



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

May 20, 2021 at 7:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT – CHIEF WAYDE MANWARING**
Including compilation of all monthly meeting minutes

- **VILLAGE ADMINISTRATOR – PAUL J. PALLAS, P.E.**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager

- **VILLAGE TREASURER - ROBERT BRANDT**
Meter Department
Housing Authority & Community Development

- **VILLAGE CLERK – SYLVIA PIRILLO, RMC**

- **VILLAGE ATTORNEY - JOSEPH PROKOP, ESQ.**

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: May 4, 2021
Meeting: May 20, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department May 2021 Work Session Report

Attachments:

Fire Department May 2021 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

TUESDAY April 20, 2021

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

2nd Ass't Chief Alain DeKerillis

Warden Warren Jensen of Eagle Hose Co. #1

Warden Antone Volinski, III of Relief Hose Co. #2

Wardens Joseph Barszczewski and Robert Jester of Star Hose Co. #3

Warden Scott Hollid of Standard Hose Co. #4

Wardens Clifford Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: Warden Joseph Milovich of Eagle Hose Co. #1, Warden Norma Corwin of Relief Hose Co. #2, Warden Wayne Miller of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD – 1. Chief Wayde Manwaring welcomed Cliff Harris to the Board of Wardens.

READING OF THE PREVIOUS MINUTES

Motion made by John Grilli, seconded by Cliff Harris, to approve the minutes of the March 17, 2021 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by Cliff Harris, seconded by John Grilli, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of March 18, 2021 through April 20, 2021 was read by Secretary/Treasurer James Kalin. Motion made by John Grilli, seconded by Scott Hollid, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. Yaphank FD Annual Golf Outing, June 21st 2021 .
2. Request for donation from Memorial Park in Colorado for members of the Colorado Task Force Urban Search and Rescue that died in a fire.
3. Fire, Rescue, EMS Expo is going to be a new show, new location and new date this year. Hofstra University on June 12th and 13th.

Motion by Warren Jensen, seconded by Scott Hollid, to file and/or forward all communications. Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Sean Buchanan to Standard Hose Co. #4.
2. Ryan Creighton to Relief Hose Co. #2
3. Jonathan Fogarty to Standard Hose Co. #4.

Motion by Antone Volinski III, seconded by Scott Hollid, to accept all three applications for membership. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds – No Report.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards- No Report.

Recruitment- 1st Asst Chief James Kalin wanted to remind everyone that there is an open house from 9AM-1PM at Station 1 for Recruit NY.

Casualty Fund- No Report.

Funeral- No Report.

Communications

1. Chief Wayde Manwaring reported that he has an estimate for radios on state contract, comes with chargers. The estimate is \$6,819.44.
12 Minitor VI Pagers with chargers, batteries, and warranty for \$5,581.
New batteries for existing radios for \$762.
Motion made by Antone Volinski III, seconded by Warren Jensen, to purchase the radios on state contract. Motion Carried.
2. Scott Hollid asked about the status of the ambulance hot spot. 1st Asst Chief James Kalin reported that the Village sent over the Tax number on the form that Verizon needed to set up the new IP address on the ambulance. Hendrickson has to come now to set it up.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items and hydraulic hose.

Relief Hose Co. #2- Budget items, as per finance report.

Star Hose Co. #3- Seatbelt sensor repair.

Standard Hose Co. #4- Budget items, RITboard, leaf blower. 1ST Asst Chief James Kalin brought up the AC at station #2 and said that they are going to see if they can combine it with the project they are going to be doing at station #1 with one bid. Hollid asked about the electrical as well. Chief Manwaring said that he has to talk to Paul Pallas, but he it is going to have to wait until next year's budget.

Phenix Hook & Ladder Co. #1- Budget items, new truck, spare SCBA cylinders, executive session, would like to do the carnival in July within state guidelines (dates to come, 4th of July weekend). Chief Manwaring said that Coastal is going to be sending a quote on new bottles and cylinders.

Rescue Squad- Budget items.

Fire Police- Budget items.

Water Rescue- Budget items. 2nd Asst Chief DeKerillis said that he has asked Albertson Marine to pick up the boat and fix it. He said if he doesn't hear back from them Friday he is going to contact Craig Goldsmith or P.O.E. John Grilli said that it's a busy time of year for all of them and we should drop it off so they don't charge for picking it up. 2nd Asst Chief DeKerillis said that the trailer is broken. Warren Jensen mentioned that they sheered a pin on the jack, but he is sure 4 guys can pick it up and change it in place. 2nd Asst Chief DeKerillis said that he would take care of it Sunday.

UNFINISHED BUSINESS –

1. John Grilli asked if there was any word on the mats for the back building. 1st Asst. Chief James Kalin said that they are coming from ULINE.
2. Scott Hollid asked when they are going to be doing the solar panels and generator. Mary Bess Phillips said that they are still in the bidding portion of it. We need permits from the state before it goes out for bid.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS-

1. 1ST Asst. Chief James Kalin said that Cleaves Point Property Owner's Association is requesting to use the meeting room on May 15th for their annual meeting.
2. Stonybrook University ELIH and NY State Governors office came to look at the Firehouse for a possible vaccination POD. They want to do one in April and one in May. They will use the meeting room and truck bays. Motion by Warren Jensen, seconded by Cliff Harris, to allow use of meeting room/fire house for both Cleaves Point and the vaccination POD. Motion Carried.
3. 1ST Asst. Chief James Kalin reported that he went to a Fire District Meeting in Mattituck. There was a nice thank you from Orient Fire District for our support with the nighttime paramedic program- supplying the facility here for them and they also discussed the FOIL request for all of the information. Every district on the North Fork got it and they all gave it to their attorneys.
4. 1ST Asst Chief James Kalin also mentioned that him and 2nd Asst. Chief DeKerillis went to the Southold Town Chief's Council Meeting. He said that two representatives from Suffolk County Fire Academy were there. They talked about the fire schools this year now that things are getting back to normal. They will be doing in person fire school training for firefighter 1 and there will be a class in Mattituck. Dates will be announced. He said that instead of cancelling fire school training in Yaphank because there isn't enough guys, just show up anyway- they will customize for the smaller group.
5. There will be an upcoming First Responder Course in Mattituck.
6. Southold Town Chiefs' Council officer's have changed- Frank Thorpe from East Marion is now the President of the Council, Larry Behr from Cutchogue is now the 1st Vice President, and Jimmy Rugnetta, Ex Chief from Mattituck, is the 2nd Vice President.

GOOD OF THE DEPARTMENT

1. Chief Manwaring said that he passed out the assignments this year and added Cliff Harris and Bobby Jester to it.
2. Chief Manwaring also passed out information on the parklets and said that they want to know what our opinions are on it. Mary Bess Phillips said the concept has been approved, but they want GFD's input on what

they need. Warren Jensen asked if the plan as far as the location was the same as last year and the same one way direction. Mary Bess Phillips said that it her understanding. The plan is to go with the same concept, but if there is a business that is not participating, there will not be a parklet there- it will be blocked off. It is the businesses responsibility to be in charge of maintaining control of the parklets and keeping people from sitting on the top of them. There will be no big pots/trees in between opening. Mary Bess Phillips said that if the Board of Warden's have issues with anything contact her right away and she will handle it internally. There was much more discussion on this topic. Warren Jensen expressed his concern that the Board of Warden's should be aware of what is happening so it is not just on the Chief the day of the meeting because that's what happened last time. They were made aware of it in this forum and it was too late. Mary Bess Phillips said that's why there has been such a push to make the Board of Warden's aware. W. Jensen said he doesn't see a plan or understand what is being done. He doesn't want the decision to just fall on the Chief at this meeting. Mary Bess Phillips stated that it is going to be a discussion, the Chief's will have the opportunity to come back to the Board of Warden's. Mary Bess Phillips will set up the meeting and said she will come if the Chief's want her to and if they have to, they can call a special meeting of The Board of Warden's to discuss.

3. Mary Bess Phillips said that there was a request to take away parking in the back so that the trucks can get in and out easier. She said that there will be 50 feet of no parking on each side of the exit. They won't take away parking in front of the buildings. It will be part of the loading zone information.
4. Mary Bess Phillips also reported that with the loading zones there will be a change on the corner of Adam's and 1st. The 15 min one will be taken out and they will be moved 15 ft back so they will start the loading zones there so that the trucks can park on that side. The IGA one will likely be left alone.
5. Chief Manwaring wants to get 15 sets of Class A uniforms and older ones repaired. Cliff Harris asked what the estimated cost was. Chief Manwaring said they are around \$700 for each complete uniform.

