



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

November 18, 2021 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: November 9, 2021
Meeting: November 18, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department November 2021 Work Session Report

Attachments:

Fire Department November 2021 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

WEDNESDAY OCTOBER 20, 2021

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

2nd Ass't Chief Alain de Kerillis

Warden Warren Jensen of Eagle Hose Co. #1

Warden Antone Volinski, III of Relief Hose Co. #2

Wardens Joseph Barszczewski and Robert Jester of Star Hose Co. #3

Wardens Scott Hollid and Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: Warden Norma Corwin of Relief Hose Co. #2 and Warden Joseph Milovich of Eagle Hose Co. #1.

THOSE WISHING TO ADDRESS THE BOARD –

1. Bob Corwin wanted to talk about the new "mule" utility vehicle. He has three different quotes. He sent all places the same specification sheet so they are bidding on the same thing. Maximum Motorsports is the only one who gave a trade in price for the current gator. Maximum Motorsports came to \$17,344 before the trade in. The other companies used were more expensive. After trade in, the total would be \$13,064. They would like to know sooner than later, because Maximum Motorsports would have to get it from Pennsylvania. Whatever accessories we have on current one will be taken off and put on new one.
2. Charlie Hydell introduced his son Charlie Hydell Jr. who just joined the Fire Dept.
3. Robert Jester introduced his friend Bob McGinness. They have spent several months meeting, researching the topics that need to be taught, and researching trainings that would meet requirements by PESH, OSHA, and Village Lawyers. We have an obligation as GFD to ensure that yearly refresher courses are offered, completed, and documented in a timely manner. Bob Jester would like to get a price quote from Bob McGinness for a website that would be offered to our members to complete the required training at the member's convenience. R. Jester mentioned that there are other things could be added to the website as well such as things for recruitment, fundraising, etc. Bob McGinness showed a power point presentation that explained how it works. He said you can use existing training and add it to the website. The program will show you exactly where people are going on the website and how much time they spend there- for a training course that would be the goal. It can automatically score quizzes, can send an email with reminders that they still have a test to take, & it can also send an email to the Chiefs on the status of each member and certificate of completion. Bob Jester mentioned videotaping the current trainings to put on the website for the members to complete.
4. Bob Jester introduced Patrick Brennan- new member of Star Hose Co. #3.

READING OF THE PREVIOUS MINUTES

Motion made by Clifford Harris, seconded by Wayne Miller, to approve the minutes of the September 15, 2021 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by A. Volinski III, seconded by C. Harris, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES-

Read by Chief Kalin for information only. Motion made by W. Jensen, seconded by W. Miller to accept the report. Motion Carried.

TREASURER'S REPORT

The Treasurer's report for the period of September 16, 2021 through October 20, 2021 was read by Secretary/Treasurer James Kalin. Motion made by J. Grilli, seconded by S. Hollid, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. Letter from Southold Fire Dept. thanking GFD for assistance in the mutual aid October 1st and for participating in school bus mass casualty drill.
2. Cutchogue Fire Department, Stuff the Sleigh 5K and Toy Drive, December 12th.
3. Eastport Chemical Engine Co. #1 did not have a BBQ this year, they are doing a raffle. Tickets enclosed.
4. Medford FD 100th Anniversary Parade August 13, 2022. Journal as well.
5. Penflex sent a letter to inform GFD that LOSAP service credit may now be up to 50 years of service credit.

Motion by C. Harris, seconded by W. Miller, to file and/or forward all communications. Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Charles Hydell Jr. to Eagle Hose Co. #1. Just waiting for arson report. Motion made by W. Jensen, seconded by W. Miller to accept application for membership, pending arson results. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Clifford Harris has a proposal from H2M to evaluate existing conditions of the fire house as relates to ADA, storage, small addition for EMS storage and office. Task 1: Existing conditions investigation. Task 2: Program Analysis. Task 3: Preliminary code and zoning analysis. Task 4: Schematic Design phase. First 4 tasks- \$32,000. Task 5A: construction cost option- an additional \$7,800. Chief Manwaring will find out from the Village Treasurer if we need three quotes.
2. Cliff Harris brought up the flooring quote- he mentioned it's only good for 60 days. He stated that we probably shouldn't do anything right now until we get the architect here.
3. Wayne Miller reported that Standard Hose needs roof work done, it's leaking.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning-

1. Scott Hollid asked if we are doing any pre-incident planning for 123 Sterling as far as putting something in the file and also asked if we are doing anything for Vineyard View as well. W. Jensen said that the committee should be activated and look at those two things. He also said that its time for all pre-plans to be visited, pick one a month.

Service Awards – No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral – No Report.

Communications

1. Wayne Miller said that when the electric power recently went out the high-band radio repeater went out too and we didn't have high bands. He said it's really time that we thought about putting a generator there. Bob Corwin said that he spoke with Dennis about it and he said that they have to get with Village Utilities and figure out what power is needed for everything in that building. It's not as easy as just buying a generator. Cliff Harris said that he started poking around and he is looking to see if we can split with the town and put a generator.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Following up on camera and LDH Intake Valve, dart league requesting to reorganize for the Fall through Winter. One of the camera's came in- is in Chief's office.

Relief Hose Co. #2- Budget items and request for executive session.

Star Hose Co. #3- Fan

Standard Hose Co. #4- Permission to use station 2 for turkey shoot November 13, wants to be reimbursed for printer that was bought, thermal camera.

Phenix Hook & Ladder Co. #1- New truck, install kit for portable radio chargers - \$38.58

Rescue Squad- As per Finance Report.

Fire Police- As per Finance Report.

Water Rescue- As Per Finance Report.

UNFINISHED BUSINESS –

1. Antone Volinski III brought up the chairs for the meeting room. 1st Asst Chief James Kalin said he has two additional quotes now and they are going to go with the ones previously picked out because they were the cheapest.
2. C. Harris mentioned that the "mule" utility vehicle was already approved at a previous meeting. We are going to go with Maximum Motorsports.
3. 1ST Asst. Chief James Kalin said that Wantagh FD has a 2003 27-foot fire boat that they are putting out to bid. They sent out communications with brochures. Minimum bid is \$70,000. It includes a trailer. If anyone is interested inspections and taking a ride on the boat can be arranged. W. Jensen said the Chief's should set something up and notify the Board.
4. Chief Manwaring reported that the solar panels will need to be over the ambulance & 8-3-5 truck bays because of the roof structure. There will be power outages at times. They will notify the Chief so that they can get the generator running.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. Motion made by W. Jensen, seconded by W. Miller, to allow the Dart League the use of the Fire House and allow Standard Hose use of Station 2 for the turkey shoot on November 13. Motion Carried.
2. Motion made by W. Jensen, seconded by W. Miller, to get a proposal for the website. Motion Carried.
3. Bob Jester said that they are trying to form a boat committee and will have a meeting on the 29th of October at 7pm. They are looking for members from each company who are interested. They are looking to go after some grants. This will be a winter project. Mary Bess Phillips said that she was approached at the Maritime Festival about helping out the GFD in any way. Mary Bess did mention the fire boat to her.
4. Mary Bess Phillips reported that the Halloween Parade is Saturday, October 30th. If it rains, they will use the Fire House to hand out candy bags.
5. Antone Volinski III asked if there was an update on the Fire Rescue Systems. C. Harris said that the other system replaces fire house software. It has options to be able to have finger reader instead of sign up sheet, inventory

module, links in with dispatch so there's real time text messages instead of waiting for County, hydrant location and mapping, ID designs, app on phone, etc. The price is \$35,011.50. W. Miller asked what the reoccurring cost was. C. Harris said he is not sure. S. Hollid asked if it includes monitors or equipment. C. Harris said no, it only includes one finger reader. There's a lot of work that goes into it. East Marion ran their own wires for it to save money. W. Jensen mentioned that it's almost budget time, it would be a good time to plan into our budget and sell to the Village on why it would be so helpful. 1st Asst. Chief James Kalin reported that Mattituck FD uses it and he is going to meet with Mattituck's district secretary to see what goes on with it compared to what he does here.

6. Hydrant Testing will be Sunday, October 31st. Relief Hose will be cooking.
7. C. Harris said that he noticed that the floor machine is in the back now and not in the Fire House. Chief Manwaring said that he doesn't think that it's used.
8. Motion made by C. Harris, seconded by J. Grilli, to hold the Christmas Parade on Saturday, December 4. It will begin at 5pm. (Rain date Sunday, December 5) Motion Carried.
9. Motion made by W. Miller, seconded by W. Jensen to approve the purchase of the install kits for the portable radio chargers. Motion Carried.
10. C. Harris mentioned that one of the panes on the garage door of 8-3-5 is very cloudy- he is wondering if there might be a warranty still.
11. C. Harris reported that he spoke with Robert and he hasn't gotten back to him about different ways to pay for the new truck yet. He said that he was going to check with the Village lawyer to confirm that they can use the cooperative bidding. There is going to be a 6.2-7% increase by 2022. C. Harris would like to approve our specs and send to village to work on the procurement. Motion made by C. Harris, seconded by J. Grilli to approve the specs to send to the Village. S. Hollid was opposed. Motion Carried. S. Hollid said that he doesn't understand why we can't get a pump on the truck. C. Harris explained that he said it adds a lot of cost and that we currently have four pumpers. W. Jensen said that the truck isn't for an initial attack. S. Hollid said that he just wanted it to be explained to him and he appreciates the education.
12. Cliff Harris reported that Hendrickson is beyond the proposal of what they gave us to fix the current ladder truck. They couldn't get the pins out, they had to cut 3 out of the 4. The remaining pieces they had to send out. The

one thing left to make sure it passes the ladder test was the load management system- it is inoperable. It will be another \$3,500. If it does not pass the ladder test it reduces the value of the trade-in, so they gave him the go ahead to fix it. The total cost will be approximately \$40,000, give or take. He also mentioned that the preventative maintenance program is not very good, they asked how long ago the pins were greased. We need to get better with sending the trucks out for maintenance.

13. 1st Asst Chief James Kalin requested use of the meeting room November 3 & 4 from 6-9^{pm} for six hour defensive driving course. Motion made by Warren Jensen, seconded by Bob Jester, to allow use of the meeting room for defensive driving class. Motion Carried.

EXECUTIVE SESSION

Motion made by 1st Asst Chief James Kalin, seconded by Antone Volinski III, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 8:27 PM.

