



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

November 21, 2019 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

A Public Hearing regarding the Wetlands Permit Application of applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC.

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: November 15, 2019
Meeting: November 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Fire Department November 2019 Work Session Report

Attachments:

Fire Department November 2019 Work Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF WAYDE MANWARING
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Finance Committee Meeting
November 12, 2019

In attendance were:

1st. Assistant Chief Wayde Manwaring
2nd. Assistant Chief James Kalin
Wardens Warren Jensen, Joseph Barszczewski
Administrative Assistant Michael Richter

Meeting opened at 8:00pm.

Current bills were reviewed for submission to the Village.

Questions were raised re: current and future legal fees in relation to suspension of Chief Weingart.

Requests:

Eagle Hose Co. #1 - budget items
Relief Hose Co. #2 - budget items (absent from meeting)
Star Hose Co. #3 - budget items
Standard Hose Co. #4 - budget items (absent from meeting)
Phenix H & L Co. #1 - budget items
Rescue Squad - Hammer medical in the amount of \$693.28.

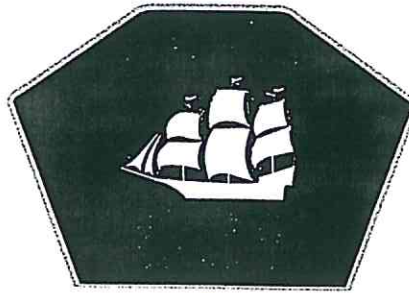
Meeting adjourned at 8:30pm.

Respectfully submitted by

A handwritten signature in black ink, appearing to read 'James H. Kalin', written over a horizontal line.

James H. Kalin
2nd. Assistant Chief

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
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MEETING OF THE BOARD OF WARDENS

WEDNESDAY October 16, 2019

OPENING

2nd. Ass't. Chief James Kalin opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

2nd Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Wardens David Nyce and Wayne Miller of Standard Hose Co. #4

Wardens Peter Harris and John Grilli of Phenix Hook & Ladder Co. #1

THOSE WISHING TO ADDRESS THE BOARD – None.

READING OF THE PREVIOUS MINUTES

Motion made by Edward Sieban, seconded by Wayne Miller, to approve the minutes of the September 18, 2019 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by Wayne Miller, seconded by Edward Sieban, to accept the report and approve the purchases besides the printer which will come from the general fund. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- None.

TREASURER'S REPORT

The Treasurer's report for the period of September 19, 2019 through October 16, 2019 was read by Secretary/Treasurer James Kalin. Motion made by John Grilli, seconded by David Nyce, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. FASNY \$5 Raffle tickets for a motorized fire kid's vehicle worth \$1000. Drawing in December.
2. Cutchogue Fire Department's Stuff the Sleigh 5k and Toy Drive, December 8TH 2019.
3. 12 tickets to the casino (\$25 each) October 20, 2019.
4. Paul Drum Life Experience Project is having a Ginger bread house auction and want to use the meeting room at Station 1, December 6-8,2019.

5. CAST asked to use the meeting room for a toy drive December 9-12, 2019.
6. Gridiron parents are hosting a pancake breakfast at Station 1, November 3, 2019.
7. Warren Jensen mentioned that the Dart League requested to use Firehouse on Fridays.

Motion by David Nyce, seconded by Wayne Miller, to file and/or forward all communications and allow use of Station 1 by CAST ,Gridiron parents, and the Dart League, pending proper paperwork, Motion carried.

APPLICATIONS FOR MEMBERSHIP- None

REPORTS OF COMMITTEES

Buildings and Grounds

1. Joseph Milovich called Matt Ridder for an estimate for the downstairs bathroom and he stated that he was not paid for the last work he did and doesn't want to wait 5 weeks for payment. 2nd Asst Chief James Kalin said that the Village has the bill, they had questions about the \$1,000 of extra work that was done and wanted to clarify that he didn't have anyone else working with him. J. Milovich asked if Matt Ridder was aware of the status. 2nd Asst Chief James Kalin said that he sent him an email yesterday.
2. Joseph Milovich also asked about the roof leak. 2nd Asst Chief James Kalin said that he let Paul Pallas know who is letting Murray know. Wayne Miller asked if they have said anything more about the solar panels. 2nd Asst Chief James Kalin said that they have not.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- 2nd Asst Chief James Kalin reported that the superintendent from Vineyard View apartments will set up a Sunday that his foreman can be there to do a tour for GFD.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral- No Report.

Communications-

1. 2nd Asst Chief James Kalin reported that Southold Town Fire District and The Chief's Council accepted to lease a frequency from Relay Communications for approximately \$200 a year per district if everyone agrees. GFD is the only one who has not agreed yet and needs a letter of intent saying they support these efforts. Motion by A.Volinski III, seconded by Wayne Miller, to send a letter to the appropriate associations about the Relay Communications radio frequency offer. Motion Carried.
2. David Nyce said that since the high band pagers cut out when there is a loss of power there was talk about getting a battery back-up. He asked if there was anything done about that. 2nd Asst. Chief James Kalin said that there is a battery back-up that only lasts about 30 minutes, but there was talk about getting a generator which was not done. D.Nyce said that he thinks that it is essential and asked what the associated costs were. He then asked if we can have quotes for next meeting because a generator is really important since we are going to all high band paging. 2nd Asst. Chief James Kalin said that he is trying to find the key to look at where the generator would go. Warren Jensen said that The Village probably has a key that we can get copied.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Air leak in truck needs to get fixed, Budget items.

Relief Hose Co. #2- Generator on truck needs to be fixed. 2nd Asst Chief James Kalin said he will call Hendrickson.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- As per finance report, and wanted to make sure Grattan Grinding bill was paid. 2nd Asst Chief James Kalin said that it was resubmitted and it will be paid by end of October. David Nyce will have someone call Grattan and let him know it will be paid by the end of October.

Phenix Hook & Ladder Co. #1- Request for Christmas Parade on Dec 7 2019, all trucks to be decorated, Budget items.

Rescue Squad- As per Finance Report, requests for vests if fire police get them.

Fire Police- Budget items.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Joseph Milovich asked if the people that were waiting for turn out gear got measured. 2nd Asst Chief James Kalin said that the company did not get back to him. He also said that the uniform guy did call him and they have to set up a date to get everyone measured.
2. David Nyce brought up the Company Officers using the conference room. Chris Hanold said he will take care of the table and spear head everything. The only thing he won't do is the personal records, but as long as he has access to the room he will take care of everything else. 2nd Asst Chief James Kalin said that he will get him a key.
3. David Nyce also said that he is still waiting for a list of designations for the accountability tags.
4. David Nyce also brought up the SCBA standards/policy. He said that there was one submitted to the Village Attorney in July and asked if the one that the Warden's received was the same. 2nd Asst. Chief James Kalin said that substantially they are the same as far as the procedures and policies.

He found it online and just changed names. He also said that PESH has not accepted it yet and that the Village Attorney applied for a one month extension on behalf of the Fire Department. David Nyce said that he does not want to be behind the 8ball and wants to adopt one because if PESH accepts it and we haven't yet, it puts us in an awkward situation. Warren Jensen said that we are coming up on the end of the extension and we feel we have done everything to comply. He asked the Village Attorney point plank and he said yes we have done everything to comply, but then W. Jensen received a text from the Mayor 5 days later saying that Warden's that went to the meeting with the attorneys back in the August were told exactly what was needed and he can't help if they didn't let the rest of the Wardens know. W. Jensen said that it was reported to this Board that everything was done. 2nd Asst Chief James Kalin will go over things with the Village again at the work session.

5. Wayne Miller asked if the hearing was rescheduled. 2nd Asst Chief said that he has not heard anything. It is supposedly up to the hearing officer on when the new date is, but he has not heard from the Attorney yet. Peter Harris said that he heard that the date is November 15 or 17th or something like that and the Village had to reschedule and they have not heard back from Jeff Weingart's Attorney yet.
6. Edward Sieban said that at his company meeting they discussed replacing the ID machine. They would like the department to purchase a new one. 2nd Asst Chief James Kalin said that he does not think a new machine is necessary it just needs to be fixed. He also said that it can be done online as well, you just send a picture to a company and they get the ID printed. He said he printed out one ID and it worked fine and then it stopped working again. He will look into what other companies are doing.
7. John Grilli asked about the status of the floors. 2nd Asst Chief James Kalin said that he has contacted them through emails and phone calls and has not heard back from them. They cleaned everything out of the building. The PO has been issued; they are just waiting for a date. They are also going to do the repairs as well. The floors in Station 2 were also discussed, but David Nyce said it is just discoloration from a carpet being over it.

REPORTS OF DELEGATES- There will be a meeting on October 23,2019 in Southold.

