



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

December 15, 2016 at 7:00 PM

Mayor and Board of Trustees – Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYNE MILLER
Including compilation of all monthly meeting minutes

MONTHLY REPORTS FOR:

- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 6, 2016
Meeting: December 15, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session Report

Attachments:

Fire Department Work Session Report (PDF)

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Finance Meeting 11/8/16

Attendance: Chiefs Miller, Weingart , Jimenez

Wardens: Barszczewski, Kalin, and Administrative Assistant Richter.

Reviewed all Monthly bills and fire prevention account.

Company Requests:

Eagle Hose-Budget Items

Relief Hose-Budget Items

Star Hose- Budget Items

Standard Hose- 6 Quick-storage rack and straps for Scott bottles, 1Dead blow hammer, and 3 adjustable hydrant wrenches for a sum of \$581.00

Rescue Squad-Medical supplies from Hammer Medical for the sum of \$472.77

Fire Police-Budget Items

Water Rescue-Budget Items

Firematically,

A handwritten signature in black ink that reads 'Wayne D. Miller'.

Wayne D. Miller

Chief Engineer

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
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MEETING OF THE BOARD OF WARDENS

Wednesday November 16, 2016

OPENING:

Chief Wayne Miller opened the meeting at 7:02 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: Chief Wayne Miller, 2nd Assistant Chief Susano Jimenez 1st Assistant Chief Jeff Weingart Excused

Wardens Warren Jensen, Joe Milovich, Tony Volinski, Norma Corwin, Joe Barszczewski , Ray Corwin, James J. Pirillo , David Nyce, James Kalin , John Grilli .

THOSE WISHING TO SPEAK TO THE BOARD:

READING OF THE PREVIOUS MINUTES:

Motion made by Warden John Grilli seconded by Warden Tony Volinski , to approve the minutes of the October 19,2016 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Chief Susano Jimenez read the minutes of the November 15, 2016 meeting of the company officers for information only.

Motion Made by Warden David Nyce to accept the Company officers Minutes seconded by Warden Joe Milovich. Motion carried.

APPLICATION(S) FOR NEW MEMBERSHIP:

1.

2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Joe Malevich still waiting on Suffolk Security for third estimate. After three calls to them still no response, as per Chief Miller put in writing that he has tried to contact them three times with no response.
2. Electrician came in to do the fans

BY-LAWS: Warden David Nyce completed the new by- law proposal, copies handed out to the Board of Wardens. Spoke about the changes made. Much discussion. Outcome was to post the Highlighted by law changes in both firehouses for all members to read and to be voted on at Decembers Wardens Meeting.

FINANCE: Chief Wayne Miller read Finance Minutes for Information only.

Added items not in finance report.

Zolls extended warranty service contract for 2635.50
Eagle Hose K tool kit for 122.39, Ban saw kit for 579.00 R tool Kit for 188.59
Fire House software annual invoice reminder 675.00
Motion made by Warden Joe Milovich to pay for all requests in finance seconded by Warden John Grilli.
Motion carried.

FIRE DISTRICT: None

PRE-INCIDENT PLANNING: None

SERVICE AWARDS: None

RECRUITMENT: None

Much discussion on how to clarify what type of vehicle it is. Outcome Board voted on if George Capon can drive this vehicle or not.

Eagle hose, No problem to let him drive

Relief Hose, Warden Norma Corwin stated she is staying out of it no answer given. Warden Tony Volinski no

Star Hose, No problem to let him drive

Standard Hose, No problem to let him drive

Hook & Ladder, No problem to let him drive

REPORT OF DELEGATES None

NEW BUSINESS None

GOOD OF THE DEPARTMENT

1. Hose Test December 7, 2016

2. Pump test December 14, 2016

3. Warden Warren Jensen asked about the SCWA training set for 01-19-2017.

4. December 2nd fundraiser to be held for Danielle Meraz has to be rescheduled.

Motion made by Warden Joe Milovich to approve Carnival for Star hose, Use of firehouse for parade, also accept letter from Jennifer Grilli with regrets. Seconded by Warden David Nyce. Motion Carried.

Motion made by Warden Warren Jensen to send out Fasny letter to all companies for donations. Seconded by Warden Joe Milovich. Motion Carried

Warden Warren Jensen asked on progress of new Chief Cars. As per Chief Miller they should be delivered to dealer week of December 2,2016

While Chief Weingart is out there is a schedule posted for all captains to fill in to use the Chief's car.

EXECUTIVE SESSION Motion by Warden Tony Volinski seconded by Warden James Kalin to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 8:34 pm.

Motion by Warden James Kalin seconded by Warden John Grilli to return to the regular meeting. Motion carried. Regular meeting at 8:54 pm.

READING OF THE MINUTES

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
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Company Officers Meeting Nov 20 2016

Opening meeting called to order at 1900 hrs with pledge to flag and moment of silence for departed members.

Attendance: in attendance were Chiefs Miller & Jimenez. Officers in attendance were R Corwin, P Demos, R Purcell, G Pope, & J Clark. Members in attendance were H Breese & S Hollid.

Reading of Previous Minutes: M/M/S/ R Corwin P Demos to dispense with reading of previous minutes.

Communications: Chief Miller mentioned 3 Emt Refresher Classes coming available. Also Hose Test will be Dec 7th. There will be a Incident Safty Course at Sayville FD on Jan 28th & Feb 25th. Letter from SC Fire Distric Association for there meeting on Nov 17th. Letter from Mastic FD about a job opportunity. Letter from Fire Chiefs Council of SC for there Annual Brunch on Nov 13th. And a letter from the S C Burn Center thanking us for our \$200 donation.