6. Chief Manwaring also reported that there is an appointment set up for engine 8-3-1 once the P.O. is approved. It will be April 26th - PM service, repair hose reel, power steering, and pump panel.
7. April 23rd bid opening for the Chief's vehicle.
8. 1st Asst. Chief James Kalin wanted to discuss the FD Memorial Service in June. Last year there was an abbreviated service. It will be Sunday, June 13th 11:00AM. Refreshments afterwards.
9. John Grilli said 8-3-9 is loaded with hose. Chief Manwaring said that we could probably just bring it to the dump. Mary Bess Phillips said that she might know someone that wants it and she would let the Chief know by tomorrow.
10. Antone Volinski III passed out the Annual Fundraiser letter for approval. Envelope stuffing will be May 27th at 6PM. He still needs two people from Star Hose Co. Warren Jensen suggested changing 170 years to 175 years under community service. He also mentioned possibly putting social media info on it- "Like us on Facebook." A. Volinski III will see if it was sent out to printer yet and if it wasn't, he will have her edit it. If not, it will be a change for next year. Motion made by Cliff Harris, seconded by James Kalin, to approve the Fundraiser Letter. Motion Carried.
11. Motion by Cliff Harris, seconded by Scott Hollid, to allow Relief Hose and Phenix Hook and Ladder to hold the carnival. Motion Carried.
12. Motion by Cliff Harris, seconded by Warren Jensen, to hold the Board of Warden's meeting on the 3rd Wednesday of every month at 7pm. Motion Carried.
13. Cliff Harris asked where department was with truck inspections. Chief Manwaring reported that they were done. Cliff Harris said that the stickers still need to be changed. Chief Manwaring will get it taken care of.
14. Cliff Harris also asked about ladder testing. Chief Manwaring said that he is looking into it. C. Harris said that he spoke to Unlimited Testing today and they can be out in 2 weeks. Chief Manwaring asked if Cliff can have him call him.
15. Cliff Harris wanted to know about the bail out rope situation. Chief Manwaring said that it was all ready to go at one point, but then it was put on hold because the Warden's wanted to know who was doing the training. Chief Manwaring talked to Chip about it, he isn't certified in it, but he will do it. C. Harris expressed his concern about being in

- compliance with PESH. W. Jensen said that it is time that we get some proposals, it is way past due. C. Harris said that when we do get the bail out ropes it needs to be checked on a regular basis. He mentioned hiring a maintenance mechanic again and said it is something we should definitely look into. He said he did air pack reports the other day and there was stuff missing off of his truck, 3 of his air packs had bottles half full and the truck has not been to a fire. Someone may have used them for training and just put them back. If we hired someone to check on that, it would alleviate the burden. C. Harris said he could get a job description if GFD wanted it. W. Jensen asked if all companies are having the same problem. No one else had any complaints.
16. C. Harris said that at the Finance meeting they talked about the kitchen and he wants to know what the plan is. He thinks we might need an engineer to tell us what needs to be done. He suggested maybe splitting it up in sections- start with the floor. If it is in sections, we won't need a general contractor to do the whole thing. W. Jensen said that the buildings and grounds committee needs some direction. We need to start with a plan and engineer.
 17. Cliff Harris mentioned that there is a lot of money left over in the budget, we should be spending a lot more than what we are at now. Even with the radios and uniforms, we still have a quarter of the budget left. Chief Manwaring said that a lot of it is caught up with the Buildings and Grounds and work that we can't get anyone to do. A. Volinski III said that in the past he has asked for a copy of the budget at the Warden's meeting and still feels like we should get them.
 18. W. Jensen asked what the status of the big door to the meeting room is. Chief Kalin said that he will find out for sure tomorrow. They are hoping to get it done before the vaccination POD if it isn't fixed already.
 19. 1st Asst. Chief James Kalin said we need to discuss a Warden's dinner for this year. We didn't do one last year. Motion made by W. Jensen, seconded by John Grilli, to have a Warden's dinner May 18th, location to be determined. Motion Carried.
 20. Scott Hollid asked if there was any resolutions for any of the stuff that Cliff brought up. Warren Jensen said that committee's need to get involved. Scott Hollid said that the committee really needs a little push to get started. Chief Manwaring said that any Warden can jump on a committee if they want to get involved.

21. 1st Asst Chief James Kalin is requesting use of the meeting room for defensive driving- May 5th & 6th and June 2nd & 3rd.
22. Motion made by Cliff Harris, seconded by Warren Jensen, to keep James Kalin as Secondary Treasurer and Rebecca Jensen as Recording Secretary. Motion Carried.
23. James Kalin reviewed the monthly calendar.

EXECUTIVE SESSION

Motion made by James Kalin, seconded by Warren Jensen, to adjourn to an executive session to discuss a personnel matter. Motion Carried. Adjourned to executive session at 8:26PM.

Upon returning from executive session, a motion made by James Kalin, seconded by Scott Hollid, to resume regular meeting. Regular meeting resumed at 8:46 pm.

24. Motion made by Antone Volinski III, seconded by Scott Hollid, to give Rebecca Jensen, Recording Secretary, a 4% raise bringing it to \$82 a meeting. Motion Carried.

READING OF THE MINUTES

Motion by A. Volinski III, seconded by S. Hollid, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by A. Volinski III, seconded by S. Hollid, to adjourn. Motion carried. The meeting was adjourned at 8:47pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

03/18/2021 thru 04/20/2021

GENERAL FUND	<u>beginning balance</u>	\$ 9,988.26
	<u>receipts</u>	
	Kalin def drv rebate x3	\$ + 51.75
	<u>expenditures</u>	
	McMann Price - def drv x 3	- \$105.00
	New Rochelle Dinerx3 funeral	- \$80.89
	T.G.I.F. after fireschool	- \$315.40
	<u>ending balance</u>	<u>\$9,538.72</u>

WOODS TRUST	<u>balance unchanged</u>	<u>\$10,592.43</u>
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MEMORIAL FUND	<u>balance unchanged</u>	<u>\$1,576.13</u>
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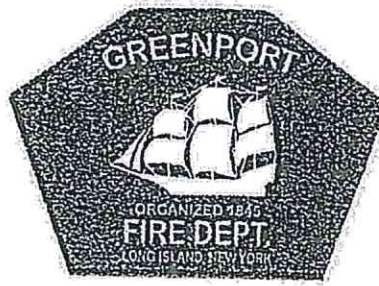
MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 19,195.83</u>
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WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$1,833.46</u>
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RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$1,789.48</u>
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submitted by James H. Kalin, Secretary-Treasurer

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



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Greenport Fire Department Monthly Report For the Month of April, 2021

Number of calls this month: 76

Number of Calls to Date for 2021: 275

Breakdown of calls by signal numbers:

9 (stand-by):	1
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	9
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/rescue):	58
16-23 (mva, water rescue, misc.):	3
16-59 (routine transport):	0
23 (co detector, medi-vac):	3
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	2
24/16-23 (mutual aid; mva):	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Incorporated Village:	29
East/West Protection District:	45
Other:	2

GREENPORT F D

MAY 2021

DUTY COMPANIES 8-3-2 & 8-3-3 FIRST DUE ON SIG 24's = 8-3-2
 OFFICE 631.477.1943 FAX 631.477.4012 gfdfire@optonline.net gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
	3 RELIEF HOSE mtg STANDARD HOSE mtg	4 EAGLE HOSE mtg	5 DEFENSIVE DRIVING Sta. #1 6-9pm	6 DEFENSIVE DRIVING Sta. #1 6-9pm	7	8
	9 STAR HOSE mtg	10 RESCUE SQUAD mtg 7PM FINANCE COMM. mtg 7:30PM	11 PHENIX H&L mtg	12 DEPT. TRAINING Sta #1 7pm Hose handling	13	14
	16 Company Officers Mtg. 10am Sta 1	17 Dept. Physicals	18 Fire Police mtg. Sta. #1 6pm Wardens dinner	19 WARDENS mtg 7pm Dept. Physicals	20	21
	23	24 Fire School - Yaphank Lv. 6:15pm Taxpayer CME Class 7pm	25	26	27	28
	30	31 Memorial Day Parade Southold 11am Lv 10:30am	Chief Wayde Manwaring 631.644.5430 1st. Ass't. Chief Jim Kalin 631.466.5294 2nd. Ass't. Chief Alain DeKerillis 631.208.7506			

IMPORTANT FUTURE EVENTS LISTED ON REVERSE SIDE !

Wednesday & Tuesday, June 2 & 3
Defensive Driving Class

Thursday, June 10
Department Training - Vehicle Extrication
Sta. #1 7pm

Saturday, June 12
Fire Expo @ Hofstra Univ.

Sunday, June 13
Department Memorial Service 11am

Wednesday, June 16
Wardens Meeting 7pm

Monday & Wednesday, June 21 & 23
Department Physicals

Thursday, June 24
Fire School @ Yaphank
Low Rise Commercial
Lv. Sta #1 @ 6:15pm

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1																										
2	Greenport Fire Department period ending April 30, 2021																									
3																										
4																										
5	Aguilera, Hermogenes	L	18	28	%	25	4	1.9	%	0	0	6	4	6	0	3.75	5	49.75						X	X	X
6	Barszczewski, Joseph	W	7	11	%	25	11	5.3	%	0	0	9	6	3	0	8	5	56						X	X	X
7	Birmingham, Kenneth		0	0	%	0	1	0.5	%	0	0	2	3	3	0	0	5	13						X	X	X
8	Breese, Harry	D	17	26	%	25	4	1.9	%	0	0	3	5	3	0	3	5	44						X	X	X
9	Britt, Harley		2	3.1	%	0	3	1.4	%	0	0	1	0	0	0	0	5	6								
10	Buchanan, Shawn		0	0	%	0	0	0	%	0	0	0	0	0	1	0	0	1								X
11	Bumble III, Charles	T	0	0	%	0	3	1.4	%	0	0	3	0	0	0	5	5	13								
12	Bumble, Samantha		0	0	%	0	3	1.4	%	0	0	3	0	3	0	0	5	11						X	X	X
13	Butler, Michael		23	35	%	25	5	2.4	%	0	0	4	4	4	0	0	5	42						X	X	X
14	Capon, George		40	62	%	25	101	49	%	25	0	6	7	10	0	0	5	78						X	X	X
15	Carey, Patrick		4	6.2	%	0	3	1.4	%	0	0	3	2	3	1	0	5	14						X	X	X
16	Carrig, Melinda		0	0	%	0	0	0	%	0	0	0	0	0	0	0	5	5								
17	Charters, Gary		0	0	%	0	0	0	%	0	0	0	0	0	0	0	5	5								
18	Clark III, Henry		0	0	%	0	0	0	%	0	0	0	1	0	0	0	5	6								
19	Clark, James	S,T	17	26	%	25	3	1.4	%	0	0	4	1	3	0	10	5	48						X	X	X