NEW BUSINESS-

1. Edward Sieban said that getting 2nd Asst Chief James Kalin help was discussed and Wayde Manwaring is willing to help. Motion made by Edward Sieban, seconded by Wayne Miller, to appoint Wayde Manwaring to 1st Asst Chief until the April 2020 election. Motion Carried. Election will run as usual. 2nd Asst. James Kalin will get the final approval from the Village.
2. David Nyce said that he wants to make the proposal that we combine the positions of Treasurer, Secretary, and Administrative Assistant to create a position of Department Administrator or something similar to handle record keeping, financial jobs and purchasing, day to day management, and oversight of the house manager. They would attend finance meetings, Warden's meetings and at request of the Chiefs, the Village work sessions. David Nyce is requesting at this point that we put together a search committee to come up with job description and salary by January so that it is included in next year's budget. He also said that he thinks Warden's Grilli, Harris, and Miller should be on the committee because they all have worked in municipalities. Harris has been highway superintendent. Miller worked for the County and Grilli works for the town and they all understand how municipalities work. D. Nyce said that he understands that hiring someone has some ramifications with it to our budget long term and short term, but thinks it is necessary. 2nd Asst. Chief James Kalin said that it would be a full time position with benefits and retirement and would be a Village Employee. Discussion ensued about whether or not a Greenport Fire Department member should be able to apply for this position. Warren Jensen said that you cannot say that a member of this department could not be considered. He also said that he spoke with an Ex- Chief of Mattituck who said that their district manager is retiring and they are replacing them with an administrative assistant, not a district manager. Motion made by David Nyce, seconded by Warren Jensen, to have Edward Sieban, Peter Harris, Antone Volinski III, John Grilli, Wayde Manwaring, and Wayne Miller form the search committee and come up with a job description and salary. Motion Carried.

3. David Nyce asked that Warren Jensen and Norma Corwin help him work with the Chief's to make sure that policies and annual requirements are met and close the gap on training recording that was pointed out by PESH. He is suggesting that there is an annual meeting to make sure everyone knows that these policies exist and that everyone has to sign showing that they know they do. He also said at an annual meeting we need to re-adopt certain policies as well.
4. David Nyce also said that the Village Board appoints a liaison to the FD and we should find out who it is. Motion made by David Nyce, seconded by Joseph Milovich, to find out who the liaison is and if there is not one, they need to appoint one. Motion Carried.
5. Joseph Milovich said that at his company meeting there was a discussion about the list of the current interior fire fighters. He said that he would like to see the requirements of the interior fire fighters posted so if someone wants to be one, they'll know what is required.

GOOD OF THE DEPARTMENT

1. 2nd Asst Chief James Kalin reported that there is hydrant testing on October 27. The Suffolk times is going to have something to remind people. He also wants to make sure that the hydrants have the snow sticks on them.
2. 2ND Asst Chief James Kalin reported that he was told for the legal expenses for both PESH and Jeffrey Weingart's suspension that we would have to transfer \$8,300 to our legal expenses on our budget line. That was last month. As of right now it is closer to \$14,000. We are going to run short in the budget and we might have to put a couple of things off. We took money out of the Wardens Expense, Fire Misc Expense, and Fire Chief Expense to come up with the \$8,300. Robert, the Village Treasurer, was going to come up with the rest out of one item and let James Kalin know. There will be more expenses. Peter Harris said that there were charges that came from the Village and wants to know if the Village has a line item of how much they owe. 2nd Asst Chief said that he will ask that question tomorrow.
3. 2nd Asst Chief James Kalin said that he has a quote from Wright Way painting. Truck bays are \$2,770 for Station 2. Station 1 is just under \$7,000. He asked if we get another quote to show the Village we did our

due diligence. More quotes are needed for Station 1 and we also need specs for the job. We can use the specs from Wright Way painting to get quotes from other companies.

4. 2nd Asst Chief James Kalin went over the calendar for October and said that October 21 is Soho Town Chief's Council in Mattituck. The 175th Anniversary Committee is meeting at Station 2 on October 22nd at 7pm. He is going to ask Southold if anyone wants to go to Fire school with GFD because theirs was cancelled. It is October 23rd. October 18th is the homecoming parade. Halloween standby on October 31st. Member's get an extra point for staying for 4 hours. The parade is the 26th. They asked for the Antique truck to be in it, but it is in storage. If it is raining they will use the station as a backup.
5. David Nyce said that 8-3-4's training is set up for 10/24. Firematic is coming out. The company is planning a wet down and dedication ceremony for the new truck. He said that Chief Weingart was ordering 5 inch hose for the new truck. He said he's not sure where in the process that its.
6. Joseph Milovich asked if everything went okay with the Maritime Festival. 2nd Asst Chief James Kalin reported that everything went well. Stonybrook was on standby the whole time. Warren Jensen asked if Stonybrook was there because they were requested. 2nd Asst Chief James Kalin said that they were requested. There was 7 calls maritime related.

READING OF THE MINUTES

Motion by David Nyce, seconded by John Grilli, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion by David Nyce, seconded by Wayne Miller, to adjourn. Motion carried. The meeting was adjourned at 8:30pm.

Submitted by Rebecca J. Jensen,

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
09/19/2019 thru 10/16/2019

GENERAL FUND	<u>beginning balance</u>	\$ 11,992.05
<u>receipts</u>	donation-Sandy Beach POA	+ <u>\$100.00</u>
	<u>ending balance</u>	<u>\$12,092.05</u>
MEMORIAL FUND	<u>balance unchanged</u>	<u>\$476.13</u>
MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 29,836.91</u>
WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	- <u>(\$51.96)</u>
WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$1,235.50</u>
RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$3,649.24</u>

submitted by James H. Kalin, Secretary-Treasurer

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																									
2	Greenport Fire Department period ending October 31, 2019																								
3																									
4																									
5	Barszczewski, Joseph	W	50	26	%	25	13	2.5	%	0		1	20	15	3	1	8	73					X	X	
6	Birmingham, Kenneth		0	0	%	0	0	0	%	0		0	2	1	1	0	0	4				X	X		
7	Breese, Harry	D	58	30	%	25	2	0.4	%	0		1	8	13	3	1	3	54				X	X	X	
8	Britt, Harley		41	21	%	25	13	2.5	%	0		0	7	7	3	0	0	42				X			
9	Bumble III, Charles		0	0	%	0	1	0.2	%	0		0	6	4	2	0	0	12					X	X	
10	Bumble, Samantha		0	0	%	0	0	0	%	0		0	2	1	0	0	0	3				X			
11	Butler, Michael		56	29	%	25	8	1.5	%	0		0	5	11	3	1	0	45				X	X	X	
12	Capon, George		63	33	%	25	80	15	%	25		1	8	15	3	0	0	77				X	X	X	
13	Carey, Patrick		17	8.9	%	0	6	1.2	%	0		0	9	14	3	0	0	26				X	X	X	
14	Carrig, Melinda		0	0	%	0	0	0	%	0		0	0	1	0	0	0	1							
15	Charters, Gary		14	7.3	%	0	31	6	%	0		0	5	2	3	1	0	11				X	X	X	
16	Clark III, Henry		0	0	%	0	0	0	%	0		0	1	2	2	0	0	5				X	X	X	
17	Clark, James	S	38	20	%	25	3	0.6	%	0		1	11	15	3	1	5	61				X	X	X	
18	Clark, Jeffrey		68	35	%	25	2	0.4	%	0		0	11	15	3	1	0	55				X	X	X	

points as of OCTOBER 31, 2019 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
19	Corazzini, Jeffrey	L	0	0	0	4	0.8	0	1	0	0	1	0	5	7		X								
20	Corazzini, Warren		1	0.5	0	2	0.4	0	0	1	0	1	0	0	2		X								
21	Corwin, Everett		71	37	25	144	28	25	1	10	14	3	1	0	79	X	X	X							
22	Corwin, Norma	W,C	57	30	25	174	33	25	1	20	15	11	3	16	116	X	X	X	X	X	X	X	X	X	X
23	Corwin, Raymond		76	40	25	94	18	25	1	8	15	3	1	0	78	X	X	X	X	X	X	X	X	X	X
24	Corwin, Robert	L,D	79	41	25	247	47	25	1	20	15	17	3	5	111	X	X	X	X	X	X	X	X	X	X
25	Corwin, Scott		32	17	25	5	1	0	1	13	7	3	0	0	49	X	X	X	X	X	X	X	X	X	X
26	Costas, Tom		22	11	25	15	2.9	0	1	8	7	3	0	0	44		X	X	X	X	X	X	X	X	X
27	Creedon, Daniel	S	10	5.2	0	23	4.4	0	0	9	4	3	0	3.75	19.75	X	X	X	X	X	X	X	X	X	X
28	De Kerillis, Alain	T,L	53	28	25	80	15	25	2	11	15	0	0	10	88										
29	Detrick, Gary		3	1.6	0	0	0	0	0	1	6	0	0	0	7	X									
30	Ellis, Scott		6	3.1	0	22	4.2	0	1	1	4	3	0	0	9										
31	Ferrari, Dakoda		39	20	25	4	0.8	0	0	9	5	0	1	0	40										
32	Ficurilli, Michael		64	33	25	2	0.4	0	1	10	14	3	1	0	54	X	X	X	X	X	X	X	X	X	X
33	Flora, Michael	L	24	13	25	9	1.7	0	1	7	7	2	0	5	47							X	X	X	X
34	Garcia-Dinizio, Gloria		0	0	0	1	0.2	0	0	0	0	0	0	0	0										
35	Golden, Danielle		1	0.5	0	2	0.4	0	0	4	0	1	0	0	5										
36	Grattan, Timothy		26	14	25	2	0.4	0	0	9	6	3	0	0	43	X	X	X	X	X	X	X	X	X	X

