



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

April 21, 2016 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Front and First Streets

Old Schoolhouse Building

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT - CHIEF WAYNE MILLER**
Including compilation of all monthly meeting minutes

MONTHLY REPORTS FOR:

- o **VILLAGE ADMINISTRATOR - PAUL J. PALLAS, P.E.**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER - ROBERT BRANDT**
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK - SYLVIA PIRILLO, RMC**
- o **VILLAGE ATTORNEY - JOSEPH PROKOP, ESQ.**

DISCUSSIONS:

Proposed amendment to Chapter 132 (Vehicles and Traffic) of the Greenport Village Code, creating new parking regulations.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: April 14, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session Report

Attachments:

Fire Department Work Session Report 4_21_2016 (PDF)

CHIEF WAYNE MILLER
1ST ASST CHIEF JEFFREY L WEINGART
2ND ASST CHIEF SUSANO JIMINEZ
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845
Requests and Resolutions

(631) 477-9801 STATION 1
(631) 477-8261 STATION 2
(631) 477-1943 – CHIEFS OFFICE
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311 3RD STREET P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Please accept all monthly reports for the month of March 2016
We would like to make a budget transfer from account #A3410.403 fire uniforms in the sum of \$10,000.00 and account #A3410.462 fire medical insurance-custodian in the sum of \$8,311.00 into account #A3410.200 to cover funding of Fire Fighter turnout gear. We also request a budget transfer from account #A3410.462 Fire medical insurance-custodian in the sum of \$5,290.00 to account #3410.200 to cover the cost of new 5" supply hose.

We would also like to request the Village clerk advertise a bid for (2) 2016 Red Chevy Tahoes Chiefs vehicles SSV package specifications attached. Vehicles to be paid for using funds from account #A.0221.110 Fire Apparatus.

The department would also request a resolution to close 3rd St. between Center and South St. on April 23rd at 1pm for approximately 1 hour to 2pm.

Respectfully submitted,

Wayne D. Miller

Chief Engineer

2016 Chevrolet Tahoe
CK15706 4WD 4dr Commercial



Photo may not represent exact vehicle or selected equipment.

Specifications for one 2016 Chevrolet Tahoe

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
CK15706	2016 Chevrolet Tahoe 4WD 4dr Commercial

SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
-	Interior: Jet Black
-	Exterior 1: Special Paint RED
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

Description

SPECIAL PAINT

COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment
CREDIT

KEY, 6 ADDITIONAL KEYS NOTE: programming of keys is at customer's expense.
Programming keys is not a warranty expense

EXTERIOR BODY COLORED PARTS, VICTORY RED Provides Victory Red special paint WA9260 and Victory Red special painted exterior body parts in lieu of glossy Black color normally installed with special paint. Victory Red painted parts will consist of front fascia, rear bumper fascia, rear liftgate handle, and door handles. Mirrors, rear D-pillar applique and liftgate spoiler will remain Black (Requires SEO (TGK) special paint and (V76) recovery hooks. Not available with (RWK) painted body-side moldings, LPO.)

IDENTIFIER FOR SPECIAL SERVICE VEHICLE (Must be specified.)

WIRING, HORN AND SIREN CIRCUIT (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

FLASHER SYSTEM, HEADLAMP AND TAILLAMP, DRL COMPATIBLE with control wire (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

SEATS, DRIVER AND PASSENGER FRONT INDIVIDUAL SEATS IN CLOTH TRIM Power driver and passenger bucket seats in base cloth trim. Derived from RPO (AZ3) 40-20-40 split bench seat with the 20% section removed. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (AZ3) 40/20/40 split bench seat, trim code (H0U) Jet Black cloth.)

REMOTE KEYLESS ENTRY PACKAGE includes 6 additional transmitters NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

SEAT DELETE, THIRD ROW PASSENGER (Deletes rear storage compartment.)

(Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.) *CREDIT*

SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.) (STD)

WARNING -- THE CONFIGURATION LOGIC FOR THIS VEHICLE HAS BEEN DISABLED

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GM AutoBook, Data Version: 426.0, Data updated 2/16/2016
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Customer File:

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

Description

REMOTE VEHICLE START

GVWR, 7300 LBS. (3311 KG) (Requires 4WD model.)

DOOR HANDLES, BODY-COLOR (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

REAR AXLE, 3.42 RATIO (Included and only available with (NHT) Maximum Trailing Package. Is available with (5W4) Special Service Vehicle without (NHT) Maximum Trailing Package.)

JET BLACK, CLOTH SEAT TRIM

INSTRUMENTATION, ANALOG with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT JACK includes USB port (STD)

TRAILER BRAKE CONTROLLER, INTEGRATED (Included and only available with (NHT) Maximum Trailing Package.)

BATTERY, AUXILIARY, 730 CCA

KEY, 2-SIDED (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

ALTERNATOR, 170 AMPS, HIGH OUTPUT (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJECTION AND VARIABLE VALVE TIMING includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)

LUGGAGE RACK, DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)

EMISSIONS, CONNECTICUT, DELAWARE, MAINE, MARYLAND, MASSACHUSETTS, NEW JERSEY, NEW YORK, OREGON, PENNSYLVANIA, RHODE ISLAND, VERMONT AND WASHINGTON STATE REQUIREMENTS
MAX TRAILERING PACKAGE (Includes (GU6) 3.42 rear axle ratio, (JL1) Trailer brake controller and (Z85) Suspension Package. 4WD models also include (NQH) 2-speed active Transfer case.)

TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing (Requires 4WD model. Included with (9C1) Police Vehicle, (5W4) Special Service Vehicle and (NHT) Maximum Trailing Package.)

FRONT UNDERBODY SHIELD (Requires 4WD models and a Fleet or Government sales order type. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

EXTERIOR ORNAMENTATION DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

POWER OUTLETS, 4 AUXILIARY, 12-VOLT includes 1 on the instrument panel, 1 in armrest, and 2 in the cargo area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

WARNING -- THE CONFIGURATION LOGIC FOR THIS VEHICLE HAS BEEN DISABLED

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Customer File:

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

Description

POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

POWER SUPPLY, 120-AMP, (4) 30-AMP CIRCUIT, PRIMARY BATTERY relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

WHEELS, 18" X 8.5" (45.7 CM X 21.6 CM) ALUMINUM WITH HIGH-POLISHED FINISH

TIRE, SPARE P265/70R17 ALL-SEASON, BLACKWALL (STD)

TIRES, P265/65R18 ALL-SEASON, BLACKWALL

SPECIAL PAINT, SOLID, ONE COLOR All normally body colored non-sheet metal parts will be gloss Black. This includes front and rear fascias, liftgate handle, 'D' Pillars, mirrors and liftgate spoiler. Door handles will be flat Black. Body-side moldings will be deleted. May require extended lead time. (Requires (01U) Special Paint with any SEO paint selection. Not available with (RWK) Painted bodyside moldings, LPO. May require extra lead time and GM will require 5 orders before sending to the plant.)

THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

GROUND STUDS, AUXILLARY, REAR COMPARTMENT (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

RECOVERY HOOKS, 2 FRONT, FRAME-MOUNTED, BLACK (Standard on 4WD Commercial models. Available on 2WD, Police and Special Service models.

Required on all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands.)

LICENSE PLATE FRONT MOUNTING PACKAGE (Included on orders with ship-to-states that require a front license plate.)

SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY and shipped to Kerr Industries and onto Arlington Assembly

FLEET PROCESSING OPTION

LPO, MOLDED SPLASH GUARDS (dealer-installed)

PAINT CODE 1. PAINT SCHEME: J001

SUSPENSION PACKAGE, STANDARD, INCREASED CAPACITY, PREMIUM SMOOTH RIDE with Air leveler (Included and only available with (NHT) Maximum Trailering Package.)

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

ENTERTAINMENT

- Audio system, AM/FM stereo with CD player and auxiliary input jack includes USB port
- Audio system feature, single-slot CD/MP3 player
- Audio system feature, 6-speaker system
- SiriusXM Satellite Radio, delete
- Bluetooth for phone personal cell phone connectivity to vehicle audio system
- OnStar with 4G LTE and built-in Wi-Fi hotspot to connect to the internet at 4G LTE speeds, includes 3GB or 3 months OnStar Data Trial (whichever comes first) (Requires (UE1) OnStar Guidance plan. Available 4G LTE Wi-Fi requires compatible mobile device, active OnStar subscription and data plan after trial)

EXTERIOR

- Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel
- Tires, P265/70R17 all-terrain, blackwall
- Tire, spare P265/70R17 all-season, blackwall
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire carrier, lockable outside spare, winch-type mounted under frame at rear
- Fascia, front body-color
- Fascia, rear color-keyed
- Assist steps, Black (Deleted when (RVQ) Assist step kit, Black, LPO or (VXH) Assist step kit, Chrome, LPO are ordered.)
- Daytime Running Lamps, with automatic exterior lamp control
- Mirrors, outside heated power-adjustable, manual-folding and color keyed driver mirror includes spotter mirror
- Glass, deep-tinted (With (9C1) Police Vehicle or (5W4) Special Service Vehicle includes all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)
- Wipers, front intermittent, Rainsense
- Wiper, rear intermittent with washer
- Liftgate, rear manual

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

INTERIOR

- Seating, front 40/20/40 split-bench, 3-passenger includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.)
- Seat trim, cloth
- Seat adjuster, driver power, multidirectional (Included and only available with (AZ3) 40/20/40 split-bench front seat.)
- Seat adjuster, front passenger 6-way power
- Seats, second row 60/40 split-folding bench, manual
- Seat, third row manual 60/40 split-folding bench, fold flat
- Floor covering, Black rubberized-vinyl
- Steering column, Tilt-Wheel
- Steering wheel, urethane
- Steering wheel controls, mounted cruise controls
- Display, driver instrument information enhanced, one color
- Warning tones headlamp on, key-in-ignition, driver and right-front passenger safety belt unfasten and turn signal on
- Door locks, power programmable with lockout protection (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on Driver door.)
- Remote Keyless Entry, extended-range
- Windows, power, with Express-Down and Express-Up on front doors and lock out features
- Cruise control, electronic with set and resume speed
- Climate control, tri-zone automatic with individual climate settings for driver, right-front passenger and rear passengers (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, includes dual-zone automatic, front and rear air conditioning electronic controls)
- Defogger, rear-window electric
- Power outlet, 110-volt
- Mirror, inside rearview manual day/night
- Conversation mirror
- Assist handles, all seats (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, front passenger assist handle is removed when (7X7) Spot lamps are ordered.)
- Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. With (9C1) Police Vehicle or (5W4) Special Service Vehicle, interior lighting includes dome light, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions
- Cargo management system
- Cargo net
- OnStar Basic plan for 5 years including limited RemoteLink mobile app services, Advanced Diagnostics and Dealer Maintenance Notification (Basic Plan available for 5 years from the date of vehicle delivery, and is transferable. Does not include Emergency, Security or Navigation services.)