Upon returning from executive session, a motion made by W. Jensen, seconded by S. Hollid, to resume regular meeting. Regular meeting resumed at 8:45 pm.

READING OF THE MINUTES

Motion by W. Jensen, seconded by J. Grilli, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by J. Grilli, seconded by W. Jensen, to adjourn. Motion carried. The meeting was adjourned at 8:47pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

09/16/2021 thru 10/20/2021

GENERAL FUND	<u>beginning balance</u>	\$ 2,753.26
	<u>expenditures</u>	
	N F Roadhouse Chiefs mtg	- \$17.38
	fuel - Albany trip	- \$25.10
	C. Hydell - Sta work	- \$476.00
	postage	- \$122.00
	FASNY - donation	- \$250.00
	Am Parkinson - donation	- \$100.00
	<u>receipts</u>	
	V of G reimbursement	+ \$477.88
	<u>ending balance</u>	<u>\$2,240.66</u>

MOODS TRUST	<u>balance unchanged</u>	<u>\$15,592.43</u>
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MEMORIAL FUND	<u>balance unchanged</u>	<u>\$1,130.35</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 30,416.50</u>
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WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$1,833.46</u>
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RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$1,789.48</u>
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Submitted by James H. Kalin, Secretary-Treasurer

**GREENPORT FIRE DEPARTMENT
CASUALTY FUND
01/01/2021 thru 09/30/2021**

U S Life Investment	beginning balance	\$ 10,423.16
	change in investment	\$ 233.00
	ending balance	<u>\$ 10,656.16</u>

M F S Investment	beginning balance	\$ 40,780.28
	change in investment	\$ 5,833.86
	ending balance	<u>\$ 46,614.14</u>

CapitalOne Savings	beginning balance	\$ 99,784.56
	interest earned	\$ 125.95
	ending balance	<u>\$ 99,910.51</u>

Casualty Fund Total Fund	beginning balance	\$ 150,988.00
	change in fund	\$ 6,192.81
	ending balance	<u>\$ 157,180.81</u>

Greenport FD

November 2021

DUTY COMPANIES 8-3-1 & 8-3-4 FIRST DUE ON SIGNAL 24s = 8-3-1

OFFICE 631.477.1943 gfdfire@optonline.net
 FAX 631.477.4012 gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat			
	1 RELIEF HOSE mtg STANDARD HOSE mtg	2 EAGLE HOSE mtg Election Day	3 DEFENSIVE DRIVING Sta. #1 6-9pm	4 DEFENSIVE DRIVING Sta. #1 6-9pm	5	6			
7	8 STAR HOSE mtg	9 RESCUE SQUAD mtg 7PM FINANCE COMM. mtg 7:30PM	10 PHENIX H&L mtg	11 DEPT. TRAINING Sta #1 7pm Fire Ground	12 Southold Town Ex-Chiefs Dinner Porto Bello 6pm	13 Turkey Shoot Sta. # 2 6-10pm			
14	15 Dept. Physicals	16 Fire Police mtg. Sta. #1 6pm	17 WARDENS mtg 7pm Dept. Physicals	18	19	20			
21	22	23	24	25 Thanksgiving	26	27			
28	29 CME Class Sta 1 7pm	30	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Chief Wayde Manwaring 631.644.5430</td> <td style="width: 25%;">1st. Ass't. Chief Jim Kalin 631.466.5294</td> <td style="width: 25%;">2nd. Ass't. Chief Alain DeKerillis 631.208.7506</td> </tr> </table>				Chief Wayde Manwaring 631.644.5430	1st. Ass't. Chief Jim Kalin 631.466.5294	2nd. Ass't. Chief Alain DeKerillis 631.208.7506
Chief Wayde Manwaring 631.644.5430	1st. Ass't. Chief Jim Kalin 631.466.5294	2nd. Ass't. Chief Alain DeKerillis 631.208.7506							

Important future events on reverse side !

Christmas Parade

Saturday, December 4

Greenport 5pm Parade of Lights !

(rain date Sunday, Dec. 5)

Thursday, December 9

Dept. Training - Ventilation / Fire Behavior

Sta. #1 - 7pm

Monday, December 13 & Wednesday, December 15

Department Physicals (sign up required)

Wednesday, December 14

Wardens Mtg. Sta. #1 7pm

Southold Town Chiefs Council Dinner & Meeting

Monday, December 20 Sta #1

cocktails 6pm, dinner 7pm, meeting 8pm

GFD Annual Parade

Saturday, February 19, 2022

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
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Greenport Fire Department Monthly Report For the Month of October, 2021

Number of calls this month: 63

Number of Calls to Date for 2021: 813

Breakdown of calls by signal numbers:

9 (stand-by):	2
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	15
13-35 (working structure fire):	0
14 (vehicle fire):	1
16 (ambulance/rescue):	33
16-23 (mva, water rescue, misc.):	4
16-59 (routine transport):	0
23 (co detector, medi-vac):	6
24/13-35 (mutual aid; working structure fire):	1
24/16 (mutual aid; ambulance/rescue):	1
24/16-23 (mutual aid; mva):	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Incorporated Village:	24
East/West Protection District:	37
Other:	2

Note: Department has answered 90 calls more than last year !

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
4																									
20	Carrig, Melinda	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5									
21	Charters, Gary	4	1.8	0	2	0.3	0	0	0	4	2	3	0	0	5	14	X	X	X						
22	Clark III, Henry	1	0.5	0	0	0	0	0	0	2	1	0	0	0	5	8									
23	Clark, James	50	23	25	7	1.2	0	0	1	10	6	4	0	10	5	61		X	X	X					
24	Clark, Jeffrey	62	28	25	2	0.3	0	0	0	10	14	12	0	0	5	66	X	X	X	X					
25	Corazzini, Warren	2	0.9	0	0	0	0	0	0	2	3	0	0	0	5	10	X								
26	Corwin, Everett	83	38	25	197	34	25	25	3	11	11	7	0	0	5	87	X	X	X	X					
27	Corwin, Norma	48	22	25	187	32	25	25	5	19	15	11	3	10	5	118	X	X	X	X					X
28	Corwin, Robert E.	64	29	25	197	34	25	25	6	20	15	14	4	10,25	5	124,3	X	X	X	X					X
29	Corwin, Robert J.	65	30	25	213	36	25	25	4	12	15	12	4	0	5	102	X	X	X	X					X
30	Corwin, Scott	47	22	25	7	1.2	0	0	0	9	7	3	0	0	5	49	X	X	X	X					
31	Costas, Tom	16	7.3	0	35	6	0	0	1	2	2	4	0	0	5	14		X	X	X					
32	Creedon, Daniel	126	58	25	380	65	25	25	2	15	12	6	0	5	5	95	X	X	X	X					
33	Creighton, Ryan	4	1.8	0	3	0.5	0	0	0	0	0	1	0	0	0	1									
34	DeFrancesco, James	26	12	25	45	7.7	25	25	1	13	11	3	0	5	5	88	X	X	X	X					
35	De Kerillis, Alain	107	49	25	256	44	25	25	0	20	15	24	2	25	5	141		X	X	X					X
36	Detrick, Gary	2	0.9	0	0	0	0	0	0	4	4	0	0	0	5	13									
37	Diaz, Juan	25	11	25	10	1.7	0	0	0	8	8	15	0	0	5	61									

