



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

October 15, 2020 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

- Peconic Land Trust Wetlands Permit Application, to perform shoreline restoration activities at Widow's Hole Preserve

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: October 6, 2020
Meeting: October 15, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department October 2020 Work Session Report

Attachments:

Fire Department October 2020 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

WEDNESDAY September 16, 2020

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

2nd Ass't Chief Alain De Kerillis

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Warden Joseph Barszczewski of Star Hose Co. #3

Wardens Scott Hollid and Wayne Miller of Standard Hose Co. #4

Wardens Peter Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips Village of Greenport/GFD Liaison

Excused: Warden Edward Sieban of Star Hose Co. #3

THOSE WISHING TO ADDRESS THE BOARD –

1. Bob Corwin introduced the newest member of Relief Hose, Robert J. Corwin. He is currently in the fire fighter 1 class.
2. Wayde Manwaring requested an executive session to discuss a personnel matter.

READING OF THE PREVIOUS MINUTES

Motion made by Peter Harris, seconded by Wayne Miller, to approve the minutes of the August 19, 2020 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by W. Miller, seconded by A. Volinski III, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of August 20, 2020 through September 16, 2020 was read by Secretary/Treasurer James Kalin. Motion made by P. Harris, seconded by W. Jensen, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. An email from Dr. Buono offering to do flu vaccines starting in September for the members. He has them available.
2. \$100 donation from Joe Corso, the Treasurer, from Sandy Beach Association.

Motion by John Grilli, seconded by Warren Jensen, to file and/or forward all communications. Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Father Peter Narkiewicz to Relief Hose Co. #2- transfer from Riverhead FD from their Fire Police company. Motion made by Antone Volinski III, seconded by Wayne Miller, to accept his application for membership. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Joseph Milovich reported that he is calling about the door over by the radio room because the key fobs aren't working for it.
2. Chief Wayde Manwaring said that he got an estimate to replace the big door to the meeting room. It would be \$7,000 using the old hardware. The estimate he got did not include a door that was fire rated. Chief Manwaring also mentioned taking out the big door and putting up a wall with glass doors like the other side of the meeting room. Warren Jensen said that GFD is probably going to still want a big door to get tables and chairs through etc and would not want it to be glass so that there's some privacy for meetings.
3. Chief Wayde Manwaring reported that Charles Hydell is working on a price for patching the fence.

Bylaws-No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards- 1st Asst. Chief James Kalin reported that the governor signed an executive order extending the COVID emergency 5 points for LOSAP for another month so now its up to 7 months. He attended two webinars that Penflex posted about the point system and one said that some districts got audited on their sign

in sheets for alarms. We have people that can't come back to the fire house so the Chiefs sign for them. Some suggestions were to keep sign in sheets in the ambulance to hand in after the alarm or have them go into the alarm so they can sign in.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral – No Report.

Communications- No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items.

Relief Hose Co. #2- Truck, chain saw- purchase req. was already given for.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Fire Extinguishers for 8-3-4 and 8-3-15 (2) 20 lb ABCs and (1) water can. Letter of Resignation from William Wright and requesting honorary status. Motion made by 2nd Asst. Chief James Kalin, seconded by Warren Jensen, to accept W. Wright's resignation from department with regret. Motion Carried.

Phenix Hook & Ladder Co. #1- Budget items, new truck.

Rescue Squad- Budget items.

Fire Police- Budget items.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Wayde Manwaring brought up the proposal from Chip Bancroft and what it comes down to is that he was offering actual training and the RFP they already had was someone just overseeing. He said that GFD needs to find a similar vendor to Chip or if he is the sole source that is doing it, we can get a letter from him saying that. W. Jensen asked if we need to go out to bid again. Chief Manwaring said yes. Chief Wayde Manwaring emailed the Village Attorney so that he could send them in the right direction to do a new RFP. Mary Bess Phillips said that she will have Joe Prokopf connect with the Chief. She said it should also be brought up at the work session so that it is moved along.
2. Warren Jensen asked how the radio repair stuff was going. Chief Wayde Manwaring reported that he hasn't heard back from the vendor about the password and is thinking he will try one more time to get the password and if he can't he will hand it over to the lawyer and let them take care of it. W. Jensen said that we should mention to the vendor that we will pay him to come in and get us a new password.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS-

1. Letter from Ramona Miranda asking for permission to use the grounds for her wedding ceremony on October 16, 2020. It would be outside unless it rains, then she would use the inside. Motion made by Wayne Miller, seconded by Scott Hollid, to give her permission to use the grounds for her wedding ceremony. Motion Carried.
2. Peter Harris reported that the Christmas Parade won't take place this year. He mentioned that companies can put lights on their trucks and ride up and down the streets if they wanted to. 2nd Asst. Chief de Kerillis asked Mary Bess Phillips if they cancelled the Christmas Tree lighting yet. Mary Bess Phillips said not yet, but she is sure it will come up at the work session. James Kalin mentioned having Santa ride on the trucks over a couple of nights, no contact or presents. Peter Harris said it could probably be done in one night.
3. Mary Bess Phillips wanted to mention that construction at 123 Sterling has started and it is a big building, maybe the GFD can get a diagram of it or

something. Chief Wayde Manwaring said they will be doing preplanning with them.

4. Mary Bess Phillips reported that the electrical circuits and replacing the generator will be a part of the grant. GFD will not have to pay for anything. John Grilli asked how long of a wait it will be. Mary Bess Phillips said that it is moving along but she will have a better idea soon. Joseph Milovich asked if it is only Station 1 or is Station 2 also included. Mary Bess Phillips said she was only told about Station 1, but she can bring up Station 2 to Paul Pallas.

GOOD OF THE DEPARTMENT

1. 1st Asst. Chief James Kalin reported that the Southold Town Fire District Officers Association had a meeting about possibly expanding the paramedic program on the East End. Five Districts are in favor of it. Southold is against it. Greenport is the busiest of districts. Orient and East Marion are both struggling with EMS responses. There will be another meeting October 15. It costs \$440,000 to run a car from Stonybrook. It is great PR and will keep Northwell from infringing on the area. W. Jensen mentioned that there are advocates concerned about the cost. It is significant even if split among districts. He is thinking that it should continue as is. Northwell Health is now in Greenport and he thinks that they would be willing to partake in offering similar services. We should have that be our approach. Everyone is happy with the services, there is no reason they can not expand with no cost to us. James Kalin said that a letter should be sent to districts and Mr. Nyberg letting them know that we are interested in the expansion. Mary Bess Phillips mentioned to be cautious about it once money gets involved because of the East West Fire District contract. W. Jensen said that if they have to go to Northwell because they are willing to service us without money, we will, and it was made clear to them at the meeting. He is hoping that they decide to do it as a trial for no money and see how it goes and if not there needs to be a serious discussion about it.
2. Scott Hollid read a letter from David Nyce regarding a recent CO alarm call. They were instructed to respond signal 4. About halfway through the call a second rig went on a signal 2, signal 4 as well. The next thing they heard was 31 asking dispatch for a signal 3 for additional manpower. Signal 4 response indicates that the situation is under control, signal 3 is the opposite. It was later explained that upon arrival the responding Chiefs found nothing. 31 and

30 then took their gas meters inside the building without SCBAs and were met with high readings. His concern is that the protocol for a CO alarm response is that no one enters a building until a gas meter is done to assure no CO in the area and that the reading is to be done by a responder wearing a SCBA. His other concern is the signal 4 response. Until there is a certainty that there is no event, he urges that the Chiefs allow equipment to respond like an emergency does exist. Current SOG says Signal 4 response is lights and use of sirens as necessary. In all classes and training he has been through they stress safety and response and refer to the DMV regulations which state if you are responding with lights, you must use sirens. It may put us in more trouble if an accident should occur. He believes the department needs to make a signal 4 response align with the State DMV guidelines and use signal 4 as intended. Chief Manwaring said that he called for signal 3 because he didn't hear any trucks go on a signal 2. He also said that if he gets to an automatic alarm there is no need for everyone else to come. Wayne Miller said he thinks the point is people are not responding to automatic alarms because of this. It has impacted the response. 1st Asst. Chief James Kalin said try explaining to an insurance company if there was an accident why there were lights and sirens being used when the Chiefs knew it was a non emergency. W. Jensen said that he believes it is 100 percent the call of the officer in charge. The letter is well written and makes you stop and think. He understands where they are coming from though. Norma Corwin said that she knows that the two hotels are usually false alarms and it was asked a while ago to bring back Chief Investigations for alarms like those. She understands why people are frustrated and not wanting to respond. W. Jensen said that he agrees, but asked if everyone remembered why they did away with the 23's. It was for the service awards so that everyone can get credit. S. Hollid said that we need to discuss the DMV guidelines vs. GFDs- are we following the right policy? More discussion ensued. 1ST Asst Chief James Kalin said that it will be discussed further at the Company Officer's meeting on September 30th at 7pm. W. Jensen said that GFD is overdue for reviewing SOGs. One SOG/SOP should be brought up every month to go over. We need to start chipping away at them.

3. Warren Jensen asked if there was anything to report on 8-3-2. Chief Wayne Manwaring said that they are waiting for parts. They are working on it. The generator is repaired, they are waiting to get it back to put it back in the truck.

4. Wayne Miller mentioned that Chief De Kerillis' car should be replaced and also replace the pick up truck. Warren Jensen said that he agrees, and it should be in this budget year if possible. Chief Wayde Manwaring said that he would have to talk to Village Treasurer Robert Brandt. W. Jensen said that we have an apparatus replacement budget and didn't think the Treasurer has control over that. Mary Bess Phillips said that he does have control over it. W. Jensen said so the department no longer has a budget? Mary Bess Phillips said that GFD does have a budget, but any expenses have to go before the board which means the treasurer reviews it before it goes to the Board. W. Jensen said that there are things that they could request that would not make it to the Board because the treasurer said no? Mary Bess Phillips said no, it would get discussed with the Chief and the Chief would bring it to the treasurer and they would go over the budget line items. You used the apparatus budget when you bought the last truck and you have to build it back up. Chief Wayde Manwaring said currently the apparatus balance is \$120,000. Wayde Manwaring will bring it up at the work session. Mary Bess Phillips said that they are being extra cautious with expenses right now because of COVID. The cashflow in the Village is tight.
5. Joseph Milovich asked if we are due for ambulances. Chief Wayde Manwaring said a committee was formed, but it is early.

EXECUTIVE SESSION

Motion made by James Kalin, seconded by Antone Volinski III, to adjourn to an executive session to discuss a personnel matter. Motion Carried. Adjourned to executive session at 8:03PM.

Upon returning from executive session, a motion made by Peter Harris, seconded by Wayne Miller, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 8:21 pm.

