



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

December 21, 2017 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF WAYNE MILLER
Including compilation of all monthly meeting minutes

BOARD DISCUSSION

- o Wetlands Permit Application of Stephen Bull, 24 Beach Road, regarding an existing 10'x10'x10' shed on upland ground
- o Proposed amendment to Section 9 and Section 18 (Multi-Family Dwelling of Chapter 150 (Zoning) of the Village of Greenport Code
- o Proposed amendment to Chapter 118 (Sub-Division and Merger of Land) of the Village of Greenport Code

MONTHLY REPORTS FOR:

- o **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** - SYLVIA PIRILLO, RMC
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: December 12, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Fire Department December Work Session Report

Attachments:

Fire Department December Work Session Report (PDF)

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Finance Meeting 10/14/17

Attendance: Chiefs Miller and Jimenez, Wardens Barszczewski, Kalin, Nyce and Volinski.

Reviewed all monthly bills and fire prevention account.

Company requests:

Eagle Hose: Budget Items

Relief Hose: Turnout Gear, Budget items

Star Hose: Budget Items

Standard Hose: New Truck, Serv Pro to clean up kitchen equipment, Engine room, Rec room of rat and mice droppings for the sum of \$1824.00. Reimbursement for Stainless Steel backsplash in kitchen, Corian counter tops for \$2900.00 installed.

Phenix Hook & Ladder: Turnout gear, Budget items

Rescue Squad: Hammer Medical supplies for the sum of \$474.10

Fire Police: Budget Items

Water Rescue: Wrap Boat

Department: Chief Miller requested the purchase of 10 sets of Turnout gear for \$34,269.40 from Hi-Tech Fire & Safety which is on NYS contract. Annual pump test for \$1200.

Firematically,

Wayne D. Miller

Chief Engineer

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
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MEETING OF THE BOARD OF WARDENS

WEDNESDAY, November 15, 2017

OPENING

Chief Wayne Miller opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayne Miller

1st Ass't Chief Jeffrey Weingart

2nd Ass't Chief Susano Jimenez

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Warden Jerome Martocchia of Standard Hose Co. #4

Wardens James Kalin and John Grilli of Phenix Hook & Ladder Co. #1

Excused: Warden David Nyce of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD – None.

Chief Wayne Miller requested an executive session.

EXECUTIVE SESSION

Motion made by James Kalin, seconded by Edward Sieban, to adjourn to an executive session to discuss personnel matters. Motion carried. Adjourned to executive session at 7:04pm.

Upon returning from executive session, a motion made by John Grilli, seconded by James Kalin, to resume with the regular meeting. Motion carried. Regular meeting resumed at 7:17pm.

READING OF THE PREVIOUS MINUTES

Motion made by James Kalin, seconded by Edward Sieban, to approve the minutes of the October 18, 2017 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Miller. Motion made by Antone Volinski III, seconded by Joseph Milovich, to accept the report. Motion Carried.

1. Antone Volinski III mentioned that the kitchen backsplash at Station #2 was already installed. He requested that in the future, it is requested first so that the Wardens can approve the expense.
2. Chief Wayne Miller said that a second quote for the counter tops at Station #2 is needed because it is over \$2,500.

COMPANY OFFICERS' MEETING MINUTES- None.

TREASURER'S REPORT

The Treasurer's report for the period of October 19, 2017 through November 15, 2017 was read by Secretary/Treasurer James Kalin. Motion made by Edward Sieban, seconded by John Grilli, to accept the treasurer's report as read. Motion carried. (report attached)

1. Joseph Milovich asked if the \$2,000 taken out for donation for wheelchair van met the requirements for the 2% fund. James Kalin reported that it will. He thought it was a good way to spend some of the money- it went to a good cause. Eventually the dept. needs to figure out what they want to do with the 2% Rescue Squad fund.
2. Joseph Milovich questioned why the \$850 that was used for the back building was coming out of the May Mile fund and not Buildings and Grounds. It was something that was discussed and agreed upon.

BILLS- None

COMMUNICATIONS

1. Huntington FD 175th Anniversary parade on July 28, 2018. They are doing a raffle to offset the cost. The drawing will be held on Nov. 27, 2017.
2. FASNY Fire Museum is putting in new exhibit called "Pump it Up." Asking for \$50 donation- Fire Dept. name will go on 1 Gallon jug on wall.
3. ELIH 26th Annual Golf Classic to benefit the Emergency Dept, North Fork Country Club Cutchogue, NY- June 6, 2018.
4. Thank you letter from Christina Lillpopp for donation of patches.
5. Thank you letter from Mrs. Burns, Mr. Kohl and Mrs. Gianmugnai for having the elementary students for field trip.
6. 1st grade kids from Greenport School sent thank you with a picture & each kid in class made individual thank you cards.

W. Jensen wanted to make sure Chief Wayne Miller expressed their gratitude to the committee who did such a good job for fire prevention & that they see the cards.

Motion by Warren Jensen, seconded by Joseph Milovich, to file and/or forward all communications, Motion carried.

APPLICATIONS FOR MEMBERSHIP-

Antone Volinski III asked if they received anything from Peconic Landing yet. Chief Wayne Miller reported that the applications were given to them, but they had not got anything back yet.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Joseph Milovich got an estimate from Riverhead Building Supply for \$2,388.74 which includes: installing new 6in K-style aluminum gutters on front and one section on the rear after the built in gutter is eliminated, Install caps for the front drywell pipes, & an option for the rear building to clean out gutters and install gutter guards which would be an additional \$610. Chief Wayne Miller questioned whether GFD has to eliminate the existing built in gutter themselves or if it is included in the estimate. J. Milovich will get it clarified. W. Jensen mentioned boxing existing gutter in and putting sheathing on it and making it like an overhang, need to figure out the best way to go. Much discussion ensued.

Motion made by W. Jensen, seconded by A. Volinski III, to approve the job as submitted, if it includes RBS eliminating the gutter. Motion Carried.

2. Chief Wayne Miller spoke to the Mayor; they are waiting on Scott Corwin to dig out the corner because they are going to put a drain in for the run off at the side of the building. They are going to repave the whole parking lot.
3. John Grilli asked if drains were going to need to be put in down by the road to help catch some of the water because it looks like it is going to have a big lip. Chief Wayne Miller reported that they did not say anything about putting anymore drainage in. James Kalin said that the village doesn't require it.
4. W. Jensen reported that there was an issue with a sewer and wanted to make sure that Chief Wayne Miller was up to speed on the issue. Chief Wayne Miller said that Bob Corwin called him and said they got a hold of

- the village. W. Jensen reported that the Village took care of it. W. Jensen also mentioned that they will need a plumber because what happened will happen again- a snow plow pushed the manhole over and broke off the cleanout. The gravel, over time, washed in there & plugged it up. Chief Wayne Miller will have Rempe get a hold of Vanettan Plumbing.
5. J. Milovich asked if they were going to proceed with the bathroom downstairs or if that will be left on hold. Chief Wayne Miller said that it is up to the Wardens, but he thinks that there are other things that need to be addressed. Discussion ensued.
 6. J. Milovich stated that he tried to get a hold of the Superior Overhead Garage Doors for a quote, but hasn't had any luck. He will try again. He asked if he should get in contact with Brentwood doors- might not be county contract like Superior Overhead Garage Doors is.

Bylaws – No Report

Finance- No Report

Fire District – No Report

Pre-Incident Planning- No Report

Service Awards - No Report

Recruitment- No Report

Casualty Fund- No Report

Funeral – No Report

Communications- Received P.O for the radios & it's been faxed in.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Helmet Shields for those who don't have them, split #3 for fundraiser, District protection signs are weathered & need to be replaced, questioned whether or not there was a need for cars for Washington's B'day

parade- not many people ride in them anymore, request to go back to rotating assignments for parade as well. Discussion ensued.

Relief Hose Co. #2- Turn out gear, status of masks, split #3 for fundraiser.

Star Hose Co. #3- Budget items, split #3 for fundraiser.

Standard Hose Co. #4- As per finance report, split #3 for fundraiser.

Phenix Hook & Ladder Co. #1- Budget items, split #3 for fundraiser.

Rescue Squad- As per Finance report.

Fire Police- Collapsible cones.

Water Rescue- boat wrapped, pay last year's bill. N. Corwin asked if the boat could fit in the building to be cleaned during the winter. W. Jensen mentioned that GFD should think about replacing the boat because it soaks up water, it is becoming dangerous. W. Jensen suggested get committee together and do some research. Much discussion ensued.

UNFINISHED BUSINESS –

1. Chief Wayne Miller reported that Charlie Hydell said to give the painting job to Bill Wright.
2. Charlie Hydell will start on the interior work in the back building soon.
3. Chief Wayne Miller will just give Bill Wright the bill for just labor. He will ask Bill to get supplies from RBS, but charge it to GFD's account.

REPORTS OF DELEGATES- Joseph Barszczewski reported from the recent meeting of the North Fork Volunteer Firemans' Ass'n. that Krupski spoke about the money coming through for Southold Town radios. They also spoke about how to get new officers because it is time to switch.

NEW BUSINESS-

1. John Grilli wanted to remind everyone that there is no cooking inside of the back building.

2. Chief Wayne Miller reported that everyone got specs for the new truck (1 per company). James Kalin wanted to know where it said side mount pump panel. W. Jensen pointed out where it said pump panel on right side on page 82 in the specs.
3. J. Kalin mentioned that he looked for a clock at the hardware store and didn't find one big enough. He will continue looking.

GOOD OF THE DEPARTMENT

1. John Grilli mentioned the "80" car having a dead battery all the time. He said that he heard that there was going to be an auto eject put onto it. He asked if they figured out what was killing the battery. 1st Ass't Chief Jeffrey Weingart is waiting for a quote for the master switch. Much discussion ensued.
2. Joseph Milovich brought up rotating assignments for Washington's B'day parade. No one really sits in the cars anymore, just the drivers. It also takes away from line of march. Discussion ensued. Motion made by James Kalin, seconded by Edward Sieban, to do away with the cars this year. Motion Carried.

READING OF THE MINUTES

Motion by Edward Sieban, seconded by James Kalin, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion by Warren Jensen, seconded by Edward Sieban, to adjourn. Motion carried. The meeting was adjourned at 8:03pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
10/19/2017 thru 11/15/2017

GENERAL FUND	<u>beginning balance</u>	\$ 3,902.77
	<u>receipts</u>	+ \$17.25
	<u>expenditures</u>	- \$236.25
		- \$700.00
		- \$162.72
		- \$134.50
		- \$35.00
	<u>adjustment</u>	+ \$850.00
	<u>ending balance</u>	<u>\$ 3,501.55</u>

MEMORIAL FUND	<u>balance unchanged</u>	<u>\$1,447.58</u>
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MAY MILE FUND	<u>beginning balance</u>	\$15,964.63
	<u>adjustment</u>	- \$850.00
	<u>expenditures</u>	\$ - 22.95
		\$ - 6,775.00
	<u>ending balance</u>	<u>\$ 8,316.68</u>

WATER RESCUE SQUAD FUND	<u>beginning balance</u>	\$2,740.04
	<u>expenditures</u>	- \$2,792.00
	<u>ending balance</u>	- <u>(\$51.96)</u>

WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$597.48</u>
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RESCUE SQUAD 2% FUND	<u>beginning balance</u>	\$7,068.36
	<u>expenditures</u>	\$ - 2,000.00
	<u>ending balance</u>	<u>\$ 5,068.36</u>

submitted by James H. Kalin, Secretary-Treasurer

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
	elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
1	Corazzini, Jeffrey	L	6	3.7 %	0	11	1.9 %	0	1	7	3	5	2	5	23	X	X			X			
2	Corazzini, Warren		15	9.3 %	0	18	3.2 %	0	0	4	1	9	0	0	14	X	X						
3	Corwin, Everett		59	37 %	25	140	25 %	25	0	14	13	6	0	0	83	X	X			X	X		
4	Corwin, Norma	W,L	47	29 %	25	176	31 %	25	0	20	13	22	3	13	121	X	X			X	X	X	
5	Corwin, Raymond	(W)	47	29 %	25	86	15 %	25	1	15	15	6	0	2	89	X	X			X	X		
6	Corwin, Robert	C,D	98	61 %	25	352	62 %	25	0	20	15	25	4	11	125	X	X			X	X	X	
7	Corwin, Scott		7	4.3 %	0	3	0.5 %	0	0	7	3	1	0	0	11	X							
8	Costas, Tom		19	12 %	25	25	4.4 %	0	0	9	13	4	0	0	51	X	X			X	X		
9	Creedon, Daniel	L	21	13 %	25	65	11 %	25	0	11	4	2	0	3.75	70.75					X	X		
10	De Kerillis, Alain	T	32	20 %	25	66	12 %	25	0	9	8	2	1	5	75	X	X			X		X	
11	Detrick, Gary		26	16 %	25	3	0.5 %	0	0	3	6	2	0	0	36	X				X	X		
12	Ellis, Scott		6	3.7 %	0	36	6.3 %	0	0	5	0	7	0	0	12	X	X			X	X		
13	Ficurilli, Michael	(L)	41	25 %	25	2	0.4 %	0	0	5	5	4	0	1.25	40.25	X	X			X	X	X	
14	Flora, Michael		75	47 %	25	19	3.4 %	0	0	11	7	2	2	0	47		X			X	X	X	
15	Garcia, Gloria		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0								
16	Golden, Danielle		1	0.6 %	0	3	0.5 %	0	0	1	0	0	0	0	1								
17	Goldstein, Myron		0	0 %	0	0	0 %	0	0	1	1	1	0	0	3		X						