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4																										
38	Diaz, Nicolas		1	0.5 %	0	0	0	0 %	0	0	0	1	0	1	0	0	0	0	2							
39	Edwards, Alson		0	0 %	0	0	0	0 %	0	0	0	1	2	1	0	0	0	4								
40	Ellis, Scott		3	1.4 %	0	18	3.1 %	0	0	0	0	1	1	3	0	0	5	10		X	X	X				
41	Ferguson, Peter		23	11 %	25	7	1.2 %	0	0	0	1	5	5	5	1	0	5	47	X	X	X	X	X		X	
42	Ficurilli, Michael		49	22 %	25	6	1 %	0	0	0	0	10	6	9	0	0	5	55	X	X	X	X				
43	Flora, Michael (L)		1	0.5 %	0	0	0 %	0	0	0	0	0	0	0	0	1.25	5	6.25								
44	Fogarty, Jonathan		3	1.4 %	0	1	0.2 %	0	0	0	0	6	2	4	0	0	0	12								
45	Gratian, Timothy		21	9.6 %	0	4	0.7 %	0	0	0	0	5	0	3	1	0	5	14		X	X	X	X		X	
46	Gray, Enya		0	0 %	0	1	0.2 %	0	0	0	0	0	0	0	0	0	0	0	0							
47	Gray, Sally Anne (L)		36	17 %	25	124	21 %	25	25	25	2	10	5	10	2	6	5	90	X	X					X	
48	Grilli, Jared		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	5	5								
49	Grilli, Jennifer (L)		1	0.5 %	0	0	0 %	0	0	0	1	5	4	1	0	3.75	5	19.75	X							
50	Grilli, John (W)		2	0.9 %	0	3	0.5 %	0	0	0	1	18	6	1	0	8	5	39	X							
51	Hamilton Jr., Robert (D)		91	42 %	25	28	4.8 %	0	0	0	0	12	8	6	1	3	5	60		X	X	X	X			
52	Hanold, Christopher (C)		34	16 %	25	30	5.1 %	0	0	0	1	11	14	6	0	8	5	70		X	X	X	X		X	
53	Hanold, Christopher, Jr.		0	0 %	0	0	0 %	0	0	0	0	1	0	0	0	0	5	6								
54	Harris, Cliff (C,W)		10	4.6 %	0	4	0.7 %	0	0	0	0	4	4	3	0	14	5	30		X	X	X	X			
55	Harris, Peter (L,T,D(W))		74	34 %	25	19	3.2 %	0	0	0	1	15	15	4	0	15	5	80	X	X	X	X	X		X	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4																									
56	Harvey, Russell	28	13	25	13	2.2	0	0	0	0	5	1	3	0	1	5	40	X	X	X	X	X			
57	Hollid, Scott	38	17	25	4	0.7	0	0	0	0	19	12	2	0	8	5	71								
58	Hubbard Jr, George	18	8.3	0	3	0.5	0	0	0	1	9	10	4	0	0	5	29		X	X	X				
59	Hughes, Colleen	47	22	25	62	11	25	25	25	1	14	9	13	0	6	5	98	X	X	X	X				
60	Huzsek, Andrew H	113	52	25	21	3.6	0	0	0	0	10	9	5	1	0	5	55	X	X	X	X				
61	Hydell, Carol	30	14	25	23	3.9	0	0	0	3	13	10	7	0	10	5	73	X	X	X	X			X	
62	Hydell, Charles	39	18	25	24	4.1	0	0	0	3	11	13	7	0	2	5	66	X	X	X	X				
63	Jensen, Warren	39	18	25	10	1.7	0	0	0	1	15	7	5	0	8	5	66	X	X	X	X				
64	Jester, Robert	2	0.9	0	10	1.7	0	0	0	1	19	15	10	0	6	5	56		X	X	X				
65	Jimenez, Susano	2	0.9	0	0	0	0	0	0	0	5	1	4	0	0	5	15		X	X	X				
66	Jobes, Craig	123	56	25	231	39	25	25	25	2	12	8	12	4	3.75	5	96.75	X	X	X	X			X	
67	Johnson, Craig	53	24	25	136	23	25	25	25	1	12	7	5	0	7.25	5	87.25		X	X	X			X	
68	Kalin, James	186	85	25	424	72	25	25	25	2	20	15	11	1	25	5	129	X	X	X	X				
69	King, Kendra	1	0.5	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
70	Luke, Alexander	105	48	25	43	7.3	0	0	0	1	11	13	14	0	0	5	69		X	X	X				
71	Mantzopoulos, John	32	15	25	3	0.5	0	0	0	0	2	2	2	0	0	0	31								
72	Manwaring, Julia	70	32	25	95	16	25	25	25	3	17	13	13	0	0	5	101	X	X	X	X				
73	Manwaring, Wayde	169	78	25	238	41	25	25	25	3	20	15	16	0	25	5	134		X	X	X				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
74	Marzewski, Macy		21	9.6	0	8	1.4	0	0	0	1	13	15	12	0	0	0	5	46	X	X	X	X			
75	Martocchia, Jerome		13	6	0	24	4.1	0	0	0	0	5	2	4	0	0	0	5	16	X	X	X	X			
76	Miller, Wayne	W	32	15	25	2	0.3	0	0	0	0	19	10	7	0	0	8	5	74	X	X	X	X			
77	Mills, William, III		1	0.5	0	0	0	0	0	0	0	3	1	0	0	0	0	5	9							
78	Milovich Jr., Joseph	W	67	31	25	8	1.4	0	0	0	1	15	9	0	0	0	8	5	63	X						
79	Morris, Gregory		10	4.6	0	0	0	0	0	0	0	0	4	0	0	0	0	5	9							
80	Musto, Francis	S, Ch	113	52	25	255	43	25	25	25	1	20	15	10	1	10	5	112	X	X	X	X	X			
81	Mysliborski, Linda		3	1.4	0	17	2.9	0	0	0	4	3	0	25	0	0	0	5	37		X	X	X			
82	Narkiewicz, Piotr		85	39	25	262	45	25	25	25	1	10	10	3	0	1	5	80	X	X	X	X	X			
83	Nedoszytko, William	S	0	0	0	0	0	0	0	0	0	8	3	0	0	0	5	21	X							
84	Nyee, David	C	132	61	25	223	38	25	25	25	0	19	15	13	4	8	5	114	X	X	X	X	X	X		
85	O'Brien, Michael		40	18	25	3	0.5	0	0	0	0	7	3	8	1	0	0	5	49					X		
86	Petrigliano, Victor		1	0.5	0	12	2	0	0	0	0	0	1	0	0	0	0	0	1							
87	Piel, Jeffrey		1	0.5	0	0	0	0	0	0	1	7	0	0	0	0	0	5	13							
88	Pirillo, James A.		95	44	25	13	2.2	0	0	0	1	10	11	8	1	0	5	61			X	X	X	X		
89	Pope, George		22	10	25	25	4.3	0	0	0	1	5	2	4	0	0	0	5	42		X	X	X	X		
90	Purcell, Bernard		207	95	25	262	45	25	25	25	2	9	15	12	1	0	5	94	X	X	X	X	X	X		
91	Purcell, Ryan		10	4.6	0	5	0.9	0	0	0	0	7	1	4	0	0	5	17			X	X	X	X		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
92	Quillin, Michael	D	54	25	%	25	3	0.5	%	0	1	12	15	1	3	5	77	X	X	X	X	X	X	X	X	X
93	Raynor, Dale		67	31	%	25	23	3.9	%	0	1	9	12	9	1	0	5	62	X	X	X	X	X	X	X	X
94	Reed, Taylor		71	33	%	25	184	31	%	25	4	17	15	12	1	0	5	104	X	X	X	X	X	X	X	X
95	Reiss, Helen	C	95	44	%	25	267	45	%	25	0	17	14	5	1	8	5	100	X	X	X	X	X	X	X	X
96	Rempe Jr, Fred		27	12	%	25	96	16	%	25	0	3	5	4	0	0	5	67		X	X	X	X	X	X	X
97	Richter, Michael	T,T	29	13	%	25	90	15	%	25	0	13	3	5	0	10	5	86	X	X	X	X	X	X	X	X
98	Robins, William		61	28	%	25	5	0.9	%	0	1	10	12	25	0	0	5	78								
99	Rosa, Lisa		24	11	%	25	12	2	%	0	1	10	11	7	0	0	5	59	X	X	X	X	X	X	X	X
100	Ruffner, William		0	0	%	0	0	0	%	0	0	1	1	0	0	0	5	7								
101	Rung, Rosalie	L	15	6.9	%	0	122	21	%	25	1	8	1	3	0	6	5	49		X	X	X	X	X	X	X
102	Rutkowski, Stephen	L,D	110	50	%	25	274	47	%	25	3	18	15	12	3	8.75	5	114.8		X	X	X	X	X	X	X
103	Skrezec, John		22	10	%	25	6	1	%	0	0	6	2	0	0	0	5	38	X							
104	Spanos, James		16	7.3	%	0	6	1	%	0	0	7	1	3	0	0	5	16		X	X	X	X	X	X	X
105	Staples, Halsey		81	37	%	25	126	21	%	25	1	9	6	4	0	0	5	75	X	X	X	X	X	X	X	X
106	Stoner, Gary		3	1.4	%	0	0	0	%	0	0	2	0	0	1	0	0	3								X
107	Stoner, Kelly		2	0.9	%	0	6	1	%	0	0	1	0	0	0	0	0	1								
108	Strickland, Samuel	L,D	84	39	%	25	195	33	%	25	2	20	15	25	4	4.5	5	125.5		X	X	X	X	X	X	X
109	Strittmatter, Amanda		0	0	%	0	0	0	%	0	0	0	1	0	0	0	0	1								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
110	Swetland, Jessica		2	0.9 %	0	4	0.7 %	0	0	0	0	0	1	2	0	0	0	5	8	X						
111	Tamin, John		80	37 %	25	115	20 %	25	25	0	0	0	10	11	4	0	0	5	80	X	X	X	X			
112	Tejada, Yira		7	3.2 %	0	16	2.7 %	0	0	0	0	2	8	1	8	0	1	5	25	X	X	X	X			
113	Thorp, Thomas		37	17 %	25	14	2.4 %	0	0	0	0	0	5	2	2	0	0	5	39	X	X	X				
114	Trapani, Heather		28	13 %	25	59	10 %	25	25	0	0	0	2	4	2	1	0	0	59	X			X			
115	VanEttten, George	D	101	46 %	25	30	5.1 %	0	0	0	0	2	7	10	6	0	3	5	58	X	X	X	X	X		
116	Verity, Michael		0	0 %	0	0	0 %	0	0	0	0	0	0	1	0	0	0	5	6	X						
117	Verley, Joseph, Jr.		1	0.5 %	0	2	0.3 %	0	0	0	0	0	6	3	0	0	0	5	14							
118	Volinski, Antone, III	W	28	13 %	0	152	26 %	25	25	0	0	4	19	6	4	0	8	5	71	X	X	X	X			
119	Volinski, Darryl		12	5.5 %	0	39	6.6 %	0	0	0	1	2	2	3	6	0	0	5	17		X	X	X			
120	Walters, Joseph		1	0.5 %	0	0	0 %	0	0	0	0	0	4	1	9	0	0	5	19	X	X	X	X			
121	Weingart, Jeffrey		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0	0	0							
122	Zaymayar, Elias	L	109	50 %	25	27	4.6 %	0	0	0	1	12	15	9	3	5	5	75			X	X	X	X		
123	Zurek, Gregory		33	15 %	25	6	1 %	0	0	0	1	10	7	12	0	0	0	5	60	X	X	X	X			
124	Zurek Jr, Stanley		32	15 %	25	10	1.7 %	0	0	0	1	14	7	6	0	0	0	5	58	X	X	X	X			
125																										



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ROBERT BRANDT
EXT. 217

Submitted: November 9, 2021
Meeting: November 18, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

November 18, 2021

Administrator's Office

Statistics

Work Orders:

Electric = 41 Written 41 Completed
Water = 20 Written, 20 Completed
Sewer = 50 Written, 50 Completed
Road = 63 Written, 63 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 10-07-2021. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 10-08-2021.

