turning on water services and making sure that the sprinkler systems could be turned on. They also assisted with the seasonal turn-ons in Mitchell Park for the docks.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.
Total plant flow for the month of May = 10,533,000 gallons.
Average Daily Flow = 0.340 million gallons/day. (MGD). Permit limit = 0.650 MGD
Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%
Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %
Coliform Fecal General = <1.9 MPN/100 Permit limit = 200 MPN/100
Coliform Total General = 41.1 MPN/100 Permit limit = 700 MPN/100
Total Nitrogen in effluent = 5.8 lbs/day

Sludge Removal:

42,000 gallons of sludge was hauled during May.

Report

❖ Treatment Plant:

- Put Huber Screen back in service
- Fixed skimmer arm on West Clarifier
- Removed grit from influent channel
- Cleaned and greased the UV disinfection system
- Replaced bulb on the UV disinfection system
- Installed new heater in laboratory bathroom

❖ Collection System:

- Performed preventative cleaning of downtown sewer mains
- Removed two pumps at the Central Station for evaluation
- Ordered new control panel for the McCann Campgrounds Pump Station

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = May 19th @ 91.187 Mwh

Minimum usage day = May 3rd @ 65.535 Mwh

Peak Demand = May 19th @ 3:15PM 4.872 Mw

Monthly total usage = 2243.001 Mwh

Service calls/call outs = 3

Street light repairs = 8

Customers shut off for non-payment = 2

Customers turned on for payment = 2

Customers turned on for the season = 0

New Services/Service Upgrades = 7

Tasks Accomplished:

- ❖ Plant staff installed the OmnTec panel for fuel storage tanks at the plant
- ❖ Repaired the clock in Mitchell Park, again. Mechanical parts on both sides of the clock have now been replaced.
- ❖ Met with contractors for the Cooling Tower project.
- ❖ Trimmed trees along Moore's Lane
- ❖ Connected new electrical services on Third Street.

Projects:

The final troubleshooting for the plant upgrade continues. Contractor is working through some of the last remaining items.

Attachments:



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Submitted: June 8, 2017
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To: Mayor George W. Hubbard, Jr.
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Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

June 15, 2017

Marina/Mitchell Park

- ❖ Mitchell Park is ready for the season. The park staff have been working on planting flowers and cleaning up the landscaping
- ❖ The speed buoys have been repaired and placed in water.
- ❖ The Baymen's dock and A Dock have been repaired.
- ❖ Water pipes on C Dock have been repaired.
- ❖ We had a very busy Memorial Day weekend. The park had many boaters and a few issues that were rectified immediately.
- ❖ The Pump-out Boat is in the process of being repaired.
- ❖ Starting June 23rd, the Carousel will be open seven days a week for the summer.
- ❖ Greenport, Southold and Oyster Ponds Schools had a field trip with the second-grade class to Mitchell Park Marina on May 31st. The students had an opportunity to learn about the history of Mitchell Park and the Carousel. They also got to experience the Camera Obscura. The students had a great time.
- ❖ The new Dockwa system is now operational and working great.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =26 Enrolled in After-School Program

Reports

- ❖ The aftercare program is winding down. We had a successful year with our special library programs, homework help, and engaging field trips.
- ❖ Dance classes continue every Saturday at the Recreation Center. The students plan on having a dance recital that will be held on June 30th, with a rain date of July 14th, at the Mitchell Park Amphitheater.
- ❖ Summer Day Camp official starts on June 26th.
- ❖ CPR and First Aid classes are scheduled for all camp counselors.
- ❖ We will have an orientation with parents/guardians to discuss camp policies and procedures on June 21st.
- ❖ The fire alarm system was inspected. Cleaning of equipment was conducted. The final report will be submitted to the DOH during the pre-operational inspection.
- ❖ Fire extinguishers have been inspected for 2017.
- ❖ Fifth Street Beach bathrooms opened on May 26th.
- ❖ Beach permit has been renewed and posted.

Campground

Tasks Accomplished

- ❖ General maintenance and upkeep was done.
- ❖ Updated all site maps and reservations.
- ❖ Cleaned and stocked all bathrooms.

Attachments:

Rec Rev Report 061517(PDF)

Recreation Department Monthly Revenue Carousel

Day	May-17			May-16			
	Cash	Donations	Group Sale	Cash	Donations	Group Sale	Purchases
1				\$292.00			\$15.00
2							
3							
4							
5							
6		\$562.00					
7		\$841.00	\$9.00	\$699.00			\$10.00
8				\$1,604.00			\$120.00
9							
10							
11							
12							
13		\$358.00					
14		\$1,715.00	\$27.00	\$937.00			\$30.00
15				\$982.00	\$34.45		
16							
17							
18		\$64.00					
19							
20							
21							
22							
23				\$800.00			\$55.00
24				\$610.00			\$25.00
25							
26							
27		\$2,353.00		\$88.00			
28		\$3,177.00		\$2,196.00			\$10.00
29		\$918.00		\$2,772.00			\$10.00
30			\$15.00	\$1,332.00			\$50.00
31		\$164.00					
				\$10,203.00		\$12,671.45	
				YOY		\$2,468.45	



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From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

June 15, 2017

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	6
Fence Permits	0
Wetland Permit Application	1
Wetland Permit Issued	0
HPC Application	2
Zoning Board Applications	0
Planning Board Applications	2
CO Fees	6
Yard Sale	5
Road Opening	0
Sewer Inspection Fee	0
Dumpster Permit	1
Sign Permit	2
Rental Permit Fees	0
Demo Permit	1

Total Fees Collected: \$4597.87

Reports

- ❖ The building inspector and code enforcer continue to respond to code complaints.
- ❖ Planning, Zoning and Historic Boards have slowed down from the increase in activity from last month.
- ❖ We will be collecting Certificate of Occupancy fees with all new building applications to streamline the process and eliminate having open building permits long after construction is complete.
- ❖ The building department worked to approve the installation of three new fire sprinkler systems in the downtown area.
- ❖ Additional inspections as part of the International Energy Conservation Code and New York State Supplemental are being required. The new code specifies that some of the new inspections will be carried out by third party inspectors.

