



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

October 21, 2021 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

123 Sterling Covenants Document

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: October 4, 2021
Meeting: October 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department October 2021 Work Session Report

Attachments:

Fire Department October 2021 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



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(631) 477-8261 - STATION 2
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311 THIRD STREET - P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

TUESDAY September 15, 2021

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

2nd Ass't Chief Alain DeKerillis

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III of Relief Hose Co. #2

Wardens Joseph Barszczewski and Robert Jester of Star Hose Co. #3

Warden Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: Warden Norma Corwin of Relief Hose Co. #2 and Warden Scott Hollid of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD –

1. Helen Reiss informed the Board of a personnel issue that should be discussed in an executive session.

READING OF THE PREVIOUS MINUTES

Motion made by Antone Volinski III, seconded by Clifford Harris, to approve the minutes of the August 18, 2021 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by Warren Jensen, seconded by John Grilli, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of August 19, 2021 through September 15, 2021 was read by Secretary/Treasurer James Kalin. Motion made by Wayne Miller, seconded by Joseph Barszczewski, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS-

1. Charlie Hydell \$125 for enclosing the second floor stairwell in the back building.
2. Charlie Hydell \$351 for making door stops for the FD.

Motion made by Warren Jensen, seconded by Wayne Miller to pay the bills. Motion carried.

COMMUNICATIONS

1. Thank you card from Brian Grattan's family.
2. Invitation to Installation of Officer's East Marion FD October 9th, LI Aquarium.
3. Excelsior Hook and Ladder Company Freeport- Raffle fundraiser.

Motion by Wayne Miller, seconded by Antone Volinski III, to file and/or forward all communications. Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Lainey Rutkowski to the Junior's FD.
2. Angelina Bryce to the Junior's FD.
3. Joshua Bryce to the Junior's FD.
4. Deanna Bryce to the Junior's FD
5. Alson Edwards to Phenix Hook and Ladder Co. #1
6. Nicholas Diaz to Standard Hose Co. #4

Motion made by Antone Volinski III, seconded by Warren Jensen, to accept the applications for membership. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Cliff Harris has the flooring proposal for the ceramic tile for kitchen, hallway, and bathrooms: \$15,383.90. It is on state contract. C. Harris said we should table it for a month so we could talk to an engineer/architect first. Motion made by A. Volinski III, seconded by W. Jensen to table the floors for a month. Motion Carried.
2. Cliff Harris has a letter from H2M saying that they will provide a proposal for GFD for evaluating the existing conditions of the FD regarding ADA and national standard, plumbing fixtures, adding small addition to existing building to house compliant bathrooms, look at current storage to see feasibility of adding small addition to house EMS storage/ office/decontamination area etc.

Bylaws-No Report.

Finance- No Report.

Fire District- No Report.

Pre-Incident Planning- No Report

Service Awards- 1st Asst. Chief James Kalin reported that the statements are in and they will be mailed out. It let's the members know where they stand as of Jan 1st of this year.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral- No Report.

Communications- No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- As per finance.

Relief Hose Co. #2- As per finance, request for an executive session.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- As per finance, Milwaukee products, 3 members need turn out gear, request for an executive session.

Phenix Hook & Ladder Co. #1- New truck.

Rescue Squad- As per finance, budget items.

Fire Police- Budget items.

Water Rescue- Budget items.

UNFINISHED BUSINESS – No Report

REPORTS OF DELEGATES- No Report.

NEW BUSINESS-

1. Mary Bess Phillips reported that the mini railroad project was approved by the Village Board and thought that maybe the FD would want to look at the plans. Mary Bess Phillips will e-mail the Chief the contract to review.

GOOD OF THE DEPARTMENT

1. 1st Asst Chief James Kalin thanked everyone who worked on the picnic, who showed up for the memorial service for Sept. 11th and also those who showed up for the Peconic Landing Community Giveback Celebration.
2. Warren Jensen reported that Commissioner John Jordan is having a walk out on October 1st at 2pm. Chief Kalin said Commissioner Jordan is taking a job with West Islip FD.
3. Cliff Harris said that the specs are complete for Phenix Hook and Ladder's new ladder truck. He said the objectives to meet were: less intimidating to drive than current truck and keeping it as close to the 102ft that we already have. They chose this truck because of the size. They chose midmount because it is easier to drive and lower in height. The overall length is approximately 42 feet which is shorter than all of the other trucks they were looking at. They were worried about tail swing as well- its approximately 13ft which is less compared to the other trucks they were looking at. They don't have to worry about the bucket hitting anything. The estimated price is \$1.655 million. The rear steer added a bit to the price. They wanted to get the specs out now because of the price increases that are happening. Over 2021 the price increased 7% and it is due to go up at least another 3% by Jan 2022. They did everything they could to keep the price down as much as possible. The company will take a trade in- they will have to come and look at the truck to see what we can get for it. It is impossible for the ladder on the

new new truck to hit the truck. It will slow you down, then stop. There are dents in the current truck now because the current truck doesn't do that. 1st Asst. Chief James Kalin said that if you have to short jack this new truck the safety systems will not allow you to extend or raise the ladder in to a dangerous position, the current one does not have that safety feature. W. Jensen asked if there was a reoccurring cost for the collision mitigation system. C. Harris says that there is, but you don't have to keep it. He also asked if the wifi module is a reoccurring cost. C. Harris said that he will double check that. Warren Jensen said that we should give everyone time to look at it until the next Warden's meeting and then bring it to the Village Board meeting. 1st Asst Chief James Kalin said that October 20th is the next Warden's meeting, the 21st is the Village Board work session and the 28th is the Village Board Regular Meeting. Wayne Miller said we should still go out to bid even if we don't know exactly where the money is going to come from. Cliff Harris said that Fire Districts aren't really going out to bid anymore.

Cooperative purchasing is what they are doing- using companies like Sourcewell or HGAC. Orient just did that. The sales rep at Firematic said that the Village might not want to go that route. Chief Manwaring said that he is going to set up a meeting with Robert Brandt, Village Treasurer for the Chief's car, the Kawasaki Mule Pro, and ambulance, so he will invite Cliff as well so that he can explain everything to him.

4. Bob Jester said that the Fire House Training plus is amazing. He asked if he would be willing to do the mandatory trainings multiple times. 1st Asst Chief James Kalin said that he offers each mandatory training twice. He also doesn't see why we can't videotape the classes since we paid for it so that it is available for those who missed it. Bob Jester asked if there is any possibility of GFD having our own website and putting them on the website. 1st Asst. Chief James Kalin said that his only concern is people not actually watching it if they are doing it from home. R. Jester said that the guy he was speaking to said that he can add questions in so that we know that they are participating. He then asked if the guy he has been speaking to can come speak to the Board of Warden's to explain it a little further. 1st Asst. Chief Kalin said that is no problem.
5. Cliff Harris mentioned that he is going to hold off on giving the price quote for Fire Rescue Systems software because he has one more demo next week with something similar.

EXECUTIVE SESSION

Motion made by W. Jensen, seconded by W. Miller, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 8:16PM.

Upon returning from executive session, a motion made by A. Volinski III, seconded by W. Jensen, to resume regular meeting. Regular meeting resumed at 8:50 pm.

READING OF THE MINUTES

Motion by W. Jensen seconded by W. Miller, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by W. Jensen, seconded by A. Volinski III, to adjourn. Motion carried. The meeting was adjourned at 8:50 pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

08/19/2021 thru 09/15/2021

GENERAL FUND		<u>beginning balance</u>	\$ 8,333.34
	<u>expenditures</u>	transfer to Woods Trust, etc.	- \$5,000.00
		O'Malley's - fire school	- \$239.28
		postage	- \$220.00
		Gpt. IGA	- \$120.80
		<u>ending balance</u>	<u>\$2,753.26</u>
WOODS TRUST		<u>beginning balance</u>	\$10,592.43
	<u>receipts</u>	transfer from Gen Fund	+ \$5,000.00
		<u>ending balance</u>	<u>\$15,592.43</u>
MEMORIAL FUND		<u>balance unchanged</u>	<u>\$1,130.35</u>
MAY MILE FUND		<u>beginning balance</u>	\$ 19,195.83
	<u>expenditures</u>	G. Dickerson-catering	- \$ 6,000.00
		IM Bouncing-slide	- \$ 1,275.00
		Mr. Softee-ice cream	- \$ 455.00
		Sou. Fish Mkt.	- \$ 404.00
		C. Harris - misc.	- \$ 55.33
		Riverhead Bev.	- \$ 940.00
	<u>receipts</u>	May Mile 9/12/21	+ \$ 20,350.00
			<u>\$ 30,416.50</u>
WASH. B'DAY FUND		<u>balance unchanged</u>	<u>\$1,833.46</u>
RESCUE SQUAD 2% FUND		<u>balance unchanged</u>	<u>\$1,789.48</u>

submitted by James H. Kalin, Secretary-Treasurer

Greenport F D

October 2021

Duty Companies 8-3-1 & 8-3-4 First due on Sig. 24's = 8-3-4
 OFFICE 631.477.1943 FAX 631.477.4012 gfdfire@optonline.net gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3 Fire Prevention Week	4 RELIEF HOSE mtg STANDARD HOSE mtg	5 EAGLE HOSE mtg	6	7	8	9
10	11 STAR HOSE mtg	12 RESCUE SQUAD mtg 7PM FINANCE COMM. mtg 7:30PM	13 PHENIX H&L mtg	14	15	16
17	18 Dept. Physicals. (only date this month)	19 Fire Police mtg. Sta. #1 6pm	20 WARDENS mtg 7pm	21	22	23
24 Installation Dinner Vineyards at Aquebogue 1-5pm	25	26	27	28	29	30
31	Chief Wayde Manwaring 631.644.5430	1st. Ass't. Chief Jim Kalin 631.466.5294	2nd. Ass't. Chief Alain DeKerillis 631.208.7506			

Important future events and details on reverse side !