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap					
4	Clark, Jeffrey		25	38	%	25	2	1	%	0	0	4	6	11	0	0	5	51		X	X						
20	Corazzini, Jeffrey		0	0	%	0	0	0	%	0	0	0	0	0	0	0	5	5									
21	Corazzini, Warren		0	0	%	0	0	0	%	0	1	3	0	0	0	5	9	X									
22	Corwin, Everett		32	49	%	25	69	33	%	25	5	5	5	0	0	5	70	X	X	X	X						
23	Corwin, Norma	W,Ⓞ	13	20	%	25	77	37	%	25	2	11	4	10	2	5	94	X	X	X	X					X	
24	Corwin, Robert E.	C,(L),D	17	26	%	25	77	37	%	25	1	7	5	8	1	5	87.25	X	X	X	X						
25	Corwin, Robert J.		18	28	%	25	83	40	%	25	2	6	4	8	2	5	77		X	X	X					X	
26	Corwin, Scott		22	34	%	25	5	2.4	%	0	0	4	5	3	0	5	42	X	X	X	X						
27	Costas, Tom		1	1.5	%	0	17	8.2	%	0	0	1	2	3	0	5	11		X	X	X						
28	Creedon, Daniel	S	44	68	%	25	165	79	%	25	2	7	7	4	0	5	80		X	X	X						
29	Creighton, Ryan		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0										
30	DeFrancesco, James	L	10	15	%	25	9	4.3	%	0	0	5	5	3	0	5	48			X	X						
31	De Kerillis, Alain	CH	37	57	%	25	110	53	%	25	0	15	5	18	2	5	120		X	X	X					X	
32	Detrick, Gary		0	0	%	0	0	0	%	0	0	1	2	0	0	5	8										
33	Diaz, Juan		6	9.2	%	0	3	1.4	%	0	0	4	4	13	0	5	26										
34	Ellis, Scott		2	3.1	%	0	10	4.8	%	0	0	1	0	3	0	5	9										
35	Ferguson, Peter		10	15	%	25	1	0.5	%	0	0	2	2	3	0	5	37	X	X	X	X						
36	Ferrari, Dakota		0	0	%	0	0	0	%	0	0	0	0	0	0	5	5										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	%	pts	# EMS	%	pts			st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
38	Ficurilli, Michael		22	34	%	25	0	0	%	0	0	0	4	3	8	0	0	5	45	X	X	X	X			
39	Flora, Michael	(L)	0	0	%	0	0	0	%	0	0	0	0	0	0	0	1.25	5	6.25							
40	Fogarty, Jonathan		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0	0							
41	Golden, Danielle		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	5	5							
42	Grattan, Timothy		4	6.2	%	0	4	1.9	%	0	0	0	2	0	3	0	0	5	10		X	X	X			
43	Gray, Sally Anne	L	9	14	%	25	38	18	%	25	1	2	2	1	7	2	6	5	74					X		
44	Grilli, Jared		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	5	5							
45	Grilli, Jennifer	L	0	0	%	0	0	0	%	0	0	0	3	2	0	0	3.75	5	13.75	X						
46	Grilli, John	W	1	1.5	%	0	2	1	%	0	0	0	9	2	0	0	8	5	24							
47	Hamilton Jr., Robert	D	45	69	%	25	19	9.1	%	0	0	0	5	6	5	1	3	5	50		X	X	X			
48	Hanold, Christopher	C	7	11	%	25	11	5.3	%	0	0	0	4	6	4	0	8	5	52		X	X	X			
49	Hanold, Christopher, Jr.		0	0	%	0	0	0	%	0	0	0	1	0	0	0	0	5	6							
50	Harris, Cliff	C,W	10	15	%	25	4	1.9	%	0	0	0	3	3	3	0	14	5	53		X	X	X			
51	Harris, Peter	L,T,D(W)	33	51	%	25	11	5.3	%	0	0	0	9	7	3	0	15	5	64	X	X	X	X			
52	Harvey, Russell		13	20	%	25	8	3.8	%	0	0	0	1	0	0	0	0	5	31							
53	Hollid, Scott	W	9	14	%	25	2	1	%	0	0	0	9	6	0	0	8	5	53							
54	Hubbard Jr, George		6	9.2	%	0	1	0.5	%	0	0	0	4	4	3	0	0	5	16		X	X	X			
55	Hughes, Colleen	S	11	17	%	25	22	11	%	25	0	8	5	9	0	6	5	83		X	X	X	X			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
4																									
56	Huzsek, Andrew H	41	63	25	8	3.8	0	0	0	5	6	4	1	0	5	46	X	X	X	X					
57	Hydell, Carol	1	1.5	0	7	3.4	0	0	0	5	2	4	0	10	5	26		X	X	X					
58	Hydell, Charles	5	7.7	0	6	2.9	0	0	0	4	2	5	0	2	5	18		X	X	X					
59	Jensen, Warren	13	20	25	3	1.4	0	0	0	6	3	4	0	8	5	51		X	X	X					
60	Jester, Robert	0	0	0	2	1	0	0	0	7	6	8	0	6	5	32		X	X	X					
61	Jimenez, Susano	0	0	0	0	0	0	0	0	2	0	3	0	0	5	10		X	X	X					
62	Jobs, Craig	40	62	25	91	44	25	25	0	4	2	8	1	3.75	5	73.75		X	X	X				X	
63	Johnson, Craig	23	35	25	56	27	25	25	0	4	2	4	0	7.25	5	72.25		X	X	X					
64	Kalin, James	56	86	25	151	73	25	25	0	17	7	10	1	25	5	115	X	X	X	X					
65	Luke, Alexander	30	46	25	21	10	25	25	0	5	6	11	0	0	5	77		X	X	X					
66	Manwaring, Julia	23	35	25	34	16	25	25	0	7	4	11	0	0	5	77		X	X	X					
67	Manwaring, Wayne	53	82	25	92	44	25	25	0	13	6	14	0	25	5	113		X	X	X					
68	Marczewski, Macy	1	1.5	0	1	0.5	0	0	0	5	7	10	0	0	5	27		X	X	X					
69	Martocchia, Jerome	6	9.2	0	8	3.8	0	0	0	3	2	3	0	0	5	13	X	X	X	X					
70	Melly, Megan	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5									
71	Miller, Wayne	8	12	25	1	0.5	0	0	0	8	5	4	0	8	5	55		X	X	X					
72	Mills, William, III	1	1.5	0	0	0	0	0	0	1	1	0	0	0	5	7									