Committee Reports: None

Company Requests: 8-3-1. K-Tool Kit R-Tool Kit DeWalt Band Saw Kit ; 8-3-2. Budget ; 8-3-3. Budget; 8-3-4. Budget; 8-3-5. Budget; Rescue, 8-3-17 Budget ; FP ,Budget; Water Rescue, None.

New Buisness; None

Good of the Department: . Chief Jimenez mentioned that Captains will be filling in for Chief Weingart during his absence. S Hollid mentioned Standard Hose Turkey Shoot this weekend. Chief Miller mentioned changing to Fully Involved for our fleet maintenance and repairs. R Purcell mentioned 8-3-1 is missing two Hi Band Radios



Reading of Minutes: M/M/S/ R Corwin- J Clark dispense with reading of tonight's minutes,

Adjourn: M/M/S/ Clark Purcell to adjourn @ 19: 15 HRS

Respectfully submitted 2nd Asst Chief

A handwritten signature in black ink that reads "Susano Jimenez".
Susano Jimenez



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ROBERT BRANDT
EXT. 217

Submitted: December 9, 2016
Meeting: December 15, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

December 15, 2016

Administrator's Office

Statistics

Work Orders:

Electric = 13 Written, 13 Completed
Water = 8 Written, 8 Completed
Sewer = 25 Written, 25 Completed
Road = 58 Written, 58 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-09-2016. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-12-2016.

Resolutions:

Rehiring of Sean Flinter and Brian Ricker

Hiring of Christian Davis, Michael Ott, Patrick Resimini and Carolyn Hulse

Road/Water Department

Statistics

Water Distribution:

4,780,900 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.61 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.59 mg/L

The form, DOH-360, was filed with the DOH on December 9, 2016 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance
- ❖ Cleaned the tops of all storm drains
- ❖ Swept streets throughout the village
- ❖ Patched roads throughout the village
- ❖ Finished brush pickup for the year
- ❖ Fixed a broken curb stop on Carpenter Street
- ❖ Replaced and repaired stop signs and “No Parking” signs on Carpenter and Main Streets
- ❖ Brought Christmas decorations to the Carousel
- ❖ Performed preventative maintenance on the Carousel
- ❖ Removed tires on the piers and stored them at No. 10 Building
- ❖ Winterized the weed whackers and lawnmowers
- ❖ Prepared loadable sanders and snow blowers for the winter

- ❖ Repaired tailgate and lights on G-9, did maintenance on the snow plows, fixed a hydraulic line on the sweeper and repaired the alternator on the backhoe
- ❖ Installed memorial plaques on benches in Mitchell Park and 5th Street Park
- ❖ Grinded sidewalks near the library
- ❖ Assisted the light crew with installation of the Christmas Tree in Mitchell Park

Projects:

The Road Crew assembled and prepared the ice skating rink for the season. Assistance was also provided during the installation and initial systems check of a new compressor.

The crew assisted with the installation of new fire main on Third Street for the American Legion Building. They also assisted with the installation of a new water service on Fourth Avenue.

Continued assistance has been provided in the effort to remove troubled trees throughout the village.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of October = 8,922,000 gallons*.

Average Daily Flow = 0.288* million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 99%* Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 98%* Permit limit = 75 %

Coliform Fecal General = < 1.9* MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 19.7* MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 7.0* lbs/day

*Results displayed are from October. The laboratory is delayed in processing results due to a systems change. All thresholds for November are within legal operating limits.

Sludge Removal:

No sludge was hauled during November.

Report

❖ Treatment Plant:

Alarms were tested for operation.

Hot water heater was repaired on the backup generator.

Painting of the storage building at the WWTP has begun.

Heat trace was installed on the waste sludge piping to help keep the pipes warm in the winter.

Huber headworks screen has been decommissioned for the season. This is a normal operating procedure.

❖ Collection System:

No backups reported during November. Crew responded to a report of foul odor at a business downtown. No issue was found.

Installed new riser on Manhole #171 and provided risers for asphalt project on Carpenter.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = November 4 @ 144.37 Mwh

Minimum usage day = November 7 @ 66.61 Mwh

Average usage for the month per day = 79.18 Mwh

Monthly total usage = 2665.49 Mwh

Service calls/call outs = 3

Street light repairs = 14

Customers shut off for none payment = 1

Customers turned on for payment = 1

Customers turned on for the season = 1

New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ Cut and moved Christmas tree for Mitchell Park with the assistance of the Road Crew.
- ❖ Decorated the village for the holiday season.
- ❖ Repaired and replaced several street lights in the village.

Projects:

Alarm Tech completed the installation of the new fire alarm and carbon monoxide detection system at the Power Plant

The line crew has completed the relocation of two poles on Carpenter Street so that paving could subsequently be completed.

Attachments:



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Submitted: December 9, 2016
Meeting: December 15, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

December 15, 2016

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	1
Building Permit Applications	4
Fence Permits	1
Wetland Permit Application	0
Wetland Permit Issued	1
HPC Application	0
Zoning Board Applications	1
Planning Board Applications	2
CO Searches	1
CO Fees	3
Yard Sale	2
Road Opening	1
Sewer Inspection Fee	0
Dumpster Permit	1
Sign Permit	1
Rental Permit Fees	1
Demo Permit	1

Total Fees Collected: \$4,189.80

Reports

- ❖ Our new Code Enforcement Officer has completed his Building Safety Inspector Training. He will begin continual enforcement of the rental permit process.
- ❖ Construction of several properties continues this season
- ❖ New York State has adopted the International Code with a supplement for the state. These changes become effective October 3, 2016.
- ❖ It is now mandatory in New York State for all commercial building to have Carbon Monoxide detectors. The grace period has now ended.

