

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

July 27, 2021 at 5:00 PM
GoToMeeting
Access Code: 243-010-173
Phone #: 1-408-650-3123

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 3 recertifications and interims were performed for August 2021.
- b) .

August 2021 Projected Monthly Expenses (see attached):

Total Expenses \$

COMMUNITY DEVELOPMENT

- a) Estimates from Paul Golenac Inc (\$2800) and JSA Service Corp (\$4850) were received for the window trim replacement at 278 2nd Street.

August 2021 Projected Monthly Expenses (see attached):

213 Center Street

Beginning Balance 7/01/2021	\$45,609.89
Total Expenses	\$
Ending Balance	\$

278 Second Street

Beginning Balance 7/01/2021	\$42,177.85
Total Expenses	\$
Ending Balance	\$

2021 Projected Income:

278 2 nd St, Unit # 1	\$1,375.00
278 2 nd St, Unit # 2	\$1,125.00
278 2 nd St, Unit # 3	\$1,175.00
213 Center St	\$1,175.00
Total Expected Revenue	\$4,850.00

2. Resolutions:

- a) MOTION – to approve the minutes of the June 30, 2021 Board Meeting.
- b) MOTION – to approve accounts payable for August 2021 for the Housing Authority totaling \$.
- c) MOTION – to approve accounts payable for August 2021 for 213 Center Street totaling \$.
- d) MOTION – to approve accounts payable for August 2021 for 278 2nd Street totaling \$.

3. Next meeting will be held on Tuesday, July 27, 2021 at 5:00pm.

4. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES 6/29/2021

The regular monthly meeting was held on Tuesday, June 29, 2021.

Those present via video/tele conference were Tina Finne, Marilyn Corwin, Valerie Shelby, Christopher North, Robert Brandt and Asha Gallacher: Meeting was called to order by Board Member Tina Finne at 5:01 pm.

1. Section 8 Housing Update:

- a) 6 recertifications and 1 interim were performed for June 2021.
- b) 6 recertifications and 9 interims were performed for July 2021.
- c) With the assistance of Lynda Smith from BST, Asha Gallacher was able to submit the annual unaudited FASS submission early for the fiscal period ending 3.31.21.
- d) CARES ACT waivers have been extended to 12/31/21. See Memo attached.
- e) One voucher was absorbed by the Town of Brookhaven in May and moved to Brookhaven because the client could not find housing in the Greenport jurisdiction. However, this client was able to port back to the VGHA due to a unit coming available in Greenport July 1st. One voucher holder passed away. 2 vouchers were issued in June 2021. 3 families found housing and will be moving in July. One family was a lease in place and assistance will start in July.
- f) Currently, there are 4 families with vouchers searching for housing. These vouchers were issued back in February, March, and April 2021 but the families still cannot find housing.
- g) No meeting was held May 25, 2021 due to lack of a quorum.

2. Community Development:

- a) Estimates from Paul Golenac Inc (\$2800) and JSA Service Corp (\$4850) were received for the window trim replacement at 278 2nd Street.

3. Resolutions:

- a) MOTION – was made to approve the minutes of the April 27, 2021 Board Meeting.
- b) MOTION – was made to ratify accounts payable for June 2021 for the Housing Authority totaling \$92,496.32.
- c) MOTION – was made to approve accounts payable for July 2021 for the Housing Authority totaling \$104,746.99.
- d) MOTION – was made to ratify accounts payable for June 2021 for 213 Center Street totaling \$1,126.95.
- e) MOTION – was made to approve accounts payable for July 2021 for 213 Center Street totaling \$357.54.

- f) MOTION – was made to ratify accounts payable for June 2021 for 278 2nd Street totaling \$3,035.21.
 - g) MOTION – was made to approve accounts payable for July 2021 for 278 2nd Street totaling \$1,987.60.
 - h) MOTION – was made to approve the extension of the CARES Act Housing Choice Voucher program waivers which have been extended until 12/31/2021.
 - i) MOTION – was made to approve the purchase of the QuickBooks Connector for the HAPPY software program for \$2,512.50.
 - j) MOTION – was made to table repair of the 278 2nd Street’s window trim replacement until all the board members could view the windows.
5. Next meeting will be held on Tuesday, July 27, 2021 at 5:00pm.
6. Tina Finne made motion to adjourn, Valerie Shelby carried. Meeting adjourned at 5:29 pm.

Respectfully submitted by Tina Finne, Board Chairperson