



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

March 15, 2018 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYNE MILLER
Including compilation of all monthly meeting minutes

MONTHLY REPORTS FOR:

- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSION

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Fire Department Work Session Report March 2018

Attachments:

GFD March 2018 Work Session Report (PDF)

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Finance report 2/13/18

Attendance: Chiefs Miller and Jimenez. Wardens Barszczewski, Jensen, Kalin, Nyce and Administrative assistant Richter.

Reviewed all monthly bills, Fire safety and Fire school accounts.

Company Requests:

Eagle Hose: Budget items and wish list.

Relief Hose: Cover for hose bed, and budget items.

Star Hose: Motion light switches for Fire house.

Standard Hose: Budget items

Phenix Hook & Ladder: Budget items.

Rescue Squad: Hammer Medical supplies for 777.51, Gas cylinder connector \$245.00, Upgrade to smart phone on ambulance approximate cost of \$20.00 extra a month.

Fire Police: Budget items.

Water Rescue: Budget items.

Firematically,

Chief Engineer

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
1																									
2																##	maximum points in category								
3																									
4																									
5	Barszczewski, Joseph	W	12	32 %	25	1	1	1 %	0	0	0	0	5	8	8	0	6.25	52.25		X	X	X	X		
6	Birmingham, Kenneth		1	2.7 %	0	0	0	0 %	0	0	0	0	1	0	2	0	0	3		X	X				
7	Bogardus, William		5	14 %	25	4	4.1 %	0	0	0	0	0	3	6	2	0	0	36		X	X				
8	Breese, Harry	D	9	24 %	25	1	1 %	0	0	0	0	0	2	6	2	0	0.75	35.75			X	X	X		
9	Bumble III, Charles		2	5.4 %	0	0	0	0 %	0	0	0	0	1	4	0	0	0	5			X				
10	Bumble, Samantha		1	2.7 %	0	0	0	0 %	0	0	0	0	1	0	2	0	0	3		X	X				
11	Butler, Michael		5	14 %	25	2	2 %	0	0	0	0	0	1	2	0	0	0	28							
12	Capon, George		2	5.4 %	0	2	2 %	0	0	0	0	0	0	0	0	0	0	0							
13	Carey, Patrick		8	22 %	25	1	1 %	0	0	0	0	0	2	5	3	0	0	35		X	X	X	X		
14	Carrig, Melinda		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0	0							
15	Charters, Gary		0	0 %	0	0	0 %	0	0	0	0	0	1	0	2	0	0	3		X	X				
16	Clark III, Henry		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0	0							
17	Clark, James	S	5	14 %	25	2	2 %	0	0	0	0	0	2	5	0	0	1.25	33.25							
18	Clark, Jeffrey		15	41 %	25	1	1 %	0	0	0	0	0	2	6	8	0	0	41		X	X	X	X		

points as of FEBRUARY 28, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtrs	misc	train	drill	pos(dis)		points		haz	bb	wp/sh	yap
19	Corazzini, Jeffrey	L	3	8.1%	0	3	3.1%	0	0	0	0	0	0	0	3	0	1.25		4.25		X	X	X	
20	Corazzini, Warren		5	14%	25	8	8.2%	0	0	0	0	1	0	0	3	0	0		29		X	X	X	
21	Corwin, Everett		14	38%	25	30	31%	25	0	2	5	2	5	3	0	0	0		60		X	X	X	
22	Corwin, Norma	W,L	13	35%	25	30	31%	25	0	4	2	4	2	2	0	0	3.25		61.25		X	X		
23	Corwin, Raymond		13	35%	25	18	18%	25	0	2	8	2	8	3	0	0	0		63		X	X	X	
24	Corwin, Robert	C,D	26	70%	25	72	73%	25	0	3	4	3	4	2	0	0	2.75		61.75		X	X		
25	Corwin, Scott		16	43%	25	3	3.1%	0	0	2	1	2	1	3	0	0	0		31		X	X	X	
26	Costas, Tom		8	22%	25	3	3.1%	0	0	2	4	2	4	2	0	0	0		33		X	X		
27	Creedon, Daniel	L	3	8.1%	0	3	3.1%	0	0	2	2	2	2	1	0	0	1.25		6.25				X	
28	De Kerillis, Alain	T	12	32%	25	53	54%	25	0	1	0	1	0	3	0	0	1.25		55.25		X	X	X	
29	Detrick, Gary		5	14%	25	2	2%	0	0	1	3	1	3	0	0	0	0		29					
30	Ellis, Scott		5	14%	25	5	5.1%	0	0	0	1	1	3	3	0	0	0		32		X	X	X	
31	Ficurilli, Michael		12	32%	25	4	4.1%	0	0	0	1	3	8	3	0	0	0		37		X	X	X	
32	Flora, Michael		13	35%	25	0	0%	0	0	0	0	7	0	2	0	0	0		34		X	X		
33	Garcia, Gloria		0	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0		0					
34	Golden, Danielle		1	2.7%	0	7	7.1%	0	0	0	0	0	0	0	0	0	0		0					
35	Goldstein, Myron		0	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0		0					

points as of FEBRUARY 28, 2018 prepared by James H. Kallin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	hb	wp/sh	yap					
4																								
36	Grattan, Timothy		4	11 %	25	1	1 %	0	0	1	0	0	0	0	0	0	0	26						
37	Gray, Sally Anne		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0	0						
38	Grilli, Jared		0	0 %	0	0	0 %	0	0	2	0	0	0	0	0	0	0	2						
39	Grilli, Jennifer		1	2.7 %	0	1	1 %	0	0	2	4	0	0	0	0	0	0	6						
40	Grilli, John		1	2.7 %	0	0	0 %	0	0	5	5	0	0	2	12									
41	Hamilton Jr., Robert		12	32 %	25	5	5.1 %	0	0	1	9	3	0	0.75	38.75	X	X	X						
42	Hanold, Christopher		8	22 %	25	16	16 %	25	0	2	8	3	0	2.75	65.75	X	X	X						
43	Harris, Cliff		4	11 %	25	0	0 %	0	0	1	6	3	0	2	37	X	X	X						
44	Harris, Peter		19	51 %	25	7	7.1 %	0	0	2	7	3	0	2.5	39.5	X	X	X						
45	Hays, Spencer		6	16 %	25	2	2 %	0	0	2	5	1	0	0	33			X						
46	Hollid, Scott		7	19 %	25	1	1 %	0	0	3	5	2	0	2	37	X	X							
47	Hubbard Jr, George		2	5.4 %	0	0	0 %	0	0	2	5	3	0	0	10	X	X	X						
48	Hughes, Colleen		10	27 %	25	11	11 %	25	0	1	5	3	0	1.25	60.25	X	X	X						
49	Huzsek, Andrew H		26	70 %	25	4	4.1 %	0	0	3	8	3	0	0	39	X	X	X						
50	Hydell, Carol		6	16 %	25	3	3.1 %	0	0	2	6	2	0	1.25	36.25	X	X							
51	Hydell, Charles		11	30 %	25	8	8.2 %	0	0	2	7	2	0	1.25	37.25	X	X							
52	Jenkins, Karolyn		1	2.7 %	0	0	0 %	0	0	1	2	2	0	0	5	X	X	X						

points as of FEBRUARY 28, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)	points		haz	bb	wp/sh	yap	
53	Jensen, Warren	W	3	8.1%	0	0	0	0%	0	0	0	0	3	4	3	0	2	12		X	X	X		
54	Jester, Robert		2	5.4%	0	3	3.1%	0%	0	0	0	0	2	7	8	0	0	17		X	X	X		
55	Jimenez, Susano	CH	26	70%	25	65	66%	25%	25	0	0	9	8	3	0	0	6.25	76.25		X	X	X		
56	Johnson, Craig	L	3	8.1%	0	7	7.1%	0%	0	0	0	0	0	4	0	0	1.25	5.25						
57	Kalin, James	W,T,D,D	26	70%	25	64	65%	25%	25	0	0	5	5	5	3	0	4.75	67.75		X	X	X		
58	King, David	T,D	14	38%	25	8	8.2%	0%	0	0	0	0	3	7	3	0	2	40		X	X	X		
59	Kostal, Shelby		0	0%	0	0	0%	0%	0	0	0	0	0	0	0	0	0	0	0					
60	Land, Shannon		0	0%	0	0	0%	0%	0	0	0	0	0	0	0	0	0	0	0					
61	Luke, Alexander		6	16%	25	3	3.1%	0%	0	0	0	0	0	5	3	0	0	33		X	X	X		
62	Maloney, Michael		3	8.1%	0	1	1%	0%	0	0	0	0	2	5	7	0	0	14		X	X			
63	Manwaring, Julia		16	43%	25	8	8.2%	0%	0	0	0	0	3	4	8	0	0	40		X	X	X		
64	Manwaring, Wayde	C	15	41%	25	12	12%	25%	25	0	0	0	4	4	8	0	2	68		X	X	X		
65	Marzewski, Macy		3	8.1%	0	0	0%	0%	0	0	0	0	2	5	3	0	0	10		X	X	X		
66	Martocchia, Jerome	W	11	30%	25	2	2%	0%	0	0	0	0	6	4	3	0	2	40		X	X	X		
67	Mazzei, Aileen		3	8.1%	0	1	1%	0%	0	0	0	0	2	4	2	0	0	8		X	X			
68	Melly, Megan		8	22%	25	15	15%	25%	25	0	0	0	0	4	2	0	0	56		X	X			

points as of FEBRUARY 28, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMIS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)	points		haz	hb	w/p/sh	yap	
69	Miller, Joseph		2	5.4	%	0	2	2	%	0		0	0	0	3	0	0	3		X	X	X		
70	Miller, Wayne	CH	11	30	%	25	33	34	%	25		0	6	7	2	0	6.25	71.25		X	X			
71	Mills, William, III		0	0	%	0	0	0	%	0		0	0	0	2	0	0	2		X	X			
72	Milovich Jr., Joseph	W	12	32	%	25	1	1	%	0		0	5	4	3	0	2	39		X	X	X		
73	Mims, Ralph		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0						
74	Morris, Gregory		1	2.7	%	0	0	0	%	0		0	1	2	0	0	0	3						
75	Musto, Francis		16	43	%	25	34	35	%	25		0	4	6	3	0	0	63		X	X	X		
76	Myslorski, Henry		1	2.7	%	0	0	0	%	0		0	1	2	3	0	0	6		X	X	X		
77	Myslorski, Linda		0	0	%	0	5	5.1	%	0		0	0	0	0	0	0	0						
78	Nedoszytko, William	S	0	0	%	0	0	0	%	0		0	0	0	0	0	1.25	1.25						
79	Nyce, David	W,L	31	84	%	25	1	1	%	0		0	4	5	8	0	3.25	45.25		X	X	X		
80	Parker, Jason	D	6	16	%	25	13	13	%	25		0	1	0	0	0	1.25	52.25						
81	Pirillo, James A. (s)		21	57	%	25	4	4.1	%	0		0	3	7	3	0	0	38		X	X	X		
82	Pirillo, James J. (f)		15	41	%	25	4	4.1	%	0		0	3	7	3	0	0	38		X	X	X		
83	Pope, George	L,D	27	73	%	25	50	51	%	25		0	3	2	8	0	2	65		X	X	X		
84	Purcell, Bernard		35	95	%	25	61	62	%	25		0	3	8	3	0	0	64		X	X	X		
85	Purcell, Ryan	C	2	5.4	%	0	0	0	%	0		0	2	3	3	0	2	10		X	X	X		

points as of FEBRUARY 28, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap					
4																								
86	Quillin, Michael	D	10	27 %	25	1	1 %	0	0	1	5	3	0	0.75	34.75	X	X	X						
87	Raynor, Dale		13	35 %	25	3	3.1 %	0	0	2	3	3	0	0	33	X	X	X						
88	Reiss, Helen	L	7	19 %	25	41	42 %	25	0	2	3	3	0	1.25	59.25	X	X	X						
89	Rempe Jr, Fred		9	24 %	25	22	22 %	25	0	2	5	2	0	0	59	X	X							
90	Richter, Michael	T,T	4	11 %	25	31	32 %	25	0	3	1	3	0	2.5	59.5	X	X	X						
91	Rosa, Lisa		6	16 %	25	2	2 %	0	0	4	6	3	0	0	38	X	X	X						
92	Ruffner, William		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0									
93	Rutkowski, Stephen		24	65 %	25	52	53 %	25	0	4	7	3	0	0	64	X	X	X						
94	Siehan, Edward	S,T,W	0	0 %	0	0	0 %	0	0	2	0	3	0	4.5	9.5	X	X	X						
95	Skrezeec, John		20	54 %	25	10	10 %	25	0	2	7	3	0	0	62	X	X	X						
96	Spanos, James		1	2.7 %	0	0	0 %	0	0	2	1	0	0	0	3									
97	Spinozzi, Matthew		22	59 %	25	19	19 %	25	0	0	0	0	0	0	50									
98	Staples, Halsey		13	35 %	25	29	30 %	25	0	1	0	3	0	0	54	X	X	X						
99	Stoner, Gary		5	14 %	25	0	0 %	0	0	2	1	0	0	0	28									
100	Stoner, Kylie		2	5.4 %	0	10	10 %	25	0	0	0	0	0	0	25									
101	Tamin, John		23	62 %	25	44	45 %	25	0	2	6	3	0	0	61	X	X	X						
102	Tejada, Yira		1	2.7 %	0	3	3.1 %	0	0	1	0	1	0	0	2									

points as of FEBRUARY 28, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)	points		haz	bb	wp/sh	yap	
103	Thorp, Thomas		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0	0					
104	VanEtten, George		9	24	%	25	8	8.2	%	0		0	1	4	3	0	0	33		X	X	X		
105	Verity, Michael		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0	0					
106	Volinski, Antone, Jr.		21	57	%	25	9	9.2	%	0		0	1	5	3	0	0	34		X	X	X		
107	Volinski, Antone, III	W	14	38	%	25	40	41	%	25		0	2	3	3	0	2	60		X	X	X		
108	Volinski, Darryl	L	6	16	%	25	11	11	%	25		0	2	2	2	0	1.25	57.25		X	X			
109	Walker, David		1	2.7	%	0	1	1	%	0		0	1	0	2	0	0	3		X	X			
110	Walters, Joseph		1	2.7	%	0	0	0	%	0		0	2	0	3	0	0	5		X	X	X		
111	Weingart, Jeffrey	CH	12	32	%	25	19	19	%	25		0	3	2	1	0	6.25	62.25				X		
112	Wright, William		17	46	%	25	3	3.1	%	0		0	2	6	3	0	0	36		X	X	X		
113	Zurek, Gregory		5	14	%	25	3	3.1	%	0		0	2	7	3	0	0	37		X	X	X		
114	Zurek Jr, Stanley		7	19	%	25	0	0	%	0		0	4	0	3	0	0	32		X	X	Y		
115																								

points as of FEBRUARY 28, 2018 prepared by James H. Kain

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

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(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

WEDNESDAY February 21, 2018

OPENING

Chief Wayne Miller opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayne Miller

2nd Ass't Chief Susano Jimenez

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III of Relief Hose Co. #2

Warden Joseph Barszczewski of Star Hose Co. #3

Warden David Nyce of Standard Hose Co. #4

Wardens James Kalin and John Grilli of Phenix Hook & Ladder Co. #1

Excused: Warden Norma Corwin of Relief Hose Co. #2, Warden Edward Sieban of Star Hose Co. #3, Warden Jerome Martocchia of Standard Hose Co. #4

Absent: 1st Ass't Chief Jeffrey Weingart

THOSE WISHING TO ADDRESS THE BOARD – None.