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
	elect/app	# Fire	%	pts	# EMS	%	pts	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap							
Grattan, Timothy		16	9.9	0	0	0	0	0	0	0	0	7	1	0	1	0	9						X
Grilli, Jared		0	0	0	0	0	0	0	0	0	0	9	3	1	0	0	13					X	
Grilli, Jennifer		3	1.9	0	3	0.5	0	0	0	0	0	9	10	13	0	0	32		X	X	X		
Grilli, John	W	4	2.5	0	7	1.2	0	0	0	0	0	20	15	5	0	8	48		X	X	X		
Hamilton Jr., Robert	D	57	35	25	17	3	0	0	0	0	0	13	11	10	0	3	62		X	X	X		
Hanold, Christopher	(L),D,C	28	17	25	58	10	25	0	0	0	3	16	15	20	1	8	113		X	X	X	X	X
Harris, Cliff	C	18	11	25	11	1.9	0	0	0	0	0	8	13	4	1	8	59			X			X
Harris, Peter	L,T	77	48	25	29	5.1	0	0	0	0	0	17	15	7	1	10	75		X	X	X	X	X
Hays, Spencer	(C)	35	22	25	11	1.9	0	0	0	0	0	10	11	5	3	2	56		X	X	X	X	X
Hollid, Scott	C	24	15	25	4	0.7	0	0	0	0	0	14	14	4	0	8	65					X	
Hubbard Jr, George		22	14	25	5	0.9	0	0	0	0	0	13	13	8	0	0	59			X	X	X	
Hughes, Colleen	S	14	8.7	0	47	8.3	25	0	0	0	0	11	7	4	0	5	52		X			X	
Huzsek, Andrew H		76	47	25	11	1.9	0	0	0	0	0	13	9	4	1	0	52		X	X	X	X	X
Hydell, Carol	S	10	6.2	0	20	3.5	0	0	0	0	0	15	14	5	1	5	40		X	X	X	X	X
Hydell, Charles	L	29	18	25	33	5.8	0	0	0	0	2	15	15	6	1	5	69		X	X	X	X	X
Illescas, Adolfo		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Jenkins, Karolyn		7	4.3	0	9	1.6	0	0	0	0	0	10	6	3	1	0	20		X	X	X	X	X

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap					
3	Jensen, Warren	W	35	22 %	25	4	0.7 %	0	20	15	8	0	8	76	X	X	X						
4	Jester, Robert		22	14 %	25	13	2.3 %	0	15	12	7	0	0	59	X	X	X						
5	Jimenez, Susano	CH	132	82 %	25	379	67 %	25	20	15	8	2	25	124	X	X	X	X					
5	Johnson, Craig	L	47	29 %	25	32	5.6 %	0	16	10	5	1	3.75	60.75	X	X	X	X					
7	Kalin, James	W,T,D,D	114	71 %	25	402	71 %	25	20	15	4	3	16.75	108.8	X	X	X	X					
3	King, David	T,D	79	49 %	25	37	6.5 %	0	1	12	11	4	8	61	X	X							
2	Kostal, Shelby		0	0 %	0	0	0 %	0	0	0	0	0	0	0									
2	Land, Shannon		0	0 %	0	0	0 %	0	0	0	2	0	0	2		X							
1	Luke, Alexander		20	12 %	25	6	1.1 %	0	6	5	4	0	0	40	X	X	X						
2	Maloney, Michael		2	1.2 %	0	1	0.2 %	0	2	0	0	1	0	3									
3	Manwaring, Julia		30	19 %	25	33	5.8 %	0	2	17	4	13	0	61	X	X	X						
4	Manwaring, Wayde	L	54	34 %	25	71	13 %	25	2	18	6	13	0	94	X	X	X						
5	Marczewski, Macy		9	5.6 %	0	1	0.2 %	0	1	11	11	5	0	28	X	X	X						
5	Martocchia, Jerome	W	21	13 %	25	5	0.9 %	0	1	20	14	6	0	72	X	X							
7	Mazzei, Aileen		0	0 %	0	0	0 %	0	0	6	5	4	0	15	X	X	X						
3	Melly, Megan		41	25 %	25	180	32 %	25	1	13	10	25	2	101	X	X	X	X					
3	Miller, Joseph		1	0.6 %	0	8	1.4 %	0	2	1	2	0	0	5	X	X							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts				st/by	mtes	misc	train	drill	pos(dis)	points			haz	bb	wp/sh	yap
70	Miller, Wayne	CH	72	45 %	25	231	41 %	25				2	20	15	6	1	25	119			X	X	X	X
71	Mills, William, III		0	0 %	0	0	0 %	0				0	2	0	3	0	0	5			X	X	X	
72	Milovich Jr., Joseph	W	79	49 %	25	14	2.5 %	0				1	20	14	4	0	8	72			X	X	X	
73	Mims, Ralph		0	0 %	0	0	0 %	0				0	1	0	2	0	0	3			X		X	
74	Morris, Gregory		8	5 %	0	0	0 %	0				0	3	1	1	0	0	5						
75	Musto, Francis		79	49 %	25	248	44 %	25				2	20	15	7	1	0	95			X	X	X	X
76	Mysliborski, Henry		1	0.6 %	0	0	0 %	0				0	9	3	4	0	0	16			X	X	X	
77	Mysliborski, Linda	C,S	36	22 %	25	137	24 %	25				4	10	7	11	3	13	98					X	X
78	Nedoszytko, William	S	0	0 %	0	0	0 %	0				0	11	0	0	0	5	16						
79	Nyce, David	W,L	110	68 %	25	2	0.4 %	0				2	20	15	7	5	13	87			X	X	X	X
80	Parker, Jason	D	45	28 %	25	127	22 %	25				2	7	5	2	1	2.25	69.25			X	X		X
81	Pirillo, James A. (S)		62	39 %	25	1	0.2 %	0				1	13	15	5	2	0	61			X	X	X	X
82	Pirillo, James J. (F)	(W)	35	22 %	25	0	0 %	0				1	11	8	4	0	2	51			X	X		
83	Pope, George	L,D	94	58 %	25	251	44 %	25				2	20	7	6	2	7.25	94.25			X	X	X	X
84	Purcell, Bernard		154	96 %	25	278	49 %	25				5	12	15	7	4	0	93			X	X	X	X
85	Purcell, Ryan	(L),C	24	15 %	25	4	0.7 %	0				0	16	11	10	0	7.25	69.25			X	X	X	
86	Quillin, Michael	D	41	25 %	25	0	0 %	0				0	12	15	6	1	3	62			X	X	X	X

points as of NOVEMBER 30, 2017 prepared by James H. Kallin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		haz	hb	wp/sh	yap
87	Raynor, Dale		36	22 %		25	13	2.3 %		0		0	7	14	4	1	0		51		X	X	X	X
88	Reiss, Helen	L	58	36 %		25	303	53 %		25		3	11	12	6	0	5		87		X	X	X	
89	Remme Jr, Fred		38	24 %		25	90	16 %		25		1	6	11	3	0	0		71		X	X		
90	Richter, Michael	T,T	46	29 %		25	186	33 %		25		2	16	6	4	0	10		88		X	X	X	
91	Rosa, Lisa		15	9.3 %		0	13	2.3 %		0		0	12	7	6	0	0		25		X	X	X	
92	Ruffner, William	(C)	2	1.2 %		0	1	0.2 %		0		0	5	6	0	0	2		13					
93	Rutkowski, Stephen		79	49 %		25	165	29 %		25		0	16	11	7	4	0		88		X	X	X	X
94	Steban, Edward	S,T,W	19	12 %		25	10	1.8 %		0		0	20	8	4	0	16		73		X	X	X	
95	Skrezec, John		77	48 %		25	28	4.9 %		0		0	10	13	5	0	0		53		X	X	X	
96	Spanos, James		1	0.6 %		0	0	0 %		0		0	8	2	2	0	0		12		X	X		
97	Spinozzi, Matthew		62	39 %		25	10	1.8 %		0		0	10	1	25	2	0		63		X	X		X
98	Staples, Halsey		73	45 %		25	189	33 %		25		0	11	1	3	0	0		65		X	X	X	
99	Stoner, Gary		34	21 %		25	13	2.3 %		0		0	6	0	3	1	0		35		X	X	X	X
100	Tamin, John		100	62 %		25	169	30 %		25		0	14	12	5	0	0		81		X	X	X	
101	Tejada, Yira		1	0.6 %		0	5	0.9 %		0		0	3	2	1	1	0		7					X
102	Thorp, Thomas		41	25 %		25	56	9.9 %		25		2	7	4	5	3	0		71		X	X	X	X
103	VanEtten, George		50	31 %		25	14	2.5 %		0		1	10	10	5	1	0		52		X	X	X	X

points as of NOVEMBER 30, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	post(dis)		points		haz	bb	wp/sh	yap
104	Verby, Michael		0	0	%	0	0	0	%	0		0	1	1	0	0	0		2					
105	Volinski, Antone, Jr.		99	61	%	25	57	10	%	25		0	13	9	5	0	0		77		X	X	X	
106	Volinski, Antone, III	W	52	32	%	25	190	34	%	25		0	16	13	14	0	8		101		X	X	X	
107	Volinski, Darryl	L	25	16	%	25	57	10	%	25		0	5	6	6	0	5		72		X	X	X	
108	Walker, David		1	0.6	%	0	1	0.2	%	0		0	1	0	0	0	0		1					
109	Walters, Joseph		0	0	%	0	0	0	%	0		0	8	0	7	0	0		15		X	X		
110	Weingart, Jeffrey	CH	73	45	%	25	222	39	%	25		9	20	15	19	4	25		142		X	X	X	X
111	Wright, William		62	39	%	25	8	1.4	%	0		0	11	12	6	1	0		55		X	X	X	X
112	Zurek, Gregory		22	14	%	25	13	2.3	%	0		1	10	7	5	1	0		49		X	X	X	X
113	Zurek Jr, Stanley		24	15	%	25	9	1.6	%	0		1	13	1	4	0	0		44		X	X	X	
114																								

points as of NOVEMBER 30, 2017 prepared by James H. Kalin



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 14, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

December 21, 2017

Administrator's Office

Statistics

Work Orders:

Electric = 10 Written, 10 Completed
Water = 18 Written, 18 Completed
Sewer = 6 Written, 6 Completed
Road = 56 Written, 56 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-08-2017. The results are detailed below in the Road Department's *Sampling* section.

- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-14-2017.

Resolutions:

Hiring of Matthew Trypaluk

Hiring of William Burns and Isaiah Johnson

Hiring of Janelle Phillips

NEPPA Training for Doug Rocco

Susan Stohr Proposal

CDBG-DR Amendments

Road/Water Department

Statistics

Water Distribution:

8,440,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.35 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.43 mg/L

The form, DOH-360, was filed with the DOH on December 8, 2017 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed water machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Stored Mitchell Park misting system for the winter.
- ❖ Assisted Sewer Department with removal of tree at Central Pump Station.
- ❖ Winterized all seasonal water services.
- ❖ Removed trees that were downed during storm activity.
- ❖ Picked up bench and delivered to Manor Place for the road end project.
- ❖ Installed a water service on lower Main Street.
- ❖ Repaired drain casting on Third Street.
- ❖ Installed "Welcome to Greenport" sign on Route 48
- ❖ Performed general maintenance on Road Department equipment.
- ❖ Rebuilt fence at Greenhill Cemetery after it was damaged by car.
- ❖ Made repairs to the street sweeper and Caterpillar.
- ❖ Dropped off Harbor Patrol Boat at Albertson's.
- ❖ Added light bars, running boards, back racks, and village logos to the new vehicles.
- ❖ Repaired municipal parking lot sign

Projects:

The Road Crew assisted with the completion of road paving items which included adding topsoil where needed, road closures and assistance during paving, and installing the signs and roadway markings as directed.

