



July 25, 2019 at 7:00 PM
Mayor and Board of Trustees – Regular Meeting
Third Street Firehouse
Greenport, NY 11944

236 Third Street
Greenport NY
11944

Tel: (631)477-0248
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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

- Joseph Charles Henry
- Susan Elizabeth Homan
- Edith Kudlinski
- Theresa Sullivan

ANNOUNCEMENTS

- The annual Shakespeare in the Park performances will be held from August 2, 2019 through August 4, 2019.

PRESENTATION

- Robyn Berger-Gaston of the Family Service League regarding a new program serving the senior community.

PUBLIC HEARINGS

- A public hearing regarding a proposed amendment to Chapter 132 (Vehicles and Traffic), Section 54A, Schedule XVI (Limited Time Parking) of the Village of Greenport Code
- A public hearing regarding a Wetlands Permit Application of Stephen Bull and Terese Svoboda of 24 Sandy Beach Road to raise the existing building

PUBLIC TO ADDRESS THE BOARD

REGULAR AGENDA

CALL TO ORDER**RESOLUTIONS****RESOLUTION # 07-2019-1**

RESOLUTION adopting the July, 2019 agenda as printed.

RESOLUTION # 07-2019-2

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administrator, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

FIRE DEPARTMENT**RESOLUTION # 07-2019-3**

RESOLUTION approving the application for membership of James DeFrancesco to the Star Hose Company of the Greenport Fire Department, as approved by the Board of Wardens on May 15, 2019.

VILLAGE ADMINISTRATOR**RESOLUTION # 07-2019-4**

RESOLUTION ratifying the hiring of Lucas Webb as a part-time, seasonal Camp Counselor, at a wage of \$12.00 per hour; effective July 1, 2019.

RESOLUTION # 07-2019-5

RESOLUTION ratifying the hiring of Nyla Levy as a part-time, seasonal Carousel Employee, at a wage of \$12.00 per hour; effective, July 1, 2019.

RESOLUTION # 07-2019-6

RESOLUTION ratifying the hiring of Olivia Inzerillo as a Life Guard at a wage of \$15.00 per hour; effective July 4, 2019.

RESOLUTION # 07-2019-7

RESOLUTION approving an increase in the hourly wage rate of Remi Droskoski from \$ 12.00 per hour to \$ 13.00 per hour; effective August 7, 2019.

RESOLUTION # 07-2019-8

RESOLUTION authorizing the Village of Greenport to apply for a Consolidated Funding Application Grant for the purpose of obtaining funding for the potential re-use of effluent, and further authorizing Village Administrator Pallas to sign the corresponding grant application.

RESOLUTION # 07-2019-9

RESOLUTION setting the car-charging rate at the DCFC [DC Fast Charger] car-charging station as \$.20 per kwh [kilowatt hour], plus a surcharge of \$ 10 per hour, with the surcharge to begin two hours after the start of charging.

RESOLUTION # 07-2019-10

RESOLUTION authorizing the Village of Greenport to enter into a State/Local Agreement with the New York State Department of Transportation regarding the re-design of the North Ferry Terminal access area.

RESOLUTION # 07-2019-11

RESOLUTION approving the selection of L.K. McLean Associates, P.C. per the recommendation of Village Administrator Pallas and in accordance with the Local Design Service Agreement, to perform engineering services related to the re-design of the North Ferry Terminal access area, per the proposal dated July 22, 2019; in the amount of \$ 112,200.00 to be expensed from Account H.5110.200 (Road Construction), and authorizing Mayor Hubbard to sign the agreement between the Village of Greenport and L.K. McLean Associates, P.C. The execution of the agreement between the Village of Greenport and L.K. McLean Associates, P.C. is contingent upon confirmation to the Village of Greenport of grant approval/receipt from the New York State Department of Transportation.

VILLAGE TREASURER**RESOLUTION # 07-2019-12**

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4153, to appropriate reserves for Fiscal Year End 2018-2019 adjustments for the Sewer Fund, and directing that Budget Amendment #4153 be included as part of the formal meeting minutes of the July 25, 2019 regular meeting of the Board of Trustees.

RESOLUTION # 07-2019-13

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4154, to appropriate reserves for Fiscal Year End 2018-2019 adjustments for the Electric Fund, and directing that Budget Amendment #4154 be included as part of the formal meeting minutes of the July 25, 2019 regular meeting of the Board of Trustees.

RESOLUTION # 07-2019-14

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4155, to appropriate reserves for Fiscal Year End 2018-2019 adjustments for the Water Fund, and directing that Budget Amendment #4155 be included as part of the formal meeting minutes of the July 25, 2019 regular meeting of the Board of Trustees.