READING OF THE PREVIOUS MINUTES

Motion made by James Kalin, seconded by David Nyce, to approve the minutes of the January 17, 2018 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Miller. Motion made by John Grilli, seconded by David Nyce, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of January 18, 2018 through February 21, 2018 was read by Secretary/Treasurer James Kalin. Motion made by Antone Volinski III, seconded by John Grilli, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None.

COMMUNICATIONS

1. Invitation to Montauk's St. Patrick's Day Parade, March 25, 2018- GFD will attend.
2. Invitation to Cutchogue's St. Patrick's Day Parade, March 10 2018- GFD will attend.
3. Riverhead FD Ladies Auxiliary Soup & Chili supper, March 10 2018, Station 1.

4. Port Jefferson "Rapid Summer" EMT-B course, June 4, 2018-August 23,2018.
5. Town of Babylon Chief's Association presentation "Generating Tempo for Success & Survival, April 9, 2018, Deer Park FD.
6. Bellport FD celebrating 125th anniversary parade & party, August 25,2018-GFD will attend.
7. Suffolk County Fire Fighters Emerald Society "Celtic Kickoff", February 24, 2018, Irish times in Holbrook.
8. North Fork Volunteer Fire Fighters Association's Annual Installation Dinner, May 5, 2018, Riverhead Polish Hall.
9. Fire Fighting Cancer Support Network 10th Annual Golf classic, May 7, 2018, Hamlet Wind Watch Golf & Country Club.
10. East End Emerald Society 5th Annual Jamesport FD St. Patrick's Day Parade, March 24, 2018.
11. Linda Mysliborski resignation as Captain of Rescue Squad letter & request for temporary leave of absence.

David Nyce mentioned that Bellport's 125th Anniversary is a big deal and asked if GFD will be sending representatives. It will be brought back to the Officers to discuss.

Motion by Warren Jensen, seconded by David Nyce, to file and/or forward all communications and to attend Montauk, Cutchogue, and Bellport parades.
Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Rosalie Rung- Rescue Squad only. She is taking an EMT course. Chief Wayne Miller is just waiting for the arson report to come back. J.Grilli asked if she had to take scene safety too. Chief Wayne said she does not have to for rescue only. Motion made by J. Milovich, seconded by J. Grilli, to accept the application pending the arson report.
2. Sally Ann Gray will be voted on tomorrow night by the village.
3. Chief Wayne Miller reported that he had an application for Petros Panagopolous, he has all paperwork, but he still needs to get a physical. Chief Wayne Miller hasn't heard back about it since December.

4. Beattie Hays of Star Hose is transferring to Southold Fire Department- he asked that GFD writes him a letter of recommendation.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Chief Wayne Miller got a proposal from the company that's on contract with the county for the floors. Main Fire house- \$79,815. The annex building in the back- \$53,820. Station #2- \$21,131.25. Total cost of \$154,767. Joseph Barszczewski asked if the estimate included the kitchen. Chief Wayne Miller said that he will double check that. With it being on county contract it would not have to go out to bid. A suggestion was made to do one now and do the others next budget. Chief Wayne Miller reported that GFD has \$83,370 left in the building fund. J. Milovich mentioned that the price is higher than the others but this is on county contract so it is the easier way to go. David Nyce said that if Station 1 & 2 get done and we take 50 out of this year's budget and 50 out of next year's budget that leaves money in the line item if it is needed for anything. Much more discussion ensued. Chief Wayne Miller will reach out to Robert.
2. J. Milovich mentioned that people are asking him if GFD is still looking into doing a new building. W. Jensen said that GFD needs to have a talk with the village if he really wants to bond some money. Chief Wayne Miller reported that when he did ask about doing it, H2M said that knocking down Station #1 and rebuilding it would be a rough estimate of 7 or 8 million dollars. W. Jensen said that if he is looking to bond, we have to factor that in while planning. GFD will continue to make improvements with existing building. Much discussion ensued.
3. Joseph Milovich reported that Ratsey refused to do the gutters because he wanted to leave the existing one up. Murray design was wary about the prevailing wage and hasn't gotten back to him yet. He has also called Rob McGuinness who hasn't gotten back to him either. Joseph Barszczewski mentioned that where the water is dripping it is making a hole in the cement. J. Grilli mentioned that maybe Mulligan who does the roof will be interested in doing the gutters.

4. J. Grilli made a suggestion that we do Station 2 floors and the back building. It will leave some wiggle room in the line item for other stuff.
5. J. Milovich reported that the guy from Southold who does the overhead doors came & looked at the doors and he will give an estimate to both replace the doors and to do repairs to existing ones. He will give a 1 year contract to come twice in the year to service the doors.

Bylaws- No Report

Finance – No Report

Fire District – No Report

Pre-Incident Planning- No Report.

Service Awards-

1. Chief Wayne Miller spoke with the village about increasing the years from 30-40. The Village has resolutions they are going to pass. The first one is to approve the scheduling of a public referendum regarding an amendment to the length of service award program for the Village of Greenport Fire Department. The next resolution is establishing the date August 14, 2018 special election day for that. The reason being is there would be no politics attached to it. They could do it in March, but they didn't want any other candidates that were going to be elected to try to attach any politics to that & mess the vote up. The next resolution is setting the date and times for the public referendum August 14, 2018 12pm and 9pm. James Kalin mentioned that there are 23 members approaching the maximum.
2. Joseph Milovich said that it was brought up at their meeting that some people that weren't meeting mandatory training requirements were still on the point sheet. They want to know if those people were still getting the benefits. James Kalin reported that they are getting a year's service and he's not sure how we want to handle it for 2018. Joseph Milovich wanted to clarify that they did get the points even though they did not meet the mandatory requirements. W. Jensen asked J. Kalin if anyone was ever denied the points that did not attend those classes. James Kalin said no, not since he has been in this position. People are urged to make the training because it is possible that they will not get their points

if not. Much Discussion ensued. W. Jensen and J. Milovich will report back to their company that it is being looked into.

3. Antone Volinski III mentioned that his company wanted to see how the board felt about getting a point if you get a physical since it is mandatory. W. Jensen asked if that would be considered a miscellaneous point. James Kalin said that it could be done. For most people it won't help. It would be another point for those that are just barely making their points. David Nyce mentioned that GFD would be trying to make up points for people that aren't making calls. You are supposed to get your physical to be an active member of the Fire Department and we shouldn't be giving away a point for that.
4. Chief Wayne Miller brought up that at Mattituck they do their own classes for hazmat, Blood Borne Pathogens and Sexual Harassment. They don't have an instructor come out. GFD can go through their insurance company, they offer Hazmat. He also mentioned that Riverhead FD doesn't require their members to take Hazmat. David Nyce said that if we don't want to do it through the county or through the insurance company that we could have a member get trained through Suffolk County.

Recruitment- No Report.

Casualty Fund – No Report.

Funeral- No Report.

Communications-

1. W. Jensen mentioned that he missed last meeting and saw in the minutes that the generators for the high band system were talked about. He asked if the generator from the cell company was still there. If so all we need is a 110 outlet to plug our equipment in & we are protected. GFD would just need to hire an electrician. Why buy one that we will use once or twice a year if there is one sitting there. David Nyce said that he didn't think that there's a generator there anymore. Discussion ensued.
2. J. Milovich asked if the power goes out will the generator that is at GFD be able to activate the tones. W. Jensen said that the repeater wouldn't work.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Requesting contact info for the company that did Relief Hose's LED lights so that they can get together a proposal for approval, a multipurpose nozzle, a new cutter (same one they have now), jaws of life needs to be serviced. Discussion ensued.

Relief Hose Co. #2- As per finance report.

Star Hose Co. #3- Permission to hold a carnival Memorial Day weekend, May 24-28th.

Standard Hose Co. #4- As per finance report.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- As per the finance report.

Fire Police- Budget items.

Water Rescue-Budget items.

UNFINISHED BUSINESS –

1. David Nyce distributed a letter written to the Board of Commissioners regarding the issues at Lake Side apartments. Chief Wayne Miller said that it did come up at the Village work session. He said that they should get the Fire Marshall involved. Motion made by W. Jensen, seconded by John Grilli, to send the letter. Motion Carried.
2. Warren Jensen asked what the status of Ladies Auxiliary was. James Kalin reported that he sent an email to Sylvia. She replied saying that she asked that the bag be placed in the Chief's office. The bag contains historical documents etc. She does not believe that it is up to her whether or not it should be debunked. She just wanted to make sure

that the documents were placed in a proper location. James Kalin put the documents in a box, marked them appropriately and placed them in the cage.

REPORTS OF DELEGATES-

1. Joseph Barszczewski reported that he got a letter from the North Fork Volunteer Fire Fighter Association. They need to know who is Fire Fighter of the Year- they are making plaques.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. James Kalin said that the department meeting March 27, 2018 7:30pm needs to be put on the calendar. J. Kalin also reported that the annual meeting will be April 3, 2018 and the Chief's election April 5, 2018.
2. J. Kalin brought up the website being down for a couple months now. He mentioned that he has been reviewing local department's websites. The best one that they use is Fire House Solutions. Southold, Cutchogue, and Riverhead use it. It is easy to navigate, maintain and add information. You can have a portal and member log in. W. Jensen reported that he had talked to the people last year and he thinks that it is a couple thousand to start up and a couple hundred a month to maintenance. Discussion ensued. James Kalin will contact them for pricing.
3. 2nd Ass't Chief Susano Jimenez brought up that at the Chief's meeting it was discussed that by the end of year electronic PCR's will be mandatory so GFD is going to have to start looking into that. W. Jensen reported that Stony Brook will pay for the software. GFD has to pay for the hardware. They are recommending a Microsoft Surface Pro. Two should be purchased, one for each ambulance. What needs to be decided is if we want a cell modem because that is where it gets expensive and you have to pay for a monthly plan as well. Since cell phones for the ambulance were just approved you can turn them into hot spots and the Surface Pro will be connected to the smart phones. Discussion ensued.

It was also discussed at the Chief's meeting that the next meeting is in April and the \$200 dues have to be paid. Also, for the annual dinner a place needs to be secured.

4. 2nd Ass't Chief Susano Jimenez wants to purchase glass breakers and seat belt cutters for all trucks & Chief's cars. They are less than \$12 each.
5. 2nd Ass't Chief Susano Jimenez also said that he wants to get accountability tags. We have 44 interior members and it can be done for under \$400. He wants to have the plastic hard tag that will have three lines on it. It will read: GFD on the first line, the second line will be the number that's on each member's sheet where they sign in, and on the third line their name. W. Jensen said that it used to be that we had green tags and red tags. Green tags for exteriors and red tags for interiors. He asked if there is a reason GFD can't use the existing ID card system to make them right here. Chief Wayne Miller reported that there is something that happened with the computer and it is not working. W. Jensen mentioned that GFD paid thousands of dollars for the system that isn't being used. The program should be put on a different computer. 2nd Ass't Chief Susano Jimenez is going to put this on hold and talk to 1st Ass't Chief Jeffrey Weingart about it more.
6. 2nd Ass't Chief Susano Jimenez asked who has the key to the generator room. Someone locked it. Mike Richter is the only one with the key. W. Jensen said that the door should have been automated as well. Chief Wayne Miller will have Mike Richter call Val to do it.
7. John Grilli requested that the hoses be made longer so that the tanks can be on the outside instead of the inside. He said that the hoses are starting to crack.
8. J. Grilli also wanted to request a 3 & a half ton jack for the 33 so that they it can be put up so it doesn't get flat spots on the tires. He will go to NAPA & sign for it.
9. J. Grilli also brought up the oil tank for the generator. He wanted to know if GFD could get a separate tank for the new building so it doesn't have to be running off the same one as the generator. W. Jensen reported that the reason they wanted to tie them in together is so that the fuel will be turned over for the generator, otherwise the fuel just sits there. J. Grilli reported that last time it ran out of fuel and the generator couldn't be started when the power went out. Someone turned the heat

- up too high for days. He mentioned that maybe GFD can find a way to make the thermostat lockable.
10. J. Grilli asked if the row of bulbs that are out in the back building were going to be replaced. Discussion ensued. W. Jensen said that we should have Fred Rempe do it.
 11. Chief Wayne Miller mentioned that both lights to the back doors are on constantly, even in the day time.
 12. Chief Wayne Miller brought up the motion sensors to turn on the lights. It was discussed at the finance meeting. Chief Wayne Miller said that we should test them out. J. Milovich will call and have the meeting room, kitchen, and bathrooms set up as testers.
 13. James Kalin said that McMann Price sent a proposal to him for an additional insurance policy. It is a Cyber/File Security Program. He told them he would bring it up at The Warden's meeting.
 14. W. Jensen said that at the Town Chief's meeting it was discussed that it has been quite some time since Southold Town has had a fire school in division 8. There is a really big problem when you try to sign up for a course in a neighboring district, within hours of the course being opened up, it fills up. They talked about it during the executive session and did a quick poll and currently there are 25+ people on the North Fork that need fire school. W. Jensen said that there is a window that if you log in two days before it really opens; you can get in on the course. He wanted to bring up the fact that they are pushing the v-board and fire rescue really hard to allow Southold town to have a course at least once a year. Discussion ensued.