Code Enforcer's Office

Reports

Traffic Enforcement Statistics Worksheet is attached.

Code Enforcement Worksheet is attached.

Attachments:

Code Enf Rep 061517 (PDF)

Park Enf Rep 061517 (PDF)



May 2017 Code/Ordinance Enforcement Report

- **Village Complaints Received: 1 Completed: 1 Open: 0**

**Complaints Received via Online Form, Code Complaint form, Telephone or walk-in.*

- **Inspections done with Building Inspector: 5**

DATE/LOCATION	CHARGE	FACTUAL	ACTION TAKEN	DISPOSITION
May 1, 2017 14 Front Street, Greenport, New York, 11944	Violations of: 2015 International Property Maintenance Code, 2015 International Fire Code, Code of the Village of Greenport.	Complaints of Arcade Building being used for residential occupancy were substantiated via several days of surveillance.	Search warrant of property obtained, numerous violations were observed. Certificate of Occupancy revoked. Desk Appearance tickets issued.	The Village has charged the property owner & LLC with 26 counts of Code violations. Plea of "Not Guilty" entered at arraignment *PENDING TRIAL*
May 15, 2017 415 Sixth Street, Greenport, New York, 22944	112-17 Illegal Dumping	Debris and several appliances on the rear of the property.	Order to remedy violation issued. Property owner has until May 30, 2017 to correct.	Former Prop. Owner contacted C.E. Gave new owners names. Pending new O.T.R.V. (6/13/2017)

<p>May 23, 2017 248 Fifth Avenue, Greenport, New York, 11944</p>	<p>*COMPLAINTS RECEIVED* 150-17 Lighting 88-5G Noise 103 - 6 Rental Permit 90-3S-8, 112-17 Garbage/Debris</p>	<p>Formal complaints on property received by Village Hall. Code Enforcement investigating.</p>	<p>Attempts to contact owner made. Giving Property owner until June 2, 2017 to respond.</p>	<p>*OPEN*</p>
<p>May 23, 2017 238 Fifth Avenue, Greenport, New York, 11944</p>	<p>*COMPLAINTS RECEIVED* Chapter 150 Zoning 90-3S-8, 112-17 Garbage/Debris 65-A1 Bldg. Permits 88-1B (18) Shouting</p>	<p>Formal complaints on property received by Village Hall. Code Enforcement investigating.</p>	<p>Attempts to contact owner made. Giving Property owner until June 2, 2017 to respond.</p>	<p>*OPEN*</p>
<p>May 26, 2017 Main Street, Greenport, New York, 11944</p>	<p>Chapter 150 Zoning</p>	<p>Summer Rental advertisement from Real Estate company in residential zone.</p>	<p>Real Estate broker contacted, compliance expected.</p>	<p>*SIGN REMOVED*</p>
<p>May 26, 2017 Bay Avenue, Greenport, New York, 11944</p>	<p>Chapter 150 Zoning</p>	<p>Summer Rental advertisement from Real Estate company in residential zone.</p>	<p>Real Estate broker contacted, compliance expected.</p>	<p>*SIGN SCHEDULED FOR REMOVAL*</p>



May2017 Parking Enforcement Statistics (As of June 1, 2017)

May 2017 Collection: \$2,675.00

	2017	
Month	Case	Amount
January	50	\$4,895.00
February	38	\$3,740.00
March	40	\$3,375.00
April	35	\$3,045.00
May	36	\$2,675.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00
TOTAL	199	\$17,730.00

Report reflects ALL parking violations issued in the Village of Greenport INCLUDING violations issued by Southold PD

**** CASE # & AMOUNT REFLECTS SETTLED SUMMONSES CLOSED IN MAY 2017. THIS INCLUDES COLLECTION FROM PREVIOUS MONTHS AS WELL CASES SETTLED VIA COURT IN MAY 2017. ****



May 2017 Parking Enforcement Statistics (As of June 1, 2017)

CONTINUED

Fine Collection by Violation Type

VIOLATION	CASE	AMOUNT
PARKED FACING WRONG DIR.	4	\$250.00
PARKED ON SIDEWALK	1	\$75.00
PRKD LONGER THAN PERMITTED SCHD XVI.	1	\$75.00
PRKD OBSTR. FIRE HYDRANT	1	\$75.00
PRKD ON VILLAGE ST. DURING SNOW STORM	1	\$25.00
PRKD OUTSIDE OF MARKINGS	2	\$125.00
PRKD WHERE PROHIBITED SCHEDULE XI.	8	\$650.00
PRKD. IN HANDICAPPED SCHD. XIX.	2	\$260.00
UNINSPECTED	6	\$425.00
UNREGISTERED	3	\$350.00
VEHICLE PARKD OUTSD LINES	7	\$365.00
Totals	36	\$2,675.00

***Reflects ALL cases CLOSED by plea of guilty (Paid in full WITH or WITHOUT Penalty) OR Court ruling. Table reflects cases closed in May2017.**

