



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

May 18, 2017 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** – CHIEF WAYNE MILLER
Including compilation of all monthly meeting minutes

MONTHLY REPORTS FOR:

- o **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



VILLAGE OF GREENPORT
BOARD OF TRUSTEES
WORK SESSION MEETING
THURSDAY, MAY 18, 2017 AT 7:00 PM
RESOLUTION OF THE BOARD OF TRUSTEES

At the Village of Greenport Board of Trustees Work Session Meeting held on Thursday, May 18, 2017; the Board adopted a

RESOLUTION ratifying the hiring Jodie Corwin as a seasonal part-time employee at the Village of Greenport Mitchell Park Marina Office at a pay rate of \$11.00 per hour, effective April 19, 2017.

STATE OF NEW YORK
COUNTY OF SUFFOLK ss:

THIS IS TO CERTIFY THAT I, Sylvia Pirillo, Village Clerk of the Village of Greenport of the County of Suffolk, have compared the foregoing copy of the resolution now on file in this office, which was adopted by the Village of Greenport Board of Trustees on May 18, 2017 and that the same is a true and correct transcript of said resolution of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Village of Greenport of the County of Suffolk.

Dated: May 18, 2017

Sylvia Lazzari Pirillo, RMC
Village Clerk



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Submitted: May 11, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session Report

Attachments:

Fire Department May 2017 Work Session Report (PDF)

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Requests and Resolutions 5/11/17

We would like to request a budget modification in the amount of \$3000.00 from Acct. #A3410.404 fuel oil to Acct. #A3410.456 Medical equipment and supplies. We would also like to transfer \$1000.00 from Acct. #A3410.460 Antique acquisition to Acct. #A3410.455 EMS training. Also, we need a transfer from Acct. #A3410.432 Perma Ins-Workers comp to Acct. #A3410.420 water, sewer, electric.

Firematicly,

A handwritten signature in black ink that reads "Wayne D. Miller".

Wayne D. Miller

Chief Engineer

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
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Organized 1845
Finance Meeting
April 11, 2017

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Attendance: Chiefs Weingart & Jimenez, Wardens Jensen, Volinski III, Barszczewski, Kalin, Admin Asst Richter, Excused Chief Miller & Warden Nyce

Reviewed all bills for March 2017.

Company Requests:

Eagle Hose: Budget Items/ Company officer requests

Relief Hose: Budget Items

Star Hose: Budget Items

Standard Hose: Budget Items

Phenix H&L: Budget Items

Rescue Squad: Hammer Medical quote for \$654

Fire Police: Budget Items

Water Rescue: Budget Items

Chief's Request: 2 multi gas meters & charger in the amount of \$1,270 from Coastal Fire Systems, Air Pack flow testing Coastal Fire Systems \$2,260 & South Shore at \$2,200. Go with Coastal Fire Systems quote because they service the packs at FD, South Shore the packs have to be sent out to be serviced. Quote from Riccos for 6 EMS coats for new EMT's at a cost of \$279.95 per jacket total of \$1,679.70. Quote from REP Electric to replace light fixtures to LED's in the amount of \$12,750

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey L. Weingart". The signature is written in a cursive style with some loops and flourishes.

Jeffrey L Weingart
1st Asst. Chief

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
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MEETING OF THE BOARD OF WARDENS

TUESDAY, April 18, 2017

OPENING

Chief Wayne Miller opened the meeting at 7:40pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members:-

ATTENDANCE

Chief Wayne Miller

2nd Ass't Chief Susano Jimenez

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Seiban of Star Hose Co. #3

Warden David Nyce of Standard Hose Co. #4

Wardens James Kalin and John Grilli of Phenix Hook & Ladder Co. #1

Excused: 1st Ass't Chief Jeffrey Weingart, Warden Antone Volinski III of Relief Hose Co. #2, Warden Jerome Martocchia of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD – None

READING OF THE PREVIOUS MINUTES

Motion made by John Grilli, seconded David Nyce, to approve the minutes of the March 15, 2017 meeting of the Board of Wardens as printed and distributed.
Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Miller. Motion made by David Nyce, seconded by Warren Jensen to accept the report. Motion Carried.

There will be a purchase of 4 Low band pagers in addition to 15 high band pagers with a 3 year warranty, 1 portable radio for the 80 Car, a 3 yr Service plan, a vehicle charger for Chief Millers car and an accessory remote speaker as per 1st Ass't Chief Jeffrey Weingart. The total of the purchase amounts to \$ 10,111.25

Chief Wayne Miller got a quote for a new front door for Station #2 for a total of \$3143.80.

Motion made by David Nyce, seconded by John Grilli, to accept & support the purchases & quote for the new door. Motion carried.

COMPANY OFFICERS' MEETING MINUTES-

The minutes of the meeting of the Company Officers were read by 2nd Ass't Chief Susano Jiminez. Motion made by J. Milovich, seconded by D. Nyce, to accept the report as read. Motion Carried.

TREASURER'S REPORT

The Treasurer's report for the period of March 16, 2017 through April 18, 2017 was read by Secretary/Treasurer James Kalin. Motion made by John Grilli, seconded by David Nyce, to accept the treasurer's report as read. Motion carried.
(report attached)

BILLS- None.

COMMUNICATIONS

1. \$50 dollar donation, in memory of Paul Wood, from Bill Wetmore to GFD.
2. Southold Fire Dept. apology letter to GFD for the miscommunication for request for standby, followed by a withdrawal.
3. A thank you letter from Southold Fire Dept. Chief for the 12/10/16 standby.
4. Southampton FD's 36th Annual antique muster, September 9, 2017.
5. Westhampton Beach FD's Mayday Policy outlining command procedures for incidents involving lost or trapped firefighters.
6. Training session for "SAFER" fund at Cutchogue FD, May 6, 2017.
7. American Legion Auxiliary Union- "planting a memorial field of poppies" at Southold Legion.
8. Patchogue FD's annual Pot o' Gold raffle, June 11, 2017.
9. Patchogue FD presents 10th annual Ed Summers golf outing, West Sayville Country Club, July 10, 2017.
10. Ridge FD's 5th annual golf outing, May 22, 2017.
11. Our Lady of Mercy Regional School in Cutchogue asks for our support in their Madness Raffle by purchasing tickets.
12. The School of Health Technology & Management is holding a paramedic certification course at Stonybrook University Aug 2017- June 2018.
13. The School of Health Technology & Management is holding an EMT course at Stonybrook University, June 26- Aug 8, 2017.
14. North Fork Volunteers Association's Annual Installation Dinner, Riverhead Polish Hall, May 6, 2017.
15. Riverhead FD's 26th Annual golf outing, Cherry Creek golf course, August 2, 2017

Motion by David Nyce, seconded by John Grilli, to file and/or forward all communications & accept the \$50 donation to GFD, Motion carried.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds-

1. Door work is underway. Waiting for glass for doors to come in. Diesel Generator room is done.
2. Joseph Milovich reported that Paul Galanek looked at the gutters in the back of GFD & by the radio room.
3. Received an estimate from electrician for changing the overhead lights in GFD to LED. Much discussion ensued. All agreed to get more estimates.
4. Chief Miller stated that the paperwork to fix the air conditioner in the meeting room was given. Still waiting for it to be fixed.
5. Chief Miller reports that the purchase order for the surveillance cameras was received. It is currently being worked on.
6. Discussion began about possible building of new Fire House. It was agreed that it can be talked about later down the line. First priority is to repair/upgrade existing firehouses.
7. Warren Jensen brought up the point that the sheathing on the generator building should be replaced. Joseph Milovich will look into getting an estimate.

Bylaws- No Report

Finance- No Report

Fire District – No Report

Pre-Incident Planning- No Report

Service Awards

1. The status of the statements was questioned. Chief Wayne Miller said he will ask about it. Once received, they will be mailed out.

2. Penflex will be contacted to see if it's possible to have a representative attend June's department meeting to address any questions members may have.

Recruitment- No Report.

Casualty Fund- No Report

Funeral- No Report.

Communications

1. All towers should be repaired for proper communication this week.
2. Discussion began about relocating GFD's stuff to the abandoned Nextel building. It will have to be rewired. Chief Miller will inquire.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Company officer requests, budget items.

Relief Hose Co. #2- Budget items

Star Hose Co. #3- Budget items

Standard Hose Co. #4- Company officer requests, budget items.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- Budget items.

Fire Police- Budget items.

Water Rescue- Budget items, as per finance report.

UNFINISHED BUSINESS –

1. John Grilli stated that Halsey Staples has a trailer for sale that could be used for the Gator utility vehicle. It is wired for 110v, has a winch in the front, and 12v lighting. Chief Wayne Miller will look into it.

REPORTS OF DELEGATES- None.

NEW BUSINESS- None.