READING OF THE MINUTES

Motion by James Kalin, seconded by John Grilli, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by James Kalin, seconded by W.Jensen, to adjourn. Motion carried. The meeting was adjourned at 9:00pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

01/18/2018 thru 02/21/2018

*Accepted
02/21/18*

GENERAL FUND	<u>beginning balance</u>	\$ 9,175.20
	<u>receipts</u>	
	donations	+ \$300.00
	V of G reimbursement	+ \$1,540.95
	Kalin - def drv rebate	+ \$69.00
	<u>expenditures</u>	
	McMann Price - def drv x4	- \$140.00
	<u>ending balance</u>	<u>\$ 10,945.15</u>

MEMORIAL FUND	<u>balance unchanged</u>	<u>\$1,447.58</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 7,733.75</u>
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WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>(\$51.96)</u>
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WASH. B'DAY FUND	<u>beginning balance</u>	\$350.32
	<u>receipts</u>	
	proceeds of the day	+ \$3,351.25
	<u>expenditures</u>	
	(see attached report)	- \$3,104.44
	<u>ending balance</u>	<u>\$597.13</u>

RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$5,068.36</u>
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submitted by James H. Kalin, Secretary-Treasurer



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631) 477-1877

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EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

March 15, 2018

Administrator's Office

Statistics

Work Orders:

Electric = 35 Written, 35 Completed
Water = 4 Written, 4 Completed
Sewer = 36 Written, 36 Completed
Road = 27 Written, 25 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 03-01-2018. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 03-14-2018.

Resolutions:

Hiring of Stephanie King

Hiring of Adela Watson

APPA National Conference

Amending Resolution 02-2018-6 - NYAPP Annual Spring Conference

Governor's Office of Storm Recovery - Sub recipient agreement

Road/Water Department

Statistics

Water Distribution:

5,235,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.52 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.55 mg/L

The form, DOH-360, was filed with the DOH on March 1, 2018 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed water machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Patched Roads throughout the village.
- ❖ Changed locks on water machines.
- ❖ Repaired pumps at the third street storm water pumping station.
- ❖ Replaced a leaf spring on G-55 and lighting on G-44
- ❖ Installed new chemical storage cabinets at the Road Barn

- ❖ Repaired crosswalk sign on Main Street
- ❖ Steam washed Road and Water Department Vehicles
- ❖ Fixed garbage can on Third Street
- ❖ Brought staging down to Third Street for parade
- ❖ Swept parade route for the Fire Department
- ❖ Rewired lights on the Road Department trailer
- ❖ Put up new flags throughout the village
- ❖ Raked leaves at Greenhill Cemetery
- ❖ Began removing materials from the tank yard
- ❖ Performed repairs on water services on Main Street and Fifth Street
- ❖ Brought rock salt to Mitchell Park

Projects:

The Road Crew built utility map storage boxes and storage shelves for Village Hall. They also assisted with the removal of old furniture that was being replaced.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of February = 7,659,000 gallons.

Average Daily Flow = 0.274 million gallons/day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = 4.7 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 22.5 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 12.1 lbs/day

Sludge Removal:

No sludge was hauled during February.

Report

- ❖ Treatment Plant:

Repaired BNR Control Panel

Installed new catch-all sump pump

Repaired old catch-all sump pump as a spare

Replaced Dissolved Oxygen sensor caps on both BNR Basins

❖ Collection System:

New flow meter installed at Peconic Landing

Responded to a possible backup on Front Street, not village issue.

Responded to a possible backup on Main Street, not village issue.

Performed preventative cleaning on Wiggins Street, Sixth Street, and in the business district.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = February 3rd @ 111.775 Mwh

Minimum usage day = February 21st @ 74.336 Mwh

Peak Demand = February 2nd @ 7:45 PM 5.42 Mw

Monthly total usage = 2,511.717 Mwh

Greenport Meter Daily Totals Sheet is attached

Service calls/call outs = 12

Street light repairs = 8

Customers shut off for non-payment = 5

Customers turned on for payment = 5

Customers turned on for the season = 0

New Services/Service Upgrades = 0

Tasks Accomplished:

- ❖ Removed the remaining holiday lights in the downtown area.
- ❖ Installed temporary service at 305 Bridge Street.
- ❖ Disassembled and reassembled raw water pump for engine #4
- ❖ Restored power on Circuit 4. The outage was caused by a loose connection.
- ❖ Test ran Engine No. 4 and 5 with new cooling tower and completed DMNC Test
- ❖ Installed new lighting at Village Hall
- ❖ Repaired underground cable at Driftwood Cove.

Projects:

The basement floor coating systems was completed during February. Installed new waste oil transfer pump.

Attachments:

Greenport Meter Daily Totals Feb 18 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Thu Feb 1 2018 to Wed Feb 28 2018

Total Usage: 2,511,717.00 KWH
 Peak Demand: 5,428.00 KW
 Occurred On: Feb 2 2018 19:45
 Load Factor: 68.86 %

Period Ending	Ch. 1 (KWH)
02/01/2018	94,182.00
02/02/2018	105,127.00
02/03/2018	111,775.00
02/04/2018	92,866.00
02/05/2018	91,536.00
02/06/2018	100,727.00
02/07/2018	101,478.00
02/08/2018	98,942.00
02/09/2018	102,448.00
02/10/2018	88,205.00
02/11/2018	81,544.00
02/12/2018	86,026.00
02/13/2018	95,273.00
02/14/2018	87,273.00
02/15/2018	77,903.00
02/16/2018	83,433.00
02/17/2018	92,479.00
02/18/2018	87,992.00
02/19/2018	85,560.00
02/20/2018	77,614.00
02/21/2018	74,336.00
02/22/2018	83,276.00
02/23/2018	86,673.00
02/24/2018	85,281.00
02/25/2018	90,785.00
02/26/2018	86,140.00
02/27/2018	83,316.00
02/28/2018	79,527.00



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ROBERT BRANDT
EXT. 217

Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

March 15, 2018

Building Inspector's Office

Reports

- ❖ The Fire Marshal and Code Enforcer continue to process building applications, we are in the process of hiring a Building Inspector.
- ❖ Site plan review and inspections are being completed by the Fire Marshal and Code Enforcer.
- ❖ A new color coordinated permit system has been implemented. Each permit type is distinguished by color, the colors are as follows:

Green: Building Permit
Orange: Demolition Permit
Yellow: Dumpster Permit
Pink: Yard Sale Permit

Building Department statistics are attached.

Code Enforcer's Office

Reports

- ❖ We continue to conduct daily patrols of the Village and respond to complaints.
- ❖ Preparation for the summer season has begun. We are reviewing the traffic regulation signs and making sure that they are correct and intact.

Traffic Enforcement Statistics Report is attached.

Code Enforcement Report is attached.

Fire Marshal Report is attached.

Attachments:

Building Department Rep 031518 (PDF)

Park Enf Rep 031518 (PDF)

Code Enf Rep 031518 (PDF)

Fire Marshal Rep 031518 (PDF)



Village of Greenport Building Department

March 1, 2018

Monthly Report REPORT COVERING 02/01/2018 through 02/28/2018

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Existing Commercial	02610	February 5, 2018	1.-1-1.1	Moores Lane Greenport, NY, 11944	OPEN
New Construction	02688	February 7, 2018	2.-6-36	633 First Street, Greenport, NY, 11944	OPEN
Alterations and Repairs	02689	February 7, 2018	4.-1-28	418 West Street Greenport, NY, 11944	OPEN
Alterations and Repairs	02690	February 8, 2018	6.-4-4	444 Fifth Street, Greenport, NY, 11944	OPEN
Alterations and Repairs	02691	February 8, 2018	2.-6-30	603 First Street, Greenport, NY, 11944	OPEN
Alterations and Repairs	02692	February 9, 2018	6.-6-5	410 Fifth Street, Greenport, NY, 11944	OPEN
New Construction	02693	February 14, 2018	4.-2-12	211 North Street, Greenport, NY, 11944	OPEN
New Construction	02694	February 20, 2018	4.-2-15	431 Second Street, Greenport, NY, 11944	OPEN
New Construction	02695	February 20, 2018	4.-2-14	437 Second Street, Greenport, NY, 11944	OPEN
Alterations and Repairs	02696	February 20, 2018	4.-1-5	421 Kaplan Avenue, Greenport, NY, 11944	OPEN



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

March 1, 2018

Monthly Report
REPORT COVERING
2/1/2018 through 2/28/2018

Incorporated Village

FINE COLLECTION BY MONTH: 2018

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	32	\$3,455.00
February	31	\$2,940.00
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
YTD	63	\$6,395.00

FEBRUARY 2018

Fine Collection by Violation Type

VIOLATION	CASE	AMOUNT
OVER 12" INCHES FROM CURB	1	\$150.00
PARKED FACING WRONG DIR.	3	\$250.00
PRKD DURING PROHIBITED HRS. SCH XV.	1	\$225.00
PRKD LONGER THAN PERMITTED SCHD XVI.	2	\$140.00
PRKD ON VILLAGE ST. DURING SNOW STORM	10	\$875.00
PRKD WHERE PROHIBITED SCHEDULE XI.	6	\$650.00
UNDEFINED	1	\$75.00
UNINSPECTED	5	\$400.00
VEHICLE PARKD OUTSD LINES	2	\$175.00
Totals	31	\$2,940.00



Village of Greenport Enforcement Report

CODE ENFORCEMENT

March 1, 2018

Monthly Report
REPORT COVERING
02/01/2017 through 02/28/2018

Incorporated Village

VIOLATION/COMPLAINT	DATE/TIME	FACTUAL	DISPOSITION
Abandoned Vehicle C/O North Street and Main Street, Greenport, New York, 11944 *COMPLAINT*	February 1, 2018 12:14	Complaints of an abandoned vehicle at location.	Investigation found vehicle was not registered. A notice was posted to the vehicle that it must be removed and registered or would be towed. Vehicle has since been moved.
Building Permit 65-2A (VGC) 529 Second Street Greenport, New York, 11944 **INSPECTION REQUESTED**	February 8, 2018 14:30	Homeowner wishes to have accessory structure inspected to find out if location requires a building permit.	After inspection of the property, it was determined that the scope proposed will require a building permit. The homeowner was advised of requirements and given instructions to obtain necessary permits. Full compliance is anticipated.
Public Nuisances 90-3 (VGC) I/V/O 15 Front Street Greenport, New York, 11944 *COMPLAINT*	February 12, 2018 09:56	Complaint of insect infestation I/V/O location.	Initial investigation did not show any signs of an insect infestation on the exterior of the buildings in the vicinity of the complaint. Code Enforcement will continue to monitor situation.
Building Permit 65-2A (VGC) 304 Monsell Place Greenport, New York, 11944 *COMPLAINT*	February 13, 2018 14:43	Complaint of work being done at location without building permits displayed.	Investigation determined that the scope of work being done does not require any permits or board approvals.
Scope of Building Permit 65-2A (VGC) 407 Wiggins Street Greenport, New York, 11944 *COMPLAINT*	February 14, 2018 12:35	Complaint of construction not complying with approved plans.	Investigation concluded contractors were within the scope of work approved by previous Building Inspector. No further actions taken.