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

MECHANICAL

- Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode
- Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)
- Suspension Package, Premium Smooth Ride (Not available with (NHT) Max Trailering Package.)
- GVWR, 7300 lbs. (3311 kg) (Requires 4WD model.)
- E85 FlexFuel capable
- Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed (Requires 4WD model. Not available with (NHT) Max Trailering Package.)
- Differential, heavy-duty locking rear
- 4-wheel drive
- Air cleaner, high-capacity
- Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator (With (9C1) Police Vehicle or (5W4) Special Service Vehicle includes heavy-duty oil-to-coolant integral to driver-side of radiator.)
- Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil
- Battery, 720 cold-cranking amps with 80 amp hour rating
- Alternator, 150 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver
- Recovery hooks, 2 front, frame-mounted, Black
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

SAFETY

- Brakes, 4-wheel antilock, 4-wheel disc, VAC power
- StabiliTrak, stability control system with brake assist, includes traction control
- Air bags, frontal and side-impact for driver and front passenger and head curtain side-impact for all rows in outboard seating positions (Included and only available with (AZ3) 40/20/40 split-bench front seat. With (9C1) Police Vehicle or (5W4) Special Service Vehicle requires (AZ3) 40/20/40 split-bench front seat and (9U3) SEO front center seat (20% seat) delete. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Automatic Occupant Sensing System sensor indicator inflatable restraint, front passenger/child presence detector
- OnStar Guidance Plan for 6 months including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) (Visit www.onstar.com for coverage map, details and system limitations. Services may vary by model and conditions.)
- Rear Park Assist with audible warning
- Rear Vision Camera
- LATCH system (Lower Anchors and Top tethers for Children), for child safety seats; lower anchors and top tethers located in all second row seating positions, top tethers located in third row seating positions
- Tire Pressure Monitor System air pressure sensors in each tire with pressure display in Driver Information Center
- Theft deterrent, electrical, unauthorized entry

WARRANTY INFORMATION

WARRANTY INFORMATION - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

WARRANTY

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/60,000 Miles

Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion:

3 Years/36,000 Miles

Rust-Through

6 Years/100,000 Miles

Roadside Assistance:

5 Years/60,000 Miles

Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance:

2 Years/24,000 Miles

2 visits

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Customer File:

Light Bar	Code 3 52" RX 2700 linear multi-color LED loaded with led alley lights and full scene take down mode
Head light flasher	Code 3 direct plug in head light flasher
Siren & Light control	Code 3 master com light controller 100w siren speaker
Grill Lights	2 red white 6 up LED warriors grill lights
Hide-a-Way Strobes	Hide-a-way strobes 4 way kit led rear and 2 red white led split color led front fog or head lamps
Rear Hatch Lights	2 red/amber split LED's 2 slim line on the side of gate red.
Rear arrow stick	2 Code 3 39" Led x arrow stick with red ends
Work Lights	2 4"led work lights in rear hatch, flush mount
Rear warning	Rear 8' head red blue warning citi-del under spoiler split kit
Center Console	1 custom center console Tahoe and face plate kits arm rest and cup holders usb holder and interface Tahoe
Radio's	Install customer supplied radio equipment
Scanner kit	Bear cat scanner kit
Lettering	Graphics and Lettering package as per existing trucks
Harness	Pro extreme duty emergency lighting harness kit

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN

Finance Meeting
March 8, 2016



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
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(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Attendance: Chief Breese, 1 Ast. Chief Miller, Wardens W. Jensen, J. Kalin, J. A. Pirillo A. Volinski & Administrative Assistant Richter

All bills and the fire safety account reviewed

Company Requests:

- 831- Reimbursement for light & Budget
- 832- Camera
- 833- Absent
- 834- Budget
- 835- Budget
- Rescue Squad-
 - Hammer Medical: \$709.70
 - Emergency Medical Products: \$725.61
 - Reimbursement for EMS Training & Supplies: \$453.73
 - STAT Packs: \$160.00
- Water Rescue- none
- Fire Police- none
- ABG Antivirus for chief's room computers
- 5-inch hose: \$5380.00 South Shore \$5290 Firematic
- 40 Chairs and 5 tables for St. 2: \$3583.00 AR Kropp & Sons
- 2 New Chiefs Cars: \$52,694 - ~~Nessinger 112 Chevrolet & Proliner~~ CARS UNLIMITED OF SUFFOLK
- Reimbursement for EMS Supplies to Jeff Corazzini: \$931.66

Respectfully submitted,

Harry R. Breese
Chief Engineer

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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www.greenportfd.org

Company Officers Meeting
March 15, 2016

Opening: Chief Breese opened the meeting @ 19:00 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Breese, Miller, Weingart; Captains J. Clark, Birmingham & Hays, Lieutenants B. Corwin, N. Corwin, Dimos, P Harris, Hollid, C. Hydell, Pope, Fire Police Ray Corwin.

Reading of Previous Minutes: M/M/S/C Hays/Harris to dispense with reading of previous minutes.

Communications: Safety Officer Rand resigned from Dept

Committee Reports: Washington's 8-day Reports need to be turned in. 8-3-5, 8-3-2 and 8-3-4 have been turned in.

P. Harris brought up about pushing the Washington's Day Parade back a week

Company Requests: 8-3-1. Budget 8-3-2. Budget/Camera; 8-3-3. LDH/Budget; 8-3-4. Budget; 8-3-5. Budget; 8-3-16. no one present; FP Budget


Good of the Department:

- Chief Breese thanked the officers for their services for the past year and it was a pleasure to work with them. Also thanked them for their support while being Chief for the past 5 years.
- Montauk Parade 3/20 8-3-1 leaving at 8am
- Chief Miller stated that a list will be given to each company Captain of their members of when they need to get physicals and it will be their responsibility to remind them to get them done.
- Chief Weingart brought up about the Dept Picnic and the 2nd Lts will be in charge of it and should form a committee and come up with a date. The picnic can't be on July 16th because of the GHS All Class Reunion being held on that date.
- Captain Hays brought up about the wet down for the new 8-3-3 will be held on 4/23/16 at 1pm.

Reading of Minutes: M/M/S/C Harris/Hollid to dispense with reading of tonight's minutes,

Adjourn: M/M/S/C Hays/Dimos to adjourn @ 19:13

Respectfully submitted,


Jeffrey L Weingart
2nd Asst. Chief

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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MEETING OF THE BOARD OF WARDENS

Wednesday March 16, 2016

OPENING:

Chief Harry Breese opened the meeting at 7:12 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE:

1st Assistant Chief Wayne Miller, 2nd Assistant Chief Jeff Weingart Wardens Warren Jensen, Joe Milovich, Tony Volinski, Norma Corwin, Ray Corwin, Joe Barszczewski James J. Pirillo, James A Pirillo, James Kalin, & John Grilli.

Peter Harris, Robert Corwin, Jamie Clark, Paul Dimos, Pat Carey.

THOSE WISHING TO SPEAK TO THE BOARD: Peter Harris mentioned that at the Company Officers Meeting it was brought up that they would like the board take serious consideration to move the date of the Washington Birthday Celebration back a week to the actual day of the Washingtons Birthday, due the fact many people go on vacation the week we have the Parade and the attendance is getting lower each year.

Bob Corwin spoke on behalf of the American Legion, they would like the use of the Fire Department on May 30th for after the Memorial Day Parade to use for refreshments.

Paul Dimos asked the board about the Physicals, wanted to know if member does not get the physical what is he or she able to do if suspended make calls not make calls he has gotten mixed answers when asked the question. Warden Volinski mentioned they can only do mandatory trainings. Much discussion on this matter still goes back to the bylaws. Paul also asked if there is a change in status of a member will the officer be notified, yes as per Chief Wayne officers will be notified of any change.

APPLICATION(S) FOR NEW MEMBERSHIP:

1. Krista Bracken
2. Scott Ellis

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Joe Milovich spoke to Rob McGuiness to look at the doors, will give Joe a quote. Joe also mentioned he called C-Cat not getting a return call from them.

Received quotes on the Lanterns for around the building, as per Chief Breese need to get quote for labor also, cannot just go with the quote for the lanterns.

Warden Joe Barszczewski mentioned that the entrance door near the Chiefs room should have hinges on the opposite side , so the wind wont catch it and blow it open.

2.

3.

BY-LAWS: none

FINANCE: Chief Harry Breese read the Finance report. Chief Breese did mention that Jeff Corazzini did request reimbursement of \$931.66 for supplies he has purchased on his own for his medical bag. Warden Norma Corwin questioned why is he not going to the supply locker like all others do to stock his bag and do we know what he carries in that bag ? As per Chief Breese Mike Richter has gone through the bag and it is fine and Jeff was told to no longer order his own supplies.

Motion made by Warden Ray Corwin to purchase and to pay for all item in report. Seconded by Warden James Kalin. Motion carried

FIRE DISTRICT:

PRE-INCIDENT PLANNING:

SERVICE AWARDS:

STAR HOSE CO. # 3 Finance / Budget, Permission for 833 to have wet down for new truck on April 23, 2016 @1pm, Warden Ray Corwin also asked to have outlet replaced for truck, with overhead retractable cords . Chief Wayne Miller asked if all companies would like a retractable cords.

STANDARD HOSE CO. # 4 Finance / Budget, Warden James A. Pirillo requested new pagers

PHENIX HOOK & LADDER CO. # 1 Finance / Budget Warden John Grilli requested the use of the Van for members that may want to go to South Carolina when the old 833 truck is delivered. Also would like to see that the Day of the Washingtons Birthday Parade be moved also to a different weekend. Warden John Grilli also requested executive session.

RESCUE SQUAD Finance / Budget permission for use of fire house March 22, 2016 @ 7pm

WATER RESCUE

FIRE POLICE

UNFINISHED BUSINESS Chief Wayne Miller also mentioned having a resolution written up to village for both new Chiefs cars. The resolution to read as, we would like to make a resolution to amend the budget and transfer the amount of \$105,388 dollars from account # A.0221.110 Fire Apparatus to account # A.3410.200 Fire Dept equipment, for the purchase and payment of two (2) 2016 special service vehicle Chevrolet Tahoe's to be purchased from cars unlimited of Suffolk LLC through the Nassau County BOCES Municipal Bid # 13/15-016.

Motion made by Warden James Kalin to have resolution drawn up to purchase two new chiefs cars out of correct line items stated above, Seconded by Warden John Grilli, Motion Carried.

Questioned asked what two cars are being replaced and it will be the 30 & 31 car Chief Wayne's car will be the 80 car.

REPORT OF DELEGATES

NEW BUSINESS Warden James A. Pirillo asked how the service awards are per Warden James Kalin mentioned the problems with the computers and the software , Mike Richter has been on the phone with the computer tech's , is there going to be a problem with the state? Pen flex knows of our problem. Warden James J Pirillo asked if there will be a grievance day, yes as soon as we get the print out of points.

GOOD OF THE DEPARTMENT

1. Chief Breese thanked the board for a great job and it was a pleasure working with all of them.

7. Warden Joe Milovich requested to have the fence company come back to fix the dirt around the new fence. The Company will charge to have this done, will have houseman do it.

EXECUTIVE SESSION Motion by James A Pirillo seconded by Warden James Kalin to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 8:47 pm.

Motion by Warden John Grilli seconded by Warden Ray Corwin to return to the regular meeting. Motion carried. Regular meeting at 9:58 pm.

READING OF THE MINUTES


Motion made by Warden James Kalin seconded by Warden Warren Jensen, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden Tony Volinski seconded by Warden James Kalin to adjourn.

Motion carried. The meeting was adjourned at 9:58 pm

Respectfully Submitted by,


Jennifer Grilli

Recording Secretary



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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

April 21, 2016

Administrator's Office

Statistics

Work Orders:

Electric = 24 Written, 24 Completed
Water = 10 Written, 10 Completed
Sewer = 60 Written, 60 Completed
Road = 58 Written, 58 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 04-07-2016. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 04-15-2016.

Resolutions:

Rehiring of Gus Klavas as Park Attendant

Rehiring of Fiona Faherty as Marina Office staff

Rehiring of Elizabeth Powe as Marina Office staff

Hiring of Brian Doherty as Park Attendant

Hiring of Erika Martinez as Carousel Employee

Hiring of Jasmine Luke as Camp Counselor

Administrator Pallas to attend APPA National Conference

Proposal as submitted by Bancker Electric for Fire Alarm System

Topics of Discussion:

MS4 Report Submittal: June 1, 2016

Bike Racks

Road/Water Department

Statistics

Water Distribution:

3,939,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.51 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.50 mg/L

The form, DOH-360, was filed with the DOH on April 7, 2016 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Made repairs to the roads, driveway aprons, and grassy areas that were damaged during the winter.
- ❖ Put up some new street and “No Parking” signs.
- ❖ Removed the “Welcome to Greenport” sign on the North Road and brought it to be repaired.
- ❖ Made repairs to some garbage cans and cleaned up flower beds throughout the downtown.
- ❖ Repaired a plow on G-55 and sent G-36 out to be repaired.