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
4																										
73	Milovich Jr, Joseph	W	15	23	%	25	6	2.9	%	0	0	0	7	4	0	0	8	5	49							
74	Morris, Gregory		8	12	%	25	0	0	%	0	0	0	0	3	0	0	0	5	33							
75	Musto, Francis	S, Ch	32	49	%	25	87	42	%	25	0	0	9	7	6	1	10	5	88	X	X	X	X			
76	Mysliborski, Henry		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	5	5							
77	Mysliborski, Linda		3	4.6	%	0	9	4.3	%	0	1	2	0	0	25	0	0	5	33		X	X	X			
78	Narkiewicz, Piotr		25	38	%	25	88	42	%	25	0	5	4	3	0	1	5	68		X	X	X				
79	Nedoszytko, William	S	0	0	%	0	0	0	%	0	0	3	2	0	0	5	5	15								
80	Nyce, David	C	47	72	%	25	79	38	%	25	0	8	6	9	2	8	5	88			X	X	X			
81	O'Brien, Michael		9	14	%	25	1	0.5	%	0	0	2	1	7	1	0	5	41								
82	Piel, Jeffrey		0	0	%	0	0	0	%	0	0	2	0	0	0	0	5	7								
83	Pirillo, James A.		35	54	%	25	7	3.4	%	0	0	5	5	6	1	0	5	47		X	X	X	X			
84	Pope, George		9	14	%	25	14	6.7	%	0	0	3	1	3	0	0	5	37		X	X	X				
85	Purcell, Bernard		62	95	%	25	85	41	%	25	0	4	5	7	1	0	5	72		X	X	X	X			
86	Purcell, Ryan		0	0	%	0	0	0	%	0	0	3	0	3	0	0	5	11			X	X	X			
87	Quillin, Michael	D	14	22	%	25	2	1	%	0	0	5	6	13	0	3	5	57			X	X	X			
88	Raynor, Dale		17	26	%	25	10	4.8	%	0	0	4	3	6	0	0	5	43			X	X	X			
89	Reed, Taylor		25	38	%	25	60	29	%	25	1	9	6	7	1	0	5	79			X	X	X			
90	Reiss, Helen	C	28	43	%	25	48	23	%	25	0	7	6	4	1	8	5	81		X	X	X	X			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4																										
91	Rempe Jr, Fred		8	12 %	25	39	19 %	25	19 %	25	0	1	1	3	0	0	5	60		X	X	X				
92	Richter, Michael	T,T	8	12 %	25	44	21 %	25	21 %	25	0	7	3	4	0	10	5	79	X	X	X	X				
93	Robins, William		11	17 %	25	3	1.4 %	0	1.4 %	0	0	4	6	9	0	0	5	49								
94	Rosa, Lisa		12	18 %	25	3	1.4 %	0	1.4 %	0	0	5	4	5	0	0	5	44	X	X	X	X				
95	Ruffner, William		0	0 %	0	0	0 %	0	0 %	0	0	1	1	0	0	0	5	7								
96	Rung, Rosalie	L	4	6.2 %	0	48	23 %	25	23 %	25	0	3	1	3	0	6	5	43		X	X					
97	Rutkowski, Stephen	L,D	43	66 %	25	136	65 %	25	65 %	25	1	10	5	8	1	8.75	5	88.75		X	X	X				
98	Sieban, Edward	T,W	0	0 %	0	0	0 %	0	0 %	0	0	3	1	3	0	3.25	5	15.25		X	X	X				
99	Skrezec, John		0	0 %	0	0	0 %	0	0 %	0	0	1	1	0	0	0	5	7								
100	Spanos, James		2	3.1 %	0	4	1.9 %	0	1.9 %	0	0	3	0	3	0	0	5	11		X	X	X				
101	Staples, Halsey		17	26 %	25	22	11 %	25	11 %	25	0	4	1	4	0	0	5	64		X	X	X				
102	Strickland, Samuel	L,D	17	26 %	25	82	39 %	25	39 %	25	0	8	5	25	2	4.5	5	99.5		X	X	X	X			
103	Swetland, Jessica		1	1.5 %	0	1	0.5 %	0	0.5 %	0	0	0	0	0	0	0	5	5								
104	Tamin, John		22	34 %	25	32	15 %	25	15 %	25	0	4	5	3	0	0	5	67	X	X	X	X				
105	Tejada, Yira		4	6.2 %	0	10	4.8 %	0	4.8 %	0	0	4	1	8	0	1	5	19	X	X	X	X				
106	Thorp, Thomas		8	12 %	25	5	2.4 %	0	2.4 %	0	0	1	0	2	0	0	5	33		X	X					
107	Trapani, Heather		7	11 %	25	13	6.3 %	0	6.3 %	0	0	1	3	0	1	0	0	30	X							
108	VanEttten, George	D	31	48 %	25	14	6.7 %	0	6.7 %	0	0	3	4	4	0	3	5	44		X	X	X				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4			0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	5	6							
109	Verity, Michael		0	0	0	0	0	0	0	0	0	0	3	2	0	0	0	5	10							
110	Verley, Joseph, Jr.		0	0	0	2	1	0	0	0	0	0	3	2	0	0	0	5	10							
111	Volinski, Antone, III	W	9	14	25	79	38	25	25	25	0	10	2	4	0	8	5	79	X	X	X					
112	Volinski, Darryl		8	12	25	17	8.2	25	0	0	0	2	3	6	0	0	5	41		X	X					
113	Walters, Joseph		0	0	0	0	0	0	0	0	0	1	0	8	0	0	5	14		X	X					
114	Weingart, Jeffrey		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
115	Zaymayar, Elias	L	35	54	25	11	5.3	25	0	0	0	5	6	6	2	5	5	54		X	X				X	
116	Zurek, Gregory		13	20	25	2	1	25	0	0	0	4	4	10	0	0	5	48		X	X				X	
117	Zurek Jr, Stanley		11	17	25	0	0	25	0	0	0	4	2	3	0	0	5	39	X	X	X				X	
118																										



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 12, 2021
Meeting: May 20, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

May 20, 2021

Administrator's Office

Statistics

Work Orders:

Electric = 37 Written 37 Completed
Water = 9 Written, 9 Completed
Sewer = 58 Written, 58 Completed
Road = 25 Written, 25 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 4-08-2020. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 4-19-2020.

Discussion

- Ferry Project update
- Microgrid Bid Update - Subrecipient Amendment and Bid
- Effluent Reuse EFC Status Update

Road/Water Department

Statistics

Water Distribution:
4,390,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
 Total Coliform = Absent
 E Coli = Absent
 Residual Chlorine = 0.50 mg/L

Third Street Firehouse - Kitchen Sink
 Total Coliform = Absent
 E Coli = Absent
 Residual Chlorine = 0.52 mg/L

The form, DOH-360, was filed with the DOH on April 8, 2021 with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Performed bi-weekly G-44 maintenance.
- ❖ Cleaned garbage from basin near Port restaurant on 3rd street.
- ❖ Repaired fence around dumpster at the campground.
- ❖ Consolidated brush outside of tank yard.
- ❖ Removed garbage that was dumped at baseball field.
- ❖ Rototilled and cleared flower beds at steamboat corner.
- ❖ Prepared little league field, ready for season.
- ❖ Repaired and painted baseball shed.
- ❖ Yearly harassment and blood born pathogen training attended by crew.
- ❖ Began street sweeping for the season.
- ❖ Assisted with Earth Day clean up event on 4/17/21
- ❖ Repaired drain that collapsed on Main Street by steamboat corner.
- ❖ Received new zero turn hustler from All Island Equipment.
- ❖ Got new dump truck back from North Fork Welding and sent it to get inspected.
- ❖ Cut and removed tree from campground

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
Total plant flow for the month of April = 9,053,000 Gallons
Average Daily Flow = .302 (MGD) Permit Limit = .650 MGD
Total Suspended Solids percent removal (TSS) = 96% Permit Limit = 75%
CBOD percent removal = 98% Permit Limit = 75%
Coliform Fecal General = <10.2 MPN. Permit limit 200 MPN/100
Coliform Total General = <22.6 MPN. Permit limit 700 MPN/100
Total Nitrogen = 5.7 LBS/day

Sludge Removal:

42,000 Gallons of sludge hauled in April

Report

❖ Treatment Plant:

Annual preventative maintenance done for UV System
Drained and cleaned UV channel
3-phase power upgrade for catchall sump pump
Performed intensive coliform sampling
SCADA system installed at Treatment Plant
Suffolk County Health Dept. Inspection

❖ Collection System:

Cleaned floats and probes at all stations
Checked report of standing water 4th St. & Wiggins - non issue
Responded to complaint of backup on 6th Ave.- Non issue
Flowmeter at Peconic Landing recalibrated

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = April 2 @ 90.226 Mwh
Minimum usage day = April 20 @ 67.646 Mwh
Peak demand for the month = 4.564 MW April 2, 7:45 pm
Monthly total usage = 2,218,800 Mwh

Service calls/call outs = 2
Street light repairs = 12
Customers shut off for nonpayment = 0
Customers turned on for payment = 0
Customers turned on for the season = 0
New Services = 2

Tasks Accomplished:

- ❖ New water filter system in service for the cooling tower
- ❖ Serviced approx. 12 streetlights.
- ❖ 2 new residential electric services installed
- ❖ Changed sump pump control panel for replacement pumps.
- ❖ Basement sump pumps are back in service.
- ❖ Installed up high school graduation banners.
- ❖ Replaced a span of triplex wire on Corwin St.
- ❖ Installed new 3 phase pump control panel at Wastewater Plant.
- ❖ Replaced 8-30-amp outlets at the campgrounds.
- ❖ Relocated pole and light at the end of Sterling St for the dingy dock.
- ❖ Replaced down lighting on the boardwalk with LED fixtures.
- ❖ Installed main water line automatic shut off valve.

Attachments:

Greenport Meter 4-2021 (PDF)

Total Usage: 2,218,800.0000 KWH
 Peak Demand: 4564.00 KW
 Occured On: Apr 2 2021 19:45
 Load Factor: 67.52%
 Date Start: Thursday, April 1, 2021
 Date End: Friday, April 30, 2021

Period Ending	KWH
4/1/2021	77,094.00
4/2/2021	90,226.00
4/3/2021	85,601.00
4/4/2021	75,141.00
4/5/2021	71,530.00
4/6/2021	70,075.00
4/7/2021	68,336.00
4/8/2021	68,592.00
4/9/2021	70,394.00
4/10/2021	68,481.00
4/11/2021	70,777.00
4/12/2021	76,830.00
4/13/2021	72,393.00
4/14/2021	69,464.00
4/15/2021	78,686.00
4/16/2021	86,276.00
4/17/2021	81,274.00
4/18/2021	71,829.00
4/19/2021	68,764.00
4/20/2021	67,646.00
4/21/2021	69,201.00
4/22/2021	81,463.00
4/23/2021	80,010.00
4/24/2021	72,422.00
4/25/2021	73,217.00
4/26/2021	72,455.00
4/27/2021	72,474.00
4/28/2021	68,417.00
4/29/2021	70,690.00
4/30/2021	69,042.00



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Submitted: May 12, 2021
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To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

May 20, 2021

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Fire Safety inspections for public places of assembly have begun.
- ❖ 5th Street Beach parking lines and signage have been installed.