Case No. = Number assigned to Violation/Complaint by Municipity

VIOLATION/COMPLAINT	DATE/TIME	FACTUAL	DISPOSITION
Illegal Dumping 112-17 (VGC) 314 Main Street Greenport, New York, 11944 Case No. 2018-810	February 15, 2018 11:30	There are appliances on the sidewalk behind the location on Carpenter Street.	Notice of Violation has been issued in regards. Property owner had until February 25, 2018 to have appliances removed. Appliances have since been removed.
Public Nuisances Declared 90-3 (VGC) 622 Carpenter Street Greenport, New York, 11944 Case No. 2018-811	February 15, 2018 11:45	Siding of house is warped and rotting.	Notice of Violation has been issued in regards. Property owner had until February 25, 2018 to have siding replaced, or contact the Building Department to discuss options. No contact to the Building Department has been so an appearance ticket will be issued in regards.
Vehicles on sidewalk 132-17 (VGC) I/V/O 506 Main Street Greenport, New York, 11944 *COMPLAINT*	February 21, 2018 07:25	Complaints of vehicles parked partially on sidewalk on Main Street.	Letters sent out to motorists on Main Street advising if a vehicle is observed by Village Enforcement, or Southold Town Police to be parked in whole, or in part on a sidewalk, they would be subject to a ticket.
Illegal Dumping 112-17 (VGC) 515 Madison Avenue Greenport, New York, 11944 *COMPLAINT* Case No. 2018-814	February 21, 2018 14:35	Complaint of garbage and debris scattered on the property.	Investigation found several pieces of furniture, mattresses, garbage and debris spread across the yard. Notice of Violation was issued and property owner has until March 4, 2018 to correct violation.
Building Permit 65-2A (VGC) 120-122 Front Street Greenport, New York, 11944 *COMPLAINT* Case No. 2018-815	February 21, 2018 14:35	Complaint of structural work being done at location without a permit.	Upon investigation, it was determined that structural changes have been made to the interior of the building without the required plans and permits. Business owner is in contact with the Building Department to bring the alterations into compliance with the code.
Sanitary Conditions 302.1 (IPMC) Accessory Structures 302.7 (IPMC) Public Nuisances 90-3 (VGC) 502 Front Street Greenport, New York, 11944 Case No. 2018-816	February 23, 2018 10:45	Property is in violation of several rules and regulations of the IPMC (International Property Maintenance Code) & Village Code.	Notice of Violation has been issued to the property owner. Property owner must contact the Building Department by March 5, 2018 to discuss ways to correct violations, as well as schedule an inspection of the property.
Unregistered Trailer 132-23.5 (VGC) C/O Bay Avenue and Main Street, Greenport, New York, 11944 **COMPLAINT**	February 26, 2018 14:45	Complaint of a trailer parked on the street without required registration.	NYS License plate displayed expired registration sticker. Code Enforcement was able to confirm that the trailer does not have valid registration via NYSDMV. Summons G2781 was issued in regards.

Case No. = Number assigned to Violation/Complaint by Municipity



Village of Greenport Fire Marshal Report

March 1, 2018

Monthly Report
REPORT COVERING
02/01/2018 through 02/28/2018

Incorporated Village

*THE FIRE MARSHAL CONTINUES TO PROCESS BUILDING PERMIT APPLICATIONS AND PERFORM SITE PLAN REVIEWS WHILE WE ARE IN THE PROCESS OF HIRING A NEW BUILDING INSPECTOR. *

LOCATION	DATE	REASON	DISPOSITION
407 Wiggins Street Greenport, New York, 11944	02/28/2018	Framing Inspection	All construction seems to be in compliance with approved plans.
714 Main Street Greenport, New York, 11944	02/28/2018	Bulkhead Inspection	All construction seems to be in compliance with approved plans.
144 Central Avenue Greenport, New York, 11944	02/28/2018	Final Inspection	All construction seems to be in compliance with approved plans.



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

March 15, 2018

Mitchell Park Marina/Parks

- ❖ The Ice Rink was closed frequently during February due to weather related issues.
- ❖ Skate School was still able to be held despite the rink being closed.
- ❖ Hockey Clubs are in the process of completing the season and rescheduling make-up games.
- ❖ All Baymen's Dock renewal registration forms have been received.
- ❖ Mooring Field applications are still being submitted.
- ❖ We have already had many bookings in Mitchell Park for the upcoming season.
- ❖ Clean Vessel Assistance Program Grant completed and submitted.
- ❖ Interviews are being conducted for summer staff at the Carousel, Marina, and Camp

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =21 Enrolled in After-School Program

Reports

- ❖ The After-School Program continues to be a success. The literacy programs at the library also continue to be a great learning experience for the kids.
- ❖ We are getting ready for the Summer Day Camp. We are already working on the application for our permit to operate, we expect to have it completed by end of March. Flyers and registration forms were made and have been posted to the Village website.
- ❖ The Dance classes at the Recreation Center are going well.

Campground

Tasks Accomplished

- ❖ The campground is closed for the season.

Attachments:

Rec Rev Report 031518(PDF)



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EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 7, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Stephen Gaffga, *Deputy Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

MARCH 2018 REPORT

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3790, to fund the rest of year cost of sludge hauling and funding for new treatment plant sludge transfer pump and treatment plant repairs, and directing that Budget Amendment #3790 be included as part of the formal meeting minutes for the March 22, 2018 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3791, to fund General Fund portion of the cleanup at the Moore's Lane Tank Yard, and directing that Budget Amendment #3791 be included as part of the formal meeting minutes for the March 22, 2018 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3792, to appropriate Water Fund reserves to fund cleanup at Moore's Lane Tank Yard, and directing that Budget Amendment #3792 be included as part of the formal meeting minutes for the March 22, 2018 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3793, to appropriate Water Fund reserves to fund Lower Main Street water main extension, and directing that Budget Amendment #3793 be included as part of the formal meeting minutes for the March 22, 2018 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform

attached Budget Amendment #3795, to appropriate General Fund reserves to fund repairs of Mitchell Park Bulkhead, and directing that Budget Amendment #3795 be included as part of the formal meeting minutes for the March 22, 2018 regular meeting of the Board of Trustees.

- RESOLUTION approving the attached, amending a Bond Resolution dated May 25, 2017, authorizing the issuance of \$800,000 Bonds of the Village of Greenport, Suffolk County, New York to pay the cost of the reconstruction of various Village roads, parking areas, sidewalks and curbs, to increase the estimated maximum cost to \$1,225,000, and to include \$125,000 anticipated to be received through a grant from the State of New York and \$300,000 in authorized reserves of the Village in plan of financing to pay for such increased costs.

UTILITY BILLING

Billing of Sectors 1 has been completed. Readings for Sector 2 are in process. Red Tags processed through Sector 1.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

HOUSING AUTHORITY

- a. It was an extremely busy month - 9 recertifications and 9 interims were performed for February 2018.
- b. One voucher was terminated due to a death in the family.
- c. In addition to the recertifications and interims, 4 vouchers were issued in February 2018. One voucher was a lease in place which will start 3/1/2018. Currently, there are 6 families searching for housing.

COMMUNITY DEVELOPMENT

- d. Asha Gallacher is waiting for final estimates for the 278 2nd Street boiler replacement.
- e. Joseph Kollen Enterprises completed the move in readiness and prep and the new tenants moved into 278 2nd Street #1 and #3 on 2/15/2018.

SIGNIFICANT COLLECTIONS

Rents Received for February 2018 - \$ 73,575.64

Tax Levy Collection- through February 2018 - \$ 1,059,112.30

East West Fire District 1st Half - \$ 376,708.50

DASNY SAM Grant Received - \$ 125,000.00

INFORMATIONAL:

Report - Cash Holdings - See attached
Utility Billing Statistics Report - see attached
CD/HA Monthly Financials - See attached
Tax Levy Collections Report - See attached

Attachments:

BANK ACCOUNT BALANCES FEBRUARY 2018 (PDF)
EOM STATISTICS FOR FEBRUARY 2018 (PDF)
TAX LEVY COLLECTION THROUGH FEBRUARY 2018 (PDF)
HA FINANCIALS FEBRUARY 2018 (PDF)
CD FINANCIALS FEBRUARY 2018 (PDF)
BUDGET AMENDMENT # 3790 (PDF)
BUDGET AMENDMENT # 3791 (PDF)
BUDGET AMENDMENT # 3792 (PDF)
BUDGET AMENDMENT # 3793 (PDF)
BUDGET AMENDMENT # 3795 (PDF)
AMENDED BOND RESOLUTION (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF FEBRUARY 2018**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	204,464.67
A	Greenhill Cemetery	A.0201.100	Savings	33,360.22
A	Clarks Beach Savings	A.0201.120	Savings	82,313.95
A	Clarks Beach Reserve CD	A.0201.120	Money Market	343,352.91
A	Money Market	A.0201.130	Money Market	2,017,103.91
A	Fire Apparatus	A.0221.110	Money Market	356,266.34
A	General Fund Capital	A.0230.200	Cert of Deposit	-
A	Building Department Escrow	A.0235.101	Checking	20,642.60
A	Parks and Recreation	A.0200.200	Checking	23,125.07
TOTAL GENERAL FUND				\$ 3,080,629.67
CD	Small Cities Rehab.	CD.0200.000	Savings	152,649.94
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,729.76
CD	Watkins	CD.0201.001	Savings	21,759.59
TOTAL COMMUNITY DEVELOPMENT				\$ 180,365.50
E	Light Fund	E.0121.100	Checking	448,914.00
E	Light Depreciation Savings	E.0116.100	Savings	1,850,520.52
E	ITC Collections	E.0121.120	Money Market	223,307.01
E	Consumer Deposit Savings	E.0191.100	Savings	131,645.94
E	Consumer Deposit Checking	E.0244.200	Checking	3,741.42
TOTAL LIGHT FUND				\$ 2,658,128.89
F	Water	F.0200.000	Checking	280,576.96
F	Water Fund Capital	F.0200.400	SAVINGS	8,366.22
F	Water Fund CD	F.0201.000	Cert of Deposit	201,669.87
F	Water Fund Money Market	F.0201.130	Money Market	350,696.48
TOTAL WATER FUND				\$ 841,309.53

G	Sewer	G.0200.000	Checking	353,664.26
G	NYS DEC Consent	G.0201.000	Savings	31,269.68
G	Sewer Fund I	G.0201.100	Cert of Deposit	361,409.93
G	Sewer Fund III	G.0201.120	Cert of Deposit	718,068.87
G	NYSEFC	G.0205.000	Checking	185,771.25
G	Sewer Wastewater	G.0220.110	Savings	12,135.77
G	NYSERDA	G.0525.000	Checking	111.01
TOTAL SEWER FUND				\$ 1,662,430.77
H	Capital	H.0200.000	Checking	220,744.22
H	Capital Reserve	H.0200.400	SAVINGS	49,479.58
TOTAL CAPITAL FUND				\$ 270,223.80
TA	Trust & Agency	TA.0200.000	Checking	144,630.89
TA	Retirement Savings	TA.0201.000	Savings	48,834.47
TA	WWI Memorial Trust	TA.0201.001	Savings	729.26
TA	T & A Special Escrow	TA.0201.002	Savings	6,587.50
TA	Justice Court	TA.0201.004	Savings	4,781.60
TA	Concert Fund	TA.0201.008	Savings	2,280.99
TA	Global Common	TA.0201.009	Savings	271,178.44
TA	Maintenance Repair Fourth St		Checking	7,500.00
TA	Accounts Payable	TA.0202.000	Checking	488,397.17
TOTAL TRUST & AGENCY FUND				\$ 974,920.32
	Wire Account			125,001.00
	Utility Clearing			117,175.98
				\$ 242,176.98
TOTAL VILLAGE WIDE				\$ 9,910,185.46

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax	
Electric	2 - Electric - Flat Charge	14	0	0	0	0	0	675.38				9.34	
	9 - Residential (1, 1)	1350	0	862711	99,179.39	0	0		23,867.50	3,322.86		3,044.19	
	10 - Water Heating (2, 2)	13	0	2576	167.24	0	0		71.04	9.91		6.20	
	11 - All Electric (3, 3)	337	0	382437	42,149.93	0	0		10,559.93	1,473.05		1,348.93	
	13 - Demand - Class 3 (5, 5)	5	0	278200	15,551.38	935	10,986.27		7,671.36	1,071.62	565.05		
	14 - Village St. Lighting (6, 6)	5	0	48153.25	5,543.58	0	0		1,328.10	185.53			
	15 - Town St Lighting (7, 7)	1	0	5839.75	672.16	0	0		161.03	22.49			
	19 - Traffic Lights (11, 11)	1	0	1416	146.55	0	0		39.05	5.45			
	20 - Contract St Lighting (12, 12)	1	0	0	0.00	0	0						
	21 - Sterling Harbor (13, 13)	2	0	2085.625	240.05	0	0	300.00	57.51	8.03	26.36		
	66 - Reconnection Fee- Residential	4	0	0	0	0	0						
	67 - NSF Fee	1	0	0	0	0	0	25.00					
	Electric Total		1734	0	1583443.625	163,650.38	935	10,986.27	1,000.38	43,755.52	6,098.94	591.41	4,408.66
		3 - Sewer - Flat Charge	40	0	0	2,108.00	0	0					
		4 - Sewer - Flat Charge	1	0	0	63.70	0	0					
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	878	599	2543.3	45,591.20	0	0					0.74
		25 - Sewer - VILL 1" W/SEWER (15, 15)	29	12	277.7	3,453.84	0	0					
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)		12	5	254.7	3,802.95	0	0						
29 - Sewer - VILL 2" W/SEWER (17, 17)		28	13	390.4	8,978.15	0	0						
31 - Sewer - VILL 3" W/SEWER (18, 18)		1	1	0	42.00	0	0						
33 - Sewer - VILL 4" W/SEWER (19, 19)		1	1	2.7	42.00	0	0						
54 - Sewer - OUTSIDE RES SEWER (50, 50)		75	61	284.3636	7,397.36	0	0						
57 - SPLIT SEWER BILLING (52, 52)		1	0	4	0.00	0	0						
62 - DRIFTWOOD COVE 52		1	0	231.5808	4,163.62	0	0						
63 - DRIFTWOOD COVE 49		1	0	205.6724	3,692.45	0	0						
64 - PECONIC LANDING 301		1	1	650	18,963.00	0	0						
65 - CLIFFSIDE CONDOS-SEWER		1	1	0	4,410.00	0	0					0.74	
Sewer Total			1070	694	5145.4168	102,708.27	0	0					0.74
		5 - Water - Flat Charge	25	0	0	659.65	0	0					
	22 - VILL 3/4" W/SEWER (14, 14)	886	392	2936	18,568.82	0	0						
	24 - VILL 1" W/SEWER (15, 15)	28	4	313	1,221.48	0	0						
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	8	283	1,259.46	0	0						
	28 - VILL 2" W/SEWER (17, 17)	29	23	653	3,003.42	0	0						
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0						
	32 - VILL 4" W/SEWER (19, 19)	2	2	5	73.80	0	0						
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0						
	47 - VILLAGE 2" (43, 43)	8	6	699	2,968.56	0	0						
	48 - VILLAGE 3/4" (44, 44)	106	100	351	2,900.04	0	0						
	49 - VILLAGE SEWER ONLY (45, 45)	7	0	7	0.00	0	0						
	52 - FIRE SPRINKLERS (49, 49)	25	0	0	0.00	0	0						
	53 - OUTSIDE RES SEWER (50, 50)	71	0	474.98	0.00	0	0						
	Water Total		1202	537	5721.98	30,729.03	0	0					0.35
		12 - Commercial (4, 4)	382	0	773242.5	87,832.94	0	0		21,614.46	3,000.92	7,760.63	
		16 - Operating Municipalt (8, 8)	32	0	135458	14,891.79	0	0		3,735.24	521.78		
17 - Water Department (9, 9)		2	0	0	24.86	0	0						
18 - Sewer Department (10, 10)		10	0	91380	9,901.96	0	0		2,519.80	351.98			
73 - Electric Power Plant		5	0	78582	0.00	0	0						