On lower Main Street, the crew also removed upheaved tree grates and replaced with block and mulch in coordination with the contractors.

In Mitchell Park, the crew assisted with setting up and securing the Ice Rink. New fastening anchors were installed around the entire rink. Each anchor was core drilled and installed with silicone to ensure proper fastening for the Ice Rink walls.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of November = 8,125,000 gallons.

Average Daily Flow = 0.271 million gallons/day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 98% Permit limit = 75 %

Coliform Fecal General = 12.2 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 2.7 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 10.0 lbs/day

Sludge Removal:

49,000 gallons of sludge was hauled during November.

Report

❖ Treatment Plant:

Took BNR Basin No. 2 out of service and cleaned for concrete sealing and maintenance.

Put BNR Basin No. 1 in service.

Changed oil in BNR Basin No. 2 Aerotors

Fixed light fixture in basement

Took delivery of two new gear box chains for the BNR Basins

Installed new grease injector for the East screw pumps

❖ Collection System:

Checked all alarms for operation, turned on heaters, and winterized pump stations

Removed tree from Central Pump Station

Replaced manhole riser on 5th Street and installed risers for paving project

Checked campground pump station control panel

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = November 11th @ 91.506 Mwh

Minimum usage day = November 2nd @ 67.321 Mwh

Peak Demand = November 10th @ 6:00 PM 4.62 Mw

Monthly total usage = 2,292.742 Mwh

Greenport Meter Daily Totals Sheet is attached

Service calls/call outs = 11

Street light repairs = 16

Customers shut off for non-payment = 3

Customers turned on for payment = 7

Customers turned on for the season = 0

New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ Replaced lights along the driveway of the Wastewater Treatment Plant.
- ❖ Installed a new transformer on Bay Road.
- ❖ Installed water lines at the Power Plant.
- ❖ Received two transformers for a new service installation.
- ❖ Coordinated with PSEGLI and NYPA to have the annual incoming meter test done.
- ❖ Installed a temporary service for the construction project at Third and Front.

Projects:

The Cooling Tower Project is almost complete. Final testing and commissioning is in progress and we anticipate that the system will be online sometime in January.

The Line Crew prepared and installed Christmas lights throughout the village. In Mitchell Park, the Christmas Tree was put up and decorated. This year's tree came from Orient. As an addition to the normal decorations, this year the line crew put lights on various trees throughout the downtown area to enhance the look for the holiday season.

Attachments:

Greenport Meter Daily Totals Nov 17 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Wed Nov 1 2017 to Thu Nov 30 2017

Total Usage: 2,292,742.00 KWH
 Peak Demand: 4,620.00 KW
 Occurred On: Nov 10 2017 18:00
 Load Factor: 68.83 %

Period Ending	Ch. 1 (KWH)
11/01/2017	69,108.00
11/02/2017	67,321.00
11/03/2017	69,719.00
11/04/2017	70,839.00
11/05/2017	72,529.00
11/06/2017	69,060.00
11/07/2017	72,212.00
11/08/2017	75,981.00
11/09/2017	75,243.00
11/10/2017	83,062.00
11/11/2017	91,506.00
11/12/2017	80,846.00
11/13/2017	81,724.00
11/14/2017	80,969.00
11/15/2017	76,468.00
11/16/2017	75,256.00
11/17/2017	80,226.00
11/18/2017	80,688.00
11/19/2017	72,073.00
11/20/2017	81,406.00
11/21/2017	74,344.00
11/22/2017	76,534.00
11/23/2017	77,809.00
11/24/2017	79,004.00
11/25/2017	76,274.00
11/26/2017	73,870.00
11/27/2017	78,467.00
11/28/2017	79,636.00
11/29/2017	71,707.00
11/30/2017	78,861.00



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EXT. 217

Submitted: December 14, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

December 21, 2017

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permit Applications	7
Fence Permits	2
Wetland Permit Application	0
Wetland Permit Issued	0
HPC Application	1
Zoning Board Applications	2
Planning Board Applications	0
CO Fees	4
Yard Sale	2
Road Opening	1
Sewer Inspection Fee	0
Dumpster Permit	0
Sign Permit	0
Rental Permit Fees	0
Demo Permit	0

Total Fees Collected: \$3,689.25

Reports

- ❖ On December 4th the Historic Preservation Commission held a workshop at the Little Red Schoolhouse. The big topic of discussion was state grants and how to apply for them. We had a large turn-out with approximately 25 people from several historic agencies around the North Fork.
- ❖ The Building Inspector and Code Enforcer continue to respond to code complaints.

Building Permits Issued

<u>Permit #</u>	<u>Type</u>	<u>Address</u>	<u>Scope of Work</u>
02668	Commercial	209 Front Street	Pool Deck Repairs
02669	Residential	837 Main Street	Swimming Pool
02670	Residential	331 Sixth Street	Remodel
02671	Residential	102 Broad Street	New Foundation
02672	Residential	143 Sixth Street	Remodel
02673	Residential	229 Fifth Street	Additions
02674	Residential	153 Fifth Street	New Fence
02675	Residential	863 Main Street	Remodel

Code Enforcer's Office

Reports

Traffic Enforcement Statistics Report is attached.

Code Enforcement Report is attached.

Fire Marshal Report is attached.

Attachments:

Code Enf Rep 122117 (PDF)

Fire Marshal Rep 122117 (PDF)

Park Enf Rep 122117 (PDF)



Village of Greenport Enforcement Report

CODE ENFORCEMENT

December 1, 2017

Monthly Report

Incorporated Village

REPORT COVERING
11/01/2017 through 11/30/2017

VIOLATION/COMPLAINT	DATE/TIME	FACTUAL	DISPOSITION
Water pooling in front of house. I/V/O Third Street basketball court. Greenport, New York, 11944	November 1, 2017 09:45	Caller states water is being pumped from neighboring yard, causing pooling on property and street.	Enforcement Officer & Fire Marshal responded. Upon investigation, property owner was pumping out storm water from basement. Water had already begun receding upon arrival. Property owner advised basement tends to flood during severe storms. Enforcement Officer suggested property owner consider re-grading property.
Tree branches falling onto neighboring property. C/O Third Street & Center Street. Greenport, New York, 11944	November 2, 2017 14:05	Property owner states tree branches have been breaking loose, falling over property lines.	Upon investigation, twigs and branches from an old tree have broken free and fell on neighboring property. Greenport Utilities notified property owner. Tree does not seem to pose a threat of collapse. Tree Committee notified in regards.
Workers defacing newly poured concrete. I/F/O Lucharitos 119 Main Street Greenport, New York, 11944	November 3, 2017 16:15	Caller stating 2 females writing in freshly poured cement on lower Main Street.	Upon arrival, 2 females matching the description of caller were interviewed. Both females are employees of Lucharitos and admitted they wrote in the concrete. Village Administrator & Village Assistant Engineer were notified. The females were advised they must repair the concrete. One of the females was able to remove the graffiti and resurface the concrete to the satisfaction of the Village Assistant Engineer. No charges filed.
Abandoned/Unlicensed vehicle. I/F/O 208 Manor Place, Greenport, New York, 11944	November 6, 2017 12:05	While on routine patrol, a Chevy Sedan without license plates, inspection sticker, or registration sticker was observed parked on a Village street.	Upon investigation, vehicle did not display any required identifiable markings. Enforcement Officer ran the VIN, which revealed the plates had been surrendered by the previous owner. Southold Town Police was called in regards. Upon further investigation, it was determined that the vehicle had just been purchased and was awaiting new registration. The owner of the vehicle was advised to keep the vehicle off of Village streets until proper registration is obtained. Vehicle was then moved into the owner's driveway. Owner was advised he has 10 days to register vehicle. UPDATE: Vehicle has been registered.

VIOLATION/COMPLAINT	DATE/TIME	FACTUAL	DISPOSITION
Unlicensed/Unregistered vehicle. Inside 4 th Street Municipal Lot. Greenport, New York, 11944	November 7, 2017 12:31	Vehicle without a valid registration and inspection parked in Village lot.	Investigation revealed vehicle has been parked without proper registration and inspection stickers. 2 summonses were issued in regards to vehicle being unregistered and uninspected. Letter sent to last listed registered owner advising vehicle must be removed from lot.
Building Permits (65-2A1 VOGC) 418 West Street Greenport, New York, 11944	November 8, 2017 10:40	Anonymous complaint of previous addition not in compliance with original Building Permit.	Investigation of property file revealed Building permit & Certificate of Occupancy issued in 1997 do not include exterior walls that were erected on patio. A notice of Violation was issued to the property owner, advising them to contact the Building Department to bring the unlisted work into compliance with the code. Further investigation reveals complaint came into Village Hall in 2015, but previous Code Enforcement Officer did not have correct information to follow up with complainant. UPDATE: Property owner has been in contact with Building Department and is working diligently to bring the construction into compliance with the code. .
Sign Regulations. I/V/O 415 Kaplan Avenue, Greenport, New York, 11944	November 8, 2017 13:20	Complaint of a permanent type Real Estate sign on posts.	Letter sent to Real Estate Agent advising signage must follow Village rules and regulations. Code Enforcement will advise Realtor of permitted signage if requested.
Brush Pickup Regulations (112-9B VGC) 409 Third Street Greenport, New York, 11944	November 13, 2017 14:05	Large pile of leaves I/F/O location preventing contractors from paving street.	Enforcement Officer was able to make contact with resident and advised him that the pile of leaves needed to be removed immediately. Resident was then able to relocate leaves up against the fence of property and will advise the landlord that the leaves need to be picked up.
Noise Complaint End of Sixth Street (Near beach) Greenport, New York, 11944	November 14, 2017 13:00	Complaints of loud noises coming from area.	Upon investigation, construction is being done in area. Building permits & DEC Permits are displayed. Contractor states that a gravel and sand delivery truck had been delivered earlier, possibly causing sporadic banging noises.
No Parking (Construction) (1200-B NYSVTL) I/F/O 423 Main Street, Greenport, New York, 11944	November 16, 2017 09:30	Vehicle parked in an unauthorized area preventing the milling of Main Street.	Numerous calls to registered owner, as well as several attempts to have vehicle moved have failed. Summons G-2687 was issued in regards. Vehicle was then towed away to WWTP so work could continue. Registered owner has since paid the tow fee and retrieved her vehicle.

VIOLATION/COMPLAINT	DATE/TIME	FACTUAL	DISPOSITION
Construction Vehicles obstructing turning lane (132-17 VGC) C/O Third Street and Front Street, Greenport, New York, 11944	November 20, 2017 14:20	Complaints of construction vehicles obstructing turning lane of the S/E/C/O Third and Front.	Upon arrival, construction vehicles were being off-loaded with materials for construction site. Enforcement Officer advised the drivers that they could not obstruct the turning lane, or they would be subject to being issued summonses. Truck drivers were advised to wait near Seaport Museum until needed. If trucks continue to obstruct turning lane, they will be issued a summons.
Numerous complaints 238 Fifth Avenue & 248 Fifth Avenue Greenport, New York, 11944	November 25, 2017 13:06	Complainant stating numerous violations at 2 separate locations.	Code Enforcement continues to monitor this situation in order to observe the violations stated by complainant. As of November 30, 2017, several public nuisance notices of violation have been issued to the property owner of 248 Fifth Avenue. 238 Fifth Avenue is still being monitored.



Village of Greenport Fire Marshal Report

November 1, 2017

Monthly Report

Incorporated Village

REPORT COVERING
06/22/2017 through 12/01/2017

LOCATION	DATE	REASON	DISPOSITION
Deep Water Bar & Grille, Greenport, New York, 11944	07/06/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-001 issued on 07/20/2017.
GMS Grocery Greenport, New York, 11944	07/08/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-002 issued on 07/17/2017.
Whiskey Wind Greenport, New York, 11944	07/07/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-003 issued on 07/20/2017.
Greenport Theatre Greenport, New York, 11944	07/06/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-004 issued on 07/20/2017.
Village Dry Cleaners Greenport, New York, 11944	07/14/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-005 issued on 07/31/2017.
Andy's Greenport, New York, 11944	07/21/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-006 issued on 07/20/2017.
Claudio's Clam Bar Greenport, New York, 11944	07/31/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-007 issued on 08/03/2017.
Claudio's Crabby Jerry's Greenport, New York, 11944	07/31/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-008 issued on 08/03/2017.
Claudio's Restaurant Greenport, New York, 11944	07/31/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-009 issued on 08/03/2017.
Agave Greenport, New York, 11944	08/03/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-010 issued on 08/14/2017.
Front Street Station Greenport, New York, 11944	08/03/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-011 issued on 08/14/2017.
Sakura Greenport, New York, 11944	08/14/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-012 issued on 08/14/2017.