NOTES & TIPS:

Please ensure you pay attention to parking regulations when parking.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

April 2021 Building (PDF)
April 2021 CODE (PDF)
April 2021 TRAFFIC (PDF)



Village of Greenport

PERMIT REPORT

From: 04/01/2021 To: 04/30/2021

Permit Number	Permit Date	Type	ParcelID	LegalAddress	Status
02862	4/5/2021	VG RESIDENTIAL - Alterations and Repair	2.-1-6	51 Washington Ave	OPEN
02863	4/5/2021	VG RESIDENTIAL - Alterations and Repair	2.-1-13	25 Washington Ave	OPEN
02864	4/22/2021	VG POOLS	3.-4-24	618 Carpenter St	OPEN
02865	4/22/2021	VG RESIDENTIAL - Alterations and Repair	4.-2-38	503 First St	OPEN
02866	4/22/2021	VG RESIDENTIAL - Alterations and Repair	5.-2-17	140 Bay Ave	OPEN
02867	4/26/2021	VG RESIDENTIAL - Alterations and Repair	6.-3-8	434 Sixth St	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

May 1, 2021

Monthly Report
REPORT COVERING
4/01/2021 through 4/30/2021

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
727 First Street Greenport, New York 11944	4/5/2021	Illegal Dumping	Property has garbage and debris on property. Notice of Violation sent to property owner, garbage has been removed.
727 First Street Greenport, New York 11944	4/5/2021	Illegal Sign	Property has illegal sign on building. Notice of Violation sent to property owner, sign has been removed.
325 Bridge Street Greenport, New York 11944	4/6/2021	Stop Work Order	Property has begun construction without permit. Stop Work Order issued.
I/V/O Adams & First Street - Greenport, New York 11944	4/14/2021	Dumpster Complaint	Complaint of overflowing dumpster unfounded.
126 Central Avenue Greenport, New York 11944	4/19/2021	Yard Sale without Permit	Property owner issued Notice of Violation for failure to obtain Yard Sale permit.
537 Main Street Greenport, New York 11944	4/20/2021	Garbage Complaint	Complaint of garbage blowing around property unfounded.
507 Third Street Greenport, New York 11944	4/21/2021	Property Maintenance Violations	Property owner issued Notices of Violations for several property maintenance issues.
337 Second Street Greenport, New York 11944	4/21/2021	Property Maintenance Violations	Property owner issued Notices of Violations for several property maintenance issues.
620 Main Street Greenport, New York 11944	4/22/2021	Noisy Neighbor Compliant	Complaint of neighbors being loud late at night. Complainant was advised to contact Southold Town Police.
First Street & Center Street Greenport, New York 11944	4/25/2021	Noisy Ice Cream Truck Music	Complaint of Ice Cream truck music too loud. No information provided by complainant for callback. Unfounded.
128 Ludlum Place Greenport, New York 11944	4/28/2021	Vehicle Parked on Sidewalk Complaint	Complainant states vehicle is parked on sidewalk at location. Vehicle owner sent notice. Complainant advised to call when vehicle is actively parked on the sidewalk so tickets can be issued.

LOCATION	DATE	FACTUAL	DISPOSITION
123 Sterling Ave Greenport, New York 11944	4/28/2021	Site Plan Violation	Notice of Violation issued for partition walls erected prior Planning Board approval. Property must obtain approval, or remove them
618 Carpenter Street Greenport, New York 11944	4/28/2021	Building Permit Suspended	Building Permit suspended due to contractors Workers Compensation expiring.

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2018 – May 1, 2021*

Applications Received: 240

Incomplete Applications (Missing fees, docs, etc.): 1

Applications Pending Inspection: 3

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): 0

Applications Completed/Permits Issued: 236



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT (PARKING)

May 1, 2021

Monthly Report
REPORT COVERING
04/01/2021 through 04/30/2021

Incorporated Village

FINE COLLECTION BY MONTH: 2021

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	16	\$2,195.00
February	38	\$4,225.00
March	33	\$3,315.00
April	19	\$2,505.00
May		
June		
July		
August		
September		
October		
November		
December		
YTD	106	\$12,240.00

Fine Collection by Violation Type : **APRIL 2021**

VIOLATION	CASE	AMOUNT
OTHER	1	\$100.00
PARKED FACING WRONG DIR.	3	\$325.00
PARKED ON SIDEWALK	1	\$75.00
PRKD LONGER THAN PERMITTED SCHD XVI.	2	\$250.00
PRKD OBSTR. FIRE HYDRANT	1	\$100.00
PRKD ON VILLAGE ST. DURING SNOW STORM	5	\$700.00
PRKD WHERE PROHIBITED SCHEDULE XI.	1	\$225.00
PRKD. IN HANDICAPPED SCHD. XIX.	1	\$430.00
UNDEFINED	4	\$300.00
Totals	19	\$2,505.00

Case by Violation Type TICKETS ISSUED: APRIL 2021

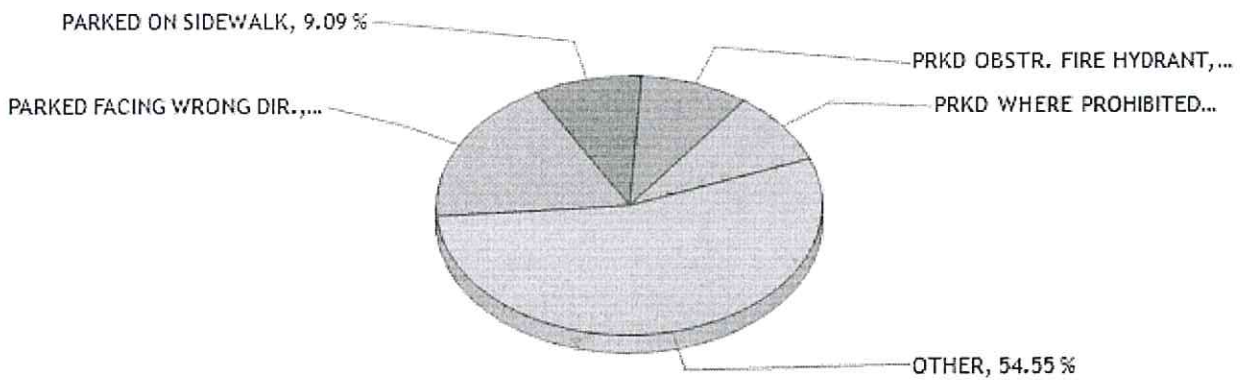
Code	Description	2021	Total
11	PRKD OBSTR. FIRE HYDRANT	1	1
13	PARKED ON SIDEWALK	1	1
16	PARKED FACING WRONG DIR.	2	2
2	PRKD WHERE PROHIBITED SCHEDULE XI.	1	1
OTHER		1	1
OTHER	1202 2C /PARKED WITHIN 30FT OF STOP SIGN	5	5
Total		11	11

Top five by Violation Types

- OTHER
- PARKED FACING WRONG DIR.
- PARKED ON SIDEWALK
- PRKD OBSTR. FIRE HYDRANT
- PRKD WHERE PROHIBITED SCHEDULE XI.

These Violations combined represent 100% of issuance Village wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE
MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 12, 2021
Meeting: May 20, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, *P.E. Village Administrator*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Recreation

Work Session Report Recreation Department

May 20, 2021

Mitchell Park Marina/Parks

- ❖ The Carousel had it's reopening on April 2nd. All COVID-19 Protocols are in place and are strictly enforced.
- ❖ Marina plumbing and electrical units will be operational prior to opening day on May 15th.
- ❖ Village vessels are being dewatered by Albertsons Marine.
- ❖ Ten Dockhands, one pumpout boat operator and three part-time office employees will comprise our marina staff for the 2021 season.
- ❖ Skate Park has received some repair work on the platforms.
- ❖ The 2021 Beach Permit was received for the 2021 season.
- ❖ Mooring Field season ready.

Monthly Revenue Reports are attached

Recreation Center

Statistics

Attendance:

After School Program = 16 children enrolled in After School Program

Reports

- ❖ The After-School Program continues to be running very well.
- ❖ Two new students joined the After Care Program this month.
- ❖ Both Library Programs with Ms. Vicky Kutola and Ms. Julie Eister continue and are going very well. The children are enjoying the crafts, individual games, music and reading programs.
- ❖ All COVID 19 Protocols continue to be strictly enforced at the After-School Program.
- ❖ Annual inspection of Fire Alarm System and Fire Extinguishers completed. The Recreation Center is in 100% compliance with both.
- ❖ The Recreation Center continues to accept applications for 2021 Summer Day Camp.

Campground

Tasks Accomplished

- ❖ The Campground remained busy through April preparing for the 2021 season. Landscaping, leaves and debris clean-up completed. Bathrooms thoroughly cleaned and painted.
- ❖ Campground equipment sanitized.
- ❖ All needed supplies were purchased.
- ❖ Site maps updated.

