



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

February 21, 2019 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

Proposed amendment of Section 132-54A, Schedule XVI
(Limited Time Parking) of the Village of Greenport Code

Wetlands Permit Application of Costello Marine Charters for the
property at 204 Carpenter Street, with a particular emphasis for
discussion on the requested two year permit extension

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: February 15, 2019
Meeting: February 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department February 2018 Work Session Report

Attachments:

Fire Department February 2019 Wprk Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Feb. 6th , Finance Meeting

In attendance was Chief Jimenez , Kalin, Officers were, Richter, Nyce and Barszcewski.

Meeting called to order at 1900 hrs.

Went over all bills to be paid and approved.

Company and Squad requests

1-Budget

2-Budget

3-Budget

4-Reimbursement for hydrant test breakfast and Revco and to pay for Static IP address installation and monthly payment. Long barrel air hammer for \$384.99.

5- Budget

Rescue-Hammer Medical for \$2120.08 Zoll Medical for \$262.50. Rack made by NFW to store new EPCR tablets for \$430.

Adjourned at 19:38 hrs

Respectively Submitted

1st Asst Chief Jimenez

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
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January 22 2019

Company Officers Meeting

Opened meeting at 1903 hrs with pledge to Flag and moment of silence.

In attendance were Chief Jimenez, Officers were S. Hollid, P.Harris, H.Reiss, S.Ruthkowski, C. Hanold, C.Johnson.

Main topic of discussion was the Washington Day Parade. All companies reported duties were going good and all was under control. Also was brought up to ask C. Harris , D . Volnski and J. Grilli to set up and serve refreshments at the Chiefs cocktail party.

Good of Dept.

C. Hanold asked if the back building can be cleaned and have everyone take accountability for it when they use it.

He also mentioned that the 175th Dept anniversary committee needs to start thinking what they want to do for the event.

Monies can come out of the Peconic Landing Fund. Meeting to be held on Feb. 27th, 7pm at station 2.

M/M Sec Hanold-Johnson to adjourn. Adjourned at 19:34 hrs.

Respectively Submitted

2nd Asst. Chief Susano Jimenez

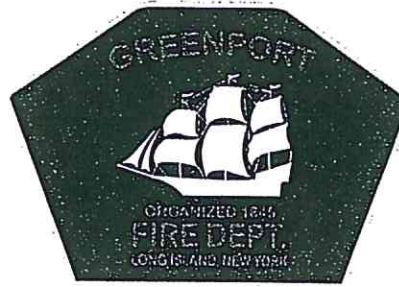
Greenport Fire Department

February 2019

Sun Mon Tue Wed Thu Fri Sat

	<u>CHIEF'S CELLS:</u>	<u>Duty Companies:</u>					
	8-3-30: 631-444-0204 8-3-31: 631-644-5430 8-3-32: 631-466-5294	832 & 833 833 First due on 24's					
3		4 Relief Hose Standard Hose	5 Eagles	6 Finance 7pm	7	8 Wardens & Officers Meeting for Parade St 7pm	9
10		11 Star Hose	12 Rescue 7pm	13 Phenix H&L	14 Truck Cleanup 6pm	15 Chowder Prep 7am Back Building Setup 6pm	16 Dept Inspection St 2 12pm St 1 1230 174th Annual Washington's B-day Parade 1pm
17 Department Cleanup 10am		18	19	20 Wardens 7pm ST1	21	22	23
24		25 Physicals	26 Defensive Driving ST 1 6-9pm	27 Physicals Defensive Driving ST 1 6-9pm 175th Annv Mtg St 2 7pm	28 Fire Police 6pm		

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1ST ASST. CHIEF SUSANO JIMENEZ
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MEETING OF THE BOARD OF WARDENS

WEDNESDAY January 16, 2019

OPENING

Chief Jeffrey Weingart opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Jeffrey Weingart

1st Ass't Chief Susano Jimenez

2nd Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Warden Jerome Martocchia of Standard Hose Co. #4

Wardens Peter Harris and John Grilli of Phenix Hook & Ladder Co. #1

Excused: David Nyce of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD – None.

READING OF THE PREVIOUS MINUTES

Motion made by Peter Harris, seconded by John Grilli, to approve the minutes of the December 19, 2018 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Susano. Motion made by E. Sieban, seconded by P. Harris, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of December 20, 2018 through January 16, 2019 was read by Secretary/Treasurer James Kalin. Motion made by A. Volinski, seconded by E. Sieban, to accept the treasurer's report as read. Motion carried. (report attached)

1. Peter Harris asked why the Washington's Birthday account is in the red. 2nd Ass't Chief James explained that it is in the red from last year's Washington's Birthday and that it is a wash item. He said that there is no activity in the account for most of the year and they could have taken money from another account, but then might have a profit of money this year. P. Harris said he doesn't understand why we don't try to take this account after all the bills come in and pay it so that it doesn't go negative. W. Jensen said that in years past, he remembers that GFD used to go to the companies and fix the deficit, but they stopped doing it the last couple of years. A. Volinski III asked where the money was coming from if it goes negative and 2nd Ass't Chief James Kalin explained that it is all in one checking account and it is not separate, it is just for book keeping. Chief Kalin also mentioned that they try to put as many of the expenditures as they can if they fall in the budget, but there are certain items that don't- for example, raffle tickets. The porta potties and refreshments, the village pay for. A. Volinski asked if the stuff that is left over such as soda and beer that

is given to the companies is paid for by them or if they get it for free. Chief Jimenez said that they have been getting the stuff for free. A. Volinski said that the stuff that the companies are receiving should be paid for or returned. Norma Corwin asked if there is any chance that the GFD can seek for donations- maybe Greenport Brewery would donate beer to them for the day. She said that when she does the 5K in Cutchogue, everything is all donated. Much more discussion ensued.

Motion made by E. Sieban, seconded by A. Volinski, to table this discussion until they settle up on Washington's birthday this year. Motion Carried.

BILLS- None.

COMMUNICATIONS

1. \$100 check donation from Fifth Street Productions.
2. A thank you card from Drew McCaffery's family for GFD's support.
3. A recruitment letter from FASNY with brochures about recruitNY April 27 & April 28.
4. A letter from Cold Spring Harbor Fire House Museum asking for donations for the California fires.
5. A letter from United Communications Corporation giving information on buying UHF minitor VI pagers.
6. A letter from Linda Mysilborski to GFD requesting to receive casualty fund again.
7. Fire Fighters Cancer Support Network's 11th Annual Golf Classic, Hamlet Wind Watch Golf & Country Club, May 6, 2019.
8. A letter from Suffolk County Volunteer Fire Fighter's Burn Center Fund asking for donations. "Dollar Per Man" donations.
9. Fire Expo- Long Island's Fire, Rescue, & EMS Mega Show 2019, Suffolk County Community College, February 16 & 17, 2019.

Motion by James Kalin, seconded by Edward Sieban, to file and/or forward all communications and deposit donation check into appropriate account, Motion carried.

APPLICATIONS FOR MEMBERSHIP- None

REPORTS OF COMMITTEES

Buildings and Grounds

1. 1st Ass't Chief Susano Jimenez reported that the Village and Titan were still working on things with the doors. Titan isn't answering phone calls. They have the materials ready to do the job, but Titan is asking for a down payment. Sylvia is working on getting it done with no down payment. Chief Weingart will bring it up at the work session.

Bylaws- No Report.

Finance

1. Joseph Barszczewski wanted to make sure that when he put in the request for red and blue hoses that he mentioned the stokes basket as well. Chief Jimenez said that he has it down. Chief Jimenez asked how much they wanted in length. J. Barszczewski said 200ft of 1 ¾ and 200ft of the 2 ½. Chief Jimenez said that if they have any 1 ¾ they will just give it to them rather than buying it. Antone Volinski III asked what the Rescue Squad asked for in finance. Chief Jimenez reported hammer medical and a medic safe for the locker. Chief Weingart said that it is for when the ambulance is out of service, they can put the controlled substance in the locker- it is the same safe that is in the ambulances that way ALS people can get into it. Norma Corwin asked where the sub stock is kept now. Chief Weingart reported that it is kept on the ambulance. N. Corwin said the sub stock should not be in the ambulance and that she was under the impression it was already kept locked somewhere.

Motion made by Norma Corwin, seconded by Edward Sieban, to purchase the items in the finance report. Motion Carried.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards – No Report.

Recruitment- No Report.

Casualty Fund-

1. Chief Weingart wanted to bring up Lisa Mysilborski's request for eligibility for more casualty fund benefit. Pete Harris said that if she is having another surgery for the same injury where she was hurt on a call and she is not maxed out, he is not sure why she wouldn't be entitled. Warren Jensen asked if she is back to work. Chief Weingart said that she is back to work part time. John Grilli asked if she was out of work again in 2018. Chief Weingart reported that she was out for two months from June to August in 2018 for the same incident and is asking for back pay. John Grilli mentioned that would have been the appropriate time to send the letter. Antone Volinski III asked how much of the benefit she used last time and what the max is. Warren Jensen said that he would like to review the rules, he is not sure that anybody knows the exact rules and asked how much the benefit is. James Kalin got the policy out which states that you get 12 weeks max or until you return to work, whichever comes first (per incident). He then said that as of February 2017 she was maxed out and a letter was sent to her. Warren Jensen asked if the amount of money you get is automatically increased per year or is it set by the action of the committee. Chief James Kalin reported that it is increased by 1 ½ % each year. For the year of 2018 it was \$522.84 per week. Chief J. Kalin will make copies for The Wardens and The Captains. Peter Harris asked what the balance of the casualty fund was. James Kalin reported that he didn't have it with him, but knows it is well over \$106,000. Joseph Milovich suggested sending a letter back to Linda letting her know she has already reached the max. Pete Harris suggested also sending the policy with the letter.

Motion made by Antone Volinsk III, seconded by John Grilli, to send a letter to Linda Mysilborski saying she reached her max payments from the casualty fund. Motion Carried.

Funeral –

1. E. Sieban wanted to mention that this Saturday there will be a memorial service for Bill Bogardus at 11am at the First Presbyterian Church in Southold. Chief James Kalin reported that he made up the announcement to be broadcasted on the radio and it is posted. Class A uniforms.

Communications- No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items, as per finance report.

Relief Hose Co. #2- Budget items, use of the van on Feb 17 to go to the expo.

Star Hose Co. #3- As per finance report.

Standard Hose Co. #4- Budget items.

Phenix Hook & Ladder Co. #1- Budget items and Pete Harris said thank you for the lights. Chief Weingart asked if he needed anyone to install them. Pete Harris said that he will speak to the Captain and go from there.

Rescue Squad- As per Finance report.

Fire Police- Budget items.

Water Rescue- As per finance report.

UNFINISHED BUSINESS –

1. Jerome Martocchia said that his company requested that he bring up the issue of the accountability tags and said that if the Chiefs don't want to get the stuff right away if we can appoint a Warden to go out and get the stuff done. Chief Weingart reported that he has the quotes for the computers. The cheapest is \$988 and the most expensive is \$1,699.96. The cheapest is

from the person the Village deals with and who Chief Weingart recommends going with. Warren Jensen asked if it was a laptop or a desktop. Chief Weingart said it was a desktop. A. Volinski asked if it would strictly be used for accountability tags and IDs. Chief Weingart said that would be its only use. W. Jensen asked if they would need replacement software and if it would cost anything. Chief Weingart said that it should not cost money, it should just transfer over.

A motion made by Antone Volinski III, seconded by W. Jensen, to purchase the cheaper computer (HNF Tech). Motion Carried.

2. 2nd Asst Chief James Kalin reported that he found the original list for the fuel pumps at the light plant and he updated it. Doug Jacobs removed 48 old names and added 17 new members.
3. Norma Corwin mentioned that she was tasked with finding out more information to see what was needed for the power point system for training. She said that she was told that GFD has already purchased all the items needed. She reported that somewhere in the fire house we should have a screen that expands out to 84 inches, a laptop, and a projector. Chief James Kalin said that he was aware of the projector, but hasn't seen it. He was also aware of the laptop that was for Fire Prevention, but he was not aware of the screen. N. Corwin asked if GFD still had the laptop. Chief Weingart said that it is in the Chief's office. N. Corwin said that from what was explained to her all GFD would need is a HDMI compatible laptop and a monitor or tv screen that is also compatible. She said we would just need to find a way to secure everything. Norma reported a 55 inch TV LED that is compatible would be around \$350 and a laptop around \$900. Norma works with someone that would be willing to help her set it up. N. Corwin also looked into a stand that you can lock the laptop onto. A storage area can be repurposed to keep the stuff in. Norma will continue to look into it, but said that if we could use the laptop in the Chief's office it would save money.
4. Warren Jensen wanted to follow up on the Peconic Landing contract. Chief Weingart reported that he emailed Richard Lark's office and is waiting for him to send it over.
5. Joseph Milovich asked if the 80 car was on the road yet. 1st Asst. Chief Susano Jimenez said that he has been talking to the guy doing the striping. He said he was supposed to come and do it over the last couple of days, but

he has not been at the shop at all- it has been closed. He mentioned that he called him today and he didn't answer. Chief Weingart said that Mike contacted The State who told him that "Greenport Fire Department" needs to be added on the driver side and the passenger side in a minimum of 3 inch letters.