RESOLUTION # 07-2019-15

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4156, to appropriate reserves for Fiscal Year End 2018-2019 adjustments for the General Fund, and directing that Budget Amendment #4156 be included as part of the formal meeting minutes of the July 25, 2019 regular meeting of the Board of Trustees.

VILLAGE CLERK**RESOLUTION # 07-2019-16**

RESOLUTION approving the request of the Greenport Fire Department to use a portion of the Fifth Street Beach/Park from 7:00 a.m. through 7:00 p.m. on July 28, 2019 for the Annual Fire Department Picnic.

RESOLUTION # 07-2019-17

RESOLUTION scheduling a public hearing for 7:00 p.m. on Thursday, August 22, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by applicant Costello Marine Contracting Corp. on behalf of Rosemary Gutwillig for the property at 109 Bay Avenue, Greenport, New York, 11944 to: resheathe 265' of face of existing bulkhead, remove 37' of existing concrete and stone seawall and construct 37' of new southwest bulkhead in-place, and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION # 07-2019-18

RESOLUTION hiring Tyler Doherty as a full-time Groundskeeper I for the Village of Greenport Road Department, at a wage rate of \$ 16 per hour, effective August 7, 2019. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION # 07-2019-19

RESOLUTION hiring Amanda Aurichio as a provisional, full-time Account Clerk, at a wage rate of \$ 15 per hour, effective July 31, 2019. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

TRUSTEES**RESOLUTION # 07-2019-20**

RESOLUTION scheduling a public hearing for 7:00 p.m. on Thursday, August 22, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding a proposed amendment to Chapter 150 (Zoning), Section 7(B)(7)(c) (Bed and Breakfast Facilities) of the Village of Greenport Code, and directing Clerk Pirillo to notice the public hearing accordingly.

VOUCHER SUMMARY**RESOLUTION # 07-2019-21**

RESOLUTION approving all checks for Fiscal Year 2018/2019 per the Voucher Summary Report dated June 20, 2019, in the total amount of \$ 19,524.58 consisting of:

- o All regular checks in the amount of \$ 19,524.58.

RESOLUTION # 07-2019-22

RESOLUTION approving all checks for Fiscal Year 2019/2020 per the Voucher Summary Report dated June 21, 2019, in the total amount of \$ 495,764.55 consisting of:

- o All regular checks in the amount of \$ 445,028.07, and
- o All prepaid checks (including wire transfers) in the amount of \$ 50,736.48.

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 5 Trans Type: B2 - Amend Status: Batch
 Trans No: 4153 Trans Date: 05/31/2019 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 06/24/2019
 Description: FISCAL YEAR END 2018-2019 BUDGET AMENDMENT FOR THE SEWER FUND
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
G.2770	OTHER REVENUE	48,607.00
G.7852.400	PILOT TO GENERAL FUND..	3,060.00
G.8110.400	ELECTRIC SERVICE..	11,820.00
G.8110.402	WATER SERVICE..	1,283.00
G.8110.404	BILLING & ACCOUNTING..	2,018.00
G.8110.413	TRANSPORTATION MAINT..	106.00
G.8110.414	TRANSPORTATION CLEARING..	32.00
G.8110.417	SUPPLIES & MATERIALS..	275.00
G.8120.202	MAJOR SEWER MAIN REPAIR..	982.00
G.8130.200	PUMP STATION EQUIPMENT..	1,396.00
G.8130.202	TRTMNT PLANT MISC EQUIPMENT..	2,815.00
G.8130.203	MAJOR PUMP STATION REPAIR..	1,505.00
G.8130.204	MAJOR EQUIP REPAIRS/PURCHASES..	14,303.00
G.8130.403	CHEMICALS..	720.00
G.9040.800	WORKERS COMPENSATION.EMPLOYEE BENEFITS	91.00
G.9060.800	HOSPITALIZATION.EMPLOYEE BENEFITS	1,724.00
G.8110.102	LABOR OUTSIDE..	5,234.00
G.8110.700	INTEREST ON LTD..	1,243.00
Total Amount:		97,214.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 5 Trans Type: B2 - Amend Status: Batch
 Trans No: 4154 Trans Date: 05/31/2019 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 06/24/2019
 Description: FISCAL YEAR END 2018-2019 BUDGET AMENDMENT FOR THE ELECTRIC Account # Order: No
 FUND Print Parent Account: No