THESE CASES ALSO REFLECT TICKETS WRITTEN IN PREVIOUS MONTHS THAT WERE SETTLED IN MAY 2017

Case by Violation Type

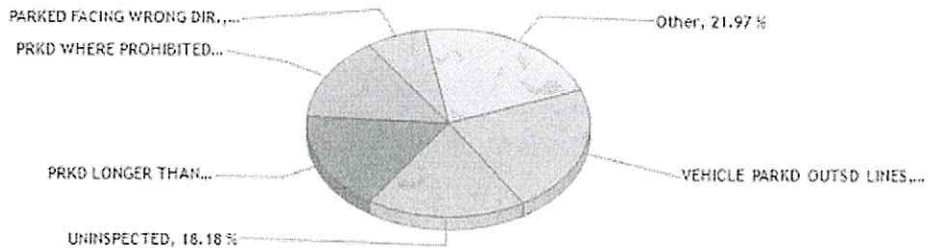
Code	Description	2017	Total
1	VEHICLE PARKD OUTSD LINES	29	29
10	PRKD. IN HANDICAPPED SCHD. XIX.	5	5
11	PRKD OBSTR. FIRE HYDRANT	1	1
12	DOUBLED PARKED	2	2
13	PARKED ON SIDEWALK	2	2
14	UNREGISTERED	8	8
15	UNINSPECTED	24	24
16	PARKED FACING WRONG DIR.	9	9
17	OBSTRUCT DRIVEWAY	1	1
18	PRKD OUTSIDE OF MARKINGS	4	4
2	PRKD WHERE PROHIBITED SCHEDULE XI.	19	19
3	PKD UPON ANY VILLAGE DOCK,BULKHEAD	1	1
4	STOP OR STAND WHERE PROHIBITED SCH. XII.	2	2
6	STOP OR STAND WHERE PROHIBITED XIV.	3	3
8	PRKD LONGER THAN PERMITTED SCHD XVI.	22	22
Total		132	132

Top five by Violation Types

- VEHICLE PARKD OUTSD LINES
- UNINSPECTED
- PRKD LONGER THAN PERMITTED SCHD XVI.
- PRKD WHERE PROHIBITED SCHEDULE XI.
- PARKED FACING WRONG DIR.

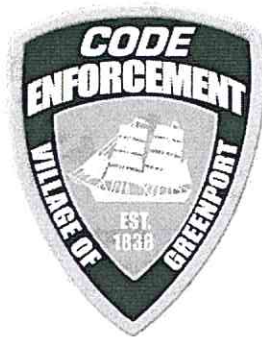
These Violations combined represent 78.03% of issuance Town wide.

Frequently Issued Violations



Summonses ISSUED from May 1, 2017 – May 31, 2017

(INCLUDES SUMMONSES ISSUED BY SOUTHOLD POLICE)



MEMO

On Saturday, May 27, 2017 the Village of Greenport began enforcing the time limit portion of the Village Code on Front Street and Main Street.

We had a very high volume of vehicles in the Village during Memorial Day weekend. Only 22 violations for vehicles parked longer than permitted schedule were issued between the 3 days.

We thank the Village residents and guests for their cooperation.



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 8, 2017
Meeting: June 15, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT FOR JUNE 2017

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 3677, for year-end housekeeping for the Enterprise Funds, and directing that Budget Transfer # 3677 be included as part of the formal meeting minutes for the June 22, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 3678, for year-end housekeeping for the General Fund, and directing that Budget Transfer # 3678 be included as part of the formal meeting minutes for the June 22, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3679, to fund the Light Plant cooling tower, and directing that Budget Amendment # 3679 be included as part of the formal meeting minutes for the June 22, 2017 regular meeting of the Board of Trustees.

UTILITY BILLING

May billing cycle completed. All monthly reports submitted. Billing of Sector 1 for June completed. Sector 4 red tags have been processed. Currently reading sector 2 for June.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) The VGHA submitted the audit material requested by HUD's Quality Assurance Division for the Voucher Management Submissions for the period 4/16 to 2/17. The account HUD codes were collected by Brendan Kelly at BST, and Asha Gallacher entered said codes into the QuickBooks program.
- b) The unaudited FASS submission is due to HUD by 5/31/2017. Brendan Kelly is working on the submission.
- c) The VGHA experienced a heavy volume of work this month. In addition to the VMS audit, the Unaudited FASS submission and the SEMAP submission, there were 3 vouchers that were lost this month due to the death of a client, the absorption of a ported client by the receiving Housing Authority, and the loss of another voucher due to the client being admitted to a nursing home. Therefore; Asha Gallacher issued 3 vouchers.
- d) There are still 3 other issued vouchers from last month that are still searching for housing, but can't find anything.
- e) 5 recertifications and 6 interims were performed.
- f) Nina J. Greenfield Stewart has submitted a Legal Services Agreement extension for 2017. All terms and conditions remain the same.

SIGNIFICANT COLLECTIONS

Rents Received:

May 2017 - \$ 68,485.63

INFORMATIONAL:

Report - Cash Holdings - See attached

Utility Billing - see attached Billing Statistics Report

CD/HA Monthly Financials - See attached

Attachments:

BANK BALANCES MAY 2017 (PDF)

BILLING STATISTIC REPORT MAY 2017 (PDF)

COMMUNITY DEVELOPMENT FINANCIALS MAY 2017 (PDF)

HOUSING AUTHORITY FINANCIALS MAY 2017 (PDF)

BUDGET TRANSFER # 3677 (PDF)

BUDGET AMENDMENT # 3679 (PDF)

BUDGET TRANSFER # 3678 (PDF)