points as of OCTOBER 31, 2019 prepared by James H. Kalin

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
37	Gray, Sally Anne	10	5.2 %	0	39	7.5 %	25		25	2	2	3	4	0	0	36		X						
38	Grilli, Jared	1	0.5 %	0	0	0 %	0		0	0	3	6	8	0	0	17		X	X		X			
39	Grilli, Jennifer	2	1 %	0	3	0.6 %	0		0	0	7	8	5	1	0	21	X	X	X		X			
40	Grilli, John	3	1.6 %	0	4	0.8 %	0		0	0	16	12	3	1	8	40	X	X	X		X			
41	Hamilton Jr., Robert	71	37 %	25	12	2.3 %	0		0	1	9	8	2	1	3	49			X		X			
42	Hanold, Christopher	56	29 %	25	96	18 %	25		25	3	19	15	3	3	8	101	X	X	X		X		X	X
43	Harris, Cliff	19	9.9 %	0	5	1 %	0		0	0	7	7	1	2	8	25		X						X
44	Harris, Peter	64	33 %	25	14	2.7 %	0		0	1	20	15	3	2	18	84	X	X	X		X		X	X
45	Hays, Spencer	34	18 %	25	5	1 %	0		0	1	8	10	21	1	0	66	X	X	X		X		X	X
46	Hollid, Scott	72	38 %	25	10	1.9 %	0		0	0	19	15	3	1	8	71		X						
47	Hubbard Jr, George	20	10 %	25	7	1.3 %	0		0	0	9	15	2	1	0	52	X							
48	Hughes, Colleen	20	10 %	25	39	7.5 %	25		25	2	6	11	3	1	5	78	X							
49	Huzsek, Andrew H	92	48 %	25	13	2.5 %	0		0	1	13	12	3	1	0	55	X	X	X		X		X	
50	Hydell, Carol	13	6.8 %	0	14	2.7 %	0		0	1	12	15	3	1	8.75	40.75	X	X	X		X		X	
51	Hydell, Charles	42	22 %	25	19	3.6 %	0		0	1	12	15	3	1	7.25	64.25	X	X	X		X		X	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
52	Jenkins, Karolyn	1	0.5 %	0	0	0	0	0	0	0	3	2	5	0	0	10								
53	Jensen, Warren	39	20 %	25	3	0.6 %	0	0	0	0	20	15	3	1	8	72	X	X	X	X				
54	Jester, Robert	45	23 %	25	8	1.5 %	0	0	0	0	12	12	3	1	0	53		X	X	X				
55	Jimenez, Susano	117	61 %	25	183	35 %	25	25	25	3	20	15	3	1	16.75	108.8		X	X	X	X	X	X	X
56	Johnson, Craig	37	19 %	25	119	23 %	25	25	25	1	13	15	3	0	5	87	X	X	X	X				
57	Kalin, James	147	77 %	25	406	78 %	25	25	25	1	20	15	3	2	25	116	X	X	X	X	X	X	X	X
58	King, David	93	48 %	25	21	4 %	0	0	0	1	8	12	3	1	5	55	X	X	X	X				
59	Kostal, Shelby	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
60	La Du, Claudia	0	0 %	0	0	0 %	0	0	0	0	4	0	0	0	0	4								
61	Land, Shannon	0	0 %	0	0	0 %	0	0	0	0	1	2	3	0	0	6					X	X	X	
62	Luke, Alexander	76	40 %	25	52	10 %	25	25	25	1	11	13	3	0	0	78		X	X	X				
63	Maker, Travis	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
64	Maloney, Michael	12	6.3 %	0	7	1.3 %	0	0	0	0	9	15	0	1	0	25								
65	Manwaring, Julia	47	24 %	25	39	7.5 %	25	25	25	2	20	12	18	1	0	103	X	X	X	X				
66	Manwaring, Wayde	70	36 %	25	74	14 %	25	25	25	2	20	15	15	1	7	110		X	X	X	X	X	X	X
67	Marzewski, Macy	3	1.6 %	0	0	0 %	0	0	0	0	11	15	3	1	0	30	X	X	X	X				
68	Martocchia, Jerome	24	13 %	25	48	9.2 %	25	25	25	1	9	7	6	0	2	75	X	X	X	X				

points as of OCTOBER 31, 2019 prepared by James H. Kalin

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																								
69	Mazzei, Aileen	1	0.5 %	0	6	1.2 %	0	1	6	6	3	0	0	16	X	X	X	X						
70	Melly, Megan	21	11 %	25	56	11 %	25	1	6	5	3	0	5	70	X	X	X	X						
71	Miller, Joseph	0	0 %	0	0	0 %	0	0	2	0	0	0	0	2										
72	Miller, Wayne	39	20 %	25	9	1.7 %	0	0	20	15	3	1	6	70	X	X	X	X						
73	Mills, William, III	0	0 %	0	0	0 %	0	0	4	0	2	0	0	6										
74	Milovich Jr., Joseph	76	40 %	25	8	1.5 %	0	0	20	6	3	1	8	63	X	X	X	X						
75	Morris, Gregory	6	3.1 %	0	3	0.6 %	0	1	4	10	0	1	0	16										
76	Musto, Francis	70	36 %	25	152	29 %	25	2	16	15	3	2	5	93	X	X	X	X						
77	Myslborski, Henry	1	0.5 %	0	1	0.2 %	0	0	9	8	3	1	0	21										
78	Nedoszytko, William	0	0 %	0	1	0.2 %	0	0	4	2	0	0	5	11	X									
79	Nyce, David	121	63 %	25	234	45 %	25	2	20	15	3	3	13	106	X	X	X	X						
80	Pirillo, James A. (s)	79	41 %	25	4	0.8 %	0	0	10	15	3	2	0	55										
81	Pope, George	110	57 %	25	191	37 %	25	1	13	10	4	1	0.75	79.75		X	X	X						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
82	Purcell, Bernard		181	94%	25	255	49%	25	3	17	15	8	2	0	95	X	X	X	X	X	X	X	X	X	X
83	Purcell, Ryan	(C)	0	0%	0	5	1%	0	0	12	8	2	0	2	24	X		X				X	X		
84	Quillin, Michael	D	43	22%	25	2	0.4%	0	0	9	15	3	0	3	55	X	X	X	X			X	X		
85	Raynor, Dale		39	20%	25	33	6.3%	0	2	6	15	3	0	0	51	X	X	X	X			X	X		
86	Reiss, Helen	C, (L)	61	32%	25	285	55%	25	2	19	12	10	0	7.25	100.3	X	X	X	X			X	X		
87	Rempe Jr, Fred		30	16%	25	76	15%	25	0	8	10	3	0	0	71		X	X				X	X		
88	Richter, Michael	T,T	33	17%	25	79	15%	25	0	18	10	5	0	10	93	X	X	X	X			X	X		
89	Rosa, Lisa		9	4.7%	0	9	1.7%	0	0	9	10	3	1	0	23	X	X	X	X			X	X		
90	Ruffner, William		0	0%	0	0	0%	0	0	1	1	0	0	0	2										
91	Rung, Rosalie	L	4	2.1%	0	96	18%	25	1	11	3	25	0	3.75	68.75			X	X			X	X		
92	Rutkowski, Stephen	L,D	83	43%	25	173	33%	25	3	20	15	6	3	5	102		X							X	
93	Sieban, Edward	(S),T,W	3	1.6%	0	5	1%	0	0	20	15	3	1	14.25	53.25	X	X	X	X			X	X		
94	Skrezec, John		89	46%	25	125	24%	25	1	9	11	4	1	0	76	X	X	X	X			X	X		
95	Spanos, James		0	0%	0	0	0%	0	0	2	2	3	0	0	7			X	X			X	X		
96	Spinozzi, Matthew		41	21%	25	86	17%	25	1	8	5	3	0	0	67			X	X			X	X		
97	Staples, Halsey		88	46%	25	112	21%	25	1	6	2	3	0	0	62	X	X	X	X			X	X		
98	Stoner, Gary		19	9.9%	0	2	0.4%	0	1	6	6	0	0	0	13	X									