Service
 electric-small commercial Total
 Grand Total

EOM Billing Statistics Report

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCES</u>	<u>Comm. Tax</u>	<u>Res Tax</u>
411	0	1078562.5	112,651.55	0			27,869.50	3,874.98	7,760.63	
4417	1231	2672950	409,739.23	935	10,986.27	1,000.38	71,625.02	9,973.62	8,352.04	4,409.75

EOM Billing Statistics Report

Service	Rate# - Description	Total	
Electric	2 - Electric - Flat Charge	684.72	
	9 - Residential (1, 1)	129,413.94	
	10 - Water Heating (2, 2)	254.39	
	11 - All Electric (3, 3)	55,531.84	
	13 - Demand - Class 3 (5, 5)	35,845.68	
	14 - Village St. Lighting (6, 6)	7,057.21	
	15 - Town St Lighting (7, 7)	855.68	
	19 - Traffic Lights (11, 11)	191.15	
	20 - Contract St Lighting (12, 12)	0.00	
	21 - Sterling Harbor (13, 13)	331.95	
	66 - Reconnection Fee- Residential	300.00	
	67 - NSF Fee	25.00	
	Electric Total		230,491.56
	Sewer	R 3 - Sewer - Flat Charge	2,108.00
		R 4 - Sewer - Flat Charge	63.70
		R 23 - Sewer - VILL 3/4" W/SEWER (14, 14)	45,591.94
		R 25 - Sewer - VILL 1" W/SEWER (15, 15)	3,453.84
		C 27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	3,802.95
		C 29 - Sewer - VILL 2" W/SEWER (17, 17)	8,978.15
		C 31 - Sewer - VILL 3" W/SEWER (18, 18)	42.00
C 33 - Sewer - VILL 4" W/SEWER (19, 19)		42.00	
o/s R 54 - Sewer - OUTSIDE RES SEWER (50, 50)		7,397.36	
57 - SPLIT SEWER BILLING (52, 52)		0.00	
62 - DRIFTWOOD COVE 52		4,163.62	
63 - DRIFTWOOD COVE 49		3,692.45	
64 - PECONIC LANDING 301		18,963.00	
65 - CLIFFSIDE CONDOS-SEWER		4,410.00	
Sewer Total		102,709.01	
Water		5 - Water - Flat Charge	659.65
		R 22 - VILL 3/4" W/SEWER (14, 14)	18,569.17
		R 24 - VILL 1" W/SEWER (15, 15)	1,221.48
		C 26 - VILL 1 1/2" W/SEWER (16, 16)	1,259.46
		C 28 - VILL 2" W/SEWER (17, 17)	3,003.42
	C 30 - VILL 3" W/SEWER (18, 18)	36.90	
	C 32 - VILL 4" W/SEWER (19, 19)	73.80	
	C 46 - VILLAGE 1 1/2" (42, 42)	36.90	
	C 47 - VILLAGE 2" (43, 43)	2,968.56	
	R 48 - VILLAGE 3/4" (44, 44)	2,900.04	
	49 - VILLAGE SEWER ONLY (45, 45)	0.00	
	52 - FIRE SPRINKLERS (49, 49)	0.00	
	53 - OUTSIDE RES SEWER (50, 50)	0.00	
	Water Total		30,729.38
	electric-small commercial		120,208.95
	12 - Commercial (4, 4)		19,148.81
	16 - Operating Municipal (8, 8)		24.86
	17 - Water Department (9, 9)		12,773.74
	18 - Sewer Department (10, 10)		0.00
	73 - Electric Power Plant		

EOM Billing Statistics Report

Rate Summary - All Routes

Service Rate# - Description

electric-small commercial Total

Grand Total

Total

152,156.36

516,066.31 ✓

Report Setup Information:

Report Design EOM Billing Statistics Report

Output Type Graphics

	<u>Start Route</u>	<u>End Route</u>	<u>Start Date</u>	<u>End Date</u>
51	56	1/9/2018	2/8/2018	
57	63	1/17/2018	2/15/2018	
64	72	1/25/2018	2/22/2018	
73	79	2/1/2018	2/28/2018	
82	82	2/1/2018	2/28/2018	
80	80	2/1/2018	2/28/2018	
81	81	2/1/2018	2/28/2018	

VILLAGE OF GREENPORT

Payment To 02/28/2018 Report

	Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals						
BID MT	13	45,515.84			45,515.84	
SEWER MT	28	23,403.70			23,403.70	
VILLT	1,005	973,297.63			973,297.63	
WATER MT	29	11,517.01			11,517.01	
Total PRINCIPAL		<u>1,053,734.18</u>			<u>1,053,734.18</u>	
NSF	1	15.00			15.00	
Total FEES		<u>15.00</u>			<u>15.00</u>	
PEN	50	5,362.35			5,362.35	
Total PENALTY		<u>5,362.35</u>			<u>5,362.35</u>	
OVRPY	3	806.01	1	(805.24)	0.77	
Total OVRPY		<u>806.01</u>		<u>(805.24)</u>	<u>0.77</u>	
Total		<u>1,059,917.54</u>		<u>(805.24)</u>	<u>1,059,112.30</u>	

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - FEB 18**

Account Description	83	TOTAL VOUCHERS	TOTAL HAP PORT UTILITIES	75,092.00	138.00	85.00
	Vouchers Leased on last day of month					
REVENUE:						
706 PHA HUD Operating Grants	\$ 73,225.00					
706a Admin fee revenues	\$ 6,806.00					
711 Interest Earned - HAP	\$ 0.74					
Interest Earned - ADMIN						
Fraud recovery	\$ 85.00					
TOTAL REVENUE	\$ 80,116.74					
EXPENSES:						
Administrative Auditing fees	\$ 863.00					
Salaries - Asha (\$25,011) Robert Column E 2 payperiods	\$ 3,542.08					
911a Medical	\$ 2,223.49					
911b Dental	\$ 151.52					
911c Pension T4 15.8%, T5 13.1% April 18- T 4 15.7%, T5 12.5%	\$ 559.65					
914 Payroll Taxes FICA	\$ 270.97					
913 Employee Benefit Contribution TOTAL	\$ 2,234.66					
914 Compensated absences	\$ 78.85					
917 Nina JG Stewart, Esq						
918 A Gallacher Keimb	\$ 34.02					
916 Office Expenses Total	\$ 34.02					
910 Administrative Total	\$ 4,121.46					
962 Other General Expenses (Office Rent)	\$ 550.00					
TOTAL OPERATING EXPENSES	\$ 9,903.74					
990 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES						
973.1 PHA Utility Allowance	\$ 138.00					
973.2 HAP payments	\$ 74,954.00					
973 PORT payments	\$ 1,596.00					
973 (HAP, PORT and UTILITY TOTAL)	\$ 75,092.00					
1117 HAP & UTIL less Port payments	\$ 75,566.00					
1118 Total Admin Revenue	\$ 6,248.50					
Total Hap Revenue	\$ 75,267.50					
1118-02 Net HAP	\$ (1,824.50)					
Net ADMIN	\$ (3,555.24)					
990 TOTAL EXPENSES	\$ 54,995.74					
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 84,995.74					
PORT BREAKDOWN						
Admin: Salaries Total	\$ 3,798.02					
Medical Total	\$ 2,254.99					
Dental Total	\$ 151.52					
Pension Total	\$ 693.00					
FICA Total	\$ 290.50					
Benefits Total	\$ 7,097.03					
Admin Fee						
Supplemental from CD						
Village of Greenport total	\$ 7,467.81					
reconciliation FYE 3/31/16 - 4/17 to 1/18 (\$1222.29) to Village of Greenport	\$ 8,580.10					
TOTAL PORT OUT	\$ 1,536.00					
TOTAL PORT IN	\$ -					
TOTAL PORT OUT	\$ 1,536.00					
TERMINATED						
DECEASED						
HAP # 2/5/18	\$ 785.00 Salary					
ABSORBED						
151.88 Medical	\$ 151.88 Medical					
150.53 Dental	\$ 150.53 Dental					
74.59 Pension	\$ 74.59 Pension					
66.30 FICA	\$ 66.30 FICA					
RELINQUISHED						
Total Salary Makeup to Village 4/17 to 1/18	\$ 788.69					
Total Emp Benefits Reconciliation 4/17 to 1/18	\$ 443.60					
GRAND TOTAL	\$ 1,232.29					

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - February 2018

\$ 4,615.00 75.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,350.00	1,125.00	\$ 1,175.00
Late Fees/Credits	\$ 75.00	\$ -		
TOTAL REVENUE	\$ 1,200.00	\$ 1,350.00	\$ 1,125.00	\$ 1,175.00
EXPENSES:				
EXPENSES: 213 Center	EXPENSES: 278 2nd Street			
213 CENTER	UNIT 1 - 8124 8327	8328		HOUSE - 8590 RE/8361 SW
Utilities				
Electric	\$ 89.40			\$ 26.80
Water/Sewer	\$ 59.88			\$ 59.88
Propane/Heating Oil				\$ 904.56
Admin				
Salary (\$4.32 X 2 payperiods 140 hrs=\$604.80 divide by 25% and 75%)	\$ 151.20			\$ 453.60
Payment Agreement to Village				\$ 1,000.00
Total	\$ 300.48	\$ -	\$ -	\$ 2,444.84
MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street			
213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE
				3,000.00
				81.36
				125.00
	\$ -	\$ -	\$ -	\$ 3,206.36
	\$ 300.48			\$ 3,206.36
213 CENTER	278 2nd STREET			
Total Expenses				
Interest Earned				
Total Revenue	\$ 1,200.00			\$ 3,650.00
Total Expenses	\$ 300.48			\$ 5,651.20
NET REVENUE	\$ 899.52			\$ (2,001.20)
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 899.52			\$ (2,001.20)

Maintenance Repairs/Other
 Supp HA ADMIN funds from 278 2nd St 2/18
 Mattituck Enviro Svcs
 Joel Daly General Contracting

MONTHLY FINANCIAL SUMMARY

VILLAGE OF GREENPORT Budget Adjustment Form

Year: 2018 Period: 3 Trans Type: B2 - Amend Status: Batch
 Trans No: 3792 Trans Date: 03/01/2018 User Ref: STEPHEN
 Requested: Approved: Created by: STEPHEN 03/01/2018
 Description: TO APPROPRIATE RESERVES FOR FUNDING OF CLEANUP AT TANK YARD
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
F.5990	APPROPRIATED FUND BALANCE	25,000.00
F 8310.414	MISC GENERAL EXPENSE..	25,000.00
Total Amount:		50,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year:	2018	Period:	3	Trans Type:	B2 - Amend	Status:	Batch
Trans No:	3793	Trans Date:	03/01/2018	User Ref:	STEPHEN		
Requested:		Approved:		Created by:	STEPHEN		03/01/2018
Description:	TO APPROPRIATE RESERVES FOR THE FUNDING OF WATER MAIN EXTENSION OF LOWER MAIN STREET				Account # Order:	No	
					Print Parent Account:	No	

Account No.	Account Description	Amount
F.5990	APPROPRIATED FUND BALANCE	40,000.00
F.8310.202	WATER MAIN EXTENSION	40,000.00
Total Amount:		80,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2018 Period: 3 Trans Type: B2 - Amend Status: Batch
 Trans No: 3795 Trans Date: 03/05/2018 User Ref: STEPHEN
 Requested: Approved: Created by: STEPHEN 03/05/2018
 Description: TO APPROPRIATE RESERVES TO FUND REPAIRS AT MITCHELL PARK MARINA
 BULKHEAD Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5980	APPROPRIATED FUND BALANCE	20,000.00
A.7231 407	DOCKS R & M	20,000.00
Total Amount:		40,000.00

RESOLUTION DATED MARCH __, 2018.

A RESOLUTION AMENDING A BOND RESOLUTION DATED MAY 25, 2017, AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF THE VILLAGE OF GREENPORT, SUFFOLK COUNTY, NEW YORK TO PAY THE COST OF THE RECONSTRUCTION OF VARIOUS VILLAGE ROADS, PARKING AREAS, SIDEWALKS AND CURBS, TO INCREASE THE ESTIMATED MAXIMUM COST TO \$1,225,000, AND TO INCLUDE \$125,000 ANTICIPATED TO BE RECEIVED THROUGH A GRANT FROM THE STATE OF NEW YORK AND \$300,000 IN AUTHORIZED RESERVES OF THE VILLAGE IN THE PLAN OF FINANCING TO PAY FOR SUCH INCREASED COSTS.