Attachments:

RECREATION MONTHLY REVENUE REPORT 52021 (PDF)

MARINA		FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	CAMPGROUND		FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	MOORINGS		FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021		
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 189,694.54	\$ 111,836.23	\$ 32,229.11	\$ 63,499.00	\$ 80,435.00	\$ 55,010.50	\$ 40,250.00	\$ 40,023.90	\$ 36,400.00	\$ 35,400.00							
JULY	173,950.62	120,925.35	134,727.53	182,076.41	23,168.00	24,728.50	25,360.00	26,350.00	8,376.00	-	-	-							
AUGUST	174,687.33	153,314.62	117,311.08	164,412.38	15,120.00	19,490.00	17,539.50	17,752.00	72.00	-	-	-							
SEPTEMBER	96,914.81	78,674.19	101,314.05	90,589.84	9,110.00	14,400.00	19,015.00	13,635.00	(7,050.00)	-	-	-							
OCTOBER	46,023.43	25,199.87	17,715.25	48,930.75	12,662.00	7,947.50	10,349.50	17,725.00	-	-	-	-							
NOVEMBER	632.05	3,000.00	-	1,939.12	13.55	1,935.00	-	9,985.00	-	-	-	-							
DECEMBER	602.19	-	-	-	-	-	-	-	-	-	-	-							
JANUARY	-	-	-	-	2,875.00	1,700.00	3,155.00	3,075.00	1,700.00	500.00	1,400.00	1,200.00							
FEBRUARY	1,689.04	(20.00)	1,311.50	-	1,600.00	937.50	490.00	-	6,300.00	8,000.00	5,900.00	5,700.00							
MARCH	1,854.00	2,203.04	2,007.99	6,769.59	2,101.00	65.00	1,290.00	-	3,100.00	2,100.00	1,900.00	1,500.00							
APRIL	1,676.01	4,972.83	-	(2,236.36)	2,930.00	1,770.00	-	1,135.00	2,000.00	2,300.00	2,600.00	1,300.00							
MAY	21,660.02	17,237.16	1,818.05	-	11,595.00	8,792.50	3,645.00	-	1,200.00	1,100.00	500.00	-							
YEAR TO DATE	\$ 611,515.71	\$ 607,503.97	\$ 565,899.99	\$ 604,317.96	\$ 113,403.66	\$ 145,265.00	\$ 161,279.00	\$ 144,667.50	\$ 58,424.05	\$ 56,623.90	\$ 52,200.00	\$ 48,900.00							
CAMERA OBSCURA																			
ICE RINK																			
CAROUSEL																			
JUNE	\$ 173.00	\$ 172.00	\$ 30.00	\$ -	\$ 19,507.95	\$ 19,308.00	\$ 19,439.00	\$ -	-	-	-	-							
JULY	219.00	150.00	108.00	-	57,084.83	51,051.91	55,026.85	-	-	-	-	-							
AUGUST	463.00	117.00	106.00	-	57,786.06	58,950.67	55,430.64	-	-	-	-	-							
SEPTEMBER	127.00	24.00	37.00	18.00	23,626.60	19,858.80	22,070.65	-	-	-	-	-							
OCTOBER	25.00	13.00	14.00	5.00	8,361.65	8,027.82	10,096.43	-	-	-	-	-							
NOVEMBER	-	388.00	-	-	6,505.00	6,035.83	8,976.38	-	-	-	-	-							
DECEMBER	-	-	-	-	3,300.00	5,973.00	1,861.00	-	-	-	-	-							
JANUARY	-	-	-	-	3,748.00	2,657.69	4,524.00	-	-	-	-	-							
FEBRUARY	-	-	-	-	5,015.22	5,631.00	6,275.00	-	-	-	-	-							
MARCH	-	-	-	-	3,005.00	3,512.00	1,678.00	-	-	-	-	-							
APRIL	8.00	-	-	-	8,817.00	9,351.19	150.00	7,575.05	-	-	-	-							
MAY	53.00	25.00	-	-	10,969.40	13,541.75	-	-	-	-	-	-							
YEAR TO DATE	\$ 1,068.00	\$ 889.00	\$ 295.00	\$ 23.00	\$ 207,726.71	\$ 203,899.66	\$ 185,527.95	\$ 7,575.05	\$ 46,076.22	\$ 39,745.01	\$ 54,559.02	\$ -							



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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 11, 2021
Meeting: May 20, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT MAY 2021

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4784, to fund the Ferry Terminal Rebuild Project Change Order for ARKF; and directing that Budget Transfer # 4784 be included as part of the formal meeting minutes of the May 27, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform Budget Amendment # 4785 to appropriate reserves for the funding of engineering services for the DEC Order on Consent at the WWTP; and directing that Budget Amendment # 4785 be included as part of the formal meeting minutes of the May 27, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform Budget Amendment # 4786 to appropriate reserves to fund legal services in the matter of Genesys vs. Greenport; and directing that Budget Amendment # 4786 be included as part of the formal meeting minutes of the May 27, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform Budget Amendment # 4787 to appropriate reserves to fund the Rehabilitation of the Air Conditioning System at the Station One Firehouse; and directing that Budget Amendment # 4787 be included as part of the formal meeting minutes of the May 27, 2021 Regular Meeting of the Board of Trustees.

UTILITY BILLING

Billing statistics reports for the month of May have been completed. Sector 1 bills have been read and completed; and are being mailed on May 12, 2021. Sector 2 is being read at this time, with a completion date of May 14, 2021.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

7 recertifications and 7 interims were performed for May 2021.

2 vouchers were issued in April.

1 voucher was relinquished. 1 voucher that returned under portability could not find housing and did not report to the VGHA, therefore the voucher has expired.

SIGNIFICANT COLLECTIONS

Rents for April 2021 - \$ 68,798.65

East West Fire Protection - Payment # 2 - \$ 405,583.00

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Property Tax Collections Report - See attached

Attachments:

BANK ACCOUNT BALANCES APRIL 2021 (PDF)

APRIL 2021 BILLING STATISTIC REPORT (PDF)

CD FINANCIALS APRIL 2021 (PDF)

HA FINANCIALS APRIL 2021 (PDF)

BUDGET AMENDMENT # 4784 (PDF)

BUDGET AMENDMENT # 4785 (PDF)

BUDGET AMENDMENT # 4786 (PDF)

BUDGET AMENDMENT # 4787 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF MARCH 2021**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	656,688.43
A	Repair & Maintenance	A.0200.400	Checking	84,908.77
A	Greenhill Cemetery	A.0201.100	Savings	33,607.76
A	Money Market	A.0201.130	Money Market	1,146,501.78
A	Fire Apparatus	A.0221.110	Savings	304,538.85
A	Bulding Department Escrow	A.0235.101	Checking	60,426.59
A	Parks and Recreation	A.0200.200	Checking	5,705.54
TOTAL GENERAL FUND				\$ 2,292,377.72
CD	Small Cities Rehab.	CD.0200.000	Savings	21,346.28
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
TOTAL COMMUNITY DEVELOPMENT				\$ 21,572.49
E	Light Fund	E.0121.100	Checking	281,848.61
E	Light Depreciation Savings	E.0116.100	Savings	2,627,118.28
E	TTC Collections	E.0121.120	Savings	288,747.17
E	Renewable Energy Savings	E.0121.130	Savings	110,063.20
E	Consumer Deposit Savings	E.0191.100	Savings	129,534.02
E	Consumer Deposit Checking	E.0244.200	Checking	2,787.33
TOTAL LIGHT FUND				\$ 3,440,096.61
F	Water	F.0200.000	Checking	507,833.35
F	Water Fund Capital	F.0200.400	Savings	8,388.82
F	Water Fund CD (MM)	F.0201.000	Money Market	203,238.28
F	Water Fund Money Market	F.0201.130	Money Market	386,303.79
TOTAL WATER FUND				\$ 1,105,764.24
G	Sewer	G.0200.000	Checking	602,776.49
G	NYS DEC Consent	G.0201.000	Savings	31,501.81
G	Sewer Fund I	G.0201.100	Money Market	364,289.34
G	Sewer Fund III	G.0201.120	Money Market	1,380,495.39
G	NYSEFC	G.0205.000	Checking	185,851.61
G	Sewer Wastewater	G.0220.110	Savings	12,168.54

G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 2,577,194.19
H	Capital	H.0200.000	Checking	278,141.41	
H	Capital Reserve	H.0200.400	Savings	49,644.26	
				TOTAL CAPITAL FUND	\$ 327,785.67
TA	Trust & Agency	TA.0200.000	Checking	22,405.65	
TA	Retirement Savings	TA.0201.000	Savings	48,997.00	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.23	
TA	T & A Special Escrow	TA.0201.002	Savings	6,605.29	
TA	Justice Court	TA.0201.004	Savings	4,794.51	
TA	Global Common	TA.0201.009	Savings	271,609.44	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	4,363.23	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00	
TA	Recreation Center Donations	TA.0600.104	Checking	24,066.30	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0600.120	Checking	125,000.00	
TA	Carousel Committee	TA.0600.113	Checking	13,216.94	
TA	Accounts Payable	TA.0202.000	Checking	594,778.38	
				TOTAL TRUST & AGENCY FUND	\$ 1,120,072.97
	Wire Account			1,747.00	
	Utility Clearing			41,826.36	
					\$ 43,573.36
				TOTAL VILLAGE WIDE	\$ 10,928,437.25