GOOD OF THE DEPARTMENT-

1. John Grilli reported that at the Chief's cocktail party Cliff Harris was backing out and backed into a cart that was left by his vehicle. There was \$293.80 worth of damage to the running board. It was requested that GFD pays the cost to fix the vehicle. Motion made by W. Jensen, seconded by N. Corwin, to accept and support this request. The money will come out of Washington's Birthday. Motion Carried.
2. Norma Corwin requested that she attend Yaphank's hazmat refresher course for \$250.00. Motion made by John Grilli, seconded by Edward Seiban, to accept and support request. Motion Carried.
3. Norma Corwin also requested a training class be put in place for the elevator keys to learn how to properly use them & become familiar with location of elevators.
4. A letter written by Steve Rutkowski, read by Norma Corwin, requested his removal from probationary status. He was voted into the department in October 2016, has completed necessary courses, and it was mentioned that he does show up to calls. Motion made by John Grilli, seconded by James Kalin, to accept and support this request. Motion Carried.
5. John Grilli brought up the point that the gator utility vehicle was up and running. J. Milovich requested that there be training for the use of the gator on the beach.

6. N. Corwin came up with two ideas for the stove that is not being used in the back of the building. 1- Put out a closed bid to members of the Fire Dept. 2- Donate it to Legion Hall. All agreed that it should be donated to Legion Hall. N. Corwin will reach out to them. A motion was made by Warren Jensen, seconded by John Grilli, to donate the stove to Legion Hall if it fits their needs.
7. The Annual Fundraiser letter was distributed to Wardens. Changes that needed to be made were noted. Motion made by James Kalin, seconded by John Grilli, to accept the fundraiser letter, with noted revisions. Motion Carried.
8. Joseph Milovich asked if the Chiefs elections should be changed to every other year. It is governed by state law to have the elections every year.
9. D.Nyce mentioned changing the Company Officer's meetings to another day of the week. As governed by state law, The Company Officer's meetings are the 1st Tuesday of every month.
10. Chief Wayne Miller reported that the electric bill has been high. It was mentioned that the air conditioning box in the new ambulance goes on and off automatically. Norma Corwin stated that it was put in place for a medicine that GFD doesn't carry. It is N. Corwin's belief that no narcotics in the ambulance need to be temperature controlled. Much discussion ensued. Chief Miller will speak to Mike Richter to see if the AC is needed.
11. Chief Wayne Miller made changes to the Wardens Assignment sheet. Warden Edward Seiban is replacing Raymond Corwin of Star Hose Co. #3. Jerome Martocchia is replacing James A. Pirillo of Standard Hose Co. #4.
12. James Kalin made a motion, seconded by David Nyce, to accept that The Meetings of the Board of Wardens continue to be on the 3rd Wednesday of every month at 7:00pm, for the next 11 months. Motion Carried.
13. Chief Miller brought up the Board of Wardens dinner that occurs every May. A potential date and location were picked. Chief Miller will confirm that the location will be at Townsend Manor Inn on Friday, May 5th 2017.

READING OF THE MINUTES

Motion by Warren Jensen, seconded by Joseph Milovich, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Warren Jensen, seconded by David Nyce, to adjourn. Motion carried.
The meeting was adjourned at 8:34pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
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Company Officers Meeting APRIL 18 2017

Opening meeting called to order at 1900 hrs with pledge to flag and moment of silence for departed members.

Attendance: in attendance were Chiefs Miller and Jimenez. Officers in attendance were N Corwin C Harris P Harris C Johnson G Pope R Purcell C Hanold and member G Capon

Reading of Previous Minutes: no meeting last month

Communications: Chief Miller mentioned Orients Breakfast, Also the Coast Guard class coming up. Also mentioned Cutchogue's calendar of events. He also mentioned a letter for a donation from Bill Wetmore in memory of Paul Wood. Letter from Southampton FD for their 36th Annual Muster. Chief Miller also read a letter from Southold's Chief apologizing for the mix-up with the standby. Letter read from WestHampton FD about Fire Fighters May Day policies. Letter from Chiefs Council about Gas Stations not needing Ansell Systems. Letter from the County about a S A F E R course. Letter from Patchogue FD about their fund raiser and golf outing. Letter from Stony Brook about a Paramedic Course.

Committee Reports: Chief Jimenez mentioned Dept Picnic and May Mile. Also mentioned Work Place Violence class. Chief Miller mentioned the N F V F F Ass. Meeting /Dinner.

Company Requests: 8-3-1 Budget,- 2-3-4- all budget,- 5 light bar and strobe light,-Rescue, budget,- Water Rescue, none

New Business; None

Good of the Department: . Chief Miller mentioned getting High Band Pagers and talked about the problems we are having with the High Band System . C Johnson nominated C Harris for Dept Captain, second by R Purcell , Cliff Harris still Dept Capt..

➤

Reading of Minutes: M/M/S/ C Hanold / C Johnson dispense with reading of tonight's minutes,

Adjourn: M/M/S/ Pope / Harris to adjourn @ 19: 21 HRS

Respectfully submitted 2nd Asst Chief

Susano Jimenez

A large, stylized handwritten signature in black ink, appearing to read "Susano Jimenez".



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ROBERT BRANDT
EXT. 217

Submitted: May 12, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

May 18, 2017

Administrator's Office

Statistics

Work Orders:

Electric = 16 Written, 16 Completed
Water = 2 Written, 2 Completed
Sewer = 30 Written, 30 Completed
Road = 28 Written, 28 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 05-09-2017. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 05-15-2017.

Resolutions:

Rehiring of Christian Davis

Rehiring of Sarah Doherty

Hiring of Samantha Asaro and Tyler Pira

Hiring of Jodie Corwin

APPA National Conference

Third Street and Front Street Abandonment of Easement

Accept Bio-Retention Bid

Topics of Discussion:

MS4 Comment Period

Road/Water Department Statistics

Water Distribution:

4,647,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.58 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.48 mg/L

The form, DOH-360, was filed with the DOH on May 9, 2017 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Patched roads throughout the village and the driveway at the school.
- ❖ Repaired dock at 5th and 6th Street Beach.
- ❖ Assisted the Sewer Department with the chains for the aerator at the WWTP. Also, helped to pull out a Vac-Truck that was stuck in the mud near the BNR Basin.
- ❖ Power washed the handicap access ramp at Village Hall.
- ❖ Repaired cobblestones on Front Street after flooding caused the sub-surface to erode.
- ❖ Performed maintenance and repairs on machinery and Road Department vehicles.
- ❖ Grinded down lifted edges on sidewalks in various locations.
- ❖ Cut grass throughout the Village.
- ❖ Repaired ramps at the Skate Park.
- ❖ Cleaned up the Pole Yard of Moore's Lane.
- ❖ Assisted the campground with some maintenance of trees and repairs to the driveway.

Projects:

The Road Crew completed the preparation work for the Polo Grounds. RCA has been put down and leveled on all the driveways and pathways. The Road Crew will continue spreading the RCA along the footpaths in Moore's Woods.

The crew has spent the last few weeks preparing the Village for the Summer season. They assisted the Marina with delivering the tires for the piers, they cleaned garbage up at the turntable, and spread grass seed in areas that had been shaved during winter snow removal.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.
Total plant flow for the month of April = 9,639,000 gallons.
Average Daily Flow = 0.321 million gallons/day. (MGD). Permit limit = 0.650 MGD
Total Suspended Solids, (TSS) % removal = 99% Permit limit = 75%
Carbonaceous BOD Removal, (CBOD) = 98% Permit limit = 75 %
Coliform Fecal General = <5.9 MPN/100 Permit limit = 200 MPN/100
Coliform Total General = 17.4 MPN/100 Permit limit = 700 MPN/100
Total Nitrogen in effluent = 10.1 lbs/day

Sludge Removal:

112,000 gallons of sludge was hauled during April.

Report

❖ Treatment Plant:

De-Ragged BNR Basin No. 2 Aerotors and mixers.

Removed and replaced bad Nitrate Recirculation Pump.

Removed grit on bottom of BNR Basin No. 2 to facilitate repairs.

Installed three new chains on Aerotors in BNR Basin No. 2.

❖ Collection System:

Replaced voltage regulator in the Claudio's Pump Station generator.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = April 7th @ 107.33 Mwh
Minimum usage day = April 20th @ 52.62 Mwh
Average usage for the month per day = 71.94 Mwh
Monthly total usage = 2158.05 Mwh

Service calls/call outs = 5

Street light repairs = 10

Customers shut off for non-payment = 4

Customers turned on for payment = 3

Customers turned on for the season = 2

New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ Made repairs to the lighting at the Skate Park.
- ❖ Responded to some work orders for service issues.
- ❖ Completed meter change-outs due to reading issues.
- ❖ Performed service upgrades

Projects:

New control cable has been installed between the outdoor switchgear and the indoor switchgear. This will allow both transformers to be tied together and transfer load.

The Oil/Water Separator has been delivered, we anticipate that installation will commence by the end of May.