Code Enforcer's Office

Reports

Traffic Enforcement Statistics Worksheet is attached.

Code Enforcement Worksheet is attached.

Attachments:



November 2016 Parking Enforcement Statistics (As of December 1, 2016)

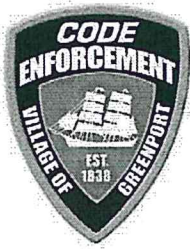
November 2016 Collection: \$7,155.00

Report reflects ALL parking violations issued in the Village of Greenport INCLUDING violations issued by Southold PD

June 1, 2016 through November 30, 2016

	2016	
Month	Case	Amount
January		\$0.00
February		\$0.00
March		\$0.00
April		\$0.00
May		\$0.00
June	4	\$300.00
July	115	\$9,025.00
August	148	\$11,935.00
September	159	\$13,715.00
October	91	\$10,035.00
November	66	\$7,155.00
December		\$0.00
TOTAL	583	\$52,165.00

**** CASE # & AMOUNT REFLECTS SETTLED SUMMONSES CLOSED IN NOVEMBER 2016. THIS INCLUDES COLLECTION FROM PREVIOUS MONTHS AS WELL CASES SETTLED VIA COURT IN NOVEMBER 2016. ****



November 2016 Parking Enforcement Statistics (As of December 1, 2016)

CONTINUED

Fine Collection by Violation Type

VIOLATION	CASE	AMOUNT
BLOCKING CURB CUT	1	\$150.00
OBSTRUCT DRIVEWAY	3	\$250.00
PARKED FACING WRONG DIR.	5	\$375.00
PARKED ON SIDEWALK	1	\$75.00
PRKD LONGER THAN PERMITTED SCHED XVI.	2	\$175.00
PRKD OUTSIDE OF MARKINGS	17	\$2,075.00
PRKD WHERE PROHIBITED SCHEDULE XI.	11	\$1,160.00
PRKD. IN HANDICAPPED SCHED. XIX.	2	\$200.00
UNINSPECTED	7	\$1,075.00
UNREGISTERED	2	\$200.00
VEHICLE PARKD OUTSD LINES	15	\$1,420.00
Totals	66	\$7,155.00

Reflects cases CLOSED by plea of guilty (Paid in full WITH or WITHOUT Penalty) OR Court ruling. Table reflects time frame from November 1, 2016 – November 30, 2016



November 2016 Parking Enforcement Statistics (As of December 1, 2016)

CONTINUED

Case by Violation Type

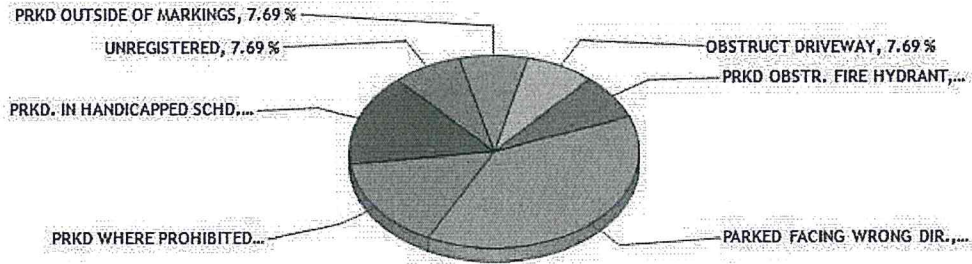
Code	Description	Total
10	PRKD. IN HANDICAPPED SCHD. XIX.	2
11	PRKD OBSTR. FIRE HYDRANT	1
14	UNREGISTERED	1
16	PARKED FACING WRONG DIR.	5
17	OBSTRUCT DRIVEWAY	1
18	PRKD OUTSIDE OF MARKINGS	1
2	PRKD WHERE PROHIBITED SCHEDULE XI.	2
Total		13

Top five by Violation Types

- PARKED FACING WRONG DIR.
- PRKD WHERE PROHIBITED SCHEDULE XI.
- PRKD. IN HANDICAPPED SCHD. XIX.
- UNREGISTERED
- PRKD OUTSIDE OF MARKINGS

These Violations combined represent 84.6% of issuance Town wide.

Frequently Issued Violations



Summonses ISSUED from November 1 – November 30, 2016



November 2016 Code/Ordinance Enforcement Report

- **Village Complaints Received: 1 Completed: 1 Open: 0**
**Complaints Received via Online Form, Telephone, or walk-in.
 These complaints DO NOT reflect in table report below.*

DATE/LOCATION	CHARGE	FACTUAL	DISPOSITION
November 10, 2016 <i>333 Second Street Greenport, NY, 11944</i>	§ 90-3 Public nuisances declared.	Hose line running from house is depositing water onto the sidewalk of the property.	Order to remedy violation issued on 11/10/16. Owner had until 11/28/16 to re-route hose & eliminate stagnant water. Hose line still depositing water as of 12/1/2016. Desk Appearance ticket 0403 issued.
November 22, 2016 <i>63 Washington Avenue Greenport, NY, 11944</i>	§112-11 Abandoned/Unlicensed vehicle on property.	Blue Ford minivan located on the west side of the property without license plates.	Order to remedy violation issued on 11/22/16 Homeowner has until 12/5/2016 to remove or register vehicle.