Projects:

The Road Crew worked assisted the Marina crew with several items. They dismantled and stored the Ice Rink at No. 10 Building. Took the bleachers from Mitchell Park and brought them back to the Skate Park. They also brought the mooring boat to the Baymen’s Dock.

The Crew worked to prepare the baseball fields on Moores Lane for little league and t-ball.

The Crew has also been continuing to remove trees around the village as part of our tree trimming project.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of March = 7,537,000 gallons.

Average Daily Flow = 0.243 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 97% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 98% Permit limit = 75 %

Coliform Fecal General = < 4.2 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 21 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 2.9 mg/L, and 6.2 lbs/day

Sludge Removal:

28,000 Gallons of sludge hauled during March.

Report

❖ Treatment Plant:

The air-rotor in the North Basin needs to be repaired due to a failed chain pulley. The contents were successfully transferred, except for some solids that have settled in the bottom. We are working to have them removed so that the chain can be repaired.

Two new control valves for the Huber Screen were installed.

A leak in a 2" force main in the basement of the laboratory caused a water heater to fail. The main was repaired and the water heater was replaced.

❖ Collection System:

The system was routinely cleaned during March but we still had issues with blockages along Front Street. The blockages were caused by grease accumulation in the lines.

The alarm dialers for each pump station were serviced. A new alarm dialer was installed at the Peconic Landing Pump Station.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = March 27 @ 146.65 Mwh
Minimum usage day = March 13 @ 61.02 Mwh
Average usage for the month per day = 73.91 Mwh
Monthly total usage = 2217.44 Mwh

Service calls/call outs = 0

Street light repairs = 4

Customers shut off for none payment = 1

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ Trimmed trees along Moore's Lane
- ❖ Replaced a pole at the North Ferry Dock.
- ❖ Did pole transfers to a pole that was hit by a garbage truck on the corner of Carpenter Street and Central Avenue. The pole was replaced by Verizon Communications.
- ❖ We had a company come to perform work on the governor for engine #4. The unit is now being worked on and will be re-installed and tested when complete.

Projects:

Switching from Transformer #2 to #1 was successful. Breaker testing was completed. The breakers tested were within acceptable testing values.

The installation of the garage door openers is complete.

DMNC testing of all three engines was completed successfully. The Electric Department was able to perform these tests without the assistance of a third party. The units were run higher at a higher output than previous tests.

Attachments:



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Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

April 21, 2016

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	3
Building Permit Applications	4
Fence Permits	1
Use Evaluation Application	0
Wetland Permit Application	1
Wetland Permit Issued	1
HPC Application	3
Zoning Board Applications	3
Planning Board Applications	3
CO Searches	23
CO Fees	4
Yard Sale	0
Road Opening	0
Sewer Inspection Fee	0
Dumpster Permit	0
Sign Permit	0
Rental Permit Fees	5

Demo Permit 0

Total Fees Collected: \$12,558.00

Reports

- ❖ The Building Department is very busy with new applications and permits. The month of March was a record breaking month for fees collected. The majority of the applications are coming from the residential sector. The business sector has been relatively slow.
- ❖ The Building Inspector attended trainings in Stony Brook last month. There are more mandatory classes to be offered in July.

Code Enforcer's Office

Reports

- ❖ The Code Enforcement Officer issued sixteen (16) tickets to two of the owners of a Village restaurant and bar for violating the conditions of the Site Plan approval, violations of the Village Code and violations of the State Fire Code.
- ❖ The Code Enforcement Officer issued two (2) additional tickets to the owner of a multi-family rental property for failing to provide a tenant with smoke alarms and as a result, smoke alarms were installed in the apartment.
- ❖ The Code Enforcement Officer issued a ticket to a commercial property owner, who failed to respond to an Order to Remedy Violation Notice, for improperly installed LP-Gas storage containers.
- ❖ The Code Enforcement Officer issued an additional ticket to a residential property owner for erecting a fence without a permit.
- ❖ The Code Enforcement Officer issued four (4) tickets to a residential property owner for continuing to operate a B&B in violation of Village and State Codes.
- ❖ The Code Enforcement Officer issued an additional ticket to a residential property owner who has failed to respond to an Order to Remedy Notice and a ticket for failing to maintain a detached garage.
- ❖ The Code Enforcement Officer conducted the mandatory NYS Fire Safety and Property Maintenance Inspections of four (4) commercial buildings containing twenty (20) apartments.
- ❖ The Code Enforcement Officer conducted Village Rental Permit Inspections of three (3) houses containing six (6) apartments.
- ❖ The Code Enforcement Officer issued an Order to Remedy Violation Notice to a commercial property owner for a maintenance violation.

- ❖ The Code Enforcement Officer issued an Order to Remedy Violation Notice to four (4) separate commercial property owners for improperly installed LP-Gas containers.
- ❖ The Code Enforcement Officer appeared at Southold Town Justice Court on one date.
- ❖ The Code Enforcement Officer visited Village businesses and reminded the owners, managers or employees that they cannot have signs, displays, tables, etc. on the Village sidewalk.
- ❖ The Code Enforcement Officer drafted a Village Parking Ticket and a general purpose Ticket.
- ❖ The Code Enforcement Officer conducted Brush Patrol, reminding residents not to place their brush in the street before Saturday, April 9th.

Code Enforcement Worksheet is attached.

Attachments:

April 2016 Edited Worksheet (XLSX)

March 2016 Code Enforcement Worksheet

Appearance Tickets Issued this Month:

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
3/1/2016	4.-10-30	Rhumblin 34 Front Street	150-30.C.(7) Village Code. Fail to Submit to Periodic Review of Site Development Plan.	Oradell, NJ 07649	16023
3/1/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Oradell, NJ 07649	16024
3/1/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Oradell, NJ 07649	16025
3/1/2016	4.-10-30	Rhumblin 34 Front Street	65-2.A(1) Village Code. Commence Construction without a Building Permit.	Oradell, NJ 07649	16026
3/1/2016	4.-10-30	Rhumblin 34 Front Street	65-6.A Village Code. No Certificate of Occupancy.	Oradell, NJ 07649	16027
3/1/2016	4.-10-30	Rhumblin 34 Front Street	2403.2 Fire Code. Erect, Operate or Maintain a Canopy without a Building Permit.	Oradell, NJ 07649	16028
3/1/2016	4.-10-30	Rhumblin 34 Front Street	2404.2 Fire Code. Fail to Submit Certification of Flame Propagation Performance Treatment.	Oradell, NJ 07649	16029
3/1/2016	4.-10-30	Rhumblin 34 Front Street	1029.4 Fire Code. Fail to Post Occupant Load.	Oradell, NJ 07649	16030
3/7/2016	4.-10-30	Rhumblin 34 Front Street	150-30.C.(7) Village Code. Fail to Submit to Periodic Review of Site Development Plan.	Farmingdale, NY 11735	16031
3/7/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Farmingdale, NY 11735	16032
3/7/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Farmingdale, NY 11735	16033

3/7/2016	4.-10-30	Rhumblin 34 Front Street	65-2.A(1) Village Code. Commence Construction without a Building Permit.	Farmingdale, NY 11735	16034
3/7/2016	4.-10-30	Rhumblin 34 Front Street	65-6.A Village Code. No Certificate of Occupancy.	Farmingdale, NY 11735	16035
3/7/2016	4.-10-30	Rhumblin 34 Front Street	2403.2 Fire Code. Erect, Operate or Maintain a Canopy without a Building Permit.	Farmingdale, NY 11735	16036
3/7/2016	4.-10-30	Rhumblin 34 Front Street	2404.2 Fire Code. Fail to Submit Certification of Flame Propagation Performance Treatment.	Farmingdale, NY 11735	16037
3/7/2016	4.-10-30	Rhumblin 34 Front Street	1029.4 Fire Code. Fail to Post Occupant Load.	Farmingdale, NY 11735	16038
3/11/2016	5.-1-17.1	137-C Ludlam Place	701.2 Property Maintenance Code. Insufficient Smoke Alarms.	Wading River, NY 11792	16039
3/11/2016	5.-1-17.1	137-C Ludlam Place	701.2 Property Maintenance Code. Insufficient Smoke Alarms.	Wading River, NY 11792	16040
3/21/2016	4.-7-24	400 Main Street	3807.4 Fire Code. Fail to protect LP-Gas containers from vehicle impact.	Port Saint Luice, FL 34953	16041
3/22/2016	4.-9-29	514 Wiggins Street	150-13.F(4) Village Code. Erect a Fence without a Permit.	Atlantic Beach, NY 11509	16042
3/23/2016	6.-6-18.1	424 Fourth Street	65-6.A Village Code. No Certificate of Occupancy for extension.	Greenport, NY 11944	16043
3/23/2016	6.-6-18.1	424 Fourth Street	150-6.A Village Code. More than 3 guest rooms in a B&B.	Greenport, NY 11944	16044
3/23/2016	6.-6-18.1	424 Fourth Street	65-6.A Village Code. Use building after alterations without a Certificate of Occupancy.	Greenport, NY 11944	16045
3/23/2016	6.-6-18.1	424 Fourth Street	107.4 Fire Code. Unlawful Structure. (Convert a B&B to a 2-family dwelling)	Greenport, NY 11944	16046
3/28/2016	2.-4-29	507 Third Street	302.7 Property Maintenance Code. Fail to maintain a detached garage.	Glen Cove, NY 11542	16047

Properties Inspected this Month:

Date	SCTM #	Address	Reason for Inspection	Results/Remediation	Pass/Fail
3/1/2016	4.-5-14	318 Fifth Ave	Village Rental Permit	<p><u>3/1/2016</u>: Smoke alarm is required in the front bedroom.</p> <p><u>3/2/2016</u>: Owner submitted a receipt dated 3/1/2016 for a smoke alarm and a picture of the alarm installed on the ceiling of the bedroom.</p>	Passed on 3/2/2016
3/2/2016	2.-6-47	611 Main Street	NYS Fire Safety and Village Rental Permit	<p><u>3/2/2016</u>: Smoke alarm is required in the bedroom of Apt A. Smoke alarm and CO alarm is required in the bedroom and a centrally located CO alarm is required in Apt B. Smoke alarm is required in the bedroom of Apt C. A centrally located smoke alarm is required on the 1st floor and in the bedroom of Apt D. Property owner states that he will install them today. 1649 hours: The property owner sent an email describing that he installed smoke and CO alarms as required and a scan of a Costco receipt for the purchase of the alarms.</p>	Pass
3/2/2016	2.-4-10.1	633 Third Street	Village Rental Permit	<p><u>3/2/2016</u>: Smoke alarm is required in the basement.</p>	Fail
3/5/2016	6.-4-8	345 Wiggins Street	Village Rental Permit	<p><u>3/5/2016</u>: Apt A: Smoke alarms are required in the basement and upstairs, center bedroom. CO alarm is required in the upstairs hallway outside of the bedrooms. Apt B: Smoke alarm in basement must be repaired or replaced. Smoke alarm is required in the upstairs, center bedroom. CO alarm is required in the upstairs hallway outside of the bedrooms.</p> <p><u>3/8/2016</u>: The property owner emailed documentation (consisting of a receipt for the purchase of smoke and CO alarms and photos of the new alarms installed at the property) showing that the safety violations at the property have been corrected.</p>	Passed on 3/8/2016
3/30/2016	4.-1-20.4	Lakeside Garden Apartments, Bldg A, North Street	NYS Fire Safety	<p><u>3/30/2016</u>: Failed to maintain the alarm system and fire extinguishers. A1: GFCI required in kitchen. A2: GFCI broken in bathroom, outlets without covers, light fixture with exposed wiring. A3: No smoke alarms, GFCI required in kitchen, light fixture has exposed wiring. A4: GFCI required in kitchen, smoke alarm in hallway beeping. A5: Smoke alarm needed in bedroom. A6: Not inspected at this time.</p>	Fail