READING OF THE MINUTES

Motion by Peter Harris, seconded by Warren Jensen to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Wayne Miller, seconded by Scott Hollid, to adjourn. Motion carried. The meeting was adjourned at 8:30 pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
08/20/2020 thru 09/16/2020

GENERAL FUND		<u>beginning balance</u>	\$ 15,217.02
	<u>receipts</u>	donation	+ \$100.00
	<u>expenditures</u>	Am. Parkinson	- \$100.00
		Gpt. IGA	- \$322.72
		R. Jensen - rec sec	- <u>\$551.25</u>
		<u>ending balance</u>	<u>\$14,343.05</u>

WOODS TRUST		<u>balance unchanged</u>	<u>\$25,000.00</u>
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MEMORIAL FUND		<u>balance unchanged</u>	<u>\$1,376.13</u>
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MAY MILE FUND		<u>beginning balance</u>	\$ 24,295.83
	<u>expenditures</u>	monument cleaning	\$ - 3,300.00
		<u>ending balance</u>	<u>\$ 20,995.83</u>

WASH. B'DAY FUND		<u>balance unchanged</u>	<u>\$2,230.92</u>
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RESCUE SQUAD 2% FUND		<u>balance unchanged</u>	<u>\$1,789.48</u>
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submitted by James H. Kalin, Secretary-Treasurer



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EXT. 217

Submitted: October 7, 2020
Meeting: October 15, 2020 7:00 PM
Work Session Meeting

To: Mayor George W. Hubbard, Jr.
Board of Trustees

Prepared By: Paul Pallas, P.E. Village Administrator

From: Paul Pallas, P.E. Village Administrator

Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

October 15, 2020

Administrator's Office

Statistics

Work Orders:

Electric = 70 Written, 70 Completed
Water = 11 Written, 11 Completed
Sewer = 76 Written, 76 Completed
Road = 78 Written, 78 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 9-01-2020. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 9-02-2020.

Discussion

- Ferry Project update
- Microgrid Schedule Update
- Central Pump Station Replacement Status

Resolutions

- Fire Department Generator Change order
- Effluent Reuse EFC consultant resolution
- Sidewalks/Curbs Contract

Road/Water Department

Statistics

Water Distribution:

10,351,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
 Total Coliform = Absent
 E Coli = Absent
 Residual Chlorine = 0.82 mg/L

Third Street Firehouse - Kitchen Sink
 Total Coliform = Absent
 E Coli = Absent
 Residual Chlorine = 0.86 mg/L

The form, DOH-360, was filed with the DOH on September 1, 2020 with the above results.

Report

Tasks Accomplished:

- ❖ Performed all normal highway tasks.
- ❖ Performed water machine maintenance
- ❖ Cleaned storm drains.
- ❖ Completed monthly 811 paperwork.
- ❖ Completed water samples, completed monthly water meter orders, did mark outs and worked on water machines.
- ❖ Swept streets around village.
- ❖ Built and installed Covid-19 dividers for Rec Center.
- ❖ Started preparation of road salters.
- ❖ Assisted with vouchers at village hall.
- ❖ Moved water tank from G-9 to G-66.
- ❖ Installed deer hunting signs.
- ❖ Removed truck bed from G-9 and welded mounts for salter.
- ❖ Worked on minor clearing of walking trail on Moores Lane.
- ❖ Cleaned vandalized stop signs throughout village.
- ❖ Patched around village.
- ❖ Performed monthly vehicle maintenance.
- ❖ Performed Chainsaw maintenance.
- ❖ Trimmed and cleared branches at various locations throughout Village.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of September= 8,798,000 gallons.

Average Daily Flow = .293 (MGD) Permit limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 98% Permit limit = 75%

CBOD percent removal = 99% Permit limit = 75%

Coliform Fecal General = 7.0 MPN. Permit limit 200 MPN/100

Coliform Total General = 6.8 MPN. Permit limit 700 MPN/100

Total Nitrogen = 7.3 LBS/day

Sludge Removal:

0 Gallons of sludge hauled in September

Report

❖ Treatment Plant:

Contractor removed Sludge pump #2 to evaluate and repair

Nitrate recirculation pump #1 went out on fault, repaired damaged wire

Huber Technologies inspected Huber headworks screen

Sludge pump returned and installed

❖ Collection System:

Cleared blockage on Main St. between Lucharito's and Crazy Beans

Responded to complaint of sewer backup on 5th St. - No issue

SCADA System installed at the 6th St., Claudio's, Ludlam and Hospital Pump stations

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = September 4 @ 119.850 Mwh

Minimum usage day = September 22 @ 74.661 Mwh

Peak demand for the month = 6.416 MW September 4, 5:45 pm

Monthly total usage = 2,739,680 Mwh

Service calls/call outs = 3

Streetlight repairs = 13

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services = 0

Tasks Accomplished:

- ❖ Ran engine 5 for DMNC test and training
- ❖ Cleared tree on line at the end of Webb Street; required a brief outage to clear the tree.
- ❖ Replaced the fuel level probe in the vehicle fuel tank.
- ❖ Replaced a 100-amp single phase breaker East pier.
- ❖ Removed guy wires that were no longer in use.
- ❖ Contractor installed slip rings and new brushed on #6 generator.
- ❖ Replace the underground feed to the streetlights along Texaco Alley near the Blacksmith shop.
- ❖ Serviced and/or replaced several streetlights through the Village.
- ❖ Assisted Wastewater with electrical issues.
- ❖ Installed 120/240-volt single phase service panel in one of the East pier pedestals.
- ❖ Replaced single phase pad mount transformer with a 3 phase pad mount transformer at 420 6th. Street and connected new 200-amp 3 phase service.
- ❖ Set pole for new house at 155 Bridge Street for underground service
- ❖ Trimmed trees circuit 3 from Third Street and Webb Street to Atlantic Street.
- ❖ Resolved tree limb issues at various location throughout the Village.
- ❖ Reconnected the service for the storage shed at the plant.
- ❖ Relocated the 3 phase service on a building for Claudio's, to install a new walk-in cooler.

Attachments:

Greenport Meter 9-2020 (PDF)

Total Usage: 2,739,680.0000 KWH
 Peak Demand: 6,416.00 KW
 Occured On: Sep 4 2020 17:45
 Load Factor: 59.31%
 Date Start: Tue Sep 1 2020
 Date End: Wed Sep30 2020

Period Ending	KWH
9/1/2020	94,407.00
9/2/2020	95,323.00
9/3/2020	112,761.00
9/4/2020	119,850.00
9/5/2020	101,273.00
9/6/2020	104,728.00
9/7/2020	104,665.00
9/8/2020	104,433.00
9/9/2020	98,825.00
9/10/2020	107,180.00
9/11/2020	99,061.00
9/12/2020	86,866.00
9/13/2020	91,197.00
9/14/2020	93,362.00
9/15/2020	79,178.00
9/16/2020	80,691.00
9/17/2020	87,981.00
9/18/2020	87,558.00
9/19/2020	80,640.00
9/20/2020	78,226.00
9/21/2020	78,168.00
9/22/2020	74,661.00
9/23/2020	76,536.00
9/24/2020	79,656.00
9/25/2020	84,203.00
9/26/2020	86,818.00
9/27/2020	89,599.00
9/28/2020	88,735.00
9/29/2020	87,001.00
9/30/2020	86,098.00



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Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

October 15, 2020

Office of Code Enforcement & Fire Prevention

Reports

- ❖ **Code Enforcement continues to patrol the Village and respond to complaints.**
- ❖ **Code Enforcement has been assisting with social distancing requirements and regulations at Village facilities by marking 6-foot spaces at locations where lines form. (Firehouse & Recreation Center)**
- ❖ **Code Enforcement Continues to support NYS PAUSE & FORWARD Orders. These responsibilities include:**
 - Proactively speaking with business owners to ensure compliance with NYS FORWARD Order during Phased re-openings.
 - Proactively speak with restaurant owners to ensure SLA requirements are met.
 - Ensure masks/face coverings are worn and social distancing is observed on all Village sidewalks, parks, beaches, etc.

NOTES & TIPS:

As the weather begins to turn cooler, we ask residents to ensure fireplaces and chimneys are properly cleaned, functioning and free of obstructions. We also ask residents to ensure all boilers, furnaces and heaters are functioning, properly connected and free of combustible materials.

Daylight Savings Time ends on November 1, 2020 -

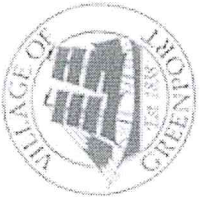
Please check batteries in all smoke and CO detectors to ensure they are properly functioning!

Attachments:

September 2020 Building (PDF)

September 2020 CODE (PDF)

September 2020 TRAFFIC (PDF)



Village of Greenport

PERMIT REPORT

From: 09/01/2020 To: 09/30/2020

Permit Number	Permit Date	Type	ParcelID	LegalAddress	Status
02832	9/3/2020	VG RESIDENTIAL - Alterations and Repair	2.-1-7	47 Washington Ave	OPEN
02833	9/10/2020	VG EXISTING COMMERCIAL	2.-1-21.2	Webb St	OPEN
02834	9/14/2020	VG RESIDENTIAL - Alterations and Repair	4.-3-22.6	541 Main St	OPEN
02835	9/16/2020	VG RESIDENTIAL - Alterations and Repair	2.-1-19.1	837 Main St	OPEN
02836	9/16/2020	VG RESIDENTIAL - Alterations and Repair	7.-2-9.3	203 Fifth St	OPEN
02837	9/16/2020	VG EXISTING COMMERCIAL	5.-4-38.1	111 Main Street	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

October 1, 2020

Monthly Report
 REPORT COVERING
 09/01/2020 through 09/30/2020

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
47 Washington Avenue Greenport, New York 11944	9/6/2020	Rental Complaint	Complaint of illegal renting at property. Property has a valid Rental Permit.
512 Front Street Greenport, New York 11944	9/7/2020	Dog W/O Leash	Complaint of dog running at large without a leash. Unfounded.
115 Front Street Greenport, New York 11944	ONGOING	Mitchell Park Marina Day Stays	Code Enforcement continues to work with Mitchell Park Marina to ensure all boats have paid required fees while docking.
201 Manor Place Greenport, New York 11944	9/8/2020	Dark Sky Complaint	Complaint of facility not adhering to Dark Sky regulations. Code Enforcement will monitor.
3 rd Street Basketball Court Greenport, New York 11944	9/15/2020	Complaint of noise after dark.	Complainant states kids are playing music and basketball after dark. Complainant was advised to notify Southold Town Police if violations are occurring after hours. Code Enforcement will monitor.
331 Front Street Greenport, New York 11944	9/16/2020	FOLLOW UP	Building certified as structurally sound by licensed engineer after vehicle collision. Property will begin repairs soon. Portion of building able to be utilized.
717 Main Street Greenport, New York 11944	9/18/2020	Stop Work Order	Property commenced construction without required building permit and HPC approval. Stop Work Order issued.
219 Third Street Greenport, New York 11944	9/25/2020	Noise Complaint	Complaint of a rooster crowing at 5am. Property owner sent Notice of Violation. Code Enforcement will monitor.
513 Fifth Street Greenport, New York 11944	9/30/2020	Trespassing Complaint	Neighbor dispute regarding alleged trespassing. Complainant advised this is a PD matter.

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2018 – October 1, 2020*

Applications Received: 189

Incomplete Applications (Missing fees, docs, etc.): 5

*We have begun contacting properties with pending incomplete applications.

Applications Pending Inspection: 8

(These include several North Fork Housing Alliance Units & Properties who have opted to have an architect/engineer certify compliance.)