Attachments:



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Submitted: May 12, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

May 18, 2017

Building Inspector's Office Statistics

Summary of Transactions:

Building Permits Issued	11
Building Permit Applications	9
Fence Permits	0
Wetland Permit Application	2
Wetland Permit Issued	0
HPC Application	0
Zoning Board Applications	0
Planning Board Applications	2
CO Fees	6
Yard Sale	1
Road Opening	3
Sewer Inspection Fee	0
Dumpster Permit	1
Sign Permit	2
Rental Permit Fees	0
Demo Permit	1

Total Fees Collected: \$7,706.20

Reports

- ❖ The Building Department continues to experience one of its busiest seasons. Applications for residential and commercial projects are flooding in.
- ❖ Planning, Zoning and Historic Boards are slowing down a bit with few new applications.
- ❖ The building inspector and code enforcer have responded to several code complaints this past month.

Code Enforcer's Office

Reports

Traffic Enforcement Statistics Worksheet is attached.

Code Enforcement Worksheet is attached.

Attachments:

Park Enf Rep 051817 (PDF)

Code Enf Rep 051817 (PDF)



April 2017 Parking Enforcement Statistics (As of May 1, 2017)

April 2017 Collection: \$3,045.00

	2017	
Month	Case	Amount
January	50	\$4,895.00
February	38	\$3,740.00
March	40	\$3,375.00
April	35	\$3,045.00
May		\$0.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00
TOTAL	163	\$15,055.00

Report reflects ALL parking violations issued in the Village of Greenport INCLUDING violations issued by Southold PD

**** CASE # & AMOUNT REFLECTS SETTLED SUMMONSES CLOSED IN APRIL 2017. THIS INCLUDES COLLECTION FROM PREVIOUS MONTHS AS WELL CASES SETTLED VIA COURT IN APRIL 2017. ****



April 2017 Parking Enforcement Statistics (As of May 1, 2017)

CONTINUED

Fine Collection by Violation Type

VIOLATION	CASE	AMOUNT
OBSTRUCT DRIVEWAY	2	\$150.00
PARKED FACING WRONG DIR.	5	\$305.00
PARKED ON SIDEWALK	2	\$300.00
PRKD ON VILLAGE ST. DURING SNOW STORM	5	\$250.00
PRKD OUTSIDE OF MARKINGS	2	\$300.00
PRKD WHERE PROHIBITED SCHEDULE XI.	3	\$225.00
PRKD. IN HANDICAPPED SCHD. XIX.	1	\$100.00
UNINSPECTED	5	\$675.00
UNREGISTERED	1	\$50.00
VEHICLE PARKD OUTSD LINES	9	\$690.00
Totals	35	\$3,045.00

***Reflects ALL cases CLOSED by plea of guilty (Paid in full WITH or WITHOUT Penalty) OR Court ruling. Table reflects cases closed in April 2017.**

THESE CASES ALSO REFLECT TICKETS WRITTEN IN PREVIOUS MONTHS THAT WERE SETTLED IN APRIL 2017

Summonses ISSUED from April 1, 2017 – April 3, 2017

(INCLUDES SUMMONSES ISSUED BY SOUTHOLD POLICE)

Case by Violation Type

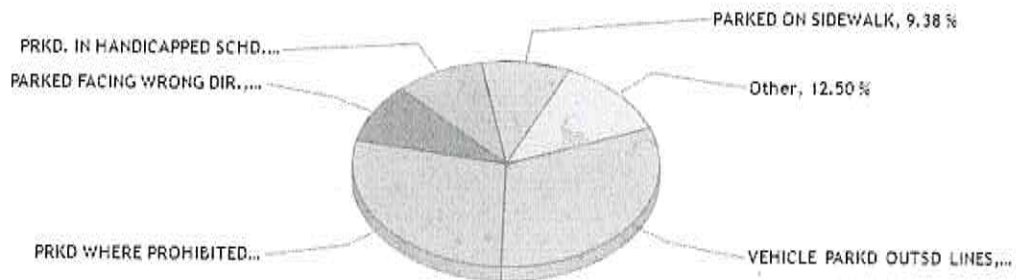
Code	Description	2017	Total
1	VEHICLE PARKD OUTSD LINES	10	10
10	PRKD. IN HANDICAPPED SCHD. XIX.	3	3
11	PRKD OBSTR. FIRE HYDRANT	1	1
13	PARKED ON SIDEWALK	3	3
14	UNREGISTERED	1	1
15	UNINSPECTED	1	1
16	PARKED FACING WRONG DIR.	3	3
2	PRKD WHERE PROHIBITED SCHEDULE XI.	9	9
4	STOP OR STAND WHERE PROHIBITED SCH. XII.	1	1
Total		32	32

Top five by Violation Types

- VEHICLE PARKD OUTSD LINES
- PRKD WHERE PROHIBITED SCHEDULE XI.
- PARKED FACING WRONG DIR.
- PRKD. IN HANDICAPPED SCHD. XIX.
- PARKED ON SIDEWALK

These Violations combined represent 87.52% of issuance Town wide.

Frequently Issued Violations





April 2017 Code/Ordinance Enforcement Report

- **Village Complaints Received: 5 Completed: 5 Open: 0**

**Complaints Received via Online Form, Code Complaint form, Telephone or walk-in.*

DATE/LOCATION	CHARGE	FACTUAL	ACTION TAKEN	DISPOSITION
April 3, 2017 331 Front Street, Greenport, New York, 11944	90-3C Public nuisance declared.	Fence on the south side of property in disrepair.	Order to remedy violation issued. Owner has until 4/24/17 to comply.	CORRECTED
April 3, 2017 229 Third Street, Greenport, New York, 11944	Chapter 90 Notice of public nuisance.	Attempts to rectify numerous violations have failed.	Notice of public nuisance posted. Property must comply by 4/24/17 or Village will be forced to abate situation.	PENDING NOTICE OF PUBLIC NUISANCE
April 4, 2017 311 Sixth Street, Greenport, New York, 11944	112-9B Brush left out on curb line of property.	Brush pile left on curb line. Pickup not scheduled until 4/11/17.	Order to remedy violation issued. Owner has until 4/7/17 to comply.	CORRECTED

April 4, 2017 241 Sixth Street, Greenport, New York, 11944	112-9B Brush left out on curb line of property.	Brush pile left on curb line. Pickup not scheduled until 4/11/17.	Order to remedy violation issued. Owner has until 4/7/17 to comply.	CORRECTED
April 4, 2017 237 Sixth Street, Greenport, New York, 11944	112-9B Brush left out on curb line of property.	Brush pile left on curb line. Pickup not scheduled until 4/11/17.	Order to remedy violation issued. Owner has until 4/7/17 to comply.	CORRECTED
April 4, 2017 233 Sixth Street, Greenport, New York, 11944	112-9B Brush left out on curb line of property.	Brush pile left on curb line. Pickup not scheduled until 4/11/17.	Order to remedy violation issued. Owner has until 4/7/17 to comply.	CORRECTED
April 4, 2017 229 Sixth Street, Greenport, New York, 11944	112-9B Brush left out on curb line of property.	Brush pile left on curb line. Pickup not scheduled until 4/11/17.	Order to remedy violation issued. Owner has until 4/7/17 to comply.	CORRECTED
April 4, 2017 139 Fourth Street, Greenport, New York, 11944	112-9B Brush left out on curb line of property.	Large brush pile left on curb line. Pickup not scheduled until 4/11/17.	Order to remedy violation issued. Owner has until 4/7/17 to comply.	CORRECTED
April 4, 2017 546 Main Street, Greenport, New York, 11944	112-17 Illegal dumping.	Garbage, mattresses and furniture on the side of the property.	Order to remedy violation issued. Owner has until 4/25/17 to comply.	PROPERTY OWNER CONTACTED CODE ENFORCEMENT, COMPLIANCE ANTICIPATED

April 4, 2017 Oyster Point Condos, Greenport, New York, 11944	142-4A1 Wetlands Permits	Illegal fence constructed without proper permits. Orders to cease work ignored.	Desk appearance tickets 41701 & 41702 prepared in regards.	PENDING ARRAIGNMENT
	65-2A1 Building Permits			
April 10, 2017 212 Fifth Avenue, Greenport, New York, 11944	*COMPLAINT* Complaint of work without a building permit.	No major construction or renovation observed.	Property Owner will obtain demolition permit & proper building permits before commencing construction.	COMPLIANCE ANTICIPATED
April 10, 2017 416 South Street, Greenport, New York, 11944	*COMPLAINT* Complaint of new roof and sheathing installation without permits.	Contractor advised that they are replacing roof shingles & sheathing.	Property Owner will obtain proper building permits.	COMPLIANCE ANTICIPATED
April 13, 2017 104 Third Street, Greenport, New York, 11944	112-4 Dumpster permit	Dumpster I/F/O location without a dumpster permit.	Spoke with contractor, advised them of dumpster permit requirements.	COMPLIANCE ANTICIPATED
April 13, 2017 308 Wiggins Street, Greenport, New York, 11944	150-13.1B Setback requirements for an accessory structure.	Accessory structure on property may not be in compliance with setback code.	Letter sent to property owner requesting documentation regarding the location of the accessory building.	PENDING RESPONSE