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From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

December 15, 2016

Marina/Mitchell Park

- ❖ The tires on the piers have been removed and stored for the season.
- ❖ The work boat, harbor boat, and pump out boat have been winterized.
- ❖ The Carousel has been decorated.
- ❖ The Ice Skating Rink has been installed. The Road crew still has a few more finishing touches to complete before we open. We are planning to open Monday, December 19th, weather permitting.
- ❖ The storage building for the Ice Rink equipment, the warming shed, and the smaller unit for ticket sales and skate rentals have been placed in Mitchell Park.
- ❖ Marina staff has been working on organizing and setting up the rental equipment.
- ❖ Payments for local sponsorship of the rink are continuing to come in. New businesses have expressed interest in filling vacant or additional sponsorship ad locations.
- ❖ We continue to hire employees to fill ice rink and other positions in the recreation department.
- ❖ Schedules for the staff have been made for the month of December.
- ❖ Registration forms for the youth skate school are coming in regularly.
- ❖ The Marina revenue is down over last year's monthly total by \$237.01 and the Ice Rink is also down by \$50.00
- ❖ Carousel revenue is up by \$384.99.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =27 Enrolled in Afterschool Program

Reports

- ❖ During November the Recreation Department prepared for the upcoming winter season. Planning for the holiday festivities and seasonal activities commenced.
- ❖ We organized the After Care Program Christmas Party, which will take place on December 16th at 5:00 p.m. at the Recreation Center.
- ❖ We once again -with the help of the Village Clerk- collected many donations to be used to purchase holiday gifts for all the children in the After Care Program.
- ❖ The literacy program and homework help at the Floyd Memorial Library continues and is going very well

Campground

Tasks Accomplished

- ❖ The campground is now closed for the season.
- ❖ Revenue is down by \$2,650.00 from last year's monthly total.

Attachments:

Recreation Department Monthly Revenue Carousel

Day	Nov-16			Nov-15				
	Cash	Donations	Group Sale	Purchases	Cash	Donations	Group Sale	Purchases
1					\$288.00			
2								
3								
4								
5	\$659.00	\$30.00						
6	\$624.00	\$20.00						
7					\$660.00			\$20.00
8	\$172.00				\$640.00			
9								
10								
11	\$488.00		\$10.00		\$178.00			\$15.00
12	\$766.00		\$20.00		\$20.00			
13	\$528.00	\$23.00	\$30.00					
14					\$495.00	\$14.01		\$65.00
15					\$508.00			\$10.00
16								
17								
18								
19	\$552.00		\$10.00					
20	\$198.00							
21					\$370.00	\$8.00		\$20.00
22					\$238.00			\$40.00
23	\$44.00							
24								
25	\$1,039.00				\$240.00			
26	\$1,174.00		\$60.00					
27	\$548.00	\$27.00	\$20.00		\$1,192.00			\$80.00
28					\$966.00	\$18.00		\$10.00
29					\$562.00			\$20.00
30								
31					\$7,042.00		\$6,657.01	
							YOY	\$384.99



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EXT. 217

Submitted: December 8, 2016
Meeting: December 15, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

December Work Session

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3645, to appropriate surplus to fund department wide computer upgrade services, and directing that Budget Amendment # 3645 be included as part of the formal meeting minutes for the December 22, 2016 regular meeting of the Board of Trustees

UTILITY BILLING

- All meter reading on schedule. Sector 4 billing mailed out. SCWA quarterly true up done.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

There was no Housing Authority meeting for November 2016

- a) 1 voucher still looking for housing
- b) 1 issued voucher timed out and the holder decided not to request an extension
- c) 5 recertifications and 5 interims were performed in the month of November 2016.

SIGNIFICANT PAYMENTS

No significant payments scheduled for December

SIGNIFICANT COLLECTIONS

- Rents Received - November 2016 - \$ 86,614.68
- Property Taxes Received - \$ 1,042,018.66

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2017 Period: 12 Trans Type: B2 - Amend Status: Batch
Trans No: 3645 Trans Date: 12/07/2016 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 12/07/2016
Description: TO APPROPRIATE SURPLUS TO FUND DEPARTMENT WIDE COMPUTER Account # Order: No
UPGRADE SERVICES Print Parent Account: No

Account No.	Account Description	Amount
A.1651.400	COMPUTER REPAIR/MAINTENANCE..	8,415.00
A.5990	APPROPRIATED FUND BALANCE	8,415.00
E.1680.400	COMPUTER HARDWARE/SOFTWARE/ MAINTENANCE	6,545.00
E.5990	APPROPRIATED FUND BALANCE	6,545.00
F.1680.400	COMPUTER TECHNOLOGY	935.00
F.5990	APPROPRIATED FUND BALANCE	935.00
G.1680.400	COMPUTER HARDWARE/SOFTWARE..	2,805.00
G.5990	APPROPRIATED FUND BALANCE	2,805.00
	Total Amount:	<u>37,400.00</u>