Discussion

- Ferry Queue Re-Design update
- Effluent Reuse EFC Status Update
- Accessory Apartment Code Change
- Parking Code Change

Resolutions

- Change Order for Central Pump Station Engineering
- Village Administrator travel for New York Association of Public Power Meeting in Albany
- Change Order for Microgrid
- Rate changes at various Village recreational facilities

Trustee Reminders Awaiting information/comments

- Moratorium on WC development - proposed by Trustees Robins and Phillips
- Infrastructure project ideas for potential federal grant monies
- Feedback on Historic property recommendations from HPC
- Peconic Estuary Protection Sign ideas

Road/Water Department

Statistics

Water Distribution:

5,572,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.79 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.70 mg/L

The form, DOH-360, was filed with the DOH on October 7, 2021 with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Performed bi-weekly G-44 maintenance.
- ❖ Removed lifeguard stand and swim lines at 6th street beach.
- ❖ Removal of trees from tree list.
- ❖ Performed salter repair and maintenance in preparation for winter season.
- ❖ Replaced plow blades on various plow trucks.
- ❖ Removed leaves from parking lots throughout village.
- ❖ Trimmed trees on 3rd and 4th street for sidewalk access.
- ❖ Rewired G-66 plow controls and installed new flood lights.
- ❖ Removed brush pile on Main Street.
- ❖ Did various water mark outs throughout village.
- ❖ Removed debris from skate park rehabilitation.
- ❖ Assisted sewer department with cement work at sewer plant.
- ❖ Cleaned up after storm on 10/27/21
- ❖ Backfilled RCA and dropped off barricades at mini railroad project
- ❖ Removed fallen tree at campground.
- ❖ Repaired sign at Madison and West street.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of October = 12,025,000 Gallons

Average Daily Flow = .388 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 97% Permit Limit = 75%

CBOD percent removal = 99% Permit Limit = 75%

Coliform Fecal General = 13.4 MPN. Permit limit 200 MPN/100

Coliform Total General = 253.5 MPN. Permit limit 700 MPN/100

Total Nitrogen = 12.2 LBS/day

Sludge Removal:

0 Gallons of sludge hauled in October

Report

❖ Treatment Plant:

Replaced ballasts on two modules in UV system

Cleaned UV system bulbs

Trojan in to maintain/repair UV system

Suffolk County Health Department inspection

Constructed concrete slab for office stairs

❖ Collection System:

Checked report of backup on Front and 1st, no issue

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = October 3 @ 87.854 Mwh

Minimum usage day = October 31 @ 70.334 Mwh

Peak demand for the month = 4.428 MW October 3, 4:45 pm

Monthly total usage = 2,400.571 Mwh

Service calls/call outs = 5

Street light repairs = 7

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services, Upgrades = 4 Upgrades

Tasks Accomplished:

- ❖ Haugland Energy Group has started the Microgrid upgrade, at this time they are only setting pole, in the month of October, they set approx. 110 to 115 poles. There has been no major issues or problems encountered.
- ❖ Connected 4 new overhead to underground service conversions.
- ❖ Responded to a few flickering lights calls, repaired corroded connections.
- ❖ Responded to three weather related no power calls.
- ❖ Replaced 2-line switches, one associated with the Microgrid project, and other one was replacement of a obsolete style switch.
- ❖ Changed out 6 electric meters, primarily due to upgrades.
- ❖ Replaced several defective streetlights.
- ❖ Started preparation for installation of holiday lights including re-lamping star decorations.
- ❖ Replaced a 3-phase contactor at wastewater plant and assisted with other electrical issues.

Attachments:

Greenport Meter 10-2021 (PDF)

Total Usage: 2,400,571.0000 KWH

Peak Demand: 4428.00 KW

Occured On: Oct 3 2021 16:45

Load Factor: 72.87%

Date Start: Friday, October 1, 2021

Date End: Sunday, October 31, 2021

Period Ending	KWH
10/1/2021	81,218.00
10/2/2021	83,809.00
10/3/2021	87,854.00
10/4/2021	85,348.00
10/5/2021	78,378.00
10/6/2021	75,666.00
10/7/2021	78,782.00
10/8/2021	83,262.00
10/9/2021	81,152.00
10/10/2021	79,550.00
10/11/2021	77,779.00
10/12/2021	76,071.00
10/13/2021	75,957.00
10/14/2021	81,453.00
10/15/2021	84,848.00
10/16/2021	86,410.00
10/17/2021	72,466.00
10/18/2021	70,765.00
10/19/2021	70,599.00
10/20/2021	70,626.00
10/21/2021	73,527.00
10/22/2021	77,126.00
10/23/2021	73,162.00
10/24/2021	71,497.00
10/25/2021	72,408.00
10/26/2021	73,199.00
10/27/2021	75,040.00
10/28/2021	76,187.00
10/29/2021	78,920.00
10/30/2021	77,178.00
10/31/2021	70,334.00



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Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

November 18, 2021

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Occupancy Checks in Public Places of Assemblies are being conducted to ensure site plan compliance.
- ❖ Officer Bolanos has successfully completed NYS Code Enforcement classes.

NOTES & TIPS:

Please ensure you pay attention to parking regulations when parking.

Village Hall will be closed on November 11, 2021 Veterans Day

Village Hall will be closed on November 24-25, 2021 Thanksgiving

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

October 2021 Building CO Report (PDF)

October 2021 Building Report (PDF)

October 2021 CODE (PDF)



Village of Greenport Building Department

Monthly Report CERTIFICATE OF OCCUPANCY 9/1/2021 through 9/30/2021

WORK TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	CO ISSUED
Interior Alteration and Renovation.	02860	03/19/2021	4.-8-4.25	321 South Street. Greenport, New York 11944	10/08/2021
In Ground Swimming Pool.	02601	10/05/2016	6.-3-3	447 6 th Street Greenport, New York 11944	10/18/2021
Room & Dormer Addition	02859	03/19/2021	4.-1-28	418 West Street Greenport New York 11944	10/19/2021



Village of Greenport Building Department

October 8, 2021

Monthly Report REPORT COVERING 9/1/2021 through 9/30/2021

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
New Accessory Structure	02882	10/01/2021	3.-5-4.1	512 Carpenter Street. Greenport, New York 11944	OPEN
Remodel Kitchen & Bathroom	02883	10/05/2021	7.-5-9	168 5 th Street Greenport, New York 11944	OPEN

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2018 –November 1, 2021*

New Applications/Renewal Applications Received: 273

Incomplete Applications (Missing fees, docs, etc.): 0

Applications Pending Inspection:0

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): 1

Completed/Permits Issued: 7

Applications Completed/Permits Issued: 272



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Recreation

Work Session Report Recreation Department

November 18, 2021

Mitchell Park Marina/Parks

- ❖ Carousel hours changed after Labor Day to Saturday and Sunday 10:00 am - 6:00 pm. The Carousel is open when Greenport Schools are closed except for Thanksgiving and Christmas Holidays.
- ❖ Mitchell Park Marina officially closed on October 17th.
- ❖ Visitors Dock received new piling tethering and flange hardware. Visitor's dock will be removed November 1st.
- ❖ Ice rink chiller received a new compressor and refrigerant from Hallam engineering. This will bring us up to full capacity on our current system.
- ❖ Bruce Graham from 32 Degrees performed software touchups to ensure readiness for the IT side of the chiller control system.
- ❖ The ice rink structure will be installed in mid-November.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program=16 Children Enrolled

Reports

- ❖ The After-Care Program is going very well.
- ❖ Ms. Vicky Kutola from Floyd Memorial Library continues to come every Wednesday for Literacy and Library programs. The children enjoy her visits each week.
- ❖ Officer Alex from The Southold Police Department came to the recreation center on October 29th to do a safe trick-or-treat program with the children. The children also enjoyed a Halloween special event with music, games and refreshments.
- ❖ The recreation center is sanitized daily.

Campground

Tasks Accomplished

- ❖ All payments for October rent were processed.
- ❖ McCann's Campground remained busy with reservations, seasonal checkouts and next year's deposits/paperwork.
- ❖ Columbus Day weekend extremely busy and went well.
- ❖ Site maps updated.
- ❖ General grounds maintenance continues daily.
- ❖ Bathrooms are cleaned several times a day.
- ❖ Campsites are being cleaned daily.

Attachments:

RECREATION MONTHLY REVENUE REPORT 10-2021 (PDF)



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 9, 2021
Meeting: November 18, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT OCTOBER 2021

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4889 to appropriate reserves to fund the replacement of leveling cables on Light Plant Vehicle # G-16, and directing that Budget Amendment # 4889 be included as part of the formal meeting minutes of the November 29, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4893 to appropriate reserves to fund the purchase of two (2) Ford Ranger XL pickup trucks, and directing that Budget Amendment # 4893 be included as part of the formal meeting minutes of the November 29, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4905 to appropriate reserves to fund the purchase and installation of a new HVAC system, and directing that Budget Amendment # 4905 be included as part of the formal meeting minutes of the November 29, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4906 to appropriate reserves to fund the change order for additional engineering services at the Central Pump Station Reconstruction Project, and directing that Budget Amendment # 4906 be included as part of the formal meeting minutes of the November 29, 2021 Regular Meeting of the Board of Trustees.

UTILITY BILLING

Sector One is being read. Billing statistics reports for the month of October are finished. Red tag notices are being mailed.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

3 recertifications and 5 interims were performed for November 2021. Housing Authority is in the process of recertifying both December 2021 and January 2022 clients.

SIGNIFICANT COLLECTIONS

Rents for October 2021 - \$ 122,862.15

Property Tax Collected - through October 2021 - \$ 1,121,798.86

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Property Tax Collections Report - See attached

Attachments:

BILLING STATISTICS REPORT OCTOBER 2021 (PDF)

BANK ACCOUNT BALANCES OCTOBER 2021 (PDF)

PROPERTY TAX COLLECTION - THROUGH OCTOBER 2021 (PDF)

HA FINANCIALS OCTOBER 2021 (PDF)

CD FINANCIALS OCTOBER 2021 (PDF)

BUDGET AMENDMENT # 4889 (PDF)

BUDGET AMENDMENT # 4893 (PDF)

BUDGET AMENDMENT # 4905 (PDF)

BUDGET AMENDMENT # 4906 (PDF)