WHEREAS, on May 25, 2017, the Board of Trustees of the Village of Greenport, Suffolk County, New York adopted a bond resolution authorizing the issuance of \$800,000 bonds of said Village to pay the cost of the reconstruction of various Village roads, parking areas, sidewalks and curbs, and including incidental expenses in connection therewith, at an estimated maximum cost of \$800,000; and

WHEREAS, it is now desired to (i) increase the estimated maximum cost of the object or purpose described therein from \$800,000 to \$1,225,000, an increase of \$425,000 over that previously authorized, and (ii) provide for a plan of financing therefor, which will include \$125,000 anticipated to be received through a grant from the State of New York and \$300,000 in authorized reserves of the Village;

NOW, THEREFORE, BE IT

RESOLVED, by the Board of Trustees of the Village of Greenport, Suffolk County, New York, as follows:

Section A. The Title and Sections 1, 2, and 3 of the bond resolution of the Village duly adopted by this Board of Trustees on May 25, 2017, authorizing the issuance of \$800,000 bonds of said Village to pay the cost of the reconstruction of various Village roads, parking areas, sidewalks and curbs, is hereby amended, in part, to read as follows:

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF THE VILLAGE OF GREENPORT, SUFFOLK COUNTY, NEW YORK, TO PAY PART OF THE \$1,225,000 ESTIMATED MAXIMUM COST OF THE RECONSTRUCTION OF VARIOUS VILLAGE ROADS, PARKING AREAS, SIDEWALKS AND CURBS, IN AND FOR SAID VILLAGE.

Section 1. For paying part of the \$1,225,000 estimated maximum cost of the reconstruction of various Village roads, parking areas, sidewalks and curbs, in and for Village of Greenport, Suffolk County, New York, including incidental expenses in connection therewith, a class of objects or purposes, there are hereby authorized to be issued \$800,000 bonds of said Village pursuant to the provisions of the Local Finance Law.

Section 2. The estimated maximum cost of the aforesaid class of objects or purposes is hereby determined to be \$1,225,000 and the plan for the financing thereof is by (i) the issuance of \$800,000 bonds of said Village authorized to be issued pursuant to this bond resolution, (ii) \$125,000 anticipated to be received through a grant from the State of New York, and (iii) \$300,000 in reserves of the Village hereby authorized, all to be applied to the aforesaid class of objects or purposes.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is ten years pursuant to subdivision ninety of paragraph a of Section 11.00 of the Local Finance Law, as each item in said class can be assigned a period of probable usefulness of at least ten years under one or both of subdivisions twenty or twenty-four of said paragraph a. It is hereby further determined that the maximum maturity of the bonds authorized will exceed five years.

Section B. This resolution is adopted subject to permissive referendum in accordance with Section 36.00 of the Local Finance Law and Article 9 of the Village Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call,
which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The resolution was thereupon declared duly adopted.

* * *

STATE OF NEW YORK)
) ss.:
COUNTY OF SUFFOLK)

I, the undersigned Clerk of the Village of Greenport, Suffolk County, New York, DO
HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Board of
Trustees of said Village, including the resolution contained therein, held on March ____, 2018, with
the original thereof on file in my office, and that the same is a true and correct transcript therefrom
and of the whole of said original so far as the same relates to the subject matters therein referred
to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open
Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public
notice of the time and place of said meeting to be given to the following newspapers and/or other
news media as follows:

Newspaper and/or Other News Media

Date Given

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notices

Date of Posting

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Village on _____, 2018.

Village Clerk

(CORPORATE
SEAL)

NOTICE OF ADOPTION

NOTICE IS HEREBY GIVEN that the Board of Trustees of Village of Greenport, Suffolk County, New York, at a meeting held on March __, 2018 duly adopted the resolution summarized below, subject to a permissive referendum.

The resolution provides that the faith and credit of the Village of Greenport, Suffolk County, New York, are irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable; that an annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year; that the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds authorized by such resolution, including renewals of such notes, is delegated to the Village Treasurer; that all other matters, except as provided in such resolution, relating to the bonds authorized, including the date, denominations, maturities and interest payment dates, within the limitations prescribed in such resolution and the manner of the execution of the same and also including the consolidation with other issues, and the authority to issue such obligations on the basis of substantially level or declining annual debt service, is delegated to and shall be determined by the Village Treasurer; and that this LEGAL NOTICE shall be published.

A summary of the bond resolution follow:

RESOLUTION DATED March __, 2018.

A RESOLUTION AMENDING A BOND RESOLUTION DATED MAY 25, 2017, AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF THE VILLAGE OF GREENPORT, SUFFOLK COUNTY, NEW YORK TO PAY THE COST OF THE RECONSTRUCTION OF VARIOUS VILLAGE ROADS, PARKING AREAS, SIDEWALKS AND CURBS, TO INCREASE THE ESTIMATED MAXIMUM COST TO \$1,225,000, AND TO INCLUDE \$125,000 ANTICIPATED TO BE RECEIVED THROUGH A GRANT FROM THE STATE OF NEW YORK AND \$300,000 IN AUTHORIZED RESERVES OF THE VILLAGE IN THE PLAN OF FINANCING TO PAY FOR SUCH INCREASED COSTS.

The period of probable usefulness of the aforesaid class of objects or purposes is ten years pursuant to subdivision ninety of paragraph a of Section 11.00 of the Local Finance Law, as each item in said class can be assigned a period of probable usefulness of at least ten years under one or both of subdivisions twenty or twenty-four of said paragraph a.

THE FULL TEXT OF THIS BOND RESOLUTION IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE VILLAGE CLERK LOCATED AT 236 THIRD STREET, GREENPORT, NEW YORK, DURING NORMAL BUSINESS HOURS.

Dated: Greenport, New York
_____, 2018

Village Clerk

AFFIDAVIT OF POSTING

STATE OF NEW YORK)
) ss.:
COUNTY OF SUFFOLK)

I, the undersigned Clerk of the Village of Greenport, Suffolk County, New York,
DEPOSE AND SAY:

That on _____, 2018, I caused to be posted a summary Notice of Adoption of A
bond resolution adopted _____, 2018, at the following six (6) conspicuous public places in
said Village:

A true, correct and complete copy of such summary Notice of Adoption, in the exact form
in which the same was actually posted, is set forth below:

NOTICE OF ADOPTION

NOTICE IS HEREBY GIVEN that the Board of Trustees of Village of Greenport, Suffolk
County, New York, at a meeting held on March ____, 2018, duly adopted the resolution
summarized below, subject to a permissive referendum.

The resolution provides that the faith and credit of the Village of Greenport, Suffolk
County, New York, are irrevocably pledged for the payment of the principal of and interest on
such obligations as the same respectively become due and payable; that an annual
appropriation shall be made in each year sufficient to pay the principal of and interest on such
obligations becoming due and payable in such year; that the power to authorize the issuance of
and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds
authorized by such resolution, including renewals of such notes, is delegated to the Village
Treasurer; that all other matters, except as provided in such resolution, relating to the bonds
authorized, including the date, denominations, maturities and interest payment dates, within the
limitations prescribed in such resolution and the manner of the execution of the same and also
including the consolidation with other issues, and the authority to issue such obligations on the
basis of substantially level or declining annual debt service, is delegated to and shall be
determined by the Village Treasurer; and that this LEGAL NOTICE shall be published.

A summary of the bond resolution follow:

RESOLUTION DATED March __, 2018.

A RESOLUTION AMENDING A BOND RESOLUTION DATED MAY 25, 2017, AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF THE VILLAGE OF GREENPORT, SUFFOLK COUNTY, NEW YORK TO PAY THE COST OF THE RECONSTRUCTION OF VARIOUS VILLAGE ROADS, PARKING AREAS, SIDEWALKS AND CURBS, TO INCREASE THE ESTIMATED MAXIMUM COST TO \$1,225,000, AND TO INCLUDE \$125,000 ANTICIPATED TO BE RECEIVED THROUGH A GRANT FROM THE STATE OF NEW YORK AND \$300,000 IN AUTHORIZED RESERVES OF THE VILLAGE IN THE PLAN OF FINANCING TO PAY FOR SUCH INCREASED COSTS.

The period of probable usefulness of the aforesaid class of objects or purposes is ten years pursuant to subdivision ninety of paragraph a of Section 11.00 of the Local Finance Law, as each item in said class can be assigned a period of probable usefulness of at least ten years under one or both of subdivisions twenty or twenty-four of said paragraph a.

THE FULL TEXT OF THIS BOND RESOLUTION IS AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE VILLAGE CLERK LOCATED AT 236 THIRD STREET, GREENPORT, NEW YORK, DURING NORMAL BUSINESS HOURS.

Dated: Greenport, New York
_____, 2018

Village Clerk

Sworn to before me on
_____, 2018.

Notary Public

At a regular meeting of the Board of Trustees of the Village of Greenport, Suffolk County, New York, held at the Village Hall, in Greenport, New York, in said Village, on March ____, 2018, at _____ o'clock _____ M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by Trustee _____, who moved its adoption, seconded by Trustee _____, to-wit:



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk Work Session Report

**VILLAGE of GREENPORT - BOARD of TRUSTEES WORK
SESSION**

to be presented at the meeting held on March 15, 2018
Report of Sylvia Lazzari Pirillo, Village Clerk

Bids and RFP's

There were five respondents to the Inner Scenic Panels
(for the Carousel) RFP.

Financial

On February 16th, The Village received a check in the amount of
\$ 26,984 from Suffolk County representing a Suffolk County
subsidy for the Village sewage treatment facilities.

On February 20th, The Village received a check in the amount of
\$ 376,708.50 in conjunction with the East/West Fire Protection
District contract.

A donation in the amount of \$ 250 was received for the ice rink,
with thanks, from the Yellowfin Galleria.

The \$ 125,000 in grant monies from DASNY was received on
February 28th.

Informational

The closing dates for the 2017-2018 HEAP regular benefit component and both the first and second emergency benefit components have been extended to April 27, 2018 (or until funds allocated to those components have been exhausted.)

On February 27th, the Clerk's Office received a copy of the NYSDEC Semi-Annual Compliance Report (from 7/1/17 - 12/31/17) for the Power Plant, as sent to the NYSDEC.

The annual mandatory Village training has been scheduled for Tuesday, April 3rd. There will be two sessions held at the Station One Firehouse - at 9 a.m. and 1 p.m., respectively.

Legal Notices

The first legal notice (in a set of three) for the tax sale was published on February 22nd.

The second legal notice (in a set of three) for the tax sale was published on March 1st.

The third legal notice (in a set of three) for the tax sale was published on March 8th.

The legal notice regarding a proposed amendment to Chapter 132 (for a proposed amendment to the Village-wide speed limit) was published in the March 8th edition of the paper.

The legal notice regarding a proposed amendment to Chapter 118 (Sub-Division and Merger of Land) was published in the March 8th edition of the paper.

The legal notice regarding the Wetlands Permit Application public hearing for the ramps at the North Ferry was published in the March 8th edition of the paper.

Liquor License Applications

The renewal application for Peconic Cruise Line was published in the February 22nd edition of the paper.

The new application for La Regia Deli Restaurant Corp, located at 131 Third Street, was published in the March 15th edition of the paper.

For Board Discussion

Permit fee waiver request from the Library for the annual Children's Concert

Requested Resolutions

RESOLUTION approving the attached agreement between Harry Munroe and the Village of Greenport for contractor services to be rendered at the Village of Greenport McCann Campground, and authorizing Mayor Hubbard to sign the agreement between Harry Munroe and the Village of Greenport.

RESOLUTION authorizing Mayor Hubbard to sign the attached Requests for Work Authorization, as submitted by Duncan, Weinberg, Genzer and Pembroke, P.C. regarding the New York Association of Public Power 2018-2019 Scope of Work.

RESOLUTION authorizing the payment of \$ 9,000 - of the \$ 12,000 total - to John Saladino for work already performed in conjunction with the on-going PSEG construction project, per the establishment of the liaison/ombudsman position in the Temporary Construction Access License Agreement in force between the Village of Greenport and Long Island Electric Utility Servco, LLC and further authorizing the payment of the \$ 3,000 balance to Ombudsman Saladino upon completion of his duties as liaison/ombudsman.

RESOLUTION approving the payment of \$ 150 per person to the following individuals, in accordance with the recommendation of the Village of Greenport Carousel Committee:

- John Wissman

- Nancy Wissman-Woodbig, and
- Brenda Miller

as one-time, consultant reviewers of the responses received by the Village of Greenport to the Inner Scenic Panels RFP, with the \$ 150 per person to be reimbursed by the Friends of Mitchell Park via the grant from the Friends of Mitchell Park to the Village of Greenport, and the expenditure to be expensed from account A7312.401 (Carousel Expense).

RESOLUTION approving the Public Assembly Permit Application submitted by Lisa Richland on behalf of The Floyd Memorial Library to use a portion of Mitchell Park from 4:30 p.m. through 8:00 p.m. on July 17, 2018 for the annual Children's Concert.

RESOLUTION approving the Public Assembly Permit Application submitted by Star Hose Company # 3 of the Greenport Fire Department to use the Polo Grounds at Moore's Lane from 5:00 p.m. through 11:00 p.m. from May 24, 2018 through May 28, 2018 for the annual Carnival fundraiser. The corresponding annual fireworks display in conjunction with the annual Carnival fund raiser is scheduled for May 26, 2018 with a rain date of May 27, 2018.

RESOLUTION approving the request of the Southold Town Youth Bureau to use a portion of the Fifth Street Beach/Park area from 7:00 p.m. through 10:00 p.m. on July 13, 2018 for a free, family-friendly movie presentation.

Attachments:

2018 Agreement with Harry Munroe Campground (PDF)

2018-2019 DWG&P Work Authorization (PDF)

CONTRACT FOR VENDOR SERVICES

AGREEMENT, made this day of 2018 by and between the Village of Greenport, with offices located at 236 Third Street, Greenport, New York 11944, party of the first part (the "Village") and Harry Munroe, with an address of 32 Laurelton Avenue, Lake Grove, New York 11755 (the "Contractor").