BANK ACCOUNT BALANCES					
FOR THE MONTH OF NOVEMBER 2016					
FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	473,995.94	
A	Greenhill Cemetery	A.0201.100	Savings	33,283.30	
A	Clarks Beach Savings	A.0201.120	Savings	82,197.66	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	677,208.00	
A	Money Market	A.0201.130	Money Market	1,087,284.02	
A	Fire Apparatus	A.0221.110	Money Market	315,608.19	
A	General Fund Capital	A.0230.200	Cert of Deposit	250,661.91	
A	Bulding Department Escrow	A.0235.101	Checking	14,242.60	
A	Parks and Recreation	A.0200.200	Checking	2,110.62	
				TOTAL GENERAL FUND	\$ 2,936,592.24
CD	Small Cities Rehab.	CD.0200.000	Savings	109,973.09	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,726.18	
CD	Watkins	CD.0201.001	Savings	21,746.09	
				TOTAL COMMUNITY DEVELOPMENT	\$ 137,671.57
E	Light Depreciation Savings	E.0116.100	Savings	2,507,018.69	
E	Light Ban	E.0118.000	Checking	305,013.49	
E	Light Fund	E.0121.100	Checking	565,222.55	
E	TTC Collections	E.0121.120	Money Market	56,390.35	
E	Consumer Deposit Savings	E.0191.100	Savings	128,939.60	
E	Consumer Deposit Checking	E.0244.200	Checking	1,904.40	
				TOTAL LIGHT FUND	\$ 3,564,489.08
F	Water	F.0200.000	Checking	491,537.15	
F	Water Fund Capital	F.0200.400	SAVINGS	8,355.80	
F	Water Fund CD	F.0201.000	Cert of Deposit	201,186.62	
F	Water Fund Money Market	F.0201.130	Money Market	100,579.66	
					\$ 801,659.23

G	Sewer	G.0200.000	Checking	408,489.84	
G	NYS DEC Consent	G.0201.000	Savings	31,197.80	
G	Sewer Fund I	G.0201.100	Cert of Deposit	360,408.44	
G	Sewer Fund III	G.0201.120	Cert of Deposit	716,228.81	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,120.65	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,714,327.80
H	Capital	H.0200.000	Checking		
H	Capital Reserve	H.0200.400	SAVINGS	49,409.69	
				TOTAL CAPITAL FUND	\$ 49,409.69
TA	Trust & Agency	TA.0200.000	Checking	41,314.45	
TA	Retirement Savings	TA.0201.000	Savings	48,773.63	
TA	WWI Memorial Trust	TA.0201.001	Savings	728.36	
TA	T & A Special Escrow	TA.0201.002	Savings	6,579.29	
TA	Justice Court	TA.0201.004	Savings	4,775.63	
TA	Concert Fund	TA.0201.008	Savings	2,278.16	
TA	Global Common	TA.0201.009	Savings	271,009.48	
TA	Accounts Payable	TA.0202.000	Checking	70,791.28	
				TOTAL TRUST & AGENCY FUND	\$ 446,250.28
	Wire Account			2,414.90	
	Utility Clearing			208,230.80	
					\$ 210,645.70
				TOTAL VILLAGE WIDE	\$ 9,861,045.59

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	14	0	0	0	0	0	675.38			9.07	684.45	
	9 - Residential (1, 1)	1334	0	606247	71,846.45	0	0		2,113.19		1,766.32	75,725.96	
	10 - Water Heating (2, 2)	14	0	2147	154.59	0	0		7.92		4.05	166.56	
	11 - All Electric (3, 3)	332	0	160389	18,823.36	0	0		591.99		482.70	19,898.05	
	13 - Demand - Class 3 (5, 5)	5	0	267600	14,958.84	1094.95	12,865.66		987.72	307.35		29,119.57	
	14 - Village St. Lighting (6, 6)	5	0	43244.45	4,977.44	0	0		159.60			5,137.04	
	15 - Town St Lighting (7, 7)	1	0	5243.35	603.51	0	0		19.35			622.86	
	19 - Traffic Lights (11, 11)	1	0	1019	108.18	0	0		3.76			111.94	
	20 - Contract St Lighting (12, 12)	1	0	0	0.00	0	0					0.00	
	21 - Sterling Harbor (13, 13)	2	0	1872.625	215.54	0	0		6.91	19.19		241.64	
	66 - Reconnection Fee	1	0	0	0	0	0	75.00				75.00	
	67 - NSF Fee	1	0	0	0	0	0	15.00				15.00	
	Electric Total		1711	0	1087762.425	111,687.91	1094.95	12,865.66	765.38	3,890.44	326.54	2,262.14	131,798.07
		3 - Sewer - Flat Charge	41	0	0	2,160.70	0	0					2,160.70
		4 - Sewer - Flat Charge	1	0	0	63.70	0	0					63.70
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	867	622	3071.61	43,613.50	0	0					43,613.50
		25 - Sewer - VILL 1" W/SEWER (15, 15)	29	16	248.4	2,869.76	0	0					2,869.76
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)		12	6	72	987.45	0	0					987.45	
29 - Sewer - VILL 2" W/SEWER (17, 17)		28	14	324	3,655.91	0	0					3,655.91	
31 - Sewer - VILL 3" W/SEWER (18, 18)		1	1	0	35.04	0	0					35.04	
33 - Sewer - VILL 4" W/SEWER (19, 19)		2	1	11	143.65	0	0					143.65	
54 - Sewer - OUTSIDE RES SEWER (50, 50)		75	55	1619.2704	26,875.43	0	0					26,875.43	
57 - SPLIT SEWER BILLING (52, 52)		1	0	0	0.00	0	0					0.00	
62 - DRIFTWOOD COVE 52		1	1	164.2608	2,735.20	0	0					2,735.20	
63 - DRIFTWOOD COVE 49		1	1	154.836	2,577.40	0	0					2,577.40	
64 - PECONIC LANDING 253		1	1	618	13,307.80	0	0					13,307.80	
65 - CLIFFSIDE CONDOS-SEWER		1	1	45	3,682.00	0	0					3,682.00	
Sewer Total			1061	719	6328.3772	102,707.54	0	0	102,707.54				102,707.54
		5 - Water - Flat Charge	24	0	0	623.45	0	0					623.45
	22 - VILL 3/4" W/SEWER (14, 14)	874	345	3518.9	20,169.24	0	0					20,169.24	
	24 - VILL 1" W/SEWER (15, 15)	28	8	276	1,171.44	0	0					1,171.44	
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	10	80	568.02	0	0					568.02	
	28 - VILL 2" W/SEWER (17, 17)	29	19	360	1,792.14	0	0					1,792.14	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0					36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	2	1	73.80	0	0					73.80	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					36.90	
	47 - VILLAGE 2" (43, 43)	8	3	236	891.66	0	0					891.66	
	48 - VILLAGE 3/4" (44, 44)	105	82	309	2,518.98	0	0					2,518.98	
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	6	0.00	0	0					0.00	
	52 - FIRE SPRINKLERS (49, 49)	24	0	0	0.00	0	0					0.00	
	53 - OUTSIDE RES SEWER (50, 50)	71	0	1755.556	0.00	0	0					0.00	
	Water Total		1184	471	6542.456	27,882.53	0	0					27,882.53
		12 - Commercial (4, 4)	372	0	689320.8	81,156.96	0	0		2,544.31	5,091.16		88,792.43
		16 - Operating Municipal (8, 8)	18	0	23996	2,791.34	0	0		88.58			2,879.92
17 - Water Department (9, 9)		3	0	0	37.29	0	0					37.29	
18 - Sewer Department (10, 10)		10	0	57019	6,225.34	0	0		210.46			6,435.80	
electric-small commercial		403	0	770335.8	90,210.93	0	0		2,843.35	5,091.16		98,145.44	