Dept. training for October date to be announced
Maze/Obstacle Course

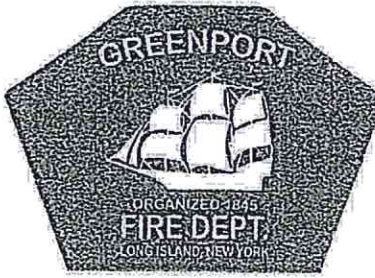
Thursday, November 11

Dept. training - Fire Ground Operations
Sta. #1 - 7pm

Monday, November 15 & Wednesday, November 17
Department Physicals (sign up required)

Wednesday, November 17
Wardens Mtg. Sta. #1 7pm

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Greenport Fire Department Monthly Report For the Month of September, 2021

Number of calls this month: 80

Number of Calls to Date for 2021: 750

Breakdown of calls by signal numbers:

9 (stand-by):	2
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	13
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/rescue):	60
16-23 (mva, water rescue, misc.):	1
16-59 (routine transport):	0
23 (co detector, medi-vac):	4
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva):	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Incorporated Village:	40
East/West Protection District:	39
Other:	1

Note: Department has answered 131 calls more than last year !

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1																										
2	Greenport Fire Department period ending September 30, 2021																									
3																										
4																										
5	Aguilera, Hermogenes	L	41	21%	25	5	0.9%	0	1	3	5	8	0	3.75	5	50.75							X	X	X	X
6	Arnold, Jordan		21	11%	25	7	1.3%	0	0	2	0	0	1	0	0	28										
7	Barszczewski, Joseph	W	8	4.2%	0	14	2.5%	0	0	16	8	3	0	8	5	40						X	X	X		
8	Barszczewski, Joseph III		1	0.5%	0	1	0.2%	0	0	1	0	0	0	0	0	1										
9	Betz, James		0	0%	0	0	0%	0	0	1	0	0	0	0	0	1										
10	Birmingham, Kenneth		0	0%	0	1	0.2%	0	0	4	3	3	0	0	5	15						X	X	X		
11	Breese, Harry	D	54	28%	25	7	1.3%	0	0	7	9	3	0	3	5	52					X	X	X	X		
12	Brennan, Patrick		0	0%	0	0	0%	0	0	2	0	0	0	0	0	2										
13	Britt, Harley		3	1.6%	0	8	1.4%	0	0	1	0	0	0	0	5	6										
14	Buchanan, Shawn		39	20%	25	14	2.5%	0	0	5	7	1	2	0	0	40									X	
15	Bumble III, Charles	T	0	0%	0	3	0.5%	0	0	7	0	0	0	5	5	17										
16	Bumble, Samantha		1	0.5%	0	3	0.5%	0	0	8	1	3	0	0	5	17					X	X	X	X		
17	Butler, Michael		78	41%	25	16	2.9%	0	0	9	8	4	0	0	5	51					X	X	X	X		
18	Capon, George		76	40%	25	168	30%	25	1	11	15	10	0	0	5	92					X	X	X	X		
19	Carey, Patrick		13	6.8%	0	8	1.4%	0	0	7	3	4	1	0	5	20					X	X	X	X		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	%	pts	# EMS	%	pts	st/bv	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
4																										
20	Carrig, Melinda		0	0	0	0	0	0	0	0	0	0	0	0	0	5	5									
21	Charters, Gary		4	2.1	0	2	0.4	0	0	0	3	2	3	0	0	5	13	X	X	X	X					
22	Clark III, Henry		1	0.5	0	0	0	0	0	0	1	1	0	0	0	5	7									
23	Clark, James	S,T	48	25	25	7	1.3	0	0	1	9	5	3	0	10	5	58		X	X	X					
24	Clark, Jeffrey		57	30	25	2	0.4	0	0	0	9	10	11	0	0	5	60		X	X	X					
25	Corazzini, Warren		2	1	0	0	0	0	0	0	1	3	0	0	0	5	9	X								
26	Corwin, Everett		78	41	25	189	34	25	25	1	9	10	5	0	0	5	80	X	X	X	X					
27	Corwin, Norma	W,C	43	23	25	176	32	25	25	5	17	12	11	3	10	5	113	X	X	X	X					X
28	Corwin, Robert E.	C,(L),D	52	27	25	189	34	25	25	4	18	13	9	3	10,25	5	112.3	X	X	X	X					X
29	Corwin, Robert J.		57	30	25	197	36	25	25	2	11	12	9	4	0	5	93	X	X	X	X					X
30	Corwin, Scott		45	24	25	7	1.3	0	0	0	8	5	3	0	0	5	46	X	X	X	X					
31	Costas, Tom		8	4.2	0	35	6.3	0	0	1	1	2	3	0	0	5	12		X	X	X					
32	Creedon, Daniel	S	111	58	25	354	64	25	25	2	15	11	4	0	5	5	92	X	X	X	X					
33	Creighton, Ryan		4	2.1	0	3	0.5	0	0	0	0	0	1	0	0	0	1									
34	DeFrancesco, James	L	26	14	25	44	8	25	25	1	12	11	3	0	5	5	87	X	X	X	X					
35	De Kerillis, Alain	CH	97	51	25	248	45	25	25	0	20	14	20	2	25	5	136		X	X	X					X
36	Detrick, Gary		2	1	0	0	0	0	0	0	3	3	0	0	0	5	11									
37	Diaz, Nicolas		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0									

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts		st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
4																										
38	Diaz, Juan		21	11%	25	9	1.6%	0	0%	0		0	7	7	13	0	25	5	82							
39	Edwards, Alison		0	0%	0	0	0%	0	0%	0		0	0	0	0	0	0	0	0							
40	Ellis, Scott		3	1.6%	0	18	3.3%	0	0%	0		0	1	1	3	0	0	5	10		X	X	X			
41	Ferguson, Peter		20	10%	25	7	1.3%	0	0%	0		1	4	4	4	1	0	5	44	X	X	X	X	X		
42	Ficurilli, Michael		45	24%	25	6	1.1%	0	0%	0		0	9	5	8	0	0	5	52	X	X	X	X			
43	Flora, Michael	(L)	1	0.5%	0	0	0%	0	0%	0		0	0	0	0	0	1.25	5	6.25							
44	Fogarty, Jonathan		2	1%	0	1	0.2%	0	0%	0		0	5	1	0	0	0	0	6							
45	Grattan, Timothy		18	9.4%	0	4	0.7%	0	0%	0		0	5	0	3	0	0	5	13		X	X	X			
46	Gray, Enya		0	0%	0	1	0.2%	0	0%	0		0	0	0	0	0	0	0	0							
47	Gray, Sally Anne	L	36	19%	25	124	22%	25	0%	25		2	9	4	10	2	6	5	88	X	X				X	
48	Grilli, Jared		0	0%	0	0	0%	0	0%	0		0	0	0	0	0	0	5	5							
49	Grilli, Jennifer	L	0	0%	0	0	0%	0	0%	0		1	4	2	0	0	3.75	5	15.75	X						
50	Grilli, John	W	1	0.5%	0	3	0.5%	0	0%	0		1	16	4	0	0	8	5	34	X						
51	Hamilton Jr., Robert	D	82	43%	25	27	4.9%	0	0%	0		0	10	8	5	1	3	5	57		X	X	X			
52	Hanold, Christopher	C	26	14%	25	29	5.2%	0	0%	0		1	10	13	5	0	8	5	67		X	X	X	X		
53	Hanold, Christopher, Jr.		0	0%	0	0	0%	0	0%	0		0	1	0	0	0	0	5	6							
54	Harris, Cliff	C,W	10	5.2%	0	4	0.7%	0	0%	0		0	4	4	3	0	14	5	30		X	X	X			
55	Harris, Peter	L,T,D(W)	69	36%	25	18	3.3%	0	0%	0		1	14	14	3	0	15	5	77	X	X	X	X	X		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	pts	# EMS	%	pts		pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4																										
56	Harvey, Russell		27	14%	25	13	2.4%	0		0	0	4	1	3	0	0	5	38	X	X	X	X				
57	Hollid, Scott	W	34	18%	25	4	0.7%	0		0	0	17	10	0	0	8	5	65								
58	Hubbard Jr, George		15	7.9%	0	3	0.5%	0		0	1	8	9	3	0	0	5	26		X	X	X				
59	Hughes, Colleen	S	38	20%	25	56	10%	25		25	1	13	7	9	0	6	5	91	X	X	X	X				
60	Huzsek, Andrew H		102	53%	25	21	3.8%	0		0	0	9	9	4	1	0	5	53	X	X	X	X				
61	Hydell, Carol	L,S	27	14%	25	22	4%	0		0	3	11	7	6	0	10	5	67	X	X	X	X			X	
62	Hydell, Charles	(C)	35	18%	25	22	4%	0		0	3	9	10	6	0	2	5	60	X	X	X	X				
63	Jensen, Warren	W	36	19%	25	10	1.8%	0		0	1	13	6	4	0	8	5	62	X	X	X	X				
64	Jester, Robert	W	0	0%	0	9	1.6%	0		0	1	17	13	9	0	6	5	51		X	X	X				
65	Jimenez, Susano		1	0.5%	0	0	0%	0		0	0	4	0	3	0	0	5	12		X	X	X				
66	Jobes, Craig	L	107	56%	25	217	39%	25		25	2	11	6	10	3	3.75	5	90.75	X	X	X	X			X	
67	Johnson, Craig	C(L)	48	25%	25	130	24%	25		25	1	10	4	5	0	7.25	5	82.25		X	X	X			X	
68	Kalin, James	CH,T	161	84%	25	400	72%	25		25	2	20	15	10	1	25	5	128	X	X	X	X				
69	King, Kendra		1	0.5%	0	0	0%	0		0	0	0	0	0	0	0	0	0								
70	Luke, Alexander		94	49%	25	40	7.2%	0		0	1	10	12	13	0	0	5	66		X	X	X				
71	Mantzopoulos, John		24	13%	25	2	0.4%	0		0	0	1	0	0	0	0	0	26								
72	Manwaring, Julia		64	34%	25	93	17%	25		25	3	15	10	11	0	0	5	94	X	X	X	X				
73	Manwaring, Wayde	CH	150	79%	25	233	42%	25		25	3	20	15	14	0	25	5	132		X	X	X				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	%	pts	# EMS	%	pts			st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
74	Marzewski, Macy		16	8.4	%	0	8	1.4	%	0		1	10	14	10	0	0	5	40		X	X	X			
75	Martocchia, Jerome		12	6.3	%	0	24	4.3	%	0		0	5	2	3	0	0	5	15	X	X	X	X			
76	Melly, Megan		0	0	%	0	0	0	%	0		0	0	0	0	0	0	5	5							
77	Miller, Wayne	W	29	15	%	25	2	0.4	%	0		0	17	9	5	0	8	5	69	X	X	X	X			
78	Mills, William, III		1	0.5	%	0	0	0	%	0		0	3	1	0	0	0	5	9							
79	Milovich Jr., Joseph	W	54	28	%	25	8	1.4	%	0		1	14	7	0	0	8	5	60	X						
80	Morris, Gregory		10	5.2	%	0	0	0	%	0		0	0	4	0	0	0	5	9							
81	Musto, Francis	S, Ch	101	53	%	25	243	44	%	25		1	18	15	8	1	10	5	108	X	X	X	X			
82	Myslitorski, Linda		3	1.6	%	0	16	2.9	%	0		3	3	0	25	0	0	5	36		X	X	X			
83	Narkiewicz, Piotr		76	40	%	25	245	44	%	25		1	8	9	3	0	1	5	77	X	X	X	X			
84	Nedoszytko, William	S	0	0	%	0	0	0	%	0		0	7	3	0	0	5	5	20	X						
85	Nyce, David	C	124	65	%	25	220	40	%	25		0	18	15	11	4	8	5	111	X	X	X	X	X		
86	O'Brien, Michael		36	19	%	25	3	0.5	%	0		0	6	2	7	1	0	5	46					X		
87	Petrigitano, Victor		1	0.5	%	0	10	1.8	%	0		0	0	0	0	0	0	0	0							
88	Piel, Jeffrey		1	0.5	%	0	0	0	%	0		1	6	0	0	0	0	5	12							
89	Pirillo, James A.		83	43	%	25	13	2.4	%	0		1	9	9	6	1	0	5	56		X	X	X	X		
90	Pope, George		19	9.9	%	0	25	4.5	%	0		1	3	1	4	0	0	5	14		X	X	X			
91	Purcell, Bernard		180	94	%	25	253	46	%	25		2	8	13	9	1	0	5	88		X	X	X	X		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts		st/by	mtes	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
4																										
92	Purcell, Ryan		2	1	%	0	0	0	0	0		0	4	0	3	0	0	5	12		X	X	X			
93	Quillin, Michael	D	47	25	%	25	3	0.5	%	0		1	11	13	14	1	3	5	73	X	X	X	X			
94	Raynor, Dale		60	31	%	25	22	4	%	0		1	8	10	8	1	0	5	58	X	X	X	X	X		
95	Reed, Taylor		60	31	%	25	169	31	%	25		2	15	15	8	1	0	5	96	X	X	X	X	X		
96	Reiss, Helen	C	81	42	%	25	247	45	%	25		0	16	11	4	1	8	5	95	X	X	X	X	X		
97	Rempe Jr, Fred		25	13	%	25	92	17	%	25		0	2	4	3	0	0	5	64		X	X	X	X		
98	Richter, Michael	T,I	28	15	%	25	90	16	%	25		0	13	3	4	0	10	5	85	X	X	X	X	X		
99	Robins, William		54	28	%	25	5	0.9	%	0		1	9	11	25	0	0	5	76							
100	Rosa, Lisa		21	11	%	25	11	2	%	0		1	9	10	5	0	0	5	55	X	X	X	X			
101	Ruffner, William		0	0	%	0	0	0	%	0		0	1	1	0	0	0	5	7							
102	Rung, Rosalie	L	14	7.3	%	0	117	21	%	25		1	7	1	3	0	6	5	48		X	X				
103	Rutkowski, Stephen	L,D	98	51	%	25	262	47	%	25		1	17	11	10	2	8.75	5	104.8		X	X	X	X		
104	Skrezec, John		21	11	%	25	5	0.9	%	0		0	5	2	0	0	0	5	37	X						
105	Spanos, James		16	8.4	%	0	6	1.1	%	0		0	6	1	3	0	0	5	15		X	X	X			
106	Staples, Halsey		69	36	%	25	114	21	%	25		1	8	4	4	0	0	5	72	X	X	X	X			
107	Stoner, Gary		2	1	%	0	0	0	%	0		0	1	0	0	0	0	0	1							
108	Stoner, Kelly		2	1	%	0	6	1.1	%	0		0	1	0	0	0	0	0	1							
109	Strickland, Samuel	L,D	71	37	%	25	188	34	%	25		1	18	14	25	3	4.5	5	120.5		X	X	X	X		