points as of OCTOBER 31, 2019 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts		pts		st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap		
99	Stoner, Kylie		16	8.3	%	0	43	8.3	%	25		0	0	5	0	0	0	30							
100	Tamin, John		101	53	%	25	126	24	%	25		1	11	14	3	1	0	80	X	X	X	X			
101	Tejada, Yira		9	4.7	%	0	12	2.3	%	0		2	7	7	8	0	0	24	X	X					
102	Thorp, Thomas		37	19	%	25	4	0.8	%	0		0	2	7	3	1	0	38	X	X	X	X	X	X	X
103	VanEtten, George		122	64	%	25	30	5.8	%	0		1	11	15	3	0	0	55	X	X	X	X	X	X	X
104	Verity, Michael		0	0	%	0	0	0	%	0		0	0	1	0	0	0	1	X						
105	Volinski, Antone, Jr.		69	36	%	25	147	28	%	25		1	9	11	1	1	0	73	X	X	X	X	X	X	X
106	Volinski, Antone, III	W	48	25	%	25	208	40	%	25		1	15	11	25	0	8	110	X	X	X	X	X	X	X
107	Volinski, Darryl		26	14	%	25	53	10	%	25		0	2	8	0	1	0	61							
108	Walters, Joseph		1	0.5	%	0	0	0	%	0		0	7	1	3	0	0	11	X	X	X	X	X	X	X
109	Weingart, Jeffrey	CH	33	17	%	25	46	8.8	%	25		2	16	15	4	0	16.7	103.7	X	X	X	X	X	X	X
110	Wright, William	L	113	59	%	25	143	27	%	25		0	19	15	3	3	5	95	X	X	X	X	X	X	X
111	Zaymayar, Elias		141	73	%	25	33	6.3	%	0		2	12	15	5	3	0	62	X						X
112	Zurek, Gregory		34	18	%	25	12	2.3	%	0		1	11	10	3	1	0	51	X	X	X	X	X	X	X
113	Zurek Jr, Stanley		30	16	%	25	14	2.7	%	0		1	10	6	3	1	0	46	X	X	X	X	X	X	X
114																									

GREENPORT FIRE DEPT.

2019 NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
<p>3] DUTY COMPANIES 8-3-1 8-3-4 First due on 24's 8-3-1</p>	<p>8-3-30 8-3-31 631-644-5430 8-3-32 631-466-5294</p>	<p>5] ELECTION DAY Eagle Hose</p>	<p>6] Mail - PO Box 58 Office - 631-477-1943 Fax - 631-477-4012 Sta. #2 - 631-477-8264 e-mail - gfdfire@optonline.net</p>	<p>7] 1] Ex-Chiefs dinner Townsend Manor 6PM</p>	<p>2] 8] 175th Anniv. Comm. Mtg. #2 7PM Sta. #2</p>	<p>9] 16] 23] 30]</p>
<p>4] Gridiron Parents Pancake Breakfast 8-11 AM Sta. #1 Daylight Savings Time Ends</p>	<p>4] Relief Hose Standard Hose</p>	<p>11] VETERANS DAY Star Hose</p>	<p>13] Phoenix HHL</p>	<p>14] Dept. Meeting Sta. #1 7 PM</p>	<p>22] 29]</p>	<p>16] 23] 29] 30]</p>
<p>10] 17] 24]</p>	<p>18] Physicals</p>	<p>12] Rescue Squad 7 PM Finance 8 PM</p>	<p>20] Physicals Wardens</p>	<p>21] THANKSGIVING</p>	<p>22] 29]</p>	<p>16] 23] 29] 30]</p>
<p>24] 25]</p>	<p>26] Dept. training 7 PM Sta. #1 t.b.a.</p>	<p>27]</p>	<p>27]</p>	<p>28]</p>	<p>29]</p>	<p>30]</p>



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

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**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 205

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 14, 2019
Meeting: November 21, 2019 7:00 PM
Work Session Meeting

To: Mayor George W. Hubbard, Jr.
Board of Trustees

Prepared By: Paul Pallas, P.E. Village Administrator

From: Paul Pallas, P.E. Village Administrator

Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

November 21, 2019

Administrator's Office

Statistics

Work Orders:

Electric = 71 Written, 71 Completed
Water = 0 Written, 0 Completed
Sewer = 64 Written, 64 Completed
Road = 77 Written, 77 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 10-09-2019. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 10-7-2019.

Resolutions

Lineworker Training for Ethan Holland and Douglas Rocco

Discussion

Ferry Project Update

MicroGrid Project Update
Asset Management Program Update

Road/Water Department

Statistics

Water Distribution:

9,200,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.72 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.79 mg/L

The form, DOH-360, was filed with the DOH on October 9, 2019 with the above results.

Report

Tasks Accomplished:

- ❖ Performed water machine maintenance
- ❖ Cleaned storm drains.
- ❖ Used vac truck to clean drains throughout village and returned truck.
- ❖ Bill Shultz attended to RPZ valve class to get his backflow license.
- ❖ Grinded sidewalks throughout village.
- ❖ Performed vehicle maintenance including: oil change in G-9, repaired salter bearings on G-9, repaired windshield wiper on G-66, oil change on G-66, arrange for installation of plow on G-44 and G-55, arrange repairs on CAT.
- ❖ Repaired sidewalks on 4th avenue, 3rd street by Sterling Plaza, Front street in front of Greenporter.
- ❖ Worked on lead water service lines, completed meter orders, ordered water parts, did water samples and turned off water in parks.
- ❖ Cut trees down throughout village. Cut tree that fell during storm.
- ❖ Trimmed trees along plow route.
- ❖ Worked on salters and got them ready for the winter.
- ❖ Swept the village with street sweeper.
- ❖ Replaced street sign on Bay avenue and Carpenter street.
- ❖ Cleaned leaves in parking lots.
- ❖ Assisted Mitchell park staff with bouncy house for event.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
Total plant flow for the month of October = 11,002,000 gallons.
Average Daily Flow = .355 (MGD) Permit limit = .650 MGD
Total Suspended Solids percent removal (TSS) = 96%. Permit limit is 75%
CBOD percent removal, = 99%. Permit removal level is = 75%
Coliform Fecal General = 16.2 MPN. Permit limit, 200 MPN/100
Coliform Total General = 11 MPN. Permit limit 700 MPN/100
Total Nitrogen = 5.4 LBS/day

Sludge Removal:

49,000 Gallons of sludge hauled in October.

Report

❖ Treatment Plant:

Tightened belts on East screw pump drive

De-ragged #2 Nitrate recirc pump

Cleaned and greased UV system

Pulled sludge holding tank mixer for repair

❖ Collection System:

De-ragged #2 pump at Nursing Home pump station

Jet rodded Bridge St. for preventative maintenance

CCTV inspection for 5th Ave. ,6th Ave. and 1st St.

Floatable mat at Hospital pump station metals tested for removal/disposal

Jet-rodded Bailey Ave. for preventative maintenance

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = October 2 @ 86.76 Mwh
Minimum usage day = August 27 @ 67.34 Mwh
Peak demand for the month = 4.576 MW October 2, 3:45 pm
Monthly total usage = 2240.974 Mwh

Service calls/call outs = 4
Street light repairs = 26
Customers shut off for none payment = 5
Customers turned on for payment = 5
Customers turned on for the season = 0
New Services = 0

Tasks Accomplished:

- ❖ Run engine 4 for testing and training, encountered a small water leak on an external water line. Replace the line as needed.
- ❖ Replace 3 electric meters and time settings on the time-clock meters.
- ❖ Replaced pad mount transformer at Lake Shore Apartments, this was the last one to be replaced.
- ❖ Repaired/replaced several street lights throughout the Village, (approx. 26 lights)
- ❖ Assisted Highway Department with the removal of 10-12 trees, and tree clean-up damaged due high winds.
- ❖ Circuit 2 trip off due tree damage at the Waste Water Plant, the primary and secondary going to the plant was damaged, and a pole was broken. Power was restored in less than 40 minutes to the main portion of the circuit and the pole was replaced the same day.
- ❖ Responded to tree caused line damage on Brown St., that also required an isolated outage in that area.
- ❖ Responded to a few no power calls, due to broken primary jumpers to the fuse cutouts, due to very strong winds.
- ❖ Performed line maintenance at several locations, re-sagging open wire secondary and replacing cracked primary dead-end insulators.