<p>April 25, 2017 171 Sterling Street, Greenport, New York, 11944</p>	<p>65-2A1 Building Permits</p>	<p>Fence constructed on property without building permit, or H.P.C. Approval.</p>	<p>Letter sent to owner requesting them to call Building Department immediately.</p>	<p>OWNER ADVISED FENCE WAS REPLACED, SAME HEIGHT, MATERIAL & LENGTH AS PREVIOUS</p>
<p>April 25, 2017 Mattituck Sanitation, Cutchogue, New York, 11935</p>	<p>88-5D Noise Violation</p>	<p>Complaints of garbage being collected before 07:00. This is in violation of agreement between Mattituck Environmental & V.G. in March 2017.</p>	<p>Letter sent. Company must pick up during permitted hours or additional appearance tickets will be issued.</p>	<p>COMPLIANCE ANTICIAPTED</p>



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 12, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

May 18, 2017

Marina/Mitchell Park

- ❖ Mitchell Park Marina officially opened on May 15th.
- ❖ Policies and Procedures were reviewed with all the Dock Hands, Office Staff, and Carousel Staff.
- ❖ The bulkhead and the splash boards on the East Pier were repaired.
- ❖ The public restrooms were thoroughly cleaned and painted.
- ❖ Landscaping and clean-up of Mitchell Park has been completed.
- ❖ Tires for the piers were rewrapped and installed.
- ❖ On April 18th a webinar for the new Dockwa reservation system was held. We are in the process of setting up the information for the website and all the staff are being trained to work on the new system.
- ❖ Water and Electric Services on the East Pier and floating docks have been turned on.
- ❖ The Visitors Dock has been moved into position.
- ❖ Camera Obscura has been cleaned and is ready for the season.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =26 Enrolled in After-School Program

Reports

- ❖ Our last day of for the Aftercare Program is June 26th.
- ❖ The students, in conjunction with Floyd Memorial Library, went to Charnews Farm on April 26th. A good time was had by all.
- ❖ The Recreation Department has been extremely busy preparing for Summer Camp, which starts on June 26th. Camp enrollment continues throughout the month.
- ❖ We continue to hire new employees to staff the camp.
- ❖ The Library has worked with the Recreation Supervisor to develop programs to enhance Summer Camp.
- ❖ All permits to operate are in process. Inspections are planned for June.
- ❖ The Village is working with the Town of Southold to staff 5th and 6th Street Beach with lifeguards.

Campground

Tasks Accomplished

- ❖ Prepared the campground for opening.
- ❖ Tables and fire rings have been inspected, repairs have been made as needed.
- ❖ Worked on updating the site signage.

Attachments:

Rec Rev Report 051817(PDF)

Recreation Department Monthly Revenue

Day	Marina		Campground		Offshore Services		Moorings		Camera Obscura			
	Cash	Apr-17 C.C.	Cash	Apr-16 C.C.	Cash	Apr-17 C.C.	Cash	Apr-16 C.C.	Cash	Apr-17 C.C.	Cash	Apr-16 C.C.
1				\$100.00								
2												
3												
4		\$600.00					\$120.00					
5				\$50.00			\$530.00					
6					\$350.00	\$805.00						
7		\$150.00		\$150.00								
8												
9							\$1,100.00					
10		\$134.76		\$100.00								
11		\$100.00			\$90.00	\$180.00						
12												
13				\$250.00								
14		\$350.00										
15		\$100.00						\$1,200.00				
16				\$100.00								
17		\$150.00		\$50.00								
18		\$250.00		\$100.00								
19		\$150.00		\$200.00	\$1,080.00	\$185.00						
20		\$50.00		\$250.00			\$720.00					
21		\$150.00		\$200.00								
22							\$50.00					
23		\$50.00		\$150.00								
24		\$250.00										
25		\$150.00			\$575.00		\$500.00					
26		\$200.00			-\$517.50	\$2,945.00	\$2,000.00					
27		\$150.00		\$300.00			\$270.00					
28		\$226.04		\$200.00								
29		\$347.73			\$580.00		\$100.00					
30		\$103.77		\$100.00	\$575.00		\$500.00					
31												
	\$3,662.30		\$2,300.00		\$6,847.50	\$5,890.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00
	YOY		\$1,362.30		YOY	\$957.50	YOY	\$0.00	YOY	\$1,200.00	YOY	\$0.00

**Recreation Department Monthly Revenue
Carousel**

Day	Apr-17				Apr-16			
	Cash	Donations	Group Sale	Purchases	Cash	Donations	Group Sale	Purchases
1	\$264.00							
2	\$666.00	\$33.50						
3					\$364.00			
4					\$217.80			
5								
6								
7								
8	\$486.00							
9	\$888.00				\$396.00			\$10.00
10	\$473.00				\$584.00	\$30.00		\$10.00
11	\$682.00	\$22.00		\$10.00				
12	\$517.00							
13	\$683.00			\$10.00				
14	\$942.00	\$7.00						
15	\$1,044.00							
16					\$714.00			\$10.00
17					\$1,196.00	\$14.00		\$10.00
18								
19								
20								
21								
22	\$384.00							
23	\$641.00	\$12.00			\$746.00			\$25.00
24					\$1,168.00			
25					\$574.00			
26					\$236.00			\$20.00
27					\$719.00			\$30.00
28					\$626.00			\$15.00
29	\$823.00	\$15.00			\$872.00			
30	\$555.00				\$834.00			\$15.00
31								
		\$9,157.50				\$9,475.80		
			YDY					-\$318.30



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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 11, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT MAY 2017

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3668, to fund building department and code enforcement expenses, and directing that Budget Amendment # 3668 be included as part of the formal meeting minutes for the May 25, 2017 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 3669, for year-end housekeeping for the General Fund payroll accounts, and directing that Budget Transfer # 3669 be included as part of the formal meeting minutes for the May 25, 2017 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 3670, for the funding of Fire Department supplies and training, and directing that Budget Transfer # 3670 be included as part of the formal meeting minutes for the May 25, 2017 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 3671, for the funding of Village trash receptacles, and directing that Budget Transfer # 3671 be included as part of the formal meeting minutes for the May 25, 2017 regular meeting of the Board of Trustees.

- RESOLUTION authorizing the Treasurer Brandt make an additional contribution to the Volunteer Firefighter Length of Service Award Program in the amount of \$ 27,023.94.
- RESOLUTION approving the attached bond resolution dated May 25,2017 for improvements to the Village roads, sidewalks and curbs in the amount of \$ 800,000.00 as prepared by bond counsel Norton Rose Fulbright.

UTILITY BILLING

April billing cycle completed. All monthly reports submitted. Billing of Sector 1 for May completed. Sector 4 red tags have been processed.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- 10 recertifications and 4 interims were performed.
- The unaudited FASS submission is due to HUD by 5/31/2017. Asha Gallacher will be contacting BST (Brendan Kelly) to assist in the submission.
- The SEMAP (Section Eight Management Assessment Program) submission is due to HUD by 5/31/2017. Asha Gallacher will be submitting by the deadline.
- 1 voucher was terminated due to unreported income.
- 1 searching voucher found housing and leased up on 4/15/2017.
- 2 vouchers were issued.

SIGNIFICANT PAYMENTS

SIGNIFICANT COLLECTIONS

- Rents Received - April 2017 - \$ 64,440.83
- East West Fire District - 2ND. payment received - \$ 369,739.50

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

BANK BALANCES APRIL 2017 (PDF)

BILLING STATISTIC REPORT APRIL 2017 (PDF)

COMMUNITY DEVELOPMENT FINANCIALS APRIL 2017 (PDF)

HOUSING AUTHORITY FINANCIALS APRIL 2017(PDF)

BUDGET AMENDMENT # 3668 BLDG & CODE (PDF)

BUDGET TRANSFER # 3669 - GEN FUND PAYROLL (PDF)

FIRE DEPT BUDGET TRANSFER # 3670 (PDF)

BUDGET TRANSFER # 3671 - TRASH RECEPTACLES (PDF)

2017 Resolution 5_25_17 - \$800000 Reconstruction of Various Village Roads Parking Area Sidewalks (DOC)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF APRIL 2017**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	359,993.48
A	Greenhill Cemetery	A.0201.100	Savings	33,318.20
A	Clarks Beach Savings	A.0201.120	Savings	82,238.66
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	677,764.78
A	Money Market	A.0201.130	Money Market	372,400.47
A	Fire Apparatus	A.0221.110	Money Market	264,127.00
A	General Fund Capital	A.0230.200	Cert of Deposit	250,919.56
A	Bulding Department Escrow	A.0235.101	Checking	14,542.60
A	Parks and Recreation	A.0200.200	Checking	16,184.98
TOTAL GENERAL FUND				\$ 2,071,489.73
CD	Small Cities Rehab.	CD.0200.000	Savings	152,522.01
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,727.35
CD	Watkins	CD.0201.001	Savings	21,750.51
TOTAL COMMUNITY DEVELOPMENT				\$ 180,226.08
E	Light Fund	E.0121.100	Checking	489,522.85
E	Light Depreciation Savings	E.0116.100	Savings	2,300,864.50
E	Light Ban	E.0118.000	Checking	305,013.49
E	TTC Collections	E.0121.120	Money Market	334,442.13
E	Consumer Deposit Savings	E.0191.100	Savings	129,599.04
E	Consumer Deposit Checking	E.0244.200	Checking	2,516.23
TOTAL LIGHT FUND				\$ 3,561,958.24
F	Water	F.0200.000	Checking	359,993.48
F	Water Fund Capital	F.0200.400	SAVINGS	8,359.21
F	Water Fund CD	F.0201.000	Cert of Deposit	201,352.01
F	Water Fund Money Market	F.0201.130	Money Market	200,611.14
TOTAL WATER FUND				\$ 770,315.84