LOCATION	DATE	REASON	DISPOSITION
Lucharito's Greenport, New York, 11944	09/01/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-013 issued on 09/13/2017.
Industry Standard Greenport, New York, 11944	09/13/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-014 issued on 09/13/2017.
Crazy Beans Greenport, New York, 11944	09/13/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-015 issued on 09/13/2017.
Noah's Greenport, New York, 11944	10/19/2017	Fire Prevention Permit Application.	After inspection of property, Fire Prevention Permit #17-016 issued on 10/19/2017.
Dessert's Flavors Café Greenport, New York, 11944	06/22/2017	Fire Inspection.	After inspection, violations were found at location. The violations were not corrected within allocated time frame. Appearance tickets to be issued.
Furniture Store/Antiques Greenport, New York, 11944	06/22/2017	Fire Inspection.	After inspection, violations were found at location. The violations were not corrected within allocated time frame. Appearance tickets to be issued.
Greenport Mini Stop Greenport, New York, 11944	06/29/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 09/17/2017.
Greenport Wines & Spirits Greenport, New York, 11944	06/29/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 07/17/2017.
GMS Grocery Greenport, New York, 11944	06/29/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 09/13/2017.
Marie Eiffel Greenport, New York, 11944	07/20/2017	Fire Inspection.	After inspection, violations were found at location. The violations were not corrected within allocated time frame. Appearance tickets to be issued.
Greenport Theatre Greenport, New York, 11944	07/20/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 08/14/2017.
Whiskey Wind Tavern Greenport, New York, 11944	07/20/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 10/18/2017..
Village Dry Cleaners Greenport, New York, 11944	07/31/2017	Fire Inspection.	After inspection, no violations were found.
Andy's Greenport, New York, 11944	07/31/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 11/15/2017.
Claudio's Crabby Jerry's Greenport, New York, 11944	08/03/2017	Fire Inspection.	After inspection, violations were found at location. The violations were not corrected within allocated time frame. Appearance tickets to be issued.

LOCATION	DATE	REASON	DISPOSITION
Claudio's Clam Bar Greenport, New York, 11944	08/03/2017	Fire Inspection.	After inspection, violations were found at location. The violations were not corrected within allocated time frame. Appearance tickets to be issued.
Agave Grille & Cantina Greenport, New York, 11944	08/14/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 10/04/2017.
Sakura Greenport, New York, 11944	08/14/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 10/04/2017.
Front Street Station Greenport, New York, 11944	08/14/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 10/04/2017.
Lucharito's Greenport, New York, 11944	09/13/2017	Fire Inspection.	After inspection, no violations were found.
Industry Standard Greenport, New York, 11944	09/13/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 10/04/2017.
Crazy Beans Greenport, New York, 11944	09/13/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected upon re-inspection on 11/15/2017.
Greenport Fire Greenport, New York, 11944	09/13/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection.
J&B Liquor Store Greenport, New York, 11944	09/20/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 11/22/2017.
Toribio Grocery & Deli Greenport, New York, 11944	09/20/2017	Fire Inspection.	After inspection, violations were found at location. These violations are to be corrected.
229 Third Street Greenport, New York, 11944	09/21/2017	Fire Inspection. (Residential)	After inspection, violations were found at location. These violations are to be corrected.
Goldberg's Famous Bagels Greenport, New York, 11944	10/04/2017	Fire Inspection.	After inspection, no violations were found.
Sterlington Deli Greenport, New York, 11944	10/04/2017	Fire Inspection.	After inspection, violations were found at location. These violations are to be corrected.
Goldsmith's Toy Store Greenport, New York, 11944	10/04/2017	Fire Inspection.	After inspection, no violations were found.
Di Angela Leather Greenport, New York, 11944	10/04/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 11/22/2017.
Deep Water Bar & Grille Greenport, New York, 11944	10/04/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 11/01/2017.

LOCATION	DATE	REASON	DISPOSITION
Arcade Department Store Greenport, New York, 11944	10/11/2017	Fire Inspection.	After inspection, violations were found at location. These violations were corrected after re-inspection on 11/22/2017.
Olive Branch Café Greenport, New York, 11944	10/19/2017	Fire Inspection.	After inspection, violations were found at location. These violations are to be corrected.
Noah's Greenport, New York, 11944	10/19/2017	Fire Inspection.	After inspection, violations were found at location. These violations are to be corrected.
126 South Street Greenport, New York, 11944	10/25/2017	Fire Inspection.	After inspection, violations were found at location. These violations are to be corrected.
American Legion Hall Greenport, New York, 11944	10/25/2017	Fire Inspection.	Location under construction. Re-inspection to be scheduled during location's application for Certificate of Occupancy.
Salamanders Greenport, New York, 11944	11/01/2017	Fire Inspection.	After inspection, violations were found at location. These violations are to be corrected.
Layah Greenport, New York, 11944	11/22/2017	Fire Inspection	After inspection, violations were found at location. These violations are to be corrected.



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

December 1, 2017

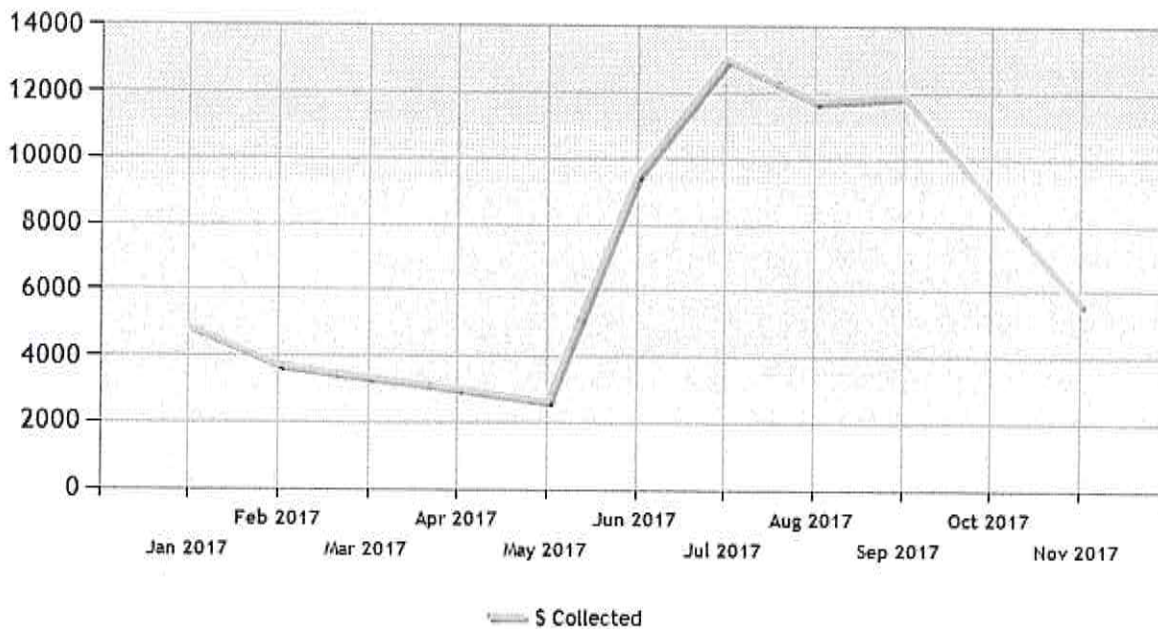
Monthly Report
REPORT COVERING
11/01/2017 through 11/30/2017

Incorporated Village

FINE COLLECTION BY MONTH: 2017

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	50	\$4,895.00
February	38	\$3,740.00
March	40	\$3,375.00
April	35	\$3,045.00
May	36	\$2,675.00
June	124	\$9,530.00
July	167	\$13,045.00
August	136	\$11,785.00
September	138	\$11,935.00
October	72	\$8,700.00
November	45	\$5,665.00
December		
YTD	881	\$78,440.00

Case Track



TICKETS ISSUED FROM NOVEMBER 1 – NOVEMBER 30, 2017

INCLUDES TICKETS ISSUED IN THE VILLAGE OF GREENPORT BY STPD

Case by Violation Type

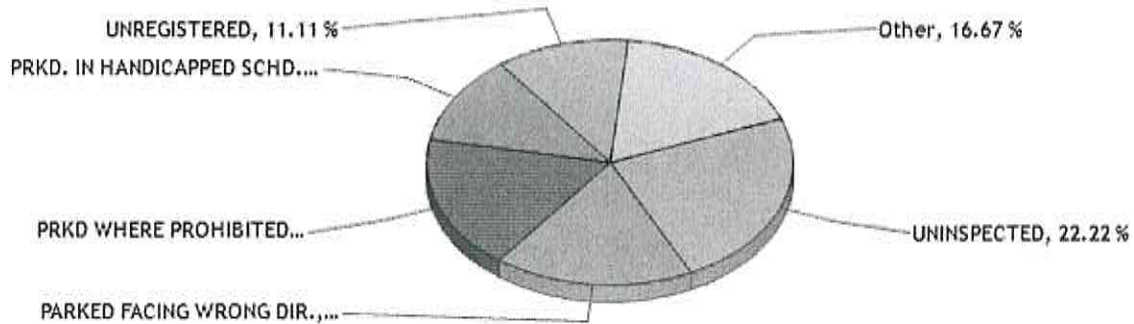
Code	Description	2017	Total
1	VEHICLE PARKD OUTSD LINES	1	1
10	PRKD. IN HANDICAPPED SCHD. XIX.	2	2
13	PARKED ON SIDEWALK	1	1
14	UNREGISTERED	2	2
15	UNINSPECTED	4	4
16	PARKED FACING WRONG DIR.	3	3
2	PRKD WHERE PROHIBITED SCHEDULE XI.	3	3
20	PRKD ON JOHNSON PLACE	1	1
OTHER	NO PARKING THURSDAY NOV. 16 2017 7AM-4PM	1	1
Total		18	18

Top five by Violation Types

UNINSPECTED
 PARKED FACING WRONG DIR.
 PRKD WHERE PROHIBITED SCHEDULE XI.
 PRKD. IN HANDICAPPED SCHD. XIX.
 UNREGISTERED

These Violations combined represent 77.78% of issuance Town wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 14, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

December 21, 2017

Mitchell Park Marina/Parks

- ❖ The Ice Rink has been fully installed in the park. An opening in mid-December is anticipated.
- ❖ Ticket sales shed and warming shed have both been delivered and setup.
- ❖ All the registers, credit cards machines, and telephones have been installed and are operational.
- ❖ Rental ice skates have been organized and cleaned.
- ❖ We are staffed and have a completed schedule for the month.
- ❖ Local businesses have been asked to renew sponsorship for the Ice Rink. We have received good response and have also got some new businesses that are interested.
- ❖ Skate School registration forms are coming in regularly.
- ❖ Ice Hockey schedules have been completed.
- ❖ The Carousel has been decorated for the holidays.
- ❖ Free rides were offered after the tree lighting ceremony on December 2nd. A great time was had by all.
- ❖ The Friends of Mitchell Park also sponsored another event on December 17th for free carousel rides.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =25 Enrolled in After-School Program

Reports

- ❖ The After-School Program staff have been preparing the holiday festivities for the students
- ❖ The Recreation Center was decorated in preparation for the holiday party that was held on December 14th.
- ❖ The staff and students would like to extend their gratitude to all the sponsors that gave generous donations. The donations were used to purchase holiday gifts.
- ❖ The literacy program continues to be a success.

Campground

Tasks Accomplished

- ❖ The campground is closed for the season.