Attachments:

Greenport Meter 10-2019 (PDF)

Total Usage: 2,240,974.0000 KWH
 Peak Demand: 4576.00 KW
 Occured On: Oct 2 2019 15:45
 Load Factor: 65.82%
 Date Start: Tue Oct 1 2019
 Date End: Thu Oct 31 2019

Period Ending	KWH
10/1/2019	76,106.00
10/2/2019	86,758.00
10/3/2019	73,014.00
10/4/2019	72,556.00
10/5/2019	72,223.00
10/6/2019	72,445.00
10/7/2019	74,939.00
10/8/2019	68,168.00
10/9/2019	72,794.00
10/10/2019	74,801.00
10/11/2019	79,319.00
10/12/2019	78,613.00
10/13/2019	73,824.00
10/14/2019	71,766.00
10/15/2019	68,706.00
10/16/2019	71,259.00
10/17/2019	72,037.00
10/18/2019	73,519.00
10/19/2019	74,624.00
10/20/2019	72,287.00
10/21/2019	69,597.00
10/22/2019	70,748.00
10/23/2019	67,861.00
10/24/2019	67,867.00
10/25/2019	71,077.00
10/26/2019	70,418.00
10/27/2019	71,404.00
10/28/2019	68,183.00
10/29/2019	67,340.00
10/30/2019	67,416.00
10/31/2019	69,305.00



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Submitted: November 14, 2019
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To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, *P.E. Village Administrator*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Building

Work Session Report for Building Department & Code Enforcement

November 21, 2019

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ We continue to process and issue Building & Rental Permits. We continue to perform construction progress inspections.
- ❖ Please remember that parking a vehicle on streets when a snowfall of 2 inches or more has fallen is prohibited. If you do not have access to a driveway, you may utilize any of our municipal parking lots. Please check the Village website for potential parking restrictions when snow is in the forecast.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

October 2019 Building Report (PDF)

October 2019 CODE (PDF)

October 2019 Traffic (PDF)



Village of Greenport Building Department

November 1, 2019

Monthly Report REPORT COVERING 10/1/2019 through 10/31/2019

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Commercial (Utility)	02797	10/1/2019	1.-1-1.1	Moore's Lane Greenport, New York 11944	OPEN
Fence	02798	10/9/2019	4.-2-15	431 Second Street Greenport, New York 11944	OPEN
Residential – Alterations & Repairs	02799	10/17/2019	2.-6-38	111 Broad Street Greenport, New York 11944	OPEN
Demolition (INTERIOR)	02800	10/18/2019	4.-10-10.1	230 Main Street Greenport, New York 11944	OPEN
Residential – Alterations & Repairs	02801	10/31/2019	2.-2-15	208 Monsell Place Greenport, New York 11944	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION



November 1, 2019

Monthly Report REPORT COVERING 10/01/2019 through 10/31/2019

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
300 Johnson Court Greenport, New York 11944	10/01/2019	Illegal use of shed.	Southold Police informed Village of shed possibly being utilized as apartment. Code Enforcement spoke to property owner who stated the shed was utilized as a "hang out". Property owner advised that the shed may not be utilized as habitable space. Code Enforcement continues to monitor property. Southold Police have not reported any further activity.
I/V/O Carpenter Street & Bay Avenue, Greenport, New York 11944	10/01/2019	Complaint of overgrown plants.	Code Enforcement continues to monitor area.
234 Carpenter Street Greenport, New York 11944	10/04/2019	Complaint of illegal dumping.	Complainant states U/F dumped bags of household trash into Village garbage can. Suspect was gone upon arrival. Complainant will decide if they will provide Village with affidavit of violation.
224 Broad Street Greenport, New York, 11944	10/04/2019	Chimney collapsing.	Chimney is apparently collapsing and in need of repair. Property owner issued Notice of Violation. Chimney has since been removed.
401/407 Wiggins Street Greenport, New York 11944	10/10/2019	Illegal Air BNB	Complaint of an alleged Air BNB at locations. Code Enforcement has spoken to complainant – who will decide if they will provide the Village with an affidavit of Violation. Code Enforcement continues to monitor area.
133 Sixth Street Greenport, New York 11944	10/16/2019	Construction W/O permit.	Complaint of work being done on property with no visible permit. Investigation concluded scope of work needed a fence permit. Property owner contacted and has since obtained a permit for the fence. Other work on the property does not require permit. (Landscaping/Drywell)

LOCATION	DATE	FACTUAL	DISPOSITION
123 Sterling Avenue Greenport, New York 11944	10/15/2019	Silt fence down.	Property under construction has had silt fencing section come down due to high winds. Property owner contacted. Fence has been repaired and is monitored daily.
337 Second Street Greenport, New York 11944	10/22/2019	Cease & Desist order issued.	The Village continues to pursue the property owner to bring the property into compliance with code.
Polo Grounds – Moores Lane, Greenport, New York 11944	10/29/2019	Illegal Dumping.	Cement truck driver issued appearance ticket for dumping concrete residue and blue stone on dirt road north of skate park.
200 North Street Greenport, New York 11944	10/31/2019	Abandoned Vehicle	Vehicle observed with flat tires and broken steering column. Registered owner sent Notice of Violation instructing the vehicle to be removed.
640 Third Street Greenport, New York 11944	10/31/2019	Sidewalk Encumbrance	Extension cord placed on sidewalk to power mobile home. Property owner issued Notice of Violation instructing the property owner to have cord removed.

RENTAL PERMIT INFORMATION INFORMATION

The following statistics represent the status of rental permits and rental permit violations from January 1, 2018 – November 1, 2019

Applications Received: 158

Incomplete Applications (Missing fees, docs, etc.): 22

Applications Pending Inspection: 21

(These include several North Fork Housing Alliance Units & Properties who have opted to have an architect/engineer certify compliance.)

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): 10

Applications Completed/Permits Issued: 105



Village of Greenport Enforcement Report



TRAFFIC ENFORCEMENT

November 1, 2019

Monthly Report REPORT COVERING 10/01/2019 through 10/31/2019

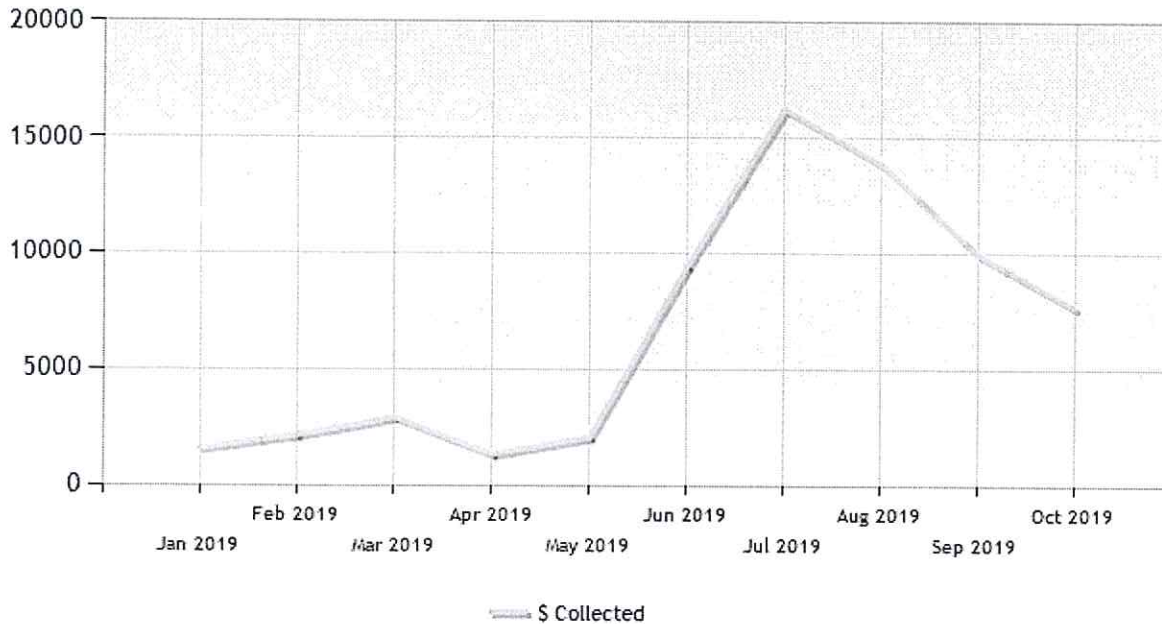
Incorporated Village

FINE COLLECTION BY MONTH: 2019

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	10	\$1,600.00
February	14	\$2,170.00
March	18	\$2,930.00
April	16	\$1,350.00
May	20	\$2,090.00
June	118	\$9,450.00
July	201	\$16,265.00
August	155	\$13,885.00
September	108	\$9,980.00
October	70	\$7,685.00
November		
December		
YTD	730	\$67,405.00