EOM Billing Statistics Report

Service	Rate# - Description	Bills	Min	Usage	Charge	Usage	Demand	Contract	PCA	NYSCE	Comm. Tax	Res Tax
Electric												
	2 - Electric - Flat Charge	12	0	0	0	0	0	565.16				
	9 - Residential (1, 1)	1393	0	797.84	91,850.78	0	0		-1,961.73	3,054.53		9.61
	10 - Water Heating (2, 2)	12	0	2249	149.15	0	0		-5.54	8.63		2,249.16
	11 - All Electric (3, 3)	334	0	247922	27,619.97	0	0		-608.31	948.69		3.82
	13 - Demand - Class 3 (5, 5)	5	0	330000	18,447.00	663	11,550.25		-810.82	1,264.56	814.92	593.35
	14 - Village St. Lighting (6, 6)	5	0	23613.875	2,740.98	0	0		-58.51	91.26		
	15 - Town St. Lighting (7, 7)	1	0	906.145	104.30	0	0		-2.23	3.47		
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		-3.48	5.43		
	20 - Contract St. Lighting (12, 12)	2	0	127	0.00	0	0					
	21 - Sterling Harbor (13, 13)	2	0	1127.125	129.73	0	0		-2.77	4.31	11.32	
	67 - NSF Fee	1	0	0	0	0	0	35.00				
Electric Total		1768	0	1404445.145	141,188.56	663	11,550.25	591.16	-3,453.39	5,381.08	826.24	2,955.94
Sewer	3 - Sewer - INSIDE Flat Charge	33	0	0	1,739.10	0	0					
	4 - Sewer - OUTSIDE Flat Charge	1	0	0	62.70	0	0					
	23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	893	534	3315.2	50,550.50	0	0					
	25 - Sewer - IN VILL 1" W/SEWER (15, 15)	30	11	309.3	3,701.94	0	0					
	27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	6	76.5	1,181.70	0	0					
	29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	12	-768.6	-12,000.00	0	0					
	31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	1	0	42.00	0	0					
	33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	1	477	7,356.16	0	0					
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	80	51	814.768	16,186.91	0	0					
	57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0	0					
	62 - O/S DRIFTWOOD COVE 52	1	1	128.5812	3,276.00	0	0					
	63 - O/S DRIFTWOOD COVE 49	1	1	115.1172	3,087.00	0	0					
	64 - O/S PECONIC LANDING 301	1	1	175	18,963.00	0	0					
	65 - O/S CLIFFSIDE CONDOS-SEWER	1	1	125	4,410.00	0	0					
Sewer Total		1086	620	4767.8752	98,538.00	0	0					
Water	5 - Water - Flat Charge	32	0	0	901.50	0	0					
	22 - RES VILL 3/4" W/SEWER (14, 14)	905	311	3653	24,989.90	0	0					
	24 - RES VILL 1" W/SEWER (15, 15)	31	5	343	1,050.63	0	0					
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	10	86	994.53	0	0					
	28 - COMM VILL 2" W/SEWER (17, 17)	30	21	-847	-3,501.17	0	0					
	30 - COMM VILL 3" W/SEWER (18, 18)	1	1	0	44.46	0	0					
	32 - COMM VILL 4" W/SEWER (19, 19)	3	2	532	2,548.97	0	0					
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0	0					
	47 - COMM VILLAGE 2" (43, 43)	7	5	40	354.51	0	0					
	48 - RES VILLAGE 3/4" (44, 44)	119	106	573	4,631.68	0	0					
	49 - RES VILLAGE SEWER ONLY (45, 45)	7	0	0	0.00	0	0					
	52 - FLAT-FIRE SPRINKLERS (49, 49)	32	0	0	0.00	0	0					
	53 - OUTSIDE RES SEWER (50, 50)	77	0	882.396	0.00	0	0					
Water Total		1258	462	5272.396	32,339.47	0	0					
electric-small commercial	12 - Commercial (4, 4)	366	0	984863.7	77,830.04	0	0					
	16 - Operating Municipal (8, 8)	34	0	39561	4,668.50	0	0		-1,062.70	2,624.39	5,496.03	
	17 - Water Department (9, 9)	2	0	0	24.86	0	0		-97.47	152.04		
	18 - Sewer Department (10, 10)	10	0	80232	8,709.14	0	0		-197.12	307.43		
	73 - Electric Power Plant	6	0	51347	0.00	0	0					
electric-small commercial Total		418	0	855123.7	91,232.54	0	0		-1,977.29	3,083.86	5,496.03	

EOM Billing Statistics Report

Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
4530	1062	2270609.1162	363,298.57	963	11,560.25	591.16	-5,430.68	8,464.94	6,322.27	2,955.94

ADS - 213 Center S1 & 278 2nd Street Monthly Revenue & Expenses - April 2021

\$ 4,800.00 \$ 50.00

Account Description

REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
\$ 1,125.00	\$ 1,350.00	\$ 1,175.00
<u>\$ 1,125.00</u>	<u>\$ 1,350.00</u>	<u>\$ 1,175.00</u>
TOTAL REVENUE		\$ 3,650.00

EXPENSES: Utilities	EXPENSES: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW
Electric \$ 61.31		\$ 25.58
Water/Sewer \$ 57.51		\$ 103.86
Propane/Heating Oil \$ 350.20		\$ 459.85
Admin		
Salary (\$6.70 X 2 pay periods 140 hrs=\$938.00 divide by 25% and 75%) [\$26.80 X 2.25%=\$6.70]		\$ 703.50
Payment Agreement to Village		\$ 1,000.00
<u>Total</u>		<u>\$ 2,292.79</u>

MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1 UNIT 2 UNIT 3	HOUSE
\$ 703.52	\$ -	\$ -
<u>\$ 703.52</u>	<u>\$ -</u>	<u>\$ -</u>

Maintenance Repairs/Other

Southold Ace Hardware	\$ 7.99	
Joseph Aiello Contracting	133.98	
Mattituck Enviro Services		\$ 39.49
Pine Oaks Landscaping		

Total Expenses	\$ -	\$ -	\$ 141.97	\$ 39.49
<u>\$ 703.52</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 141.97</u>	<u>\$ 39.49</u>

MONTHLY FINANCIAL SUMMARY

Interest Earned				
Total Revenue	\$ 1,125.00	\$ 3,650.00		
Total Expenses	\$ 703.52	\$ 2,474.25		
NET REVENUE	\$ 421.48	\$ 1,175.75		

EXCESS (DEFICIENCY) OF TOTAL REVENUE	\$ 421.48	\$ 1,175.75
OVER (UNDER) TOTAL EXPENSES	\$ 421.48	\$ 1,175.75

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - April 2021

Account Description	82	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	87,063.00	139.00	\$
		Vouchers Leased on first day of month				
	77	New Vouchers Issued/No Lease/Searching				
	5					
REVENUE:						
702 FEA HUD (Decreasing Growth)						
702c Admin Fee revenues						
711 Interest Earned - HAP						
Interest Earned - ADMIN						
714 From residents						
TOTAL REVENUE			\$ 92,013.00	\$ 594.00		
EXPENSES:						
Administrative						
Accounting Fee:			\$ 1,320.00	Admin Fee \$ 3,517.00		
Bank Fees Admin (2.26-07), Robert Collins						
E. Paul Collins F 2 paraprofith			\$ 3,792.00	\$ 294.74	\$ 376.45	\$ 4,463.19
Energy			\$ 3,207.00	\$ 43.04	\$ 23.87	\$ 3,273.91
Office			\$ 131.50			\$ 131.50
Printing			\$ 592.47	\$ 34.00	\$ 7.50	\$ 634.97
Payroll Taxes FICA			\$ 298.15	\$ 26.21	\$ 44.13	\$ 368.49
Employee Benefit Contribution TOTAL			\$ 2,754.01	\$ 77.08	\$ 293.61	\$ 3,124.70
Commuter Allowance						
917 New Job Stewart, Bob						
916 A. Gollacher Keith						
918 A. Coltrane Michelle						
915 Office Expenses Total			\$ 9,554.18	\$ 8,774.18	Village of Greenport Total	\$ 774.00
910 Administrative Total			\$ 550.00			\$ 550.00
902 Other General Expenses (Office Rent)			\$ 10,104.18			\$ 10,104.18
969 TOTAL OPERATING EXPENSES			\$ 21,958.36	\$ 9,648.36		\$ 12,310.00
EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			\$ 70,054.64	\$ (8,554.36)		\$ 61,500.28
973.1 FEA Utility Allowance			\$ 119.00			\$ 119.00
973.2 HAP payments			\$ 86,914.00			\$ 86,914.00
PORT payments						
973 HAP, PORT and UTILITY TOTAL			\$ 87,063.00			\$ 87,063.00
HAP & PORT less Port payments			\$ 87,063.00			\$ 87,063.00
1117-0 Total Admin Revenue			\$ 8,981.00			\$ 8,981.00
1117 Net ADMIN			\$ 1,113.00			\$ 1,113.00
1118 Total HAP Revenue			\$ 83,952.00			\$ 83,952.00
1118-0 Net HAP			\$ 14,031.00			\$ 14,031.00
TOTAL EXPENSES			\$ 97,167.18			\$ 97,167.18
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES			\$ 15,154.18			\$ 15,154.18

TERMINATED
DECEASED
ABSORBED
RELINQUISHED
439C

PORT BREAKDOWN
PORT IN
TOTAL PORT IN 0
PORT OUT
TOTAL PORT OUT 0

COVID EXPENSES:

Portable Vouchers
All other Vouchers

Admin Salaries - 2021

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2021 Period: 5 Trans Type: B2 - Amend Status: Batch
 Trans No: 4786 Trans Date: 05/03/2021 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 05/03/2021
 Description: TO APPROPRIATE RESERVES TO FUND LEGAL SERVICES IN THE MATTER OF GENESYS VS. GREENPORT
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
E.0781.300	LEGAL FEES..	1,875.00
E.5990	APPROPRIATED FUND BALANCE	1,875.00
Total Amount:		3,750.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2021 Period: 5 Trans Type: B2 - Amend Status: Batch
Trans No: 4787 Trans Date: 05/03/2021 User Ref: ROBERT
Requested: W. MANWARING Approved: Created by: ROBERT 05/03/2021
Description: TO APPROPRIATE RESERVES TO FUND THE REHABILITATION OF THE AIR
CONDITIONING SYSTEM AT THE STATION ONE FIREHOUSE
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	22,778.00
A.3410.412	FIRE REPAIR & MAINT - BUILD..	22,778.00
Total Amount:		45,556.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 13, 2021
Meeting: May 20, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk May 2021 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on May 20, 2021
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

The contract between the Village and GTX Construction (for the rehabilitation of the restrooms at the Fifth Street Beach) was fully executed on May 10th. Work on the project began on May 10th, and is expected to be completed in time for the official beach opening date.