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): 2

Applications Completed/Permits Issued: 174



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT (PARKING)

October 1, 2020

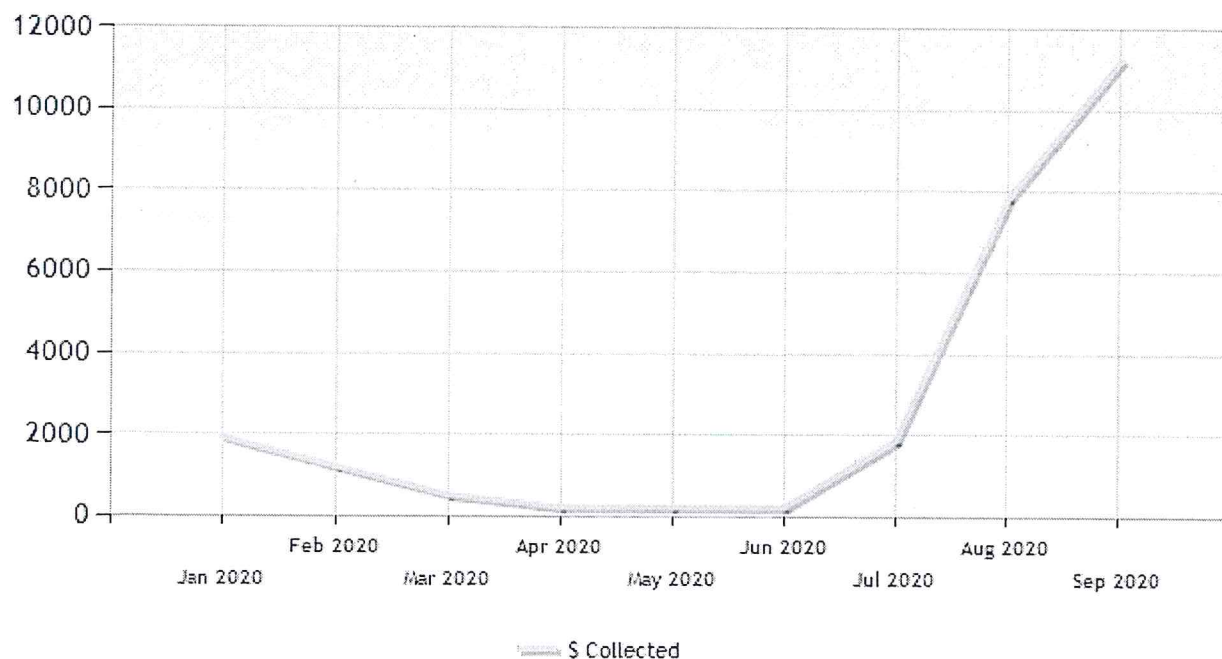
Monthly Report
 REPORT COVERING
 09/01/2020 through 09/30/2020

Incorporated Village

FINE COLLECTION BY MONTH: 2020

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	14	\$1,930.00
February	11	\$1,225.00
March	3	\$525.00
April	1	\$225.00
May	3	\$225.00
June	3	\$225.00
July	23	\$1,875.00
August	101	\$7,860.00
September	142	\$11,265.00
October		
November		
December		
YTD	301	\$25,355.00

Case Track



Case by Violation Type: September 2020

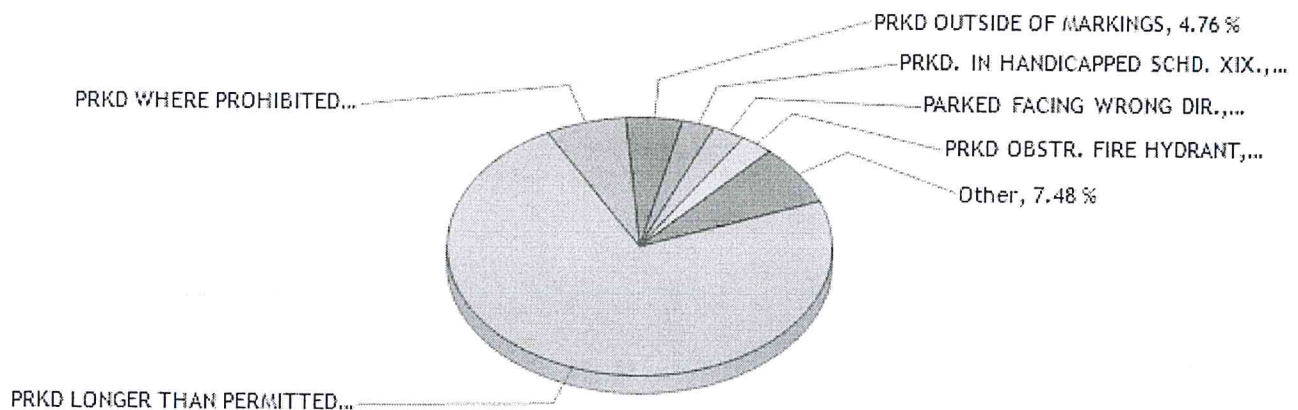
Code	Description	2020	Total
1	VEHICLE PARKD OUTSD LINES	3	3
10	PRKD. IN HANDICAPPED SCHD. XIX.	4	4
11	PRKD OBSTR. FIRE HYDRANT	4	4
13	PARKED ON SIDEWALK	2	2
14	UNREGISTERED	1	1
15	UNINSPECTED	1	1
16	PARKED FACING WRONG DIR.	4	4
18	PRKD OUTSIDE OF MARKINGS	7	7
2	PRKD WHERE PROHIBITED SCHEDULE XI.	10	10
4	STOP OR STAND WHERE PROHIBITED SCH. XII.	2	2
8	PRKD LONGER THAN PERMITTED SCHD XVI.	107	107
9	PRKD IN BUS STOP SCHD. XVII	1	1
OTHER	132-22A DISCHARGE PAS PROH.	1	1
Total		147	147

Top five by Violation Types

PRKD LONGER THAN PERMITTED SCHD XVI.
 PRKD WHERE PROHIBITED SCHEDULE XI.
 PRKD OUTSIDE OF MARKINGS
 PRKD. IN HANDICAPPED SCHD. XIX.
 PARKED FACING WRONG DIR.

These Violations combined represent 89.79% of issuance Village wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
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EXT. 215

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ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 7, 2020
Meeting: October 15, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, *P.E. Village Administrator*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Recreation

Work Session Report Recreation Department

September 17, 2020

Mitchell Park Marina/Parks

- ❖ Fifth Street Beach officially closed on September 7th. It was a great season and well-staffed with lifeguards through Labor Day.
- ❖ All beach equipment was inventoried and stored away for the winter.
- ❖ The Baymans Dock and visitors wooden floating docks have received some maintenance, which included new deck boards and additional fastening.
- ❖ Landscaping maintenance and overhaul of gardens adjacent to Mitchell Park public restroom facility continue through the season.
- ❖ Large Yachts will be staying on the pier into October.
- ❖ Considering the effects of Covid-19, the marina actually had an exceptionally good year including overnight reservations and day stays.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

After School Program = 11 Children

Reports

- ❖ A Great BIG Thank You to Mike Flora and Jason Doucett from the Road Department for making and installing Plexiglas for all tables and desks for a safe reopening of the Recreation Center. A Great BIG Thank You also to Greg Morris, Traffic Control Officer for putting down 6-foot markers on sidewalks and entranceways to the Recreation Center for when the children enter and leave the building.
- ❖ The Recreation Center opened on September 14th. It's been a smooth transition with all COVID-19 protocols in place. These regulations from the Department of Health are strongly enforced. The children are doing really well following all the rules.
- ❖ The Library Program with Ms. Vicky Kutola began on September 21st and the Literacy Program with Ms. Julie Eister from Floyd Memorial Library began on September 24th. Both instructors are coming to the Recreation Center.

Campground

Tasks Accomplished

- ❖ Labor Day weekend went very well, it was very busy with all sites full.
- ❖ All fire rings and tables are relocated after check out.
- ❖ General grounds maintenance continues on a weekly basis.
- ❖ Bathrooms continue to be cleaned and restocked several times a day.
- ❖ Site map updated.
- ❖ All campground rules continue to be enforced as per Covid-19 guidelines.
- ❖ Worked diligently in collecting all rental fees for the month of September.

Attachments:

RECREATION MONTHLY REVENUE REPORT 101520 (PDF)

	MARINA				CAMPGROUND				MOORINGS				
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 189,694.54	\$ 111,836.23	\$ 32,229.11	\$ 63,499.00	\$ 80,435.00	\$ 55,010.50	\$ 40,250.00	\$ 40,023.90	\$ 36,400.00	\$ 35,400.00	
JULY	173,950.62	120,925.35	134,727.53	182,076.41	23,168.00	24,728.50	25,360.00	26,350.00	8,376.00	-	-	-	
AUGUST	174,687.33	153,314.62	117,311.08	164,412.38	15,120.00	19,490.00	17,539.50	17,752.00	72.00	-	-	-	
SEPTEMBER	96,914.81	78,674.19	101,314.05	90,589.84	9,110.00	14,400.00	19,015.00	13,635.00	(7,050.00)	-	-	-	
OCTOBER	46,023.43	25,199.87	17,715.25	-	12,662.00	7,947.50	10,349.50	-	-	-	-	-	
NOVEMBER	632.05	3,000.00	-	-	13.55	1,935.00	-	-	1,176.05	1,300.00	2,200.00	-	
DECEMBER	602.19	-	-	-	-	-	-	-	1,700.00	500.00	1,400.00	-	
JANUARY	-	-	-	-	2,875.00	1,700.00	3,155.00	-	6,300.00	8,000.00	5,900.00	-	
FEBRUARY	1,689.04	(20.00)	1,311.50	-	1,600.00	937.50	490.00	-	3,100.00	2,100.00	1,900.00	-	
MARCH	1,854.00	2,203.04	2,007.99	-	2,101.00	65.00	1,290.00	-	2,000.00	2,300.00	2,600.00	-	
APRIL	1,676.01	4,972.83	-	-	2,930.00	1,770.00	-	-	1,200.00	1,100.00	500.00	-	
MAY	21,660.02	17,237.16	1,818.05	-	11,595.00	8,792.50	3,645.00	-	1,300.00	-	1,300.00	-	
YEAR TO DATE	\$ 611,515.71	\$ 607,503.97	\$ 565,899.99	\$ 548,914.86	\$ 113,403.66	\$ 145,265.00	\$ 161,279.00	\$ 112,747.50	\$ 58,424.05	\$ 56,623.90	\$ 52,200.00	\$ 35,400.00	
	CAMERA OBSCURA				CAROUSEL				ICE RINK				
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	
JUNE	\$ 173.00	\$ 172.00	\$ 30.00	\$ -	\$ 19,507.95	\$ 19,308.00	\$ 19,439.00	\$ -	-	-	-	-	
JULY	219.00	150.00	108.00	-	57,084.83	51,051.91	55,026.85	-	-	-	-	-	
AUGUST	463.00	117.00	106.00	-	57,786.06	58,950.67	55,430.64	-	-	-	-	-	
SEPTEMBER	127.00	24.00	37.00	18.00	23,626.60	19,858.80	22,070.65	-	-	-	-	-	
OCTOBER	25.00	13.00	14.00	-	8,361.65	8,027.82	10,096.43	-	50.00	-	300.00	-	
NOVEMBER	-	388.00	-	-	6,505.00	6,035.83	8,976.38	-	1,650.00	1,050.00	950.00	-	
DECEMBER	-	-	-	-	3,300.00	5,973.00	1,861.00	-	15,779.50	3,595.00	20,709.50	-	
JANUARY	-	-	-	-	3,748.00	2,657.69	4,524.00	-	15,706.22	15,983.00	15,574.52	-	
FEBRUARY	-	-	-	-	5,015.22	5,631.00	6,275.00	-	11,006.00	15,378.01	15,282.00	-	
MARCH	-	-	-	-	3,005.00	3,512.00	1,678.00	-	1,072.00	3,739.00	1,743.00	-	
APRIL	8.00	-	-	-	8,817.00	9,351.19	150.00	-	812.50	-	-	-	
MAY	53.00	25.00	-	-	10,969.40	13,541.75	-	-	-	-	-	-	
YEAR TO DATE	\$ 1,068.00	\$ 889.00	\$ 295.00	\$ 18.00	\$ 207,726.71	\$ 203,899.66	\$ 185,527.95	\$ -	\$ 46,076.22	\$ 39,745.01	\$ 54,559.02	\$ -	



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 6, 2020
Meeting: October 15, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT SEPTEMBER 2020

Work Session October 2020

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION scheduling a public meeting for 7:00 pm on November 23, 2020 at the Third Street Fire Station, Third and South Streets, Greenport, NY, 11944 regarding a potential CDBG (Community Development Block Grant) opportunity for the Village of Greenport.