OCTOBER 2019

Case Track



TICKETS ISSUED: OCTOBER 2019

Case by Violation Type

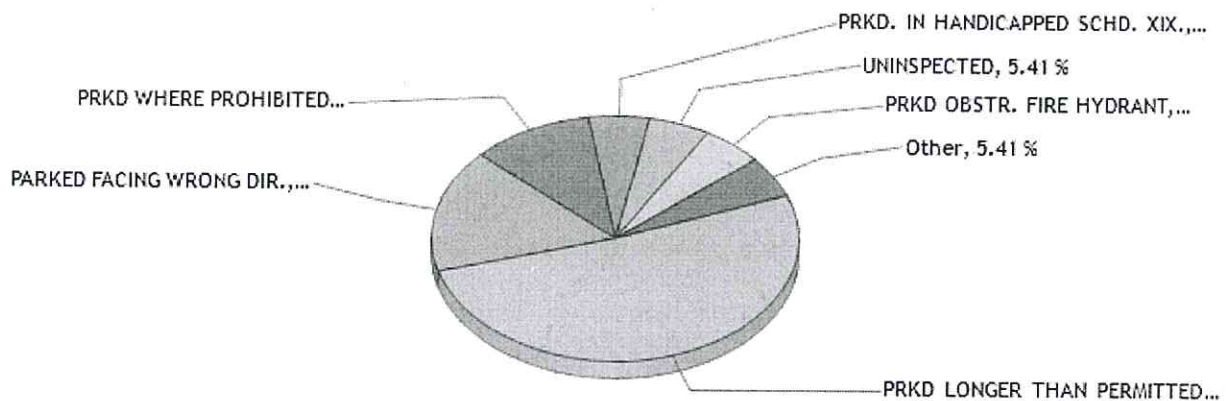
Code	Description	2019	Total
10	PRKD. IN HANDICAPPED SCHD. XIX.	2	2
11	PRKD OBSTR. FIRE HYDRANT	2	2
13	PARKED ON SIDEWALK	1	1
15	UNINSPECTED	2	2
16	PARKED FACING WRONG DIR.	6	6
18	PRKD OUTSIDE OF MARKINGS	1	1
2	PRKD WHERE PROHIBITED SCHEDULE XI.	4	4
8	PRKD LONGER THAN PERMITTED SCHD XVI.	19	19
Total		37	37

Top five by Violation Types

PRKD LONGER THAN PERMITTED SCHD XVI.
 PARKED FACING WRONG DIR.
 PRKD WHERE PROHIBITED SCHEDULE XI.
 PRKD. IN HANDICAPPED SCHD. XIX.
 UNINSPECTED

These Violations combined represent 89.2% of issuance Village wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 14, 2019
Meeting: November 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Recreation

Work Session Report Recreation Department

November 21, 2019

Mitchell Park Marina/Parks

- ❖ Marina operations came to a close after a very successful season on October 15th.
- ❖ Winterization of all water systems at Mitchell Marina by means of compressed air.
- ❖ Removal and storage of all Mister system poles to building 10.
- ❖ Pump-out station maintenance and winterized for season as of Nov. 1st.
- ❖ Delivery of pump-out vessels and trailer to Albertson's Marine for winterizations.
- ❖ Hours of operation at the Carousel are now 10:00 am - 6:00 pm Saturdays and Sundays and on all school holidays.
- ❖ Skate Park received new plywood transitions, half pipe coping, paneling screws, staircase reinforcement and graffiti coverage.
- ❖ Skate Park is receiving carpentry work on platforms, stairways, and ramp sheathing.
- ❖ Fifth Street Pier decking repaired after October storm.
- ❖ Set up of Halloween Maze at Mitchell Park.
- ❖ Mooring applications were updated and mailed for the 2020 season.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program = 31 children enrolled in After School Program

Reports

- ❖ Library Programs began in October. A trip to San Simeon By The Sound is scheduled for November 20th.
- ❖ The children enjoy the Friday cooking classes.
- ❖ The Halloween Party was held on October 31st. The children enjoyed games, treats and musical activities.

Campground

Tasks Accomplished

- ❖ Continue to Collect seasonal deposits for 2020 season.
- ❖ Extremely busy during Columbus Day weekend.
- ❖ All sites cleaned at check out, along with large debris left at dumpsters.
- ❖ Repair electric at one of the sites.
- ❖ Started 2020 site map for campground.
- ❖ Started preparing for Seasonal close which is November 1st.

Attachments:

RECREATION MONTHLY REVENUE REPORT 112119 (PDF)



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ROBERT BRANDT
EXT. 217

Submitted: November 14, 2019
Meeting: November 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

November 2019 Treasurer's Report

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4229, to fund tree and stump removal services, and directing that Budget Transfer # 4229 be included as part of the formal meeting minutes for the November 25, 2019 regular meeting of the Board of Trustees.

UTILITY BILLING

Sector 1 November bills finalized. Sector 2 being read at this time, to be completed by 11/15/19. Billing statistics for the month of October finished. Sector 1 red tags were due 11/13/19 (previously hand delivered/certified mailed on 10/16/19). One residential customer disconnected.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

6 recertifications and 3 interims were performed for November 2019.

One voucher leased up for October 2019. One voucher found housing and will move in December 2019.

#22VC was given a letter of termination of participation for failure to report an increase in income. An informal hearing has been requested.

SIGNIFICANT COLLECTIONS

Property Tax Received through October 2019- \$ 1,071,515.21

Rents Received for October 2019 - \$ 75,666.86

SIGNIFICANT PAYMENTS

Bond payment - 2013 NYSEFC Bond - \$ 59,200.00

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Property Tax Collection - See attached

Attachments:

BANK BALANCE SHEET - OCTOBER 2019 (PDF)

BILLING STATISTIC REPORT - OCTOBER 2019 (PDF)

CD FINANCIALS OCTOBER 2019 (PDF)

HA FINANCIALS OCTOBER 2019 (PDF)

PROPERTY TAX COLLECTIONS - THROUGH OCTOBER 2019 (PDF)

BUDGET AMENDMENT 4229 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF OCTOBER 2019**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	168,456.01
A	Repair & Maintenance	A.0200.400	Checking	52,762.50
A	Greenhill Cemetery	A.0201.100	Savings	33,509.66
A	Money Market	A.0201.130	Money Market	1,590,091.14
A	Fire Apparatus	A.0221.110	Savings	33.23
A	Bulding Department Escrow	A.0235.101	Checking	13,372.09
A	Parks and Recreation	A.0200.200	Checking	2,932.81
TOTAL GENERAL FUND				\$ 1,861,157.44
CD	Small Cities Rehab.	CD.0200.000	Savings	152,905.26
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,734.54
CD	Watkins	CD.0201.001	Savings	21,777.71
TOTAL COMMUNITY DEVELOPMENT				\$ 180,643.72
E	Light Fund	E.0121.100	Checking	346,699.06
E	Light Depreciation Savings	E.0116.100	Savings	2,225,433.14
E	TTC Collections	E.0121.120	Savings	1,085.79
E	Consumer Deposit Savings	E.0191.100	Savings	129,571.45
E	Consumer Deposit Checking	E.0244.200	Checking	3,576.87
TOTAL LIGHT FUND				\$ 2,706,366.31
F	Water	F.0200.000	Checking	357,688.13
F	Water Fund Capital	F.0200.400	Savings	8,380.22
F	Water Fund CD (MM)	F.0201.000	Money Market	202,645.03
F	Water Fund Money Market	F.0201.130	Money Market	386,014.43
TOTAL WATER FUND				\$ 954,727.81

G	Sewer	G.0200.000	Checking	735,213.32
G	NYS DEC Consent	G.0201.000	Savings	31,409.85
G	Sewer Fund I	G.0201.100	Money Market	363,225.98
G	Sewer Fund III	G.0201.120	Money Market	957,009.23
G	NYSEFC	G.0205.000	Checking	185,851.61
G	Sewer Wastewater	G.0220.110	Savings	12,156.07
G	NYSERDA	G.0525.000	Checking	111.01
TOTAL SEWER FUND				\$ 2,284,977.07
H	Capital	H.0200.000	Checking	472,581.73
H	Capital Reserve	H.0200.400	Savings	49,562.34
TOTAL CAPITAL FUND				\$ 522,144.07
TA	Trust & Agency	TA.0200.000	Checking	58,011.33
TA	Retirement Savings	TA.0201.000	Savings	48,916.15
TA	WWI Memorial Trust	TA.0201.001	Savings	730.48
TA	T & A Special Escrow	TA.0201.002	Savings	6,598.52
TA	Justice Court	TA.0201.004	Savings	4,789.60
TA	Concert Fund	TA.0201.008	Savings	2,284.80
TA	Global Common	TA.0201.009	Savings	271,405.99
TA	Accounts Payable	TA.0202.000	Checking	732,205.95
TOTAL TRUST & AGENCY FUND				\$ 1,124,942.82
	Wire Account			
	Utility Clearing			188,316.10
				\$ 188,316.10
TOTAL VILLAGE WIDE				\$ 9,823,275.34

11/4/20 9:3:28 AM

Rate Summary - All Routes

Service

Rate# Description

18 - Sewer Department (0.10)

73 - Electric Power Plant

electric small commercial Total

Grand Total

EOM Billing Statistics Report

Bills	Min. Bills	Usage	Charge	Usage	General Contract	PCA	NYSCES	Comm Tax	Res. Tax
10	0	39206	5,743.27	0		1,074.75	300.56		
5	0	26121	0.00	0					
414	0	9199719	113,996.16	0					
4463	555	2145197	416,418.43	6467	10,098.35	681.16	13,858.55	3,878.10	8,225.74
						32,609.91	9,123.74	9,085.85	2,657.20