G	Sewer	G.0200.000	Checking	454,997.60	
G	NYS DEC Consent	G.0201.000	Savings	31,230.51	
G	Sewer Fund I	G.0201.100	Cert of Deposit	360,635.55	
G	Sewer Fund III	G.0201.120	Cert of Deposit	716,964.96	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,125.60	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,761,836.48
H	Capital	H.0200.000	Checking	121,703.78	
H	Capital Reserve	H.0200.400	SAVINGS	49,434.33	
				TOTAL CAPITAL FUND	\$ 171,138.11
TA	Trust & Agency	TA.0200.000	Checking	79,246.36	
TA	Retirement Savings	TA.0201.000	Savings	48,793.54	
TA	WWI Memorial Trust	TA.0201.001	Savings	728.66	
TA	T & A Special Escrow	TA.0201.002	Savings	6,581.97	
TA	Justice Court	TA.0201.004	Savings	4,777.59	
TA	Concert Fund	TA.0201.008	Savings	2,279.08	
TA	Global Common	TA.0201.009	Savings	271,064.81	
TA	Accounts Payable	TA.0202.000	Checking	539,972.28	
				TOTAL TRUST & AGENCY FUND	\$ 953,444.29
	Wire Account			1.00	
	Utility Clearing			55,663.54	
					\$ 55,664.54
				TOTAL VILLAGE WIDE	\$ 9,526,073.31

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	14	0	0		0					9.34	584.72	
	9 - Residential (1, 1)	1345	0	681137	79,977.95	0		675.38				92,664.50	
	10 - Water Heating (2, 2)	14	0	2251	158.81	0			10,519.29		2,167.26	198.39	
	11 - All Electric (3, 3)	334	0	256638	28,859.56	0			3,945.17		812.81	33,620.54	
	13 - Demand - Class 3 (5, 5)	5	0	277200	15,495.48	1082.95	12,724.66		4,273.86	395.48		32,889.48	
	14 - Village St. Lighting (6, 6)	5	0	30742.5	3,538.47	0			473.99			4,012.46	
	15 - Town St Lighting (7, 7)	1	0	3727.5	429.04	0			57.47			486.51	
	19 - Traffic Lights (11, 11)	1	0	1418	146.65	0			21.83			168.48	
	20 - Contract St Lighting (12, 12)	1	0	0	0.00	0						0.00	
	21 - Sterling Harbor (13, 13)	2	0	1331.25	153.23	0			20.52	14.98		188.73	
	Electric Total		1722	0	1294443.25	128,759.19	1082.95	12,724.66	675.38	19,349.85	410.46	2,994.27	164,513.81
Sewer	3 - Sewer - Flat Charge	41	0	0	2,160.70	0						2,160.70	
	4 - Sewer - Flat Charge	1	0	0	63.70	0						63.70	
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	875	660	2887	42,886.70	0						42,886.70	
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	15	195.9	2,345.32	0						2,345.32	
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	5	310.5	3,342.26	0						3,342.26	
	29 - Sewer - VILL 2" W/SEWER (17, 17)	28	16	493.2	5,584.52	0						5,584.52	
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0						35.04	
	33 - Sewer - VILL 4" W/SEWER (19, 19)	2	2	0	70.08	0						70.08	
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	75	59	875.6836	15,671.48	0						15,671.48	
	57 - SPLIT SEWER BILLING (52, 52)	1	0	3	0.00	0						0.00	
	62 - DRIFTWOOD COVE 52	1	1	151.47	2,735.20	0						2,735.20	
	63 - DRIFTWOOD COVE 49	1	1	126.5812	2,577.40	0						2,577.40	
	64 - PECONIC LANDING 301	1	1	551	15,832.60	0						15,832.60	
	65 - CLIFFSIDE CONDOS-SEWER	1	1	60	3,682.00	0						3,682.00	
Sewer Total		1069	762	5555.3348	95,767.00	0						95,767.00	
Water	5 - Water - Flat Charge	24	0	0	625.10	0						625.10	
	22 - VILL 3/4" W/SEWER (14, 14)	881	367	3189	19,508.95	0						19,508.95	
	24 - VILL 1" W/SEWER (15, 15)	28	5	221	958.20	0						958.20	
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	7	346	1,437.24	0						1,437.24	
	28 - VILL 2" W/SEWER (17, 17)	29	21	548	2,681.58	0						2,681.58	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	2	0	73.80	0						73.80	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0						36.90	
	47 - VILLAGE 2" (43, 43)	8	6	222	983.82	0						983.82	
	48 - VILLAGE 3/4" (44, 44)	105	95	108	1,821.84	0						1,821.84	
	49 - VILLAGE SEWER ONLY (45, 45)	5	0	13	0.00	0						0.00	
	52 - FIRE SPRINKLERS (49, 49)	24	0	0	0.00	0						0.00	
	53 - OUTSIDE RES SEWER (50, 50)	71	0	954.448	0.00	0						0.00	
	Water Total		1192	505	8601.448	28,164.34	0						28,164.34
	electric-small commercial	12 - Commercial (4, 4)	363	0	668422.3	75,301.90	0			10,202.26	5,070.16		90,574.32
		16 - Operating Municipalt (8, 8)	17	0	16583	1,985.70	0			259.69			2,241.39
		17 - Water Department (9, 9)	3	0	0	37.29	0						37.29
18 - Sewer Department (10, 10)		10	0	63449	5,913.35	0			976.26			7,891.62	
72 - Commercial-Demand Tracking		9	0	41486	4,527.06	13.2	0.00		639.79	445.63		5,612.50	
electric-small commercial Total		402	0	787950.3	88,765.33	13.2	0.00		12,076.00	5,515.79		106,357.12	
Grand Total		4385	1267	2053651.3328	342,455.86	1096.15	12,724.66	675.38	31,425.85	5,926.25	2,994.27	396,202.27	

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - Apr 2017

\$ 4,675.00 75.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,300.00	1,125.00	\$ 1,125.00
Late Fees/Credits	\$ 75.00	\$ -		\$ (30.00)
TOTAL REVENUE	\$ 1,200.00	\$ 1,300.00	\$ 1,125.00	\$ 1,095.00
				\$ -
				\$ 3,520.00
EXPENSES:	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/B361 SW
<u>Utilities</u>				
Electric	\$ 75.65			\$ 17.59
Water/Sewer	\$ 55.92			\$ 76.15
Propane/Heating Oil				\$ 322.03
<u>Admin</u>				
Salary (\$4.32 X 2 payperiods 140 hrs=\$604.80 divide by 25% and 75%)	\$ 151.20			\$ 453.60
Payment Agreement to Village				\$ 1,000.00
Total	\$ 282.77	\$ -	\$ -	\$ -
				\$ 1,869.37
				\$ 1,869.37
	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1	UNIT 2	UNIT 3
				HOUSE
<u>Maintenance Repairs/Other</u>				
Hands Fuel Co. (boiler service call)				455.00
Mattituck Enviro Svcs				
George Hand Construction				
VGHA Admin Fee Deficit				
Pine Oaks Landscaping				
	\$ -	\$ -	\$ -	\$ -
				\$ 455.00
Total Expenses	\$ 282.77			\$ 455.00
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET		
Interest Earned				
Total Revenue	\$ 1,200.00			\$ 3,520.00
Total Expenses	\$ 282.77			\$ 2,324.37
NET REVENUE	\$ 917.23			\$ 1,195.63
EXCESS (DEFICIENCY) OF TOTAL REVENUE				
OVER (UNDER) TOTAL EXPENSES	\$ 917.23			\$ 1,195.63