RESOLUTION authorizing the solicitation of proposals for audit services for the annual Village-wide Audit, exclusive of the Light Fund, and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION authorizing the solicitation of proposals for audit services for the annual Light Fund Audit, including preparation of the NYPA report, and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4736, to appropriate reserves to fund Battery Testing and Inspection at the Light Plant and directing that Budget Amendment# 4657 be included as part of the formal meeting minutes of the October 22, 2020 Regular Meeting of the Board of Trustees.

UTILITY BILLING

Sector 4 bills completed and mailed. Billing statistics for month of September completed. Sector one currently being read, to be finished by 10/9/20.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

7 recertifications and 11 interims were performed for September 2020.

SIGNIFICANT COLLECTIONS

Rents for September 2020 - \$ 65,957.87

Property Tax Collected - \$ 1,075,883.41

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

CD/HA Monthly Financials - See attached

Property Tax Collections Report - See attached

Attachments:

BANK BALANCE SHEET SEPTEMBER 2020 (PDF)

BILLING STATISTICS REPORT SEPTEMBER 2020 (PDF)

CD FINANCIALS SEPTEMBER 2020 (PDF)

HA FINANCIALS SEPTEMBER 2020 (PDF)

PROPERTY TAX COLLECTED THROUGH SEPTEMBER 2020 (PDF)

BUDGET AMENDMENT 4736 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF SEPTEMBER 2020**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	83,072.27	
A	Repair & Maintenance	A.0200.400	Checking	68,559.19	
A	Greenhill Cemetery	A.0201.100	Savings	33,577.84	
A	Money Market	A.0201.130	Money Market	2,106,421.91	
A	Fire Apparatus	A.0221.110	Savings	33.23	
A	Bulding Department Escrow	A.0235.101	Checking	42,536.59	
A	Parks and Recreation	A.0200.200	Checking	8,592.64	
				TOTAL GENERAL FUND	\$ 2,342,793.67
CD	Small Cities Rehab.	CD.0200.000	Savings	153,014.91	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,737.17	
CD	Watkins	CD.0201.001	Savings	21,787.72	
				TOTAL COMMUNITY DEVELOPMENT	\$ 180,766.01
E	Light Fund	E.0121.100	Checking	364,254.87	
E	Light Depreciation Savings	E.0116.100	Savings	2,226,454.62	
E	TTC Collections	E.0121.120	Savings	1,187.95	
E	Renewable Energy Savings	E.0121.130	Savings	95,102.11	
E	Consumer Deposit Savings	E.0191.100	Savings	132,631.57	
E	Consumer Deposit Checking	E.0244.200	Checking	3,677.85	
				TOTAL LIGHT FUND	\$ 2,823,308.97
F	Water	F.0200.000	Checking	453,433.07	
F	Water Fund Capital	F.0200.400	Savings	8,386.38	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,057.34	
F	Water Fund Money Market	F.0201.130	Money Market	386,191.62	
					\$ 1,051,068.41

G	Sewer	G.0200.000	Checking	539,365.15	
G	NYS DEC Consent	G.0201.000	Savings	31,473.76	
G	Sewer Fund I	G.0201.100	Money Market	363,965.01	
G	Sewer Fund III	G.0201.120	Money Market	1,379,266.34	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,165.01	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 2,512,197.89
H	Capital	H.0200.000	Checking	111,577.48	
H	Capital Reserve	H.0200.400	Savings	49,597.33	
				TOTAL CAPITAL FUND	\$ 161,174.81
TA	Trust & Agency	TA.0200.000	Checking	23,591.11	
TA	Retirement Savings	TA.0201.000	Savings	48,950.67	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.02	
TA	T & A Special Escrow	TA.0201.002	Savings	6,603.37	
TA	Justice Court	TA.0201.004	Savings	4,793.12	
TA	Global Common	TA.0201.009	Savings	271,530.57	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	4,013.23	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00	
TA	Recreation Center Donations	TA.0600.104	Checking	24,945.60	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Carousel Committee	TA.0600.113	Checking	13,216.94	
TA	Accounts Payable	TA.0202.000	Checking	517,376.23	
				TOTAL TRUST & AGENCY FUND	\$ 919,256.86
	Wire Account			51,771.61	
	Utility Clearing			95,264.79	
					\$ 147,036.40
				TOTAL VILLAGE WIDE	\$ 10,137,603.02

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSOES	Comm Tax	Res Tax	
Electric	2 - Electric - Flat Charge	12	0	0	0	0	0	556.16					
	9 - Residential (1, 1)	1367	0	944222	104,399.72	0	0		10,886.89	3,893.68		9.61	
	10 - Water Heating (2, 2)	12	0	1607	122.99	0	0		18.52	6.62		2,879.88	
	11 - All Electric (3, 3)	335	0	184355	21,026.41	0	0		2,125.47	760.36		3.71	
	13 - Demand - Class 3 (5, 5)	5	0	417000	23,310.30	1083	12,725.25		4,808.00	1,719.70	1,175.60	594.97	
	14 - Village St. Lighting (6, 6)	5	0	36538.375	4,205.56	0	0		421.28	150.68			
	15 - Town St Lighting (7, 7)	1	0	1391.325	160.14	0	0		16.04	5.74			
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		16.33	5.84			
	20 - Contract St Lighting (12, 12)	2	0	195	0.00	0	0						
	21 - Sterling Harbor (13, 13)	2	0	1730.625	199.19	0	0		19.95	7.14	19.51		
	Electric Total	1742	0	1588455.325	153,570.96	1083	12,725.25	556.16	18,312.48	6,549.76	1,195.11	3,488.17	
	Sewer	34 - Sewer - INSIDE Flat Charge	34	0	0	1,791.80	0	0					
		4 - Sewer - OUTSIDE Flat Charge	1	0	0	63.70	0	0					
		23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	898	412	4990.9	65,609.10	0	0					
		25 - Sewer - IN VILL 1" W/SEWER (15, 15)	30	10	345.2	4,164.34	0	0					
		27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	5	279.9	4,140.00	0	0					
		29 - Sewer - IN VILL 2" W/SEWER (17, 17)	27	5	661.5	9,376.65	0	0					
		31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	1	2.7	42.00	0	0					
		33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	0	778.9	11,981.05	0	0					
		54 - Sewer - OUTSIDE RES SEWER (50, 50)	79	52	940.4604	18,635.86	0	0					
		57 - SPLIT SEWER BILLING (52, 52)	1	0	4	0.00	0	0					
62 - O/S DRIFTWOOD COVE 52		1	1	119.8296	3,276.00	0	0						
53 - O/S DRIFTWOOD COVE 49		1	1	109.0584	3,087.00	0	0						
64 - O/S PECONIC LANDING 301		1	1	868	18,963.00	0	0						
65 - O/S CLIFFSIDE CONDOS-SEWER		1	1	207	4,410.00	0	0						
Sewer Total		1080	489	9307.4484	145,540.50	0	0						
Water		31 - Water - Flat Charge	31	0	0	866.95	0	0					
		22 - RES VILL 3/4" W/SEWER (14, 14)	899	195	5654	31,672.98	0	0					
		24 - RES VILL 1" W/SEWER (15, 15)	31	4	411	1,930.81	0	0					
		26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	4	376	1,693.48	0	0					
		28 - COMM VILL 2" W/SEWER (17, 17)	29	8	740	3,278.34	0	0					
		30 - COMM VILL 3" W/SEWER (18, 18)	1	1	3	44.45	0	0					
	32 - COMM VILL 4" W/SEWER (19, 19)	3	1	901	4,259.08	0	0						
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.45	0	0						
	47 - COMM VILLAGE 2" (43, 43)	7	1	711	3,085.76	0	0						
	48 - RES VILLAGE 3/4" (44, 44)	118	39	1555	7,776.22	0	0						
	49 - RES VILLAGE SEWER ONLY (45, 45)	6	0	0	0.00	0	0						
	52 - FLAT-FIRE SPRINKLERS (49, 49)	32	0	0	0.00	0	0						
	53 - OUTSIDE RES SEWER (50, 50)	75	0	1005.312	0.00	0	0						
	Water Total	1246	254	11356.312	54,652.54	0	0						
	electric-small commercial	367	0	877908.3	109,732.56	0	0			10,122.31	3,620.55	9,449.51	
	16 - Operating Municipalt (8, 8)	33	0	125617	16,028.94	0	0			1,450.68	518.88		
	17 - Water Department (9, 9)	2	0	0	24.86	0	0			668.88	239.27		
	18 - Sewer Department (10, 10)	10	0	58013	7,335.43	0	0						
	73 - Electric Power Plant	6	0	31557	0.00	0	0						
	electric-small commercial Total	418	0	1093295.3	133,121.79	0	0						
	Grand Total	4486	743	2702414.3854	486,885.79	1083	12,725.25	556.16	30,554.35	10,928.46	10,644.62	3,488.17	

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - August 2020

\$ 4,775.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,350.00	\$ 1,175.00
Late Fees/Credits			
TOTAL REVENUE	\$ 1,125.00	\$ 1,350.00	\$ 1,175.00
			\$ 3,650.00
EXPENSES:			
EXPENSES: 213 Center		EXPENSES: 278 2nd Street	
213 CENTER		UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW
Utilities			
Electric	\$ 73.11		\$ 12.26
Water/Sewer	\$ 64.17		\$ 103.86
Propane/Heating Oil	\$ 158.63		\$ 296.13
Admin			
Salary (\$6.50 X 2 payperiods 140 hrs=\$910.00 divide by 25% and 75%) [\$26.01 x 25%=\$6.50]	\$ 227.50		\$ 682.50
Payment Agreement to Village			\$ 1,000.00
Total	\$ 523.41	\$ -	\$ 2,094.75
			\$ 2,094.75
Maintenance Repairs/Other			
Sentry Automatic Fire Protection			\$ 1,400.00
Mattituck Enviro Services			\$ 39.49
Pine Oaks Landscaping			\$ 140.00
Total Expenses	\$ -	\$ -	\$ 1,579.49
	\$ 523.41		\$ 1,579.49
MONTHLY FINANCIAL SUMMARY			
Interest Earned			
Total Revenue	\$ 1,125.00		\$ 3,650.00
Total Expenses	\$ 523.41		\$ 3,674.24
NET REVENUE	\$ 601.59		\$ (24.24)
EXCESS (DEFICIENCY) OF TOTAL REVENUE			
OVER (UNDER) TOTAL EXPENSES	\$ 601.59	\$ (24.24)	