Attachments:

Rec Rev Report 122117(PDF)

Recreation Department Monthly Revenue

Day	Marina		Campground		Ice Rink		Moorings		Camera Obscura			
	Nov-17 C.C.	Cash	Nov-16 C.C.	Cash	Nov-17 C.C.	Cash	Nov-16 C.C.	Cash	Nov-17 C.C.	Cash	Nov-16 C.C.	Cash
1					\$50.00	\$450.00						
2												
3												
4			\$86.90									
5												
6	\$1,048.21				\$100.00	\$100.00						
7	\$716.93											
8												
9			\$50.00									
10			\$108.62									
11												
12												
13												
14												
15					\$150.00							
16					\$300.00							
17			\$200.00									
18												
19												
20					\$150.00							
21					\$300.00							
22												
23												
24												
25												
26												
27					\$300.00							
28					\$300.00							
29												
30												
31	\$2,919.29		\$445.52		\$1,750.00	\$850.00	\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	
	YOY		\$2,473.77		YOY	\$900.00	YOY	\$3,600.00	YOY	\$0.00	YOY	\$0.00



236 THIRD STREET
GREENPORT NY 11944

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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 14, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

December 2017 Treasurer's Report

Work Session December 2017

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3783, to fund the purchase of a new postage machine, and directing that Budget Transfer # 3783 be included as part of the formal meeting minutes for the December 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3784, to fund the repair of the carousel doors, and directing that Budget Transfer # 3784 be included as part of the formal meeting minutes for the December 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3787, to fund the Village wide paving project , and directing that Budget Transfer # 3787 be included as part of the formal meeting minutes for the December 28, 2017 regular meeting of the Board of Trustees.

UTILITY BILLING

Billing of Sectors 1 and 2 have been completed. Readings for Sector 3 in process. Red Tags processed through Sector 4. Successful implementation of new Sewer Rates. All monthly reports have been submitted.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) 3 recertifications and 2 interims were performed for December 2017.
- b) 5 vouchers were lost in the month of November - 1 family gave up their voucher, 1 new family gave up the voucher for medical reasons, 1 family passed away, and 2 families ported to Riverhead and Brookhaven and were absorbed.
- c) 4 vouchers were issued to new families. Two of those vouchers are leases in place and will start 12/1/17. Of the vouchers previously issued, there are still 5 families searching for housing.
- d) There will be no meeting held for the month of December 2017

SIGNIFICANT COLLECTIONS

Rents Received for November 2017 - \$ 70,648.14

Tax Levy Collection- through November 2017 - \$ 1,097,134.44

INFORMATIONAL:

Report - Cash Holdings - See attached
Utility Billing Statistics Report - see attached
CD/HA Monthly Financials - See attached
Tax Levy Collections Report - See attached

Attachments:

BANK ACCOUNT BALANCES NOVEMBER 2017 (PDF)
BILLING STATISTIC REPORT NOVEMBER 2017 (PDF)
TAX LEVY COLLECTIONS THROUGH NOVEMBER 2017 (PDF)
HA FINANCIALS NOVEMBER 2017 (PDF)
CD FINANCIALS NOVEMBER 2017 (PDF)
BUDGET AMENDMENT 3783 (PDF)
BUDGET AMENDMENT 3784 (PDF)
BUDGET AMENDMENT 3787 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF NOVEMBER 2017**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	90,572.19	
A	Greenhill Cemetery	A.0201.100	Savings	33,351.99	
A	Clarks Beach Savings	A.0201.120	Savings	83,293.66	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	678,579.91	
A	Money Market	A.0201.130	Money Market	2,015,861.37	
A	Fire Apparatus	A.0221.110	Money Market	356,222.43	
A	General Fund Capital	A.0230.200	Cert of Deposit	94,326.78	
A	Bulding Department Escrow	A.0235.101	Checking	19,442.60	
A	Parks and Recreation	A.0200.200	Checking	961.93	
					TOTAL GENERAL FUND
					\$ 3,372,612.86
CD	Small Cities Rehab.	CD.0200.000	Savings	152,612.30	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,729.05	
CD	Watkins	CD.0201.001	Savings	21,756.92	
					TOTAL COMMUNITY DEVELOPMENT
					\$ 180,324.48
E	Light Fund	E.0121.100	Checking	446,579.60	
E	Light Depreciation Savings	E.0116.100	Savings	1,850,292.39	
E	TTC Collections	E.0121.120	Money Market	882.72	
E	Consumer Deposit Savings	E.0191.100	Savings	134,170.01	
E	Consumer Deposit Checking	E.0244.200	Checking	2,275.75	
					TOTAL LIGHT FUND
					\$ 2,434,200.47
F	Water	F.0200.000	Checking	415,796.97	
F	Water Fund Capital	F.0200.400	SAVINGS	8,364.16	
F	Water Fund CD	F.0201.000	Cert of Deposit	201,619.46	
F	Water Fund Money Market	F.0201.130	Money Market	200,670.51	
					\$ 826,451.10

G	Sewer	G.0200.000	Checking	478,173.81	
G	NYS DEC Consent	G.0201.000	Savings	31,261.98	
G	Sewer Fund I	G.0201.100	Cert of Deposit	361,224.35	
G	Sewer Fund III	G.0201.120	Cert of Deposit	717,739.98	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,132.78	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,786,415.16
H	Capital	H.0200.000	Checking	322,839.58	
H	Capital Reserve	H.0200.400	SAVINGS	49,467.39	
				TOTAL CAPITAL FUND	\$ 372,306.97
TA	Trust & Agency	TA.0200.000	Checking	57,281.89	
TA	Retirement Savings	TA.0201.000	Savings	48,822.43	
TA	WWI Memorial Trust	TA.0201.001	Savings	729.08	
TA	T & A Special Escrow	TA.0201.002	Savings	6,585.87	
TA	Justice Court	TA.0201.004	Savings	4,780.42	
TA	Concert Fund	TA.0201.008	Savings	2,280.42	
TA	Global Common	TA.0201.009	Savings	271,145.01	
TA	Accounts Payable	TA.0202.000	Checking	1,524,525.11	
				TOTAL TRUST & AGENCY FUND	\$ 1,916,150.23
	Wire Account			1.00	
	Utility Clearing			37,084.25	
					\$ 37,085.25
				TOTAL VILLAGE WIDE	\$ 10,925,546.52

Rate Summary - All Routes

Billing Statistics Report

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	PCA	NYSCE	Comm Tax	Res Tax	Total	
Electric	9 - Residential (1, 1)	157	0	81711	9,399.80	1,785.05	322.13	284.01	11,790.99		
	11 - All Electric (3, 3)	77	0	59463	6,488.86	1,299.08	234.40	200.55	8,222.89		
Electric Total		234	0	141174	15,888.66	3,084.13	556.53	484.56	20,013.88		
	Sewer	4	0	0	210.80				210.80		
Sewer Total	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	178	102	9939.6	130,098.00				130,098.00		
	25 - Sewer - VILL 1" W/SEWER (15, 15)	11	3	132.3	1,592.70				1,592.70		
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	4	1	253.8	3,813.00				3,813.00		
	29 - Sewer - VILL 2" W/SEWER (17, 17)	11	1	115.4	1,534.70				1,534.70		
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	1.8	42.00				42.00		
	33 - Sewer - VILL 4" W/SEWER (19, 19)	1	1	2.7	42.00				42.00		
	Sewer Total	210	109	10445.6	137,333.20				137,333.20		
	Water	22 - VILL 3/4" W/SEWER (14, 14)	178	59	11051.8	45,297.69				45,297.69	
	Water Total	24 - VILL 1" W/SEWER (15, 15)	10	1	147	549.96				549.96	
		26 - VILL 1 1/2" W/SEWER (16, 16)	4	1	282	1,074.42				1,074.42	
28 - VILL 2" W/SEWER (17, 17)		11	7	126	549.42				549.42		
30 - VILL 3" W/SEWER (18, 18)		1	1	2	36.90				36.90		
32 - VILL 4" W/SEWER (19, 19)		1	1	3	36.90				36.90		
46 - VILLAGE 1 1/2" (42, 42)		1	1	7	36.90				36.90		
47 - VILLAGE 2" (43, 43)		1	1	1	36.90				36.90		
48 - VILLAGE 3/4" (44, 44)		4	4	0	61.44				61.44		
49 - VILLAGE SEWER ONLY (45, 45)		2	0	1	0.00				0.00		
Water Total		213	76	11620.8	47,680.53				47,680.53		
electric-small commercial	12 - Commercial (4, 4)	168	0	318136	39,654.67	6,949.98	1,254.13	3,655.56	51,514.34		
	electric-small commercial Total	168	0	318136	39,654.67	6,949.98	1,254.13	3,655.56	51,514.34		
Grand Total	825	185	481376.4	240,557.06	10,034.11	1,810.66	3,655.56	484.56	256,541.95		

Report Setup Information:

Report Design: Billing Statistics
 Output Type: Graphics
 Start Date: 11/4/2017
 End Date: 12/7/2017

502 Carpenter LLC
 10077 Sk-21110
 157,122,12

VILLAGE OF GREENPORT

Payment To 11/30/2017 Report

	Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals						
BID	115	45,900.00			45,900.00	
BUYER	1	625.63			625.63	
SEWER	43	36,654.46			36,654.46	
VILLT	1,022	988,261.24			988,261.24	
WATER	43	16,710.45			16,710.45	
Total PRINCIPAL		1,088,151.78			1,088,151.78	
NSF	2	30.00			30.00	
Total FEES		30.00			30.00	
BYINT	1	50.05			50.05	
PEN	74	8,902.61			8,902.61	
Total PENALTY		8,952.66			8,952.66	
OVRPY	3	2,185.96	3	(2,185.96)		
Total OVRPY		2,185.96		(2,185.96)		
Total		1,098,320.40		(2,185.96)	1,097,134.44	

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - NOV 17**

Account Description				81	TOTAL VOUCHERS	TOTAL HAP, PORT UTILITIES	71.171.00	194.00	\$	\$	392.00																																																
REVENUE:				73																																																							
706 PHA HUD Operating Grants	\$ 53,583.00			8																																																							
706a Admin Fee revenues	\$ 3,669.00																																																										
711 Interest Earned - HAP	\$																																																										
711c Interest Earned - ADMIN	\$			2																																																							
714 Fraud recovery	\$			79																																																							
700 TOTAL REVENUE	\$ 61,952.00																																																										
EXPENSES:																																																											
912 Administrative Auditing fees																																																											
911 Salaries - Atha (\$24.52) Robert Column E 2	\$ 3,473.48	\$ 223.08	\$ 3,696.56																																																								
911a Medical	\$ 2,080.86	\$ 33.96	\$ 2,114.82																																																								
911b Dental	\$ 140.28	\$	\$ 140.28																																																								
911c Pension 15.8% T4/13.0% T5	\$ 548.81	\$ 36.59	\$ 585.39																																																								
914 Payroll Taxes FICA	\$ 263.72	\$ 17.07	\$ 280.79																																																								
915 Employee Benefit Contribution TOTAL	\$ 2,769.95	\$ 70.55	\$ 6,819.83																																																								
914 Compensated absences																																																											
917 Nina JG Stewart, Esq	\$ 1,181.25																																																										
918 A Gallacher Reimb	\$																																																										
918 A Gallacher Mileage	\$																																																										
916 Office Expenses Total	\$ 1,181.25																																																										
910 Administrative Total	\$ 8,127.70	\$	\$ 7,369.83																																																								
962 Other General Expenses (Office Rent)	\$ 550.00																																																										
969 TOTAL OPERATING EXPENSES	\$ 8,677.70																																																										
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES																																																											
973.1 PHA Utility Allowance	\$ 194.00																																																										
973.2 HAP payments	\$ 70,977.00																																																										
PORT payments	\$ 1,536.00																																																										
975 (HAP, PORT and UTILITY TOTAL)	\$ 71,171.00	(VMS - HAP TOTAL)																																																									
1117 Total Admin Revenue	\$ 8,369.00																																																										
1118 Total Hap Revenue	\$ 53,583.00																																																										
1118-920 Net HAP	\$ (17,588.00)																																																										
Net ADMIN	\$ (308.70)																																																										
940 TOTAL EXPENSES	\$ 79,848.70																																																										
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$	\$ 80,240.70	\$ (17,896.70)																																																								
<p>PORT BREAKDOWN</p> <table border="1"> <thead> <tr> <th>PORT IN</th> <th>DATE</th> <th>BILLED</th> <th>ADMIN FEE</th> <th>ABSORBED</th> </tr> </thead> <tbody> <tr> <td>TOTAL PORT IN</td> <td></td> <td>\$ -</td> <td>\$ -</td> <td></td> </tr> <tr> <td></td> <td>11/13/2015</td> <td>\$ 511.00</td> <td>\$ 63.31</td> <td></td> </tr> <tr> <td></td> <td>8/31/2016</td> <td>\$ 1,025.00</td> <td>\$ 63.31</td> <td>yes</td> </tr> <tr> <td></td> <td>11/30/2017</td> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTAL PORT OUT</td> <td>2</td> <td>\$ 1,536.00</td> <td>\$ 126.62</td> <td></td> </tr> </tbody> </table> <p>TERMINATED</p> <table border="1"> <thead> <tr> <th>TERMINATED</th> <th>REASON</th> </tr> </thead> <tbody> <tr> <td>#27VC 11/30/17</td> <td>DECEASED</td> </tr> <tr> <td>#12VC 12/1/17</td> <td>ABSORBED</td> </tr> <tr> <td>#21VC 11/15/17</td> <td>REINQUISHED</td> </tr> <tr> <td>#37HAP 11/30/2017</td> <td>REINQUISHED</td> </tr> <tr> <td>#6VC 11/27/17</td> <td>REINQUISHED</td> </tr> </tbody> </table> <p>TOTAL CASH DISBURSEMENTS</p> <table border="1"> <thead> <tr> <th>TOTAL CASH DISBURSEMENTS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>TOTAL CASH DISBURSEMENTS</td> <td>\$ 80,240.70</td> </tr> <tr> <td></td> <td>\$ (17,896.70)</td> </tr> </tbody> </table>												PORT IN	DATE	BILLED	ADMIN FEE	ABSORBED	TOTAL PORT IN		\$ -	\$ -			11/13/2015	\$ 511.00	\$ 63.31			8/31/2016	\$ 1,025.00	\$ 63.31	yes		11/30/2017				TOTAL PORT OUT	2	\$ 1,536.00	\$ 126.62		TERMINATED	REASON	#27VC 11/30/17	DECEASED	#12VC 12/1/17	ABSORBED	#21VC 11/15/17	REINQUISHED	#37HAP 11/30/2017	REINQUISHED	#6VC 11/27/17	REINQUISHED	TOTAL CASH DISBURSEMENTS	AMOUNT	TOTAL CASH DISBURSEMENTS	\$ 80,240.70		\$ (17,896.70)
PORT IN	DATE	BILLED	ADMIN FEE	ABSORBED																																																							
TOTAL PORT IN		\$ -	\$ -																																																								
	11/13/2015	\$ 511.00	\$ 63.31																																																								
	8/31/2016	\$ 1,025.00	\$ 63.31	yes																																																							
	11/30/2017																																																										
TOTAL PORT OUT	2	\$ 1,536.00	\$ 126.62																																																								
TERMINATED	REASON																																																										
#27VC 11/30/17	DECEASED																																																										
#12VC 12/1/17	ABSORBED																																																										
#21VC 11/15/17	REINQUISHED																																																										
#37HAP 11/30/2017	REINQUISHED																																																										
#6VC 11/27/17	REINQUISHED																																																										
TOTAL CASH DISBURSEMENTS	AMOUNT																																																										
TOTAL CASH DISBURSEMENTS	\$ 80,240.70																																																										
	\$ (17,896.70)																																																										