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - Apr 17				82	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	71,894.00	149.00	\$ 98.00	\$
Account Description				79	Vouchers Leased on last day of month					
				3	New Vouchers Issued/No Lease/Searching					
REVENUE:										
706 PHA HUD Operating Grants	\$	73,743.00								
706a Admin fee reimburse	\$	6,758.00	\$	49.00	Fraud Recovery HAP					
711 Interest Earned - HAP	\$	0.13	\$	49.00	Fraud Recovery ADMIN (714.020)					
714 Interest Earned - ADMIN	\$	98.00			ADM HAP Offset					
714 Fraud recovery	\$	98.00			Admin Fee					
700 TOTAL REVENUE	\$	80,599.13								
EXPENSES:										
Administrative										
912 Auditing fees										
941 Salaries - Abo (821.52) Robert Column M 2					Admin Salaries					
941 Personnel	\$	3,433.44	\$	223.08	total					
941a Medical	\$	2,054.32	\$	17.78	Medical Total					
911b Dental					Dental Total					
911c Pension 12.5% T4/T1 0% T5	\$	542.48	\$	29.00	Pension Total					
914 Payroll Taxes FICA	\$	262.68	\$	17.07	FICA Total					
915 Employer Benefit Contribution TOTAL	\$	2,616.70	\$	56.78	Benefits Total					
914 Compensated absences										
917 Nina FG Stewart, Esq										
A Gallacher Reimb										
918 A Gallacher Mitzage										
915 Office Expenses Total	\$	-								
910 Administrative Total	\$	6,746.34	\$	7,149.72	Village of Greenport total					
962 Other General Expenses (Office Rent)	\$	550.00								
969 TOTAL OPERATING EXPENSES	\$	7,296.34								
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES										
972.1 PHA Utility Allowance	\$	149.00								
972.2 HAP payments	\$	71,894.00								
PORT payments	\$	1,421.00								
973 (HAP, PORT and UTILITY TOTAL)	\$	72,943.00	(VMS - HAP TOTAL)							
HAP & UTIL less Port payments	\$	70,622.00	(VMS- ALL OTHER VOUCHERS HAP)							
1117 Total Admin Revenue	\$	6,807.00								
1118 Total Hap Revenue	\$	73,792.00								
1118-02 Net HAP	\$	1,719.00								
Net ADMIN	\$	(489.34)								
900 TOTAL EXPENSES	\$	79,339.34	\$	79,339.34	TOTAL CASH DISBURSEMENTS					
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$		\$	1,259.79						

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2017 Period: 5 Trans Type: B2 - Amend Status: Batch
Trans No: 3668 Trans Date: 05/10/2017 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 05/10/2017
Description: BUDGET AMENDMENT FOR BUILDING & CODE ENFORCEMENT
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.2110	ZONING FEES	5,000.00
A.8010.400	ZONING CONTRACTUAL EXP..	5,000.00
A.2112	PLANNING BOARD APPL FEES	4,600.00
A.8020.400	PLANNING CONTRACTUAL EXPENSE..	5,600.00
A.1113	PARKING VIOLATIONS	5,500.00
A.1113.400	PARKING ENFORCEMENT..	5,500.00
A.2590	BUILDING PERMITS	5,000.00
A.8030.400	ZONING/PLANNING LEGAL EXPENSE..	4,000.00
Total Amount:		40,200.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2017 Period: 5 Trans Type: B1 - Transfer Status: Batch
Trans No: 3671 Trans Date: 05/11/2017 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 05/11/2017
Description: BUDGET TRANSFER FOR THE FUNDING OF 25 TRASH RECEPTACLES
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5110.432	PERMA INSCE. WORKERS COMP.,	-6,000.00
A.5110.414	GAS/FUEL.,	-3,420.00
A.5110.416	VILLAGE IMPROVEMENTS.,	9,420.00
Total Amount:		0.00

VIA EMAIL: robertbrandt@greenportvillage.org

May 11, 2017

Mr. Robert Brandt
Deputy Village Treasurer
Village of Greenport
236 Third Street
Greenport, New York 11944

Norton Rose Fulbright US LLP
1301 Avenue of the Americas
New York, New York 10019-6022
United States

Randolph J. Mayer
Partner
Direct line +1 212 318 3383
randolph.mayer@nortonrosefulbright.com

Tel +1 212 318 3000
Fax +1 212 318 3400
nortonrosefulbright.com

Re: Village of Greenport, Suffolk County, New York
Reconstruction of Various Village Roads, Parking Areas, Sidewalks and Curbs
\$800,000 Bonds
Our File: 10604816.164


Dear Robert:

- (a) Bond resolution to pay additional costs of the reconstruction of various Village roads, parking areas, sidewalks and curbs. This resolution requires the affirmative vote of at least four of the five members of the Board of Trustees and is subject to permissive referendum
- (b) Notice of adoption. This notice must be published once in the official newspaper(s) designated in Section 11 of the resolution. The bond resolution will be invalid unless such publication occurs within ten (10) calendar days of adoption of the resolution. (The form of notice enclosed is for your use in submitting the notice to the printer and does not have to be returned to us).
- (c) Affidavit of posting of the notice of adoption, which must be posted in at least six conspicuous places throughout the Village within ten (10) of adoption of the resolution. The proceedings will be invalid if this posting is not timely.

When available please furnish me with the following:

- (a) Certified copy of the bond resolution.
- (b) Originally signed Clerk's affidavit of posting of the notice of adoption.
- (c) Original printer's affidavit of publication of the notice of adoption from the newspaper or newspapers in which the notice was published.

Mr. Robert Brandt
May 11, 2017
Page 2

 NORTON ROSE FULBRIGHT

Upon receipt of these items, we will furnish you with a form of Legal Notice of Estoppel, which can be published after the enclosed resolution becomes effective.

Please do not hesitate to call if you have any questions.

Very truly yours,

Randolph J. Mayer
RJM:jv
Enclosures

At a regular meeting of the Board of Trustees of the Village of Greenport, Suffolk County, New York, held at the Village Hall, in Greenport, New York, in said Village, on May 25, 2017, at _____ o'clock _____ M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by Trustee _____, who moved its adoption, seconded by Trustee _____, to-wit:

BOND RESOLUTION DATED MAY 25, 2017.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF THE VILLAGE OF GREENPORT, SUFFOLK COUNTY, NEW YORK, TO PAY THE COST OF THE RECONSTRUCTION OF VARIOUS VILLAGE ROADS, PARKING AREAS, SIDEWALKS AND CURBS, IN AND FOR SAID VILLAGE.

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS, it is now desired to authorize the financing of such capital project; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Trustees of the Village of Greenport, Suffolk County, New York, as follows:

Section 1. For paying the cost of the reconstruction of various Village roads, parking areas, sidewalks and curbs, in and for Village of Greenport, Suffolk County, New York, including incidental expenses in connection therewith, a class of objects or purposes, there are hereby authorized to be issued \$800,000 bonds of said Village pursuant to the provisions of the Local Finance Law.

Section 2. The estimated maximum cost of the aforesaid class of objects or purposes is hereby determined to be \$800,000, and the plan for the financing thereof is by the issuance of \$800,000 bonds of said Village authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is ten years pursuant to subdivision ninety of paragraph a of Section 11.00 of the Local Finance Law, as each item in said class can be assigned a period of probable usefulness of at least ten years under one or both of subdivisions twenty or twenty-one of said paragraph a. It is hereby further determined that the maximum maturity of the bonds authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Village of Greenport, Suffolk County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Village of Greenport, Suffolk County, New York, by the manual or facsimile signature of the Village Treasurer and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Village Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of said Village; provided, however, that in the exercise of these delegated powers, he or she shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures

shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Village by the facsimile signature of the Village Treasurer, providing for the manual countersignature of a fiscal agent or of a designated official of the Village), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Village Treasurer. It is hereby determined that it is to the financial advantage of the Village not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Village Treasurer shall determine.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

(1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. Upon this resolution taking effect, the same shall be published in summary form in _____, the official newspaper, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 12. This resolution is adopted subject to permissive referendum in accordance with Section 36.00 of the Local Finance Law and Article 9 of the Village Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call,
which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The resolution was thereupon declared duly adopted.

* * *

STATE OF NEW YORK)
) ss.:
COUNTY OF SUFFOLK)

I, the undersigned Clerk of the Village of Greenport, Suffolk County, New York, DO
HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Board of
Trustees of said Village, including the resolution contained therein, held on May 25, 2017, with the
original thereof on file in my office, and that the same is a true and correct transcript therefrom and
of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open
Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public
notice of the time and place of said meeting to be given to the following newspapers and/or other
news media as follows:

Newspaper and/or Other News Media

Date Given

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notices

Date of Posting

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Village on May ____, 2017.

Village Clerk

(CORPORATE
SEAL)

NOTICE OF ADOPTION

NOTICE IS HEREBY GIVEN that the Board of Trustees of Village of Greenport, Suffolk County, New York, at a meeting held on May 25, 2017, duly adopted the resolution summarized below, subject to a permissive referendum.

The resolution provides that the faith and credit of the Village of Greenport, Suffolk County, New York, are irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable; that an annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year; that the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds authorized by such resolution, including renewals of such notes, is delegated to the Village Treasurer; that all other matters, except as provided in such resolution, relating to the bonds authorized, including the date, denominations, maturities and interest payment dates, within the limitations prescribed in such resolution and the manner of the execution of the same and also including the consolidation with other issues, and the authority to issue such obligations on the basis of substantially level or declining annual debt service, is delegated to and shall be determined by the Village Treasurer; and that this LEGAL NOTICE shall be published.

A summary of the bond resolution follow:

BOND RESOLUTION DATED MAY 25, 2017.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF THE VILLAGE OF GREENPORT, SUFFOLK COUNTY, NEW YORK, TO PAY THE COST OF THE RECONSTRUCTION OF VARIOUS VILLAGE ROADS, PARKING AREAS, SIDEWALKS AND CURBS, IN AND FOR SAID VILLAGE.