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - September 2020

Account Description	78	77	1	0	78	TOTAL VOUCHERS Vouchers Leased on last day of month	TOTAL HAP, PORT, UTILITIES	83,120.00	167.00	668.00	\$
REVENUE:											
706 PHA HUD Operating Grants	\$ 89,453.00										
706a Admin fee revenues	\$ 7,593.00	\$ 334.00	Fraud Recovery								
711 Interest Earned - HAP	\$	\$ 334.00	Fraud Recovery ADMIN (714.020)								
Interest Earned - ADMIN			Add'l HAP								
714 Fraud recovery	\$ 668.00		Admin Fee Supplemental from CD								
700 TOTAL REVENUE	\$ 102,868.00	\$ 5,154.00	Add'l ADMIN from HUD		78	All other Vouchers		\$ 437.50			
EXPENSES:											
912 Administrative Auditing fees											
911 Salaries - Asha (\$26.02), Robert Column E, Paul Column F 2 payperiods	\$ 3,792.82	\$ 264.24	\$ 576.92	\$ 4,633.98							
911a Medical	\$ 2,049.84	\$ 43.38	\$ 111.02	\$ 2,204.24							
911b Dental	\$ 151.52	\$	\$ 7.58	\$ 159.10							
911c Pension T4 15.7%, T5 12.9%	\$ 595.47	\$ 34.09	\$ 74.42	\$ 703.98							
914 Payroll Taxes FICA	\$ 290.15	\$ 20.21	\$ 44.13	\$ 354.50							
915 Employee Benefit Contribution	\$ 2,796.83	\$ 77.47	\$ 2,874.30	\$ 5,748.59							
914 Compensated absences											
MRI Software Training HA 25%	\$ 1,132.50										
917 Nina JG Stewari, Esq	\$ 962.50										
916 A Gallacher Reimb											
918 A Gallacher Mileage											
916 Office Expenses Total	\$ 1,132.50										
910 Administrative Total	\$ 9,188.30	\$ 8,605.80	Village of Greenport total								
962 Other General Expenses (Office Rent)	\$ 550.00										
969 TOTAL OPERATING EXPENSES	\$ 10,700.80										
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES											
973.1 PHA Utility Allowance	\$ 167.00	\$ 2,380.20									
973.2 HAP payments	\$ 82,953.00										
PORT payments	\$										
973 (HAP, PORT and UTILITY TOTAL)	\$ 83,120.00	(VMS - HAP TOTAL)									
1117-C Total Admin Revenue	\$ 83,120.00	(VMS- ALL OTHER VOUCHERS HAP)									
1117 Net ADMIN	\$ 13,081.00										
1118- Total Hap Revenue	\$ 2,380.20										
1118-C Net HAP	\$ 89,787.00										
1118-C Net HAP	\$ 6,667.00										
900 TOTAL EXPENSES	\$ 93,820.80										
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 93,820.80	\$ 93,820.80	TOTAL CASH DISBURSEMENTS								

TERMINATED
DECEASED
ABSORBED
RELINQUISHED
#12VC 9/30

TOTAL PORT IN
TOTAL PORT OUT
TOTAL PORT

Legal Fees \$ 437.50
Admin Salaries total
Medical Total
Dental Total
Pension Total
FICA Total
Benefits Total

VILLAGE OF GREENPORT

Payment to 09/30/2020, Balance as of 09/30/2020

	Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals								
BID MT	17	5,129.12	100	45,360.88			45,360.88	
SEWER MT	17	28,816.85	23	12,554.76			12,554.76	
VILLT	64	64,675.71	966	1,010,769.49			1,010,769.49	
WATER MT	17	11,251.56	22	6,120.60			6,120.60	
Total PRINCIPAL		<u>109,873.24</u>		<u>1,074,805.73</u>			<u>1,074,805.73</u>	
PEN			23	1,077.68			1,077.68	
Total PENALTY				<u>1,077.68</u>			<u>1,077.68</u>	
Total		<u>109,873.24</u>		<u>1,075,883.41</u>			<u>1,075,883.41</u>	

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2021 Period: 10 Trans Type: B2 - Amend Status: Batch
 Trans No: 4736 Trans Date: 10/05/2020 User Ref: STEPHEN
 Requested: D JACOBS Approved: Created by: STEPHEN 10/05/2020
 Description: TO APPROPRIATE RESERVES TO FUND BATTERY TESTING AND INSPECTION AT POWER PLANT
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	11,600.00
E.0715.600	REPAIR - ELECT EQUIP PLANT..	11,600.00
Total Amount:		<u>23,200.00</u>



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 7, 2020
Meeting: October 15, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk October 2020 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on October 15, 2020
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

The fully executed Inter-Municipal Agreement with the Town regarding the pump-out boat was received on September 21st.

The easement agreement between the Village and the Board of Managers of Pipes Cove Condominium was fully executed on October 6th.

Executive Orders

The Mayoral Executive Order regarding the wearing of masks continues to be renewed/extended every five days.

Hunting Permits

The annual lottery drawing took place on September 29, 2020. There were six applicants for five available spots.

Legal Notices Published

The annual hydrant test notice was published in the October 15th edition of the paper.

The surplus GFD pumper truck re-bid was noticed in the October 1st edition of the paper. Bids were returnable on the 13th of October.

The RFP for the Fire Department [training] consultant was noticed in the October 1st edition of the paper. Proposals are returnable on the 13th of October.

The potential Scavenger Waste Plant site use lease RFP was noticed in the October 8th edition of the paper. It is returnable on the 22nd of October.

The purchase of the Central Pump Station generator RFQ was noticed in the October 8th edition of the paper. It is returnable on the 19th of October.

The Central Pump Station Replacement RFP was noticed in the October 15th edition of the paper. It is returnable on the 5th of November.

Resolutions

RESOLUTION accepting the proposal as submitted by H2M architects + engineers, the lowest responsible bidder, in the total amount of \$ 28,950.00, for professional services related to the preparation of a feasibility study for the reuse of effluent from the Village of Greenport Wastewater Treatment Plant, and authorizing Mayor Hubbard to sign the contract between H2M architects + engineers on behalf of the Village of Greenport.

Attachments:



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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 8, 2020
Meeting: October 15, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Village Trustee Mary Bess Phillips

Work Session October 15, 2020

123 Sterling Project - discussion requesting the increase involvement of the engineering firm hired JR Holzmacher with physical inspection and reports.

This suggestion is in not any reflection or trying to undermine our Building Department Staff or Village Administrator. I see it as a positive in assisting in the workload of this site, educational opportunities for staff and assuring the village community as a whole that we, as the Mayor and Village Trustees understand the thoughts and concerns of the neighborhood. The basis for adding the additional consultants, engineers or whatever was needed to oversee a project was placed into the village code for such building activity as 123 Sterling LLC.

During our August 20th work session discussion on Chapter 88 (Noise) comments from the Public Hearing held in July on Chapter 88 (Noise) raised some new questions and thoughts for amending this code. I disagree that the Planning Board should be the one issuing a "Music Permit" for exterior amplified music. Their role is site plan review which the topic of any exterior noise would be in their deliberations to their final approval for any application. I do agree that a yearly permit needs to be issued similar to what other municipalities currently have in their

codes but under the approval of the Village Board of Trustees. I am thinking that a permit would be a stronger enforcement tool, including increasing the fines.

I reviewed the Village of Sag Harbor's music permit as they as similar to our village. The attached PDF titled "Entertainment" is my suggestions for us to have a separate chapter for this type of permit. The other PDF has my handwritten thoughts dealing with the starting times and dBA levels.

Thank you Mayor and all, for taking the time to review my thoughts for the discussion on the tabled resolution for Chapter 88 at this Thursday's work session.

REVIEW OF PREVIOUS WORK SESSION TOPICS

In February we passed the following resolution

RESOLUTION # 02-2020-7

RESOLUTION approving the solicitation of bids for the renovation and upgrade of the public restrooms at the Fifth Street Park, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

The COVID-19 health crisis has the Mayor, Village Trustees, and Village Treasurer monitoring our financial situation for the current 2020-2021 budget year with caution. The delay in publishing the bids for renovation and upgrade of Fifth/Sixth Street park and beach area is understandable. We do need to discuss and plan for the overall operation of that area for summer 2021. During our budget discussions for 2021-2022 I am suggesting that we review and discuss hiring 2 part time park attendants to be the oversight on the upland portion of the park. The lifeguards dealing with the beach, the park attendants dealing with the rules and regulations to be the eyes and ears for the Code enforcement Officer might decrease the numerous complaints received this summer season.

RESOLUTION# 05-2020-8

RESOLUTION authorizing the solicitation of quotes for a used (2015 or newer) Dodge Ram 1500 or equivalent pick-up truck for the Electric

Department, and directing Clerk Pirillo to notice the Request For Quotes accordingly.
Update on purchasing a pickup truck for the Electric Department?

Request to continue the discussion of visual meetings. The following is a discussion with Trustee Julia Robins on the topic.

“Thank you for emailing the discussion points from your conversation with Don Fisher. The IT possibilities that the COVID 19 health crisis has brought to the forefront have created many options available to municipalities. All of these governmental bodies are working towards keeping within the guidelines of the “Open Meeting Law” and the Governor’s Executive orders to view the workings of our boards.

The health crisis currently has increased the census of the village with full time residents. These relocated residents being here year round to the Village are discovering that their input on a local level will be part of our changing village. I agree with the Mayor that a one on one with a village resident or business owner is always the best way to understand their points of view during a Public Hearing or comments from the public to the board. This option is also available with virtual meetings no matter the format.

Don Fisher’s email is interesting, along with the reasons that Paul presented at last month’s work session. I am looking forward to further discussion at the work session Mayor with you and the other Village Trustees.

The communication to the Village of Greenport community whether in person or visual is one of the issues that in our fast moving information capabilities at times meets with the stonewall of Open meetings and Public Hearing participation in New York States regulations. It is our responsibility as the Village of Greenport Board to have a discussion of the ways, the cost and manpower that will be required to accomplish such a goal. The Mayor or Chairperson of our statutory boards needs to be in a position to run their meeting with the best tools available for as much public input as possible.

February Work Session

Planning Board

In reviewing the video of the Planning Board's meeting December 5, 2019, several members expressed frustration over this section of our Village of Greenport Code. The suggestion was made to write a letter to the Village Board of their concerns. If this has not happened to date, perhaps the Chairman of the Planning Board can meet with our board at the January work session to express their concerns and ideas to us directly.

"Article District Bulk and Parking Regulations

<<https://www.ecode360.com/10977691>>

§ 150-12 Schedule of regulations. **<<https://www.ecode360.com/10977692>>**

The following schedules of regulations apply to the area of lots, the heights of buildings, the yards and other open spaces to be provided, off-street parking spaces, minimum floor areas and all other matters contained therein as indicated for the various districts established by this chapter. Additional bulk requirements are specified in § 150-13 **<<https://www.ecode360.com/10977697>>**, and off-street loading and parking requirements are specified in § 150-16 **<<https://www.ecode360.com/10977748>>**.