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - November 2017

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE	\$ 4,615.00
Rent	\$ 1,125.00	\$ 1,300.00	\$ 1,125.00		
Late Fees/Credits	\$ 75.00	\$ -	\$ 1,125.00		
TOTAL REVENUE	\$ 1,200.00	\$ 1,300.00	\$ 1,125.00	\$ -	\$ 3,550.00
EXPENSES:					
EXPENSES: 213 Center		EXPENSES: 278 2nd Street			
213 CENTER		UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW	
Utilities					
Electric	\$ 64.04			\$ 28.91	
Water/Sewer	\$ 53.16			\$ 72.54	
Propane/Heating Oil					
Admin					
Salary (\$4.32 X 2 payperiods 140 hrs-\$604.80 divide by 25% and 75%)	\$ 151.20			\$ 453.60	\$ 604.80
Payment Agreement to Village				\$ 1,000.00	
Total	\$ 268.40	\$ -	\$ -	\$ 1,555.05	\$ 1,555.05
MAINTENANCE: 213 Center		MAINTENANCE: 278 2nd Street			
213 CENTER		Street			
		UNIT 1	UNIT 2	UNIT 3	HOUSE
Maintenance Repairs/Other					
Hands Fuel Co		65.00			
Mattituck Enviro Svcs				81.36	
Supp HA ADMIN funds from 278 2nd St 11/17				2,700.00	
Pine Oaks Landscaping				150.00	
Total Expenses	\$ -	\$ 65.00	\$ -	\$ 2,931.36	
	\$ 268.40			\$ 2,996.36	
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,200.00	\$ 3,550.00			
Total Expenses	\$ 268.40	\$ 4,551.41			
NET REVENUE	\$ 931.60	\$ (1,001.41)			
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 931.60	\$ (1,001.41)			



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 14, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk December Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on December 21, 2017
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements, Contracts and Grants

The agreement between the Village and the Greenport Hockey Club was fully executed on November 27th.

The agreement between the Village and the Greenport Open Hockey Club was sent to the Greenport Open Hockey Club for signature on November 28th. It was fully executed on December 7th.

The Third Party Custodian Agreement between the Village, People's United Bank National Association and the Bank of New York Mellon was signed by the Mayor on November 28th. Three originals of the Third Party Custodian Agreement between the Village, People's United Bank, and the Bank of New York Mellon were "final executed" by the Village on December 5th and mailed to People's United Bank.

The IMA between the Village and Town for Tax Bill Preparation was signed by the Mayor on November 28th and mailed to the Town on November 29th.

The Parking Lot Maintenance Agreement between the Village and Hampton Jitney was fully executed on the 11th of December, and the corresponding first payment of \$ 7,500 was received.

Financial

The Office of the State Comptroller reported that the Justice Court owes the Village \$ 8,700 for the month of October.

Informational

The monument at Greenhill Cemetery was completed restored, as was the accompanying fence.

The Standard Work Day and Reporting Resolution as approved at the 11/27 meeting was posted to the website on 11/28.

Thank you to the Friends of Mitchell Park for sponsoring an entire day of Carousel rides on December 17th.

Legal Notices

The change in venue for the December 4th HPC meeting was noticed in the November 30th edition of the paper.

The bid for sludge removal services was noticed in the November 30th edition of the paper, and is returnable by 3:30 p.m. on December 18th.

The public hearing regarding a proposed change to Chapter 132 re: additional timed parking spots at the IGA, was noticed in the December 7th edition of the paper.

The public hearing regarding a proposed change to Chapter 88 re: limiting the use of gas powered leaf blowers, was noticed in the December 7th edition of the paper.

The bid for delivery of 87 octane gasoline was noticed in the December 7th edition of the paper, and is returnable by 3:30 p.m. on January 9th.

The bid for delivery of No. 2 heating oil was noticed in the December 7th edition of the paper, and is returnable by 3:30 p.m. on January 9th.

The bid for delivery of diesel fuel was noticed in the December 7th edition of the paper, and is returnable by 3:30 p.m. on January 9th.

Letters

The letters to residents regarding smoke testing were drafted on November 22nd and sent on November 27th.

Board Discussion Point(s)

Wetlands Permit Application of Stephen Bull
Proposed amendment to Sections 9 and 18 of Chapter 150
Proposed amendment to Chapter 118

Requested Resolutions

RESOLUTION approving the attached proclamation commemorating Greenport School Choice Week, from January 21, 2018 through January 27, 2018.

RESOLUTION approving the attached agreement between the Village of Greenport and the Public Employer Risk Management Association, Inc. for the purpose of providing a risk management workers' compensation service program and statutory workers' compensation benefits for its employees.

RESOLUTION accepting the notification of retirement dated December 4, 2017 from Village Director of Development Eileen Wingate.

RESOLUTION abolishing the Civil Service title/position of Village Director of Development for the Village of Greenport.

RESOLUTION approving the attendance of Code Enforcement Officer Taglieri at the New York State Department of State Code Enforcement Officer classes 9A (Introduction to Code Enforcement Practices, Part 1), 9B (Introduction to Code Enforcement Practices, Part 2) and 9C (Inspection Procedures for Existing Buildings) in Yaphank, New York. Class 9A will be held from 8 a.m. through 4 p.m. from February 13, 2018 through February 15, 2018. Class 9B will be held from 8 a.m. through 4 p.m. from April 10, 2018 through April 12, 2018. Class 9C will be held from 8 a.m. through 4 p.m. from June 5, 2018 through June 7, 2018. There is no charge for these classes, and the standard mileage reimbursement applies.

RESOLUTION scheduling a public hearing for 7:00 p.m. on January 25, 2018 at the Third Street Firehouse, Third and South Streets, Greenport, New York, 11944; regarding the Wetlands Permit Application submitted by North Ferry Company, Inc. to connect and stabilize two independent finger piers at the ferry terminal by installing two new sections of bulkhead and placing fill landward of new bulkhead as landfill; and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION authorizing the issuance of a Request for Proposals for the painting of fourteen (14) inner scenic panels at the Village of Greenport Carousel, and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION rescinding Resolution # 02-2017-3 as attached, from the February 23, 2017 regular meeting of the Village of Greenport Board of Trustees.

Attachments:

Proclamation Commemorating Greenport School Choice Week (PDF)

Agreement between VOG & PERMA (PDF)

Resolution 02-2017-3 (PDF)

A Proclamation Commemorating Greenport School Choice Week

WHEREAS all children in Greenport should have access to the highest-quality education possible; and,

WHEREAS Greenport recognizes the important role that an effective education plays in preparing all students in Greenport to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Greenport; and,

WHEREAS Greenport is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, the Village Board of the Village of Greenport, does hereby recognize January 21-27, 2018 as **GREENPORT SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.



Public Employer Risk Management Association, Inc.

9 Cornell Road, Latham, NY 12110

Toll Free in US (888) 737-6269

www.perma.org

Managed by Northeast Association Management, Inc.

November 20, 2017

Re: Changes affecting your municipality and PERMA membership

Dear PERMA member,

PERMA, like New York State, has been implementing a lot of changes lately, and we are grateful to our members for your understanding and encouragement. This mailing includes very important information regarding:

- The NYS VFF Enhanced Cancer Disability Benefits Act;
- The NYS Paid Family Leave Act;
- A new program agreement, adopted by the PERMA Board of Directors at their meeting in October; and
- Risk management resources for a new Safety Coordinator requirement.

VFF Enhanced Cancer Disability Benefits Act / Paid Family Leave Act

Two new benefit acts have been signed into law this year and we wanted to provide our members with information as to how you can comply with the regulations. Please see the enclosed flyers at the back of the packet.

New PERMA program agreement

On October 25, the PERMA Board of Directors approved a revised Program Agreement that will unify all members under the same language. In addition to the elimination of the entry fee for both new and returning members, the changes are:

- *Section 4, Payroll Classification; Section 5, Contributions; and Section 6, PERMA Advance Discount* – Read together, these three sections clarify the PERMA underwriting process and how contributions are calculated.
- *Section 8, Limit of Liability* – Gives the NYS Workers' Compensation Board (WCB) the authority to determine PERMA's solvency and clearly states members' obligations to their own claims should insolvency occur.
- *Section 9, Safety Program* – Language has been added to detail requirements for members to have a named Safety Coordinator and a Safety Committee that meets quarterly, at minimum. Data has shown that, historically, organizations with an engaged safety culture have lower loss frequency and severity than comparable organizations without active risk management.

Excluding Section 9, which will be discussed further below, questions regarding the program agreement should be directed to Member Services – memberservices@neami.com or 518-220-0388. If you have no questions, **please sign the two enclosed agreements and return with the Safety Coordinator Questionnaire in the envelope provided by December 4, 2017.** We will then send a fully executed agreement back to you for your records.

Safety Coordinator risk management resources

As stipulated in Section 9 of the new Program Agreement, PERMA members will now be required to have a named Safety Coordinator and form a Safety Committee that meets quarterly. Within this packet, the risk management department has provided a breakdown of these new requirements, as well as a questionnaire intended to assess PERMA members' current utilization of safety committees and coordinators. **Please complete the Questionnaire and return it with the program agreements in the envelope provided by December 4.** Contacts for questions are included in the enclosed letter from the risk management department.

Thank you for your attention to these very important matters. Member engagement with the PERMA program is our greatest strength.

Sincerely,
PERMA Member Services
memberservices@neami.com
518-220-0388

PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION

9 Cornell Road
Latham, New York 12110

**WORKERS' COMPENSATION & EMPLOYERS LIABILITY
PROGRAM AGREEMENT**

THIS AGREEMENT is entered into by and between the Public Employer Risk Management Association, Inc., hereinafter referred to as "PERMA" and the

Village of Greenport

236 3rd Street
Greenport, NY 11944

referred to in this agreement as the "member", for the purpose of providing a risk management workers' compensation service program and statutory workers' compensation benefits for its employees.