Account No.	Account Description	Amount
E.0601.100	RESIDENTIAL SALES..	73,927.00
E.0601.300	ALL ELECTRIC SALES..	72,000.00
E.0344	ACCESSORY ELECTRIC EQUIPMENT	1.00
E.0345	MISC POWER PLANT EQUIPMENT	185.00
E.0358	POLES & FIXTURES	3,061.00
E.0365	TRANSFORMERS	264.00
E.0372	STREET LTG & SIGNAL	423.00
E.0381	OFFICE EQUIPMENT	3,668.00
E.0383	SHOP EQUIPMENT	2,082.00
E.0384	TRANSPORTATION EQUIPMENT	562.00
E.0385	COMMUNICATION EQUIPMENT	105.00
E.0387	GENERAL TOOLS	407.00
E.1320.400	AUDITOR EXPENSE..	1,875.00
E.0715.100	REPAIRS - BUILDING..	332.00
E.0721	POWER PURCHASED	108,239.00
E.0781.405	TRANSMISSION RIGHTS	22,073.00
E.0800.110	HOSPITALIZATION..	6,593.00
E.0781.300	LEGAL FEES..	482.00
E.0603	DEMAND CL #3	4,425.00
Total Amount:		300,704.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 5 Trans Type: B2 - Amend Status: Batch
 Trans No: 4155 Trans Date: 05/31/2019 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 06/24/2019
 Description: FISCAL YEAR END 2018-2019 BUDGET AMENDMENT FOR THE WATER FUND Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
F.2140	RESIDENTIAL VILLAGE SALES	15,254.00
F.1320.400	AUDITOR EXPENSE..	1,195.00
F.8310.102	LABOR OUTSIDE..	767.00
F.8310.407	BILLING & ACCOUNTING..	1,022.00
F.8310.414	MISC GENERAL EXPENSE..	3,308.00
F.8320.400	ELECTRICITY PURCHASED..	119.00
F.8320.401	SCWA - WATER PURCHASE..	10,107.00
F.9030.800	FICA & PERMA.EMPLOYEE BENEFITS	5,153.00
F.2770	MISC REVENUE	6,417.00
Total Amount:		43,342.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 5 Trans Type: B2 - Amend Status: Batch
 Trans No: 4156 Trans Date: 05/31/2019 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 06/24/2019
 Description: FISCAL YEAR END 2018-2019 BUDGET AMENDMENT FOR THE GENERAL Account # Order: No
 FUND Print Parent Account: No

Account No.	Account Description	Amount
A.1113.400	PARKING ENFORCEMENT..	2,632.00
A.1620.400	BUILDING CONTR EXP..	548.00
A.5110.413	TRASH/RECYCLE..	2,830.00
A.5110.420	ELECTRICITY..	992.00
A.5110.432	PERMA INSC. WORKERS COMP..	3,901.00
A.7020.400	ELECTRIC SERVICE RECREATION	512.00
A.7020.406	CREDIT CARD FEES REC	5,498.00
A.7110.101	PARKS..RECREATION PERSONNEL	1,440.00
A.7110.400	PARKS..	448.00
A.7110.401	PARKS EXPENSE RECREATION	76.00
A.7150.400	PARKS EXPENSE..PUBLIC BATHROOMS	136.00
A.7180.400	MCCANN TRAILER PARK.EXP	1,467.00
A.7230.101	MITCHELL MARINA PERSONNEL	44,606.00
A.7230.422	MITCHELL PARK AND MARINA UTILITIES	3,670.00
A.7231.100	DOCKS.PERSONNEL SERVICES	10.00
A.1420.400	LAW.CONTR EXP..	3,323.00
A.1420.401	LABOR COUNSEL..	8,775.00
A.3410.422	FIRE.OFFICE EXPENSE..	5.00
A.5110.415	REPAIR & MAINT - TRANSP EQUIP..	1,893.00
A.7020.100	RECREATIONAL ADMINISTRATION.PERSONNEL SERVICES	715.00
A.7120.401	RECREATION CENTER EXPENSE	489.00
A.7230.401	MITCHELL MARINA CONTRACTUAL EXP	4,224.00
A.7231.407	DOCKS R &M	4,777.00
A.7231.422	DOCKS UTILITIES	161.00
A.7311.101	ICE RINK LABOR	3,386.00
A.7311.400	ICE RINK EXPENSE	19,017.00
A.7312.100	CAROUSEL PERSONNEL SERVICES	9,449.00
A.2410	RENTAL OF REAL PROPERTY	77,994.00
A.2003	MCCANN CAMPGROUND	21,265.00
A.1255	VILLAGE CLERK FEE COLLECTION	10,131.00
A.2590	BUILDING PERMITS	15,590.00
Total Amount:		249,960.00