BANK ACCOUNT BALANCES
FOR THE MONTH OF MAY 2017

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	551,526.21
A	Greenhill Cemetery	A.0201.100	Savings	33,323.22
A	Clarks Beach Savings	A.0201.120	Savings	82,252.41
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	677,904.05
A	Money Market	A.0201.130	Money Market	772,432.65
A	Fire Apparatus	A.0221.110	Money Market	264,138.94
A	General Fund Capital	A.0230.200	Cert of Deposit	250,971.12
A	Bulding Department Escrow	A.0235.101	Checking	15,542.60
A	Parks and Recreation	A.0200.200	Checking	67,923.56
TOTAL GENERAL FUND				\$ 2,716,014.76
CD	Small Cities Rehab.	CD.0200.000	Savings	152,535.81
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,727.61
CD	Watkins	CD.0201.001	Savings	21,751.49
TOTAL COMMUNITY DEVELOPMENT				\$ 180,241.12
E	Light Fund	E.0121.100	Checking	495,968.39
E	Light Depreciation Savings	E.0116.100	Savings	2,649,986.30
E	TTC Collections	E.0121.120	Money Market	334,457.25
E	Consumer Deposit Savings	E.0191.100	Savings	133,529.93
E	Consumer Deposit Checking	E.0244.200	Checking	2,093.52
TOTAL LIGHT FUND				\$ 3,616,035.39
F	Water	F.0200.000	Checking	358,295.13
F	Water Fund Capital	F.0200.400	SAVINGS	8,359.97
F	Water Fund CD	F.0201.000	Cert of Deposit	201,434.76
F	Water Fund Money Market	F.0201.130	Money Market	200,620.21
TOTAL WATER FUND				\$ 768,710.07

G	Sewer	G.0200.000	Checking	454,961.24
G	NYS DEC Consent	G.0201.000	Savings	31,235.00
G	Sewer Fund I	G.0201.100	Cert of Deposit	360,855.39
G	Sewer Fund III	G.0201.120	Cert of Deposit	717,112.28
G	NYSEFC	G.0205.000	Checking	185,771.25
G	Sewer Wastewater	G.0220.110	Savings	12,126.70
G	NYSERDA	G.0525.000	Checking	111.01
TOTAL SEWER FUND				\$ 1,762,172.87
H	Capital	H.0200.000	Checking	92,060.39
H	Capital Reserve	H.0200.400	SAVINGS	49,442.59
TOTAL CAPITAL FUND				\$ 141,502.98
TA	Trust & Agency	TA.0200.000	Checking	42,386.40
TA	Retirement Savings	TA.0201.000	Savings	48,797.96
TA	WWI Memorial Trust	TA.0201.001	Savings	728.72
TA	T & A Special Escrow	TA.0201.002	Savings	6,582.57
TA	Justice Court	TA.0201.004	Savings	4,778.02
TA	Concert Fund	TA.0201.008	Savings	2,279.28
TA	Global Common	TA.0201.009	Savings	271,077.06
TA	Accounts Payable	TA.0202.000	Checking	618,470.44
TA	PSEG Access reserve Acct	TA.0600.112	Checking	1,320,333.33
TOTAL TRUST & AGENCY FUND				\$ 2,315,433.78
	Wire Account			30,001.00
	Utility Clearing			51,756.85
				\$ 81,757.85
TOTAL VILLAGE WIDE				\$ 11,581,868.82

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description
electric-small commercial Total	18 - Sewer Department (10, 10)
Grand Total	

Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm. Tax	Res. Tax	Total
10	0	59781	6,520.88	0			785.64			7,306.52
400	0	737973.4	83,935.30	0			9,698.46	5,297.68		98,931.44
4382	1193	2006549.1708	349,611.13	1082.95	12,724.66	945.38	26,185.86	5,946.30	2,728.96	398,142.29 ✓

Report Setup Information:

Report Design EOM Billing Statistics Report

Output Type Graphics

Start Route	End Route	Start Date	End Date
51	56	4/8/2017	5/8/2017
57	63	4/14/2017	5/15/2017
64	72	4/21/2017	5/22/2017
73	79	4/29/2017	5/31/2017
82	82	4/29/2017	5/31/2017
80	80	4/29/2017	5/31/2017
81	81	4/29/2017	5/31/2017

I	75,574.86
II	81,569.95
III	70,877.30
IV	130,908.58
80	625.10
81	38,586.50
TOTAL	398,142.29 ✓

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - May 2017

Account Description

S 4,675.00

75.00

REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE
\$ 1,125.00	\$ 1,300.00	\$ 1,125.00	\$ 1,125.00
\$ 75.00	\$ -	\$ (30.00)	
<u>\$ 1,200.00</u>	<u>\$ 1,300.00</u>	<u>\$ 1,095.00</u>	<u>\$ -</u>

EXPENSES: 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW
\$ 87.84			\$ 23.93
\$ 55.92			\$ 76.15
\$ 400.93			
\$ 151.20			\$ 453.60
			\$ 1,000.00
<u>\$ 695.89</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 604.80</u>

MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street
\$ -	\$ -
<u>\$ 695.89</u>	<u>\$ 1,553.68</u>

MONTHLY FINANCIAL SUMMARY	
Total Expenses	\$ -
Total Revenue	\$ 3,520.00
Total Expenses	\$ 695.89
NET REVENUE	\$ 504.11
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 504.11

MONTHLY FINANCIAL SUMMARY	
Total Expenses	\$ -
Total Revenue	\$ 3,520.00
Total Expenses	\$ 695.89
NET REVENUE	\$ 504.11
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 504.11

MONTHLY FINANCIAL SUMMARY	
Total Expenses	\$ -
Total Revenue	\$ 3,520.00
Total Expenses	\$ 695.89
NET REVENUE	\$ 504.11
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 504.11

Utilities

Electric \$ 87.84

Water/Sewer \$ 55.92

Propane/Heating Oil \$ 400.93

Admin

Salary (\$4.32 X 2 payperiods 140 hrs=\$604.80 divide by 25% and 75%) \$ 151.20

Payment Agreement to Village

Total

Maintenance Repairs/Other

Hands Fuel Co.