C. <<https://www.ecode360.com/10977695>>

The use, adaptation or change of use of any building within the CR and WC Districts in existence as of January 1, 1991, shall be entirely exempt from any off-street parking requirements as provided in this or in any other Article. This exemption shall apply thenceforth to improved parcels only and shall not apply to unimproved parcels, notwithstanding other provisions to the contrary.

[Added 11-15-1990 by L.L. No. 4-1990]"

Village of Greenport Chapter 150-30- Approval of site development plans

Section C - Procedure

"Language was being developed by the Village Administrator and Village Attorney. Any update of suggested change to Village Code following October's Village Board's Work Session discussion."

Has there been any progress on this review and discussion for placing a time limit on site plans that are approved by the Planning Board?

August work session

The uncertainty of the COVID 19 health crisis is going to be with us for some time. We started discussions dealing with our zoning code and some of the issues that need to be discussed as the policy makers of our Village of Greenport. Chapter 88 - Noise is moving forward and looking forward to the discussion at this work session. We asked for input from the Statutory Boards dealing with Article V District Bulk & Parking Regulation 150-12 off Street Parking that LL No.4-1990 included some exemptions. There also needs to be clarifying wording for the height of buildings in all zones. It is time to review our Village of Greenport Code or "playbook".

Attachments:

Chapter 88 Noise - 1-11-2020 version (PDF)

Entertainment, Public (PDF)

LOCAL LAW NO. OF THE YEAR 2020
A LOCAL LAW AMENDING CHAPTER 88 NOISE
OF THE GREENPORT VILLAGE CODE

BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE INCORPORATED
VILLAGE OF GREENPORT AS FOLLOWS:

Section 1.0 Enactment, Effective Date,
Purpose and Definitions.

- 1.1. Title of Local Law
- 1.2. Enactment.
- 1.3. Effective Date.
- 1.4. Purpose and Intent of Local Law.
- 2.0. General Provisions
- 2.1. Amendment to Chapter 88 Noise
- 3.0 Severability.

1.1 Title.

This Local Law shall be entitled "Local Law of 2020 Amending Chapter 88 Noise."

1.2. Enactment.

Pursuant to Section 10 of the Home Rule Law and the Village Law of the State of New York, the Incorporated Village of Greenport, County of Suffolk and State of New York, hereby enacts by this Local Law of 2020, a Local Law of the Village of Greenport.

1.3. Effective Date.

This Local Law shall take effect on the filing of the approved Local Law with the Secretary of State of New York, which shall be within twenty (20) days after its approval

January 11, 2020

by the Board of Trustees of the Incorporated Village of Greenport.

1.4. Purpose and Intent of Local Law.

| The purpose and intent of this Local Law is to amend Chapter 88; Noise to amend the regulations of the Village of Greenport regarding noise and amplified music.

2.0. General Provisions.

| 2.1. Amendment to Chapter 88; Noise.

Chapter 88 Noise of the Greenport Village Code is hereby amended to

Read as follows:

| Chapter 88; Noise

§ 88-1 Definitions; word usage.

§ 88-2 Enforcement; powers and duties of noise control officer.

§ 88-3 Responsibility of departments.

§ 88-4 Maximum permissible sound pressure levels.

§ 88-5 Prohibitions.

§ 88-6 Exceptions.

§ 88-7 Variances.

§ 88-8 Penalties for offenses.

§ 88-9 Abatement.

§ 88-10 Construal.

January 11, 2020

§ 88-1 Definitions; word usage.

A. All terminology defined herein which relates to the nature of sound and the mechanical detection and recordation of sound is in conformance with the terminology of the American National Standards Institute or its successor body.

B. As used in this chapter, the following terms shall have the meanings indicated:

ABATEMENT

An official warning to remove, stop and/or cease that which causes an unreasonable noise.

A-WEIGHTED SOUND PRESSURE LEVEL

The sound pressure level measured in decibels with a sound level meter set for A-weighting, abbreviated "dBA".

COMMERCIAL AREA

A group of commercial properties and the abutting public rights-of-way and public spaces.

COMMERCIAL PROPERTY

Any real property located within an area zoned by Chapter 155, Zoning, of the Code of the Village of Greenport and the Zoning Map of the Village of Greenport as Retail Commercial District or General Commercial District or Waterfront Commercial District.

- (1) Commercial dining.
- (2) Community services.
- (3) Public services.
- (4) Other commercial activities.

CONTACT PERSONS LIST

Shall be the written list maintained by the Village and shared with local police containing the full name, telephone number and email of the authorized Contact pPersons or Representatives that will be on the premises within the Village district during the hours of operation of the business.

CONTACT PERSON OR REPRESENTATIVE

Shall be the person, employee or representative, authorized by the business at the sound source site.

CONSTRUCTION

Any site preparation, assembly, erection, repair, alteration or similar action, but excluding demolition, of buildings or structures.

CONSTRUCTION DEVICE

Any power device or equipment designed and intended for use in construction, including but not limited to air compressors, bulldozers, backhoes, trucks, shovels, derricks and cranes.

January 11, 2020

dB(A)

The A-weighted sound level in decibels, as measured by a general purpose sound level meter complying with the provisions of the American National Standards Institute Specifications for Sound Level Meters (ANSI S1.4 1971), properly calibrated and operated on the A-weighting network.

DECIBEL (dB)

The practical unit of measurement for sound pressure level. The number of "decibels" of a measured sound is equal to twenty (20) times the logarithm of the base 10 of the ratio of the sound pressure of the measured sound to the sound pressure of a standard sound [twenty (20) micropascals, abbreviated "dB".

DEMOLITION

Any dismantling, intentional destruction or removal of buildings or structures.

EMERGENCY WORK

Any work or action necessary to deliver essential services, including but not limited to repairing water, gas, electricity, telephone and sewer facilities and public transportation, removing fallen trees on public rights-of-way and abating life-threatening conditions.

GROSS VEHICLE WEIGHT RATING (GVWR)

The value specified by the manufacturer as the recommended maximum loaded weight of a single motor vehicle. In cases where trailers and tractors are separable, the gross combinations weight rating (GCWR), which is the value specified by the manufacturer as the recommended maximum loaded weight of the combinations vehicle, should be used.

HOMEOWNERS' LIGHT RESIDENTIAL OUTDOOR EQUIPMENT

All engine- or motor-powered equipment intended for repetitive use in residential areas typically capable of being used by a homeowner. Examples of "homeowners' light residential outdoor equipment" are lawn mowers, garden tools, riding tractors, snowblowers, hedge clippers, etc.

IMPULSIVE SOUND

A sound of short duration usually less than one (1) second and of high intensity with an abrupt onset and rapid decay. Examples of "impulsive sound" would be explosions, drop forge impacts, discharge of firearms, etc.

MOTOR VEHICLE

Any vehicle which is propelled or drawn on land by an engine or motor.

MULTI-DWELLING BUILDINGS

Any building wherein there are two (2) or more dwelling units.

NOISE

Any airborne sound of such level and duration as to be or tend to be injurious to human health or welfare or that would unreasonably interfere with the enjoyment of life or property.

NOISE CONTROL OFFICER

An appointed officer of the Village of Greenport trained in the measurement of sound and empowered to issue a summons for violations of this Chapter. The Code Enforcement Official of the Village of Greenport shall serve as the Noise Control Officer if no other individual is appointed. The Village of Greenport may appoint more than one Noise Control Officer.

NOISE POLLUTION

The presence of that amount of acoustic energy for the amount of time necessary to:

- (1) Cause temporary or permanent hearing loss in persons exposed.
- (2) Be otherwise injurious, or tend to be, on the basis of current information, injurious to the public health or welfare.
- (3) Cause a nuisance.
- (4) Exceed standards or restrictions established herein.
- (5) Interfere with the comfortable enjoyment of life and property or the conduct of business. The following are deemed to interfere with the comfortable enjoyment of life and property or the conduct of business:

~~(a) Yelling, shouting, hooting, whistling or singing on the public streets or from private property at any time that annoys or disturbs the quiet comfort or repose of person or persons in the vicinity and that such noise is plainly audible at a distance of fifty (50) feet from the area, building, structure or vehicle from which such noise emanates;~~

(a~~b~~) The using or operating of, or permitting to be played, used or operated, any sound reproductive device, including but not limited to any radio, receiving set, musical instrument, phonograph, television set or other machine or device for the producing or reproducing of sound, in such manner as to disturb the peace, quiet and comfort of the neighboring inhabitants and in such a manner as to be plainly audible at a distance of fifty (50) feet from the area, building, structure or vehicle in which it is located.

NOISE-SENSITIVE ZONE

Any area designated pursuant to this Chapter for the purpose of ensuring exceptional quiet.

OCTAVE BAND SOUND PRESSURE LEVEL

Sound pressure level measured in standard octave bands with a sound level meter and octave band analyzer that meet ANSI S1.4 and S1.11, or the latest revision thereof.

OFF-ROAD RECREATIONAL VEHICLE

Any vehicle which is propelled by any power other than muscular power.

PERSON

An individual, association, firm, syndicate, company, trust, corporation, department, bureau or agency, or any other entity recognized by law as the subject of rights and duties.

SOUND SOURCE SITE

Any one (1) parcel of land, or a tract of land consisting of two (2) or more parcels, which includes all contiguous land and water areas under the ownership or control of a person in or upon which one (1) or more sound sources are located. The "sound source site" includes all individual sound sources that are located on such site, whether stationary, movable or mobile. A "sound source site" is created by the installation of one (1) or more sound sources thereon.

UNREASONABLE NOISE

Any excessive or unusually loud sound or any sound which either annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of a reasonable person of normal sensitivities or which causes injury to animal life or damage to property or business. Standards to be considered in determining whether "unreasonable noise" exists in a given situation include but are not limited to the following:

- (1) The volume of the noise.
- (2) The intensity of the noise.
- (3) Whether the nature of the noise is usual or unusual.
- (4) Whether the origin of the noise is usual or unusual.
- (5) The volume and intensity of the background noise, if any.
- (6) The proximity of the noise to residential sleeping facilities.
- (7) The nature and zoning district of the areas within which the noise emanates.
- (8) The time of day or night the noise occurs.
- (9) The time duration of the noise.
- (10) Whether the sound source is temporary.
- (11) Whether the noise is continuous or impulsive.

| § 88-2 Enforcement; powers and duties of the Noise Control Officer.

| A. The provisions of this chapter shall be enforced by the nNoise Control Officers and/or police officers of the Town of Southold.

| B. The noise control officers shall have the power to:

| (1) Issue a written warning (pursuant to § 88-9A after displaying the reading of noise level to the Contact Person or Representative to immediately abate and cease and desist the subject noise. If no listed Contact Person or Representative is present then the warning shall be issued to a person of suitable age and discretion at the subject premises.