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4		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
110	Strittmatter, Amanda		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
111	Swetland, Jessica		2	1	0	4	0.7	0	0	0	0	1	2	0	0	0	0	5	8	X						
112	Tamin, John		75	39	25	114	21	25	0	25	0	9	10	3	0	0	5	77	X	X	X	X				
113	Tejada, Yira		6	3.1	0	15	2.7	0	0	0	0	7	1	8	0	1	5	22	X	X	X	X				
114	Thorp, Thomas		37	19	25	14	2.5	0	0	0	0	5	2	2	0	0	5	39	X	X	X					
115	Trapani, Heather		28	15	25	59	11	25	0	25	0	2	4	2	1	0	0	59	X			X				
116	VanEtten, George	D	85	45	25	30	5.4	0	0	0	2	7	7	5	0	3	5	54	X	X	X	X	X	X	X	
117	Verity, Michael		0	0	0	0	0	0	0	0	0	0	1	0	0	0	5	6	X							
118	Verley, Joseph, Jr.		1	0.5	0	2	0.4	0	0	0	0	6	2	0	0	0	5	13								
119	Volinski, Antone, III	W	23	12	0	136	25	25	0	25	2	17	5	4	0	8	5	66	X	X	X	X	X	X	X	
120	Volinski, Darryl		11	5.8	0	37	6.7	0	0	0	1	2	3	6	0	0	5	17		X	X	X	X	X	X	
121	Walters, Joseph		0	0	0	0	0	0	0	0	0	4	1	8	0	0	5	18	X	X	X	X	X	X	X	
122	Weingart, Jeffrey		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
123	Zaymayar, Elias	L	97	51	25	27	4.9	0	0	0	1	11	13	7	3	5	5	70		X	X	X	X	X	X	
124	Zurek, Gregory		31	16	25	6	1.1	0	0	0	1	9	6	10	0	0	5	56	X	X	X	X	X	X	X	
125	Zurek Jr, Stanley		26	14	25	9	1.6	0	0	0	1	12	4	4	0	0	5	51	X	X	X	X	X	X	X	
126																										



236 THIRD STREET
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ROBERT BRANDT
EXT. 217

Submitted: October 14, 2021
Meeting: October 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

October 21, 2021

Administrator's Office

Statistics

Work Orders:

Electric = 53 Written 53 Completed
Water = 22 Written, 22 Completed
Sewer = 43 Written, 43 Completed
Road = 72 Written, 72 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 9-09-2021. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 9-16-2021.

Discussion

- Ferry Queue Re-Design update
- Microgrid Project Update
- Effluent Reuse EFC Status Update
- Central Pump Station Rebuild

Resolutions

- Waste Water Treatment Plant Site Improvements

Trustee Reminders Awaiting information/comments

- 123 Sterling Covenants
- Response on Accessory apartment code change
- Parking Code Change ideas
- Moratorium on WC development - proposed by Trustees Robins and Phillips
- Microgrid and Solar Panels/Generator at Firehouse
- Infrastructure project ideas for potential federal grant monies
- Feedback on Historic property recommendations from HPC
- Peconic Estuary Protection Sign ideas

Road/Water Department

Statistics

Water Distribution:

12,572,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.58 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.76 mg/L

The form, DOH-360, was filed with the DOH on September 9, 2021 with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Performed bi-weekly G-44 maintenance.
- ❖ Blocked roads, cleaned drains and debris from IDA on 9/2/21
- ❖ Back filled ruts at Mitchel Park.
- ❖ Cleaned end of Ludlum Street.
- ❖ Removed debris from damage parklet on Main Street.
- ❖ Dropped off G55 at Fire House for cleanup event.
- ❖ Trimmed beach grass back at 5th beach.
- ❖ Added beach sand to 5th beach erosion spots.
- ❖ Repaired garage doors at Road Barn.
- ❖ Removed cement blocks from parklets on Front St.
- ❖ Installed new bike racks 5th and Moores Lane.
- ❖ Assisted with Maritime Festival.
- ❖ Installed new engine on back up salter.
- ❖ Placed seasonal hunting signs.
- ❖ Loaded dumpster with train project debris
- ❖ Painted and installed handicap signage 4th Street.
- ❖ Sent G-9 to Talbot's for repairs.
- ❖ Water service completed.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
Total plant flow for the month of September = 10,358,000 Gallons
Average Daily Flow = 0.345 (MGD) Permit Limit = .650 MGD
Total Suspended Solids percent removal (TSS) = 98% Permit Limit = 75%
CBOD percent removal = 99% Permit Limit = 75%
Coliform Fecal General = 28.3 MPN. Permit limit 200 MPN/100
Coliform Total General = 58.5 MPN. Permit limit 700 MPN/100
Total Nitrogen = 6.7 LBS/day

Sludge Removal:

70,000 Gallons of sludge hauled in September

Report

❖ Treatment Plant:

Pumped out and cleaned east clarifier

Contractor repaired broken RAS line valve stem

Huber technician in to evaluate Huber RPPS

Contractor in to evaluate #1 effluent pump, removed air bleeder

❖ Collection System:

Construction continues at Central pump station

Responded to complaint of sewer back up on Front St- No issue

Marked out easement for sewer line behind Madison Ave for cleaning and manhole replacement

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = September 15 @ 111.283 Mwh
Minimum usage day = September 29 @ 80.526 Mwh
Peak demand for the month = 6.060 MW September 8, 3:15 pm
Monthly total usage = 2,942.316 Mwh

Service calls/call outs = 8
Street light repairs = 6
Customers shut off for nonpayment = 0
Customers turned on for payment = 0
Customers turned on for the season = 0
New Services = 2

Tasks Accomplished:

- ❖ Responded to outage on Circuit 1, due to heavy rains and wind.
- ❖ Replaced triplex crossing Moores Lane due a truck hitting lines.
- ❖ Retuned the water machines back to service, and installed new bill exchanger.
- ❖ Completed the DMNC test for #6, all the tests are now completed and submitted.
- ❖ Changed electric meters due to upgrades and requests.
- ❖ Preparing for Micro Gird start up, site work at pole yard and scavenger plant property.
- ❖ Remove a couple trees with the Highway department, trimmed the tree in front 15 Front Street.
- ❖ Changed over two overhead services to underground.
- ❖ Responded to 2 calls for flickering lights, replaced damaged connections due to corrosion.
- ❖ Contracted tree service company to remove 4 trees at Greenhill Cemetery, and a few other locations.
- ❖ Passed the required site review for the New York State Department of Environmental Conservation Air Quality Division Title V air permit.