Mattituck Enviro Svcs 45.00

VGHA Admin Fee Deficit

Pine Oaks Landscaping

213 CENTER

278 2nd STREET

1000 EXPENSES

1000 EXPENSES

1000 EXPENSES

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - May 17**

Account Description

REVENUE:			
700 PHA HUD Operating Grants	\$	73,743.00	
705a Admin fee revenues	\$	6,951.00	\$ (6.00) Fund Recovery HAP
711 Interest Earned - HAP	\$		16.00 ERMIS Recovery ADMIN (714 024)
Interest Earned - ADMIN	\$	702.00	ADM HAP Offset
714 Fund recovery	\$	32.00	Admin Fee
700 TOTAL REVENUE	\$	81,508.00	Supplemental from CD

EXPENSES:

Administrative Auditing fees			
912 Salaries - Asha (824-821) Robert Column F 2			
911 pay periods	\$	3,433.44	\$ 223.08
911a Medical	\$	2,074.22	\$ 37.78
911b Dental	\$		
911c Pension (5.5% (4,13,076.15)	\$	542.48	\$ 29.00
914 Payroll Taxes FICA	\$	262.60	\$ 17.67
915 Employee Benefit Contribution TOTAL	\$	2,616.70	\$ 66.78
914 Commenated absences			
ALPHA Annual Dues 2017	\$	75.00	

917 Nona IG Stewart, Eba			
A Galambos Reimb			
918 A Galambos Mortgage	\$		
916 Office Expenses Total	\$	75.00	
910 Administrative Total	\$	6,821.34	\$
967 Other General Expenses (Office Rent)	\$	500.00	
960 TOTAL OPERATING EXPENSES	\$	7,371.34	

970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			
973.1 PHA Equity Allowance	\$	156.00	
973.2 HAP payments	\$	70,562.00	
973 HAP payments	\$	1,580.00	
973 (HAP, PORT and UTILITY TOTAL)	\$	70,748.00	(VMS - HAP TOTAL)
HAP & UTH less Post payments	\$	69,198.00	(VMS - ALL OTHER VOUCHERS HAP)
Total Admin Revenue	\$	7,749.00	
1118 Total Hap Revenue	\$	74,947.00	
1118-02b Net HAP	\$	5,793.00	
Net ADMIN	\$	373.66	
960 TOTAL EXPENSES	\$	78,119.34	
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$	3,388.00	

TOTAL HAP, PORT, UTILITIES 70,748.00 156.00 \$ 34.00 \$

TOTAL VOUCHERS

81	Vouchers Leased on last day of month	75
6	New Vouchers Issued/No Lease/Severing	
	Ebony Freeman	1
	Kwanila Palmer	1
	Wilson Mercedes/Donny	1
	Derrise Watson	
	Dionna Angiavine	
	Pechea Casmo	
2	Portable Vouchers	
79	All other Vouchers	

Admin Sciences total	\$	3,656.32
Medical total	\$	2,112.00
Dental total	\$	371.48
Pension total	\$	29.00
FICA total	\$	176.72
Benefits total	\$	6,616.72

PORT IN	DATE	BILLED	ADMIN FEE	ABSORBED
1	11/13/2015	\$ 499.00	\$ 63.31	
1	5/1/2017	\$ 30.00		
1	9/1/2016	\$ 1,021.00	\$ 63.31	
2		\$ 1,550.00	\$ 126.62	

TOTAL PORT INI Village of Greenport total

TERMINATED

DECEASED

ABSORBED
#VC15.9/17

RELINQUISHED
#18HAP-4/30/17

960 TOTAL EXPENSES \$ 78,119.34 **TOTAL CASH DISBURSEMENTS** \$

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2017 Period: 5 Trans Type: B1 - Transfer Status: Batch
 Trans No: 3677 Trans Date: 05/31/2017 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 06/07/2017
 Description: HOUSEKEEPING BUDGET ENTRY FOR 5/31/2017 - ENTERPRISE FUNDS
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
E.0358	POLES & FIXTURES	1,740.00
E.0372	STREET LTG & SIGNAL	1,215.00
E.0381	OFFICE EQUIPMENT	153.00
E.0383	SHOP EQUIPMENT	395.00
E.0368	CONSUMERS METERS	1,023.00
E.0384	TRANSPORTATION EQUIPMENT	2,262.00
E.0385	COMMUNICATION EQUIPMENT	129.00
E.0388	MISCELLANEOUS GENERAL EQUIPMEN	180.00
E.0781.100	EXECUTIVE DEPT..	165.00
E.0781.400	POLE RECORDS..	27.00
E.0781.500	OFF SUPPLIES & EXP..	146.00
E.0761.221	TREE TRIMMING..	9,000.00
E.9010.800	EMPLOYEES STATE RETIREMENT,EMPLOYEE BENEFITS	-17,235.00
F.8310.102	LABOR OUTSIDE..	3,690.00
F.8320.401	SCWA - WATER PURCHASE..	1,405.00
F.8310.413	SPECIAL SERVICES..	-5,095.00
G.7852.400	PILOT TO GENERAL FUND..	3,060.00
G.8110.102	LABOR OUTSIDE..	35,280.00
G.8110.405	EXECUTIVE DEPT..	26.00
G.8110.410	MISC OFFICE/TELEPHONE EXP..	58.00
G.9061.800	DENTAL & VISION INSURANCE.EMPLOYEE BENEFITS	409.00
G.8130.201	EQUIPMENT / SECONDARY TREATMENT..	7,900.00
G.8130.404	SLUDGE REMOVAL..	8,300.00
G.8110.101	SUPERVISORY LABOR..	-55,033.00
E.0761.300	CONSUMER BILLING & ACCTG..	800.00
	Total Amount:	0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2018	Period: 6	Trans Type: B2 - Amend	Status: Batch
Trans No: 3679	Trans Date: 06/08/2017	User Ref: ROBERT	
Requested: P. PALLAS	Approved:	Created by: ROBERT	06/08/2017
Description: FUNDING OF LIGHT PLANT COOLING TOWER			

Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	780,355.00
E.0352.205	TRANSM SUBSTATION EQUIPMENT..	780,355.00
	Total Amount:	1,560,710.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2017 Period: 5 Trans Type: B1 - Transfer Status: Batch
 Trans No: 3678 Trans Date: 05/31/2017 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 06/07/2017
 Description: HOUSEKEEPING BUDGET ENTRY FOR 5/31/2017 - GOVERNMENTAL FUND

Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.1010.100	BOARD OF TRUSTEES.PERSONNEL SERVICES	322.00
A.1010.410	BOARD OF TRUSTEES.MINUTES..	2,748.00
A.1113.100	PARKING ENFORCEMENT.PERSONNEL SERVICES	512.00
A.1420.401	LABOR COUNSEL..	4,170.00
A.1620.420	BUILDING ELECTRIC & LIGHTS..	1,900.00
A.5110.411	MAINTENANCE OF EQUIPMENT..	880.00
A.5110.413	TRASH/RECYCLE..	1,686.00
A.7120.100	RECREATION CENTER.PERSONNEL SERVICES	439.00
A.7120.401	RECREATION CENTER EXPENSE	2,914.00
A.7120.402	SKATEBOARD PARK EXP	141.00
A.7180.400	MCCANN TRAILER PARK.EXP	700.00
A.7311.101	ICE RINK LABOR	72.00
A.7311.400	ICE RINK EXPENSE	4,792.00
A.8020.400	PLANNING CONTRACTUAL EXPENSE..	1,870.00
A.8620.800	COMM DEV.EMPLOYEE BENEFITS	125.00
A.7110.101	PARKS..RECREATION PERSONNEL	-13,000.00
A.7230.408	MITCHELL MARINA R & M	-7,860.00
A.7124.101	LIFE GUARD..	-1,820.00
A.1320.400	AUDITOR EXPENSE..	-874.00
A.1620.400	BUILDING CONTR EXP..	630.00
A.7110.101	PARKS..RECREATION PERSONNEL	-700.00
A.7110.418	PARKS.. PUMP OUT BOAT EXPENSE	1,551.00
A.9060.800	HOSP & MEDICAL INS.EMPLOYEE BENEFITS	-1,198.00
Total Amount:		0.00



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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 5, 2017
Meeting: June 15, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk June Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on June 15, 2017
Report of Sylvia Lazzari Pirillo, Village Clerk

Contracts and Agreements

- The contract between the Village and Island Pump & Tank, for the oil/water separator work, was sent to Island Pump & Tank for execution on the 5th of May. It was then fully executed on the 18th of May.
- The easement agreement between the Village and the IGA was fully executed on May 25th.
- The Stipulation of Settlement between the Village and Silver Sands Motel was fully executed on June 2, 2017.

Dances in the Park

- A check in the amount of \$ 7,000 was received on May 31st from the Charles and Helen Reichert Family Foundation, Inc. for the Dances in the Park program. Funding Applications were submitted to the BID and the Friends of Mitchell Park. Both organizations have meetings upcoming, at which votes on the funding requests are expected to take place. A sponsorship check in the amount of \$ 2,500 was solicited from The Corcoran Group, and is expected to be received shortly.

- All contracts were sent out [to the bands] for signature. Vouchers for six bands were created in the KVS system. The contract for Jamie Schott is in progress.

Employment

- Applicants were interviewed for the full-time Park Maintenance Crew Leader position. That position was re-noticed in the June 8th edition of the paper. The notice and job description were both posted to the website on June 2nd.
- Applicants were interviewed for the Fire Marshal position. A Fire Marshal, Andrew Smith, was selected, and began work with the Village on the 6th of June.
- Applicants were interviewed for the two full-time Groundskeeper I positions. Two applicants, Jason Doucett and Chad Osmer, were selected following the interview process.
- Applicants were interviewed for the full-time Marina Office position. An applicant, Adam Brautigam, was selected by Margo DeVito and approved by the Village Administrator.

Informational

- The 2017 Draft MS4 Report was posted on the Village website on May 19th. The 2017 Final MS4 Report was posted on the Village website on June 6th.
- The Suffolk County Shared Services Panel Attendance Record was forwarded to the County on June 7th, with Mayor Hubbard as the Official Panel Member, and Treasurer Brandt as the Representative Panel Member.

Legal Notices

- The Notice of Adoption for the bond resolution was published in the June 1st edition of the paper. It was posted to the website on June 2nd.
- The public hearing legal notice for the North Ferry Wetlands Permit Application was published in the June 8th edition of the paper. It was posted to the website on June 2nd.
- The public hearing legal notice for the proposed amendment to Chapter 103 (Rental Properties) was published in the June 8th edition of the paper. It was posted to the website on June 2nd.

Permit Applications and Events

- The Farmers' Market payment of \$ 420 was received on May 31st. The insurance certificate for the Farmers' Market was received on June 7th.
- The poster for the Somos Uno event was publicized on the website on May 31st.
- The insurance paperwork for the free Tai Chi classes in Mitchell Park was received on June 2nd. The security deposit check for the Tai Chi classes was received on June 2nd. The free Tai Chi classes are continuing in Mitchell Park, from 9 a.m. through 10 a.m., on Saturdays throughout the Summer.