The member desires to satisfy its statutory obligation to provide workers' compensation benefits through participation in PERMA, a workers' compensation group self-insurance program and risk management workers' compensation service program for local governments and other public employers and instrumentalities of the State of New York. PERMA is managed by Northeast Association Management, Inc. (NEAMI), a separate entity, which provides administrative, marketing and management services for PERMA, and manages all of its claims, pursuant to a contract with PERMA and subject to the direction of PERMA's Board of Directors. A copy of the contract between PERMA and NEAMI, including any attachments and revisions, will be provided to the member upon request.

The member and agrees to the following terms and conditions of membership:

1. **Term and Renewal.** The initial term of this Agreement will commence upon execution and will end on the expiration date of current coverage. The agreement will renew automatically for successive one year terms each year thereafter on the anniversary date of its commencement (the "Renewal Date"), unless (i) PERMA receives written notice from the member, at least 30 days prior to the Renewal Date, that it will not renew the Agreement, or (ii) PERMA receives written notice from the member, at least 30 days prior to the Renewal Date, that it reserves its right not to renew and PERMA receives written notice from the member, prior to the Renewal Date, that it will not renew the Agreement, or (iii) PERMA gives the member written notice at least 60 days prior to the Renewal Date that it will not renew the Agreement. An untimely notice that the member will not renew

will be deemed, to the extent otherwise valid, to be a notice of termination under paragraph 13.

2. Coverage During the term of this Agreement. PERMA agrees to provide the member with workers' compensation coverage as described in PERMA's certificate of coverage and coverage document as long as the member complies with the terms of this Agreement and the coverage document.

3. Statement of Policy. As a condition of membership, the member subscribes to the following statement of policy:

(a) Purpose. The policy of the member with respect to its exposure to workers' compensation loss shall be to minimize the financial impact upon it resulting from employee accidents covered by the New York Workers' Compensation Law. This will be accomplished by means of: (i) loss prevention and safety programs to minimize or eliminate risk of employee injury; (ii) PERMA's purchase of specific stop loss insurance; and (iii) PERMA's use of investment income from reserves and operating funds for the benefit of PERMA members.

(b) Loss Prevention. The policy of the member will be to emphasize the reduction, modification, or elimination of conditions and practices which may cause loss. Safety to personnel and the public shall have the highest priority. The member shall be responsible to see that its operations conform to applicable safety standards. "Safety activities shall be the responsibility of each supervisor and all loss prevention activities, including safety, shall be coordinated by a safety coordinator who shall be designated by and responsible to the Chief Executive Officer of the member."

(c) Reporting of Injuries. All injuries will be reported through appropriate channels to PERMA by a representative of the member so designated to PERMA.

4. Payroll Classification. (a) PERMA has the right to audit payroll records. PERMA will estimate the figures based upon a review of the expiring contract payrolls and/or the last payroll audit. It is understood that this is an estimate that will be adjustable at the end of each contract year to reflect the actual payroll of the member, in accordance with the terms of the coverage document. The member agrees to pay any additional contributions that are required as a result of this annual adjustment within 30 days of notice or invoice. Where appropriate, the member's contribution will be adjusted by refund to the member within 30 days of notice or invoice. This condition will not affect the contribution of any member participating in an alternative contribution plan or where otherwise agreed to by the member and PERMA.

(b) **Volunteer Exposures.** PERMA will use population served to calculate coverage cost for Volunteer Firefighter exposure, number of ambulances to calculate coverage cost for Volunteer Ambulance Coverage, and number of and duties of other

volunteers to calculate coverage cost for voluntary coverage. PERMA reserves the right to audit these exposures at its discretion. PERMA may apply credits if there is a dual exposure for paid firefighters and volunteer firefighters protecting the same areas.

5. **Contributions** . The member agrees to pay a deposit contribution which is computed by the PERMA Underwriting Department utilizing rules which are similar, but not identical, to those outlined in the New York Compensation Insurance Rating Board Rating Manual and guidelines approved by the PERMA Board of Directors. The member will pay the deposit contribution within 15 days of the date of commencement, unless a payment plan is approved by PERMA. The member understands that its contribution may be adjusted as a result of increased benefit levels mandated by amendments to the New York Workers' Compensation Law or by mandated increases in Workers' Compensation Board assessments. The member agrees to execute necessary authorization forms permitting PERMA and its designee to obtain information and data required in determining the experience rating modification of the member. For qualified members who elect an alternative contribution program, the required contribution will be modified to meet the terms and conditions of the specific program as enumerated in a separate contract with the member.

6. **PERMA Advance Discount**. The Board of Directors will annually determine the amount of the maximum discount to be offered by PERMA. The discount for each member is determined individually by the PERMA underwriting department within the range approved by the PERMA Board of Directors.

7. **Excess Insurance**. PERMA will place and maintain excess insurance coverage with a qualified underwriter for specific loss limits stop loss insurance.

8. **Limit of Liability**. The member is not liable to PERMA, to other members of PERMA, to any claimant against PERMA, or to any claimant against another member of PERMA, except for payment of (i) the contributions required by this Agreement; and (ii) any fees or other amounts due as may be provided in a separate contract between the member and PERMA. PERMA, not the member, is liable to pay workers' compensation claims that are covered under the coverage agreement. The member agrees that the only assets from which a judgment against PERMA may be satisfied are the assets and property of PERMA. No member, officer or director of PERMA will be personally liable for any claim against PERMA.

If, in the determination of the Chair of the Workers' Compensation Board, or his or her designee, and based upon the available evidence, PERMA becomes insolvent, the member will be responsible for any outstanding compensation and medical benefits due, and penalties or assessments imposed, with respect to any of its employees' or beneficiaries' workers' compensation claims until those claims are closed and the obligations are satisfied, but the member will not be responsible for any additional contribution in order to pay the claims of any other member of PERMA, past, present or

future. For purposes of this provision, "insolvent" means that the sum of PERMA's cash, deposits in a bank or trust company insured under the provisions of the Federal Deposit Insurance Act and investments permitted pursuant to section 12 NYCRR § 317.8(c) is less than the total cost of all of its anticipated workers' compensation liabilities, as defined by section 12 NYCRR § 317.2(o), that will accrue within the succeeding six months.

9. **Safety Program.** PERMA or its designee will provide safety services to the member, designed to assist it in following a plan of loss control intended to reduce losses. The member agrees that it will cooperate in instituting any and all reasonable safety regulations that may be recommended by PERMA or its designee for the purposes of eliminating or minimizing hazards that would contribute to injuries.

The member must identify a named safety coordinator who will be required to complete training PERMA provides, including safety coordinator training, advanced safety coordinator training and accident investigation training. If the member does not already have a safety coordinator, the member will appoint a safety coordinator within six months of the date of commencement and the safety coordinator must complete the required training within 18 months of the date of commencement. If the member fails to satisfy these requirements, the PERMA Board of Directors may terminate its membership.

The member must comply with OSHA/PESH standards and regulations. The member must notify PERMA within 10 days of its receipt of a PESH violation. If the member is not in compliance with OSHA/PESH standards it is subject to a mandatory underwriting review.

The member must have an active safety committee of which the member's safety coordinator is a member. The safety committee must meet at least quarterly and must provide PERMA with an annual schedule of meetings, a list of participants and, upon request, minutes from the meetings which define the committee's safety improvements goals and efforts. The member's failure to comply with these requirements will result in a risk management audit.

The member is required to complete a PERMA accident review with respect to every incident which may give rise to a claim and submit that review to PERMA's Risk Management Department within three days of the incident. The member's failure to complete and submit the incident review will give rise to a safety audit and may result in an underwriting review.

The member agrees that it will cooperate in instituting any and all reasonable safety regulations that PERMA or its designee recommends to eliminate or minimize hazards that can contribute to injuries. The member will allow PERMA or its designee access to the member's facilities, employees and safety committee to perform a risk assessment/safety audit. PERMA may terminate this agreement if the member fails to allow such access. The member's failure to institute suggested safety recommendations may result in an underwriting for review.

10. Claims. PERMA, through its designated third-party administrator, will administer, service, settle, and pay any and all workers' compensation claims, as are defined in a certificate of coverage issued to the member, after the member provides notice of the injury in sufficient detail to prepare all required forms. PERMA will provide a defense if required, will contact injured employees as appropriate and will appear at necessary compensation hearings. PERMA will retain and supervise legal counsel at its expense, as may be necessary for the defense of any claim. The member will cooperate fully by supplying any information needed or helpful to defend such action. PERMA agrees to provide the member with a statement of claim, claims status and activities report within 10 days of the member's request for such information.

11. By-laws, Rules and Regulations of PERMA. The member agrees to abide by and is bound by the rules, regulations and bylaws which are adopted by the Board of Directors or members of PERMA. The member further agrees to abide by the terms and conditions of the coverage document which will be provided to the member annually upon renewal.

12. Termination of Coverage and Membership. This Agreement, including the member's workers' compensation coverage and membership in the program, may be terminated (a) by PERMA either (i) on 10 days' written notice for the member's failure or refusal to make any required payment, unless the member makes the required payment within 10 days of notice; or (ii) on 60 days' written notice for other cause, including but not limited to the member's failure to comply with the terms of this Agreement (other than the terms requiring the member to make payments), or the terms of the member's workers' compensation and/or employer's liability coverage agreement with PERMA, or the rules, regulations or by-laws of PERMA; or (b) by the member, 30 days after PERMA's receipt of written notice of cancellation. If the Agreement is terminated by PERMA for non-payment or is cancelled by the member, the member will be required to pay a short rate penalty upon termination. The short rate penalty will be computed using the New York Compensation Insurance Rating Board Short Rate Cancellation Table, including the procedure accompanying that table, unless amended by an alternative contribution contract. The final contribution will not be less than the minimum contribution set forth in the member's Workers' Compensation/Employer's Liability Agreement. Upon any termination of this Agreement other than a termination on the Renewal date, the terminating member will be required to pay the contributions earned, on a pro rata basis, through the date on which the termination is effective. The member's final contribution will not be less than the pro rata share of the minimum contribution under this Agreement.

13. Notice to the Parties. Notice by either party, as the case may be, shall be given by certified mail to PERMA at its address, 9 Cornell Road, Latham, New York 12212, and to the member at its address as set forth above.

14. Reporting and Retention Obligations. Notwithstanding any other provision of

this Agreement, the member does not by this Agreement transfer to PERMA and PERMA does not assume any reporting or records retention obligations imposed upon the member by the New York State Workers' Compensation Law.

Village of Greenport

By: _____

Title: _____

ATTEST:

PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION

By: _____

Stephen Altieri
Chairman, PERMA Board of Directors

By: _____

Jeff Van Dyk
Executive Director, PERMA



VILLAGE OF GREENPORT
BOARD OF TRUSTEES
REGULAR MEETING
THURSDAY, FEBRUARY 23, 2017 AT 7:00 PM
RESOLUTION OF THE BOARD OF TRUSTEES

At the Village of Greenport Board of Trustees Regular Meeting held on Thursday, February 23, 2017; the Board adopted a

RESOLUTION declaring as surplus, and no longer needed for Fire Department purposes, two vehicles formerly used as Chiefs' vehicles for the Greenport Fire Department - a 2006 Chevrolet Suburban and a 2003 Chevrolet Tahoe.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Julia Robins, Trustee
SECONDER: Jack Martilotta, Trustee
AYES: Martilotta, Phillips, Roberts, Robins, Hubbard Jr.

STATE OF NEW YORK
COUNTY OF SUFFOLK ss:

THIS IS TO CERTIFY THAT I, Sylvia Pirillo, Village Clerk of the Village of Greenport of the County of Suffolk, have compared the foregoing copy of the resolution now on file in this office, which was adopted by the Village of Greenport Board of Trustees on February 23, 2017 and that the same is a true and correct transcript of said resolution of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Village of Greenport of the County of Suffolk.

Dated: February 23, 2017

Sylvia Lazzari Pirillo, RMC
Village Clerk



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
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PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 15, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Martilotta December Work Session Report

Attachments:

Trustee Martilotta December Work Session Report (PDF)

THIS INTERMUNICIPAL COOPERATION AGREEMENT entered into as of the ___day of _____, 2017 by and between the GREENPORT UNION FREE SCHOOL DISTRICT ("School District") with offices for the transaction of business located at 720 Front Street, Greenport, New York 11944 and the VILLAGE OF GREENPORT ("Village") with offices for the transaction of business located at 236 Third Street, Greenport, New York 11944.