EOM Billing Statistics Report

Rate Summary - All Routes

Service

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm. Tax	Res. Tax	Total
Grand Total	4359	1190	1870969.0582	332,488.91	1094.95	12,865.66	765.38	6,733.79	5,417.70	2,262.14	360,533.58

Report Setup Information:

Report Design EOM Billing Statistics Report

Output Type Graphics

Start Route	End Route	Start Date	End Date
51	56	10/7/2016	11/3/2016
57	63	10/13/2016	11/10/2016
64	72	10/22/2016	11/18/2016
73	79	11/2/2016	11/28/2016
82	82	11/2/2016	11/28/2016
80	80	11/2/2016	11/28/2016
81	81	11/2/2016	11/28/2016

I - \$ 67,819.95

II - \$ 64,679.70

III - \$ 63,222.65

IV - \$ 135,068.26

80 - \$ 623.45

81 - \$ 29,119.57



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631) 477-1877

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DEPUTY MAYOR

MARY BESS PHILLIPS

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PAUL J. PALLAS, P.E.
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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 8, 2016
Meeting: December 15, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk Work Session as of December 15 2016

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on December 15, 2016
Report of Sylvia Lazzari Pirillo, Village Clerk

Appreciation

- o Heartfelt thanks to all the following, for contributing to the success of this year's Recreation Center Christmas program event (!):
 - Philip Ross
 - Jim Olinkiewicz
 - Murray Design and Build
 - Greenport Rotary
 - Dvirka and Bartilucci
 - Kaufman Studios
 - Peconic Landing
 - McMann-Price
 - Maritza and John Winkler
 - Paul Pallas
 - Mary and Doug Moore
 - Teresa Taylor and Bob Feger
 - David Corwin
 - Debbie Boyle
 - Kathy Berezny

Clerk Typist Position Update

- Civil Service kindly pre-canvassed the new Clerk Typist list for the Village, resulting in 30 potential interested parties. Letters were sent to all 30 respondents, with resulting interviews to be scheduled for December 28th and/or December 29th.

Dances in the Park

- The Friends of Mitchell Park are in the final stages of the grant process, and expect reimbursement [from the County] shortly.

Education

- The self-certification forms for Clerk Pirillo, Deputy Clerk Oddon, ZBA Chairman Saladino and ZBA member Corwin - for the recent NYCOM ZBA webinar series - were forwarded to NYCOM on December 7th.

Election 2017

Please note that all dates as referenced below are per the NYCOM Calendar of dates for Annual Village Elections:

- The date of the upcoming Village election is: March 21, 2017.
- There will be two open Trustee positions.
- Each Trustee term is four years.
- The Third Street Firehouse will be the polling place.
- Voting hours will be from 6 a.m. through 9 p.m.
- The two Village voter registration days are: Thursday, March 9th and Saturday, March 11th.

Financial

- Two checks were received from the Power Squadrons on December 5th - one for \$ 250 as a permit fee, and one for \$ 500 as the refundable security deposit.

Legal Notices

- New amended Liquor license application from Bruce & Son - published on December 8th

Letters

- The requested Letter of Support for the North Fork TV Festival was drafted.

Personnel

- Code Enforcement Officer Morris passed the classes he attended from November 15th through November 17th, and also attended classes on December 6th through December 8th. Greg Morris would like to attend classes in February, March and May, and is then expected to be fully certified, assuming that all classes are successfully completed.

Requested Resolutions

RESOLUTION approving the request of the Greenport Fire Department to host the annual Washington’s Birthday Parade and Celebration on _____; and approving the closing to vehicular traffic of Village streets for the duration of the Parade, and approving the use of the Third Street Firehouse for the celebration.