6. Chief Weingart said that when he was dropping the police car over in Quogue, Andrew was there and he asked him if there was an update on the radio and he said that he would send Motorola an email to expedite it and will keep Chief Weingart informed.

REPORTS OF DELEGATES-

1. This Wednesday the North Fork Volunteers Firemen's Association will be at the Fire House for dinner. They are looking for volunteers for help for cooking, serving, setting up, cleaning, etc.

NEW BUSINESS- None.

GOOD OF THE DEPARTMENT

1. Norma Corwin said that on April 22nd they have standpipe ops. and last time GFD went, they asked where their equipment was, and we don't have stuff to do the standpipes. 2nd Asst. Chief James Kalin asked if there was a fire in ELIH if they would not be allowed to use their standpipe system. Norma Corwin reported that they are supposed to disconnect and connect your own. 2nd Asst. Chief James Kalin said that when he requested the trainings he just wanted to take as many options as they could. Norma Corwin mentioned that it is a great class, she just wants to make sure we have the right equipment needed for it. Chief Kalin then suggested that GFD has another department go with them that has the equipment. Chief Kalin reported that he tried to make the county understand that they do not want fire schools on ~~night~~ that they have meetings. Only one night on the schedule is a meeting night- the Star Hose meeting in March. He said the RIT Firefighter rescue class will be with Southold FD and the Ladder Company operation Cutchogue will be

hosting. John Grilli asked if there are any pre-requisites for the RIT training. Chief Weingart said just Firefighter 1. John Grilli then asked if early sign up was needed for these. Chief James Kalin said that he will have a signup sheet for them.

2. Warren Jensen reported that he was on the Suffolk County REMSCO website and they advertised a refresher as a "Final" CC refresher. He asked if the CCs are going to fade away. Norma Corwin said that they can continue to recert through CMEs until CMEs go away. Warren Jensen then asked about people that want to move up from EMT. He asked if there would no longer be CCs for them. Norma Corwin reported that it is only EMTs or medic. She also said they opened up the bridge class from CC to paramedic. W. Jensen said that he is bringing it up because he says GFD really needs to look at this and think about what we are going to do as a department for our people. He asked if we were going to make everybody that wants to advance from EMT come to us and ask for tuition assistance or are we going to set a policy going forward. Joseph Milovich asked what the requirements were for their ALS status. He asked if they must have a certain number of paramedics. Norma Corwin said that she does not know what the requirements are. She also said that there are a couple of departments that are trying to get Stonybrook out here 24/7 and she thinks it would be great because they are a huge help. Chief Weingart reported that East Marion and Orient were two big pushers to get Stonybrook 7 days a week instead of Mon- Fri. They said in the Chiefs Council that a lot of the department's districts said they'll cover if it costs them some money to have them out here 24/7. They were even willing to pay for the weekends and the holidays, but right now that is at no cost. Warren Jensen asked what Stonybrook's benefit is. Chief Weingart said he thinks they are trying to drum up business with ELIH. Norma Corwin said that she heard that they were going to have 2 or 3 Stroke ambulances-fully staffed. It is something else they are trying to do. Edward Sieban asked if Jeff or Warren Corazzini were still medics. Norma Corwin said that she believes they both still are.
3. Norma Corwin said that at the rescue squad meeting there was a question on the exposure control plan. Chief Jeffrey Weingart said that Mike found our exposure control plan. He said the only thing it did not include was what to do with the articles of clothing, but Mike is working on it. Norma Corwin then asked if we have someone appointed because Jerome

Martocchia stepped down. Jerome Martocchia explained that when Wayne Miller became Chief, he asked him to become the Medical Control Officer to take over for Tom Watkins and basically his job was transferring all the medical files over to Dr. Buono to get him on board so there was no HIPPA issues with keeping the medical records in house. J. Martocchia reported that once that was complete and he became a Warden, he said that he was no longer interested in doing it because it is a serious position and he didn't have enough time to devote to doing the job properly. He then said that since the position has not been filled, he will do it until someone steps up and does it. It is a serious job that needs serious attention.

4. W. Jensen said that he thinks it's time that the Maltese crosses on the meeting room doors are replaced. James Kalin mentioned doing mylar stick on ones.
5. Norma Corwin asked if there was going to be another TIPS class before the Washington's Day Parade. James Kalin said that the current ones run out in February, but wasn't sure what date. Peter Harris found his card and it expires on February 3, 2019.
6. Chief Weingart requested an executive session.

EXECUTIVE SESSION

Motion made by Warren Jensen, seconded by Antone Volinski III, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 8:27pm.

Upon returning from executive session, a motion made by Joseph Milovich, seconded by Peter Harris, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 8:45 pm.

READING OF THE MINUTES

Motion by Edward Sieban, seconded by Joseph Milovich, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Warren Jensen, seconded by John Grilli, to adjourn. Motion carried.
The meeting was adjourned at 8:47 pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
12/20/2018 thru 01/16/2019

*Accepted
01/16/19*

GENERAL FUND		<u>beginning balance</u>	\$ 9,019.59
	<u>expenditures</u>	Star Hose - fire school meals	- \$79.25
		postmaster - postage	- \$200.00
		S. Jimenez - wreaths, candy	- \$167.00
	<u>receipts</u>	GFD fund raising	+ \$2,000.00
		Vill of Gpt. - reimb.	+ \$118.00
		<u>ending balance</u>	<u>\$10,691.34</u>

MEMORIAL FUND	<u>balance unchanged</u>	<u>\$511.99</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 18,974.97</u>
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WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>⊖ (\$51.96)</u>
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WASH. B'DAY FUND	<u>beginning balance</u>	⊖ (\$1,158.95)
	<u>expenditures</u>	Academy Printing 50/50
		- \$247.16
	<u>receipts</u>	50/50 tickets
		+ \$155.00
		donation
		+ \$90.00
	<u>ending balance</u>	⊖ <u>(\$1,161.11)</u>

RESCUE SQUAD 2% FUND	<u>beginning balance</u>	\$5,068.36
	<u>expenditures</u>	distributed
		- \$1,419.12
	<u>ending balance</u>	<u>\$3,649.24</u>

submitted by James H. Kalin, Secretary-Treasurer



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: February 14, 2019
Meeting: February 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. *Village Administrator*
From: Paul Pallas, P.E. *Village Administrator*
Department: Village Administrator

Work Session Report for Road and Utilities

Work Session Report for Road and Utilities

February 21, 2019

Administrator's Office

Statistics

Work Orders:

Electric = 28 Written, 27 Completed
Water = 21 Written, 21 Completed
Sewer = 38 Written, 38 Completed
Road = 67 Written, 67 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 02-05-2019. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 02-08-2019.

Resolutions

Attendance at NYAPP New York State Legislative meetings
Safe Harbor Dredging of Stirling Basin entrance
Contract with NYPA for Electric car Chargers
Hiring of Sean Fink part time/seasonal at Mitchell Park facilities

Discussion

Community Development Funds - Potential Projects

Road/Water Department

Statistics

Water Distribution:

6,017,800 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.57 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.55 mg/L

The form, DOH-360, was filed with the DOH on February 5, 2019 outlining the above results.

Report

Tasks Accomplished:

- ❖ Cleaned storm drains.
- ❖ Picked up Christmas trees around village.
- ❖ Turned water off at 433 2nd street, repaired curb stop at 213 North Street, marked out 209 6th street, worked on meter orders, maintained water machines.
- ❖ Repaired Garbage cans throughout village.
- ❖ Continued clearing of Moore's drain.
- ❖ Worked on tree removal on Moore's Lane with the Electric Dept.
- ❖ Patched potholes around village.
- ❖ Performed truck maintenance including, welded G-66 plow and installed new plow, changed lights on G-12, installed plow blade on G-66, installed salter in G-9, repaired driver's seat on G-3 and repaired G-9 salter.
- ❖ Salted icy roads and sidewalks throughout Village on three occasions during the month.
- ❖ Assisted with elevations on Brown St, Clark St and dead end of 4th street.
- ❖ Picked up hose for mud pump at north fork welding and put mud pump together.
- ❖ Assisted Electric Department with locating 13.8KV supply in Moore's woods.
- ❖ Worked at Village hall installing shelving for document storage.
- ❖ Continued work on 6th St. Road barn facility improvements

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of January = 9,869,000 gallons.

Average Daily Flow = .318 (MGD) Permit limit = .650 MGD

Total Suspended Solids percent removal (TSS) =96%. Permit limit is 75%

CBOD percent removal, = 98%. Permit removal level is = 75%

Coliform Fecal General = <2.5MPN. Permit limit, 200 MPN/100

Coliform Total General = <11 MPN. Permit limit 700 MPN/100

Total Nitrogen = 7.8 LBS/day

Sludge Removal:

42,000 Gallons of sludge hauled in January.

Report

❖ Treatment Plant:

Changed oil in Huber Rotary Screen gearbox

Changed bad bulb in UV system

Put insulation on scum piping for clarifiers

De-ragged auger in Huber Rotary Screen

❖ Collection System:

Removed floatable solids mat in Hospital pump station wet well

Phone lines installed at 6th St. and Claudio's pump stations

Responded to report of sewer backing up at Claudio's/Crabby Jerry's - non-issue

*Found various routes for inflow upon inspection

Patched window at Central pump station

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = January 21st @ 142.021 Mwh

Minimum usage day = January 9th @ 85.053 Mwh

Peak Demand = January 21st @ 5:30 PM 6.772 Mw

Monthly total usage = 3,071.065 Mwh

Greenport Meter Daily Totals Sheet is attached

Service calls/call outs = 4

Street light repairs = 15

Customers shut off for none payment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services = 5

Tasks Accomplished:

- ❖ Completed Engine and generation testing of unit #4 for DNMC and training of staff
- ❖ Repaired / replaced several street lights throughout the Village
- ❖ Cleared up and removed several trees along the west side of Moore's Lane by the Waste Water Plant with the Highway Department
- ❖ Repaired the jacket water fill line, patched rust holes in the jacket water tank for engine # 4. Complete replacement in progress.
- ❖ Relocate 3 phase dead end pole one span west on Sterling St, due to the top of the pole being rotted.
- ❖ Service upgrade at 136/138 Main St, install service drop to building, and 5 meters
- ❖ Replaced broken pole on Manhasset Ave. Pole was rotted at ground level. Installed a temporary pole to hold. New pole is set, need to schedule an outage with the customer for transfer.
- ❖ Located 13.8 KV PSEG supply to power plant with locator and marked with posts and signs
- ❖ Repaired pole grounds at many locations throughout the Village
- ❖ Service call 500 block 5th. St, open 3 wire secondary shorted together and blow the transformer fuse, tightened the secondary.
- ❖ Service call at Driftwood Cove for flickering lights. Found that the customer owned secondary neutral was burned up, needed to have their electrician replaced the neutral. That was done the next day.