Attachments:

Greenport Meter 9-2021 (PDF)

Total Usage: 2,942,316.0000 KWH
Peak Demand: 6060.00 KW
Occured On: Sep 8 2021 15:15
Load Factor: 67.43%
Date Start: Wednesday, September 1, 2021
Date End: Thursday, September 30, 2021

Period Ending	KWH
9/1/2021	101,069.00
9/2/2021	96,856.00
9/3/2021	92,412.00
9/4/2021	102,445.00
9/5/2021	103,776.00
9/6/2021	108,997.00
9/7/2021	98,641.00
9/8/2021	109,924.00
9/9/2021	103,921.00
9/10/2021	97,468.00
9/11/2021	95,422.00
9/12/2021	102,164.00
9/13/2021	107,542.00
9/14/2021	98,608.00
9/15/2021	111,283.00
9/16/2021	96,006.00
9/17/2021	102,873.00
9/18/2021	111,278.00
9/19/2021	99,753.00
9/20/2021	90,146.00
9/21/2021	89,545.00
9/22/2021	96,002.00
9/23/2021	106,529.00
9/24/2021	96,182.00
9/25/2021	95,402.00
9/26/2021	92,343.00
9/27/2021	88,624.00
9/28/2021	87,858.00
9/29/2021	80,526.00
9/30/2021	78,721.00



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From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

October 8, 2021

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Occupancy Checks in Public Places of Assemblies are being conducted to ensure site plan compliance.
- ❖ Officer Bolanos has successfully completed 4 NYS Code Enforcement classes and will continue through this month.

NOTES & TIPS:

Please ensure you pay attention to parking regulations when parking.

Code Enforcement Report is attached.

Building Permit Report is attached.

Attachments:

- September 2021 Building Report (PDF)
- September 2021 CODE (PDF)



Village of Greenport Building Department

October 8, 2021

Monthly Report REPORT COVERING 9/1/2021 through 9/30/2021

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Fence	F21-006	09/02/2021	4.-1-11	502 Madison Ave Greenport, New York 11944	OPEN
Residential Alterations and Repairs	02879	09/02/2021	6.-3-6	428 Sixth Street Greenport, New York 11944	OPEN
Residential Alterations and Repairs	02880	09/10/2021	6.-3-5	429 Sixth Street Greenport, New York 11944	OPEN
Construct a Roof Deck	02881	09/14/2021	3.-1-1	1410 Manhasset Road, Greenport, New York 11944	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

October 8, 2021,

Monthly Report

Incorporated Village

REPORT COVERING
9/01/2021 through 9/30/2021

LOCATION	DATE	FACTUAL	DISPOSITION
843 Main Street Greenport, New York 11944	9/4/2021	COMPLAINT	Complaint of rooster that crows at all hours of the day intermittently. *Code Enforcement continues to monitor.
162 Sterling Street Greenport, New York 11944	9/6/2021	COMPLAINT	Work starting at 7AM each day on the holiday weekend with power tools repairing the pool. Waking up neighbors. * Code Enforcement informed them of village work hours and days work is permitted.
223 3 rd Street Greenport, New York 11944	9/17/2021	COMPLAINT	Men hanging out in yard whistling at kids as they get off the school bus. People sleep on porch. People that live in back play music all afternoon until the early evening. * Code Enforcement continues to monitor.
131 Third Street Greenport, New York 11944	9/26/2021	COMPLAINT	Music is to loud. * A court appearance summons was issued.

APPEARANCE TICKETS ISSUED:			

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2018 –October1, 2021*

New Applications/Renewal Applications Received: 266

Incomplete Applications (Missing fees, docs, etc.): 0

Applications Pending Inspection:2

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): 0

Applications Completed/Permits Issued: 264



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Recreation

Work Session Report Recreation Department

October 21, 2021

Mitchell Park Marina/Parks

- ❖ Carousel hours changed to the Fall schedule after Labor Day. Currently the Carouse is open Fridays 3:00 - 8:00 pm, Saturdays 9:00 am - 8:00 pm, Sundays 10:00 am - 6:00 pm. The Carousel is open from 10:00 - 6:00 pm when Greenport School is closed.
- ❖ The Maritime Festival was a huge success.
- ❖ Mitchell Park Marina remained very busy through the month of September with mega yachts, large vessels and day stays.
- ❖ The ice rink chiller repair with Hallam Engineering is scheduled for October.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program=16 Children Enrolled

Reports

- ❖ The first day of the After School Program was September 13th. It was a great success with 16 children enrolled.
- ❖ The Library Programs with Ms. Vicky Kutola will start on October 6th.
- ❖ The recreation center is sanitized daily.

Campground

Tasks Accomplished

- ❖ All payments for September rent were processed.
- ❖ The campground remains busy for the month of September.
- ❖ Labor Day weekend extremely busy and went well.
- ❖ Site maps updated.
- ❖ General grounds maintenance continues daily.
- ❖ Bathrooms are cleaned several times a day.
- ❖ Campsites are being cleaned daily.

Attachments:

RECREATION MONTHLY REVENUE REPORT 9-2021 (PDF)

MARINA		CAMPGROUND				ICE RINK				MOORINGS			
	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	
JUNE	\$ 201,996.91	\$ 189,694.54	\$ 105,335.55	\$ 402,754.97	\$ 63,499.00	\$ 80,435.00	\$ 54,920.51	\$ 69,227.00	\$ 40,023.90	\$ 36,400.00	\$ 35,400.00	\$ 32,100.00	
JULY	120,925.35	134,727.53	182,091.44	96,808.51	24,728.50	25,360.00	26,350.00	26,767.00	-	-	-	-	
AUGUST	153,314.62	117,311.08	164,930.68	122,897.70	19,490.00	17,539.50	23,517.00	31,338.00	-	-	-	-	
SEPTEMBER	78,674.19	101,314.05	91,698.56	50,429.31	14,400.00	19,015.00	13,675.00	20,355.00	-	-	-	-	
OCTOBER	25,199.87	17,715.25	48,943.46	-	7,947.50	10,349.50	17,725.00	-	1,300.00	-	-	-	
NOVEMBER	3,000.00	-	(17,719.06)	-	1,935.00	-	9,985.00	-	1,300.00	2,200.00	1,200.00	-	
DECEMBER	-	-	134.61	-	1,700.00	3,155.00	3,075.00	-	500.00	1,400.00	3,800.00	-	
JANUARY	(20.00)	1,311.50	-	-	937.50	490.00	-	-	8,000.00	5,900.00	5,700.00	-	
FEBRUARY	2,203.04	2,007.99	6,769.59	-	65.00	1,290.00	2,975.00	-	2,100.00	1,900.00	1,500.00	-	
MARCH	4,972.83	-	(2,306.36)	-	1,770.00	-	1,135.00	-	2,300.00	2,600.00	1,300.00	-	
APRIL	17,237.16	1,818.05	10,479.55	-	8,792.50	3,645.00	7,075.00	-	1,100.00	500.00	-	-	
MAY	-	-	-	-	-	-	-	-	-	1,300.00	-	-	
YEAR TO DATE	\$ 607,503.97	\$ 565,899.99	\$ 590,358.02	\$ 672,890.49	\$ 145,265.00	\$ 161,279.00	\$ 160,432.51	\$ 147,687.00	\$ 56,623.90	\$ 52,200.00	\$ 48,900.00	\$ 32,100.00	
CAMERA OBSCURA		CAROUSEL				ICE RINK							
	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	
JUNE	\$ 172.00	\$ 30.00	-	\$ 19.00	\$ 19,308.00	\$ 19,439.00	\$ -	\$ 16,753.55	-	-	-	-	
JULY	150.00	108.00	-	13.00	51,051.91	55,026.85	-	45,122.05	-	-	-	-	
AUGUST	117.00	106.00	-	51.00	58,950.67	55,430.64	-	41,894.85	-	-	-	-	
SEPTEMBER	24.00	37.00	18.00	-	19,858.80	22,070.65	-	19,080.77	-	-	-	-	
OCTOBER	13.00	14.00	5.00	-	8,027.82	10,096.43	-	-	-	300.00	-	-	
NOVEMBER	388.00	-	-	-	6,035.83	8,976.38	-	-	1,050.00	950.00	-	-	
DECEMBER	-	-	-	-	5,973.00	1,861.00	-	-	3,595.00	20,709.50	-	-	
JANUARY	-	-	-	-	2,657.69	4,524.00	-	-	15,983.00	15,574.52	-	-	
FEBRUARY	-	-	-	-	5,631.00	6,275.00	-	-	15,378.01	15,282.00	-	-	
MARCH	-	-	-	-	3,512.00	1,678.00	-	-	3,739.00	1,743.00	-	-	
APRIL	-	-	-	-	9,351.19	150.00	7,575.05	-	-	-	-	-	
MAY	25.00	-	5.00	-	13,541.75	-	8,224.00	-	-	-	-	-	
YEAR TO DATE	\$ 889.00	\$ 295.00	\$ 28.00	\$ 83.00	\$ 203,899.66	\$ 185,527.95	\$ 15,799.05	\$ 122,851.22	\$ 39,745.01	\$ 54,559.02	\$ -	\$ -	



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 12, 2021
Meeting: October 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Work Session October 2021

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4885 to appropriate reserves to fund the Replacement of Leveling Cables on Light Plant Vehicle # G-24, and directing that Budget Amendment # 4885 be included as part of the formal meeting minutes of the October 28, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4886 to appropriate reserves to fund the Replacement of One Glycol Compressor, and Pipe Repair of Circuit "A" for the Ice Rink, and directing that Budget Amendment # 4886 be included as part of the formal meeting minutes of the October 28, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4887 to appropriate reserves to fund the rental of a Vacuum Truck for the Road Department, and directing that Budget Amendment # 4887 be included as part of the formal meeting minutes of the October 28, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4888 to appropriate reserves to fund the repair of the Rotating Plate Screen Assembly at the Wastewater Treatment Plant, and directing that Budget Amendment # 4888 be included as part of the formal meeting minutes of the October 28, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION scheduling a public hearing for 7:00 pm on November 29, 2021 at the Third Street Fire Station, Third and South Streets, Greenport, NY, 11944 regarding a potential CDBG (Community Development Block Grant) opportunity for the Village of Greenport and directing Clerk Pirillo to notice the public hearing accordingly.