Requested Resolutions

- RESOLUTION ratifying the hiring of Katelyn Cacace as a seasonal, part-time Traffic Control Officer, effective May 23, 2017; at a pay rate of \$ 15.00 per hour.
- RESOLUTION ratifying the hiring of Christopher Keeley as a seasonal, part-time Traffic Control Officer, effective May 23, 2017; at a pay rate of \$ 15.00 per hour.
- RESOLUTION ratifying the hiring of Andrew Smith as the part-time Fire Marshal for the Village of Greenport, effective June 6, 2017; at a pay rate of \$ 25.00 per hour.
- RESOLUTION hiring Adam Brautigam as a full-time Account Clerk Typist for the Village of Greenport Mitchell Park Marina Office, at a pay rate of \$ 15 per hour, effective June 28, 2017. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.
- RESOLUTION hiring Jason Doucett as a full-time Groundskeeper I for the Village of Greenport Road Department, at a pay rate of \$ 16 per hour, effective June 28, 2017. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

- RESOLUTION hiring Chad Osmer as a full-time Groundskeeper I for the Village of Greenport Road Department, at a pay rate of \$ 16 per hour, effective June 28, 2017. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.
- RESOLUTION approving the attached SEQRA resolution regarding the Wetlands Permit Application submitted by John V. Halsey on behalf of Peconic Land Trust, Inc. to perform shoreline restoration activities at the Widow's Hole Preserve, with such restoration including approximately .4 acres of shoreline and adjacent upland.
- RESOLUTION approving the Wetlands Permit Application submitted by John V. Halsey on behalf of Peconic Land Trust, Inc. per the public hearing held on May 25, 2017; to perform shoreline restoration activities at the Widow's Hole Preserve, with such restoration including approximately .4 acres of shoreline and adjacent upland.

Attachments:

6_5_2017 SEQRA Resolution John V H Halsey_Peconic Land Trust (PDF)

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF JOHN V.H. HALSEY ON BEHALF OF
PECONIC LAND TRUST

WHEREAS an application for a wetlands permit approval was filed by John V.H. Halsey as applicant on behalf of Peconic Land Trust with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: June 5, 2017



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 8, 2017
Meeting: June 15, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Roberts June Work Session Report

Attachments:

Trustee Roberts June Work Session Report (PDF)

MEMORANDUM

TO: Mayor and Board of Trustees

Re: June 2017 Work Session

Date: June 15, 2017

1. One Greenport

A smashing success! Several hundred people came out on a grey day that threatened storms to view student art work and see performances from Pankesito the Clown, Main Stage Dance Academy, a troupe of Guatemalan Traditional Dancers in wonderful costumes, the Greenport School Elementary Chorus, the guitar duo Octavio and David, and Jus B Cus gospel. Most or all of the performers were people from Greenport. Tikal served plates of Pupusa and Tostadas for free, much of which was prepared the night before by volunteers at St. Agnes.

Dinni Gordon, Sister Margaret Smyth, David Gamberg and many others at the school made this event happen and I want to express my deepest thanks to them and hope you will join me.

It was a nice day of families enjoying an afternoon of music, art, and food by the very talented members of this rich community. It was an honor and a pleasure to be part of it and we will be gearing up for the second annual One Greenport Festival next year!

2. Planning

- Has our staff been directed to follow Village Code Ch. 150-9-18, waiving site plan approval process for all residential construction in existing buildings in C-R?
- Has the illegal Use Evaluation practice been eliminated?
- Has the staff been instructed that residential conforming development projects are not subject to site plan review?

3. Ride Sharing

Ride Sharing has been cleared to operate statewide, including on the North Fork. We have a taxi stand that should be utilized for taxis, Ubers, and Lyfts. Request that the TCOs enforce the taxi stand code.

Ride shares make the roads safer and reduce parking woes.

Request BID include in their marketing campaigns encouragement to rideshare drivers to utilize our taxi stand to increase commerce to the business district.

4. LWRP

We need to revisit the LWRP. Much has changed in the 7 years or so since it was written. The use of our zones, WC in particular, is changing. We have had an influx of restaurant and hotel proposals. This document should not be a box we check off, but should be a legitimate plan that reflects the plan for our village.

Randi Wade, retired urban planner in NYC responsible for major traffic and parking projects in midtown Manhattan (i.e. Herald Square) is also a long-time village homeowner, a part-time resident for many years and now a full-time resident here. She has offered to chair a LWRP commission of residents and elected officials. Suggest this commission include:

- 2 members of VB (I am volunteering to be one)
- Rep from Planning
- Rep from ZBA
- Village Administrator
- Building Inspector
- Housing Authority Director
- BID rep
- 3 at-large reps from the community
- 1 rep from a Waterfront Commercial business (if MBP is VB rep, could serve in both capacities)

The commission should meet monthly and report to the VB at Work Session.

5. Dog Park/Signs

In April, I spoke with the mayor and 2 other Trustees individually and offline about my proposal to allow dogs on the beach during certain hours, on leash, and to launch an aggressive campaign with signage and bag dispensers to encourage people to clean up after their dogs. The Suffolk Times story even had some fun with the headline of their story on this issue. I also proposed a dog run at Moore's Lane. Everybody was in agreement that these would be good things for us to do.

For some reason, when we got to the public work session meeting, suddenly the proposal about the beach was met with concern and the project was not supported by the consensus of the board. I guess that's politics for you.

The board did seem to support a dog run over at Moore's Lane.

It is now mid-June, Memorial Day has come and gone.

This is such a simple problem to solve, with nothing but easy wins politically and otherwise for everybody sitting at this table tonight. More importantly, less dog waste on the beach is good for our water. A dog run on Moore's Lane is good for everybody involved. I don't know one person who is opposed to this idea.

Why haven't we swapped out the signs at the beach, and why don't we have a dog run? If the problem is that the staff is busy, that's understandable, but then I would like to know when the project of scoping out the dog run and swapping the signs will be completed. What is the Mayor's 30-60-90-120 day plan for the road crew and where does this project get slotted in?

6. Marine Waste mitigation – proactive pumpout strategies

The village could do some planning and put into motion a more proactive pumpout boat strategy to reduce the amount of dumping into Sterling Creek (and other waters) by recreational marine vessels. We did some research into strategies used elsewhere to increase the availability of pumpout services.