Attachments:

Greenport Meter Daily Totals Jan 19 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Tue Jan 1 2019 to Thu Jan 31 2019

Total Usage: 3,071,065.00 KWH
 Peak Demand: 6,772.00 KW
 Occurred On: Jan 21 2019 17:30
 Load Factor: 60.95 %

Period Ending	Ch. 1 (KWH)
01/01/2019	77,041.00
01/02/2019	89,627.00
01/03/2019	85,934.00
01/04/2019	86,873.00
01/05/2019	85,268.00
01/06/2019	87,367.00
01/07/2019	100,226.00
01/08/2019	88,401.00
01/09/2019	85,053.00
01/10/2019	99,432.00
01/11/2019	108,129.00
01/12/2019	108,965.00
01/13/2019	100,982.00
01/14/2019	102,150.00
01/15/2019	95,225.00
01/16/2019	98,724.00
01/17/2019	101,078.00
01/18/2019	96,567.00
01/19/2019	94,373.00
01/20/2019	101,346.00
01/21/2019	142,021.00
01/22/2019	125,479.00
01/23/2019	103,440.00
01/24/2019	88,093.00
01/25/2019	95,203.00
01/26/2019	98,431.00
01/27/2019	90,648.00
01/28/2019	96,856.00
01/29/2019	100,315.00
01/30/2019	104,512.00
01/31/2019	133,306.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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DEPUTY MAYOR

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PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: February 14, 2019
Meeting: February 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, *P.E. Village Administrator*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Recreation Department

Work Session Report Recreation Department

February 21, 2019

Mitchell Park Marina/Parks

- ❖ Several yachts and smaller vessels have already made reservations for the 2019 season.
- ❖ Mooring and Bayman's dock renewal applications continue to be received throughout the month of January.
- ❖ Documentation completed for pump out station and money received from Southold town for use of the pump out station.
- ❖ The Clean Vessel Assistance Program Grant has been completed and submitted for review for both the pump out station and pump out boat.
- ❖ The Ice Rink was fully operational and opened officially on January 12th.
- ❖ Skate School began on January 12th. 30 students are enrolled.
- ❖ The community enjoyed a free skate Sunday sponsored by The Friends of Mitchell Park on January 13th. Over 80 skaters got to enjoy a fun-filled event. A great BIG Thank you to The Friends of Mitchell Park for making this happen.
- ❖ Money continues to be received for Ice Rink signage. A total of 13 businesses have signs displayed in our ice rink and several more are interested.
- ❖ 48 children from Mattituck Jr. High School planned a trip to the Ice Rink on January 18th. A great time was had by all.
- ❖ Attended a job fair on January 15th to recruit employees for various part-time seasonal jobs at the Village (Life Guards, Camp Counselors, Dock Hands, Carousel Staff etc).

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =20 Enrolled in After-School Program

Reports

- ❖ After School Program continues to do well. Homework help at Floyd Memorial Library resumed on January 17th. Literacy program resumed on January 23rd.
- ❖ An intergenerational program is being developed with San Simeon and the children at the Recreation Center along with Floyd Memorial Library. We plan on taking a trip there on February 13th.
- ❖ Dance classes started on January 19th at the Recreation Center. A total of 15 children are enrolled in the program so far. We are planning a dance performance in July during Summer Day Camp.

Campground

Tasks Accomplished

- ❖ The campground is now closed for the season.

Attachments:

RECREATION MONTHLY REVENUE REPORT (PDF)

	MARINA		CAMPGROUND		MOORINGS		CAMERA OBSCURA		CAROUSEL	
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 32,229.11	\$ 63,499.00	\$ 40,250.00	\$ 40,023.90	\$ 173.00	\$ 172.00	\$ 19,507.95	\$ 19,308.00
JULY	173,950.62	120,925.35	23,168.00	24,728.50	8,376.00	-	219.00	150.00	57,084.83	51,051.91
AUGUST	174,687.33	153,314.62	15,120.00	19,490.00	72.00	-	463.00	117.00	57,786.06	58,950.67
SEPTEMBER	96,914.81	78,674.19	9,110.00	14,400.00	7,050.00	-	127.00	24.00	23,626.60	20,299.17
OCTOBER	46,023.43	25,199.87	12,662.00	7,947.50	-	1,300.00	25.00	13.00	8,361.65	8,027.82
NOVEMBER	632.05	21,303.50	13.55	1,935.00	1,176.05	1,300.00	-	388.00	6,505.00	6,035.83
DECEMBER	602.19	-	-	-	1,700.00	500.00	-	-	3,300.00	5,973.00
JANUARY	-	-	2,875.00	1,700.00	6,300.00	8,000.00	-	-	3,748.00	2,657.69
YEAR TO DATE	\$ 584,636.64	\$ 601,414.44	\$ 95,177.66	\$ 133,700.00	\$ 64,924.05	\$ 51,123.90	\$ 1,007.00	\$ 864.00	\$ 179,920.09	\$ 172,304.09



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To: Mayor George W. Hubbard, Jr.
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From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report for Building Department

Work Session Report for Building Department & Code Enforcement

February 21, 2019

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to process building permit applications in a timely manner and perform necessary construction and safety inspections.
- ❖ Code Enforcement continues to conduct daily patrols of the Village and respond to complaints and concerns.
- ❖ Recently, Code Enforcement has issued several Stop Work Orders.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

- January 2019 Building Report (PDF)
- January 2019 CODE (PDF)
- January 2019 Traffic (PDF)



Village of Greenport Building Department

February 1, 2019

Monthly Report REPORT COVERING 01/01/2019 through 01/31/2019

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Residential Alterations and Repairs	02761	01/03/2019	2.-4-23.3	523 Third Street, Greenport, New York 11944	OPEN
Demolition	02762	01/15/2019	7.1-1-29	Oyster Point Unit 29 Greenport, New York 11944	OPEN
Residential Alterations and Repairs	02763	01/15/2019	6.-5-1	319 Sixth Street Greenport, New York 11944	OPEN
Existing Commercial	02764	01/25/2019	2.-3-12	702 Main Street Greenport, New York 11944	OPEN
Accessory Structure	02765	01/28/2019	2.-6-49.3	620 First Street Greenport, New York 11944	OPEN
Pool	02766	01/31/2019	5.-3-1.3	127 Bay Avenue Greenport, New York 11944	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT

February 1, 2019

Monthly Report
REPORT COVERING
01/01/2019 through 01/31/2019

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
Sterling Street Greenport, New York 11944	01/02/2019	Sign violation	Wooden post real estate sign put up at location. Real estate company advised to have posts removed and place wire frame signage. Sign removed.
Kaplan Avenue Greenport, New York 11944	01/02/2019	Sign violation	Wooden post real estate sign put up at location. Real estate company advised to have posts removed and place wire frame signage. Sign removed.
I/V/O West Street Greenport, New York 11944	01/02/2019	Sign violation	Wooden post real estate sign put up at location. Real estate company advised to have posts removed and place wire frame signage.
714 Main Street Greenport, New York 11944	01/04/2019	Fence in disrepair	Section of fence collapsed. Notice of Violation sent to property owner. Fence has since been repaired.
110 Center Street Greenport, New York 11944	01/08/2019	Int. Property Maintenance Code Violations	Alleged empty building has several IPMC violations. Code Enforcement is in contact with property management to bring building into compliance with codes.
321 Fifth Avenue Greenport, New York 11944	01/09/2019	Brush violation	Property owner issued Notice of Violation. Property remained in violation of code and appearance ticket was issued.
611 Main Street Greenport, New York 11944	01/24/2019	Stop Work Order	Property commenced construction without obtaining permits. Stop Work Order issued.
224 Broad Street Greenport, New York 11944	01/25/2019	Fence in disrepair.	Section of fence collapsing. Property owner ordered to fix fence. Fence has since been repaired.
239 Fifth Avenue Greenport, New York 11944	01/28/2019	Dumpster on Village property	Complaint of a dumpster on Village property. Company has since obtained dumpster permit and demolition permits.
127 Sterling Street Greenport, New York 11944	01/29/2019	Stop Work Order	Property exceeded scope of permitted work approved by building permits. Stop Work Order issued. Property has since obtained an amended building permit.

LOCATION	DATE	FACTUAL	DISPOSITION
417 Clark Street Greenport, New York 11944	01/29/2019	Stop Work Order	Property commenced construction without obtaining permits. Property has since applied for & has been issued building permit.
337 Second Street Greenport, New York 11944	01/29/2019	Int. Property Maintenance Code Violations	Property in violation of several property maintenance violations. Property owner issued several appearance tickets.
520 Second Street Greenport, New York 11944	*01/28/2019	APPEARANCE TICKET	Appearance ticket to property owner for brush pickup violation.
219 Monsell Place Greenport, New York 11944	*01/28/2019	APPEARANCE TICKET	Appearance ticket to property owner for brush pickup violation.
Webb Street Greenport, New York 11944	*01/30/2019	APPEARANCE TICKET	Appearance ticket to property owner for parking an inoperable motor vehicle on Village street.

RENTAL PERMIT INFORMATION

The following numbers reflect rental permit information from January 2018 to date.

APPLICATIONS RECEIVED	INSPECTIONS PERFORMED	RE-INSPECTIONS	*INCOMPLETE	PROPERTIES IN COMPLIANCE
98	73	7	18	55

NOTE: THE NUMBERS ABOVE REPRESENT INDIVIDUAL RENTAL UNITS

Incomplete – Property needs to correct violations, add fire detection systems and/or needs to submit required documents and/or fees.



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

February 1, 2019

Monthly Report
REPORT COVERING
01/01/2019 through 01/31/2019

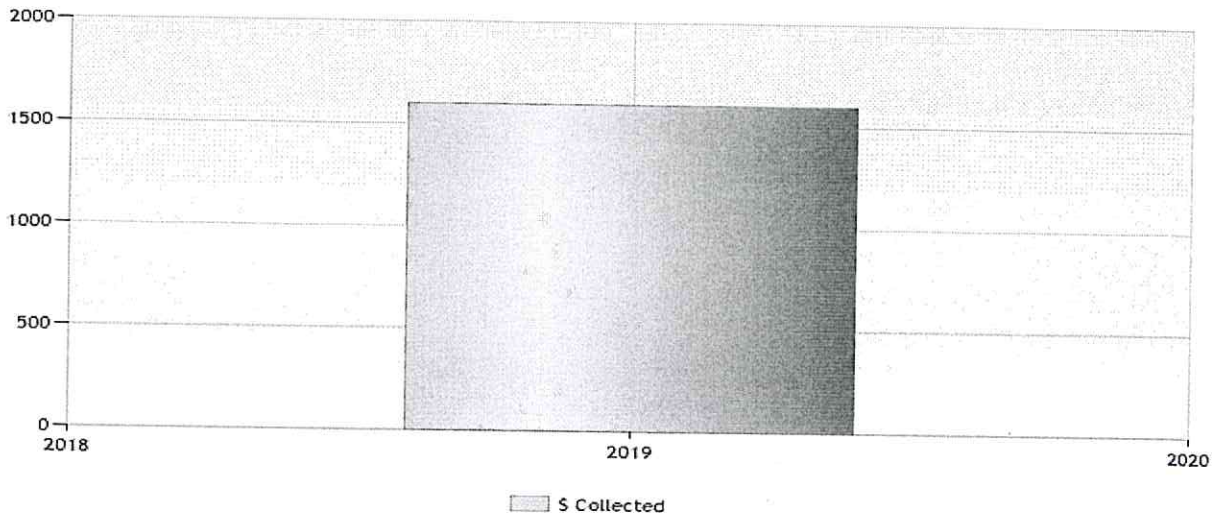
Incorporated Village

FINE COLLECTION BY MONTH: 2019

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED	(VIA PLEA OF GUILTY OR COURT RULING)
January	10	\$1,600.00	
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
YTD	10	\$1,600.00	

January 2019

Annual Case Trend



TICKETS ISSUED: JANUARY 2019

Case by Violation Type

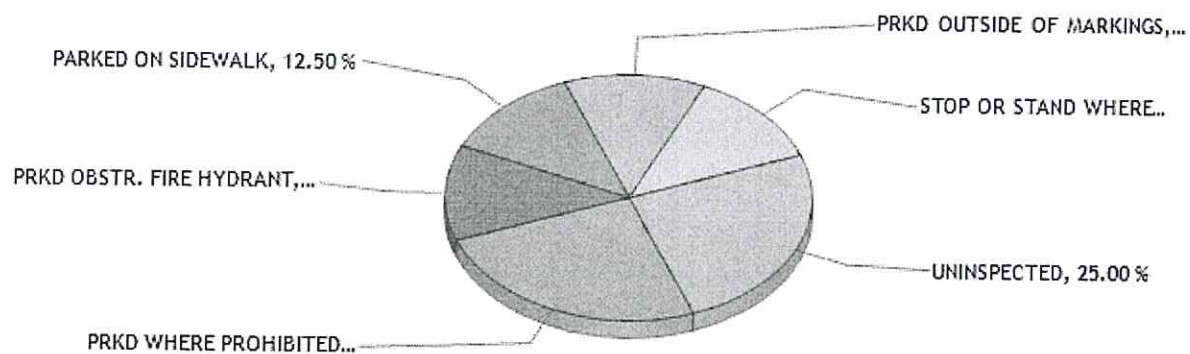
Code	Description	2019	Total
11	PRKD OBSTR. FIRE HYDRANT	1	1
13	PARKED ON SIDEWALK	1	1
15	UNINSPECTED	2	2
18	PRKD OUTSIDE OF MARKINGS	1	1
2	PRKD WHERE PROHIBITED SCHEDULE XI.	2	2
4	STOP OR STAND WHERE PROHIBITED SCH. XII.	1	1
Total		8	8

Top five by Violation Types

UNINSPECTED
 PRKD WHERE PROHIBITED SCHEDULE XI.
 PRKD OBSTR. FIRE HYDRANT
 PARKED ON SIDEWALK
 PRKD OUTSIDE OF MARKINGS

These Violations combined represent 87.5% of issuance Village wide.