UTILITY BILLING

Sector Two meter reading is completed. Billing statistics reports for the month of September are finished. Sector Four bills are printed and mailed.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

2 recertifications and 3 interims were performed for September 2021.
6 recertifications and 11 interims were performed for October 2021.
There are two voucher holders still searching for units.

SIGNIFICANT COLLECTIONS

Rents for September 2021 - \$ 4,365.27
Property Tax Collected - through September 2021 - \$ 1,118,628.85

SIGNIFICANT PAYMENTS

TCC Payment - 75% Balance - \$ 517,554.20
2014 Serial Bond Payment - \$ 173,196.88 Total Payment For:
 Marina Electric Upgrade - \$ 34,050.00
 Street Sweeper - \$ 11,525.00
 Light Plant Upgrade - \$ 127,621.88

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Property Tax Collections Report - See attached

Attachments:

BILLING STATISTIC REPORT SEPTEMBER 2021 (PDF)

BANK BALANCES SEPTEMBER 2021 (PDF)

PROPERTY TAX COLLECTION SEPTEMBER 2021 (PDF)

HA FINANCIALS - SEPTEMBER 2021 (PDF)

CD FINANCIALS - SEPTEMBER 2021 (PDF)

BUDGET AMENDMENT # 4885 (PDF)

BUDGET AMENDMENT # 4886 (PDF)

BUDGET AMENDMENT # 4887 (PDF)

BUDGET AMENDMENT # 4888 (PDF)

EOM Billing Statistics Report

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCE	Comm Tax	Res Tax
2 - Electric - Flat Charge	12	0	0	0	0	0	0	0	0	0	0
9 - Residential (1, 1)	1373	0	1197608	129,009.31	0	0	556.16	4,569.07	5,967.61	3,366.00	9.61
10 - Water Heating (2, 2)	12	0	1333	111.85	0	0	0	5.10	6.63	3.09	0
11 - All Electric (3, 3)	353	0	194885	22,207.18	0	0	0	253.11	971.14	582.59	0
13 - Demand - Class 3 (5, 5)	5	0	470600	26,306.54	922.5	10,839.38	0	1,795.34	2,344.99	939.68	0
14 - Village St. Lighting (6, 6)	5	0	30095	3,463.94	0	0	0	114.82	149.96	0	0
15 - Town St Lighting (7, 7)	1	0	1184.41	136.33	0	0	0	4.52	5.90	0	0
19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0	0	5.40	7.06	0	0
20 - Contract St Lighting (12, 12)	2	0	166	0.00	0	0	0	0	0	0	0
21 - Sterling Harbor (13, 13)	2	0	1473.25	169.57	0	0	0	5.62	7.34	15.74	0
3 - Sewer - INSIDE Flat Charge	1766	0	1898760.66	181,551.37	922.5	10,839.38	556.16	6,752.98	9,460.63	955.42	3,961.29
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	33	0	0	1,739.10	0	0	0	0	0	0	0
25 - Sewer - IN VILL 1" W/SEWER (15, 15)	890	444	5477.4	73,691.30	0	0	0	0	0	0	0
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	30	9	456.3	5,616.00	0	0	0	0	0	0	0
29 - Sewer - IN VILL 2" W/SEWER (17, 17)	12	2	1062.9	16,157.70	0	0	0	0	0	0	0
31 - Sewer - IN VILL 3" W/SEWER (18, 18)	28	5	806.1	11,606.40	0	0	0	0	0	0	0
33 - Sewer - IN VILL 4" W/SEWER (19, 19)	1	1	0	42.00	0	0	0	0	0	0	0
54 - Sewer - OUTSIDE RES SEWER (50, 50)	3	2	456.4	7,081.65	0	0	0	0	0	0	0
57 - SPLIT SEWER BILLING (52, 52)	80	51	943.8264	18,796.16	0	0	0	0	0	0	0
62 - O/S DRIFTWOOD COVE 52	1	0	0	0.00	0	0	0	0	0	0	0
63 - O/S DRIFTWOOD COVE 49	1	1	123.1956	3,276.00	0	0	0	0	0	0	0
64 - O/S PECONIC LANDING 301	1	1	111.7512	3,087.00	0	0	0	0	0	0	0
65 - O/S CLIFFSIDE CONDOS-SEWER	1	0	1238	22,051.00	0	0	0	0	0	0	0
69 - Sewer NSF	1	1	163	4,410.00	0	0	0	0	0	0	0
5 - Water - Flat Charge	1083	517	10838.8732	167,554.31	0	0	35.00	0	0	0	0
22 - RES VILL 3/4" W/SEWER (14, 14)	32	0	0	901.50	0	0	0	0	0	0	0
24 - RES VILL 1" W/SEWER (15, 15)	903	233	6199	34,829.39	0	0	0	0	0	0	0
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	31	6	529	2,495.62	0	0	0	0	0	0	0
28 - COMM VILL 2" W/SEWER (17, 17)	13	4	2132	10,135.41	0	0	0	0	0	0	0
30 - COMM VILL 3" W/SEWER (18, 18)	31	8	960	4,199.32	0	0	0	0	0	0	0
32 - COMM VILL 4" W/SEWER (19, 19)	1	1	0	44.46	0	0	0	0	0	0	0
46 - COMM VILLAGE 1 1/2" (42, 42)	3	2	513	2,461.85	0	0	0	0	0	0	0
47 - COMM VILLAGE 2" (43, 43)	1	1	0	44.46	0	0	0	0	0	0	0
48 - RES VILLAGE 3/4" (44, 44)	7	1	542	2,337.51	0	0	0	0	0	0	0
49 - RES VILLAGE SEWER ONLY (45, 45)	127	48	1698	8,679.34	0	0	0	0	0	0	0
52 - FLAT-FIRE SPRINKLERS (49, 49)	7	0	1	0.00	0	0	0	0	0	0	0
53 - OUTSIDE RES SEWER (50, 50)	32	0	0	0.00	0	0	0	0	0	0	0
12 - Commercial (4, 4)	78	0	1034.484	0.00	0	0	0	0	0	0	0
16 - Operating Municipalt (8, 8)	1266	304	13608.484	66,128.96	0	0	0	0	0	0	0
17 - Water Department (9, 9)	365	0	1113205.4	139,177.92	0	0	0	4,246.82	5,547.07	11,472.70	0
18 - Sewer Department (10, 10)	34	0	18949	2,360.71	0	0	0	-2,473.18	94.79	0	0
73 - Electric Power Plant	2	0	0	24.86	0	0	0	188.66	246.42	0	0
c-small commercial	10	0	49454	6,270.07	0	0	0	0	0	0	0
-small commercial Total	6	0	102978	0.00	0	0	0	0	0	0	0
Total	417	0	1284586.4	147,833.56	0	0	0	1,962.30	5,888.28	11,472.70	0
Grand Total	4532	821	3207794.4172	563,068.20	922.5	10,839.38	591.16	8,715.28	15,348.01	955.42	3,961.29

BANK ACCOUNT BALANCES
FOR THE MONTH OF SEPTEMBER 2021

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	122,670.76
A	Repair & Maintenance	A.0200.400	Checking	93,224.16
A	Greenhill Cemetery	A.0201.100	Savings	33,624.66
A	Money Market	A.0201.130	Money Market	2,301,353.18
A	Fire Apparatus	A.0221.110	Savings	304,602.69
A	Bulding Department Escrow	A.0235.101	Checking	69,326.59
A	Parks and Recreation	A.0200.200	Checking	11,867.97
A	American Recovery Plan	A.0200.415	Checking	114,409.92
TOTAL GENERAL FUND				\$ 3,051,079.93
CD	Small Cities Rehab	CD.0200.000	Savings	454.22
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
TOTAL COMMUNITY DEVELOPMENT				\$ 680.43
E	Light Fund	E.0121.100	Checking	43,431.41
E	Light Depreciation Savings	E.0116.100	Savings	2,627,467.38
E	TTC Collections	E.0121.120	Savings	1,267.55
E	Renewable Energy Savings	E.0121.130	Savings	125,693.90
E	Consumer Deposit Savings	E.0191.100	Savings	128,852.43
E	Consumer Deposit Checking	E.0244.200	Checking	4,019.95
TOTAL LIGHT FUND				\$ 2,930,742.62
F	Water	F.0200.000	Checking	529,698.45
F	Water Fund Capital	F.0200.400	Savings	8,390.57
F	Water Fund CD (MM)	F.0201.000	Money Market	203,340.48
F	Water Fund Money Market	F.0201.130	Money Market	386,384.77
TOTAL WATER FUND				\$ 1,127,814.27
G	Sewer	G.0200.000	Checking	540,402.44
G	NYS DEC Consent	G.0201.000	Savings	31,517.65
G	Sewer Fund I	G.0201.100	Money Market	364,472.53
G	Sewer Fund III	G.0201.120	Money Market	1,381,189.59
G	NYSEFC	G.0205.000	Checking	185,851.61

G	Sewer Wastewater	G 0220 110	Savings	12,171.09
G	NYSERDA	G.0525.000	Checking	111.01

TOTAL SEWER FUND \$ 2,515,715.92

H	Capital	H.0200.000	Checking	88,756.16
H	Capital Reserve	H.0200 400	Savings	49,652.78