For the mooring field and marina customers:

- Distribute to each mooring customer a flag with a pouch that is affixed to the lifeline or other easily visible rigging. The pouch is so the captain can leave a tip for the pumpout boat operator
- Include in the price of a mooring a minimum of 4 pumpout tokens. More tokens can be purchased at marina office or Village Hall. These can be used in lieu of the \$5 fee and would also be left in the pouch. Boaters could still pay with cash as in the past.
- Develop and publish a daily schedule of the Pumpout Boat's approximate location, i.e. 9-11 AM Sterling Harbor, 11-1 Mitchell Marina, etc., and instruct the pumpout boat operator to actively seek pumpout opportunities in those areas at those times.
- Consider engaging with pumpout.me, a mobile app allowing boaters to book a pumpout online, currently in use out west and in the harbors of New Haven and West Haven, CT.

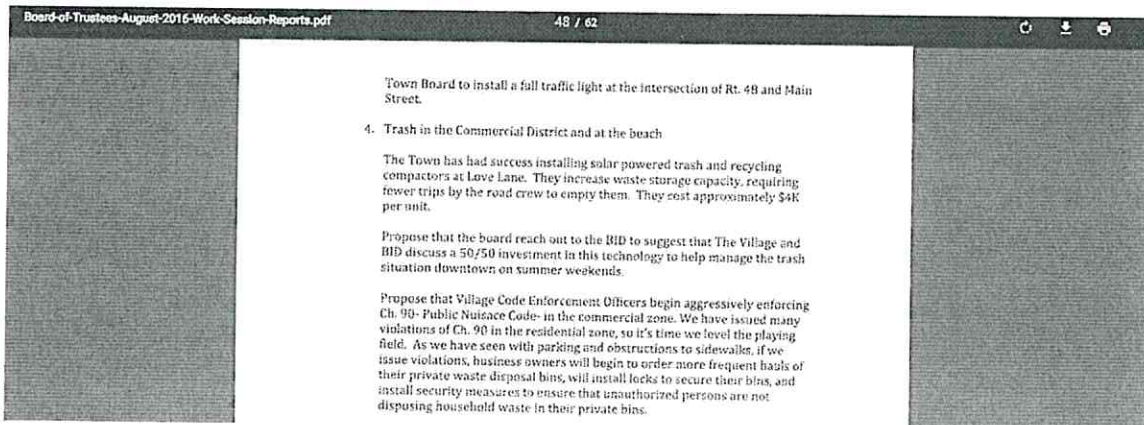
For marinas in The Village that currently do not provide pumpouts:

- Revoke wetlands permits if a pumpout is not provided within 2 years of notice date
- Provide information about portable dump station technologies that could be used in small marinas
- Allow small marinas to be certified as compliant if they are a part-owner or otherwise share a portable dump station with a neighboring marina
- Create access on Sterling Street and Monsell Place to sewer for land-based portable pumpout device to connect and empty into the sewer system- CVAP monies could likely be used for this work.
- Once the 2-year window sunsets, aggressively enforce permit violations
- Ensure that recently permitted pumpouts have been installed and are being used

Greenport can do our part and be an example to other municipalities that we take water quality seriously without any significant costs to taxpayers.

7. Big Belly Trash Compacting

Just for fun when we discuss the proposal on Big Belly. I still support it. This is from the August 2016 Work Session.





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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 9, 2017
Meeting: June 15, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins June Work Session Report

Attachments:

Trustee Robins June Work Session Report (PDF)

Carousel Meeting 6/6/17 - Julia

Gail requested Joe Prokop to advise on copyright of original designs - property of VOG

Develop work schedule for day of auction - Friday July 7

Viewing deck layout

Wood for easels - approx \$100

Dave Abatelli to obtain PO from Village

How to hold in place - Clamps

Hook up chipboards

Schoolhouse as back up plan

Chair in front for clipboard and as buffer

Use of cable ties to secure on deck

Information sheets on each painting

Title of picture

Bidding in increments of \$25

Suggest poster with history of project

Decide on screw eyes and picture wire

Marge will provide bios that artists provided

Tables for Committee members

Table for bios and instructions for bidders

Advertising

Media

Southold Local - Story

Call Denise Civiletti

Marge distributed flyers to post at businesses, etc

Must advise that bidders read bidding rules sheet

Pick up paintings at VH for one week (check with Sylvia)

Gail will check with Robert on solar lighting

Gail checked on tags for artwork with Ink Spot

Meet again on 6/20/17 10:00 at VH

BID Meeting 5/18/17
Trustee Julia Robins

Treasurer's Report

Rich and Caroline attended the North Fork Promotion Council meeting

What should be our involvement be with them

Approve payment of \$500 that we owed them

Invoices for Egg Roll 2

Stuffed bags for Taste North Fork

Website

Rich asked Katherine to send monthly metrics for website

Discuss process for providing information to new businesses

How to create a correct database of business owners

Rich talked about Structure of the Website

Yvonne

BID description on Village website could be updated, to account for more current activities

Mapped out social media campaign

Katherine's role

Budget for this

Inform BID of all public assembly permits

SOBO

Planters - new plants going into 18 planters

Checks

\$925.20 Beds and Borders

\$1,550.00 Ornamental Plantings

Greenport Improvement Committee

Use of schoolhouse weekends - funding

PRIDE

Stuffed bags for Taste North Fork

Mom-a-thon

Ten baskets donated by businesses

Special Indulgences much help

Tickets sold at restaurants and bars

Media photo coverage

Silver sponsorship for NF TV Festival \$2,000 approved

Caroline Gallery Walk

\$1,000 funding has been paid

Sent out constant contact

Promotion of Carousel Committee and EESM

GATE

Parking regulations published and distributed by the Village

Suggest Lot locations by number

MTA extended service

Presentation by MTA – will reach out to MTA and invite to make a presentation at a meeting

Lighting grant – moving forward with this grant for led lighting in business district
parking lots

Natural Gas Survey – survey monkey

Info package for new businesses

Annual Meeting Agenda Planning

Power points by Committees

Table set up with Board Members

Refreshments – water and snacks donated by Salamanders

Yvonne enlist help of DECA students for outreach to business owners