(2) Issue a written summons or notice of appearance to the owner of the subject premises or the person or entity operating the subject premises if different from the owner, and delivering the summons or notice of appearance to the Contact Person or Representative. If the Contact Person or

Representative is not at the subject premises, then delivered to a person of suitable age and discretion at the subject premises. Said summons or appearance ticket shall not be issued unless and until a written warning has been issued pursuant to 8-2.B(1) providing the alleged violator with no less than 30 minutes to abate or cease and desist the subject noise and further displaying reading level of the noise to said Contact Person or Representative. If no listed Contact Person or Representative is present then to a person of suitable age and discretion.

- (3) Coordinate the noise control activities of all municipal departments and cooperate with all other public bodies and agencies to the extent practicable.
- (4) Review the action of other municipal departments and advise such departments of the effect, if any, of such actions on noise control.
- (5) Review and inspect public projects and, upon consent by the owner or designated agent, review and inspect private projects for compliance with this chapter.

C. The noise control officer shall not use this chapter in situations within the jurisdiction of the Federal Occupational Safety and Health Act.

§ 88-3 Responsibility of departments and businesses.

- A. All departments and agencies of the Village of Greenport shall, to the fullest extent consistent with other law, carry out their programs in such a manner as to further the policy of this chapter and shall cooperate with the noise control officer in the implementation and enforcement of this chapter.
- B. Businesses shall be required to provide, keep current and update as needed, the necessary information for the Contact Persons List maintained by the Village.

§ 88-4 Maximum permissible sound pressure levels.

- A. No person shall cause, suffer, allow or permit the operation of any source of sound on a particular category of property or any public land or right-of-way in such a manner as to create a sound level that exceeds the particular level limits set forth in Table I when measured at or within the real property line of the receiving property, except those acts specifically prohibited in this chapter for which no measurement of sound is required.
- B. When measuring noise within a multi-dwelling unit, all doors and windows shall be closed and the measurements shall be taken in the center of the room.

§ 88-5 Prohibitions.

No person shall make, continue or cause or suffer to be made or continued any unreasonable noise as defined in § 88-1 hereof. In particular, without limitations of the foregoing provision of this section, the following enumerated acts are declared to be in violation of this section:

A. Sound reproduction devices.

(1) No person shall operate or cause to be operated a sound reproduction device that produces unreasonable noise. The operation of any such device in such a manner as to create unreasonable noise across a real property boundary or the operation of such device by a passenger of a vehicle in such a way as to disturb any other person is prohibited.

(2) No person shall operate, use or cause to be operated or used any sound reproduction device for commercial or business advertising purposes or for the purposes of attracting attention to any performance, show or sale or display of merchandise in connection with any commercial operation, including but not limited to the sale of radios, televisions, phonographs, tape recorders, phonograph records or tapes; in front or outside of any building, place or premises abutting or adjacent to a public street, park or place, where the sound therefrom may be heard upon any public street, park or place or from any stand, platform or other structure; or on a boat or on the waters within the jurisdiction of the Village of Greenport; or anywhere on public streets, parks or places. Nothing in this subsection is intended to prohibit sounds emanating from sporting, entertainment or other public events held on property of the Village of Greenport or School District so suited for such activities, provided that proper authorization from the Village of Greenport has been obtained.

(3) No person shall operate or use or cause to be operated or used any sound reproduction device in any public place in such a manner that the sound emanating therefrom creates unreasonable noise across a real property boundary.

~~B. Shouting and peddling.~~

~~(1) No person shall shout, yell, call, hoot, whistle or sing on public streets or in public places so as to cause unreasonable noise.~~

~~(2) No person shall call for the purpose of advertising goods, services, wares or merchandise within any area zoned for residential use so as to cause unreasonable noise. The provisions of this subsection shall not apply to the sale of merchandise, food and beverages at authorized entertainment events for which a permit has been obtained pursuant to Chapter 44 of the Code of the Village of Greenport.~~

B. Noise-sensitive zones. No person shall cause or permit the creation of any sound by means of any device or otherwise on any sidewalk, street or public place adjacent to any school, court, house of worship or public library while such facility is in use or adjacent to any hospital or nursing home at any time, so that such sound disrupts the normal activities conducted at such facilities or disturbs or annoys persons making use of such facilities.

C. Loading and unloading. No person shall engage in, cause or permit the loading, unloading, opening, closing or other handling of boxes, crates, containers, building materials or similar objects between the hours of 8:00 p.m. and 7:00 a.m. the following day in such a manner as to cause unreasonable noise across a residential real property boundary.

D. Horns and signaling devices. No person shall cause or permit to be caused the sounding of any horn or other auditory signaling device on or in any motor vehicle except to serve as a danger warning.

E. Standing motor vehicles.

(1) No person shall operate or permit to be operated the engine of any motor vehicle or any auxiliary equipment attached to such vehicle for a period longer than ten (10) minutes in any hour while the vehicle is stationary, for reasons other than traffic congestion, on any private property or public right-of-way or public space so that the sound therefrom is audible within three hundred (300) feet of a residential property boundary between the hours of 8:00 p.m. and 7:00 a.m. the following day.

(2) This subsection shall not apply to authorized emergency vehicles or to public utility vehicles actually engaged in any emergency repair activity.

F. Construction.

(1) No person shall operate or permit to be operated any construction device, including but not limited to construction and demolition work, excavating or earthmoving equipment:

(a) Between the hours of 8:00 p.m. and 7:00 a.m. the following day on weekdays or at any time on Sundays or legal holidays, such that the sound therefrom creates unreasonable noise across a residential real property boundary.

(b) At any other time such that the continuous sound-in-air level at or across a real property boundary exceeds an L10 of eighty (80) dBA.

(c) At any other time such that the impulsive sound-in-air has a peak sound pressure level at or across a real property boundary in excess of one hundred thirty (130) dBA.

(2) The provisions of this subsection shall not apply to emergency work.

G. Commercial, business and industrial operation.

(1) No person shall operate or permit to be operated on a sound source site a commercial business operation that produces a sound level exceeding the limitations as provided in this subsection.

(2) Continuous sound which has crossed the property line of the sound source site and enters residential property zoned for residential use or property within a noise-sensitive zone shall not exceed the following levels:

(a) During the hours of 1:00 a.m. to 7:00 a.m. the same day: a sound level in excess of thirty (30) dBA measured with the slow response of a sound-level meter.

(b) During the hours of 7:00 a.m. to 8:00 p.m. the same day: a sound level in excess of seventy-five (75) dBA measured with the slow response of a sound-level meter.

(c) During the hours of 8:00 p.m. to 12:00 a.m. Sunday through Thursday, 58 dBA.

(d) During the hours of 8:00 p.m. to 12:00 a.m. Friday and Saturday, 85 dBA.

*WE had
to separate
music*

(d) The sound levels contained herein shall not apply to noise-sensitive zones when the facilities in such zones are not in use.

(3) Continuous sound which has crossed the property line of sound source site and enters property which is zoned commercial property shall not exceed the following levels:

(a) During the hours of 1:00 a.m. to 7:00 a.m. the same day: a sound level in excess of thirty (30) dBA measured with the slow response of a sound-level meter.

(b) During the hours of 7:00 a.m. to 8:00 p.m. the same day: a sound level in excess of seventy-five (75) dBA measured with the slow response of a sound level meter.

(c) During the hours of 8:00 p.m. to 1:00 a.m. the next day: a sound level in excess of fifty-five (55) dBA measured with the slow response of a sound level meter.

H. Noise mufflers.

No person shall operate a motor vehicle or boat which shall fail to contain a muffler or other sound-suppression equipment in operable condition which shall prevent said vehicle from causing unnecessary noise. In addition to other standards contained herein in the definition of "unreasonable

noise" under § 88-1, a motor vehicle or boat shall be deemed to cause unreasonable noise if it produces a sound level of eighty (80) dBA's or more.

I. Exterior Amplified Music.

→ 7:00 AM → Later time perhaps 10:00 AM?

1. Music, whether live or reproduced or by instrument or voice that is amplified by electronic device or equipment, and any other vocal or sound that is reproduced by electronic device or equipment is prohibited from being played outside of a building and from being played inside of a building which has open windows or doors so that the amplified music or sound can be freely heard without buffering in the exterior of the premises; between the hours of 12:00 a.m. until 7:00 a.m. any day of the week.

2. Music, whether live or reproduced or by instrument or voice that is amplified by electronic device or equipment, and any other vocal or sound that is reproduced by electronic device or equipment may be played outside of a building and in the inside of a building which has open windows or doors so that the amplified music or sound can be freely heard without buffering in the exterior of a commercial the premises between the hours of 7:00 a.m. and 12:00 a.m. any day of the week if the owner or operator of the premises obtains a music permit from the Greenport Village Planning Board. Board of Trustees

3. The Greenport Village Planning Board shall accept and consider applications for music permits for entertainment purposes pursuant to (2) above.

The Village Board of Trustees will accept

§ 88-6 Exceptions.

The following activities are exempt from the A-weighted sound pressure level limits of Table I:

- A. Noise from the intermittent or occasional use of homeowner's light residential outdoor equipment, including but not limited to domestic power tools, lawn mowers and equipment, when operated with a muffler, between the hours of 8:00 a.m. and 8:00 p.m. on weekdays and 9:00 a.m. and 8:00 p.m. on weekends and legal holidays.
- B. Sound from church bells and church chimes when part of a religious observance or service.
- C. Noise from snowblowers, snow throwers and snow plows, when operated with a muffler, for the purpose of snow removal.
- D. Noise from stationary emergency signaling devices owned and operated by any public utility, municipal subdivision, fire department or ambulance corps when used in connection with an emergency or for testing purposes, including but not limited to train switching.

January 11, 2020

- E. Noise from a burglar alarm of any building or motor vehicle, provided that such burglar alarm shall terminate its operation within fifteen (15) minutes after it has been activated and shall not be operated more than fifteen (15) minutes in any one-hour period.
- F. Sound from chimes or bells from municipal buildings, including but not limited to fire district buildings.
- G. Noise from generators used for emergency purposes.
- H. Noise from fireworks displays, outdoor concerts, musical entertainment, parades or assemblies for which a permit has been obtained pursuant to Chapter 44 of the Code of the Village of Greenport or a variance to this chapter.
- I. Agricultural operations.

§ 88-7 Variances.

- A. The Village Board of the Village of Greenport shall have the authority, consistent with this section, to grant variances to the chapter.
- B. Any person seeking a variance pursuant to this section shall file an application with the Village Board. The application shall consist of a letter signed by the applicant and contain a legal form of verification. Such letter shall contain information which demonstrates that bringing the source of sound or activity for which the variance is sought into compliance with this chapter would constitute an unreasonable hardship on the applicant, on the community or on other persons. In addition, the following information shall be provided:
 - (1) The plan, specifications and other information pertinent to such sources.
 - (2) The characteristics of the sound emitted by the source, including but not limited to the sound levels, the presence of impulsive sounds and the hours during which such sound is generated.
 - (3) The noise abatement and control methods used to restrict the emission of sound.
- C. The Village Board, upon receipt of such application and upon payment of any fee which shall be required by resolution of the Village Board,[1] shall set the matter down for a public hearing to be held within thirty (30) days from the date the application was submitted. The Village Board shall cause publication of such public hearing to be given in the official newspaper of the village in the same manner as an application for a special permit is published. The applicant, in like manner, shall give notice of the application by certified mail, return receipt, to all property owners surrounding the sound source site within a radius of two hundred (200) feet from the borders of said site.
- D. In determining whether to grant or deny the application, the Village Board shall balance the hardship to the applicant, the community and other persons against the adverse impact on the health, safety and welfare of persons affected, the adverse impact on the property affected and any other adverse impacts deemed appropriate.