Frequently Issued Violations





236 THIRD STREET
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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: February 13, 2019
Meeting: February 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER REPORT FEBRUARY 2019

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4085, to appropriate reserves to fund sludge removal at the Wastewater Treatment Plant, and directing that Budget Amendment #4085 be included as part of the formal meeting minutes for the February 28, 2019 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4086, to appropriate reserves to Third Street curb and sidewalk repairs, and directing that Budget Amendment #4086 be included as part of the formal meeting minutes for the February 28, 2019 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4087, to appropriate reserves to fund electrical testing at the Light Plant, and directing that Budget Amendment #4087 be included as part of the formal meeting minutes for the February 28, 2019 regular meeting of the Board of Trustees.

UTILITY BILLING

Billing of Sector 1 completed. Sector 2 bills to be calculated and mailed by 2/15/19. Billing statistics for the month of January finished. Sector1 red tags to be hand delivered/mailed(certified) by 2/14/19. Sector3 red tags due 2/19/19.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

4 recertifications and 6 interims were performed for January 2019.

6 recertifications and 6 interims were performed for February 2019.

In December, 3 families gave up their voucher because they could not find housing or afford realtor fees.

2 vouchers were issued in January. One family will lease in place for February 1st.

One family found housing and will lease up March 1st.

SIGNIFICANT COLLECTIONS

Rents Received for January 2019 - \$ 73,554.19

Property Tax Received - \$ 1,049,162.97

Conifer Realty - \$ 50,000

SIGNIFICANT PAYMENTS

BOND PAYMENT

\$ 24,521.88 Interest payment for the following bond issues:

2012 Refunding Bond - Mitchell Park - \$ 14,075.00

2012 Refunding Bond - Fire Department - \$ 570.94

2017 Serial Bond - Road Improvements - \$ 8621.8

2014 Serial Bond - Electric - \$ 1,254.06

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Attachments:

BANK BALANCE SHEET - JANUARY 2019 (PDF)

BILLING STATISTIC REPORT JANUARY 2019 (PDF)

PROPERTY TAX COLLECTED JANUARY 2019 (PDF)

CD FINANCIALS JANUARY 2019(PDF)

HA FINANCIALS JANUARY 2019(PDF)

BUDGET AMENDMENT 4085 (PDF)

BUDGET AMENDMENT 4086 (PDF)

BUDGET AMENDMENT 4087 (PDF)

BANK ACCOUNT BALANCES
FOR THE MONTH OF JANUARY 2019

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	185,943.10
A	Repair & Maintenance	A.0200.400	Checking	45,000.00
A	Greenhill Cemetery	A.0201.100	Savings	33,434.60
A	Clarks Beach Reserve	A.0201.120	Money Market	181,315.43
A	Money Market	A.0201.130	Money Market	1,618,430.54
A	Fire Apparatus	A.0221.110	Savings	523,736.86
A	Bulding Department Escrow	A.0235.101	Checking	12,672.09
A	Parks and Recreation	A.0200.200	Checking	11,074.90
TOTAL GENERAL FUND				\$ 2,611,607.52
CD	Small Cities Rehab.	CD.0200.000	Savings	152,790.94
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,732.40
CD	Watkins	CD.0201.001	Savings	21,768.67
TOTAL COMMUNITY DEVELOPMENT				\$ 180,518.22
E	Light Fund	E.0121.100	Checking	820,978.58
E	Light Depreciation Savings	E.0116.100	Savings	1,924,617.37
E	TTC Collections	E.0121.120	Savings	58,497.32
E	Consumer Deposit Savings	E.0191.100	Savings	127,610.91
E	Consumer Deposit Checking	E.0244.200	Checking	5,222.75
TOTAL LIGHT FUND				\$ 2,936,926.93
F	Water	F.0200.000	Checking	293,639.87
F	Water Fund Capital	F.0200.400	Savings	8,373.95
F	Water Fund CD (MM)	F.0201.000	Money Market	202,191.11
F	Water Fund Money Market	F.0201.130	Money Market	385,870.10
TOTAL WATER FUND				\$ 890,075.03

G	Sewer	G.0200.000	Checking	495,187.26	
G	NYS DEC Consent	G.0201.000	Savings	31,339.50	
G	Sewer Fund I	G.0201.100	Money Market	362,412.38	
G	Sewer Fund III	G.0201.120	Money Market	720,060.58	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,146.98	
G	NYSERDA	G 0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,807,028.96
H	Capital	H.0200.000	Checking	232,124.12	
H	Capital Reserve	H.0200.400	Savings	49,525.29	
				TOTAL CAPITAL FUND	\$ 281,649.41
TA	Trust & Agency	TA.0200.000	Checking	94,790.07	
TA	Retirement Savings	TA.0201.000	Savings	48,879.58	
TA	WWI Memorial Trust	TA.0201.001	Savings	729.94	
TA	T & A Special Escrow	TA.0201.002	Savings	6,593.58	
TA	Justice Court	TA.0201.004	Savings	4,785.61	
TA	Concert Fund	TA.0201.008	Savings	2,283.09	
TA	Global Common	TA.0201.009	Savings	271,304.52	
TA	Accounts Payable	TA.0202.000	Checking	263,943.99	
				TOTAL TRUST & AGENCY FUND	\$ 693,310.38
	Wire Account			1.00	
	Utility Clearing			36,790.99	
					\$ 36,791.99
				TOTAL VILLAGE WIDE	\$ 9,437,908.44

Rate# - Description

EOM Billing Statistics Report

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCES</u>	<u>Comin. Tax</u>	<u>Res. Tax</u>
4433	1142	2696034.7466	419,924.39	779	\$ 259,75	671.00	23,072.00	9,833.07	6,798.51	3,814.53

VILLAGE OF GREENPORT

Payment to 01/31/2019, Balance as of 01/31/2019

	Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals								
BID MT	5	1,463.05	110	49,026.93			49,026.93	
SEWER MT	12	20,006.54	25	17,535.63			17,535.63	
VILLT	24	20,162.00	1,001	968,548.03	1	546.84	969,194.87	
WATER MT	12	12,852.69	26	10,276.15			10,276.15	
Total PRINCIPAL		54,484.28		1,045,486.74		546.84	1,046,033.58	
NSF			1	15.00			15.00	
Total FEES				15.00			15.00	
PEN			56	3,658.19	1	38.28	3,696.47	
Total PENALTY				3,658.19		38.28	3,696.47	
OVRPY	2	(3.04)	3	3.04	1	868.45	871.49	
Total OVRPY		(3.04)		3.04		868.45	871.49	
Total		54,481.24		1,049,152.97		1,453.57	1,050,616.54	

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - January 2019

\$ 4,775.00 150.00

Account Description

REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
\$ 1,125.00	\$ 1,350.00	\$ 1,175.00
\$ 75.00	\$ -	\$ -
TOTAL REVENUE	\$ 1,350.00	\$ 1,175.00
		\$ 3,650.00

EXPENSES:

EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW
\$ 13.93		
\$ 59.88		
\$ 225.21		\$ 485.49
Salary (\$6.25 X 3 payperiods 210 hrs=\$1312.25 divide by 25% and 75%) [\$25.51 X 25%=\$6.25]		\$ 984.19
Payment Agreement to Village		\$ 1,000.00
Total	\$ 627.08	\$ 2,469.68

MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street	
213 CENTER	UNIT 1 UNIT 2 UNIT 3	HOUSE
\$ 3,209.11	\$ - \$ - \$ -	\$ 540.00
\$ 3,836.19		\$ 5,134.53
		\$ 28.75
		\$ 5,703.28

Maintenance Repairs/Other

Supp HA ADMIN funds from 278 2nd St

Sentry Automatic Fire Protection	540.00
Southold Town Taxes 2019	5,134.53
Mattituck Enviro Services	28.75
Pine Oaks Landscaping	

Total Expenses	\$ 3,209.11	\$ -	\$ -	\$ 5,703.28
	\$ 3,836.19			\$ 5,703.28

MONTHLY FINANCIAL SUMMARY

Interest Earned		
Total Revenue	\$ 1,200.00	\$ 3,650.00
Total Expenses	\$ 3,836.19	\$ 8,172.96
NET REVENUE	\$ (2,636.19)	\$ (4,522.96)

EXCESS (DEFICIENCY) OF TOTAL REVENUE

1000 OVER (UNDER) TOTAL EXPENSES \$ (2,636.19) \$ (4,522.96)

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - Jan 19**

Account Description	80	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	78,738.00	165.00	\$
REVENUE:						
706 PHA HUD Operating Grants						\$ 78,199.20
706a Admin fee revenues						\$ 7,365.00
711 Interest Earned - HAP						\$
Interest Earned - ADMIN						\$
714 Fund recovery						\$
700 TOTAL REVENUE	80					\$ 87,904.00
EXPENSES:						
Administrative Auditing fees						\$
Salaries - Adm (S25.91 Robert Column #3 pay periods)						\$ 5,418.15
Medical						\$ 41.71
Dental						\$ 151.52
Poison T4 15.8%, 15.13 %, April - 80.74						\$ 830.65
15.7%, 15.12.9%						\$ 414.40
Payroll Taxes/FICA						\$ 3,419.94
Employee Benefit Contribution TOTAL						\$
Compensated absences						\$
917 Non JG Stewart, Etc						\$ 1,006.25
918 A Galacher Reimb						\$
A Galacher Mileage						\$
916 Office Expense Total						\$ 1,006.25
910 Administrative Total						\$ 10,759.43
902 Other General Expenses (Office Rent)						\$ 530.00
969 TOTAL OPERATING EXPENSES						\$ 11,309.43
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES						
973.1 PHA Utility Allowance						\$ 165.00
973.2 HAP payments						\$ 78,738.00
PORT payments						\$
975 (HAP, PORT and UTILITY TOTAL)						\$ 78,738.00 (VMS - HAP TOTAL)
HAP & UTIL less Port payments						\$ 78,738.00 (VMS- ALL OTHER VOUCHERS HAP)
Total Admin Revenue						\$ 9,705.00
Total Hap Revenue						\$ 78,199.20
Net HAP						\$ 1539.80
Net ADMIN						\$ (1,604.43)
900 TOTAL EXPENSES						\$ 90,047.43
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES						\$ 90,047.43

PORT IN	DATE	BILLED	ADMIN FEE	ABSORBED
TOTAL PORT IN	0	\$	\$	\$
TOTAL PORT OUT	0	\$	\$	\$

Village of Greenport total

TERMINATED

DECEASED

ABSORBED

RELINQUISHED

900 TOTAL EXPENSES \$ 90,047.43

1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES \$ 90,047.43

(2,143.43)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 2 Trans Type: B2 - Amend Status: Batch
 Trans No: 4085 Trans Date: 02/12/2019 User Ref: ROBERT
 Requested: A. HUBBARD Approved: Created by: ROBERT 02/12/2019
 Description: APPROPRIATE RESERVES TO FUND SLUDGE REMOVAL AT THE Account # Order: No
 WASTEWATER TREATMENT PLANT Print Parent Account: No

Account No.	Account Description	Amount
G.8130.404	SLUDGE REMOVAL...	50,000.00
G.5990	APPROPRIATED FUND BALANCE	50,000.00
Total Amount:		100,000.00

VILLAGE OF GREENPORT Budget Adjustment Form

Year: 2019 Period: 2 Trans Type: B2 - Amend Status: Batch
 Trans No: 4086 Trans Date: 02/13/2019 User Ref: ROBERT
 Requested: P. PALLAS Approved: Created by: ROBERT 02/13/2019
 Description: TO APPROPRIATE RESERVES TO FUND THIRD STREET CURB AND SIDEWALK REPAIRS
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	17,000.00
A.8843.900	TRANSFER TO CAPITAL..	17,000.00
H.2816.500	TRANSFER FROM GENERAL..	17,000.00
H.5110.200	ROAD CONSTRUCTION..	17,000.00
Total Amount:		68,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019	Period: 2	Trans Type: B2 - Amend	Status: Batch
Trans No: 4087	Trans Date: 02/13/2019	User Ref: ROBERT	
Requested: P. PALLAS	Approved:	Created by: ROBERT	02/13/2019

Description: TO APPROPRIATE RESERVES TO FUND THE ELECTRICAL TESTING AT THE LIGHT PLANT

Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	47,500.00
E.0352	TRANSM SUBSTATION EQUIPMENT	47,500.00
Total Amount:		95,000.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: February 14, 2019
Meeting: February 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk February 2019 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on February 21, 2019
Report of Sylvia Lazzari Pirillo, Village Clerk

Board Discussion Items

Proposed amendment of Section 132-54A, Schedule XVI
(Limited Time Parking) of the Village of Greenport Code

Wetlands Permit Application of Costello Marine Charters on behalf of Research Charters, Inc. for the property at 204 Carpenter Street; with a special emphasis [in terms of Board discussion] on the request by representative Jack Costello on January 24, 2019 to approve a two-year extension of the two-year permit

Contracts

The Suffolk County Urban County Cooperation Agreement was signed by Mayor Hubbard on January 22nd, and mailed to the County on the 23rd.