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSSES	Comm Tax	Res Tax	
Electric	2 - Electric - Flat Charge	11	0	0		0		523.60				8.80	
	9 - Residential (1, 1)	1373	0	496281	61,050.73	0			22,266.10	2,472.49		2,057.88	
	10 - Water Heating (2, 2)	12	0	76	60.70	0			12.06	0.39		1.82	
	11 - All Electric (3, 3)	352	0	112048	14,180.31	0			4,298.42	558.18		473.44	
	13 - Demand - Class 3 (5, 5)	5	0	299600	16,747.64	882	10,363.51		11,493.25	1,492.60		818.52	
	14 - Village St. Lighting (6, 6)	5	0	36806.625	4,236.45	0			1,411.98	183.37			
	15 - Town St Lighting (7, 7)	1	0	1362.785	156.86	0			52.28	6.79			
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0			54.32	7.05			
	20 - Contract St Lighting (12, 12)	2	0	191	0.00	0							
	21 - Sterling Harbor (13, 13)	2	0	1695.125	195.11	0			65.03	8.45		23.16	
	Electric Total		1764	0	949476.535	96,774.45	882	10,363.51	523.60	39,653.44	4,729.32	841.68	2,541.94
		3 - Sewer -INSIDE Flat Charge	33	0	0	1,739.10	0						
		23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	891	601	3500.5	55,289.30	0						
		25 - Sewer - IN VILL 1" W/SEWER (15, 15)	30	13	537	6,659.20	0						
		27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	5	123.3	1,856.70	0						
		29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	8	494.8	7,186.70	0						
		31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	1	0	42.00	0						
		33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	1	461	7,068.15	0						
		54 - Sewer - OUTSIDE RES SEWER (50, 50)	80	50	903.4344	17,928.91	0						
		57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0						
		62 - O/S DRIFTWOOD COVE 52	1	1	123,8688	3,276.00	0						
63 - O/S DRIFTWOOD COVE 49		1	1	111.7512	3,087.00	0							
64 - O/S PECONIC LANDING 301		1	1	892	18,963.00	0							
65 - O/S CLIFFSIDE CONDOS-SEWER		1	1	90	4,410.00	0							
Sewer Total			1083	683	7237.6544	127,706.06	0						
		5 - Water - Flat Charge	32	0	0	901.50	0						
		22 - RES VILL 3/4" W/SEWER (14, 14)	904	355	4131	27,484.36	0						
		24 - RES VILL 1" W/SEWER (15, 15)	31	8	611	2,979.50	0						
		26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	6	-2648.3	-21,958.52	0						
		28 - COMM VILL 2" W/SEWER (17, 17)	31	17	595	2,948.65	0						
		30 - COMM VILL 3" W/SEWER (18, 18)	1	1	0	44.46	0						
	32 - COMM VILL 4" W/SEWER (19, 19)	3	1	511	2,436.14	0							
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0							
	47 - COMM VILLAGE 2" (43, 43)	7	2	763	3,440.51	0							
	48 - RES VILLAGE 3/4" (44, 44)	127	71	1361	7,652.89	0							
	49 - RES VILLAGE SEWER ONLY (45, 45)	7	0	15	0.00	0							
	52 - FLAT-FIRE SPRINKLERS (49, 49)	32	0	0	0.00	0							
	53 - OUTSIDE RES SEWER (50, 50)	78	0	991.1	0.00	0							
	Water Total		1267	462	6329.8	25,973.95	0						
		12 - Commercial (4, 4)	365	0	735104.9	92,357.57	0			28,200.01	3,662.15		9,131.86
		16 - Operating Municipalt (8, 8)	34	0	41954	5,472.93	0			1,952.04	209.01		
		17 - Water Department (9, 9)	2	0	0	24.86	0						
		18 - Sewer Department (10, 10)	10	0	55346	6,974.99	0			2,123.18	275.73		
		73 - Electric Power Plant	6	0	16011	0.00	0						
		electric-small commercial Total	417	0	848415.9	104,830.35	0			32,275.23	4,146.89		9,131.86
Grand Total		4531	1145	1811459.8894	355,284.81	882	10,363.51	523.60	71,928.67	8,876.21	9,973.54	2,541.94	

**BANK ACCOUNT BALANCES
FOR THE MONTH OF OCTOBER 2021**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	272,012.73	
A	Repair & Maintenance	A.0200.400	Checking	93,224.16	
A	Greenhill Cemetery	A.0201.100	Savings	33,627.33	
A	Money Market	A.0201.130	Money Market	1,901,444.06	
A	Fire Apparatus	A.0221.110	Savings	304,614.79	
A	Bulding Department Escrow	A.0235.101	Checking	71,326.59	
A	Parks and Recreation	A.0200.200	Checking	64,421.41	
A	American Recovery Plan	A.0200.415	Checking	114,409.92	
				TOTAL GENERAL FUND	\$ 2,855,080.99
CD	Small Cities Rehab.	CD.0200.000	Savings	454.22	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
				TOTAL COMMUNITY DEVELOPMENT	\$ 680.43
E	Light Fund	E.0121.100	Checking	471,837.42	
E	Light Depreciation Savings	E.0116.100	Savings	2,627,488.26	
E	TTC Collections	E.0121.120	Savings	1,267.30	
E	Renewable Energy Savings	E.0121.130	Savings	125,694.90	
E	Consumer Deposit Savings	E.0191.100	Savings	122,928.21	
E	Consumer Deposit Checking	E.0244.200	Checking	6,440.80	
				TOTAL LIGHT FUND	\$ 3,355,656.89
F	Water	F.0200.000	Checking	540,662.64	
F	Water Fund Capital	F.0200.400	Savings	8,390.91	
F	Water Fund CD (MM)	F.0201.000	Money Market	386,400.12	
F	Water Fund Money Market	F.0201.130	Money Market	201,356.64	
					\$ 1,136,810.31
G	Sewer	G.0200.000	Checking	638,929.00	
G	NYS DEC Consent	G.0201.000	Savings	31,520.15	
G	Sewer Fund I	G.0201.100	Money Market	364,501.49	
G	Sewer Fund III	G.0201.120	Money Market	1,381,299.33	
G	NYSEFC	G.0205.000	Checking	185,851.61	

G	Sewer Wastewater	G.0220.110	Savings	12,171.58	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 2,614,384.17
H	Capital	H.0200.000	Checking	1,288,756.16	
H	Capital Reserve	H.0200.400	Savings	49,653.62	
				TOTAL CAPITAL FUND	\$ 1,338,409.78
TA	Trust & Agency	TA.0200.000	Checking	21,177.24	
TA	Retirement Savings	TA.0201.000	Savings	49,006.24	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.41	
TA	T & A Special Escrow	TA.0201.002	Savings	6,606.93	
TA	Justice Court	TA.0201.004	Savings	4,795.71	
TA	Global Common	TA.0201.009	Savings	271,677.16	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	4,678.23	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00	
TA	Recreation Center Donations	TA.0600.104	Checking	21,182.67	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0600.120	Checking	20,356.00	
TA	Carousel Committee	TA.0600.113	Checking	14,005.47	
TA	Accounts Payable	TA.0202.000	Checking	1,485,897.24	
				TOTAL TRUST & AGENCY FUND	\$ 1,903,619.30
	Wire Account			18,463.52	
	Utility Clearing			89,412.74	
					\$ 107,876.26
				TOTAL VILLAGE WIDE	\$ 13,312,518.13

VILLAGE OF GREENPORT

Payment To 10/31/2021 Report

Grand Totals	Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID MT	109	48,344.36			48,344.36	
SEWER MT	20	11,036.01			11,036.01	
WLLT	974	1,053,100.82			1,053,100.82	
WATER MT	21	7,463.70			7,463.70	
Total PRINCIPAL		1,119,944.89			1,119,944.89	
PEN	27	1,853.97			1,853.97	
Total PENALTY		1,853.97			1,853.97	
Total		1,121,798.86			1,121,798.86	

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - October 2021

\$ 4,800.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE		
Rent	\$ 1,125.00	\$ 1,375.00	1,125.00	\$ 1,175.00			
Late Fees/Credits							
TOTAL REVENUE	\$ 1,125.00	\$ 1,375.00	\$ 1,125.00	\$ 1,175.00	\$ -	\$ 4,800.00	
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street	UNIT 3 -				
<u>Utilities</u>	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	8328	HOUSE - 8590 RE/8361 SW		
Electric	\$ 98.55				\$ 9.44		
Water/Sewer	\$ 90.63				\$ 156.78		
Propane/Heating Oil							
<u>Admin</u>							
Salary (\$6.70 X 2 payperiods 140 hrs=\$938.00 divide by 25% and 75%) [\$26.80 x 25%=\$6.70]	\$ 234.50				\$ 703.50	\$ 938.00	
Payment Agreement to Village					\$ 1,000.00		
Total	\$ 423.68	\$ -	\$ -	\$ -	\$ 1,869.72	\$ 1,869.72	
	MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street	UNIT 1	UNIT 2	UNIT 3	HOUSE	
<u>Maintenance Repairs/Other</u>	213 CENTER	UNIT 1	UNIT 2	UNIT 3			
Pine Oaks Landscaping	\$ 150.00				\$ 125.00		
Clarity Window Cleaning					\$ 249.00		
Mattituck Enviro Services					\$ 39.49		
Pine Oaks Landscaping	\$ 150.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 588.49	
Total Expenses	\$ 573.68	\$ -	\$ -	\$ -	\$ 588.49	\$ 588.49	
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET					
Interest Earned	\$						
Total Revenue	\$ 1,125.00				\$ 3,675.00		
Total Expenses	\$ 573.68				\$ 2,458.21		
NET REVENUE	\$ 551.32				\$ 1,216.79		
EXCESS (DEFICIENCY) OF TOTAL REVENUE	\$	\$	\$	\$	\$	\$	\$
¹⁰⁰⁰ OVER (UNDER) TOTAL EXPENSES	\$ 551.32	\$ 1,216.79					

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022	Period: 11	Trans Type: B2 - Amend	Status: Batch
Trans No: 4906	Trans Date: 11/10/2021	User Ref: ROBERT	
Requested: P. PALLAS	Approved:	Created by: ROBERT	11/10/2021
Description: TO APPROPRIATE RESERVES TO FUND THE CHANGE ORDER FOR ADDITIONAL ENGINEERING SERVICES AT THE CENTRAL PUMP STATION RECONSTRUCTION PROJECT		Account # Order: No	
		Print Parent Account: No	

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	13,270.00
G.8130.200	PUMP STATION EQUIPMENT..	13,270.00
Total Amount:		<u>26,540.00</u>



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ROBERT BRANDT
EXT. 217

Submitted: November 12, 2021
Meeting: November 18, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk November 2021 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on November 18, 2021
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

The contract between the Village of Greenport and L.I. Computer Networks, Inc was forwarded for execution on October 29th.

The contract between the Village of Greenport and DeAl Concrete was fully executed on October 28th.

The Wholesale TSC Rate Phase-In Discount Agreement with LIPA was executed by Mayor Hubbard on October 31, 2021.

The proposal from J.R. Holzmacher for Building Department operational support was signed by Mayor Hubbard on October 31, 2021.

The Inter-Municipal Agreement between the Village and the Town of Southold for access to the Town of Southold Municipality 5 System was signed by the Mayor on November 1, 2021 and mailed to the Town of Southold for execution.

The Wiggins Street Re-Paving Agreement between the Village and the North Ferry was signed by Mayor Hubbard on November 1, 2021 and mailed to North Ferry for execution.

Bids and RFP's

- GFD ladder truck, for which responses are returnable on the 18th of November

Employment

The Village has advertised for ice rink-related positions, and also for employment at the Carousel.