WITNESSETH: That for and in consideration of the promises and the agreements herein contained, and the payments herein provided to be made, the parties hereto agree as follows:

1. The Contractor shall perform all services required to be performed and completed as outlined (the "Contract Work") in the March 7, 2015 Request for Proposals (the "RFP") and the Contractor's proposal (together with the RFP the "Contract Documents") as follows:
 - A. Beginning on or about March 1, 2018, prepare Park for opening on May 1, 2018, and closing on October 31, 2018, and complete clean-up at closing, including verifying that electricity and water are turned on at opening, bathroom facilities are cleaned and prepared, and general clean up are performed, and that all services are turned off and trailers are removed by the closing of the Park on October 31, 2018.
 - B. Collect all rents and fees when due and deliver rental fees to the Village offices on a daily basis, and work in conjunction with Village staff to assure accurate and timely accounting.
 - C. Ensure that all parties for seasonal rentals execute rental agreements, provide identification and vehicle registration, and abide by campground rules and regulations, and leave in a timely and orderly manner at the end of their stay, and assist Village staff with the off-season registration process.
 - D. Maintain the park grounds, including cleaning up and refuse left behind by campers, weed-whacking, mowing grass & overgrowth where riding Village lawnmowers cannot clear, checking all plumbing and electrical systems to ensure proper functioning, perform periodic Fall and Spring cleanups.
 - E. Bathrooms will be checked and cleaned daily, re-stocked when necessary, and thoroughly cleaned weekly.
 - F. Act as point of contact for all campers, handle camper inquiries and concerns, as needed, and resolve conflicts when required.
 - G. Flexible on-site hours, with phone availability hours more regulated. Minimum of 15 hours on-site over five days per calendar week, including at least one weekend day.

H. Additional duties related to the above that may reasonably be requested by the Village.

2. In consideration of the Contractor satisfactorily performing this Contract the Village of Greenport shall pay the Contractor the amount of \$18 per hour for service time provided with services to be provided at a minimum of 15 hours per week of the Contract period, and the Village will also provide a space for the Contractor's personal camper, at no charge to the Contractor, for the duration of time of the Contract.

3. The Contractor shall not assign or subcontract this Contract or any part thereof and shall not employ any Subcontractor or other person or organization (including those who are to furnish the physical of material or equipment), whether initially or as a substitute.

4. This agreement establishes a contract vendor-vendee relationship only between the Village and the Contractor and the neither the Contractor or any agent, employee, helper or assistant of the Contractor shall be considered an employee of the Village of Greenport. The Contractor shall procure and maintain where required, at Contractor's own expense, and without any contract expense to the Village, workman's compensation insurance, New York State disability insurance, and liability insurance and be prepared to provide the Village of Greenport proof of that coverage on request.

5. Contractor agrees to indemnify and hold the Village of Greenport harmless for any damages, fees or costs incurred by the Village of Greenport due to any negligent or intentional act or omission by Contractor.

6. Payment shall be made by the Village to the Contractor on a semiweekly basis, on the basis of invoices to be prepared and submitted by the Contractor.

7. Contractor shall provide the required services in a professional manner, to the best of the Contractor's ability, and in accordance with the Contract Documents. The Village of Greenport reserves the right to terminate this Contract at any time in the event that Contractor fails to provide the required services in a satisfactory manner or violates any provision of this Contract or the Contract Documents.

8. This Contract, and the Contract Documents constitute the entire agreement between the Village of Greenport and the Contractor and the Contract may only be altered, amended or repealed by a duly executed written instrument signed by both the Contractor and the Village.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

VILLAGE OF GREENPORT

CONTRACTOR

BY _____
Hon. George W. Hubbard, Jr., Mayor

BY _____

(SEAL)

ACKNOWLEDGEMENT OF PRINCIPAL, IF AN INDIVIDUAL

STATE OF _____)
)ss:
COUNTY OF _____)

On this ____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the person described and who executed the foregoing instrument and acknowledged that he executed the same.

(SEAL)

Notary Public

ACKNOWLEDGEMENT OF VILLAGE

STATE OF NEW YORK

COUNTY OF SUFFOLK

On this ____ day of _____, 20____, before me personally came _____ to me known to be the _____ the persona described as such in and who as such executed the foregoing instrument and he acknowledged to me that he executed the same as for purposes therein mentioned.

(SEAL)

Notary Public

REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1574

Purpose: General representation of the New York Association of Public Power ("NYAPP") for special projects. The NYAPP Executive Committee will determine what items are to be included in this Work Order.

Period Covered by Request: March 1, 2018 - February 28, 2019.

Scope of Work: Inform and advise NYAPP members on matters of general concern that are not included within individual specific work orders

Cost: Not to exceed System's pro rata share of \$100,000 for the period, including all travel expenses, absent written approval from participating systems. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

**REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For
Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1747

Purpose: Continue to assess the scope of the proceedings possible outcomes for Member systems in the New York Public Service Commission's Reforming the Energy Vision (REV) proceeding, Case No. 14-M-0101.

Period Covered by Request: January 1, 2018 – December 31, 2018

Work: Organize, prepare for and participate in the work related to the PSC's on-going regulatory effort to fundamentally reform the distribution and retail supply function of utility service in New York (the Reforming the Energy Vision or "REV") and advancing the Clean Energy Standard ("CES"). The REV efforts are described in 2014 State Energy Plan and the PSC Staff White Paper dated 4/28/14, related to the transformation of distribution utilities into Distribution System Platforms. The CES effort is described in the August 1, 2016 Order in Case 15-E-0302. The key questions to be addressed are:

1. What should be the role of the distribution utilities in enabling system wide efficiency and market based deployment of distributed energy resource and load management?
2. What changes can and should be made in the current regulatory, tariff and market design and incentive structures in new York to better align utility interests with achieving the State's policy goals?
3. How can NYAPP Members implement the CES requirements to purchase Renewable Energy Credits and Zero Emission Credits?

Review documents and other materials to be discussed at the meetings. Consult with other parties and consultants on issues to be presented at the meetings. Prepare written reports on the meetings as requested.

Cost: Not to exceed \$100,000, including any travel expenses. Fees are billed to individual systems that approve this work order, whether listed above or not, by such method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

**REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1755

Purpose: Represent Members in proceedings to develop AC Transmission Projects by New York Transco in FERC Docket No. ER15-572-000, and by NextEra Transmission in FERC Docket No. ER16-2719-000.

Period Covered by Request: January 1, 2018 – December 31, 2018

Work: Prepare and file comments, protests and other pleadings at FERC on follow-on proposal by Investor-Owned Transmission Owners to have their stand-alone Transmission Company (Transco) build and own new transmission projects outside of the NYISO's Comprehensive Planning Process. The second phase for "AC Transmission Projects" will have a capital budget of \$1.3 billion. Cost allocation for the AC Transmission Projects will be a big issue: the default tariff provision allocates the costs *pro rata* among all NY loads. The Transco can propose something else: the PSC has suggested 75 % downstate. The NYISO has, at the PSC's requests, proposed a 90% downstate allocation. The Transco currently has a base Rate of Return on Equity (ROE) of 9.5%, plus incentives. The base ROE could be different for the AC Transmission Projects. Next Era Transmission has a competing project for the AC Transmission Projects, and it is seeking approval of a formula rate in Docket ER16-835. Coordinate with consultants and attend settlement and pre-hearing conferences at FERC.

Cost: Not to exceed \$50,000, including any travel expenses. Fees are billed to individual systems that approve this work order, whether listed above or not, by such method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

**REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1550

Purpose: Representation at meetings and conference calls of the New York Association of Public Power ("NYAPP").

Period Covered by Request: March 1, 2018 - February 28, 2019

Scope of Work: Attend and make presentations at NYAPP member meeting and participate in monthly teleconferences of NYAPP Executive Committee.

Cost: Not to exceed System's pro rate share of \$20,000 in fees for the period, plus expenses, absent written approval from participating systems. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____

**REQUEST FOR WORK AUTHORIZATION
BY
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Salamanca Board of Public Utilities; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

[DWG&P Billing Number: 1506]

Purpose: Represent the views and interests of participating municipal and cooperative electric systems on the New York Independent System Operator (NYISO) market participant committees.

Period Covered by Request: March 1, 2018 – February 28, 2019

Work: Organize, prepare for and participate in the regularly scheduled meetings of the Management Committee and Business Issues Committee, which are usually held monthly, as well as the public power sector meeting and joint MC/Board of Directors meeting, monitor meetings of the Liaison Committee, Operating Committee, or of any subcommittees, within the stated budget. It is recognized and agreed that participation in NYISO working groups, or litigation before the Federal Energy Regulatory Commission and other agencies and courts, is not included and would be the subject of additional specific work orders. Prepare motions and presentations as needed before the NYISO. Review documents and other materials to be discussed at the meetings. Consult with other parties and consultants on issues to be presented at the meetings. Prepare written reports on the meetings as requested.

Cost: Not to exceed \$200,000, including all travel expenses, absent written approval from participating members. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: _____

For Municipal or Cooperative System: _____



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
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TRUSTEES
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PAUL J. PALLAS, P.E.
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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Trustee Phillips Work Session Report

Attachments:

Trustee Phillips March 2018 Work Session Report (PDF)

From: Mary Bess Phillips
Sent: Thursday, March 8, 2018 11:10 AM
To: Sylvia Pirillo <spirillo@greenportvillage.org>; Jeanmarie Oddon <jmoddon@greenportvillage.org>
Subject: Work Session Report for February

Village of Greenport Trustee Mary Bess Phillips Work Session Report – March 15, 2018

Topic – Short Term Rental as a conditional use under Village Code Sections 150-7 and 150-8

Requested from the Village Administrator and Village Attorney in advance of the work session a suggestion to discuss at work session.

I have a question under Section 150-7 and 150-8, conditional uses for R1 and R2. This is my thought – can we place under that section of code a permitted rental property for 29 days or less must obtain a conditional use from the Planning Board? Perhaps it could only be for non-owner occupied? Possible to establish by issuing a registration number?

Village of Greenport Chapter 44 Assembly – Mass Public

Requested in an email February 26th that we have available to us before the work session the suggested wording for discussion in possible changes to the current village code.

Village of Greenport Code Chapter 125- Trees and Shrubs

A tree on 5th Street during the Nor easter this past week that a letter and several request were made to the Village to take down finally had issues. To create positive action I would like to make the following suggestion. There are several older trees on 5th Street in the same condition. I am proposing the Village Tree Committee under Chapter 125, sections b & c, create a plan/review of all the trees on 5th Street. From that report we could allocate some funding from the PSEG money towards the new tree plantings.

Southold Town Transportation Commission

Attended the February meeting of the Southold Town Transportation Commission. January minutes are attached.

The Mayor, Village Administrator and I, as a member of the Commission attended the Traffic Summit on February 28, 2018, agenda attached.

Topic – Use Evaluations

Requested in my email of March 2nd if there is a final version of the proposed - A LOCAL LAW CREATING SECTIONS 65-8, 9 AND 10 OF THE GREENPORT VILLAGE CODE REGARDING FIRE MARSHAL INSPECTIONS FOR CHANGES OF USE IN NONRESIDENTIAL PREMISES . We all received by email the suggested wording – possible to place this on the work session agenda for discussion?









From: Mary Bess Phillips
Sent: Tuesday, March 6, 2018 7:00 AM
To: Paul Pallas; jwpgreenport@aol.com
Subject: Question

Good morning Paul and Joe,

I have a question under Section 150-7 and 150-8, conditional uses for R1 and R2. This is my thought – can we place under that section of code a permitted rental property for 29 days or less must obtain a conditional use from the Planning Board? Perhaps it could only be for non- owner occupied? Possible to establish by issuing a registration number? The topic of short term rentals is going to come up at work session as Doug has Facebook the issue this past weekend.

It is just a thought and if I am off base, let me know. If not, I would like to put the idea out with my work session report.

MB

From: Douglas Roberts
Sent: Wednesday, March 7, 2018 6:33 AM
To: jwpgreenport@aol.com; Mary Bess Phillips; George Hubbard; Paul Pallas
Cc: Jack Martilotta; Julia Robins; Sylvia Pirillo
Subject: Re: Village of Greenport Code - Chapter 44

Is the Fire Marshall able to read and respond to emails? Or take calls when not physically on the premises?

From: <jwpgreenport@aol.com>
Date: Tuesday, March 6, 2018 at 8:50 PM
To: <mbphillips@greenportvillage.org>, Douglas Roberts <droboterts@greenportvillage.org>, George Hubbard <ghubbard@greenportvillage.org>, "pjallas@greenportvillage.org" <pjallas@greenportvillage.org>
Cc: <jmartilotta@greenportvillage.org>, <jrobins@greenportvillage.org>, Sylvia Pirillo <spirillo@greenportvillage.org>
Subject: Re: Village of Greenport Code - Chapter 44

I received comments and have discussed this with Paul. I have been waiting to discuss this with the Fire Marshal when he is in Wednesday since the occupancy and use of premises is in his jurisdiction. I will have suggestions a day or two after that.

Joe

-----Original Message-----

From: Mary Bess Phillips <mbphillips@greenportvillage.org>
To: Douglas Roberts <droboterts@greenportvillage.org>; George Hubbard <ghubbard@greenportvillage.org>; Paul Pallas <pjallas@greenportvillage.org>; jwpgreenport <jwpgreenport@aol.com>
Cc: Jack Martilotta <jmartilotta@greenportvillage.org>; Julia Robins <jrobins@greenportvillage.org>; Sylvia Pirillo <spirillo@greenportvillage.org>
Sent: Fri, Mar 2, 2018 2:59 pm
Subject: RE: Village of Greenport Code - Chapter 44

Paul and Joe,

The Mayor requested that the Trustees have their comments to you both by Friday. Just wondering when we will received the changes to discuss for this code.