TOTAL CAPITAL FUND \$ 138,408.94

TA	Trust & Agency	TA.0200.000	Checking	22,286.58
TA	Retirement Savings	TA 0201.000	Savings	49,652.78
TA	WWI Memorial Trust	TA 0201 001	Savings	731.39
TA	T & A Special Escrow	TA.0201.002	Savings	6,606.67
TA	Justice Court	TA.0201.004	Savings	4,795.52
TA	Global Common	TA.0201.009	Savings	271,666.37
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00
TA	Tree Committee	TA.0600 102	Checking	4,678.23
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00
TA	Recreation Center Donations	TA.0600.104	Checking	21,182.67
TA	Friends of Fifth Street	TA 0600.106	Checking	113.00
TA	American Legion Bldg	TA.0600.107	Checking	200.00
TA	Fifth Street Rehab	TA.0600.120	Checking	20,358.00
TA	Carousel Committee	TA 0600 113	Checking	13,496.94
TA	Accounts Payable	TA.0202.000	Checking	603,933.32

TOTAL TRUST & AGENCY FUND \$ 1,022,891.47

Wire Account	517,697.12
Utility Clearing	173,461.09
	\$ 691,158.21

TOTAL VILLAGE WIDE \$ 11,478,491.79

VILLAGE OF GREENPORT

Payment To 09/30/2021 Report

	Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID	107	47,835.89			47,835.89	
SEWER	20	11,036.01			11,036.01	
VILLT	972	1,050,674.10			1,050,674.10	
WATER	21	7,463.70			7,463.70	
Total PRINCIPAL		1,117,009.70			1,117,009.70	
PEN	25	1,619.15			1,619.15	
Total PENALTY		1,619.15			1,619.15	
Total		1,118,628.85			1,118,628.85	

Grand Totals

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - SEPT 2021

Account Description	80	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	89,755.00	122.00	\$																																																	
<table border="1"> <tr> <td colspan="2">Vouchers Leased on last day of month</td> <td>78</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">New Vouchers Issued/No Lease/Searching</td> <td>2</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							Vouchers Leased on last day of month		78					New Vouchers Issued/No Lease/Searching		2																																							
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New Vouchers Issued/No Lease/Searching		2																																																					
REVENUE:																																																							
706 PHA HUD Operating Grants	\$ 88,631.00																																																						
706a Admin fee revenues	\$ 9,460.00																																																						
71 Interest Earned - HAP	\$																																																						
71a Interest Earned - ADMIN	\$																																																						
71c Fraud recovery	\$																																																						
700 TOTAL REVENUE	\$ 97,091.00																																																						
EXPENSES:																																																							
902 Administrative	\$																																																						
902 Auditing fees	\$																																																						
901 Salaries - Admin (\$26.80) Report	\$ 3,927.98																																																						
901a Column E, Paul Column F 2 pay periods	\$ 2,187.74																																																						
901b Overtime	\$ 1,515.92																																																						
901c Pension 14.15.7% IS 12.8%	\$ 600.55																																																						
901d Payroll Taxes FICA	\$ 392.77																																																						
901e Employee Benefit Contribution TOTAL	\$ 2,871.11																																																						
901f Office Expenses Total	\$																																																						
910 Administrative Fees	\$ 8,185.26																																																						
902 Other General Expenses (Office Rent)	\$ 550.00																																																						
969 TOTAL OPERATING EXPENSES	\$ 8,735.26																																																						
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TERMINATED																																																							
DECEASED																																																							
ABSORBED																																																							
RELINQUISHED																																																							
EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$																																																						
973.1 PHA Utility Allowance	\$ 122.00																																																						
973.2 HAP payments	\$ 89,633.00																																																						
973 PORT payments	\$																																																						
973 HAP, PORT and UTILITY TOTAL:	\$ 89,755.00 (VMS - HAP TOTAL)																																																						
973 HAP & UTIL less Port payments	\$ 8,460.00 (VMS- ALL OTHER VOUCHERS HAP)																																																						
973 Total Admin Revenue	\$																																																						
973 Net ADMIN	\$ (275.26)																																																						
973 Total Hap Revenue	\$ 89,633.00																																																						
973 Net HAP	\$ (1,124.00)																																																						
TOTAL EXPENSES	\$ 98,490.26																																																						
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 98,490.26																																																						
TOTAL CASH DISBURSEMENTS	\$ (1,399.24)																																																						

PORT BREAKDOWN	DATE	BILLED	ADMIN	ASSORBED
PORT IN				
TOTAL PORT IN	0	\$	\$	\$
PORT OUT				
TOTAL PORT OUT	0	\$	\$	\$

S - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - September 2021

\$ 4,800.00

Account Description

REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
\$ 1,125.00	\$ 1,375.00	\$ 1,175.00
<u>\$ 1,125.00</u>	<u>\$ 1,125.00</u>	<u>\$ 1,175.00</u>
TOTAL REVENUE		\$ 4,800.00

EXPENSES: 213 Center	EXPENSES: 278 2nd Street	UNIT 3 -
213 CENTER	UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW
Utilities		
Electric		\$ 59.20
Water/Sewer		\$ 117.09
Propane/Heating Oil		
Admin		
Salary (\$6.70 X 2 payperiods 140 hrs=\$938.00 divide by 25% and 75%) [\$36.80 X 25%=\$9.20]		\$ 703.50
Payment Agreement to Village		\$ 1,000.00
Total		<u>\$ 1,859.79</u>

MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street	UNIT 3	HOUSE
213 CENTER	UNIT 1	UNIT 2	UNIT 3
\$ 386.24	\$ -	\$ -	\$ -
<u>\$ 386.24</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

MAINTENANCE: 278 2nd Street	UNIT 1	UNIT 2	UNIT 3	HOUSE
\$ -	\$ -	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

MAINTENANCE: 278 2nd Street	UNIT 1	UNIT 2	UNIT 3	HOUSE
\$ -	\$ -	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Maintenance Repairs/Other		\$ 295.00
Pine Oaks Landscaping		\$ 39.49
Mattuck Enviro Services		\$ 140.00
Pine Oaks Landscaping		\$ 474.49
Total Expenses		<u>\$ 474.49</u>

MONTHLY FINANCIAL SUMMARY	278 2nd STREET
Interest Earned	\$ 3,075.00
Total Revenue	\$ 2,334.28
Total Expenses	\$ 1,340.72
NET REVENUE	

EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 738.76
---	-----------

213 CENTER	\$ 386.24
Total Expenses	\$ 474.49
NET REVENUE	\$ -

278 2nd STREET	\$ 474.49
Total Revenue	\$ 2,334.28
Total Expenses	\$ 1,340.72
NET REVENUE	\$ 1,340.72

EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 738.76
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MONTHLY FINANCIAL SUMMARY	278 2nd STREET
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NET REVENUE	

EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 738.76
---	-----------

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 10 Trans Type: B2 - Amend Status: Batch
Trans No: 4885 Trans Date: 10/06/2021 User Ref: ROBERT
Requested: D. JACOBS Approved: Created by: ROBERT 10/06/2021

Description: TO APPROPRIATE RESERVES TO FUND THE REPLACEMENT OF LEVELING
CABLES ON VEHICLE G-24

Account # Order No
Print Parent Account No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	6,900.00
E.0384	TRANSPORTATION EQUIPMENT	6,900.00
Total Amount:		13,800.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 10 Trans Type: B2 - Amend Status: Balch
Trans No: 4886 Trans Date: 10/06/2021 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 10/06/2021
Description: TO APPROPRIATE RESERVES TO FUND THE REPLACEMENT OF ONE GLYCOL COMPRESSOR AND THE PIPE REPAIR OF CIRCUIT "A" FOR THE ICE RINK
Account # Order No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	25,000.00
A 7311 400	ICE RINK EXPENSE	25,000.00
	Total Amount:	50,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 10 Trans Type: B2 - Amend Status: Batch
Trans No: 4887 Trans Date: 10/12/2021 User Ref: ROBERT
Requested: M. FLORA Approved: Created by: ROBERT 10/12/2021
Description: TO APPROPRIATE RESERVES TO FUND THE RENTAL OF A VACUUM TRUCK
FOR THE ROAD DEPARTMENT Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	12,500.00
A.5110.411	MAINTENANCE OF EQUIPMENT	12,500.00
Total Amount:		25,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 10 Trans Type: B2 Amend Status: Batch:
Trans No. 4888 Trans Date: 10/13/2021 User Ref: ROBERT
Requested: A HUBBARD Approved: Created by: ROBERT 10/13/2021

Description: TO APPROPRIATE RESERVES TO FUND THE REPAIR OF THE ROTATING
PLATE SCREEN ASSEMBLY AT THE WASTEWATER TREATMENT PLANT

Account # Order No
Print Parent Account No

Account No.	Account Description	Amount
G 5990	APPROPRIATED FUND BALANCE	15,000.00
G.8130.200	PUMP STATION EQUIPMENT	15,000.00
	Total Amount:	30,000.00



236 THIRD STREET
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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 14, 2021
Meeting: October 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk October 2021 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on October 21, 2021
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

Change Order # 1 from Merrick Utilities was fully executed on September 24th.

The DeAl Concrete Corp. contract was mailed for execution on September 30th.

The Corazzini Asphalt contract was mailed for execution on September 30th.

The Municipal Advisor Services Agreement with Munistat was fully executed on October 13th.

The Settlement Agreement and Releases document between the Village and Genesys Engineering was fully executed on October 13th.

Agreement paperwork between the Village and Suffolk County for CDBG grant funded projects was signed by Mayor Hubbard on October 13th.

Bids and RFP's

The solicitation for two compact cars was re-noticed in the October 7th edition of The Suffolk Times, and also in The Riverhead News Review. Corresponding bids were opened on October 14th.

The solicitation for two 2018 (or newer) Ford Ranger pick-ups (or equivalent) was re-noticed in the October 7th edition of The Suffolk Times, and also in The Riverhead News Review. Corresponding bids were opened on October 14th.

The solicitation of bids for the surplus John Deere tractor was re-noticed in the October 7th edition of The Suffolk Times. Corresponding bids were opened on October 14th.