Bids and RFP's

The bids for the GFD Chief's car were opened on April 29th.

The bids for the rehabilitation of the air conditioning system at the Station One Firehouse were opened on April 29th, and a corresponding bid award recommendation is contained in this report.

Employment

Robert Marchica of the Village of Greenport Electric Department has retired, effective May 19, 2021.

Financial

The annual tax lien sale was conducted on April 27th. All liens but one were sold, for a total of \$ 14,087.16. The lien that was not sold was for \$ 39.57 total.

A check in the amount of \$ 405,583 was received from Southold Town as payment for the last half of the East/West contract monies.

Informational

Brian Hansen is hosting a softball tournament fundraiser for the Newman family from June 11th through June 13th, at the Village of Greenport ball fields on Moore's Lane.

Legal Notices Published

The service, maintenance and repair of the wastewater sewage pumping stations was re-noticed in the May 6th edition of the paper. Bids are returnable at 10:30 a.m. on the 20th of May.

The Costello/STIDD Wetlands Permit Application public hearing legal notice was published in the May 6th edition of the paper.

The Energy Efficiency RFP legal notice was published in the May 13th edition of the paper, and proposals are returnable on the 3rd of June. It was also published in the NYS Contract Reporter.

Liquor License Applications

The notice regarding the application for 207 Front Street (the Menhaden) was published in the April 29th edition of the newspaper.

The notice regarding the application for 209 Front Street (the Harborfront Inn) was published in the April 29th edition of the newspaper.

The notice regarding the application from the East End Seaport Museum (for the Peconic Star Express) was published in the May 6th edition of the newspaper.

Resolutions

RESOLUTION hiring Anthony Yasso as a full-time Groundskeeper I for the Village of Greenport Road Department, at a wage rate of \$ 16.00 per hour, effective June 1, 2021. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION hiring Michael Buffolino as a full-time Park Attendant III for the Village of Greenport Mitchell Park Marina, at a wage rate of \$ 16.00 per hour, effective June 1, 2021. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION approving the attached annual agreement between the Town of Southold and the Village of Greenport regarding the Marine Pump-Out Station, and authorizing Mayor Hubbard to sign the agreement between the Town of Southold and the Village of Greenport regarding the Marine Pump-Out Station.

RESOLUTION approving the bid as submitted by Emcor Services - the low bidder - in the amount of \$ 22,778.00 for the rehabilitation of the air conditioning system at the Station One Firehouse per the bid opening on April 29, 2021 and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Emcor Services.

RESOLUTION approving the Public Assembly Permit Application submitted by CAST for the use of a portion of the Fifth Street Beach/Park from 6:00 p.m. through 8:00 p.m. on June 15, 2021 for the Parent Child Plus Graduation ceremony, and further waiving the requisite \$ 50.00 Public Assembly Permit Application fee.

RESOLUTION approving the Public Assembly Permit Application submitted by Lauren Kollen on behalf of Greenport High School Class of 2021 for the use of specified Village streets from 8:30 a.m. through 11:30 a.m. on June 27, 2021 for the High School graduation parade, and further waiving the requisite \$ 50.00 Public Assembly Permit Application fee.

RESOLUTION approving the Public Assembly Permit Application as submitted by the Relief Hose and Phenix Hook and Ladder Companies of the Greenport Fire Department, for the use of the Polo Grounds at Moore's Lane from 6:00 p.m. through 11:00 p.m. from June 30, 2021 through July 4, 2021 for the annual Carnival fundraiser, with fireworks scheduled for _____. The parameters for the logistics of this event will follow all COVID directives and guidelines in place, and a corresponding event operations plan has been submitted to the Village of Greenport.

RESOLUTION approving the Public Assembly Permit Application submitted by John A. Yeamans on behalf of the United States Power Squadrons for the use of a portion of Mitchell Park from 9:00 a.m. through 11:00 p.m. on July 30, 2021 and July 31, 2021 for the annual District 3 Rendezvous. The parameters for the logistics of this event will follow all COVID directives and guidelines in place.

RESOLUTION approving the Public Assembly Permit Application submitted by the East End Seaport Museum for the use of various Village streets and facilities, including Mitchell Park, from 7:00 a.m. through 5:00 p.m. from September 18, 2021 through September 19, 2021; for the annual Maritime Festival. The parameters for the logistics of this event will follow all COVID directives and guidelines in place.

RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, per Sections 35-3B and 35-3C of the Greenport Village Code, for the Festival parameters of the East End Seaport Museum Maritime Festival, from 9:00 a.m. through 5:00 p.m. on September 18, 2021 and from noon to 5:00 p.m. on September 19, 2021 for the annual Maritime Festival.

Attachments:

Intermunicipal Agreement Between Town of Southold and The Village of Greenport (PDF)

**IMA Town of Southold and Village of Greenport
Town Pump Out Boats on Village Waterways**

Intermunicipal Agreement

This Agreement ("Agreement") is between the Town of Southold ("Town"), a municipal corporation of the State of New York, having an office at 53095 Route 25, Southold, New York 11971 and the Village of Greenport, a municipal corporation of the State of New York having an office at 236 Third Street, Greenport, New York 11944.

Term of Agreement: Shall be from May 21, 2021 through October 31, 2021

Total Cost of Agreement: As provided in this Agreement

Whereas, the Town presently employs individuals to operate pump out boats in the various Southold Town Waterways; and

Whereas, the Village would like to utilize those Town Pump Out Boat Services in Village Waterways during special events, when their Village Pump Out Boat is inoperable or as other emergency need arises; and

Whereas, the Town needs to have locations available to it for the offload of effluent waste from the Town Pump Out Boat;

Now, Therefore, in consideration of the mutual provisions and covenants hereafter set forth, the parties hereto agree as follows:

1. The Town will provide Pump Out Boat Services in Village Waterways when requested by the Village on an emergency basis and during special events in the Village from 11 a.m. until 5 p.m., upon advanced seven (7) days written notice beginning May 21, 2021 through October 31, 2021, conditioned upon the availability of the Town's Pump Out Boat's regular duties, and as may otherwise be agreed by the Town and the Village.
2. The pump out boat and staff thereon provided by the Town under this Agreement shall have all appropriate certifications as required and appropriate for employment as a pump out boat operator during all times that they are providing services under this Agreement.
3. The individuals that are provided to the Village by the Town to work at the Village waterways shall at all times be and remain employees of the Town, and covered by all required and respective Town insurance and benefit plans, and have all salary and other compensation and other payments that may accrue or be due to them paid to them by the Town. The individuals shall at all times remain and considered to be employees of the Town.
4. In consideration of this agreement the Village shall waive any and all pump out boat offload fees for the Town at their Village pump station at Mitchell Marina during a period of special event service and/or emergency service. All other times the Town shall be permitted to offload, and the Village shall accept, effluent waste from the Town Trustees' Pump Out Boat at the Village Pump

**IMA Town of Southold and Village of Greenport
Town Pump Out Boats on Village Waterways**

Out Station at a rate of fifty-three cents (\$0.53) per gallon. The Mitchell Marina Dock Master or his/her designee and the Town Pump Out Boat Operator shall jointly agree on the amount of waste off loaded and shall note their records accordingly.

5. Indemnification: The Village agrees to hold harmless and indemnify the Town and its employees for any final judgment of a court of competent jurisdiction to the extent attributable to the negligence of the Village or its officers or employees while acting within their scope or capacity of this agreement. The Town agrees to hold harmless and indemnify the Village and its employees for any final judgment of a court of competent jurisdiction to the extent attributable to the negligence of the Town or its officers or employees while acting within their scope or capacity of this agreement.

6. The Village of Greenport agrees to carry appropriate insurance coverage from claims of bodily injury, death or property damage that may arise from the performance of services under this agreement in limits of \$1,000,000 and \$1,000,000 aggregate liability for bodily injury and property damage. The Town shall be named as additional insured and a certificate of insurance shall be provided to the Office of the Town Clerk within 48 hours of execution of this Agreement.

7. It is expressly agreed that if any term or provision of this Agreement, or the application thereof to any person or circumstance, shall be held invalid or unenforceable to any extent, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and every other term and provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law.

8. It is expressly agreed that this Agreement represents the entire agreement of the parties, that all previous understandings are merged in this Agreement. No modification of this Agreement shall be valid unless written in the form of an Amendment and executed by both parties.

In Witness Whereof, the parties hereto have executed this Agreement as of the latest date written below.

Town of Southold

Village of Greenport

By: _____
Hon. Scott A. Russell
Supervisor

By: _____
Hon. George W. Hubbard, Jr.
Mayor

Date: _____

Date: _____

**IMA Town of Southold and Village of Greenport
Town Pump Out Boats on Village Waterways**

STATE OF NEW YORK, COUNTY OF SUFFOLK ss.:

On the day of April, in the year 2021, before me, the undersigned, personally appeared George W. Hubbard, Jr, Mayor of the Village of Greenport, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she the executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Signature and office of person taking the
Acknowledgement

STATE OF NEW YORK, COUNTY OF SUFFOLK ss.:

On the day of April, in the year 2021, before me, the undersigned, personally appeared Scott A. Russell, Supervisor of the Town of Southold, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she the executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Signature and office of person taking the
Acknowledgement