MB

From: Douglas Roberts
Sent: Monday, February 26, 2018 4:28 PM
To: Mary Bess Phillips; George Hubbard; Paul Pallas; jwpgreenport@aol.com
Cc: Jack Martilotta; Julia Robins; Sylvia Pirillo
Subject: Re: Village of Greenport Code - Chapter 44

MB-

I appreciate what you are trying to do. But have you read the "Intent" section of this law? It's describing Woodstock. I just don't think the law makes sense without blowing it away and starting over because the intent clause renders the whole thing null and void. That's why I am so upset that we are going after The Market and The Art Collective, because neither had a "roving mob of unsupervised young adults" that presented a public safety challenge requiring hospital and sanitary services.

And I share your thanks to The Mayor for getting the ball rolling.

Doug

From: Mary Bess Phillips <mbphillips@greenportvillage.org>
Date: Monday, February 26, 2018 at 3:25 PM
To: Douglas Roberts <droberts@greenportvillage.org>, George Hubbard <ghubbard@greenportvillage.org>, "pjpallas@greenportvillage.org" <pjpallas@greenportvillage.org>, "jwpgreenport@aol.com" <jwpgreenport@aol.com>
Cc: Jack Martilotta <jmartilotta@greenportvillage.org>, Julia Robins <jrobins@greenportvillage.org>, Sylvia Pirillo <spirillo@greenportvillage.org>
Subject: RE: Village of Greenport Code - Chapter 44

Mayor,

Thank you for moving proposed changes to Chapter 44 in motion for our March work session. In my original e-mail of 1-23-18 there are highlight sections of the code that I am asking to be review and reworded to separate between outside events and ones that a local business would like to do within their business property that would outside their site plan approval.

MB

From: Douglas Roberts
Sent: Monday, February 26, 2018 12:12 PM
To: George Hubbard; Mary Bess Phillips; Paul Pallas; jwpgreenport@aol.com
Cc: Jack Martilotta; Julia Robins; Sylvia Pirillo
Subject: Re: Village of Greenport Code - Chapter 44

I want to see this chapter deleted and a new code written that basically says: "If you plan to have an event that exceeds your c/o, approved site plan, or is not included in the zoning code you need a special permit."

So health food store having a cheese shop popup is fine. auto mechanic shop having a restaurant popup needs a permit.

Hope that makes sense.

That's my \$.02.

From: George Hubbard <ghubbard@greenportvillage.org>
Date: Monday, February 26, 2018 at 10:39 AM
To: Mary Bess Phillips <mbphillips@greenportvillage.org>, "pjpallas@greenportvillage.org" <pjpallas@greenportvillage.org>, "jwpgreenport@aol.com" <jwpgreenport@aol.com>
Cc: Jack Martilotta <jmartilotta@greenportvillage.org>, Julia Robins <jrobins@greenportvillage.org>, Douglas Roberts <droberts@greenportvillage.org>, Sylvia Pirillo <spirillo@greenportvillage.org>
Subject: Re: Village of Greenport Code - Chapter 44

MB and all others please forward what changes you want to see to Paul by Friday so he and Joe can put together a document that can be discussed.

George

From: Mary Bess Phillips
Sent: Monday, February 26, 2018 7:33:16 AM
To: George Hubbard; Paul Pallas; jwpgreenport@aol.com
Cc: Jack Martilotta; Julia Robins; Douglas Roberts; Sylvia Pirillo
Subject: Village of Greenport Code - Chapter 44

Mayor, Paul, and Joe,

I requested at work session in January that we start the discussion of Chapter 44 – Assembly, Mass Public as titled in our code.

Paul, in a recent discussion of a variety of topics you mentioned that there has been some discussion and changes from Joe with suggested changes to the existing “old” worded code.

The business community will start increasing in activity as it moves towards the summer tourist season. In recent weeks there has been much “distress” and “confusion” from a business community with our overall policy of safety in buildings with the hire of a Fire Marshall. For some, their interpretation, we are restricting their business income, creative out of the box events and just a might bit to heavy handed in enforcement.

Mayor, if there is a version of these proposed changes to Chapter 44 in a final format, I am requesting that we all have a chance to review in the weeks before March’s work session. I strongly feel this is one issue that at our March meeting we will have an informed discussion and decision to move towards a public hearing date.

MB

<https://www.ecode360.com/10975948>

From: Thomas F. Fox <tomfoxsmc@optonline.net>
Sent: Sunday, February 25, 2018 9:46 PM
To: Derryl Baumer; Elizabeth A. Neville; 'Frank Field'; 'Heather M. Lanza'; 'James A. Richter'; James Kalin; Jim Baker; Martin Flatley; Mary Bess Phillips; 'Neboysha R. Brashich'; Nick Mazzaferro; Stacey Norklun; 'Thomas F. Fox'; vincent.orlando@town.southold.ny.us; William Ruland
Cc: Thomas F. Fox
Subject: TransCom Minutes - January 22, 2018
Attachments: TransCom Minutes - January 22, 2018.doc

Please see the attached.

Thomas F. Fox
Southold Maritime Services Corp.
975 Bay Haven Lane
P.O. Box 76
Southold, NY 11971 USA

P: 631 765-0099
F: 631 765-5838
C: 631 786-7213
E: tomfoxsmc@optonline.net

**Southold Transportation Commission
Southold Town Hall
January 22, 2018 Meeting**

Called to Order: 10:04 AM by Chairman Neb Brashich.

Members Present

Councilman William Ruland, Town Engineer Jamie Richter, Police Chief Martin Flatley, Planning Director Heather Lanza, Jim Baker, Jim Kalin, Greenport Trustee Mary Bess Phillips, Nick Mazzaferro, Frank Field and Tom Fox.

Approval of December 11, 2017 Meeting Minutes

After the correction of the language in the next to last paragraph on page 1 concerning the traffic study of Love Lane, Mattituck, a motion to approve the minutes was made by Nick Mazzaferro, was seconded by Jim Kalin and was carried.

East End Transportation Council - Update

There was no EETC meeting. Heather Lanza reported that she is no longer chairman of that group and that a replacement is being sought.

Traffic Summit – February 28th, 10:00AM, Peconic Recreation Center

Invitations for the above event have been sent to the Supervisors of Riverhead and Shelter Island, the Mayor of Greenport, NYS and SC legislators, NYSDOT and SCDPW, Riverhead and Shelter Island Police, NY State Police and Suffolk County Sheriff. The summit will focus on North Fork weekend traffic issues during the peak tourist season. A draft outline of issues for discussion was attached to the invitations.

Chief Flatley noted that autumn congestion on CR48 is largely concentrated in the Town of Riverhead.

Status Report – Town-wide Parking Inventory

Neb updated the Supervisor on the parking space inventory in the Town and in the Village of Greenport. In Southold, a total of 1,895 town and public spaces were found. Greenport has a total of 995 village and public spaces. The Supervisor has requested the Commission to brief the Town Board on the issue.

Supervisor, Town Board & Town Trustees Requests

Request for Two State Route 25 Pedestrian Crossings

A concerned local resident has requested the placement of appropriate signage for pedestrian crossings on SR25 at Chapel Lane and at a crossing from Arshamomaque Preserve to access county park parcels as part of Phase 2 of the "Bay to Sound Trails." Jim Kalin advised that "Hikers Crossing" warning signs might appropriate.

Planning Board Requests

Town Comprehensive Plan

Heather Lanza advised that RFP's have gone out to prospective consultants for assistance in completing the Transportation and Infrastructure Chapter of the Plan. It is anticipated that the plan may be completed by June 2018 and will include the final conclusions of the Commission's Parking Options Review.

Current Transportation Issues - Updates

Southold / Greenport Bus Shelters - No Installation Contract – Next Spring

Neb reported that SCDPW has advised that there will be no contract from that agency for installation of the shelters until the spring of 2018. Jamie Richter will meet with SCDPW and will emphasize that the Town seeks finalization of the project.

Old Business

North Fork Trolley Shuttle Proposal for Southold Town – North Fork Promotion Council

It is understood that the 2017 trial program was very successful and a \$125,000 grant from NYS Department of Economic Development is being sought for 2018. Denis Noncarrow will be invited to update the Commission concerning the shuttle trolley program.

Peconic Water Taxi Proposal

Tom Fox will follow up with Hampton Jitney's management and potential local operators concerning the proposal. However, the proposal should be presented to EETC for its input, with a view toward securing NYS funding for a feasibility study. It is also understood that parking remains an issue concerning the viability of the program.

Request for Placement of Street Lights on CR48 at the Town Beach - Southold

A local resident has requested that streetlights be placed at that location due to two large houses recently constructed on the south side of that roadway. Chief Flatley observed that location at night and found that the two existing street lights in way of the Town Beach were adequate.

SCDPW Improvements to CR48

Jamie Richter reported on the progress of the work currently underway.

New Business

None.

Next Meeting

The next meeting is scheduled for Monday, February 26, 2018 at 10:00 AM in the conference room at Town Hall.

Adjournment

The meeting was adjourned at 11:15 AM.

cc: Town Clerk

Respectfully submitted,

Thomas F. Fox

TRAFFIC SUMMIT

SOUTHOLD RECREATION CENTER

970 PECONIC LANE

PECONIC, NEW YORK

FEBRUARY 28, 2018 – 10:00 AM

*File
Lulard
will moderate*

1. Welcome

Supervisor Scott A. Russell

2. Main Traffic Issues – Seasonal/Yearly

- 1. Riverhead**
- 2. Southold**
- 3. Greenport**

3. Discussion of Various Options & Funding Requirements

4. Agreement on Course of Action & Timetable

5. Next Steps:

- 1. Business Community Input Meetings**
- 2. General Public Input Meetings**
- 3. Reconvene this Group to discuss Final Action**

6. Adjournment



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SYLVIA PIRILLO, RMC
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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Trustee Roberts Work Session Report

Attachments:

Trustee Roberts March 2018 Work Session (PDF)

MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Trustee Doug Roberts

Re: March 2018 Work Session

March 8, 2018

1. Greenport Ocean Race Request for Discounted Dockage Request October 5-6

The Greenport Ocean Race is an over 100-year tradition in Greenport, bringing sailors from the region here for a regatta around Block Island as they compete for the "Greenport Cup," which is technically awarded by the Chinese Yacht Club on behalf of The Village of Greenport to the winning boat. For years, the boats were offered \$1/foot dockage for the night before and the night of the race. The Village decided to forego this discount last year and the Race moved to Brewer Sterling Harbor. The races brings about 30 boats, 20 or so of which need overnight dockage, and is a premiere event on the regatta circuit. Each boat has crew of anywhere from 4 to 10 people. It brings people to The Village.

The race is run by Jim Ryan of Front Street (husband of the American Legion Executive Director and Community Servant of the Year Mindy Ryan) and he has been an ambassador to the sailing community on behalf of Greenport.

Given that the Marina's profit continues to grow, that many Village residents are involved in the race, and that this race is a great opportunity for The Village to bring an elite sailing race to our marina, would The Board consider offering the Greenport Ocean Race \$1/foot dockage for the nights of October 5 and 6 again? Let's bring the Greenport Ocean Race back to The Village of Greenport.

2. Are we ready to talk about Short Term Rentals?



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 8, 2018
Meeting: March 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odden, *Deputy Clerk*
From: Jeanmarie Odden, *Deputy Clerk*
Department: Village Clerk Department

Trustee Robins Work Session Report

Attachments:
Trustee Robins March 2018 Work Session (PDF)

BID Meeting 2/15/18

SOBO

Planters

Derryl Baumer at meeting

\$2,500 for plantings

Coordinate with Village in plants

Gate meeting topic

Drain medallions

PRIDE

NY Travel Show a bust

Rich suggests BID to have own booth in Long Island corridor

Discussion North Fork TV Festival

Recognition on advertising

What is step and repeat

We're going to support

Table American Legion \$2500 skate request

Mom-a-thon

Rich proposes new

Communication Committee

Social Media

Communication with members

Dissemination of and access to information

Organization of photos

Rich says need to provide concise information for Bill

Meeting 2:00 pm

Thursday 2/22/18.

Rich asks about Draken

Sponsorship

Noah Doyle presentation

60 million global impressions

TV pros from Netflix Hulu TVLand as member of jury to decide on featured series

Am Legion for event

Wants festival in the black

March or April event next year

Lab or workshop weekend

Discuss

Linda was at meeting

Attendance at NF Promotion Council

Linda thinks it is very important for BID to be represented members to there

Rich to be rep

Website

Yvonne asks board to go check business how they look website directory

Katherine resizing logo photos for website

Ask businesses to check their info and edit it

BID Work Session

2/22/18

Yvonne

Google Drive

One unified place for things

Grpt Bid

Greenport Bid - folder name

gptbid@gmail.com

Bid11944!!

Folder subjects

Members

Who are we talking to

Currently Constant Contact

Task - who are the businesses as block captains

Info

Owner- building

Owner - business

Keep track of new businesses via Planning Board Agendas

Listing of businesses

Tasks

-Member Survey

-Planning Board minutes

Agenda for new business applications

-Manage database

-DECA engagement

-Website live 4/1/18

-1 sheet for non-BID Ads/Listings

Carousel Meeting 2/20/18

Gail Horton hands out a list of
Possible Subjects for the Inner Scenic Panels
Synagogue
Ship Chandler
Sage's Brickyard
Schools
WWII ship Zaida
Blacksmith Shop
Shipyard originally on Mitchell Park
Pell's Market
Ice gathering at Silver Lake
Greenport/Shelter Island Ferry viewed from Prestons
Windmills and Sills Dairy
Original hospital
67 Steps picnic

Carousel Meeting 3/6/18

Minutes of previous meetings approved
Regular meeting on 2/13 and special meeting on 2/20/18
Gail report 5 artists submitted entries for panel paintings
W.A. Dodge
Enid Hatton
Jada Rowland
Scott Hewett
Cliff Miller
Review and discuss photos chosen for paintings