Financial

A check in the amount of \$ 26,984.00 was received on October 22nd from Suffolk County as a subsidy for the sewage treatment facilities for Fiscal Year 2021.

Notification was received from the NYSOSC that the Village is owed \$ 18,390 from the Town for Justice Court for fees from the month of September.

Informational

The Fishing Vessel Providence will be docking the Village of Greenport Railroad Dock, per the annual fee received on November 8th.

Legal Notices Published

The following legal notices were published in the November 4th edition of The Suffolk Times:

- Solicitation of bids for the purchase of a 100-foot heavy duty aerial Tower fire apparatus for the Fire Department. This was also noticed on the NYS Contract Reporter website, and is returnable on November 18th.
- CDBG opportunity public hearing for citizen comments.
- Public hearing regarding a proposed local law to prohibit the establishment of retail marijuana dispensary licenses and/or on-site consumption licenses within the Village of Greenport.
- Public hearing regarding the Wetlands Permit Application submitted by North Ferry Company to complete the work permitted under a previously approved Wetlands Permit dated October 31, 2018.

Recreation Center Christmas Program

The following have thus far contributed to our program:

- The Rotary Club of Greenport

Resolutions for the Regular Meeting

RESOLUTION approving the attached SEQRA resolution regarding the proposed creation of Chapter 59 (Cannabis Opt-Out) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law creating Chapter 59 to be an Unlisted Action, determining that the adoption of the local law will not have a significant negative impact on one or more aspects of the environment and adopting a negative declaration for purposes of SEQRA.

RESOLUTION adopting Local Law # ____ of 2021, creating Chapter 59 (Cannabis Opt-Out) of the Village of Greenport Code; prohibiting the establishment of retail marijuana dispensary licenses and/or on-site consumption licenses within the Village of Greenport.

RESOLUTION hiring Anthony Monzon Alvarado as a full-time Groundskeeper I for the Village of Greenport Road Department, at a pay rate of \$ 16 per hour, effective December 1, 2021. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION hiring Meko Denon Bell as a full-time Laborer for the Village of Greenport Road Department, at a pay rate of \$ 16 per hour, effective December 1, 2021. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION ratifying the authorization of attendance of any interested Trustee, Village employee, Planning Board member or Zoning Board member at the Suffolk County Village Officials Association Municipal Training, via Zoom Conference, from 6:00 p.m. through 8:20 p.m. on November 16, 2021, at a cost of \$ 30.00 per person, to be expensed from the corresponding account number.

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Hockey Club, Ltd. for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Hockey Club, Ltd.

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Open Hockey League for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Open Hockey League.

RESOLUTION approving the attached 2021 - 2022 Service Fee Agreement between the Village of Greenport and Penflex, Inc. regarding the 2021 - 2022 fees applicable to the administration by Penflex, Inc. of the Village of Greenport Volunteer Firefighter Length of Service Awards Program, and authorizing Mayor Hubbard to sign the agreement between Penflex, Inc. and the Village of Greenport.

RESOLUTION authorizing the annual solicitation of bids for the delivery of unleaded (87 octane) gasoline to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of No. 2 heating oil to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of diesel fuel to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of quotes for a 10-yard dump truck and driver to assist the Village with the removal and disposal of snow as needed, and directing Clerk Pirillo to notice the Request for Quotations accordingly.

RESOLUTION authorizing the annual solicitation of quotes for a requirement contractor, with a unit price schedule for hourly, half-day and daily rates for one (1) worker, one (1) worker with a back hoe, two (2) workers, and two (2) workers with a back hoe, including regular time and overtime, and directing Clerk Pirillo to notice the Request for Quotations accordingly.

RESOLUTION authorizing the annual solicitation of bids for tree and stump removal services and stump grinding services on specified Village of Greenport streets, and directing Clerk Pirillo to notice the bid solicitation accordingly.

RESOLUTION declaring as abandoned the motorized boat with New York State registration number NY7505FT, per the written notice dated October 19, 2021; and directing Clerk Pirillo to notice the abandonment and corresponding sale accordingly.

RESOLUTION scheduling a public hearing for 7:00 p.m. on December 23, 2021 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Wayne Turett to maintenance dredge, to make a five-foot (5') deep path from the dock to the closest Townsend Manor dock, for the property located at 746 Main Street, Greenport, New York, 11944; and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION approving the attached Change Order from J.R. Holzmacher in the amount of \$ 13,267.50 for additional engineering services related to Task 4 (Construction Phase Services) and Task 5 (Construction Administration Services) of the sanitary sewer central pump station replacement project currently in progress.

RESOLUTION approving an increase in the cost of a single ride on the Village of Greenport Carousel, from \$ 2.00 to \$ 3.00 per single ride, and approving increases in the rates of stay at The Village of Greenport Mitchell Park Marina and Village of Greenport McCann Campground, per the attached proposed rates, with the cost increases to be effective on January 1, 2022.

Attachments:

BOARD OF TRUSTEES - VILLAGE OF GREENPORT
SEQRA RESOLUTION REGARDING THE ADOPTION OF A LOCAL LAW REGARDING
THE PROHIBITION OF THE ESTABLISHMENT OF RETAIL MARIJUANA DISPENSARY LICENSES
AND/OR ON-SITE CONSUMPTION LICENSES WITHIN THE VILLAGE OF GREENPORT, AND
CREATING VILLAGE OF GREENPORT CODE CHAPTER 59

WHEREAS THE Village of Greenport intends to create Chapter 59 of the Village of Greenport Code to prohibit the establishment of retail marijuana dispensary licenses and/or on-site consumption license within the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the creation of Chapter 59 of the Village of Greenport Code and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the creation of Chapter 59 of the Village of Greenport Code to prohibit the establishment of retail marijuana dispensary licenses and/or on-site consumption license within the Village of Greenport; and it is further

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the creation of Chapter 59 of the Village of Greenport Code to prohibit the establishment of retail marijuana dispensary licenses and/or on-site consumption license within the Village of Greenport; is an Unlisted Action for purposes of SEQRA;

Will not have a significant negative impact on the environment in the action, and;
Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems; and

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and

Will not result in the creation of a material conflict with the community's current plans or goals, and

Will not result in the creation of a hazard to human health, and

Will not result in a substantial change in land use, and

Will not encourage or attract an additional large number of people to a place for more than a few days, and

Will not result in the creation of a material demand for other actions, and

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

/ seconded by Trustee

this resolution is carried as follows:

Dated: October 4, 2021

LOCAL LAW NO. ____ OF THE YEAR 2021
OF THE INCORPORATED VILLAGE OF GREENPORT
A LOCAL LAW CREATING CHAPTER 59; CANNABIS OPT OUT
OF THE GREENPORT VILLAGE CODE OPTING OUT OF THE
LICENSURE AND ESTABLISHMENT OF A RETAIL DISPENSARY
LICENSE AND/OR AN ON-SITE CONSUMPTION LICENSE
IN THE VILAGE OF GREENPORT
PURSUANT TO §131 OF THE NEW YORK STATE CANNABIS LAW

- Section 1.0 Enactment, Effective Date, Purpose and Intent and Findings.
- Section 1.1. Title
- Section 1.2. Enactment.
- Section 1.3. Effective Date.
- Section 1.4. Purpose and Intent of Local Law.
- Section 1.5. Findings
- Section 2.0 General Provisions
- Section 2.1. Creation of Chapter 59 of the Greenport Village Code
- Section 3.0 Severability
- Section 3.1 Severability

Section 1.0 Enactment, Effective Date, Purpose and Intent and Findings.

1.1. Title

This Local Law shall be entitled, "A Local Law Creating Chapter 59; Cannabis Opt-Out of the Greenport Village Code Opting Out of the Licensure and Establishment of a Retail Dispensary License and/or an On-Site Consumption License in the Village of Greenport".

1.2 Enactment; Subject to Permissive Referendum.

Pursuant to Municipal Home Rule Law, including without limitation Sections 10 and 20 thereof, the Board of Trustees of Village of Greenport, County of Suffolk and State of New York ("Board of Trustees"), hereby enacts this Local Law subject to permissive referendum governed by section twenty-four of the Municipal Home Rule Law, requesting the Cannabis Control Board to prohibit the establishment of such retail dispensary licenses and/or on-site consumption licenses contained in article four of the Cannabis Law within the Village of Greenport.

1.3. Effective Date. This Local Law shall take effect thirty days after the adoption of the local law or on the authorization pursuant to a permissive referendum governed by section twenty-four of the Municipal Home Rule Law in the event that a permissive referendum is conducted, and thereafter on the filing of this Local Law with the Secretary of State of the State of New York.

1.4. Purpose and Intent of this Local Law.

The purpose and intent of the Local Law is for the Village of Greenport to opt-out of the establishment and licensing of retail dispensary licenses and/or on-site consumption licenses contained in Article Four of the Cannabis Law pursuant to Section 131 of the New York State Cannabis Law.

1.5 Findings.

The Board of Trustees after a review of available information and due deliberation hereby finds that it is in the health and welfare and best interests of the residents and property owners and of the quality of life, safety and well-being of the residents of the Village, and the orderly development of the Village of Greenport that the Village of Greenport opts-out of the establishment and licensing of retail dispensary licenses and/or on-site consumption licenses contained in Article Four of the Cannabis Law pursuant to Section 131 of the Cannabis Law.

2.0 General Provisions

2.1 Creation of Chapter 59; Cannabis Opt-Out of the Greenport Village Code

Chapter 59; Cannabis Opt-Out of the Greenport Village Code is hereby created to read as follows:

“§ 59-1 The Village of Greenport hereby elects to opt-out of the provisions of the Cannabis Law allowing the establishment and licensing of allowing retail cannabis dispensaries and/or cannabis on-site consumption establishments within the Village of Greenport and requests the Cannabis Control Board to prohibit the establishment of such retail dispensary licenses and/or on-site consumption licenses contained in article four of the Cannabis Law within the Village of Greenport.

§ 59-2 Upon the adoption of this Chapter by the adoption of a local law subject to permissive referendum the Cannabis Control Board shall not issue a retail dispensary license and/or an on-site consumption license contained in Article Four of the Cannabis Law within the Village of Greenport.”

3.0 Severability

3.1 Severability

The provisions of this Local Law are declared to be severable, and if any section, sentence, clause or phrase of this article shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of this Local Law, but they shall remain in effect, it being the legislative intent that this Local Law shall stand, notwithstanding the invalidity of any part.