Employment

Two full-time employment positions were advertised in The Suffolk Times and The Riverhead News Review. One is for a Groundskeeper I, and the other is for a Laborer. Applications or resumes will be accepted until the 18th of October.

Financial

All required paperwork for the \$ 500,00 and \$ 700,000 bond issuances from 2020 were executed by the Clerk, and submitted to bond counsel when requested.

Notification was received from the NYSOSC that the Village is owed \$ 17,330 from the Town for Justice Court for fees from the month of August.

A check in the amount of \$ 175,000 was received on October 8th per the Settlement Agreement & Releases between the Village and Genesys Engineering.

Informational

The Village of Greenport Housing Authority is seeking a new Member.

The NYS DOS confirmed the filing of Local Law # 1 (regarding Loading Zones) per documentation received on September 15th.

The bow hunting lottery (for deer) was conducted on September 30th. As there were only five (5) applicants this year, the random pick was solely for the spot/area assigned to each applicant.

The Campground is slated to remain open until the end of November, subject to prevailing weather conditions.

Legal Notices Published

The annual hydrant test legal notice was published in the October 14th edition of the paper.

Resolutions for the Regular Meeting

RESOLUTION accepting the revised resignation letter of Gregory Morris as a Code Enforcement Officer for the Village of Greenport, effective September 14, 2021.

RESOLUTION accepting the resignation of Charles Bumble III as a Laborer in the Village of Greenport Road Department, effective September 29, 2021.

RESOLUTION ratifying the acceptance of the proposal submitted by L.I. Computer Networks, Inc. for the provision of information technology services and technology-based security systems and services, per the attached Request for Proposal price form, per the bid opening on August 5, 2021; and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and L.I. Computer Networks, Inc.

RESOLUTION approving the attached SEQRA resolution regarding the acceptance of a grant by the Village of Greenport to partially fund the design and construction of a sewer main extension for the Sandy Beach area of the Village of Greenport, adopting lead agency status, determining the acceptance of the grant to be a Type II Action, and confirming that no further SEQRA review is required, per 6 NYCRR 617.5 (c)(13).

RESOLUTION scheduling a public hearing for 7:00 p.m. on November 29, 2021 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the possible adoption of a local law requesting The Cannabis Control Board to prohibit the establishment of retail marijuana dispensary licenses and/or on-site consumption licenses within the Village of Greenport; and directing Clerk Pirillo to notice the public hearing accordingly.

Resolutions for the November Regular Meeting

RESOLUTION approving the attached SEQRA resolution regarding the proposed creation of Chapter 59 (_____) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law creating Chapter 59 to be an Unlisted Action, determining that the adoption of the local law will not have a significant negative impact on one or more aspects of the environment and adopting a negative declaration for purposes of SEQRA.

RESOLUTION adopting Local Law # ____ of 2021, creating Chapter 59 (_____) of the Village of Greenport Code; prohibiting the establishment of retail marijuana dispensary licenses and/or on-site consumption licenses within the Village of Greenport.

Attachments:

BOARD OF TRUSTEES

VILLAGE OF GREENPORT

RESOLUTION REGARDING SEQRA
FOR RESOLUTION 09-2021-6
RESOLUTION ACCEPTING A GRANT TO PARTIALLY
FUND THE DESIGN AND CONSTRUCTION OF A SEWER
MAIN EXTENSION FOR SANDY BEACH

WHEREAS the Board of Trustees of the Village of Greenport Resolution 09-2021-6 on September 23, 2021 accepting a grant from the New York State Department of Economic Development and the New York State Urban Development Corporation d/b/a the New York State Empire State Development Corporation, to partially fund the design and construction of a proposed new sewer collection infrastructure system at Sandy Beach in the Village of Greenport; and

WHEREAS the Board of Trustees desires to formally record its SEQRA lead agency status and determination regarding the adoption of Resolution 09-2021-6 and the acceptance of the aforementioned grant; it is therefore

RESOLVED that the Board of Trustees adopts lead agency status and further resolves that the adoption of Resolution 09-2021-6 and the acceptance of the grant to partially fund the design and construction of a proposed new sewer collection infrastructure system at Sandy Beach in the Village of Greenport is a Type II action as an extension of an existing sewer utility system pursuant to 6 NYCRR 617.5 (c)(13) and that therefore no further SEQRA review is required.

Upon motion of Trustee _____ seconded by Trustee _____,

In Favor _____

Against: _____

REQUEST FOR PROPOSAL FORM

**INFORMATION TECHNOLOGY / TECHNOLOGY-BASED SECURITY SYSTEMS AT
VILLAGE HALL AND VILLAGE SATELLITE LOCATIONS - 2021**


Village of Greenport
236 Third Street
Greenport, New York 11944

Gentlepersons:

The undersigned bidder has carefully examined the Contract Documents for the proposed work and will provide all necessary labor, materials, equipment and incidentals as necessary and called for by the said contract Documents in the manner prescribed therein and in said Contract, and in accordance with the requirements of the Village of Greenport at the following unit and lump sum prices:

Name of Bidder: L.I. Computer Networks, Inc.

Address of Bidder: 1200 Veterans Hwy, Suite 107, Hauppauge, NY 11788

Signature: 

Signed By: Steven Mazza

Title: President

Date: 7/30/21

(REQUEST FOR PROPOSAL FORM CONTINUED)

INFORMATION TECHNOLOGY / TECHNOLOGY-BASED SECURITY SYSTEMS AT VILLAGE HALL AND VILLAGE SATELLITE LOCATIONS - 2021

INFORMATION TECHNOLOGY / TECHNOLOGY-BASED SECURITY SYSTEMS AT VILLAGE HALL AND VILLAGE SATELLITE LOCATIONS - 2021			
Category	Workday Hourly Rate	Holidays and Weekends Rate	Emergency Services Rate
General Network Support (i.e. router wiring, virus monitoring, onsite archiving)	\$125.00 One hundred twenty-five dollars and 00/100	\$225.00 Two hundred twenty-five dollars and 00/100	\$325.00 Three hundred twenty-five dollars and 00/100
24/7 monitoring and backup	\$ 5.00/device Varies per device Five dollars and 00/100 per device	\$ N/A Not Applicable	\$ N/A Not Applicable
Maintenance and Updates to security cameras	\$ 75.00 Seventy-five dollars and 00/100	\$ 150.00 One hundred fifty dollars and 00/100	\$ 225.00 Two hundred twenty-five dollars and 00/100
Monthly Maintenance	\$ 5.00/device Varies per device Five dollars and 00/100 per device	\$ N/A Not Applicable	\$ N/A Not Applicable
Updates to software as required	\$125.00 One hundred twenty-five dollars and 00/100	\$225.00 Two hundred twenty-five dollars and 00/100	\$325.00 Three hundred twenty-five dollars and 00/100
Troubleshooting/repairs (computer)	\$125.00 One hundred twenty-five dollars and 00/100	\$225.00 Two hundred twenty-five dollars and 00/100	\$325.00 Three hundred twenty-five dollars and 00/100
Troubleshooting/repairs (LAN network)	\$185.00 One hundred eighty-five dollars and 00/100	\$285.00 Two hundred eighty-five dollars and 00/100	\$385.00 Three hundred eighty-five dollars and 00/100
Cloud Backup and Disaster recovery services	\$185.00 One hundred eighty-five dollars and 00/100	\$285.00 Two hundred eighty-five dollars and 00/100	\$385.00 Three hundred eighty-five dollars and 00/100
Other (Please specify)	\$ N/A Not Applicable	\$ N/A Not Applicable	\$ N/A Not Applicable



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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: October 14, 2021
Meeting: October 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Village of Greenport Trustee Mary Bess Phillips

Pyramid Law - In December of 2015 Village Attorney Prokop created language for adopting a pyramid law in the Village of Greenport. I am requesting we review the suggested new code, renew discussion and move it forward to a public hearing. (See attachment)

LWRP - there have been discussions, request for updates and so on since the uploading of the draft document date January 14, 2014 to the Village of Greenport webpage. The Village Attorney and Village Administrator have tried to review and perhaps suggest update to a document within their overloaded workload. There is also no doubt to anyone on this board that this needs to be completed for our Village of Greenport. It is time to think outside the box to move it forwarded to completion. I am requesting we start the process of reaching out to a consultant, budget the funding to accomplish this review and update in our 2022-2023 budget.

Parking spaces exemption in the business district - our discussion needs to include investing in our business district should not be discouraged by any proposed changes to this exemption in the village code for the business district. We do have an opportunity to discuss parking spaces in a broader view to include parking meters with the new technology available, the basic fact that the residents of this village should have some opportunity to have revenue generated for the maintaining of streets from the visitors marketed by the business district that created our Village of Greenport into a destination.

123 Sterling LLC- The current property owners purchased the property with full knowledge of the language in the legal stipulation that settled the law suit in 2007. Under Effectuating Condition of Approvals it states "The Village shall work with 123 Sterling to draft such other restrictions as may be necessary to support the foregoing restrictions". The agreement had the "check and balance" wording that the Village Board, no matter what year the project was completed, would have the review and discussion of the affordable, resident and price restrictions. My thoughts for the discussion at work session are as follows to be included with the stipulations already in the document.

Buyers must be a first time homebuyer:

1. The property must be the Buyer(s) primary residence
2. The Buyer(s) do not currently own, or have not owned, a primary residence at any time in the previous 3 years
3. Buyer(s) do not own a vacation or investment home anywhere
4. All of the buyers of the subject affordable, resident and price restricted unit must meet the above qualifications e.g., husband, wife, joint ownership etc.
5. Buyer(s) household income must not exceed the income limits defined by SONYMA in the non-target one and two person household category for Suffolk County
6. Buyer(s) must provide their most recent Federal or State Income Tax Return to the Village of Greenport Housing Authority for additional review to the requirement in section three of the "Effectuating Condition of Approvals.

Attachments:

Pyramid Law & Code Ctm. 2015 discussion (PDF)

December 11, 2015

LOCAL LAW NO. OF THE YEAR 2015
CREATING SECTION 150-12D OF THE GREENPORT VILLAGE
CODE ADOPTING A PYRAMID LAW

BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE
INCORPORATED VILLAGE OF GREENPORT AS FOLLOWS:

Section 1-0 Enactment, Effective Date, Purpose and Intent of Local Law:

1-1 Title of Local Law

1-2 Enactment.