3/30/2016	4.-1-20.4	Lakeside Garden Apartments, Bldg B, North Street	NYS Fire Safety	3/30/2016; Failed to maintain the alarm system and fire extinguishers. Laundry Room: Dryer vents have not been maintained, thermostat pulled from wall. B7: Not inspected. B8: Fire extinguisher expired. B9: Exterior light has exposed outlet, outlet without cover, thermostats without covers have exposed wiring, broken and inoperable doors. B10: Not inspected. B11: GFCI required in kitchen, smoke alarm in hall inoperable. B12: Smoke alarm in hall inoperable.	Fail
3/30/2016	4.-1-20.4	Lakeside Garden Apartments, Bldg C, North Street	NYS Fire Safety	3/30/2016; Failed to maintain the alarm system and fire extinguishers. Apt 16: Exterior light fixture is smashed, outlets without covers, expired fire extinguisher, broken closet doors.	Fail

Property Inspections Awaiting Repairs:

Date	SCTM #	Address	Reason for Inspection	Results/Remediation	Pass/Fail
2/23/2016	4.-6-34.7	100 South Street	NYS Fire Prevention and Village Rental Permit	<p><u>2/23/2016</u>: Fire extinguishers required in common area outside of the apartments and in the Hampton Jitney office. Owner will provide copies of the tests and certifications for the alarm system, sprinkler system and RPZ valve. Unable to access the restaurant at this time and will reschedule to complete the inspection.</p> <p><u>3/17/2016</u>: Left message for the property owner.</p> <p><u>3/30/2016</u>: Left message for the property owner.</p>	Pending submission of required certifications and completion of the building inspection.
2/24/2016	6.-2-25	105 Third Street	Village Rental Permit	<p><u>2/24/2016</u>: Smoke alarms are required in both bedrooms in the downstairs apt. The unit is not rented or occupied at this time.</p> <p><u>3/17/2016</u>: Telephone interview with property owner who states that they will send evidence that the smoke alarms were installed.</p> <p><u>3/18/2016</u>: Property owner provided an invoice from electrical contractor for the installation of 2 smoke alarms.</p>	Passed on 3/18/2016
2/29/2016	2.-2-18	302 Monsell Place	Village Rental Permit	<p><u>2/29/2016</u>: GFCI outlet is required in upstairs bathroom before new tenant moves in.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street Sterlington Deli	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Install vehicle protection for LP-gas tanks, install CO Alarms, and correct other less serious violations.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail

1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street Rinconcito Hispano Restaurant and storage area #6 Ferretti & Odell CPA	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Restaurant- Install vehicle protection for LP-gas tanks, GFCI required in bathroom outlet, remove extension cords and multiplug adapters. Storage Area- Install smoke alarm and fire extinguisher, repair roof leak. CPA- unlock rear exit, repair ceiling sheetrock, repair roof leak, GFCI required in bathroom outlet, install smoke alarms and fire extinguisher, remove extension cords.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/26/2016</u>: Interview with the owner of the restaurant to explain the Vehicle Impact protection requirements.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street #8 Bernadette Gilda LCSW-R #9 Platinum Prepaid Wireless Plus #10 Vacant 2- 2-bedroom apartments on 2nd flr.	NYS Fire Safety and Village Rental Permit	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Office- Install fire extinguisher. Wireless Store- Install smoke alarm, certify fire extinguishers, remove extension cords and power strips. Common Area: Certify fire extinguishers, replace dryer vent with rigid vent, cover bare bulbs with globes. Apartments: #A- install cover on outlet in kitchen, remove CO Alarm or make operational. #B- remove CO Alarm or make operational.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/3/2016</u>: Telephone interview with owner of Platinum Prepaid. His questions were answered and he stated that he will make all necessary corrections by the end of the month. <u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail

1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street #15 Irene's Tailor Shop #18 Suki's Spa #19 Edward Kondak DDS #22 Suffolk County Family Services	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Irene's- remove combustable material from work area around iron, install GFCI in bathroom outlet, remove extion cords, clear furniture and clothing from exit aisles and upstairs exit window. Suki- unlock exit doors, certify fire extinguishers, remove extension cords. Dentist- unlock exit door, install fire extinguisher. County Office- illuminate exit sign.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>2/26/2016</u>: Re-inspected Edward Kondak, DDS, and observed that the violations have been corrected.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons La Capricciosa Pizza 135 Third Street 4- upstairs apartments	NYS Fire Safety and Village Rental Permit	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Pizza- remove loose wiring on floor behind counter, install CO Alarms, properly mount fire extinguishers, unlock exit doors, remove multiplug adapter. Apts- No CO Alarms. Agent purchased and installed CO Alarms in apartments at end of inspection. Remove old tv, mattress, junk and debris from rear of building.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail
11/19/2015	5.-3-18	140 Main Street	NYS Fire Safety and Rental Permit.	<p><u>11/19/2015</u>: Violations were observed with exit signs, fire extinguishers, fire-resistance rating, and access to the entire building was not available during the inspection. Owner will correct the problems and reschedule the inspection.</p> <p><u>12/10/2015</u>: Observed that the exit signs violations have been corrected, the fire extinguishers have been replaced, and the sheetrock has been repaired. Still need to inspection the smoke alarms in the front rental apartment. Owner will reschedule when the tenant is available to let us in.</p>	Fail

11/23/2015	3.-5-5.1	520 Carpenter Street	Rental Permit	<p><u>11/23/2015</u>: Smoke alarm outside of front bedrooms in first floor apartment was removed and needs to be replaced. The exterior of the electrical panel box located in the basement is rusted and corroded. Owner advised to have a licensed electrician inspect/replace the panel.</p> <p><u>12/10/2015</u>: Telephone interview with the property owner who stated that she has been waiting for the electrician to become available.</p> <p><u>1/8/2015</u>: Telephone interview with the property owner who stated that the repairs have been completed and she will schedule an inspection next week when she is in town.</p> <p><u>1/15/2015</u>: Telephone interview with the property owner who stated that she will not be in Greenport until February.</p> <p><u>3/17/2016</u>: Left message for the property owner.</p> <p><u>3/31/2016</u>: Telephone interview with the property owner. 2nd inspection scheduled for April 6th.</p>	Fail
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Notices of Violation / Order to Remedy Violation Notices Issued this Month:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
3/1/2016	4.-9-23.5	214-216 Front Street	3807.4 Fire Code. LP-gas tanks installed without required vehicle impact protection.	<u>3/1/2016</u> : Order to Remedy Violation Notice issued. <u>3/21/2016</u> : Telephone interview with Paraco Gas Company in reference to Code requirements.	
3/16/2016	5.-4-23.1	37 Front Street	Commenced construction without a Building Permit.	<u>3/16/2016</u> : Stop Work Order issued. <u>3/25/2016</u> : Building Inspector reports that she inspected the property and that a Building Permit is not required.	3/25/2016
3/17/2016	4.-9-28.2	110 Front Street	3807.4 Fire Code. LP-gas tanks installed without proper vehicle impact protection.	<u>3/17/2016</u> : Order to Remedy Violation Notice issued.	
3/17/2016	4.-10-31	39-42 Front Street	3807.4 Fire Code. LP-gas tanks installed without required vehicle impact protection.	<u>3/17/2016</u> : Order to Remedy Violation Notice issued. <u>3/22/2016</u> : Telephone interview with the property owner in reference to correcting the violation.	
3/17/2016	4.-10-29	30 Front Street	3807.4 Fire Code. LP-gas tanks installed without proper vehicle impact protection.	<u>3/17/2016</u> : Order to Remedy Violation Notice issued.	
3/21/2016	4.-10-28.3	14 Front Street	304.9 Property Maintenance Code. Ripped and torn front awning.	<u>3/21/2016</u> : Order to Remedy Violation Notice issued.	

New Complaints Received this Month:

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:

Open Cases: Waiting for the owner to correct the violation.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
2/12/2016	4.-7-24	Emillo's of Greenport 400 Main Street	3803.1 Fire Code. Improperly installed LP- gas storage tanks.	<p>2/12/2016: Issued Order to Remedy Violation Notices.</p> <p>3/17/2016: Inspected the property and observed that the violation has not been corrected.</p> <p>3/18/2016: Photographed violation at the property.</p> <p>3/21/2016: Issued Ticket # 16041 to the property owner.</p>	
2/24/2016	4.-9-24.2	Noah's Restaurant 136 Front Street	3803.1 Fire Code. Improperly Installed LP- gas storage tanks.	<p>2/24/2016: Issued Order to Remedy Violation Notices.</p>	
1/22/2016	6.-2-23.1	Sterlington Deli Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p>1/22/2016: Issued Order to Remedy Notice.</p> <p>2/23/16: Telephone interview with property manager who states that they are making progress.</p> <p>3/3/16: Telephone interview with property manager for an update on the status of repairs.</p> <p>3/18/16: I called the property manager to schedule a 2nd inspection.</p> <p>3/24/16: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	Ferretti & Odell, CPA #6 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p>1/22/2016: Issued Order to Remedy Notice.</p> <p>2/23/16: Telephone interview with property manager who states that they are making progress.</p> <p>3/3/16: Telephone interview with property manager for an update on the status of repairs.</p> <p>3/18/16: I called the property manager to schedule a 2nd inspection.</p> <p>3/24/16: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	Rinconcito Hispano Restaurant Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p>1/22/2016: Issued Order to Remedy Notice.</p> <p>2/26/2016: Interview with the owner of the restaurant to explain the Vehicle impact protection requirements.</p> <p>2/23/16: Telephone interview with property manager who states that they are making progress.</p> <p>3/3/16: Telephone interview with property manager for an update on the status of repairs.</p> <p>3/18/16: I called the property manager to schedule a 2nd inspection.</p> <p>3/24/16: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	

1/22/2016	6.-2-23.1	Bernadette Gildea, LCSW R #8 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>
1/22/2016	6.-2-23.1	Platinum Prepaid Wireless Plus #9 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/3/2016</u>: Telephone interview with owner of Platinum Prepaid. His questions were answered and he stated that he will make all necessary corrections by the end of the month.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>
1/22/2016	6.-2-23.1	Common area and Apartments Bldg #3 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>
1/22/2016	6.-2-23.1	Irene's Tailor Shop #15 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>

1/22/2016	6.-2-23.1	Suki's Spa Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	Suffolk County Family Services #22 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	La Capricciosa Pizza Sterlington Commons 135 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/29/2016	6.-2-23.1	Apartments Bldg #6 (above Pizzeria) Sterlington Commons 135 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/29/2016	2.-2-34	210 Atlantic Ave	Abandoned and Unlicensed Vehicles.	<u>1/29/2016</u> : Issued an Order to Remedy Violation Notice.	
1/29/2016	2.-2-33	214 Atlantic Ave	Property Maintenance Violation. Peeling, flaking and chipped paint and bare wood surfaces.	<p><u>1/29/2016</u>: Issued an Order to Remedy Violation Notice.</p> <p><u>2/29/2016</u>: Inspected the property and observed that the house was being painted.</p>	

12/17/2015	4.-7-5	414 First Street	Public Nuisance. Junk and Debris stored on property.	<u>1/29/2016</u> : Issued an Order to Remedy Violation Notice.
12/17/2015	2.-5-12	200 Broad Street	Fence violation.	<u>12/17/2015</u> : Inspected the property and observed that the fence does not comply with Code. Called the property owner and left a message.
12/28/2015	6.-4-4	444 Fifth Street	Public Nuisance. Junk and debris on porch and in yard. Abandoned Vehicles.	<u>12/23/2015</u> : Order to Remedy Notices issued. <u>3/10/2016</u> : Inspected and photographed violations at the property.
10/9/2015	4.-4-13	527 Madison Ave	Abandoned vehicle.	<u>12/28/2015</u> : Order to Remedy Notice issued. <u>1/27/2016</u> : Telephone interview with the vehicle owner who stated that she is in the process of getting the car registered.
10/22/2015	5.-2-13	160 Bay Ave	Complainant reports that there is a hole in her neighbor's fence that allows deer to enter her yard.	<u>10/15/2015</u> : Inspected the fence, observed the hole, and left a telephone message for the complainant. <u>11/17/2015</u> : Unable to contact property owner at the property. Order to Remedy Notice issued to property owner. <u>12/10-2015</u> : Telephone interview with the property owner who stated that he would repair or replace the fence.
9/21/2015	7.-1-1	311 Sixth Street	Shrubbery is encroaching upon the sidewalk and the fence is not being maintained.	<u>10/22/2015</u> : Inspected the property and observed that the shrubbery is overgrown and is encroaching upon the sidewalk and the fence does need some attention. <u>10/26/2015</u> : Inspected the property again with the father of the complainant. <u>11/6/2015</u> : Order to Remedy Violation Notice issued to the property owner. <u>11/13/2015</u> : Telephone interview with the property owner who described the ongoing neighbor dispute and stated that she will have the landscaper trim the hedges and will call a fence company to repair the fence. <u>11/30/2015</u> : Inspected the property and observed that the hedges have been trimmed.
4/20/2015	2.-4-2	320 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard. Violations of the Property Maintenance Code of NYS. Holes in the roof and siding.	<u>5/29/2015</u> : Inspected the property and observed that nothing has changed.