GREENPORT ICE RINK AGREEMENT

AGREEMENT made this day of 2021, by and between the Greenport Hockey Club Ltd., (the "Club"), a domestic New York State not-for-profit corporation with an address of 900 Harvest Lane, Mattituck, New York, 11952 and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the rink; and

WHEREAS the Village is desirous of enhancing the use of the rink by the public by making the rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of rink by the Club and entering an agreement for the use of the rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the rink and to ensure that the use of the rink by the Club does not interfere with the use of the rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times.
2. The Club will pay the Village the amount of \$100 per hour for the use of the rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the rink for Saturday night.
3. The Club acknowledges that the Village is not obligated to offer any form of discount on season skating passes.
4. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the rink when the rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

5. The Club shall have the option of rescheduling any cancelled sessions to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the rink by the general public.

6. The term of this agreement shall be from December 1, 2021 until May 1, 2022 unless terminated by one of the parties prior to May 1, 2022. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

7. The Club shall make payments to the Village on the first day of each month starting with December 1, 2021 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1st day of each month (December, January, February, and March). The rate and payment for the actual time for which the rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments due on December 31, 2021, January 31, 2022, February 28, 2022, and March 31, 2022, and the Club shall pay any balance due to the Village under this Agreement within ten days of March 31, 2022, the end of the term of the Agreement.

December estimated total fee: \$ 1,200 Balance based on actual use due on December 31, 2021
Initial monthly Payment: \$ 600 (due December 1, 2021)

January estimated total fee: \$ 1,200 Balance based on actual use due on January 31, 2022
Initial monthly Payment: \$ 600 (due January 1, 2022)

February estimated total fee: \$ 1,200 Balance based on actual use due on February 28, 2022
Initial monthly Payment: \$ 600 (due February 1, 2022)

March estimated total fee : \$ 1,200 Balance based on actual use due on March 31, 2022.
Initial monthly Payment: \$ 600 (due March 1, 2022)

8. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the rink except as otherwise mentioned in this Agreement.

9. The Village of Greenport shall add and maintain, for the term of this Agreement and any extensions thereto, the rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

10. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

11. The Club agrees not to suffer any act of commission or omission at the rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said building or interfere with Lessor.

12. This Agreement shall not be assignable by the Club.

15. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:
Greenport Hockey Club Ltd.,
900 Harvest Lane,
Mattituck, New York 11952

To the Village:
Sylvia Pirillo, RMC, Village Clerk
Village of Greenport
236 Third Street
Greenport, New York 11944

16. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Hockey Club Ltd.

By: _____

Village of Greenport

By: _____
George W. Hubbard, Jr., Mayor

STATE OF NEW YORK)
)ss:
COUNTY OF SUFFOLK)

On this ____ day of _____, 2021, before me personally came _____ to me known, who, being by me duly sworn did depose and say that he resides at _____ that he is the _____ of _____ described in and which executed the foregoing instrument.

(SEAL)

Notary Public

STATE OF NEW YORK)
) ss:
COUNTY OF SUFFOLK)

On this ____ day of _____, 20____, before me personally came _____ to me known to be the _____ the persona described as such in and who as such executed the foregoing instrument and he acknowledged to me that he executed the same as for purposes therein mentioned.

(SEAL)

Notary Public

GREENPORT ICE RINK AGREEMENT

AGREEMENT made this day of 2021, by and between the Greenport Open Hockey League, (the "Club"), a domestic New York State not for profit corporation with an address of P.O. Box 476, Laurel, New York, 11948 and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the rink; and

WHEREAS the Village is desirous of enhancing the use of the rink by the public by making the rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of rink by the Club and entering an agreement for the use of the rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the rink and to ensure that the use of the rink by the Club does not interfere with the use of the rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times or other scheduled activities.

2. The Club will pay the Village the amount of \$100 per hour for the use of the rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the rink for Saturday night.

3. The Club will provide volunteers that will help to spray and create the sheet at the beginning of the season and acknowledges that overnights are usually required.

4. The Club acknowledges that acknowledges that the Village is not obligated to offer any form of discount on season skating passes.

5. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the rink when the rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

6. The Club shall have the option of rescheduling any cancelled sessions to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the rink by the general public.

7. The term of this agreement shall be from December 1, 2021 until May 1, 2021 unless terminated by one of the parties prior to May 1, 2021. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

8. The Club shall make payments to the Village on the first day of each month starting with December 1, 2021 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1st day of each month (December, January, February, and March,). The rate and payment for the actual time for which the rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments due on December 31, 2021, January 31, 2022, February 28, 2022, and March 31, 2022, and the Club shall pay any balance due to the Village under this Agreement within ten days of March 31, 2022, the end of the term of the Agreement.

December estimated total fee: \$ 1,600 Balance based on actual use due on December 31, 2021
Initial monthly Payment: \$ 800 (due December 1, 2021)

January estimated total fee: \$ 1,600 Balance based on actual use due on January 31, 2022
Initial monthly Payment: \$ 800 (due January 1, 2022)

February estimated total fee: \$ 1,600 Balance based on actual use due on February 28, 2022
Initial monthly Payment: \$ 800 (due February 1, 2022)

March estimated total fee : \$ 1,800 Balance based on actual use due on March 31, 2022.
Initial monthly Payment: \$ 900 (due March 1, 2022)

9. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the rink except as otherwise mentioned in this Agreement.

10. The Village of Greenport shall add and maintain, for the term of this Agreement and any extensions thereto, the rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

11. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

12. The Club agrees not to suffer any act of commission or omission at the rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said building or interfere with Lessor.

13. This Agreement shall not be assignable by the Club.

14. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:
Greenport Open Hockey League
P. O. Box 476,
Laurel, New York 11948

To the Village:
Sylvia Pirillo, RMC, Village Clerk
Village of Greenport
236 Third Street
Greenport, New York 11944

15. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Open Hockey League

By: _____

Village of Greenport

By: _____

George W. Hubbard, Jr., Mayor

STATE OF NEW YORK)
)ss:
COUNTY OF SUFFOLK)

On this ____ day of _____, 2021, before me personally came _____ to me known, who, being by me duly sworn did depose and say that he resides at _____ that he is the _____ of _____ described in and which executed the foregoing instrument.

(SEAL)

Notary Public

STATE OF NEW YORK)
) ss:
COUNTY OF SUFFOLK)

On this ____ day of _____, 20____, before me personally came _____ to me known to be the _____ the persona described as such in and who as such executed the foregoing instrument and he acknowledged to me that he executed the same as for purposes therein mentioned.

(SEAL)

Notary Public

Penflex Actuarial Services, LLC.
11/1/2021-10/31/2022 Service Fee Agreement

VILLAGE OF GREENPORT
SERVICE AWARD PROGRAM

Standard Services Fee Schedule

Base Fee: \$3,600, \$0 change from 2020

Per-Participant Fee: \$18, \$0 change from 2020

Payment certification and trustee directive letters: \$75 per letter, \$0 change from 2020

Total Estimated Standard and Distribution Services Fees: \$6,500

Preparation of Financial Statement Disclosures

Disclosure Packages Provided For Program Year 2020:

NYS LOSAP Audit Package: No

GASB 73 Package: Yes

Auditing Firm:

Contact Name:

Email Address:

Please Check 'Yes' Or 'No' For Program Year 2021:

Complete the NYS LOSAP Audit Package for a fee of \$495: _____ Yes _____ No

This is a \$0 change from 2020. Please refer to the enclosed newsletter titled 'New York State Volunteer Firefighter LOSAP Audit Requirement' for more information

Complete the GASB 73 Package for a fee of \$950: _____ Yes _____ No

This is a \$0 change from 2020. Please refer to the enclosed 'GASB 73 FAQs' for more information. For a sample GASB 73 package, please email: info@penflexinc.com.

PLEASE NOTE: If you are requesting any Disclosure Packages, please review and make any necessary changes to your auditor's information noted above.

All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations.

To authorize Penflex Actuarial Services, LLC. to begin providing these services in accordance with this fee schedule, please have the Mayor sign and return this Service Fee Agreement. Keep a copy for your records.

Mayor
Village of Greenport

Edward J. Holohan

Edward J. Holohan, ASA

President, Penflex Actuarial Services, LLC.

J.R. Holzmacher P.E., LLC

3555 Veterans Highway Ronkonkoma, New York 11779-7636
Tel: (631) 234-2220 Fax: (631) 234-2221 e-mail: info@holzmacher.com

November 10, 2021

Hon. George W. Hubbard, Jr., Mayor
Village of Greenport
236 Third Street
Greenport, New York 11944

Re: Sanitary Sewer Central Pump Station
Replacement Project – Request for Budget
Increase on Tasks 4 & 5

Dear Mayor Hubbard:

We are writing with regard to the project to replace and reconstruct the Central Pump Station within the sanitary sewer collection system. This project has now seen substantial construction progress with the new pump station and the new generator building now in place. There have been some delays in obtaining equipment and materials and there are several components such as the flow meter and comminutor which still await delivery. In addition to delays in obtaining materials we were also forced to register the old generator fuel tank with SCDHS although it had been deemed exempt for many years. The project is going well and finally making good progress but will take several months additional to become fully operational.

Our original proposal included suggested budgets for actual time spent at hourly rates for Task 4 – Construction Phase Services and Task 5 – Construction Administration Services. The project has taken longer than originally anticipated and we need to request a budget increase for each task.

Task 4 had an initial budget allocation of \$18,564 while the effort to date is \$18,214.25; and Task 5 had an initial budget allocation of \$11,352 while the effort to date is \$11,975.25 so we are over the combined budget by \$273.50.

We are assuming that we might need some additional site visits, given the complexity of the selected control system in order to assist the contractor to properly wire and set up the control system to interface with the installed equipment at the site. The attached spread sheet shows 86 additional hours, primarily for Andrew Hine and Tom Nehring, totaling \$12,994. When added to the current overage totals to a requested budget increase of \$13,267.50

Hon. George W. Hubbard, Jr., Mayor
Central Pump Station Request for Budget Increase
November 10, 2021
Page 2

Thank you in advance for your consideration of this request and for the opportunity to work with you on this important project. Please call me if you have any questions.

Very truly yours,
J.R. Holzmacher P.E., LLC

A handwritten signature in black ink, appearing to read "J. R. Holzmacher", written in a cursive style.