1-3 Effective Date.

1-4 Purpose and Intent of Local Law

2-0 General Provisions:

2-1 Amendment to Section 150-40 of the Greenport Village Code

3-0 Severability:

1-1 Title.

This Local Law shall be entitled "Local Law of 2015 Creating Section 150-12D
of the Greenport Village Code Pyramid regulations:

1-2 Enactment.

Pursuant to Section 10 of the Home Rule Law and the Village Law of the State
of New York the Incorporated Village of Greenport, County of Suffolk and State of
New York hereby enacts by this Local Law of 2015, a Local Law of the Village of
Greenport.

1-3 Effective Date:

This Local Law shall take effect on the filing of the approved Local Law with the
Secretary of State of New York, which shall be within twenty (20) days after its approval
by the Board of Trustees of the Incorporated Village of Greenport.

1-4 Purpose and Intent of Local Law.

The purpose and intent of this Chapter is to preserve open views and spaces and the aesthetic qualities of the environment of the Village of Greenport.

2.0 General Provisions

2.1 Section 150-12D Pyramid Law of the Greenport Village Code is hereby created as follows:

§ 150-12D Pyramid Law

Pyramid law All buildings and structures on any lot in any district must be set back from all property lines so that the height of any point of the building or structure is not greater than the horizontal distance of the point from the nearest property line to the building or structure at that location. Notwithstanding any language in this subsection, the maximum height limitation for a building or structure in the dimensional tables of this chapter shall not be exceeded at any point unless the structure is exempted herein. An illustration depicting a typical elevation view showing the control of height of buildings and structures under this subsection is included at the end of this chapter.

3.0 Severability

In the event that one or more provisions of this Section 150-40 should be determined to be invalid or unenforceable, the remaining provisions of this Section 150-40 shall remain in full force and effect.



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TREASURER
ROBERT BRANDT
Ext. 217

Code Committee Meeting
November 9, 2015
236 Third Street, Greenport, NY 11944
Village Hall Conference Room

Attendance: Mayor George Hubbard, Jr., Trustee Jack Martilotta, Trustee Mary Bess Phillips, Historic Preservation Commission Chairman Frank Uellendahl, At-Large Representative Michelle Schott, Village Attorney Joe Prokop, Zoning Board Chairman Doug Moore.

Call to Order:

Meeting called to order at 4:03 p.m. by Mayor Hubbard.

Approval Minutes of last meeting:

The minutes of the October 5, 2015 meeting were approved via a motion made by Mayor Hubbard and seconded by Trustee Martilotta.

Old Business:

A. R-2 Zoning

Concepts of R-1 & R-2 Districts discussed, and permissions therefor. The R-2 district encompasses everything in R-1 plus two family dwellings. Occupancy of space or volume becomes an issue. Parking rules and regulations (as related to R-2 zoning) were discussed. Village Attorney Prokop suggested that the Code include a parking allocation. The question of a "permanent parking easement" was brought up by the Mayor, which prompted a brief discussion regarding the terminology "right of way" to be added onto a deed. A change from R-1 to R-2 would mean that all parking rules must be complied with, and all should be specified in the Code. "Massing of house", and increasing number of inhabitants in house are current concerns, as well as a "shadow law" requirement. Many communities have a "shadow law," which means a property has to be as far away as it is high. Similarly, a second-floor deck is perceived in planning to have more impact. Currently, a second floor deck is dictated by set-back requirements, and may even be larger than a ground-floor deck. ("A Pyramid Law" controls massing.) Attorney Prokop to forward recommendations made previously to Mayor Hubbard, Trustee Martilotta and At-Large Representative Schott.



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B. Signage Code

The intent was to reach out to other Boards to get their input re: various signs - i.e. neon, blinking, etc., after residents' complaints about window/product signs. The intent was also to review the Code for sandwich boards, and then go further into enforcement issues. LED and neon signs were discussed, as was the GFD sign. The concept of "over-regulation" was explored. According to Chairman Uellendahl, Front Street is not in the Historic District, while Main Street is, so it becomes more difficult for those on Main Street, while those on Front Street have more liberties/less restrictions.

Care has to be taken to protect those in the Residential District, and/or those residences near businesses.

The Committee will review all written comments from all three Boards, with all comments to be re-sent to Code Committee members.

New Business:

SEORA

Use evaluations and sign approvals are to be considered Type II, as requested by the Planning Board. (Additions may be made to both the Type II and Type III lists.)

Attorney Prokop recommends we start the process in Code Committee, and make recommendations to the Village Board following receipt of comments from the Planning, Zoning, and Historic Boards.

Discussion:

Mayor Hubbard advised that the Village Board this month will be discussing the Short-Term Rental Law.

Recommendations:

None.

Close Meeting:

Motion made at 4:57 p.m. by Mayor Hubbard and seconded by Trustee Phillips to close the meeting. The next meeting will be held on **Monday, December 14, 2015, 4:00 p.m.** at Village Hall.



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Submitted: October 14, 2021
Meeting: October 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins October 2021 Work Session Report

Attachments:

Julia Robins 10_21_2021 Work Session Report (PDF)

Trustee Julia Robins
Work Session Report 10/21/21

Affordable housing

I have been putting a great deal of thought and research into possible ways to create some affordable housing for our community.

One option that I think we should look at is creating leased land homesites. In this scenario, the Village would clear an area in Moore's Woods and develop a site to lease homesites.

Sites would be offered based on specific income and residency guidelines. The lessee would purchase and install a manufactured home or tiny house. They would be offered a water/sewer hookup as part of their lease.

The Village would collect rent for the land and could contract with a management company.

I am not the only affordable housing advocate to come up with this idea. The following excerpt from an article about The Community Land Trust was recently published in the Shelter Island Reporter.

Article: The Shelter Island Reporter. Karl Grossman
9/18/21

The Community Land Trust, a nonprofit corporation set up by the Housing Partnership, "acquires multiple parcels of land throughout a geographic area with the intention of retaining ownership of these parcels forever. The new homeowner owns the home on a parcel and the land remains in the Community Land Trust, thereby making the home more affordable," says literature on the program. The Trust "retains" the land "for the community and never sells it" and "provides a very long-term lease of land, typically 99 years, for the exclusive use by individual homeowners."

The zoning code for the Park District allows for trailer parks.
Here is the section of the zoning code and definition of a trailer park:

§ 150-11.1

[Added 3-12-1987 by L.L. No. 1-1987]

In the PD (Park District), no building or grounds shall be used, and no building or grounds shall be erected or altered, without the approval of the Village Board of Trustees.

A.

Permitted uses:

1. Nature trails.
2. Sports playing fields.
3. Firematic events.

4. Utility facilities, including necessary appurtenances, but not limited to:
 5. (a) Water towers.
 6. (b) Sewage treatment plants.
 7. (c) Electrical plants

5. Municipally operated campsites.

6. Municipally operated trailer park.
7. Watershed maintenance.

Trailer park

From Wikipedia, the free encyclopedia

[Jump to navigation](#)

[Jump to search](#)

For the studio, see Trailer Park, Inc. For the album, see Trailer Park (album). For the television show, see Trailer Park Boys.

Trailer park in West Miami, Florida

1958 photo of Zimmer trailer in a trailer park in Tampa, Florida. This area is now a gated community with new houses

A trailer park or caravan park is a temporary or permanent area for mobile homes and travel trailers. Advantages include low cost compared to other housing, and quick and easy moving to a new area (for example, when taking a job in a distant place while keeping the same home).

Trailer parks, especially in American culture, are stereotypically viewed as lower income housing for occupants living at or below the poverty line who have low social status.[1][2][3][4] Despite the advances in trailer home technology, the trailer park image survives as evoked by a statement from Presidential adviser James Carville who, in the course of one of the Bill Clinton White House political scandals, suggested "Drag \$100 bills through trailer parks, there's no telling what you'll find," in reference to Paula Jones.[5]

Tornadoes and hurricanes often inflict serious damage on trailer parks, usually because the structures are not secured to the ground and their construction is significantly less able to withstand high wind forces than regular houses.[6][7] However, most modern manufactured homes are built to withstand high winds, using hurricane straps and proper foundations.[8]

A.

Permitted uses:

(1)

Nature trails.

(2)

Sports playing fields.

(3)

Firematic events.

(4)

Utility facilities, including necessary appurtances, but not limited to:

(a)

Water towers.

(b)

Sewage treatment plants.

(c)

Electrical plants.

(5)

Municipally operated campsites.

(6)

Municipally operated trailer park.

(7)

Watershed maintenance.

Article: The Shelter Island Reporter. Karl Grossman 9/18/21

The Community Land Trust, a nonprofit corporation set up by the Housing Partnership, “acquires multiple parcels of land throughout a geographic area with the intention of retaining ownership of these parcels forever. The new homeowner owns the home on a parcel and the land remains in the Community Land Trust, thereby making the home more affordable,” says literature on the program. The Trust “retains” the land “for the community and never sells it” and “provides a very long-term lease of land, typically 99 years, for the exclusive use by individual homeowners.”

Moratorium

I would like to discuss a moratorium on permits for new development in the Waterfront Commercial and Retail Commercial districts in order to give the board an opportunity to review the LWRP.

The LWRP has not been updated since 2014 and the Village has changed significantly since then.

I think it's time to hit the pause button as development can spiral out of control and overwhelm our small village and its infrastructure.

Carousel Meeting 10/5/21

Margot said the replacement straps are installed

The carousel will be open Saturday and Sunday only after Columbus Day

October 30 Halloween Parade free rides

Next meeting at Carousel on 11/16 to decorate for Christmas

Ask Paul/Sylvia to have ornaments which are stored at the light plant at Carousel by Monday 11/15

Need some assistance to install the large wreath on the front of the building The price for Xmas ornaments increased to \$15

Dave mentions digital streaming music for the Carousel

Make a playlist

There are several sources for carousel music

Need to provide a device such as an iPad.

They will need some tech support for this

Price for Xmas ornaments increased to \$15