RESOLUTION authorizing the annual solicitation of bids for the delivery of unleaded (87 octane) gasoline to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of No. 2 heating oil to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of diesel fuel to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION approving the attendance of Code Enforcement Officer Morris at the

New York State Department of State Code Enforcement Officer classes 9D (General Construction Principles), 9E (Residential Code of New York State) and 9F (Building Code of New York State), in Yaphank, New York. Class 9D will be held from 8 a.m. through 4 p.m. on February 14, 2017 through February 16, 2017. Class 9E will be held from 8 a.m. through 4 p.m. from March 21, 2017 through March 23, 2017. Class 9F will be held from 8 a.m. through 4 p.m. from May 2, 2017 through May 4, 2017. There is no charge for these classes, and the standard mileage reimbursement applies.

Attachments:



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To: Mayor George W. Hubbard, Jr.
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Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Trustee Robins Work Session Report December 2016

Attachments:

Trustee Julia Robins December 2016 Work Session (PDF)

Carousel Committee Meeting - 12/6/2016
Trustee Julia Robins

Review and approval of minutes from last meeting

Bob Wissman – report on maintenance

We again discussed the need for an outlet near the ring machine and how to get it there.

We discussed when to perform an inspection of all the wooden members.

Propose inspection during a week in mid winter.

Question - Who will do the inspection?

Bob Wissman mentioned that the joints on the Rounding Boards are not all in alignment.

Suggest additional fasteners to create a smooth joint.

Discussed Rounding Board identification plaques

Christmas lights look good

Make sure that the power strips for the wreathes are turned on.

Ask if there are funds available to purchase extra decorations on sale after Christmas

Decide that over decorating is not desirable.

They anticipate an additional 5 Rounding Boards to be completed in early January

Fundraising

Sold - 111 tee shirts and raised \$1,665

A request was made that I go over to check on the Inner Scenic Panels being stored in Building 10. I will make arrangements to go over with Paul Pallas. Gail Horton asked to come along.

Suggest printing a Perpetual Calendar with photos of the Rounding Boards.

A suggestion was made to sell signed prints.

BID Annual Meeting - December 1, 2016

The Bid held its Annual Meeting on December 1, 2016.
Rich Vandenburg, interim president, ran the meeting.

There were 10 attendees from the business community in addition to our board.
John Kramer was out of town.
A list of names and email addresses will be given to Katherine Schroeder to make sure they are included in our database.

There are two new nominees for open board seats:
Yvonne Lieblein - Tenant
Carla Oberalnder - Tenant

There were no new nominees for owners but we have two seats running for re-election:
Linda Kessler - Owner
David Abatelli - Owner

Three attendees signed up for committees:
Mindy Ryan - Mindy21@optonline.net - SOBO
Yvonne Lieblein - Yvonne@Liebleinassociates.com - PRIDE
Joan Murray - JEM2251@tc.columbia.edu - PRIDE

In discussion with our audience, most thought that moving the Annual Meeting to April / May would be a great idea.

People would like to see a detailed summary of our spending in order to clearly understand how our spending occurs and to support our Operating Budget proposal for approval.
Treasurer Cindy Cusati is in the process of working on this.

A request for approval of our budget to all present was voted on and approved.

Voting takes place as follows:
Electronic voting from December 2 through December 13.
The final day to vote is December 15 at the regular meeting @ 9:00 at the Schoolhouse.

BID Budget 2016/2017

Operating Budget

Event Support	\$11,500
Website Development & Administration	\$9,000
Advertising and Promotion	\$11,000
Operating Expenses	\$2,500
District Beautification	\$15,000
Total	\$49,000

BID Committees

SOBO

Sidewalk Operations, Beautification and Order

PRIDE

Public Relations, Identity of District and Events

GATE

Government Activities, Transportation and Enforcement



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From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Trustee Roberts December 2016 Work Session

Attachments:

Trustee Doug Roberts December 2016 Work Session (PDF)

MEMORANDUM

From: Trustee Doug Roberts
To: Mayor and Board of Trustees
Re: December 2016 Work Session

December 8, 2016

1. Short-Term Rental Law

Pleased there is progress on an STR law draft. I am hoping it will streamline bureaucratic red tape while allowing us to incent homeowners to provide housing for year-round residents. The Rental Permit Law is living proof that we don't have the resources to manage a complex process. I will not vote for any law that adds process without also adding teeth to protect housing for residents. No cap, no vote. I acknowledge that I am possibly outvoted 4-1 on this but wanted to make sure everybody knows where I stand.

2. Building Department Hires

We need to hire the Clerk of Boards and Junior Bldg. Inspector ASAP before the spring rush.

3. Suffolk Industrial Development Agency (IDA) Planning Grant Opportunity

The discussion about transportation, traffic, and parking around the MTA property, Wiggins Street, Third Street, as well as the renovation of the Legion Hall and the Hotel application at Third and Front inspired me to go look for some planning help. Municipalities around Long Island are building around their transit hubs to streamline traffic and parking issues, and while I admit that our transit hub is more of a seasonal, tourist-driven hub, the tourist months are when we are choked by traffic and parking. A more effective and functional transit hub at the end of 3rd Street is good for the Village, our businesses, residents, the entire region, the environment, and the tourists passing through. The challenge is that the Village does not have a Civil Engineer or Urban Planner.

Through a series of conversations with County Planning Board members and staff, I found my way to Kelly Morris, Deputy Executive Director of the Suffolk County IDA, who told me that several of the recent Transit-Oriented Development Projects around LI- Huntington, Amityville, Patchogue- began with a letter to her office requesting assistance. The IDA has selected deserving municipalities and granted them funds to engage the Regional Plan Association (RPA), who also happen to be the group that provided the rental housing study I shared with this board last year. They are largely known as

leaders in the urban planning field with specific expertise in Long Island towns and villages.