11/12/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>	
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Open Cases: Waiting while the owner seeks a variance or other approval.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
4/14/2015	6.-3-17	431 Fifth Street	Shed too close to the property line.	<p><u>5/29/2015</u>: Telephone interview with the property owner who stated that he will begin the process next week to seek a variance for the shed.</p> <p><u>7/14/2015</u>: Left message for the property owner.</p> <p><u>7/16/2015</u>: Left message for the property owner.</p> <p><u>7/17/2015</u>: Telephone interview with the property owner who stated that he has begun the process to seek a variance.</p>	

Open Cases: Summonses have been issued and are pending in Southold Town Court.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
2/1/2016	5.-1-17.1	137-C Ludlam Place	Property Maintenance Violations	<p><u>2/1/2016</u>: Inspected the apartment at the request of the tenant with the Building Inspector and the tenant. Observed that there were insufficient smoke alarms, plumbing violations, wiring violations and a broken window. Emailed the property owner to install smoke alarms.</p> <p><u>2/4/2016</u>: Tenant reports that she installed the smoke alarms herself and that the front step is broken.</p> <p><u>2/5/2016</u>: Emailed the owner to fix the step. The owner emailed a photo showing that the step had been repaired.</p> <p><u>2/9/2016</u>: Issued Tickets 16005 & 16006 for the smoke alarm violations and issued Order to Remedy Notices for the other violations.</p> <p><u>3/10/2016</u>: Received a forwarded email from the owner's attorney stating that the violations have not been corrected because the owner has been unable to gain access to the apartment.</p> <p><u>3/11/2016</u>: Contacted the tenant who stated that the owner has not contacted her or attempted to contact her to correct the problems. Re-inspected the property and observed that none of the violations have been corrected and that there are no smoke alarms. Tenant stated that she returned the smoke alarms because they are not her responsibility. 1258 hrs: emailed the property owner advising him to immediately install the required smoke alarms. Issued Tickets 16039 and 16040 to the property owner for insufficient smoke alarms.</p>	
12/23/2015	6.-7-18	306 Fifth Street.	Porch, Roof and Exterior Walls in a state of disrepair, in violation of the Property Maintenance Code of NYS.	<p><u>12/17/2015</u>: Order to Remedy Notice issued.</p> <p><u>1/27/2016</u>: Inspected and photographed property. No improvement observed.</p> <p><u>1/28/2016</u>: Issued Tickets 16001, 16002, 16003 & 16004 to the property owner.</p> <p><u>3/18/2016</u>: Inspected the property and observed that some repairs are underway.</p>	

7/14/2015	6.-6-18.1	Harbor Knoll B&B 424 Fourth Street	Anonymous reports a Trip Advisor review of the property in which the reviewer writes that they visited as part of a group of 16 persons and stayed in a 3rd floor guest room.	<p><u>9/24/2015</u>: Investigated the complaint by researching the property and the internet. It was observed that the property's website advertises 4 guest rooms that can accommodate a total of 10 guests.</p> <p><u>9/30/2015</u>: Investigation determined that the property owner is advertising four rooms for rent with a total occupancy of ten guests. Tickets 15083, 15084 and 15085 were issued to the property owner.</p> <p><u>3/21/2016</u>: Observed that the property owner is advertising to rent 3 guest rooms in the B&B on her website and a separate, attached apartment on VRBO. Issued tickets 16043, 16044, 16045 & 16046.</p>
5/7/2015	5.-1-1	117 Ludlam Place	90-2. Public Nuisance. Junk and debris in yard, exterior siding and walls in a state of disrepair, and unmaintained porch. 112-11. Abandoned Vehicle.	<p><u>6/25/2015</u>: Inspected and photographed the property.</p> <p><u>7/14/2015</u>: Issued an Order to Remedy Violation Notice to the property owner.</p> <p><u>8/20/2015</u>: Inspected and photographed the property.</p> <p><u>8/21/2015</u>: Issued Tickets 15069, 15070, 15071 and 15072 to the property owner.</p> <p><u>9/8/2015</u>: Inspected the property and observed that the abandoned vehicle has been removed but the debris still remains.</p> <p><u>9/24/2015</u>: Received a letter from the property owner stating that the abandoned vehicle has been removed, the yard has been cleaned, and a contractor has been hired to paint the house.</p> <p><u>9/25/2015</u>: Inspected the property and observed that some of the debris has been removed but that there is still more work required.</p> <p><u>10/01/2015</u>: Inspected the property and observed that the violations still remain.</p> <p><u>11/6/2015</u>: The property owner and his lawyer appeared in Southold Town Court. They stated that they could not get the tenants to clean the property and requested that we send them a Notice of Violation.</p> <p><u>11/17/2015</u>: Order to Remedy Notices issued to the 2 tenants and copies emailed to the attorney.</p> <p><u>11/23/2015</u>: Interview at Village hall with one of the tenants who stated that the junk does not belong to her family. She stated that they own the dog cage on the porch and the children's toys in the yard but that they are not unused objects.</p>

5/21/2015	2.-6-50	629 Main Street	Illegal Apartment in Rear Garage.	<p><u>5/8/2015</u>: Telephone interview with the 1st complainant.</p> <p><u>5/11/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/13/2015</u>: Inspected the property from the property line during the evening. No activity observed.</p> <p><u>5/14/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/15/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/18/2015</u>: Inspected the property from the property line. No activity observed. Telephone interview with the 1st complainant. Later the 1st complainant called back and left a message that the tenants were home in the garage at approximately 5:15 PM.</p> <p><u>5/19/2015</u>: The 1st complainant left a message that the male tenant was home in the garage at approximately 5:45 PM.</p> <p><u>5/20/2015</u>: Telephone interview with the 1st Complainant.</p> <p><u>5/21/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/26/2015</u>: Received a written complaint from the 2nd complainant. Inspected the property from the property line. No activity observed. <u>5/27/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/28/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/29/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/1/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/3/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/4/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/6/2015</u>: 1025 hrs, Observed a 2011 VW NY reg # FJF7525 parked in front of the garage. Interviewed the property owner who stated that the garage is rented to a husband and wife during the period of April through the end of June, but that the building was used as a cottage long before he purchased the property.</p> <p><u>6/18/2015</u>: Ticket numbers 15054 and 15055 were issued to the property owners for a zoning violation.</p> <p><u>7/10/2015</u>: The owners appeared in Southold Town Justice Court to answer the tickets. The case was adjourned while they seek a zoning variance.</p>	
12/15/2014	3.-4-3	610 Main Street	Illegal Apartment	<p><u>4/20/2015</u>: Issued Ticket # 15044 to property owner.</p> <p><u>6/5/2015</u>: Owner and his attorney appeared in Court and requested an adjournment while they go before the Zoning Board of Appeals.</p>	

11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p><u>12/04/2014</u>: Researched the property owner and reissued Notice of Violation to his home address.</p> <p><u>12/21/2014</u>: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.</p> <p><u>1/4/2015</u>: Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p><u>1/12/2015</u>: Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p><u>2/23/2015</u>: Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance. <u>2/26/2015</u>: Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p> <p><u>5/29/2015</u>: Inspected the property and observed that no repairs have been made to the garage.</p> <p><u>7/10/2015</u>: The property owner failed to appear in Court to answer the summons.</p> <p><u>3/24/2016</u>: Inspected and photographed the detached garage. No repairs have been made.</p> <p><u>3/28/2016</u>: Issued Ticket # 16047 to the property owner for Failure to Maintain Accessory Structure.</p>	
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11/15/2014	4.-4-16	515 Madlson Ave	112-11. Abandoned vehicles.	<p><u>11/24/2014</u>: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p><u>1/7/2015</u>: Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p> <p><u>3/30/2015</u>: Called the Family Rep who again stated that they don't have any plan for removing the cars. A deadline was set to remove the cars by April 15.</p> <p><u>04/22/2015</u>: Issued Ticket numbers 15045 and 15046 to the property owners.</p> <p><u>6/25/2015</u>: Issued Ticket # 15057 to the owner of the vehicles.</p> <p><u>7/10/2015</u>: The owner of the vehicles failed to appear in Court to answer the summons.</p> <p><u>7/24/2015</u>: The owner of the vehicles failed to appear in Court.</p> <p><u>8/20/2015</u>: Inspected the property and observed that the vehicles still remain.</p> <p><u>3/4/2016</u>: The vehicle owner appeared in Court.</p> <p><u>3/7/2016</u>: Interview with vehicle owner who states that he will remove the cars.</p> <p><u>3/17/2016</u>: Inspected the property and observed that the vehicles have not been removed.</p> <p><u>3/18/2016</u>: Telephone interview with the vehicle owner who states that he will move the vehicles this weekend.</p>
1/21/2015	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p><u>01/21/2015</u>: I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p><u>3/30/2015</u>: Issued Ticket # 15025 to the property owner for Public Nuisance.</p> <p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p> <p><u>7/24/2015</u>: The property owner failed to appear in Court.</p> <p><u>3/30/2016</u>: Advised that the property owner passed away.</p>



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

April 21, 2016

Marina/Mitchell Park

- ❖ The Ice Rink has been dismantled and stored for the season.
- ❖ Our Marina crew has been cleaning up the landscaping throughout the park.
- ❖ The bumper tires have been put out on the East Pier to prepare for the upcoming season. Some will need work, which will be done in place.
- ❖ Sterling Harbor mooring buoys are ready to be put in place. We had them repaired and repainted.
- ❖ We are preparing to move the Visitor's dock into place for the season.
- ❖ The Marina has been booking many reservations. We have some yachts that are looking at booking entire blocks on the East Pier. We also have some that are planning to stay for a month or two. The Marina should be very busy this season.
- ❖ Revenue for the Marina was up by \$200.00 from this time last year.
- ❖ Campground revenue was \$3,815.00 over compared to last year.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =35 Enrolled in After School Program

Reports

- ❖ Permit applications for the Carousel and Beach have been submitted. We are waiting to have the required inspections.
- ❖ The Recreation Department is actively seeking employees for the Carousel, Recreation Center and Marina Office. We also continue to secure additional lifeguards for the beach. This has proved to be a difficult undertaking. We are working with a CPR/First Aid instructor with the American Red Cross to assist with canvassing for additional life guards. We have already hired one life guard but would like to hire another.
- ❖ We are accepting applications for summer camp.
- ❖ Our Afterschool Program continues to be a huge success. The children really enjoy all the programs and field trips.
- ❖ Afterschool Program Supervisor Jo Jo Jackson has volunteered her time on Saturdays to do dance lessons for children of the program. The children are really excited about the new program.
- ❖ Carousel revenue is up by \$1,374.25 over last year's total. Ice Rink revenue was down by \$4,856.00

Campground

- ❖ Road Crew cut down some trees and cleared overgrown land in preparation for the opening.
- ❖ We are in the process of preparing the campground for the upcoming season

Attachments:

Rev Rec Report 04212016 (PDF)