The GOSR NYS-CDBG Microgrid Application for Funding was completed and signed by Mayor Hubbard on February 5th.

The contract between the Village and the Greenport Open Hockey League was fully executed on the 22nd of January.

The finalized contract between the Village and Conifer was sent to Conifer for execution on the 28th of January. The contract was fully executed on February 4th.

The contract between the Village and Stanley F. Skrezec, for the removal and disposal of snow, was mailed for execution on January 29th. The contract was fully executed on February 5th.

The contract between the Village and Stanley F. Skrezec, for the performance of contractor services, was mailed for execution on January 29th. The contract was fully executed on February 5th.

The contract between the Village and Burt's Reliable, for the provision of No. 2 heating oil, was mailed on January 29th. The contract was fully executed on February 5th.

The contract between the Village and Burt's Reliable, for the provision of diesel fuel, was mailed on January 29th. The contract was fully executed on February 5th.

The contract between the Village and Demarest Holding Corporation d/b/a Hands Fuel Company, was mailed on January 29th.

The contract between the Village and Russell Reid, for the hauling of liquid sludge, was mailed on January 29th. The contract was fully executed on February 11th.

Election

The following submitted Independent Nominating Petitions for the open position(s) as noted below:

Mayor - George W. Hubbard, Jr.

Trustee - Peter B. Clarke

Trustee - Lily Dougherty-Johnson

Trustee - Devin McMahon

Trustee - Jack Martilotta

Trustee - Cynthia Roe

There is one open Mayoral position, and two open Trustee positions.

Employment

The open Park Attendant III position was re-noticed in the February 7th edition of the paper, with resumes/applications returnable by the 28th of February.

The process of advertising for, interviewing and hiring the annual, part-time TCO's will begin in March.

Financial

The annual Village-wide financial audit document was posted on the website on January 28th. The single audit report document was posted on the website on January 29th.

The NYS OSC report for December 2018 was received, and the Village is owed \$ 3,680 total.

THE NYS OSC report for January 2019 was received, and the Village is owed \$ 2,900 total.

Fire Department

The approved NYS Volunteer Cancer Benefit Program "Option 1: Basic Plan" for the Village of Greenport Fire Department was executed by Mayor Hubbard on January 24th, and directed to the Village insurance carrier.

Grants

The Contact Update Form for the Mitchell Park Bulkhead Feasibility Study was updated on January 14th and relayed to the NYS DOS. The Village continues to work with the NYS DOS and D&B Engineering to work through this grant process.

Insurance

The PERMA Member Information Form regarding the two Village firehouses was updated on January 18th.

Legal Notices

The public hearing notice regarding the Bull/Svoboda Wetlands Permit Application was published in the February 14th edition of the paper.

The GOSR-CDBG public notice was published in the February 7th edition of the paper.

Public Service Announcements

CAST will resume ESL Classes on Wednesday nights at the Old Schoolhouse, beginning at 7 p.m. on February 6th, through March 13th.

Resolutions

RESOLUTION approving the Public Assembly Permit Application submitted by Northeast Stage for the use of a portion of Mitchell Park from 5 p.m. through 10 p.m. from August 3, 2019 through August 5, 2019 for the annual Shakespeare in the Park performances, and for the use of a portion of Mitchell Park for the corresponding rehearsals from _____ to _____ on _____.

RESOLUTION approving the Public Assembly Permit Application submitted by Tor Torkelson on behalf of the True Light Church for the use of a portion of the Polo Grounds at Moore's Lane from 11:00 a.m. through 2:00 p.m. on May 31, 2019 (for set-up), June 1, 2019 (for the actual annual Hope Day family event), and June 2, 2019 (for the dismantling process).

RESOLUTION authorizing the attendance of Gregory Morris at the 2019 Stony Brook University Codes Conference from June 4, 2019 through June 6, 2019 for the requisite annual training, at a registration cost of \$ 300 plus all standard mileage and meal reimbursements in accordance with the Village of Greenport Travel Policy; to be expensed from account A.1113.400 (Parking Enforcement).

RESOLUTION authorizing the attendance of Thomas Wood at the Metering I Program sponsored by the Northeast Public Power Association on: March 25, 2019, April 29, 2019, May 20, 2019 and June 10, 2019; at a registration cost of \$ 875 and a lodging cost of \$ 155 per night plus all standard mileage and meal reimbursements in accordance with the Village of Greenport Travel Policy, to be expensed from account E.0714.340 (Electric Miscellaneous).

RESOLUTION approving an increase in the hourly wage rate for Karen Rotan, from \$ 15.00 to \$ 18.00 per hour, effective March 6, 2019 owing to the assumption of additional duties, per Article VII (Salaries and Compensation), Section 9 (a) - Merit Clause - of the collective bargaining agreement currently in force between the Village of Greenport and CSEA Local 1000.

RESOLUTION approving an increase in the hourly wage rate for Douglas Rocco, from \$ 21.95 to \$ 24.29 per hour, effective March 6, 2019 owing to the completion of certification classes, per Article VII (Salaries and Compensation), Section 9 (c) - Earned Credits - of the collective bargaining agreement currently in force between the Village of Greenport and CSEA Local 1000.

RESOLUTION adopting the attached SEQRA resolution regarding the proposed local law of 2019 amending Chapter 132 (Vehicles and Traffic) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law amending Chapter 132 (Vehicles and Traffic) to be an Unlisted Action for purposes of SEQRA, and adopting a Negative Declaration, determining that the approval of the Local Law will not have a significant negative impact on the environment.

RESOLUTION adopting Local Law # _____ of 2019, amending Village of Greenport Code Chapter 132 (Vehicles and Traffic), regarding the establishment of limited time parking at the Fourth Street Parking lot, which time is to be a maximum of seventy-two (72) hours.

RESOLUTION adopting the attached SEQRA resolution regarding the approval of the Wetlands Permit Application submitted by applicant Costello Marine Contracting Corporation on behalf of Research Charters, Inc. for the property at 204 Carpenter Street, Greenport, New York, 11944; adopting lead agency status, determining that the approval of the application is an Unlisted Action for purposes of SEQRA, and adopting a Negative Declaration, determining that the approval of the Wetlands Permit Application will not have a significant negative impact on the environment.

RESOLUTION approving the Wetlands Permit Application submitted by Costello Marine Contracting Corporation on behalf of Research Charters, Inc. for the property at 204 Carpenter Street, Greenport, New York, 11944, to perform the following work:

North Wall: Construct 246' of new bulkhead 18" seaward of existing bulkhead.

East Wall: Repair existing pier as necessary, and construct 100' of new bulkhead 18" seaward of existing bulkhead.

South Wall: Construct 125' of new bulkhead 18" seaward of existing bulkhead. Construct 68'4" of new bulkhead along face of existing building section located over water on piling. Remove existing 3'x12' fixed dock; 96' of existing bulkhead and 135 cubic yards of fill. Construct 85' of new bulkhead in new location, and Fill: Fill all void areas landward of existing bulkheads and areas between old and new bulkhead.

RESOLUTION directing PWIB Claudio Real Estate LLC to remedy the hazardous conditions existing as a result of an inadequate number of pilings, by installing approximately 24 new pilings, per Chapter 142 (Wetlands, Flood Plains and Drainage), Section 10 (Existing or prior conditions) of the Village of Greenport Code.

RESOLUTION scheduling a public hearing for March 28, 2019 at 7:00 p.m. at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by PWIB Claudio Real Estate, LLC per the attached "Proposed Work Description" with the exception of the Deck Area, and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION approving the request of Safe Harbor Marina to contract labor for, and pay for, the dredging of Stirling Harbor, at no cost to the Village of Greenport, with the Village of Greenport responsible for obtaining any and all corresponding required permits, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Safe Harbor Marina.

RESOLUTION approving the attached quotation submitted by A&F Electrical Testing, Inc. regarding the scopes of work for testing of the Power Plant Outdoor Substation and indoor Power Plant equipment in the total amount of \$ 32,750 to be expensed from account E.0352 (Transmission Substation Equipment) and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and A&F Electrical Testing, Inc.

RESOLUTION approving the attached estimate submitted by DeAl Concrete Corporation for the construction of curbs and sidewalks on Third Street in the total amount of \$ 16,841.80 to be expensed from account H.5110.200 (Road Construction), and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and DeAl Concrete Corporation.

RESOLUTION approving the attached Host Site Agreement for Electric Vehicle Direct Current Fast Charger Project submitted by the Power Authority of the State of New York to install electric vehicle supply equipment hardware on property owned by the Village of Greenport, and authorizing Mayor Hubbard to sign the agreement between the Village of Greenport and the Power Authority of the State of New York.

RESOLUTION approving the attached Request for Work Authorizations submitted by Duncan, Weinberg, Genzer & Pembroke, P.C. regarding the New York Association of Public Power 2019-2020 Scope of Work, and authorizing Mayor Hubbard to sign the Request for Work Authorizations between the Village of Greenport and Duncan, Weinberg, Genzer & Pembroke, P.C.

Attachments:

SEQRA Resolution Amending Chapter 132 (PDF)

Local law Amending Chapter 132 (PDF)

SEQRA Resolution Wet;amds Permit 204 Carpenter Street (PDF)

Attachment to Wetland Application - PWIB Claudio Real Estate, LLC (PDF)

Quotation From A&F Electrical Testing, Inc. (PDF)

Estimate by DeAI Concrete Corporation (PDF)

Host Site Agreement from the Power Authority of the State of NY (PDF)

Request for Work Authorization submitted by Duncan, Weinberg, Genzer,& Pembroke, P.C. (PDF)

BOARD OF TRUSTEES - VILLAGE OF GREENPORT
SEQRA RESOLUTION REGARDING THE AMENDMENT OF CHAPTER 132
(VEHICLES AND TRAFFIC)
OF THE VILLAGE OF GREENPORT CODE

WHEREAS THE Village of Greenport intends to amend Chapter 132 (Vehicles and Traffic), of the Village of Greenport Code to improve available parking for the residents of the Village and their guests and other visitors to the Village by limiting timed parking at the Fourth Street parking lot to seventy-two (72) hours, at all times; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the amendment of Chapter 132 (Vehicles and Traffic) and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the amendment of Chapter 132 (Vehicles and Traffic), of the Village of Greenport Code regarding the limiting of timed parking at the Fourth Street parking lot to seventy-two (72) hours, at all times; and it is further

RESOLVED that the Board of Trustees hereby determines that the amendment of Chapter 132 (Vehicles and Traffic) of the Village of Greenport Code regarding the limiting of timed parking at the Fourth Street parking lot to seventy-two (72) hours, at all times; it is further

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the amendment of Chapter 132 (Vehicles and Traffic) regarding the limiting of timed parking at the Fourth Street parking lot to seventy-two (72) hours, at all times; is an Unlisted Action for purposes of SEQRA;

Will not have a significant negative impact on the environment in the action, and;
Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage

problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee / seconded by Trustee

this resolution is carried as follows:

Dated: January 28, 2019

January 23, 2019

LOCAL LAW NO. OF THE YEAR 2019
AMENDING SECTION 132-54A SCHEDULE XVI LIMITED TIME PARKING
AND SECTION 132-37(B) PENALTIES
OF THE GREENPORT VILLAGE CODE
TO SET A LIMITED TIME FOR PARKING IN THE MTA PARKING LOT

BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE
INCORPORATED VILLAGE OF GREENPORT AS FOLLOWS:

- Section 1.0 Enactment, Effective Date,
Purpose and Definitions.
- 1.1 Title of Local Law
 - 1.2 Enactment.
 - 1.3 Effective Date.
 - 1.4 Purpose and Intent of Local Law.
- 2.0 General Provisions
- 2.1 Amendment to Section 132-54A
 - 2.2 Rescission of Section 132-37(B)
- 3.0 Severability
- 1.1 Title.