January 11, 2020

E. The Village Board shall cause the taking of sound level readings by an agency to be designated by the Village Board in the event that there shall be any dispute as to the sound levels prevailing or to prevail at the sound source site.

F. The Village Board shall have the power to impose restrictions, conditions and recordings of covenants upon any sound source site, including time limits of permitted activity, in the event that it shall grant any variance hereunder.

§ 88-8 Penalties for offenses.

any a noise permit is received - fines shall be higher

A. Any person or entity who violates any provision of this Chapter shall be guilty of a violation and shall be subject to a fine of not more than (1) two hundred fifty dollars (\$250.) for the first violation of this Chapter; (2) one thousand dollars (\$1,000) for the second violation of this Chapter within 365 days of the first violation of this Chapter; and (3) two thousand five hundred dollars (\$2,500) for the third or subsequent violation of this Chapter within 365 days of the first violation of this Chapter.

B. Each day (twenty-four-hour period) of violation of any provision of this chapter shall constitute a separate offense.

§ 88-9 Abatement.

A. The Noise Control Officer shall issue a written warning requiring abatement of any source of sound alleged to be in violation of this Chapter within 30 minutes of such warning

B. A warning shall not be required prior to the issuance of a summons or appearance ticket when the Noise Control Officer has previously issued a written warning within 24 hours to the alleged offender or the subject premises.

§ 88-10 Construal.

No provision of this chapter shall be construed to impair any common law or statutory cause

3.0. Severability

In the event that one or more sections of this law shall be deemed to be void or invalid, the remaining sections of this law shall remain in full force and effect.

**ENTERTAINMENT,
PUBLIC**

Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BACKGROUND MUSIC — Music that is a customary accessory use to a restaurant or bar/tavern use. Such music shall include a jukebox, nonamplified live music with no more than three instrumentalists or vocalists without percussion or recorded music by use of a stereo system, all of which shall be conducted within the confines of the establishment. "Background music" shall not include karaoke, a DJ, music reviews, comedians, or other similar entertainment.

MUSIC/ENTERTAINMENT EVENT — A special event held in a restaurant or bar/tavern which exceeds the limitations of "background music."

MUSIC/ENTERTAINMENT EVENT PERMIT — A permit granted for a music/entertainment event, as defined herein.

NEW YORK STATE LIQUOR AUTHORITY

Permits required; application.

No person shall have, maintain or conduct as owner, licensee or employee of any restaurant or bar/tavern any type of entertainment event indoors or outdoors in the Village of Greenport without having first applied for and received a music/entertainment event permit issued by the Village of Greenport. Said permit shall be issued by the Village Board of Trustees or its designee on receipt of an application and shall be valid unless suspended or revoked pursuant to _____

Application for permit.

Applicants for permits under this chapter must file with the Village Clerk a sworn application in writing on a form to be furnished by the Village Clerk, which application shall give the following information:

A. Name, address, and telephone number of the establishment owner;

- B. The name, address, telephone number and emergency contact information of the tenant or proprietor of said restaurant or bar/tavern;
- C. The particular business for which the permit is requested;
- D. Copy of current New York State Liquor Authority Permit
- E. A copy of the most recent certificate of occupancy for the establishment;
- F. An attestation that any change in circumstances with regard to the information provided in the application or on the license shall be reported to the Village Clerk within 30 days.

Issuance of permit; duration; maintenance of records.

- A. The fee for the permits issued under this chapter shall be set by resolution of the Board of Trustees.
 - B. The permit year shall run from JUNE 1ST to MAY 31ST of the following calendar year.
 - C. The Village Clerk shall keep a record of all permits issued.
 - D. Upon approval of an application, the Village Clerk shall endorse on the application their approval and issue an entertainment event permit to the applicant. The permit shall contain the following information:
 - (1) The signature of the Village Clerk and the Village Seal;
 - (2) The name and address of the owner and establishment permitted;
 - (3) The date of issuance of the permit; and
 - (4) The permit number.
 - E. Any permit issued under the provisions of this chapter shall be the property of the Village of Greenport and is subject to physical removal by the Village should said permit be suspended or revoked pursuant to _____.
 - F. All applicable rules and regulations in the Village Code Chapters _____ as they pertain bars, taverns and restaurants, as the same may from time to time be amended, shall now and at all times in the future be adhered to.
-

A music/entertainment event permit issued by the Village of Greenport shall be subject to the following regulations:

- A. Unless otherwise approved by the Village under a special request permit, all music and entertainment shall cease at Midnight and may resume the following day at _____
- B. All music/entertainment must be conducted within the confines of the establishment.
- C. All establishments must adhere to the provisions of Chapter 88 (Noise).

Nontransferability of permit.

No permit issued under the provisions of this chapter may be transferred or assigned from one owner to another owner or from one establishment to another establishment.

Suspension, revocation, modification, limitation of permit.

- A. If the Code Enforcement Officer or Southold Town Chief of Police determines that any establishment is in violation of any provision of this chapter, he/she may suspend the permit at the time that the violation is observed. Until such time as a hearing is held and a determination made pursuant to that hearing, the permit is deemed suspended.
- B. Once a permit has been suspended pursuant to _____ herein, the Village Clerk shall schedule a hearing within seven days to determine whether or not to suspend, revoke, modify or limit the entertainment event permit in any way. In lieu of modifying, limiting, suspending or revoking a permit as provided above, the Village Board may require that a permit holder provide soundproofing or other measures to address noise concerns or set any other conditions that the Village Board may deem reasonable.
- C. Such hearing shall be a public hearing, written notice having been served on the permit holder personally or by certified mail, return receipt requested, addressed to the place of business of the permit holder as set forth in the most recent permit application, at least three days prior to the hearing. For purposes of this chapter, any summonses issued to any owner, employee, representative or agents, whether paid or unpaid, of an establishment are deemed to have been issued to that establishment.

- D. The permit holder will be notified of the determination of the Village Board, in writing, within 15 days of the hearing. Such determination will remain on file in the office of the Village Clerk.
- E. Should ownership of an establishment change after the issuance of summonses but prior to conviction or a final determination of the Village Board with respect to those summonses, the new owner may only obtain a permit after a Village Board hearing pursuant to _____ herein. Such hearing shall only be scheduled at the request of the new owner. Similarly, all modifications and limitations of a permit as set forth by the Village Board after a duly noticed public hearing as per this section shall be binding on subsequent owners. However, an owner may seek to remove any limitation or modification of a permit by requesting a Village Board hearing, which shall be subject to the provisions of Subsection B above.

Violations.

- A. It shall be a violation of this chapter to play or permit to be played or performed any entertainment event in a bar/tavern or restaurant without an entertainment event permit.
- B. It shall be a violation of this chapter to play or permit to be played or performed any entertainment event in a bar/tavern or restaurant in violation of a permit that has been revoked, suspended or modified or in violation of the terms set forth by the Village Board after a hearing pursuant to _____

Penalties for offenses.

Any person found guilty of a violation of any of the provisions of this chapter shall, upon conviction, be deemed guilty of an offense, which shall be punishable by a fine of not less than \$1,000, nor more than \$5,000.



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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 8, 2020
Meeting: October 15, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins October 2020 Work Session Report

Attachments:

Trustee Robins October 2020 Work Session Report (PDF)

Trustee Julia Robins

BID Meeting 9/30/20

Treasurers Report Quarterly Report begin prepared

Advertising budget

Discussion of advertising by nonmembers that are on currently the website

Their presence is important and an opportunity for but businesses and for BID

Categories of cost based on industries

SOBO

David Abatelli

Working on the 13 trees in planters

Would like to plant all trees throughout the village

The Tree Committee would like to see them removed, stored and repotted next year

\$115 cost of planting trees

\$75 to relocate and reuse

Rich Vandenburg

Sidewalk committee meeting discussed

Extension of the parklets to Thanksgiving

Idea to plant the trees and replace them with small Christmas trees in pots using some evergreens from planters

Mention FD access through parklets from blocked by trees

Plan to get trees planted before Thanksgiving

PRIDE

Virtual 5k has 60 participants with a few additional sign-ups

Runner run on their own schedule and are timed

100 left over shirts sell

Halloween and Christmas

Design posters to promote the window decorating contest

Rich has a List of Participants from last year

Halloween

Nancy Kouros is asking all merchants to put some Halloween decoration in their window

Organize a Scavenger hunt to different businesses

Candy from 1-3 with a designated person to hand out - gloves

As much illumination as possible

Recruit High School drama kids to walk around during the day

Promote Greenport as a Halloween Village

Linda Kessler

Christmas

Street lighting update for Christmas

Would like to get it done the weekend before Halloween

She has met with contractors but has not yet received the estimate

Mike is concerned that Village will not offer enough help with tree lights

I will bring it up with Paul Pallas at the GATE meeting

Need details of what they need

Requesting a Detailed estimate from Mike and to add a few more trees and more spritzers

Diana confirmed that

The NY Travel Show is canceled

Sag Express advertising same cost as last year \$649

Per store ads are sold

Approved

SMILE

Bill Robins

Rich sent letter re: Enlisting the help of a DECA student to work on the BID database
30-40 hours of work
Approved \$400 for compensation

Bill to interview and set up a student

Set up a Text account with Slick to use for holiday communications

Listings on BID Website will be organized by Main category and Sub categories

There are currently 300 listings that need to be reviewed

Opportunities for advertising for all North Fork Vineyards

Instagram Video

Robin Mueller is shooting a video tomorrow featuring his chef Matty Boudreau

Produce FB and Instagram ads for the Virtual 5k

GATE

Mayor is discussing loading zones with Paul Pallas and will be discussed at work session

Debra Pittorino would like to be on Gate meeting

Noise ordinance

Kim Loper concerned about parking enforcement

I make a suggestion to explore parking meters

Mention helping Greenport Rotary with their reverse raffle

Create gift certificates with funds not spent on the restaurant event for gift certificates

Rich is looking for guidance about outdoor heaters

Businesses will have to extend parklet permits

Allow for either tent/canopy or propane heater not both

GATE Meeting 10/8/20

Determine formal approval of parklet extension

Businesses will have to extend permits and update their insurance

New or revised applications to include updated insurance certificates Discuss heaters or ten

There are 13 trees

7 to be planted in residential area as per tree committee recommendation

Approximately 6 planted downtown as per Tree committee

Who pays \$115 replant

\$75 relocate

Paul asks about space in parklets where the trees will be removed.

They serve as a safety barrier

Planters can fill some of the spaces

Rich asked about storage of the parklet timbers

Paul requested a layout of space required and he will find an appropriate location

Discuss if Village should assist with the Rauch grant for \$5,000

Paul to check with Robert Brandt.

There is question of 501C status

Used for RBS materials

Welcome letter

Rich will return an edited version of the Welcome letter to Paul

Request for Christmas lighting help from Village spritzers in trees - MC Lighting

Mention of upcoming topics

Noise ordinance

Parking

Loading zones - discussion item at the upcoming work session in Oct or Nov

Meter parking

Begin research on cost to install a muni meters

How to deal with limited Code enforcement staff