Marina

March 2016

DEPARTMENT

March 2015

MONTH/YEAR

MONTH/YEAR

2015/16

2016/17

2014/15

2015/16

	2015/16	2016/17	2014/15	2015/16
1		50-		
2		100	100	
3				
4			50	200
5				
6				
7				
8				
9				
10				
11	750	550	200	
12			100	
13				
14				
15		150		
16				150
17		200		50
18				
19				
20				250
21				
22				
23	100	200		
24				
25		100	50	150
26		50		
27				
28			100	150
29				
30		150		
31				150

350-

1550-

1700

1900

TOTAL

McCanns

March 2016

DEPARTMENT

March 2015

MONTH/YEAR

MONTH/YEAR

2015/2016

2016/2017

	2015/2016	2016/2017	
1			
2	50		
3			
4			
5			
6			
7			
8			
9			
10			
11	150		
12			
13			
14		550-	
15			
16			
17			
18	500-		
19			
20			
21			
22			
23			
24			
25		1060-	
26			
27			
28			
29	506	785	
30		620	
31			

1200-

2,615-

0

TOTAL

3815-

ICE RINK

March 2016
MONTH/YEAR

DEPARTMENT

March 2015
MONTH/YEAR

1	Closed - SOFT ICE	448	284
2	closed SOFT ICE		
3	16-		closed snow
4	43-		90
5	375-PRIV. RENT #507-4356(92)		closed snow
6	300 Hockey #628, 4(A-O.C.)		" "
7	CLOSED Ice 7 Melted	20	111
8		372	966 400
9		463	549
10		16	
11		26	
12			closed weather
13			" "
14	1295.12 Opening Bank		41
15	Re-deposited		
16		3915	(M Ryan drs) 63 137
17	Do Not Add in		
18	TOTALS	325	
19			
20			
21			
22			
23			
24	300 (Ad money) - Sam Simon		
25			
26			
27			
28			
29			
30			
31	300 (Ad money) Woodwright		
	Wide Blank		
	3,371.00		8227

TOTAL

CAROUSEL

March 2016
MONTH/YEAR

DEPARTMENT

March 2015
MONTH/YEAR

1			
2		152	
3			
4			
5	383		
6	15 T-shirt, \$4.04, \$12.25 (BOOKS/CD'S/HOVY)		
7		182	
8		354	30
9			
10			
11			
12	648-		
13	4(20, 15 T-shirt)		
14		75	
15		358	15
16			
17			
18			
19	312, +15 (T-shirt)		
20	214		
21			
22		312	
23		374	10
24			
25	318, +10 (Ornam)		
26	971, 45 (30rn+T)		
27			
28		218	
29		368	
30			
31			

3710 ✓ 112.25 2448

3822.25 TOTAL



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Treasurer's Report

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 2605, to fund the purchase of turnout gear and new supply hose for the Fire Department, and directing that Budget Transfer # 2605 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2556, to fund the purchase of playground equipment for Third Street Park, and directing that Budget Amendment # 2556 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2622, to increase the revenue and expenses in the Tree Committee lines due to receipt of grant funding and directing that Budget Amendment # 2622 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3247, to fund the purchase of park benches for Mitchell Park and Larry Tuthill Park, and directing that Budget Amendment # 3247 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 3250, to fund additional expense in the SCWA - Water Purchase line, and directing that Budget Transfer # 3250 be

included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.

UTILITY BILLING

- New Utility Biller is currently in training. Meter reading is currently on schedule.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) 6 recertifications and 2 interims were performed.
- b) 1 current voucher holder is looking for housing.
- c) 2 new vouchers were issued, one leased as of 4/1/2016.
- d) HUD Quality Control Study for correct rental calculations and tenant eligibility was conducted on 3/8/16.

SIGNIFICANT PAYMENTS

- Bond Interest - 2014 Issue- \$ 59,690.63

SIGNIFICANT COLLECTIONS

- Rents Received - March 2016 - \$ 77,817.46
- Tree Committee Grant - \$ 12,000.00
- East West Fire District \$ 363,545.50
- Suffolk County - Sewer Revenue Sharing \$ 26,984.00

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

BILLING STATISTICS MARCH 2016 (PDF)
CD FINANCIALS MARCH 2016 (PDF)
HA FINANCIALS MARCH 2016 (PDF)
HOUSING AUTHORITY MINUTES FEBRUARY 2016 (PDF)
BANK ACCOUNT BALANCES FOR MARCH 2016 (PDF)
BUDGET AMENDMENT 2556 - PARK EQUIPMENT (PDF)
BUDGET TRANSFER 2605 - FIRE DEPT (PDF)
BUDGET AMENDMENT 2622 - TREE COMMITTEE (PDF)
BUDGET AMENDMENT 3247 - PARK BENCHES (PDF)
BUDGET TRANSFER 3250 - SCWA (PDF)

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Electric	2 - Electric - Flat Charge	14	0	0	0	0	0	675.38			9.07	684.45
	9 - Residential (1, 1)	1338	0	515725	63,036.53	0	0		76.69		1,518.07	64,631.29
	10 - Water Heating (2, 2)	14	0	1757	136.72	0	0		0.28		3.45	142.45
	11 - All Electric (3, 3)	334	0	223309	25,155.26	0	0		34.64		626.76	25,816.66
	13 - Demand - Class 3 (5, 5)	5	0	250200	13,986.18	970.4	11,402.21		38.76	307.03		25,734.20
	14 - Village St. Lighting (6, 6)	5	0	35866.25	4,128.21	0	0		5.57			4,133.78
	15 - Town St Lighting (7, 7)	1	0	4348.75	500.54	0	0		0.67			501.21
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		0.22			146.87
	20 - Contract St Lighting (12, 12)	1	0	0	0.00	0	0					0.00
	21 - Sterling Harbor (13, 13)	2	0	1553.125	178.77	0	0		0.24	15.44		194.45
Electric Total		1715	0	1034175.125	107,270.86	970.4	11,402.21	675.38	157.09	322.47	2,157.35	121,985.36
Sewer	3 - Sewer - Flat Charge	41	0	0	2,160.70	0	0					2,160.70
	4 - Sewer - Flat Charge	1	0	0	63.70	0	0					63.70
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	872	721	1437.4	30,450.48	0	0					30,450.48
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	18	58.4	1,941.73	0	0					1,941.73
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	6	226.8	2,586.02	0	0					2,586.02
	29 - Sewer - VILL 2" W/SEWER (17, 17)	27	17	468.9	5,302.49	0	0					5,302.49
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0	0					35.04
	33 - Sewer - VILL 4" W/SEWER (18, 19)	2	1	8.6	80.59	0	0					80.59
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	64	570.9444	10,912.27	0	0					10,912.27
	57 - SPLIT SEWER BILLING (52, 52)	1	0	100	0.00	0	0					0.00
	62 - DRIFTWOOD COVE 52	1	1	118.4832	2,735.20	0	0					2,735.20
	63 - DRIFTWOOD COVE 49	1	1	109.0584	2,577.40	0	0					2,577.40
	64 - PECONIC LANDING 253	1	1	828	13,307.80	0	0					13,307.80
	65 - CLIFFSIDE CONDOS-SEWER	1	1	18	3,682.00	0	0					3,682.00
Sewer Total		1066	832	3944.586	75,835.42	0	0					75,835.42
Water	5 - Water - Flat Charge	22	0	0	554.35	0	0					554.35
	22 - VILL 3/4" W/SEWER (14, 14)	879	447	1549.6	14,564.04	0	0					14,564.04
	24 - VILL 1" W/SEWER (15, 15)	28	10	176	824.34	0	0					824.34
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	8	252	1,134.30	0	0					1,134.30
	28 - VILL 2" W/SEWER (17, 17)	28	23	521	2,593.98	0	0					2,593.98
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0					36.90
	32 - VILL 4" W/SEWER (19, 19)	2	2	8	73.80	0	0					73.80
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					36.90
	47 - VILLAGE 2" (43, 43)	8	6	302	1,308.36	0	0					1,308.36
	48 - VILLAGE 3/4" (44, 44)	97	80	1039	5,353.44	0	0					5,353.44
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	0	0.00	0	0					0.00
	52 - FIRE SPRINKLERS (49, 49)	24	0	0	0.00	0	0					0.00
	53 - OUTSIDE RES SEWER (50, 50)	72	0	625.328	0.00	0	0					0.00
Water Total		1179	578	4572.928	26,480.41	0	0					26,480.41
electric-small commercial	12 - Commercial (4, 4)	370	0	459818.3	57,009.62	0	0		75.86	3,716.77		60,802.45
	16 - Operating Municipall (8, 8)	18	0	16424	2,302.11	0	0		3.01			2,305.12
	17 - Water Department (9, 9)	3	0	1006	144.93	0	0		0.15			145.08
	18 - Sewer Department (10, 10)	10	0	63208	6,887.35	0	0		9.79			6,897.14
electric-small commercial Total		401	0	573454.3	66,344.21	0	0		88.81	3,716.77		70,149.79
Grand Total		4381	1410	1616146.939	275,930.90	970.4	11,402.21	675.38	245.90	4,039.24	2,157.35	294,450.98

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - March 2016

\$ 4,615.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE	
Rent	\$ 1,125.00	\$ 1,240.00	1,125.00	\$ 1,125.00	
Late Fees	\$ 75.00	\$ -			
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -
EXPENSES:					
	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW	
<u>Utilities</u>					
Electric	\$ 85.56				
Water/Sewer	\$ 63.94			\$ 53.16	
Propane/Heating Oil				\$ 244.67	
<u>Admin</u>					
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80			\$ 428.40	\$ 571.20
Payment Agreement to Village				\$ 1,000.00	
Total	\$ 292.30	\$ -	\$ -	\$ -	\$ 1,726.23
					\$ 1,726.23
	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1	UNIT 2	UNIT 3	HOUSE
<u>Maintenance Repairs/Other</u>					
Greenport Plumbing and Heating	\$ 120.95				
VGHA Admin Fee Deficit					3,100.00
Pine Oaks Landscaping					
Total Expenses	\$ 120.95	\$ -	\$ -	\$ -	\$ 3,100.00
	\$ 413.25				\$ 3,100.00
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,200.00		\$ 3,490.00		
Total Expenses	\$ 413.25		\$ 4,826.23		
NET REVENUE	\$ 786.75		\$ (1,336.23)		
EXCESS (DEFICIENCY) OF TOTAL REVENUE					
OVER (UNDER) TOTAL EXPENSES	\$ 786.75		\$ (1,336.23)		

Financial Data Schedule - Monthly Revenue & Expenses - Mar 16				78	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 67,750.00	330.00	\$ 5,398.00
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 68,080.00		
REVENUE:									
706	PHA HUD Operating Grants	\$ 67,021.00							
706a	Admin fee revenues	\$ 6,727.00	\$ 2,690.00	Fraud Recovery HAP (7) (1010)					
711	Interest Earned - HAP		\$ 2,699.00	Fraud Recovery					
	Interest Earned - ADMIN								
714	Fraud recovery	\$ 5,398.00	\$ 3,100.00	Admin Fee Supplemental from CD					
700	TOTAL REVENUE	\$ 82,246.00							
EXPENSES:									
Administrative									
912	Auditing fees								
	Salaries - Asha (\$24.04) Robert Column E J			Admin Salaries Total					
911	payperiod	\$ 5,049.18	\$ 334.62	\$ 5,383.80					
911a	Medical	\$ 1,872.87	\$ 33.56	\$ 1,906.83	Medical Total	PORT IN	DATE	BILLED	ADMIN FEE
911b	Dental	\$ 179.24	\$ 2.93	\$ 182.17	Dental Total				
911c	Pension 20.1% of paycheck	\$ 1,014.89	\$ 51.20	\$ 1,066.08	Pension Total				
914	Payroll Taxes FICA	\$ 386.26	\$ 25.60	\$ 411.86	FICA Total				
915	Employee Benefit Contribution TOTAL	\$ 3,027.00	\$ 88.00	\$ 3,115.00	Benefits Total	TOTAL PORT IN		\$ -	\$ -
914	Competed abuses					PORT OUT			
	Quill Corp	\$ 140.95					11/13/2015	\$ 370.00	\$ 63.90
							3/1/2016		YES
917	Nina IG Stewart, Esq	\$ 875.00							
	A Gallacher Reimb								
918	A Gallacher Mileage	\$							
916	Office Expenses Total	\$ 140.95							
910	Administrative Total	\$ 9,115.59	\$ 9,460.74	Village of Greenport Total		TOTAL PORT OUT		\$ 370.00	\$ 63.90
962	Other General Expenses (Office Rent)	\$ 350.00							
969	TOTAL OPERATING EXPENSES	\$ 10,540.59							
EXCESS OPERATING REVENUE OVER OPERATING EXPENSES									
970	PHA Utility Allowance	\$ 330.00	\$ 1,985.41						
972.1	HAP payments	\$ 67,389.00							DECEASED
	PORT payments	\$ 370.00							
973	(HAP, PORT and UTILITY TOTAL)	\$ 68,080.00							ABSORBED
	HAP & UTIL less Port payments	\$ 67,710.00							3/1/16
1117	Total Admin Revenue	\$ 12,526.09							
1118	Total Hap Revenue	\$ 69,720.00							BELINGUISHED
1118-02	Net HAP	\$ 1,640.00							
	Net ADMIN	\$ 1,985.41							
900	TOTAL EXPENSES	\$ 78,620.59							
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 3,025.41							
									TOTAL CASH DISBURSEMENTS



Village of Greenport Housing Authority Regular Board Meeting

MINUTES 2/23/2016

The regular monthly meeting was held on Tuesday, February 23, 2016.