This Local Law shall be entitled “Local Law of 2019 Amending Section
132-54A Schedule XVI Limited Time Parking of the Greenport Village Code to Set a
Limited Time on Parking in the MTA Lot.

- 1.2. Enactment.

Pursuant to Section 10 of the Home Rule Law and the Village Law of the State
of New York, the Incorporated Village of Greenport, County of Suffolk and State of

New York, hereby enacts by this Local Law of 2019, a Local Law of the Village of Greenport.

1.3. Effective Date.

This Local Law shall take effect on the filing of the approved Local Law with the Secretary of State of New York, which shall be with in twenty (20) days after its approval by the Board of Trustees of the Incorporated Village of Greenport.

1.4 Purpose and Intent of Local Law.

The purpose and intent of this Local Law is to improve available parking for the residents of the Village and their guests and other visitors to the Village.

2.0 General Provisions.

2.1 The following language shall be added to Section 132-54A Limited Time Parking of the Greenport Village Code:

“Name of Street	Sides	Time Limit	Hours	Location
Fourth Street	Parking Lot	72 Hours	All Times	MTA Parking Lot”

2.2 Rescission of Section 132-37(B)

Section 132-37(B) of the Greenport Village Code is hereby rescinded and deleted and Section 132-37(B) is reserved for further use.

3.0 Severability

In the event that any section or portion of this Local Law or Chapter shall be deemed void or not effective, the remaining provisions of this Local Law and Chapter shall remain in full force and effect.

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF COSTELLO MARINE CONTRACTING CORPORATION ON BEHALF OF
RESEARCH CHARTERS, INC.

WHEREAS an application for a wetlands permit approval was filed by Costello Marine Contracting Corporation as applicant on behalf of research Charters, Inc. with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: January 28, 2019

Attachment to Wetland Application

Client: PWIB Claudio Real Estate, LLC
Location: 111 Main Street, Greenport, NY 11944
SCTM #1001-5-4-38.1

PROPOSED WORK DESCRIPTION

- Deck Area:** Remove existing top deck structures, decking, support timbers and framing as needed to allow the installation of 24 new support piling. Replace support structure timbers and decking. Replace deck structures removed. All removed materials will be reused where possible or replaced with similar.
- Area 'A':** Remove existing 10"x10" top wale. Remove the top 4' of existing sheet steel sheathing and existing face piling. Construct 230' of new bulkhead immediately in front of existing bulkhead. Fill void area between old and new sheathing with clean trucked in sand (approximately 56 cubic yards). Replace asphalt pavement disturbed.
- Area 'B':** Remove existing concrete slab as needed. Construct 42' of new steel bulkhead immediately in front of existing bulkhead. Fill void area between old and new sheathing with clean trucked-in sand (approximately 16 cubic yards). Replace concrete slab area disturbed.
- Area 'C':** Construct 52' of new bulkhead immediately in front of existing bulkhead. Fill void area between old and new sheathing with clean trucked-in sand (approximately 40 cubic yards). Replace asphalt pavement disturbed. Replace safety railings.

RECEIVED
FEB 06 2019

BY:



A & F Electrical Testing, Inc.

P O Box 446
St James, NY
11780-0446
Tel 631-584-5625

Fax 631-584-5720

80 Broad Street 5th Floor
New York, NY
10004
Tel 212-837-7744

January 2, 2019

Village of Greenport
236 3rd St.

Greenport, NY 11944

Attn: P. Pallas/D. Jacobs

RE: Electrical Testing of Various Equipment Quote # 1901001 Rev 0

A&F Electrical Testing Inc. is pleased to submit for your consideration this proposal for the work scope as listed below. Our fee for the services provided is listed below each section of the work scope for your use. All of our fees exclude taxes and permitting charges.

Work Scope

Outdoor Substation

1. Maintenance and testing of 11 medium voltage circuit breakers. This includes the following:
 - a. Visual and mechanical inspection.
 - b. Lubrication.
 - c. Insulation resistance measurements.
 - d. Over potential testing.
 - e. Contact resistance measurements.
 - f. Vacuum bottle integrity verification.
2. Maintenance and testing of 20 protective relays including. This includes the following:
 - a. Feeder protection relays.
 - b. IAC 51 Over current relays

Plant equipment

1. Maintenance and testing of 1-15KV medium voltage circuit breaker. This includes the following:
 - a. Visual and mechanical inspection.
 - b. Lubrication.
 - c. Insulation resistance measurements.
 - d. Over potential testing.
 - e. Contact resistance measurements.
 - f. Vacuum bottle integrity verification.
2. Maintenance and testing of 5-5KV medium voltage circuit breaker. This includes the following:
 - a. Visual and mechanical inspection.
 - b. Lubrication.
 - c. Insulation resistance measurements.
 - d. Over potential testing.
 - e. Contact resistance measurements.
 - f. Vacuum bottle integrity verification. (not included on 52L2S)
3. Maintenance and testing of 7 protective relays including. This includes the following:
 - a. Generator protection relays.
 - b. Bus differential relay.
 - c. Protective relays for 52L2P and 52L2S.

Our fee outdoor substation and plant work scope is \$32,750.00.

This work scope has allowances for switching support out of normal hours and assumes switching between utility feeder #1 and #2 is permitted as needed.

Suggested additional work for this work scope includes the following:

1. Maintenance and testing of substation batteries.
2. Maintenance and testing of transformer #2.

Our fee for this section of work scope is \$14,750.00.

Report

1. A copy of our written report in electronic format. Our reports take up to 10 weeks to prepare. Reports that are required to be produced on an expedited basis may result in additional charges.

Conditions:

1. We will be testing the items above as per the NETA Maintenance Testing Specifications.
2. Development of testing plans and onsite job meetings are not included.
3. Panel covers that have latent damage, missing hardware, broken latches and or hinges are the responsibility of others.
4. All equipment must be readably accessible from the ground or finished floor. Working at heights greater than 3 feet AFF is specifically excluded. The area adjacent to the equipment must be clean and free of debris.
5. All additional work will be requoted.
6. No allowance is made for asbestos, PCB or any other type of hazardous material. This proposal is based on the work area being acceptable to the supervisor assigned to this project by A & F. It shall be his or her sole discretion whether the work area is an acceptable work environment.
7. Jobsite security shall be the responsibility of others.
8. Attendance of witnesses for observation is the responsibility of others
9. No allowance is made for temporary office space.
10. On site safety training is not included.
11. There is no allowance for acceleration.
12. There is no allowance for work outside our normal work day unless specifically mentioned. There is no allowance for work performed on Sundays or Holidays.
13. This proposal includes 2 pages and is valid for 30 days.
14. We reserve the right to reject any purchase order or subcontract with or without cause.

Terms:

1. Payment terms on request. Our normal payment terms are 20 days after receipt of invoice.
2. There is an interest charge of 1½% per month or part thereof.
3. We will not except pay as paid terms without prior agreement.
4. We require a purchase order or a subcontract referencing this proposal to begin work.

Sincerely,

Florence Chilton pres.

Florence Chilton
President





DeAl Concrete Corp.

P.O. Box 2038
St James NY, 11780
631-319-6117

Estimate

Estimate No: 312
Date: 02/08/2019

For: VILLAGE OF GREENPORT
PJPALLAS@GREENPORTVILLAGE.ORG
236 THIRD ST
GREENPORT NY 11944

Description	Amount
-------------	--------

SUFFOLK COUNTY DPW CONTRACT #5-16.6.2A1 JOB: 3RD ST CURB & SIDEWALKJ	\$16,841.80
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ITEM 203.02 UNCL. EXCAVATION 40CY X 60.00= \$2,400.00
ITEM 203.05 UNCL. EXCAVATION 12CYX 40.00= \$480.00
ITEM 520.09000010 SAW CUTTING PAV. 80LF X 3.00= \$240.00
ITEM 608.0101 CONCRETE SIDEWALK & APRONS 10CY X 750.00= \$7,500.00
ITEM 609.0401 CONCRETE CURB 120LF X 30.00= \$3,600.00
ITEM 304.10119917 SUBBASE 12CY X 60.00= \$720.00
ITEM 604.07210010 RESETTING EXISTING DRAINAGE FRAMES 1 X 800.00= \$800.00
ITEM 619.01 TRAFFIC MAINT. 07% X 15,740.00= \$1,101.80

Subtotal	\$16,841.80
0%	\$0.00
Total	\$16,841.80

Total	\$16,841.80
--------------	--------------------

**HOST SITE AGREEMENT (HSA) FOR ELECTRIC VEHICLE (EV) DIRECT
CURRENT FAST CHARGER (DCFC) PROJECT**

This agreement ("Agreement") made this ____ day of _____, 20__ by and between the Power Authority of the State of New York (the "Authority"), with a principal place of business at 30 South Pearl Street, Albany, NY 12207, and an office at 123 Main Street, White Plains, NY 10601, and the Village of Greenport ("Customer"), a municipal corporation and political subdivision of the State of New York with a place of business located at 236 Third Street, Greenport, NY 11944-1642. The Authority and Customer are from time to time referred to in this Agreement individually as a "Party" or collectively as the "Parties."

WHEREAS, pursuant to Title 1 of Article 5 of the Public Authorities Law of the State of New York, as amended, (known as the Power Authority Act), the Authority has been established as a body corporate and politic, a political subdivision of the state, exercising governmental and public powers; and

WHEREAS, consistent with the Public Authorities Law §1005(17), the Trustees have authorized the establishment and enhancement of the Authority's Energy Services Program to include, among other things, energy efficiency projects and services, clean energy technology projects and services and high-performance and sustainable building projects and services (including technologies that reduce air and other pollution and conserve materials and resources) and the construction, installation and/or operation of facilities or equipment done in connection with any such projects, programs or services to its eligible customers including its municipal and rural electric system cooperative customers; and

WHEREAS, the Authority entered into an agreement with Nissan North America, Inc. ("Nissan") whereby the Authority was provided with electric vehicle supply equipment hardware ("EVSE") which was to be installed a specific project sites as proposed by the Authority and approved by Nissan; and

WHEREAS, the Authority proposed a site owned by Customer and Nissan has consented to the installation of EVSE at the site owned by Customer; and

WHEREAS, this Project is intended to support the rapid charging of electric vehicles at the Customer's service territory and to promote the adoption of electric vehicles in New York State and is consistent with the Authority's Energy Services Program; and

WHEREAS, Customer has indicated that it is desirous of receiving electric vehicle direct current fast charging equipment under the terms and conditions set forth herein and the Authority has determined that Customer is capable of hosting electric vehicle charging stations at the location identified herein.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the parties agree as follows:

Article 1 Equipment; Facility; Title to EV Supply Equipment

- 1.1 The Authority, will provide EVSE as identified in Attachment "A" to Customer. The EVSE will be installed at a location within Customer's service territory ("Location") which is identified in Attachment "A". Subject to Article 2, the EVSE will be provided to Customer at no cost. All EVSE Equipment supplied to the Customer under this Agreement will be new unless otherwise stated in Attachment "A". Customer is responsible for all costs and expenses associated with the installation of the EVSE. Title to the EVSE shall pass to Customer upon Customer's receipt of the EVSE.
- 1.2 The Authority, through its third party contractor ("Contractor") will provide EVSE software and network services as well as an extended original equipment manufacturer warranty to Customer at no cost for the term of this Agreement, set forth in Article 4. The Customer and the Contractor may enter into a separate agreement for end user fees collection services.