The period of probable usefulness of the aforesaid class of objects or purposes is ten years pursuant to subdivision ninety of paragraph a of Section 11.00 of the Local Finance Law, as each item in said class can be assigned a period of probable usefulness of at least ten years under one or both of subdivisions twenty or twenty-one of said paragraph a.

THE FULL TEXT OF THIS BOND RESOLUTION IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE VILLAGE CLERK LOCATED AT 236 THIRD STREET, GREENPORT, NEW YORK, DURING NORMAL BUSINESS HOURS.

Dated: Greenport, New York
 _____, 2017

Village Clerk

A summary of the bond resolution follow:

BOND RESOLUTION DATED MAY 25, 2017.

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THE FULL TEXT OF THIS BOND RESOLUTION IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE VILLAGE CLERK LOCATED AT 236 THIRD STREET, GREENPORT, NEW YORK, DURING NORMAL BUSINESS HOURS.

Dated: Greenport, New York
_____, 2017

Village Clerk

Sworn to before me on
_____, 2017.

Notary Public



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 11, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on May 18, 2017
Report of Sylvia Lazzari Pirillo, Village Clerk

Carousel

- The two final Rounding Boards were installed at the Carousel [by Bill von Eiff] on April 22nd.

Contracts and Agreements

- The fully executed Worksite MOA between the Village and Suffolk County was received on April 14th.
- The contract between the Village and Island Pump & Tank, for the oil/water separator work, was sent to Island Pump & Tank for execution on the 5th of May.
- The Cooling Water System Upgrade contract was fully executed on the 8th of May.

Coordinated Review

- The response from the Board of Trustees to the Planning Board regarding the Coordinated Review for the former Methodist Church was sent to the Clerk of the Boards on April 26th.

Employment

- The Power Plant Operator I open position was noticed in the May 4th edition of the paper, with a return date of May 25th.
- There are two open employment positions in the Road Department, both with the title of Groundskeeper I. Those open positions were noticed in the May 18th edition of the paper, and applications or resumes will be accepted until June 1st.

Financial

- On April 28th, the Village received a check from the Town of Southold in the amount of \$ 369,739.50 as a payment for the East/West Fire District contract.
- The adopted 2017/2018 Annual Budget was posted to the web site on April 28th.

Grants

- The Contact Update Forms for the Mitchell Park Bulkhead Feasibility Study and the LWRP Amendment were verified and forwarded to the NYS DOS on April 18th.
- On April 26th, the Village received an executed original of the DASNY grant, for \$ 125,000 in reimbursable paving monies.

Informational

- The complete 2016 GFD LOSAP package was relayed to Penflex on April 25th.
- The Tree Committee 2016 Annual Report was posted to the website on April 28th.
- The Standard Workday and Reporting Resolution was posted to the website on April 28th.
- The letter regarding the proposed \$ 1 surcharge / "landing fee" at the North Ferry was directed to Legislator Krupski, County Executive Bellone and Legislature Presiding Officer Gregory on May 4th.
- The Village contact/title listing with the OSC was updated and verified on May 10th.

Legal Notices

- The Peconic Land Trust Wetlands Permit Application was noticed in the May 11th edition of the paper.

Training

- The following were scheduled for SCVOA Municipal Training on May 10th: Ellen Neff, John Saladino, Sylvia Pirillo, Arthur Tasker, David Corwin, Robert Brandt, Jeanmarie Oddon, Kristina Lingg, Dinni Gordon and Paul Pallas.
- Greg Morris passed the final set of required classes and was certified accordingly on May 4th.

Requested Resolutions

- RESOLUTION approving the Public Assembly Permit Application as submitted by the Long Island Metropolitan Lacrosse Foundation to use the parking area at the Polo Grounds on Moore's Lane from 7:00 a.m. through 7:00 p.m. on July 29, 2017 and July 30, 2017 for the annual Lacrosse Tournament. Approval of this application is predicated upon the applicant providing attendants to direct the parking of vehicles on Moore's Lane for spectators and participants.
- RESOLUTION authorizing the renewal of the lease between the Village of Greenport and The Stirling Historical Society for the "Ireland House", with all terms and conditions per the original lease dated November 14, 1975.
- RESOLUTION authorizing the renewal of the lease between the Village of Greenport and The Stirling Historical Society for the "Berger House", with all terms and conditions per the original lease dated October 1, 1982.
- RESOLUTION approving the agreement between the Village of Greenport and the Town of Southold regarding the use of the Village Marine Pump-Out Station, and authorizing Mayor Hubbard to sign the agreement between the Village of Greenport and the Town of Southold.

Attachments:

2017 Agreement between Village Marine pump out Station and Southold Town (PDF)

**AGREEMENT BETWEEN THE VILLAGE OF GREENPORT AND
THE TOWN OF SOUTHOLD REGARDING USE OF THE
VILLAGE MARINE PUMP-OUT STATION**

The Village of Greenport, 236 Third Street, Greenport, New York 11944, and the Town of Southold, 53095 Main Road, P.O. Box 1179, Southold, New York 11971-0959, do hereby agree as follows:

1. The Village of Greenport operates a marine pump-out facility for the purpose of removing effluent waste from boats operating in Greenport Harbor and its vicinity.
2. The Town Trustees of the Town of Southold operate a pump-out boat in the waters of Greenport and Southold Town for the purpose of removing effluent waste from boats operating in Greenport Harbor and its vicinity and the waters of Southold Town.
3. The Village of Greenport hereby agrees that the Village Pump-Out Station will accept effluent waste from the Town Trustees' pump-out boat at a charge to the Town of fifty cents (\$0.50) per gallon during the period of May 13, 2017 through and including October 30, 2017.
4. The Mitchell Marina Dock Master or his/her designee and the Southold pump-out boat operator will jointly agree on the amount of waste off-loaded at the Village Pump-Out Station.
5. This contract shall be automatically renewed with the same terms and rates each season unless written cancellation is provided to the other party.
6. All waste received must comply with the rules and regulations of the Village Sewer Code, and any and all Town or State laws or regulations.

VILLAGE OF GREENPORT

By: _____
George W. Hubbard, Jr., Mayor

Dated: _____

TOWN OF SOUTHOLD

By: _____
Scott A. Russell, Supervisor

Dated: _____



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 11, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Roberts Work Session Report

Attachments:

Trustee Roberts May 2017 Work Session Report (PDF)

MEMORANDUM

From: Trustee Douglas Roberts
To: Mayor and Board of Trustees
Re: May 2017 Work Session

May 11, 2017

1. Use Evaluation – Greenport’s “Peculiar” Policy Needs to be Terminated

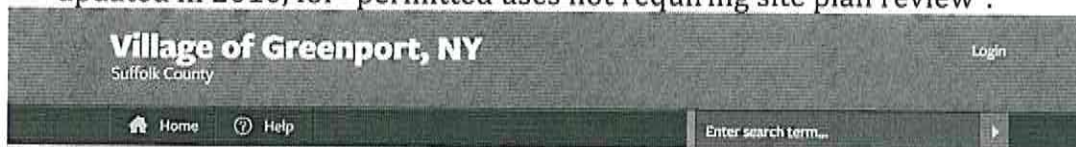
The May 5 Planning Board Meeting included 5 items for action- 2 subdivision applications, 1 new construction application, and 2 so-called “Use Evaluations.”

Sections 150-29 and 150-30 of the Village Code grant the PB specific powers:

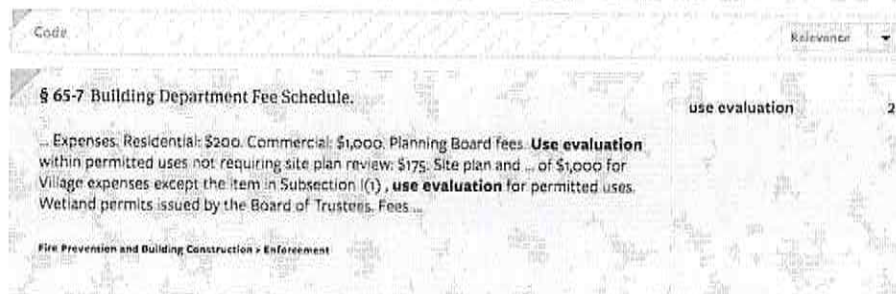
1. To review and approve/deny site development plans
2. To review and approve/deny conditional uses
3. All other powers granted to Planning Boards by NY Village Law (Article 7-718 through 7-732)
 - a. Develop or participate in the development of a comprehensive plan
 - b. Review and approve site plans
 - c. Consider approval of special use permits for conditional uses as defined by the zoning code
 - d. Consider and review subdivision applications

Nowhere in any law, state or local, is the Planning Board given the power to “evaluate” use. The law defines use, and the building department’s job is to ensure the use is in compliance with the approved site plan and the zoning code.