Those present were: Tina Finne, Karen Jimenez, Marilyn Corwin, Valerie Shelby Robert Brandt and Asha Gallacher.

Meeting was called to order by Chairperson Tina Finne at 5:00 pm.

1. Section 8 Housing Update:

- a) 7 recertifications and 3 interims were performed. There are a couple more pending according to Asha.
- b) 2 current vouchers moved into new units as of 03/01/2016.
- c) 1 new voucher leased in place as of 03/01/2016.
- d) #20VC passed inspection and a new HAP contract was written 02/01/2016. Because there was no contract in place we do not owe any back rent to the landlord.
- e) Fair Hearing Officer rendered a decision to allow #15 HAP to keep their voucher, but the participant must sign a Letter of Understanding which details specific conditions in order to remain on the program.
- f) Since this meeting falls early in the month the monthly expenditures have not been finalized. We will ratify at next meeting.

2. Community Development:

- a) Since this meeting falls early in the month the monthly expenditures have not been finalized. We will ratify at the next meeting.

3. Resolutions:

- a) Motion was made by Tina Finne to approve minutes of January 26, 2015 and second by Valerie Shelby. Motion carried.

Tina Finne made motion to adjourn second by Karen Jimenez. Motion carried.

Meeting adjourned at 5:19 pm

Respectfully submitted by: Marilyn Corwin, Secretary

**BANK ACCOUNT BALANCES
FOR THE MONTH OF MARCH 2016**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	727,877.91	
A	General Fund III	A.0201.000	Cert of Deposit	351,758.09	
A	Greenhill Cemetery	A.0201.100	Savings	33,235.58	
A	Clarks Beach Savings	A.0201.120	Savings	82,156.47	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	676,068.41	
A	Money Market	A.0201.130	Money Market	302,008.04	
A	Fire Apparatus	A.0221.110	Money Market	421,717.14	
A	General Fund Capital	A.0230.200	Cert of Deposit	213,017.80	
A	Bulding Department Escrow	A.0235.101	Checking	6,375.00	
A	Parks and Recreation	A.0200.200	Checking	40,062.54	
				TOTAL GENERAL FUND	2,854,276.98
CD	Small Cities Rehab.	CD.0200.000	Savings	71,477.41	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,724.25	
CD	Watkins	CD.0201.001	Savings	21,738.85	
				TOTAL COMMUNITY DEVELOPMENT	99,166.72
E	Light Depreciation Savings	E.0116.100	Savings	1,439,405.60	
E	Light Ban	E.0118.000	Checking	749,437.70	
E	Light Fund	E.0121.100	Checking	880,808.24	
E	TTC Collections	E.0121.120	Money Market	628,046.15	
E	Consumer Deposit Savings	E.0191.100	Savings	125,190.01	
E	Consumer Deposit Checking	E.0244.200	Checking	1,565.49	
				TOTAL LIGHT FUND	3,824,453.19
F	Water	F.0200.000	Checking	405,999.52	
F	Water Fund Capital	F.0200.400	SAVINGS	8,350.20	
F	Water Fund CD	F.0201.000	Cert of Deposit	200,839.84	
F	Water Fund Money Market	F.0201.130	Money Market	100,546.06	
				S	715,735.62

G	Sewer	G.0200.000	Checking	402,955.07	
G	NYS DEC Consent	G.0201.000	Savings	31,153.06	
G	Sewer Fund III	G.0201.120	Cert of Deposit	715,023.56	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,112.54	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	1,347,206.85
H	Capital	H.0200.000	Checking	119,371.54	
H	Capital Reserve	H.0200.400	SAVINGS	49,384.93	
				TOTAL CAPITAL FUND	168,756.47
TA	Trust & Agency	TA.0200.000	Checking	74,184.12	
TA	Retirement Savings	TA.0201.000	Savings	48,741.04	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.87	
TA	T & A Special Escrow	TA.0201.002	Savings	6,574.90	
TA	Justice Court	TA.0201.004	Savings	4,772.45	
TA	Concert Fund	TA.0201.008	Savings	2,276.63	
TA	Global Common	TA.0201.009	Savings	270,918.91	
TA	Accounts Payable	TA.0202.000	Checking	188,352.05	
				TOTAL TRUST & AGENCY FUND	596,547.97
	Wire Account			491.00	
	Utility Clearing			169,174.90	
					169,665.90
				TOTAL VILLAGE WIDE	9,775,809.70



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PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 14, 2016
Meeting: April 28, 2016 7:00 PM
Regular Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk April Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on April 21, 2016

Report of Sylvia Lazzari Pirillo, Village Clerk

Announcements

Bids & RFP's

- o The Village-wide Annual Audit RFP responses were opened on March 21, 2016.
- o The Village-wide Annual Electric Audit RFP responses were opened on March 21, 2016.
- o The Cooling Tower project (for the Power Plant) was noticed in the March 31st edition of the paper.
- o The bid opening for the fire alarm installation at the Power Plant was held on March 31st. There was one respondent - Baltray Enterprises - at a quoted price of \$ 118,400.
- o The bid opening for the sliding gates at the Power Plant was held on March 31st. There were no respondents.

Board Discussion Reminder

- o Proposed amendment to Chapter 132 (Vehicles and Traffic) of the Village Code, per the public hearing on March 24, 2016.

Contracts and Agreements

- The contract between the Village and Johnson Tree was fully executed on March 18th.
- The contracts for the artists re: the Carousel Rounding Boards were sent to each of the artists on March 22nd. The contract between the Village and Keith Mantell was fully executed on April 1st.
- The contract between the Village and Accela [for the webcasting of Village meetings] was signed by the Mayor on the 28th of March. It was fully executed on the 30th of March.

Coordinated Review

- The NYS DOT responded - via a letter received on March 18th - regarding the SAKD Holdings Notice of Coordinated Review. The project is under review by the NYS DOT.

Dances in the Park

- The 2016 BID Funding Application was completed and submitted to the BID on March 17, 2016.

Financial

- A check was received on March 14th in the amount of \$ 26,984 from Suffolk County, as the subsidy for the sewage treatment facility.
- A check was received on March 28th in the amount of \$ 4,331.41 for the pump-out boat, as part of the Clean Vessel Assistance Program.
- The SEC Filing Requirement Agreement between the Village and Munistat was fully executed on March 28, 2016.

Fire Department

Grants

- The fully executed Amendment # 1 for GIGP 702 (Water Quality Improvements grant) was received by the Village on March 11th.
- On March 28th, the Project Status Form was submitted to the NYSDOS for the Bulkhead Feasibility Study grant, at which time a one-year extension of the project deadline date was requested.
- The extension - to December 3, 2017 - for the Downtown Lighting grant was executed by Mayor Hubbard on April 4th.

Informational

- Permit # 51-C405 was issued by Suffolk County for the Summer Camp, following approval of the Camp Safety Plan as submitted by Margaret DeVito.
- Updates to the Campground brochure were made on March 23rd and sent to the printer on the same day.
- The NOAA Habitat Restoration Grant support letter for Widows Hole Oysters was signed by Mayor Hubbard on March 28th.
- The letter to the NYS Liquor Authority regarding the Rhumbline liquor license applications was sent on April 8th.

Legal Notices

- Annual Organizational Meeting
- Notice of change of location for the April 21st work session meeting
- Notice of public hearing regarding the Tentative Budget
- Wetlands Permit Application for Stirling Cove Condominiums
- Local law public hearing to add a stop sign at Third and Wiggins Streets
- Local law public hearing to make Wiggins Street a two-way street

Liquor License Applications

- New application for Rhumblin received on the 17th of March and noticed on the 24th.
- New application for Rhumblin received on the 18th of March and noticed on the 24th.

Requested Resolutions

RESOLUTION ratifying approval of the issuance of a Purchase Order to Site Specialists Ltd. in the amount of \$ 34,706.00 for the purchase of playground equipment for the Third Street Park, to be expensed from account H.7111.293 (Park Improvements).

RESOLUTION directing the Conservation Advisory Council to review the Wetlands Permit Application submitted by Wayne Turett and Jessica Leighton for the property at 746 Main Street, Greenport, New York, 11944 and directing the Conservation Advisory Council to provide the corresponding report to the Village of Greenport Board of Trustees by May 12, 2016.

RESOLUTION scheduling a public hearing for May 26, 2016 at 7:00 p.m. at the Third Street Firehouse, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Wayne Turett and Jessica Leighton for the property at 746 Main Street, Greenport, New York, 11944 to: dredge from the dock at 746 Main Street to the dock at Townsend Manor, to a depth of approximately 5' at MLW; and directing Clerk Pirillo to notice the public hearing accordingly. The resulting 94 cubic yards of material will be placed on the property at 746 Main Street, Greenport, New York, 11944.

RESOLUTION approving the attendance of Mayor Hubbard, Trustee Robins, Clerk Pirillo, and any other interested Board or staff member, at the SCVOA Municipal Training session in Riverhead, New York from 5:30 p.m. through 9:30 p.m. on May 10, 2016; with the \$ 65 per person seminar cost and all applicable mileage reimbursement to be expensed from the corresponding account(s)

Attachments:



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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 14, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Village Trustee Martilotta Work Session Report

Building Department

- Met with Mr Pallas to discuss current operations
- Discussed proposed additional staff, and possible implications for priorities of work for the respective positions
- Discussed timelines for the hires
- Work continues on the doors at carousel. A solution has been engineered,

Scanning

- Progress continues -

Dances in the Park -

- lineup is almost complete, the full writeup was not available at this time, however it will be available at the work session, and the board will be briefed.

Moore's Woods

- Met with a few contractors to get a feel for the scope of the project, and it is enormous
- The consensus seems to be to that we will have to start clearly by blocking entrances, which the highway department has already begun. Second we will have to restore the trail in pieces, by bringing in fill to replace the trails, and addressing the drainage culverts individually. I have been unable to find any schematics on how the park was originally engineered, and I will be looking for subject

matter experts. Please contact me if anyone knows of such plans.

Budget

I would like to commend the Mayor for presenting a responsible budget that addresses several needs for our community

- I feel strongly that we need to find a way to hire a part time grant writer in some capacity. This individual does not have to be full time, however we have multiple large projects that have been dormant for far too long, and with additional funding, might get the momentum needed for projects to begin.