Article 2 Customer's Responsibilities; Installation; Maintenance

- 2.1. Customer is responsible for design, permit installation of EVSE at their own cost and sole responsibility within six months after the execution of this Agreement. Customer will notify the Authority when the EVSE has been installed. Thereafter, the Authority, through Contractor, will inspect the EVSE to verify installation.
- 2.2 Customer authorizes the Authority and its Contractor to remotely access any and all data generated by the EVSE throughout the term of this Agreement. With respect to any EVSE data or information obtained by the Authority or its Contractor, Customer grants to the Authority a license to compile, use, reproduce, disclose and disseminate anonymous, aggregated data provided that no such information will directly identify Customer.
- 2.4 Customer will keep the EVSE operational for the term of this Agreement by ensuring adequate power supply, maintenance and warranty requests, snow removal, parking enforcement and any other related need.
- 2.6 Customer is responsible for the costs of providing units with power, and all other associated costs to keep unit operational.
- 2.7 Customer is entitled to obtain the revenue the EVSE generates. User fees will be collected for the term of the Agreement by the Contractor. Contractor will keep 10% of end user fees and transfer the rest to Customer on a monthly basis. Customer will consult with the Authority on initial EVSE end user pricing as well as on modifying usage rates for the term of the Agreement.

Article 3 Permitting; Facility Access; Facility Information

- 3.1 The EVSE installation work performed by Customer will be performed in accordance with all applicable local, state and federal laws, regulations, including applicable local and state building, fire and electrical codes and standards. Customer will, without cost to the Authority, obtain and maintain all permits, licenses and authorizations required to perform the EVSE installation work.
- 3.2 Upon request, the Customer will, without cost to Authority, provide the Authority with all documents, drawings, specifications, details and all other information concerning the Location which Authority or Contractor may need in connection with this Agreement. Upon reasonable notice to Customer, Authority may inspect and test the EVSE during and after installation.

Article 4 Term

- 4.1 This Agreement will become effective and binding on the Parties on the date first written above and will terminate on the fifth anniversary of such date.

Article 5 Warranties; Manufacturer's Instructions

- 5.1 Contractor will use all commercially reasonable efforts to pass through or assign Customer all manufacturer's warranties associated with the EVSE to the extent permitted by the terms and conditions of such warranties. Customer will ensure that its contractor installing the EVSE complies with any and all manufacturer instructions, terms and conditions associated with the EVSE.

Article 6 Limitation of Liability and Indemnification

- 6.1 To the extent permitted by applicable law, under no circumstances shall Authority be liable for indirect, incidental or consequential damages, such as loss of profits or revenue, loss of use of equipment or power systems, cost of capital, cost of purchased or replacement power or temporary equipment (including additional expenses incurred in using existing facilities) or for any other damages, arising from or relating to this Agreement.
- 6.2 To the extent permitted by law, Customer shall assume the entire responsibility and liability for and defense of, and pay and indemnify the Authority, its officers and employees, and the State of New York against any and all losses, claims, liabilities, demands, suits, judgments, expenses (including without limitation, judgments, attorneys' fees and court costs), or penalties which the Authority or the State of New York may incur arising out of or related to this Agreement or the installation, operation, or maintenance of the EVSE at the Facility.

Article 7 Notices

- 7.1. All notices to be given under this Agreement shall be in writing and mailed by

certified mail return receipt requested, or nationally recognized overnight courier, to the other party at its address set forth below:

If to Authority:
New York Power Authority
123 Main Street
White Plains, NY 10601
Attention: Mr. John Markowitz
Energy Services Product Development

If to Recipient:

Another address or addressee may be specified in a notice duly given as provided.

- 7.2. Each notice, invoice or other communication which shall be mailed, delivered or transmitted in the manner described above shall be deemed sufficiently given and received for all purposes at such time as it is delivered to the addressee (with return receipt, the delivered receipt, the affidavit of the messenger being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

Article 7 Miscellaneous

- 8.1 Publicity. The parties agree to work together to coordinate press events and press releases or other public disclosures of matters relating to this Agreement including promoting EVSE usage. The parties shall consult with each other as to form and content of press releases and other public disclosures. Each party shall have the right to require reasonable changes, provided that such changes are requested within five business days of receiving the proposed material.
- 8.2 Third Parties. No provision of this Agreement shall, directly or indirectly, create or give to any third party, including any contractor or any subcontractor, or any vendor or supplier, any claim or right of action against the Authority, or the State of New York.
- 8.3 Choice of Law; Venue. This Agreement shall be governed by and construed under New York Law without reference to its conflicts of law principles. Any action at law, suit in equity, or other judicial or other proceedings arising out of this Agreement must be brought in and maintained only in a State court located in the County of Albany, New York.
- 8.4 Assignment. Customer shall not assign this Agreement without the prior written consent of Authority. Any attempted assignment, transfer or conveyance without such consent is void.

- 8.5 Headings. The use of Article and Section headings are for the convenience of the parties and are to be given no weight or meaning when interpreting the provisions contained herein.
- 8.6 Entire Agreement. This Agreement, with its attachments contains the entire understanding of the parties concerning the subject matter hereof and may not be changed, in whole or in part, except by a writing signed by both parties.
- 8.7 Severability. Should any provision of this Agreement be deemed to be invalid or unenforceable by any Court of competent jurisdiction, such provision will be severed from this Agreement and the remainder of this Agreement will continue in full force and effect, unless such provision is a material provision of the Agreement.
- 8.8 Survival. The Articles of this Agreement Indemnification and Limitation on Liability shall remain in full force and effect after termination or expiration of this Agreement.
- 8.9 Counterparts; Electronic Signature. This Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which together constitute one and the same instrument. The counterparts of this Agreement may be executed and delivered by original ink signature, facsimile or other electronic signature and shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the date first written above.

POWER AUTHORITY OF THE
STATE OF NEW YORK

VILLAGE OF GREENPORT

By: John Canale
Title: Vice President, Strategic Supply
Management

By:
Title:

Date

Date

Attachment A

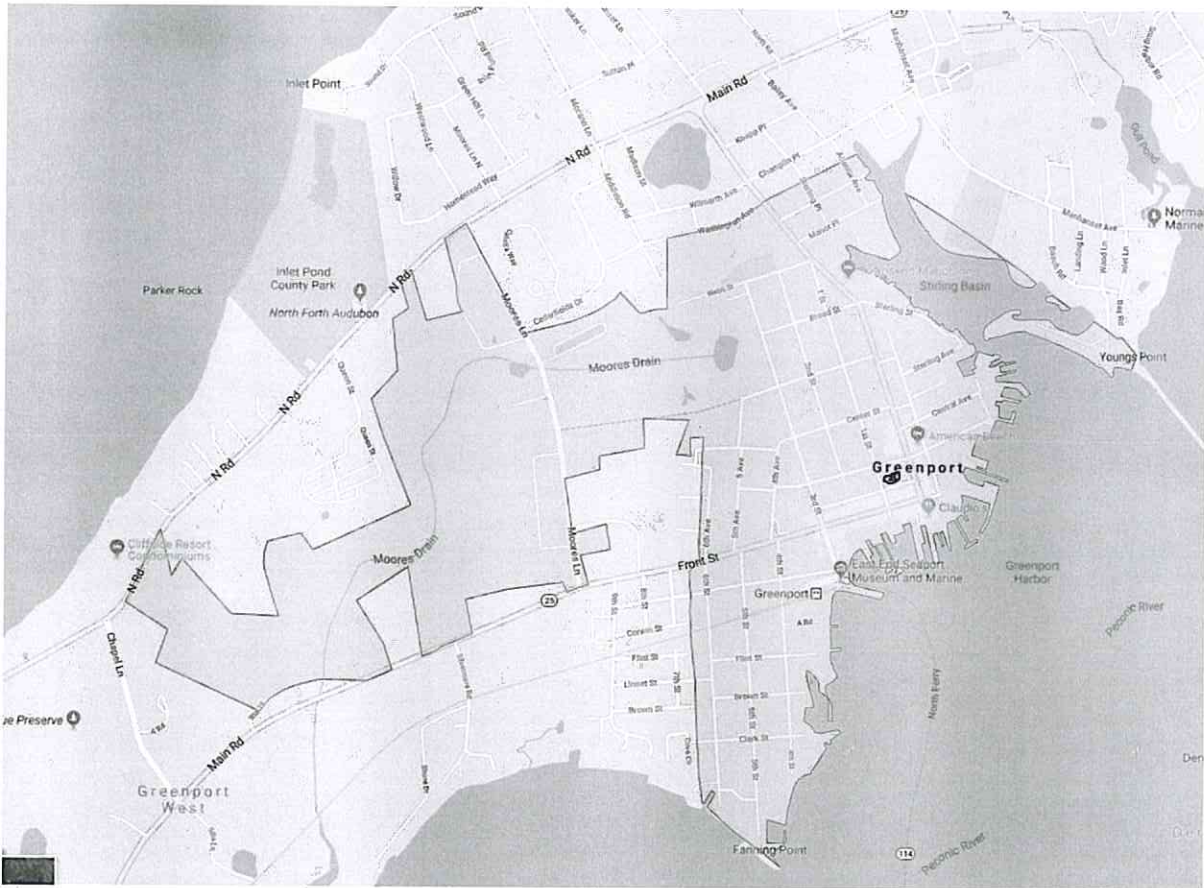
1. Location Information:
2. EVSE technical information

1. Location Information for DC Fast Charger installation under Host Site Agreement between NYPA and Village of Greenport, NY.

Site:

Municipal parking lot in downtown Greenport, NY

Address: Adams St between 1st St and Main Rd, Greenport, NY

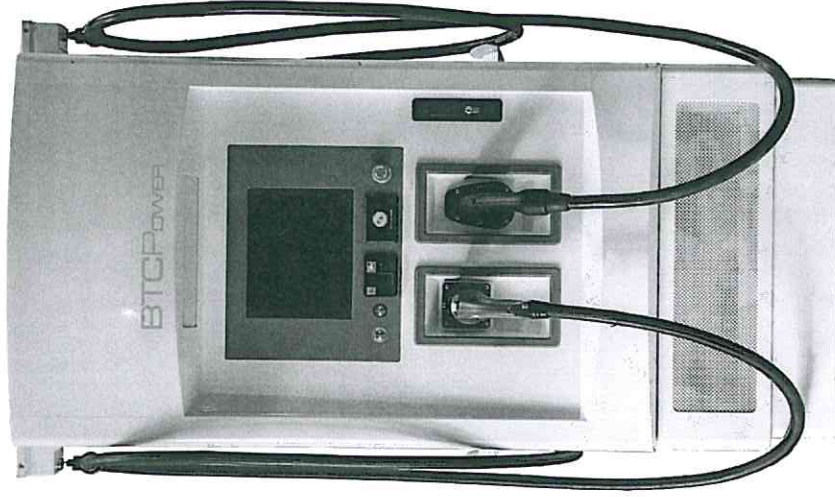




25 & 50 kW DC Fast Charger

- **Dual Port-CHADEMO & SAE J1772 CCS1:** Fast Charge all North American EVs
- **Over 600 Deployed Nationwide:** Field proven reliability
- **15" Outdoor Color Display:** Easy to read messages and screen graphics
- **Integrated Retractor w/ 18 ft. Cord:** Services 3 parking spaces, improves utilization
- **Optional 208 VAC 3P:** Compatible with commercial electrical service
- **Optional Single Port:** CHADEMO or SAE J1772 CCS1

Model	L3R-25-480-CS	L3R-25-208-CS	L3R-50-480-CS	L3R-50-208-CS	Version Included in NYPA Host Site Agreement: L3R-50-208-CS
Power Rating	25kW	25kW	50kW	50kW	L3R-50-208-CS
Connector/Protocol	CHADEMO and/or SAE J1772 Combo (CCS1)				
Network Compatibility	OCPP 1.5/1.6, EVConnect, GreenLots, EVGo, Innogy, BTCP Network				
Access Control	RFID, Credit Card • 3G/4G, Cat-5 Ethernet				
Input Power VAC 3 Phase	480 VAC	208 VAC	480 VAC	208 VAC	208 VAC
Input Power AC Current	38A	87A	75A	75A	175A
Efficiency Rating	>90%				
Max Output DC Current	52A		125A		
Max Output DC Voltage	50-500V				
Plug Out Detection	Power terminated per SAE J-1772 specifications				
Surge Protection	6000 VAC				
Ambient Condition	-20C to +50C, 95% humidity, 6000 ft altitude				
Dimensions	38"w, 73"h x 28"d		43"w, 73"h x 33"d		
Safety Compliance	ETL listed for USA and Canada: Complies with UL 2202, UL 2231 UL50E, NEC Article 625, CSA STD C22.2 No. 107.1, FCC Part 15 Class A				



BTCPOWER

WWW.BTCPower.COM

1719 S Grand Ave
Santa Ana CA, 92705

REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

[DWG&P Billing Number: 1506]

Purpose: Represent the views and interests of participating municipal and cooperative electric systems on the New York Independent System Operator (NYISO) market participant committees.