J. Robert Holzmacher, P.E.
Principal

JRH:j
Encl.

p:\2019\grptv\19-04 central pump station\billing\proposal\central ps budget request.doc

COST PROPOSAL/BACKUP SHEET
Inc. Village of Greenport
Central Pump Station
Construction Phase Budget Increase Request
2021 Man-Hour Matrix

LABOR					
Name	Position	Rate	Unit	Quantity	Amount
J. Robert Holzmacher, P.E.	Principal	\$ 225.00	/hour	8	\$ 1,800.00
Michael Simon, P.E.	Principal	\$ 180.00	/hour	0	\$ -
Thomas J. Murawski, R.A.	Architect	\$ 180.00	/hour	0	\$ -
Anthony J. Zalak	Project Manager/ GIS Specialist	\$ 157.50	/hour	8	\$ 1,260.00
Steven Uccellini	Project Manager	\$ 141.00	/hour	0	\$ -
Paul D. Carroll	Senior Designer	\$ 125.00	/hour	0	\$ -
Sarah K. Caliendo	Project Engineer	\$ 120.00	/hour	4	\$ 480.00
Andrew Hine, I.E.	Project Engineer	\$ 120.00	/hour	40	\$ 4,800.00
Daniel Mastrococo	Project Engineer	\$ 110.00	/hour	0	\$ -
Mia Tagliagambe	Project Engineer	\$ 110.00	/hour	0	\$ -
Brandon Ramsaran	Staff Engineer	\$ 110.00	/hour	0	\$ -
Nicole M. Sinko	Project Architect	\$ 105.00	/hour	0	\$ -
James Ferraiuolo	Project Scientist	\$ 90.00	/hour	0	\$ -
Nancy Schemet	Project Scientist	\$ 90.00	/hour	0	\$ -
Diana G. Carriere	Engineering Technician	\$ 85.00	/hour	0	\$ -
Kyle Zalak	Information Technology Specialist	\$ 100.00	/hour	0	\$ -
Patricia L. Zalak	Technical Assistant	\$ 87.00	/hour	2	\$ 174.00
Tina Eletto	Technical Assistant	\$ 57.00	/hour	0	\$ -
Michael McEachern, P.G.	Associate Sr. Hydrogeologist	\$ 200.00	/hour	0	\$ -
Thomas Nehring, P.E.	Associate Electrical Engineer	\$ 175.00	/hour	24	\$ 4,200.00
Brian McCaffrey, P.E.	Associate Mechanical Engineer	\$ 175.00	/hour	0	\$ -
Dylan Clemente, P.E.	Associate Civil Engineer	\$ 150.00	/hour	0	\$ -
Ronald Huttie, CIH (Ret.)	Associate Chemist / Industrial Hygenist	\$ 175.00	/hour	0	\$ -
	Total Direct Labor			86	\$ 12,714.00
SUPPLIES & EQUIPMENT					
	printing 8.5" x 11" - Black & White	\$ 0.11	/sheet	0	\$ -
	printing 11" x 17" - Black & White	\$ 0.22	/sheet	0	\$ -
	printing "D size" - Black & White	\$ 2.50	/sheet	0	\$ -
	printing 8.5" x 11" - Color	\$ 1.00	/sheet	0	\$ -
	printing 11" x 17" - Color	\$ 2.00	/sheet	0	\$ -
	printing "D size" - Color	\$ 8.00	/sheet	0	\$ -
	printing 8.5" x 11" - Card Stock	\$ 0.20	/sheet	0	\$ -
	printing Accu Bind & Cover	\$ 1.00	/sheet	0	\$ -
	Vehicle Mileage	\$ 0.560	/mile	500	\$ 280.00
	Total Supplies & Equip.				\$ 280.00
	Total Direct Costs				\$ 12,994.00

MARINA

RATES	CURRENT PER FT	NEW RATE
MAY 15TH TO MAY 31/ OCTOBER 1ST - 30TH		
DAY STAY	1.00	1.00
AFTER 5	0.50	ELIMINATED
MON - THURS OVERNIGHT	2.00	2.00
FRIDAY/ SATURDAY OVERNIGHT	3.00	3.00
SUNDAY OVERNIGHT	2.50	3.00
OVER 75	4.00	4.00
JUNE 1ST TO SEPTEMBER 30TH		
DAY STAY	1.00	2.00
AFTER 5	0.50	ELIMINATED
MON - THURS OVERNIGHT	2.50	2.50
FRIDAY/ SATURDAY OVERNIGHT	3.50	4.00
SUNDAY OVERNIGHT	3.00	4.00
OVER 75	4.00	5.00
HOLIDAY	4.00	5.00

MC CANN'S CAMPGROUND

	CURRENT RATE	NEW RATE
TRAILERS		
DAILY	\$ 50.00	\$ 50.00
WEEKLY	300.00	325.00
MONTHLY	645.00	650.00
MONTHLY	695.00	700.00
HOLIDAY	65.00	70.00
SEASON	3,800.00	4,000.00
TENTS		
DAILY	35.00	35.00
WEEKLY	210.00	210.00
HOLIDAY	50/ NIGHT	50/ NIGHT



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 10, 2021
Meeting: November 18, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Village Trustee Mary Bess Phillips

A recent editorial in Riverhead Local titled "Adapt, or die - the choice is ours" brought back memories of the 1990's with empty storefronts, traditional industries jobs disappearing, housing, traffic, parking as issues to name a few to the Village Board during that time frame. That administration worked on the LWRP, creation of Mitchell Park, working towards building a vibrant business district. All very well described in another opinion piece by former Mayor David Kapell, "Build it and they will come".

Well they came and it is now our time, as elected officials, the policy decision makers, to take on the review of the Village Code in total with the discussion of ideas recently presented. Each one of us have expressed thoughts on parking, protecting our working waterfront, enforcement of Air BNB's, noise, the work of the Historic Commission, housing, a moratoria to name a few. Whatever the discussion or changes, we have become a destination where the quality of life for residents should be working together in harmony with the business district.

In quoting the Riverhead Local "Adapt or die. "Either you embrace change or you become extinct. Because change happens with or without your consent. "

I am requesting two sections below for discussion at our next and future work sessions. It is time to review the Village Code with past policy and code decision to what is currently happening in our village.

Village of Greenport Code
Discussion, review and possible amendments

- 1. Waterfront Commercial District
 - a. Chapter 150-11 Sections B to and including Section G
- 2. Article V District Bulk & Parking Regulations
 - a. Chapter 150-12 Section A to and including Section C

Attachments:



236 THIRD STREET
GREENPORT NY 11944

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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 12, 2021
Meeting: November 18, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins November 2021 Work Session Report

Attachments:

Trustee Robins November 2021 Work Session Report (PDF)

Work Session Report Trustee - Julia Robins 11/18/2021

BID Meeting 10/28/21

Approved the minutes from last meeting

Treasurer Report

Deborah Rivara

Checking account

Xmas light invoice deposit paid \$7,000

Review expenses for FEMA grant

PPE expenses for Covid

Parklets expenses

The application is due in 6 weeks

SMILE

Bill Robins

Halloween event

Scavenger hunt and treats given out by businesses

The Teal project for kids with food allergies to give out non food treats was promoted to the school with help from Nancy Kouros and Bill Robins

20 bags with Teal logo

The Halloween Village was extended event to Sunday due to the weather

Several businesses have expressed an interest in Affiliate membership on the BID Website

Reach out to new businesses in Village for updates

Would like all new and existing businesses to check information on the website

Rich will work with Bill to devise a method of collecting money for website presence

PRIDE

Doug Jacobs coordinated with Lighting contractor for installation of tree lights

Follow up on template map

Discuss when to turn on tree lights in coordination with tree lighting GFD parade 12/4

Shellabration December 4 - 5

Asking for our contribution \$1,000 - approved

Rich asked about the Christmas window decorating contest

The event will a BID event this year

SOBO

Dave Abatelli

Planters built by Greenport school estimated cost \$1,500 plus

BID is asking that the Village pay half the cost of materials

The School said it will continue to build and repair the planters

Tree pots

\$50 each for plants selection

The plants will be used for several seasons

Need decision in what plants to use

Cost Rich suggests up \$1400 - approved

The School should probably complete the planters by spring

GATE

Rich Vandenburg

Would like conformity of the trash cans

BID is considering hiring a seasonal custodial person to deal with trash

Review by-laws

Discuss National Grid grant up to 100K

For use on several project ideas

Rich will explore further

Village lighting grant for parking lot on South Street

CBDG and Suffolk County Consortium

Estimate of cost from Village and type of lighting

Suggested

Parking

Signage

Housing

Jail renovation

Next meeting 11/17/21

11/17/21

Moratorium

I would like to discuss a moratorium on permits for new development in the Waterfront Commercial and Retail Commercial districts in order to give the board an opportunity to review the LWRP.

The LWRP has not been updated since 2014 and the Village has changed significantly since then.

I think it's time to hit the pause button as development can spiral out of control and overwhelm our small village and its infrastructure.

From the LWRP update 2014:

While the Village has made successful efforts to promote its waterfront for tourism-related economy, there is a growing concern about the future of the Village's working waterfront. The public input process as part of this Update has provided an invaluable resource relative to the importance of the Village maintaining an active working waterfront to help balance and diversify the local economy by attracting more year round business opportunities.

BASIC REQUISITES OF LAND USE MORATORIA As stated above, the New York zoning enabling statutes contain no mention of the word "moratorium." In holding moratoria to be lawful, the cases have suggested that five (5) key elements are requisite for a legally defensible moratorium. The land use moratorium should:

- 1) have a reasonable time frame as measured by the action to be accomplished during the term;
- 2) have a valid public purpose justifying the moratoria or other interim enactment;
- 3) address a situation where the burden imposed by a moratorium is being shared substantially by the public at large;
- 4) strictly adhere to the procedure for adoption laid down by the enabling acts
- 5) have a time certain when the moratorium will expire.

Source: NYDOS Division of Local Government Services

Affordable Housing

One option that I think we should look at is creating leased land homesites. In this scenario, the Village would clear an area in Moore's Woods and develop a site to lease homesites.

Sites would be offered based on specific income and residency guidelines. The lessee would purchase and install a manufactured home or tiny house. They would be offered a water/sewer hookup as part of their lease.

I would like to create a working group to determine if this could be a viable way to create more housing in the Village.

We are going to be discussing a proposed accessory apartment law and I think we need to create several ideas to address the housing crisis in Greenport.