

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

April 26, 2022 at 5:00 PM

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 6 recertifications and 4 interims were performed for May 2022.
- b) 3 vouchers were issued this month but 2 of the families decided not to participate.
- c) There are 2 vouchers that are looking for housing but are not having any success in availability or affordability.
- d) Asha Gallacher and Lynda Smith from BST, LLP are working on the annual FASS unaudited financial report to HUD which is due May 31, 2022.
- e) Asha Gallacher is working with her HUD representative in the NYC office to see if the VGHA can increase their payment standard to 110% of the HUD issued Fair Market Rent in order to compensate for the dramatic increase in rental prices.

May 2022 Projected Monthly Expenses (see attached):

Total Expenses \$

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Rents will need to be raised to compensate for increased costs of utilities and administration costs.
- b) Asha Gallacher and Nina JG Stewart will finalize the simplified/revised lease that they worked on before COVID. This lease will be used in conjunction with the approval of rental increases.

May 2022 Projected Monthly Expenses (see attached):

213 Center Street

Beginning Balance 4/01/2022	\$44,755.55
Total Expenses	\$
Ending Balance	\$

278 Second Street

Beginning Balance 4/01/2022	\$ 40,909.31
Total Expenses	\$
Ending Balance	\$

2021 Monthly Projected Income:

278 2 nd St, Unit # 1	\$1,375.00
278 2 nd St, Unit # 2	\$1,125.00
278 2 nd St, Unit # 3	\$1,175.00
213 Center St	\$1,125.00
Total Expected Revenue	\$4,800.00

3. Resolutions:

- a) MOTION – to approve the minutes of the March 29, 2022 Board Meeting.
- b) MOTION – to approve accounts payable for May 2022 for the Housing Authority totaling \$.
- c) MOTION – to approve accounts payable for May 2022 for 213 Center Street totaling \$.
- d) MOTION – to approve accounts payable for May 2022 for 278 2nd Street totaling \$.

4. Next meeting will be held on Tuesday, May 31, 2022 at 5:00pm.

5. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES

The regular monthly meeting was held on Tuesday, March 29, 2022.

Those present were: Tina Finne, Marilyn Corwin, Inga Van Eysden, Robert Brandt and Asha Gallacher: Meeting was called to order by Chairperson Tina Finne at 5:10pm.

1. Section 8 Housing Update:

- a) 5 recertifications and 2 interims were performed for April 2022.
- b) Cullen & Danowski, LLP assisted Asha Gallacher in submitting the 2021 FASS financial audited report to HUD.
- c) Lynda Smith from BST, LLP will be assisting Asha Gallacher in submitting the 2021 unaudited FASS financial report.
- d) 1 voucher was terminated due to failure to report change in household composition.
- e) 1 voucher was issued which was a lease in place and contract started 4/1/22.
- f) There are 2 vouchers that are still looking for housing.

2. Community Development:

- a) Rents will need to be raised to compensate for increased costs of utilities and administration costs.

3. Resolutions:

- a) MOTION – was made to approve the minutes of the March 1, 2022 Board Meeting. Marilyn Corwin made motion; Inga Van Eysden carried.
- b) MOTION – was made to approve accounts payable for April 2022 for the Housing Authority totaling \$100,750.06. Inga Van Eysden made motion; Marilyn Corwin carried.
- c) MOTION – was made to approve accounts payable for April 2022 for 213 Center Street totaling \$888.92. Tina Finne made motion; Marilyn Corwin carried.
- d) MOTION – was made to ratify accounts payable for March 2022 for 213 Center Street totaling \$4,029.63 (to adjust for yearly salary reimbursement to the HA). Marilyn Corwin made motion; Inga Van Eysden carried.
- e) MOTION – was made to approve accounts payable for April 2022 for 278 2nd Street totaling \$7,445.25. Inga Van Eysden made motion; Tina Finne carried.

f) MOTION – was made to ratify accounts payable for March 2022 for 278 2nd Street totaling \$11,745.22 (to adjust for yearly salary reimbursement to the HA. Tina Finne made motion; Marilyn Corwin carried.

4. Tina Finne made motion to adjourn, Marilyn Corwin carried. Meeting adjourned at 5:26pm.

Respectfully submitted by Tina Finne, Board Chairperson