Period Covered by Request: March 1, 2019 – February 28, 2020

Work: Organize, prepare for and participate in the regularly scheduled meetings of the Management Committee and Business Issues Committee, which are usually held monthly, as well as the public power sector meeting and joint MC/Board of Directors meeting, monitor meetings of the Liaison Committee, Operating Committee, or of any subcommittees, within the stated budget. It is recognized and agreed that participation in NYISO working groups, or litigation before the Federal Energy Regulatory Commission and other agencies and courts, is not included and would be the subject of additional specific work orders. Prepare motions and presentations as needed before the NYISO. Review documents and other materials to be discussed at the meetings. Consult with other parties and consultants on issues to be presented at the meetings. Prepare written reports on the meetings as requested.

Cost: Not to exceed \$200,000, including all travel expenses, absent written approval from participating members. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

**REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1550

Purpose: Representation at meetings and conference calls of the New York Association of Public Power ("NYAPP").

Period Covered by Request: March 1, 2019 - February 28, 2020

Scope of Work: Attend and make presentations at NYAPP member meeting and participate in monthly teleconferences of NYAPP Executive Committee.

Cost: Not to exceed System's pro rate share of \$20,000 in fees for the period, plus expenses, absent written approval from participating systems. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1574

Purpose: General representation of the New York Association of Public Power ("NYAPP") for special projects. The NYAPP Executive Committee will determine what items are to be included in this Work Order.

Period Covered by Request: March 1, 2019 - February 28, 2020.

Scope of Work: Inform and advise NYAPP members on matters of general concern that are not included within individual specific work orders

Cost: Not to exceed System's pro rata share of \$135,000 for the period, including all travel expenses, absent written approval from participating systems. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

**REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1755

Purpose: Represent Members in proceedings to develop Public Policy Transmission Projects, including the AC Transmission Projects and the Western New York Transmission Project.

Period Covered by Request: January 1, 2019 – December 31, 2019

Work: Participate in planning process at the Public Service Commission and NYISO on planned and future Public Policy Transmission Projects in 2019. Prepare and file comments, protests and other pleadings at FERC on the AC Transmission Projects into Southeastern New York (with a capital budget of \$1.1 billion). Cost containment (a cap) will be a policy issue debated at the NYISO in 2019.

Cost: Not to exceed \$30,000, including any travel expenses. Fees are billed to individual systems that approve this work order, whether listed above or not, by such method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1747

Purpose: Continue to assess the scope of the proceedings possible outcomes for Member systems in the New York Public Service Commission's Reforming the Energy Vision ("REV") proceeding, the implementation of the Clean Energy Standard ("CES"), and the negotiated expectations of compliance through a new Long-Term Agreement with the New York Power Authority.

Period Covered by Request: January 1, 2019 – December 31, 2019

Work: Organize, prepare for and participate in the work related to the PSC's on-going regulatory effort to fundamentally reform the distribution and retail supply function of utility service in New York (the REV) and advancing the Clean Energy Standard ("CES"). The REV efforts are described in 2014 State Energy Plan and the PSC Staff White Paper dated 4/28/14, related to the transformation of distribution utilities into Distribution System Platforms. The CES effort is described in the August 1, 2016 Order in Case 15-E-0302. NYAPP members are expected to work together with NYPA to implement the REV and CES under the terms of the hydro contract extension.

Review documents and other materials to be discussed at the meetings. Consult with other parties and consultants on issues to be presented at the meetings. Prepare written reports on the meetings as requested.

Cost: Not to exceed \$50,000, including any travel expenses. Fees are billed to individual systems that approve this work order, whether listed above or not, by such method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

Sylvia Pirillo

From: Paul Pallas
Sent: Wednesday, February 13, 2019 9:25 AM
To: Sylvia Pirillo
Subject: FW: 2019 Work orders
Attachments: NYAPP Work Order 1506 - 2019 (D0360272x8DF41).doc; NYAPP Work Order 1550 - 2019 (D0360273x8DF41).doc; NYAPP 2019 Work Order 1574 (D0360274x8DF41).doc; NYAPP 2018 Work Order 1755 (D0326167-2x8DF41).doc; NYAPP 2018 Work Order 1747 (D0326166-2x8DF41).doc

From: Thomas Rudebusch <TLR@dwgp.com>
Sent: Friday, January 18, 2019 10:48 AM
To: Paul Pallas <pjpallas@greenportvillage.org>
Cc: Jeff Genzer <JCG@dwgp.com>
Subject: 2019 Work orders

Paul,

Here are the work orders for 2019. Work Orders 1506 (NYISO) and 1550 (NYAPP Meetings) remain at the same level. #1574 (Special Projects) increases by \$35,000. #1747 (REV/CES/LTA) decreases by \$50,000, and #1755 (Public Policy Transmission) decreases by \$20,000.

Thomas L. Rudebusch



DUNCAN WEINBERG GENZER PEMBROKE

1667 K Street NW | Suite 700 | Washington, DC 20006

(202) 467-6370 | tlr@dwgp.com | www.dwgp.com

PLEASE NOTE OUR NEW ADDRESS!

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236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: February 14, 2019
Meeting: February 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Roberts February 2019 Work Session Report

Attachments:

Trustee Roberts February 2019 Work Session Report (PDF)

MEMORANDUM

From: Trustee Doug Roberts
To: Mayor and Board of Trustees
Re: February 2019 Work Session

February 14, 2019

1. Speed Limit Enforcement

I did not vote to lower the speed limit on Front and Main for vanity or as a stunt. I voted for it because I believe it makes pedestrians, particularly our kids, safer as they walk around our Village. We have to enforce it. Every other hamlet on the North Fork has police officers monitoring for speed and fancy signs to help with the effort. Why should Greenport be any different? Request the Mayor implement the following:

- a. Budget for one sign that shows how fast you are driving and flashes if you are over the limit
- b. Develop an enforcement plan with the Town PD
- c. Deploy the Code Enforcement Officer as a visual deterrent on busy tourism weekends on Main Street and Front Street as people enter The Village

If we don't enforce this, we just wasted everybody's time and a bunch of taxpayer money passing a useless law.

2. Enforcement of STR Law

Same preamble as above. Once again providing my recommendations for enforcement.

- a. Grace Period until April 15, 2019
- b. Outreach via social and traditional media alerting STR land lords about new restrictions and encourage them to apply for a rental permit and/or conversion to 2-family
- c. Homes with pending 2-family conversion application in granted additional grace period until June 15, 2019.
- d. Outreach to STR land lords advertising within WC District to advise that STR is not prohibited unless they apply to ZBA for a use variance
- e. Enforcement effort should include Code Enforcement officer acting as a "Secret shopper" on Airbnb, Homeaway, etc.

3. Two-Family Conversion Incentive

Propose that we waive building fees for homeowners who sign an affidavit saying that they plan to put a long-term renter in one of the two units

4. Report out from meeting on youth violence

On Monday, February 11, about 20 or so community members and community leaders gathered at Floyd Memorial Library to discuss the recent violent events that have affected young people in our community. It was an open and far-ranging discussion at first, but Trustee Martilotta centered us around what the group came to agree might be part of the challenge for some of our kids: a lack of structured activities, particularly in winter, between the end of school and when parents finish up work for the day. The group then focused on solutions to this challenge, forming the mission for what could be a new Greenport Youth Council. This Council would build off the success of the Open Gym effort led by the Village and School to provide access to the school during vacations with Village rec staff running activities for kids of all ages. The Village has a great after school program for young kids, but what about the older kids? The group discussed that this Council could pull together all the different groups in town from the Seaport museum to the Legion to the school and offer a cohesive after school program and possible also a summer camp, much like the teenage rec programs that existed in days of yore here and in other communities. A couple of those who work closely with kids in the group pointed out that if we need the program to allow kids to “be kids”, which includes letting them have down time and use their phones (safely) or else we’ll lose them.

There’s much work to do here and funding needs to be researched, but the group asked me to compile the email addresses and arrange a second meeting, under the auspices of the “Greenport Youth Council,” next month. I hope to work with the next Village Board on this issue as a member of the community and hope to have your support for these activities to benefit our kids.



236 THIRD STREET
GREENPORT NY 11944

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MAYOR
GEORGE W. HUBBARD, JR.
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TRUSTEES
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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: February 14, 2019
Meeting: February 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins February 2019 Work Session Report

Attachments:

Trustee Robins February 2019 Work Session Report (PDF)

BID Meeting 1/31/19 Trustee Julia Robins

Treasurer's Report from Jason Odell reviewed by Rich Vandenburg

SOBO

Dave Abatelli

Update on planters

The Committee will conduct a door to door survey of businesses interested in cigarette butt receptacles. There was a discussion, but they are still undecided on a plan of action.

PRIDE

Linda Kessler

Travel show report

Linda spent several days at the NY Travel show

She and Bill Robins who also attended think that the BID should have it's own table

They observed too much overlap with promotion of all Long Island venues

The cost for a table is \$4000

Bill suggested table outside the Long Island Group and Linda agrees.

Another option is to join Discover Long Island for \$200 a year and get a discounted rate on a table.

Keep tree lights until up March 31

SMILE

Report from Bill Robins - BID Social Media Report 1/31/19

Facebook Analytics + Benchmark reached @ 6,000 likes + 15 new actions (new subscribers) + 882 page views + 18,533 total reached + 223 page likes + 8,314 engagements (likes, comments, shares) + \$110 spent

+ Best content: Tikal's spotlight post, news piece by Newsday on Greenport food scene, #greenport tag of the week, flashback Friday

Instagram Analytics + 110 new followers + Average 150 page views per week + Instagram Stories have averaged 125 views per day - utilizing this function as a billboard for posts by businesses and attractions + Good morning from Greenport doing well via stories

Mailchimp + 12 new subscribers + Need to send out winter attractions (ice skating, legion, + Going to include photography as an attraction + History of the village (BID historical landmark walking tour)

Content + The most liked pieces of content include: history of the village and photography of landscape, sunset etc.

+ Want to build this into "reason to visit the village" and will put together collage of #greenport tag of the week to show how photogenic the village is. Perhaps we can do a contest + #greenport tag winner prizes.

Will discuss with Kim & SMILE team) want to get business owners involved

+ Include Greenport's Hispanic culture into our marketing mix + Digital food tour idea + Ice skating - need new photos of weekend skate, hockey team, information for trip planning

Community Involvement + Connect with local artists/galleries for content + Connect with restaurants (digital food tour) + Better communication with BID members on things happening in the stores during winter season + Promotion of the Greenport Theater Film Series

Rich asks for a report of metrics for the Annual Meeting

Presentation from Duncan Kennedy
President - North Fork Promo Council
Discover Long Island
Official marketing for LI
East End Tourism Alliance
He is looking for funding
More focus on stories of individual businesses
Duncan's ask
-Wants more communication with BID
He says International marketing is an untapped market

GATE
Schedule for meeting for 2nd week in Feb
Rich reports the holiday walk contest was small but successful
Ballots for best window
500+- ballots were cast but some of the ballots were by store employees
Businesses did a fantastic job of decorating their windows
Suggest more organization of the drawing and prizes for next year
Agenda item for Gate Meeting
Loading zones for truck parking

Annual Meeting Date
Thursday June 6
Reception at 6:00
Meeting begins at 6:30
Noticed by May 6
Power point presentation

Next Meeting February 28, 2019

Carousel Meeting 2/5/2019 Trustee Julia Robins

Approve minutes from the last meeting on 1/8/2019

Marjory Stevens reports that Margot needs workers
She asked if the BID can notice on #GreenportVillage social media
Kate Eisenberg is working on the decorative painting of the horses.
under the direction of Bob Wissman.

The Christmas decorations have been removed.
Marjory said they should come down earlier next year as many started to come
down (wreaths) due to the glue letting go.
A suggestion was made to clean the suction cups and glass before installing.
Gail Horton reports that all the inner scenic panel paintings are finished.
They are looking for a site to photograph them.
Patrick Calkins has contacted Bill Von Eiff to digitize and prepare the photos for
the panels.
The Library is preparing to do some renovations and will not be available for
displaying the paintings until the summer.
There was a discussion about the date for the auction.
It was suggested to coordinate with the Gallery Walk with the paintings exhibited
on Friday night and the auction on Saturday.

Payment to artists from Village
The Friends of Mitchell Park has funds ready to allocate to the Village for
payment of the artists.

Next meeting is 3/5/2019