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - October 2019

\$ 4,775.00 75.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,350.00	\$ 1,175.00
Late Fees/Credits	\$ 75.00	\$ 75.00	
TOTAL REVENUE	\$ 1,200.00	\$ 1,425.00	\$ 1,175.00
EXPENSES:			
Utilities			
Electric	\$ 70.26		\$ 12.36
Water/Sewer	\$ 57.12		\$ 135.85
Propane/Heating Oil			
Admin			
Salary (\$6.50 X 2 payperiods 140 hrs=\$910.00 divide by 25% and 75%) [\$26.01 x 25%=\$6.50]	\$ 227.50		\$ 682.50
Payment Agreement to Village			\$ 1,000.00
Total	\$ 354.88	\$ -	\$ 1,830.71
Maintenance Repairs/Other			
Suppl Admin Fee to HA from 278 2nd St			\$ 200.00
Mattituck Enviro Services			\$ 39.49
Pine Oaks Landscaping			\$ 175.00
Total Expenses	\$ 354.88	\$ -	\$ 414.49
MONTHLY FINANCIAL SUMMARY			
Interest Earned			\$ 414.49
Total Revenue	\$ 1,200.00	\$ 3,725.00	\$ 3,725.00
Total Expenses	\$ 354.88	\$ 2,245.20	\$ 2,245.20
NET REVENUE	\$ 845.12	\$ 1,479.80	\$ 1,479.80
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 845.12	\$ 1,479.80	\$ 1,479.80

Financial Data Schedule - Monthly Revenue & Expenses REGISTER) - October 19

(HAP)

Account Description	Revenue	Expenses	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	ADMIN FEE	ABSORBED
706 PHA HUD Operating Grants	\$ 86,281.00		80	81,389.00	64.00	\$
706a Admin fee revenues	\$ 7,375.00		79			
711 Interest Earned - HAP	\$ 100.00		1			
711c Interest Earned - ADMIN	\$ 100.00					
714 Fraud recovery	\$ 200.00					
700 TOTAL REVENUE	\$ 94,056.00		80			
912 EXPENSES:						
Administrative Auditing fees						
Salaries - Asha (\$26.02) Robert Column E.2						
911 payperiods	\$ 3,683.54	\$ 3,940.08				
911a Medical	\$ 2,217.89	\$ 41.71				
911b Dental	\$ 156.86	\$				
911c Pension T4 15.8%, TS 13.8%, April 18: T 4 15.7%, TS 12.9%	\$ 578.32	\$ 31.09				
914 Payroll Taxes FICA	\$ 281.79	\$ 19.63				
915 Employee Benefit Contribution TOTAL	\$ 2,953.07	\$ 74.80				
914 Compensated absences						
917 Nina JG Stewart, Esq						
916 A Gallacher Remb						
918 A Gallacher Mileage						
916 Office Expenses Total	\$	\$				
910 Administrative Total	\$ 7,269.37	\$				
962 Other General Expenses (Office Rent)	\$ 550.00	\$				
969 TOTAL OPERATING EXPENSES	\$ 7,819.37	\$				
990 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$ 64.00	\$				
973.1 PHA Utility Allowance	\$ 81,325.00	\$				
972.2 HAP payments	\$ 81,389.00	\$				
973 HAP, PORT and UTILITY TOTAL	\$ 81,389.00	\$				
1117 Total Admin Revenue	\$ 86,381.00	\$				
1118 Total Hap Revenue	\$ 4,992.00	\$				
1118-023 Net HAP	\$ (144.37)	\$				
900 TOTAL EXPENSES	\$ 89,208.37	\$				
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 4,847.63	\$				

PORT BREAKDOWN

PORT IN	DATE	BILLED	ADMIN FEE	ABSORBED
TOTAL PORT IN	0	\$	\$	\$
TOTAL PORT OUT	0	\$	\$	\$

TERMINATED

DECEASED

ABSORBED

RELINQUISHED

VILLAGE OF GREENPORT

Payment to 10/31/2019, Balance as of 10/31/2019

Grand Totals		Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	4	1,505.94	113	48,984.05			48,984.05	
SEWER	MT	10	39,484.85	18	12,598.39			12,598.39	
VILLT		26	24,461.60	1,000	1,001,907.55			1,001,907.55	
WATER	MT	9	14,265.24	19	5,714.32			5,714.32	
Total PRINCIPAL			79,717.63		1,069,204.31			1,069,204.31	
PEN									
Total PENALTY				47	2,310.87			2,310.87	
OVRPY									
Total OVRPY		1	(0.03)	1	0.03			0.03	
Total			79,717.60		1,071,515.21			1,071,515.21	



236 THIRD STREET
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ROBERT BRANDT
EXT. 217

Submitted: November 14, 2019
Meeting: November 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Villag Clerk November 2019 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on November 21, 2019
Report of Sylvia Lazzari Pirillo, Village Clerk

Contracts and Agreements

The agreement between the Town and the Village regarding HUD/CDBG sidewalk repairs and monies was executed by the Mayor on October 31st. It was sent to the Town for execution on the 1st of November.

The fully executed original contract between the Village and the NYSDOT regarding the re-design of the North Ferry Terminal access was received on November 4th.

Financial

Notice was received from the NYS OSC that \$ 18,455 total is due to the Village from the Southold Town Justice Court for the month of September.

Legal Notices

The annual hydrant testing notice was published in the October 24th edition of the paper.

The legal notice for the proposed amendment to Chapter 132 was published in the November 7th edition of the paper.

Local Law(s)

The NYS DOS filing notification for Local Law # 3 of 2019 - updating the permitted number of rooms in a bed and breakfast - was received on October 18th.

Resolutions

RESOLUTION approving the Public Assembly Permit Application submitted by Elizabeth Mandara on behalf of the United States Power Squadron District 3, for the use of a portion of Mitchell Park from 9 a.m. through 11 p.m. from July 30, 2020 through August 2, 2020 for the annual Rendezvous for District 3.

RESOLUTION ratifying the attendance of Clerk Pirillo at the Long Island Village Clerks and Treasurers Association meeting on November 14, 2019 in Riverhead, New York with the \$ 35.00 registration fee and all applicable travel costs in accordance with the official Village of Greenport Travel Policy to be reimbursed from account A.1410.400 (Clerk Contractual Expense).

RESOLUTION adopting the attached SEQRA resolution regarding the approval of the Wetlands Permit Application submitted by applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC for the property at 123 Sterling Avenue, Greenport, New York, 11944; adopting lead agency status, determining that the approval of the application is a Type II Action for purposes of SEQRA, and adopting a Negative Declaration determining that the approval of the Wetlands Permit Application will not have a significant negative impact on the environment.

RESOLUTION approving the Wetlands Permit Application submitted by applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC for the property at 123 Sterling Avenue, Greenport, NY 11944 to: install a 4-foot-wide by 6-foot-long fixed platform leading to a 3-foot-wide by 15-foot-long ramp leading to a 4-foot-wide by 34-foot-long float, a 4-foot-wide by 20-foot-long float, three (3) 3-foot-wide by 20-foot-long finger floats on the northern float and two (2) 3-foot-wide by 20-foot-long finger floats on the western float; each secured by one (1) 12-inch-diameter timber pile, four (4) safety ladders and four (4) 12-inch diameter timber piles. Per the Village of Greenport Conservation Advisory Council, the following conditions shall also apply to the approval of this permit application:

- The approved Wetlands Permit Application will have an expiration date of two (2) years from the date of approval.
- The applicant must install a pump-out station that is accessible to the public, and
- Any required fill material shall come from site material previously removed and currently stored on-site.

RESOLUTION authorizing the issuance of a check made payable to Paul Pallas as Village Administrator, in the amount of \$ 1,000.00, to be used to set up the required cash drawer / banks for the operation of the Village of Greenport ice skating rink.

RESOLUTION authorizing the annual solicitation of bids for the delivery of unleaded (87 octane) gasoline to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of No. 2 heating oil to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of diesel fuel to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the solicitation of quotes for a 10-yard dump truck and driver to assist the Village with the removal and disposal of snow as needed, and directing Clerk Pirillo to notice the Request for Quotations accordingly.

RESOLUTION authorizing the solicitation of quotes for a requirement contractor, with a unit price schedule for hourly, half-day and daily rates for one (1) worker, one (1) worker with a back hoe, two (2) workers, two (2) workers with a back hoe, including regular time and overtime, and directing Clerk Pirillo to notice the Request for Quotations accordingly.

RESOLUTION awarding the contract for tree and stump removal services and stump grinding services on specified Village of Greenport streets to Johnson Tree Company, for a total price of \$ 16,850.00 per the bid opening on October 31, 2019; and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Johnson Tree Company.

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Hockey Club, Ltd. for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Hockey Club, Ltd.

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Open Hockey League for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Open Hockey League.