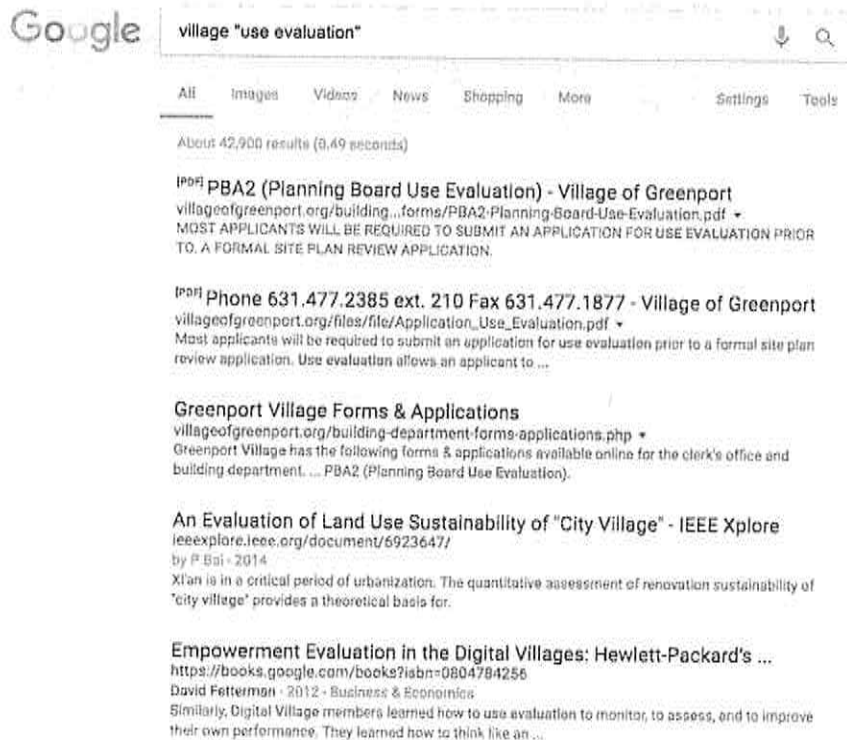
The only mention of “Use Evaluation” in Village Code is in the fee section, last updated in 2010, for “permitted uses not requiring site plan review”.



1 results for: "use evaluation"



A quick Google search on "Village Use Evaluation" turns up Village of Greenport documents at the top of the search. The Village is not paying for Google Ad Words to place our pages at the top of the Google search list. This happens because Greenport is the only village requiring these so-called Use Evaluations.



Our new Planning Board attorney said, on the record, at the May 4, 2017 Planning Board Meeting, "Use Evaluations are peculiar to this Village."

Use Evaluations typically are at least half of the items on any given Planning Board Agenda and take up hours and hours of Village personnel time and applicants' time. Use Evaluations cause the Village and to invest hundreds of dollars in legal fees and meeting webcast fees. In a small Village where we struggle to get volunteers to step up on our statutory boards, Use Evaluations double the amount of volunteer time required to fulfill the obligation to the Planning Board. Perhaps most alarming to the Mayor and board should be that we charge applicants \$175 + additional undefined fees for transcription and planning consultant services for a policy that has no basis in state or village law. My own application for a "Use Evaluation" for a conforming use as a business office cost my business roughly \$400 and 3 separate Planning Board meetings. My office is 12' x 10', and it's just me sitting in there at a desk talking on the phone and typing.

And to what end? The Use Evaluation was a product of the previous administration and circumvented approval by the Board of Trustees. No public hearing was held, no law was passed. My understanding of the history of this peculiar practice here is that it was implemented as a Mayoral policy directive to the building department. Was there a review by the Village Attorney of the Code and NYS law? Was the Board of Trustees consulted? Was there a resolution to approve this policy? These are questions worth researching only if the Board does not concur that we should end this practice.

This is nothing short of a racket that bilks dollars off of applicants for an illegal and unnecessary bureaucratic process. It hinders our economy and it broadcasts to the larger community outside of The Village that we are a difficult place to do business. There are plenty of times when I support the Village government being more involved- enforcement of wetlands permits, enforcement of building codes to ensure safety of occupants and neighbors are two great ways for The Village to be more active. But when it comes to a new business coming to town that might provide jobs to locals and contribute to the local economy, we should follow NYS Law and Village Code and not create additional hurdles outside of the law. If somebody comes here to open a business in accordance with the approved site plan and C/O, with a conforming use, there is no need for a Planning Board "Use Evaluation." We should allow the building department to carry out its duties without interference.

I request a resolution ending the "use evaluation" process, or better yet, respectfully request the Mayor to simply direct the Village Administrator to end the practice. Let's make sure everybody knows that The Village of Greenport is a great place to do business!

2. One Greenport Festival: June 4 (Rain Date June 11)

- Musical performances from 1-4pm include:
 - Just B 'Cus Gospel Group led by Russell Smith, Jr.
 - Walter the Pan Flute player
 - Clown: Luis Rodas
 - GHS A Cappella
 - Colombian Guitar Duo
 - Guatemalan Dance Troupe
 - Main Stage Dance Academy
 - Others may be included
- Restaurants are being asked to provide small finger foods to be given out to celebrants so they might bring a picnic to Mitchell Park for the music and dancing. Sister Margaret and volunteers at St. Agnes will be providing Orchata and 200 pupusas!

- GHS Student art work will be displayed in Mitchell Park by the flag pole. The event poster is pasted below- great work by our students. It won't look as good in black and white, but wanted to share it.



- Soccer: Gustavo Acero (owner of "Not Just Bows") is organizing a soccer tournament at the school, 4pm on June 3, with the finals to be at 9AM

June 4. Format will be 5-on-5. There will be a round robin on Saturday before the finals. Interested teams can contact Gustavo at 631 523 7903. \$60 per team to cover costs for referees.

- All events will be pushed out to June 10-11 in case of rain.

Request that students can bring the art work they will display at the Festival to next week's regular Village Board Meeting and present their work to the board and the viewers on TV and the web. Should be just 5 minutes at the beginning of the meeting. Superintendent David Gamberg and his art and music faculty have been great partners on this event and will accompany the students.

Request that Mayor Hubbard award the trophy at the One Greenport Festival to the winning soccer team.

Request help from the Board, Clerk, and anyone else who is interested, to spread the word about the Festival via social media and in your conversations with neighbors and friends!



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TRUSTEES
JACK MARTILOTTA
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MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 12, 2017
Meeting: May 18, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins May 2017 Work Session Report

Attachments:

Trustee Robins May 2017 Work Session Report (PDF)

Trustee Julia Robins

Carousel Meeting 4/25/17

Attendance:

Gail Horton, Arlene Klein, Marjory Stevens, Margo DeVito, Julia Robins
Also Robert Brandt and Sylvia Pirillo

Margot DeVito reports that things are working smoothly
The Rounding Boards are completed - the last two were installed over the weekend
Sylvia Pirillo and Robert Brandt were in attendance to offer advice on the silent auction

The auction is scheduled for July 7 Friday during the Gallery Walk
Robert Brandt advised that collection of money has to be handled by village employees
Additional lighting for evening viewing
Sylvia Pirillo suggested solar lights
Gail met with new committee member Christine Kelly to plan for the silent auction.

Silent Auction

July 7 from 12 noon to 9:00 pm

Location Mitchell Park Marina Observation Deck

14 views of historic Greenport

The original canvases used to create the Carousel rounding boards

Painted by area artists Marla Milne, Cindy Pease Roe, Enid Hatton and Keith Mantell

The paintings will be available for viewing and bidding until 9:00 pm

Winners will be announced immediately

Proceeds will benefit further work on the Carousel

Rain location - Old Schoolhouse

Trustee Robins will discuss the auction with the BID to enlist their help in promotion and ticket sales.

The Carousel Committee will meeting again on Tuesday May 16 to continue planning and promotion for the Silent Auction

BID meeting 4/20/17

Trustee Julia Robins

Website Report

Discussion on hiring a Website Administrator

SOBO (Sidewalk Beautification)

Planters

\$3,475 planters – Spring and Fall

Costs of materials and labor

\$925.20 Beds and Borders

\$1550 Ornamental Plantings

Authorize payment of \$2475

\$550 summer tune-up

\$450 fall clearing mid Oct – balance of planter expenses - \$1,000

Delivery of evergreens

GATE

Trash cans

We are waiting for delivery of the new trash cans

PRIDE

Egg Roll success

Promotional posters

Support for DECA Greenport High School - business club – Yvonne Leiblein

Authorize expenditure of up to \$1500 for Mom-a-thon event and \$1500 for Pop Culture

GalleryWalk

Friday nights from 6:00-9:00

Approve up to \$1,000 for promotion of the Gallery Walk

Parking

Enforcement areas clearly defined

Effective signage

2 hours parking

Stores need to advise their customers of parking regulations

Bid Annual Meeting

Thursday June 1 - 6:00 pm at the Schoolhouse

Each committee will do a presentation

Presentation by North Fork TV Festival

Andrea Spiegel

Jerry Foley artistic director

Noah Doyle

Saturday September 7 will be the main event

They are hoping to make this a four day event

Thursday evening preview – need a venue

Friday night kickoff at Borghese Vineyard

TV writers

Looking for providers of

In-Kind services

Soundview restaurant for a producers breakfast

Al Krupski and Steven Stern helping with two Suffolk County Grants

Saturday after party venue

Lodging for actors