- While the budget is well conceived, and addresses many of our needs, one place I feel that we can improve is to develop a five year capital improvement budget, to look at large projects that will need to be done, so that our budget looks forward into the future. Roads, large scale maintenance at the sewer plant, expansion of the sewer lines, work at the power plant, bulkheads, work at the fire house and upgrades to village hall are just a few projects that we will need to look at over the next several years. By having the discussion in advance, establishing an order of merit list, and considering funding options, we as a village could be budgeting less in a reactionary fashion, and more in a planning mentality.

Attachments:



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Submitted: April 14, 2016
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Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Village Trustee Roberts Work Session Report

Attachments:

Village Trustee Roberts Work Session Report 4_21_2016 (PDF)

MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Trustee Roberts

RE: April 2016 Work Session Report

1. Grant Writer

- a. Our Community Development funds are almost bottomed-out, and these are not difficult to acquire if we have the right staff in place to submit an application. These funds improve the overall economy of The Village, providing assistance to people who need to make renovations or improvements to distressed homes, among other things.
- b. Our Sewer expansion is estimated to cost \$5M. Each day more nitrogen is dumped into Sterling Harbor and the Bay. It's going to be difficult for us to get there without applying for financing or grants such as:

EFC Green Innovation: <http://www.efc.ny.gov/Default.aspx?tabid=461>

USDA Water and Waste Disposal Program:

<http://www.rd.usda.gov/programs-services/water-waste-disposal-loan-grant-program>

Considering that this issue is in the paper almost every day, this would seem the opportune time to put resources against finding this funding.

- c. Suffolk County Downtown Revitalization Grants: Due May 25.
<http://www.suffolkcountyny.gov/Portals/0/ecodev/Round%2014%20GUILDLINES%20final.pdf>

Could be used for parking improvements, sidewalk improvements, etc. We have no shortage of parking issues around here.

- d. LI Community Foundation provides up to \$25K grants for community development, arts, and youth projects (i.e. gang awareness).
<http://licf.org/GrantSeekers/GrantmakingatLICF.aspx>. Next app due 8/15.
- e. Wal-Mart offers grants for local community engagement and disaster preparedness. Next round due 8/29/16.
<http://corporate.walmart.com/foundation/apply-for-grants/state-giving-program>

The Mayor and Board have put capital dollars to good use on behalf of the Village. We've fixed roads, we've shored up our parks, and we're about to put a brand new play structure in 3rd Street Park. As great and as needed as all these investments are, none of them will provide a financial return. It's time for us to blend in an investment in developing more revenue so we can make the next round of improvements to The Village.

The Mayor's budget adds two new and very much needed FT positions in the building dept, as well as 2 PT positions for TCO and HarborMaster. Years ago when the Village had a leaner staff, we had somebody on staff whose job it was to lead community development and grant efforts- one such community development director eventually became a mayor who built Mitchell Park, among other things.

It's time to get to basics on Community Development.

I propose that the next dollars spent out of our capital fund be for a contracted grant writer for \$20K. At \$40/hour, this would give Paul and Robert 500 hours of a resource to seek and prepare grants for the upcoming cycles. The initial priority would be to find grant money for community development, including funding for the grant-writing position itself. Once the grant-writer funding is extended for the year, we can turn our attention to the sewer expansion, youth programs, and other opportunities.

We need to make an investment that will provide a return. Our capital fund is eventually going to be tapped out. If the enterprise is a success, then perhaps the case is made for budgeting for this position in 2017.

Request a Resolution to go out to bid for a contracted Grant Writer.

2. Carousel Committee

The Carousel Committee would like to auction off the original images from the Rounding Board project to raise money for carousel improvements and maintenance (i.e. repairing horses). Is there any objection from the board to this? Does the Village want to have copies of these images somewhere in Village Hall?

The committee also wanted to put up plaques in the Carousel structure indicating the supporters who had purchased the artwork.

Presenting this for discussion and transition to new Carousel Committee Liaison, Trustee Robins.

3. Farmer's Market

The Farmer's Market would like to work with the Village again this year for every Saturday morning, 9AM-1PM, from Memorial Day through Columbus Day (excluding Maritime Festival Weekend).

Last year they were at the Adams Street Parking Lot. The north lot at the MTA site might be a better fit?

Request Resolution providing access to the Farmer's Market.

4. Fences and Corner Lots

Dinni Gordon, ZBA Member, made an excellent suggestion I'd like to highlight for your consideration:

"Revise Chapter 150-13 F (1) (at the end) of the village code to read as follows: "Reasonable and appropriate exceptions to this provision shall be determined by the Planning Board/ZBA for properties with two front yards upon consideration of physical or other conditions that impose an undue burden on the property owner. Such exceptions shall not obstruct vision at street intersections." Is that not the point of a ZBA? To look at reality and make a decision in the best interests of the community and the homeowner?

Let's use some common sense and let's not put our ZBA in a difficult position interpreting and then ruling on a law that, frankly, confuses more than it clarifies. The definition of "Front Yard" and "Rear Yard" in our code are pretty clear (<http://www.ecode360.com/10977442#10977442%3EAn>), yet in the section of the code about fences on corner lots we lose sight of those basic definitions. Let's start with the real world and make our law reflect it: The "Front Yard" is between your house and the street. The Rear Yard is behind your house. Short fence in front of the house, tall fence behind the house. Propose that we ask our attorney to draft code as such.

5. Reminder: Memorial Day Fun Run in Moore's Woods 1pm

6. Soccer

Waiting on a proposal from North Fork United. Hope to have before Work Session.

7. A Cappella Festival

All set! Greenport HS A Cappella, Riverhead HS A Cappella, Princeton Nassoons, Hofstra Sigma' Cappella, Northport's Multi-Colored Ties and Multi-Colored Tights, plus three groups from JFK HS in Plainview. Performance

begins at 2:00 and should be done by 4:00. Friends of Mitchell Park have approved covering the audio engineering services and are paying for the headline college group.



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To: Mayor George W. Hubbard, Jr.
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Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Village Trustee Robins Work Session Report

Attachments:

Trustee Julia Robins Work Session Report-Amended 4_15_2016 (PDF)

Carousel Committee

I want to thank Mayor Hubbard for appointing me as liaison to the Carousel Committee. I have a history with the Carousel since its arrival here in Greenport.

I was a member of the committee and team that originally brought the Carousel to Greenport.

It was always a vision of mine to have a waterfront carousel in Greenport, and I am committed to maintaining this precious asset.

It is one of our prime generators of revenue.

I have reached out to the members of the committee and look forward to working with them.

Here is a review of the minutes from the last meeting on March 1, 2016.

There was discussion about the pictures to be used for the rounding boards. Gail Horton has historical pictures showing firefighters at work and ice skaters on Silver Lake. Contracts are pending from the four artists selected.

Once the photos have been scanned, they will be emailed to the artists who will have the opportunity to select which ones they would like to recreate.

If the same photo is requested by more than one artist, Clerk Pirillo will assist in the decision via a coin toss.

Floyd Memorial Library is requesting the use of the park and carousel for their now annual Story and Ice Cream Day on July 26 at 10:00.

Margaret DeVito has submitted the required paperwork to the NYS Dept of Labor for the upcoming annual inspection in June.

There was a discussion about fundraisers. It was decided that a major fundraiser with the Rounding Boards as the highlight would be a good approach.

The concept is to get sponsors to "Adopt a Rounding Board" via auction or community solicitation, and offering them recognition with a plaque at the carousel.

Sponsors could also be receiving original prints taken for the digital images of the artwork retained by the village.

The committee requested input from the Trustees on the idea.

The committee discussed replacing member Victor Brown who has been unable to attend the meetings for some time.

They unanimously agreed they would appreciate it if the Mayor could appoint someone with fundraising experience.

Electric Report

Pg2

Paul Pallas and I are attending the NYAPP Annual Conference in Saratoga Springs
Here are the highlights of a very interesting agenda.

-A presentation on battery storage – critical to the development and success of renewable energy.

-NYAPP Member Experience with the NY Prize Initiative

-Opening Reception with Brad Jones – the new President/CEO of the NYISO

-Changes in Energy Policy in New York State

-New York Power Authority Updates

I will report on the conference next month.

*Attached is my Electric Department Review from 3/17/2016 Work Session

Electric Department Review
Trustee Julia Robins

March 17, 2016

Electric Report

Review of our plant infrastructure

Begins a dialogue about future planning

Our electric system is currently a distribution system with a single feed that is provided by LIPA.

We have two transformers that reduce the kilowatts to a level that is safe to distribute through what is know as switchgear for distribution to our ratepayers.

The village owns and maintains most of our poles and distribution lines.

We own three diesel generators that allow us to generate our own electricity in an emergency. We store enough fuel onsite to run these generators for about 2 days. The generators were built in 1951, and need constant maintenance to remain functional.

There are limitations to the use of these generators going forward. Due to their age, replacement parts will eventually become obsolete. Perhaps more immediate is the lack of technicians that are trained to work on them.

We run the engines several times a year to perform what is know as a DMNC test that is required by NYISO.

We also run them during a sustained power outage.

Getting the generators up and running is not a task that our plant staff does on a regular basis.

Like with any operation, the more often it is performed the more proficient the operator becomes.

Limits to more frequent operation include overuse that leads to deterioration of parts in limited supply and environmental concerns and regulations for burning diesel fuel. Although it is desirable to have back-up generation, the cost of providing and maintaining it is something that needs to be analyzed.

When we generate in emergency back-up mode, we are dependent upon the delivery of fuel from outside. In the aftermath of Sandy, there were serious transportation issues that resulted from gasoline shortages.

A more widespread power outage such as a grid outage could very likely prevent the delivery of fuel to operate. (There are also security issues involved)

Capacity

The meaning of capacity as it relates to electric supply is an ability to produce and provide electric power to the grid.

There are two components to power supply, capacity and load.

We are primarily load, as we purchase power to distribute to our rate payers.

Our generators represent our capacity.

Small electric utilities must have capacity to satisfy requirements of our regulator, The New York Power Authority.

Capacity can also be purchased from the NYISO.

Purchasing capacity would satisfy NYPA and may be more cost effective as our generators eventually become obsolete.

We do not need to generate our own capacity to be a part of the NYPA Hydro contract, which is the reason we enjoy lower electric rates than PSEG ratepayers.

Our Hydro power comes from Niagara Falls and is a benefit provided to us via the Niagara Redevelopment Act of 1957.

Looking forward, it would be in the best interests of the village to begin exploring alternatives sources for emergency generation.

The question will also eventually have to be asked if we can afford it.

Development of renewable energy sources is probably worth a serious look.

Energy policy on both the state and federal level is oriented towards the incorporation of renewable energy sources. Investment should be in these areas.

Mandates will make compliance increasingly difficult for small public power providers that rely on outdated fossil fuel generation.

I have been researching hydrogen fuel cell technology.

There is a project moving forward in Riverhead by Entergy to be build a hydrogen fuel cell substation powered by natural gas in a downtown parking lot are that will power the Aquarium and 400 households.

Entergy and companies like it build small generating substations for institutions and large businesses.

I am also initiating discussions with several solar power companies about the feasibility of solar installations in the village as part of a community solar project.

Projects such as these will be expensive to build.

The village will need to decide at some point how great a priority it is to have emergency back-up power.

BID

I will miss the BID meeting on 4/21/16 as I will be in Saratoga Springs for the NYAPP Conference.

I will include a report next month after a briefing with the officers of the BID.

Comments on the village code on fences.

I think that the code more than adequately addresses the location and height of fences. I do not think that the code should be amended to address every situation that arises.

The ZBA is our appellate board and their job is to consider a request for deviation from the code.

Their decisions are based on an applicant showing that applicable zoning regulations have caused unnecessary hardship to the property owner.

Their criteria to determine this is well defined and yet offers room for interpretation for unique circumstances.

The essential character of the neighborhood should not be altered.

In a village of one square mile where many of the houses are on nonconforming lots, the job of the Zoning Board of Appeals is to consider each property on a case by case basis.

I think an attempt to write the code to address these individual situations is not necessary. I believe in the appellate process and the work done by our Zoning Board of Appeals.