RECITALS

WHEREAS, the School District and Village would like to share services to provide a safe, fun and inviting opportunity for children to come to the Greenport High School during the December break to play in a supervised environment;

WHEREAS, the School District and the Village recognize the limited options for children in the School District during the December break throughout the day, as well as the late December cold weather;

WHEREAS, both parties believe that it is in the best interest of the taxpayers of School District and Village to share resources to provide a safe, fun and inviting opportunity where children can be encouraged to come, exercise through play, and be in a safe and positive environment among friends;

WHEREAS, individual resources can be made available for mutual use when it is in the public interest;

WHEREAS, the parties wish to contract with one another for the operation and provision of such supervised environment as described herein to School District residents during the December break in accordance with General Municipal Law § 119-o; and

WHEREAS, the parties recognize what their respective rights and obligations will be under the contract;

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

1. This Agreement shall take effect on the date of execution by both parties and shall remain in effect until January 31, 2018. Notwithstanding the term of agreement set forth herein, the parties shall have the option to renew the Agreement upon mutual consent and adoption of a resolution authorizing renewal by each party's respective Board.

2. School District and Village each represents that it is authorized pursuant to both Article 9 § 1 of the New York State Constitution and Article 5-G of the General Municipal Law to enter into inter-municipal agreements.

3. School District and Village believing it to be in the best interest of their taxpayers, do hereby authorize inter-municipal cooperation and assistance with and between each other for the operation and provision of a supervised environment to provide a safe, fun and inviting opportunity where children can be encouraged to come, exercise through play, and be in a safe and positive environment among friends (the "Program") at the Greenport High School to School District residents during the December break in accordance with General Municipal Law § 119-o.

4. Village and School District agree to cooperate with one another in furtherance of the operation of the Program to School District residents during the December break in accordance with General Municipal Law § 119-o.

5. The Program will run at the Greenport High School on December 26th, 27th, 28th, and 29th from 12:00 noon to 3:00 pm in accordance with the following agreed upon schedule:

Secondary				
Dates	Times	Location	Greenport Staff	Rec Center Staff
Dec 26th	12:00-3:00 pm	Big Gym	1	3
Dec 27th	12:00-3:00 pm	Big Gym	1	3
Dec 28th	12:00-3:00 pm	Big Gym	1	3
Dec 29th	12:00-3:00 pm	Big Gym	1	3
Elementary				
Dates	Times	Location	Greenport Staff	Rec Center Staff
Dec 26th	12:00-3:00 pm	Small Gym	1	3
Dec 27th	12:00-3:00 pm	Small Gym	1	3
Dec 28th	12:00-3:00 pm	Small Gym	1	3
Dec 29th	12:00-3:00 pm	Small Gym	1	3

6. The School District agrees to supply the facility and two (2) School District employees.

7. The Village agrees to supply six (6) recreation center employees.
8. The parties agree that the secondary students (grades 7-12) will be in the "Big Gym" with one (1) School District employee and three (3) Village recreation center employees and the elementary students (grades K-6) will be in the "Small Gym" with one (1) school district employee and three (3) Village recreation center employees.
9. The parties' obligations hereunder shall be performed in accordance with all applicable laws, rules, regulations and ordinances and requirements of the State Education Department.
10. The parties agree to purchase and maintain an insurance policy to protect School District and Village from claims under worker's or workmen's compensation, claims for damages because of bodily injury, occupational sickness or disease, or death of employees, claims for damages insured by usual personal injury liability coverage or injury to or destruction of tangible property, including loss of use resulting therefrom for which the either party may be legally liable. Insurance shall be required as follows:
 - a. Commercial General Liability Insurance: \$1,000,000 per occurrence and \$2,000,000 aggregate.
 - b. Commercial Auto Liability Insurance: \$3,000,000 combined single limit.
 - c. Commercial Excess Insurance: \$3,000,000 per occurrence and \$3,000,000 aggregate.
 - d. Workers' Compensation and N.Y.S. Disability: Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - e. Insurance policies in effect shall include coverage for sexual misconduct.

Each party agrees to name the other as an additional insured using ISO additional insured endorsement CG 20 26 or equivalent and shall furnish to the other certificates evincing its procurement of such policies. Policies shall contain a 30 day notice of cancellation.

11. The parties each agree to indemnify and hold harmless the other, its agents, officers, and employees from and against all claims, damages, losses and expenses caused by the negligent act or omission of the indemnifying party in the performance of its obligations hereunder.
12. Either shall have the right to terminate this Agreement upon sixty (60) days written notice to the non-terminating party.

13. Any alteration, change, addition, deletion or modification of any provision of this Agreement or of any right either party has under this Agreement must be made by the mutual assent of the parties in writing and signed by both parties.

14. This Agreement shall be governed by the laws of the State of New York. If any portion of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.

15. This Agreement constitutes the full and complete Agreement between the parties and supersedes all prior written and oral agreements, commitments or understandings with respect thereto.

16. Nothing contained in this Agreement shall be construed to create an employment or principal-agent relationship or partnership or joint venture between School District and Village.

17. This Agreement had been mutually arrived at and shall not be construed against either party as being the drafter or causing this Agreement to be drafted.

18. The undersigned representatives of each party hereby represents and warrants that they are officers, agents, or directors of the party for whom they sign with all legal rights, powers and authority to enter into this Agreement on behalf of the respective parties and bind them with respect to all obligations enforceable against them in accordance with the terms contained herein.

IN WITNESS WHEREOF, the undersigned hereby do acknowledge that they have read and fully understand the foregoing Agreement and further, that they agree to each of the terms and conditions contained herein.

**GREEPORT UNION FREE
SCHOOL DISTRICT**

VILLAGE OF GREENPORT

By: _____

By: _____

Title: _____

Title: _____

Printed Name: _____

Printed Name: _____



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 14, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Trustee Roberts December Work Session Report

Attachments:

Trustee Roberts December Work Session Report (PDF)

MEMORANDUM

To: Mayor and Board of Trustees

From: Trustee Doug Roberts

Re: December 2017 Work Session

1. Lot Merge Law

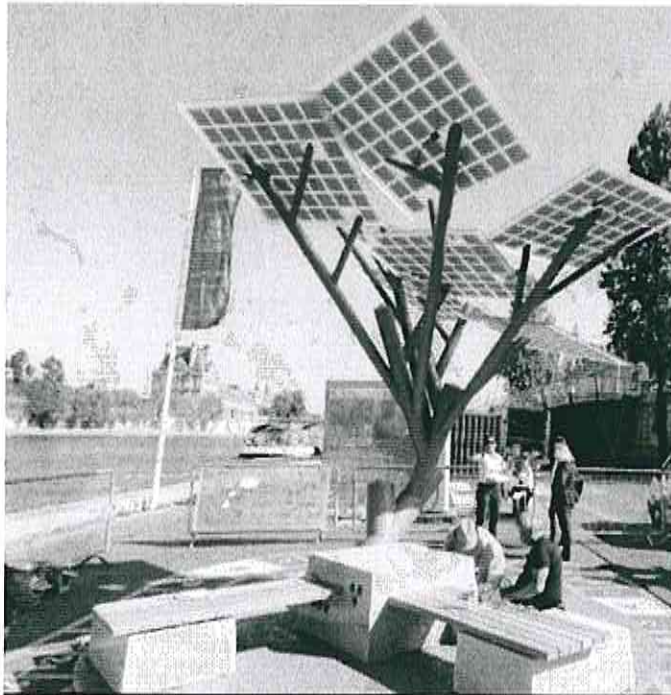
Support the ability to merge lots, but not without a public hearing before VBOT or Planning Board.

2. 25 MPH Speed Limit

Why not? Assemblyman Thiele has offered to help us at the state legislature level. Request to write draft code and schedule public hearing.

3. Etree donation

An anonymous donor has offered to donate an "etree" from Sologic Renewable Energy Systems that could be placed in one of our parks. The etree is a freestanding device that uses solar panels to provide a device charging station for park visitors. Etrees cost somewhere around \$20-\$30K and this donor is interested to buy one and place it wherever the Village would like.



4. **Recyclable and Sustainable Materials:** I was not one of the Trustees invited to the meeting of the North Fork Environmental Council on sustainable waste management and recycling practices at Village restaurants but the recommendations that came out of the meeting were shared with me. Request that the Village Administrator and Attorney look into possible options for code changes that could encourage the use of recyclable and sustainable materials at restaurants and retail shops. The East Hampton Plastic Bag Ban appears to be successful thus far.
5. **Open Container Enforcement:** It is time for The Village to enforce the Open Container Law. From Shellabration, to Monday Night Dances, to regular summer weekends, and even the Unity Vigil in September. Greenport is not Las Vegas. Our enforcement efforts on parking have greatly improved the parking situation in town and I would expect that a similar effort on open containers would have similar results benefitting residents, visitors, and businesses alike. For Maritime Festival, we should follow the example set in Riverhead and other communities where businesses serving alcohol are required to contain consumption in front of their storefronts in sequestered "beer gardens."
6. **Ferry:** It will soon be 2018. The North Ferry will surely soon be going for a rate increase. Will any of you join me in standing up for The Village and getting some help from the Ferry for all the free services we provide to them?
7. **Jitney:** Where is the signed Jitney Agreement? Have we been paid yet?
8. **Rental Permit Law** – Are we implementing?
9. **Habitat:** Have we transferred the property and are they ready to build?

10. Moore's Lane Parking/shuttle exploration

Any movement?

11. Parking on MTA property west side of 4th Street

Any movement?

12. Water Quality

Every month we don't clamp down on marinas without pumpouts is another month worth of pollution in our waters.



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 15, 2017
Meeting: December 21, 2017 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Trustee Robins December Work Session Report

Attachments:

Trustee Robins December Work Session Report (PDF)

BID Meeting 12/14/17
Trustee Julia Robins

Review ballots received from the election as voting continues until 12:00 noon.

Treasurers Report - Jason Odell

Website Report -Yvonne Leiblein

Meetings with Katherine Schroeder and Bill Robins
re: Digital Campaign strategy and deliverables

December Focus:

- Organization & access
- 1st quarter electronic info kit
- content menu
- BID Members: Survey & invitation to contribute
- Social media strategy / Q1 ad budget
- MailChimp - database creation and template for January

NFPC booth at NYT Travel Show 1/26/18 - 1/28/18

SOBO

Review the Christmas decorations and make some suggestions for next year.

Thanks to Village Crew for lighting installations.

How to coordinate uniformity with plantings in rain gardens with planters for the spring

Sponsor signs are in the in the planters.

Clean sidewalks - stress the need for businesses to keep their sidewalks clean.

PRIDE

Promote BID at ice rink with a panel ad.

Address parking and signage

Delivery truck parking

Restaurant cigarette receptacles

Tree lighting

BID not mentioned

GATE

Lighting grant

\$5000 from BID

Rich Vandenburg will write a letter of support.

Remind businesses of no parking during snow.

Draken Harold Harfagre Presentation

Norwegian Viking Ship

Election Results

Rich Vandenburg - 9 votes

Dave Abatelli - 7 votes

Sharon Sailor - 6 votes

Kim Loper - 8 votes

John O'Brian -7

Carousel Meeting 12/5/17

Trustee Julia Robins

The Committee has received a \$15,000 grant from Friends of Mitchell to fund the Inner Scenic Panels project.

The timeframe of the grant is 12 months with an optional 6 month extension.

They have allowed for a 6 month extension to account for approval by the Board of Trustees for various steps in the process.

The time line and various technical aspects of the project were discussed. It was decided that four artists will be selected to paint the 14 pictures, the same process used for the rounding boards.

Gail will contact the judges used for the rounding boards to check on their availability within the time limits.

Gail will get a firm quote from Reflective Images for the reproductions. She will also talk with Bill about the best size for the original artwork and find out the cost of the canvases.

The artist's contracts should include a penalty for late artwork submission because of the time constraints of the grant.

The assignment of the subjects to each artist will be randomly assigned as per the Rounding Boards.

30 days from submission of rough sketch to completion of the painting.

Gail will get a firm cost from Bill Von Eiff for the cost of canvas

RFP subjects will be assigned

Suggested Subjects for paintings

1 - Windmills (both water and grist)

2 - 67 Steps (w/picnic)

3 – WW II ship (“Zaida” and/or mine sweeper)

4 – Oldest Church (Baptist)

5 – Synagogue (Mrs. Hedges in car included)

6 – America's cup boat

7 – Blacksmith Shop

8 – Sage's Brick Yard.

9 – Dairy Farm (Sill's silo)

10 - School and Library

11 – Paradise Sweets

12 – Pipes Cove marsh

13 – Shipyard originally on Mitchell Park sight (Outside with workers and/or inside with machinery)

14 – Greenport/S.I. Ferry

15 – Wash White's Oyster Shop w/boats

16 – Greenport Opera House

Friends of Mitchell are paying for free Carousel Rides Dec 17

11-5

2 ride limit

Ages 12 and under

Post on the Village website and BID website

The next meeting - January 2nd, 2018