The IDA claims, on its website, to have made \$463M in capital investments in Suffolk County, leading to the creation or retention of 9,700 jobs representing a payroll of over \$500M. If IDA can help us create 25 jobs that would be a huge win in a small village like this.

Ms. Morris said she thinks there is a good chance IDA will fund this program again in 2017 and our next step is to send a letter to JoAnn Minieri, IDA Board Chair, and Anthony Catapano, Executive Director, requesting assistance with planning for traffic and parking around our transit hub at 3rd and Wiggins. I have provided a copy of the letter sent by Amityville to IDA for their RPA grant to the Mayor and Clerk. I can also share the plan document created by RPA for Amityville, though it is too large to be emailed.

The Amityville plan is very different than anything we'd do here, but just serves as an example of the work RPA can do for us.

This is an opportunity to get urban planning expertise to solve our traffic and parking problem at no cost to taxpayers. I hope we'll move expeditiously to send the letter to IDA requesting assistance.

4. One Greenport Coalition

As of the writing of this report, we have had one meeting, attended by 13 residents, business owners, and clergy, with a second meeting scheduled 12/14 (update of which I can provide at Work Session). The group has drafted a working mission statement:

Somos Uno - Greenport One Mission Statement (draft)

The Village of Greenport has a long and storied history of welcoming newcomers—from railroad workers in the mid-nineteenth century to bricklayers later on, Southern agricultural laborers and Eastern European merchants a hundred years ago.

In recognition and perpetuation of that history, 21st-century Greenporters have come together to form Somos Uno - Greenport One. This loose coalition will unite the institutions of the village—schools, churches, libraries, health care organizations, and local government—in celebrating and providing information on all the cultures represented here, particularly that of our Latino community.

The mission of Somos Uno - Greenport One is to be a catalyst for empowering all village residents as we—

participate in local cultural, educational, and religious events, develop equal opportunities in our schools and libraries, communicate openly views of our rapidly-changing world, and walk with our neighbors when times are hard.

Look for more news soon about community events this spring. Thanks to all who have expressed interest in this work. We will be meeting the 2nd Wednesday of every month at 8AM my “day job” office on East Front Street. All are welcome to join.

5. Trash downtown

The Sandwich Board and sidewalk encumbrance effort was effective. I am asking the Mayor and board to now do the same with another portion of the code we have not enforced: Waste management and dumpsters. Let's give everybody the long winter months to build the proper screening for dumpsters and install security measures to ensure that they won't be overflowing come July Monday mornings.

6. Campground

The Campground is a small but highly profitable venture. Would our campground manager be interested in writing a grant to fund its expansion into the village-owned lands adjacent to the current footprint?

7. Village Youth Sailing Program

A group of village residents has approached me about creating a sailing program in partnership with the EESM. Tuthill Park and the Visitors' Dock (on weekdays) is a perfect site for something like this. It would require attention from the rec staff (i.e. the half-time position I am proposing to be added to the budget) but with the right marketing effort that reaches both residents and summer visitors this could easily be a profitable venture. A few folks have offered to donate funds to purchase used small boats- Optis- that are used to take young kids out sailing, but they've expressed concern that the Village would need to have a camp counselor on staff whose job it is to maintain the equipment and ensure the investment will be protected. This group of adults- including yours truly- has volunteered time to provide sailing lessons if this program were to come to fruition. Perhaps we could start with picking a day or two a week when sailing lessons would be available and charge a daily fee to non-day camp kids (camp kids would be free) and see how we do?

The main commitment the Mayor and Board would need to make is to have somebody on staff manage and maintain the “fleet” of 3 or 4 Optis, including storage for the winter, moving them off the Visitors Dock if we need the space, etc. If we make that commitment I think I can get the boats and work with Margo to get kids to show up.

Every kid growing up near the water deserves an opportunity to spend time on the water.

8. Monday Night Dances

If I am not mistaken, at the Tall Ships the Village hires out the musical entertainment to a third party, which allows them to write one check to that group and then the third party manages all the details, including who is to be paid what. I believe the same practice is used by EESM for Maritime. The Monday Night Dances Program is now beloved by many across the region, and hats off to those who came before us who envisioned and launched this great program. Thanks also to our great volunteer coordinator, Diane Mulvaney, who has put together a brilliant program for years.

I would like to see us ensure that Monday Night Dances is an institution that can survive any sort of turnover in volunteer staff. It is also a bit clumsy for a municipal government to be in the business of booking musical talent, as those who are not selected for the program raise concerns that the Mayor and Board are playing politics with the selection of bands, which couldn't be further from the case. Moreover, the current setup puts the government in a position of having to ask for donations to make sure that the event is revenue-neutral or profitable for The Village.

I'd like to see us put out an RFP in January for a Summer Monday Night Music Festival Production Service. Applicants should be encouraged to provide us with a budget without needing to name individual bands and what they'd be paid, including the sound engineering, marketing, management fees, and other related expenses. Applicants should be encouraged to come in at or near last year's budgeted amount for Monday Night Dances, and should be willing to commit to a minimum fundraising goal for funds returned to The Village that, if achieved, would earn a renewal of the contract for the following year up to 3 years. In essence, nothing would change about how the event is hosted, except that we'd outsource the production and management of the event and streamline the work for Village Hall staff to put on the event.

This is how Maritime and Tall Ships handle this sort of production and I'd like to see Monday Night Dances go the same route. This protects the program for the future and codifies a sustainable process that can survive

turnover of individuals involved. The festival is ready for the next step in its development.