Attachments:

SEQRA Wetlands Permit Application 123 Sterling Avenue, LLC (PDF)

Agreement between Greenport Hockey Club Ltd and VOG (PDF)

Agreement between Greenport Open Hockey League and VOG (PDF)

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING THE WETLANDS PERMIT APPLICATION
OF APPLICANT PAUL PAWLOWSKI ON BEHALF OF 123 STERLING AVENUE, LLC.

WHEREAS an application for a wetlands permit approval was filed by applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is a Type II Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than

a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: October 28, 2019

GREENPORT ICE RINK AGREEMENT

AGREEMENT made this day of 2018, by and between the Greenport Hockey Club Ltd., (the "Club"), a domestic New York State not-for-profit corporation with an address of 900 Harvest Lane, Mattituck, New York, 11952 and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the rink; and

WHEREAS the Village is desirous of enhancing the use of the rink by the public by making the rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of rink by the Club and entering an agreement for the use of the rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the rink and to ensure that the use of the rink by the Club does not interfere with the use of the rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times.
2. The Club will pay the Village the amount of \$100 per hour for the use of the rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the rink for Saturday night.
3. The Club acknowledges that the Village is not obligated to offer any form of discount on season skating passes.
4. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the rink when the rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

5. The Club shall have the option of rescheduling any cancelled sessions to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the rink by the general public.

6. The term of this agreement shall be from December 1, 2019 until May 1, 2020 unless terminated by one of the parties prior to May 1, 2020. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

7. The Club shall make payments to the Village on the first day of each month starting with December 1, 2019 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1st day of each month (December, January, February, and March, 2020). The rate and payment for the actual time for which the rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments due on December 31, 2019, January 31, 2020, February 28, 2020, and March 31, 2020, and the Club shall pay any balance due to the Village under this Agreement within ten days of March 31, 2020, the end of the term of the Agreement.

December estimated total fee: \$4,925 Balance based on actual use due on December 31, 2019
Initial monthly Payment: \$2,462.50 (due December 1, 2019)

January estimated total fee: \$5,000 Balance based on actual use due on January 31, 2020
Initial monthly Payment: \$2,500 (due January 1, 2020)

February estimated total fee: \$4,500 Balance based on actual use due on February 28, 2020
Initial monthly Payment: \$2,250 (due February 1, 2020)

March estimated total fee : \$4,825 Balance based on actual use due on March 31, 2020.
Initial monthly Payment: \$2412.50 (due March 1, 2020)

8. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the rink except as otherwise mentioned in this Agreement.

9. The Village of Greenport shall add and maintain, for the term of this Agreement and any extensions thereto, the rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

10. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

11. The Club agrees not to suffer any act of commission or omission at the rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said building or interfere with Lessor.

12. This Agreement shall not be assignable by the Club.

15. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:
Greenport Hockey Club Ltd.,
P. O. Box 1686,
1755 Laurel Way
Mattituck, New York 11952

To the Village:
Sylvia Pirillo, RMC, Village Clerk
Village of Greenport
236 Third Street
Greenport, New York 11944

16. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Hockey Club Ltd.

By: _____

Village of Greenport

By: _____
George W. Hubbard, Jr., Mayor

GREENPORT ICE RINK AGREEMENT

AGREEMENT made this day of 2018, by and between the Greenport Open Hockey League., (the "Club"), a domestic New York State not for profit corporation with an address of P. O. Box 476, Laurel, New York 11948, and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the rink; and

WHEREAS the Village is desirous of enhancing the use of the rink by the public by making the rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of rink by the Club and entering an agreement for the use of the rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the rink and to ensure that the use of the rink by the Club does not interfere with the use of the rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times or other scheduled activities.

2. The Club will pay the Village the amount of \$100 per hour for the use of the rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the rink for Saturday night.

3. The Club will provide volunteers that will help to spray and create the sheet at the beginning of the season and acknowledges that overnights are usually required.

4. The Club acknowledges that the Village is not obligated to offer any form of discount on season skating passes.

5. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the rink when the rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

6. The Club shall have the option of rescheduling any cancelled sessions to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the rink by the general public.

7. The term of this agreement shall be from December 1, 2019 until May 1, 2020 unless terminated by one of the parties prior to May 1, 2020. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of breach or default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

8. The Club shall make payments to the Village on the first day of each month starting with January 1, 2020 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1st day of each month (December 2019, January, February, and March, 2020). The rate and payment for the actual time for which the rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments due on December 31, 2019, January 31, 2020, February 28, 2020, and March 15, 2020, and the Club shall pay any balance due to the Village under this Agreement within ten days of March 14, 2020, the end of the term of the Agreement.

December estimated total fee: \$1,600 Balance based on actual use due on December 31, 2019

Initial monthly Payment: \$800 (due December 1, 2019)

January estimated total fee: \$1,600 Balance based on actual use due on January 31, 2020

Initial monthly Payment: \$800 (due January 1, 2020)

February estimated total fee: \$1,600 Balance based on actual use due on February 28, 2020

Initial monthly Payment: \$800 (due February 1, 2020)

March estimated total fee (through March 31st): \$1,800 Balance based on actual use due on March 31, 2020.

Initial monthly Payment: \$900 (due March 1, 2020)

9. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the rink except as otherwise mentioned in this Agreement.

10. The Village of Greenport shall add and maintain, for the term of this Agreement and any extensions thereto, the rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

11. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

12. The Club agrees not to suffer any act of commission or omission at the rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said building or interfere with Lessor.

13. This Agreement shall not be assignable by the Club.

14. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:
Greenport Open Hockey League,
P. O. Box 476
Laurel, New York 11952

To the Village:
Sylvia Pirillo, RMC, Village Clerk
Village of Greenport
236 Third Street
Greenport, New York 11944

15. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Open Hockey League

By: _____

Village of Greenport

By: _____
George W. Hubbard, Jr., Mayor



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE
MARY BESS PHILLIPS
JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 13, 2019
Meeting: November 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Village Trustee Mary Bess Phillips Work Session Report November

Village of Greenport Chapter 150-30- Approval of site development plans Section C - Procedure

Language was being developed by the Village Administrator and Village Attorney. Any update of suggested change to Village Code following October's Village Board's Work Session discussion.

Village Of Greenport Web Page

The Historic Preservation Commission is working towards networking with every property owner in the Village of Greenport. I am suggesting that we post the document - Reconnaissance - Level Historic Resources Survey to the Village web page. Our volunteers on the HPC are excited about this grant process. Communicating this project from Village Hall via the web page would be a positive action.

Review of Fines within the Village Code

In my work session reports for September and October mentioned that we should be looking at our schedule of fines within the current Village Code. Any update from Village Management?

Noise Ordinance

In my October's work session report during the discussion of reaching out to the Village of Greenport BID, Village Trustee Robins mentioned that the BID Board was working towards some discussions within the business community. We have the quiet of the next few months to develop a compromise or change the current code to improve the stress that was very apparent between the residential and business zoned area in the village.

Monthly Financials

As guided by "Village Law § 4-412, provides that:

In addition to any other powers conferred upon villages, the board of trustees of a Village shall have management of village property and finances." In our General Budget we have several revenue generating line items. I have listed some below by account number and comparing the ending balances as of September 2016 to 2019. . I reviewed these lines as their activities are in the 1st Quarter of our village fiscal year which covers the summer activities of Mitchell Park Marina, McCann Campground, mooring fees and so on.

The revenue generated in A-2415.003 Mooring Fees and A-2414.003 Pump out Boat Fees raise the question of what has changed. Parking Violations, Marina Revenue and the Rec Center Revenue numbers are stable and McCann Campground revenue is outstanding.

I did include A-2610 Justice Court Fines & Fees in the review. Each month we receive a Code Enforcement report with an increase in code violations. The reported revenue numbers do not seem to reflect the increase in activity and raising the observation.

Account	September	Revenue posted
A-2415.003 Mooring Fees	2019	\$36,400.00
	2018	\$40,023.90
	2017	\$41,648.00
	2016	\$48,115.11

Account	September	Revenue posted
A-1113 Parking Violations	2019	\$27,805.00
	2018	\$26,885.00
	2017	\$31,670.00
	2016	\$ 9,360.00

Account	September	Revenue posted
A-2002 Marina Revenue	2019	\$543,047.20
	2018	\$537,655.49

	2017	\$537,878.98
	2016	\$543,632.26

Account	September	Revenue posted
A-2003 McCann Campground	2019	\$142,349.50
	2018	\$122,177.50
	2017	\$ 79,627.11
	2016	\$ 79,310.50

Account	September	Revenue posted
A-2414.003 Pump out Boat	2019	\$1,950.00
	2018	\$2,195.00
	2017	\$ 770.00
	2016	\$5,255.68

Account	September	Revenue posted
A-2610 Justice Court Fines & Fee	2019	\$2,275.00
	2018	\$000.00
	2017	\$1,775.00
	2016	\$2,925.00

Account	September	Revenue posted
A-2820.003-Rec Center Revenue	2019	\$32,009.00
	2018	\$29,606.00
	2017	\$29,823.00
	2016	\$43,548.00

Attachments: