



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

March 21, 2019 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

Wetlands Permit Application submitted by Stephen Bull and Teresa Svoboda to raise the existing building on the property at 24 Sandy Beach Road

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: March 15, 2019
Meeting: March 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department March 2019 Work Session Report

Attachments:

Fire Department March 2019 Work Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Feb 6th finance Report

In attendance were Chiefs Weingart, Kalin. Wardens Nyce, Volinski, Barszczwski, Harris and Richter.

Went over all bills and approved.

Requests

8-3-1-2-3 all Budget.

8-3-4 Gate Valves, Deck Gun, Tree Work@ \$1500 by Johnson Tree Works.

8-3-5 Remove Temp Sign since it doesn't work.

Rescue Hammer Medical @784.67. EZIO Medical SUPPLIES @ \$ 1370.. CPR Feedback Compression Moniter (4) @ \$29.95 each.

Mannequin for Training.

Adjourned at 19:37

Respectively submitted

Chief Weingart

Greenport Fire Department March 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<u>CHIEF'S CELLS:</u> 8-3-30: 631-445-0204 8-3-31: 631-644-5430 8-3-32: 631-466-5294	<u>Duty Companies:</u> 832 & 833 832 First due on 24's				1	2
3	4 Relief Hose Standard Hose	5 Eagles	6 Finance 7pm	7	8	9 Cutchogue St. Patrick's Day Parade 8-3-3, 5, 16, 33 Lv 1245pm
10	11 Star Hose RIT Class w/ Southold FD @ Yaphank	12 Rescue 7pm	13 Phenix H&L	14	15	16
17	18 RIT Class w/ Southold FD @ Yaphank	19	20 Wardens 7pm ST1	21 Dept Training 8-3-4 7pm	22	23
24 Montauk St Patrick's Day Parade 8-3-1 Lv 830am	25 Physicals RIT Class w/ Southold FD @ Yaphank	26 Department Annual Meeting 730pm ST 2 Defensive Driving ST 1 6-9pm	27 Defensive Driving ST 1 6-9pm Physicals 175th Annv Mtg St 2 7pm	28 Fire Police 6pm	29	30
31						

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
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MEETING OF THE BOARD OF WARDENS

WEDNESDAY February 20, 2019

OPENING

1st Asst. Chief Jimenez opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

1st Ass't Chief Susano Jimenez

2nd Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Warden David Nyce of Standard Hose Co. #4

Warden Peter Harris of Phenix Hook & Ladder Co. #1

Excused: Chief Jeffrey Weingart, Warden Jerome Martocchia of Standard Hose Co. #4, and Warden John Grilli of Phenix Hook & Ladder Co. #1

1st Ass't Chief Susano Jimenez wanted to thank everyone who helped with the parade and wanted to let everyone know that they parade reports are due from each company. He wished Norma Corwin a happy birthday.

THOSE WISHING TO ADDRESS THE BOARD –

1. Bob Corwin asked if GFD is doing anything for FASNYS recruit NY. He asked if there would be any type of open house or something like that. 2nd Asst Chief James Kalin said that they would like to do something for it and that GFD received material from them such as brochures, banners, posters, links to videos online. 2nd Asst Chief James Kalin also said that other departments up west are doing stuff and it is usually successful. Bob also said on behalf of the other officers and members of Relief Hose, they would like the Wardens to go back and thank their companies for the help getting the chowder prepared this year.
2. Chris Hanold wanted to say that there was a lot of good reviews on the parade this year, everyone had a good time and the chowder was great and he wanted to thank the Wardens.

READING OF THE PREVIOUS MINUTES

Motion made by A. Volinski III, seconded by David Nyce, to approve the minutes of the January 16, 2019 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Jimenez. Motion made by D. Nyce seconded by J. Milovich, to accept the report. Motion Carried.

1. 2nd Asst Chief James Kalin reported that for the breakfast he had the receipt but needs the credit card statement to get a reimbursement because a company credit card was used, not the department credit card.

COMPANY OFFICERS' MEETING MINUTES-

Read by 1st Asst Chief Susano Jimenez for information only. Motion made by David Nyce, seconded by Joseph Milovich, to accept the report as read. Motion Carried.

TREASURER'S REPORT

The Treasurer's report for the period of January 17, 2019 through February 20, 2019 was read by Secretary/Treasurer James Kalin. Motion made by David Nyce, seconded by Joseph Milovich, to accept the treasurer's report as read. Motion carried. (report attached)

1. Peter Harris made a list of drinks that were left over after the Washington's Birthday parade and said that they are all unopened and should be returned. List as follows: (1) 36 pack of bud light, (2) 12 packs of O'douls, (5) 12 packs of sprite, (8) 36 packs of Budweiser, (1) 40 pack of bottled water, (9) 12 packs of diet coke and (6) 12 packs of regular Coke. 1st Asst Chief Jimenez reported that it will be taken back, and money credited. Peter Harris also suggested cutting back the amount of Budweiser GFD gets next year.

BILLS- Washington's birthday.

COMMUNICATIONS

1. Suffolk County Volunteer Firefighters Burn Center recognition day, May 19, 2019, Seldon FD. Can buy journal ad as donation.
2. 57th Annual Montauk St. Patrick's Day Parade, March 24, 2019.
3. Cutchogue St Patrick's Day Parade, March 9, 2019.
4. A letter from Cleaves Point Property Owners Association asking to use the meeting room for an annual homeowner's association meeting.
5. Red Knight's Motorcycle Club Chapter XXV ride, selling raffle tickets as fundraiser.
6. Suffolk County Volunteer Firefighters Burn Center, Pancake breakfast Fundraiser, April 14 2019, Applebee's Farmingville, NY.

7. Phoenix Fire camp for teenage girls ages 14-19, July 21-26 2019, Utica Fire Training Academy, looking for money to sponsor the girls.
8. Firehouse training plus, professional training for compliance and peace of mind, all sorts of courses offered.
9. Yaphank FD Annual Golf Outing, June 6 2019, Rock Hill Country Club.
10. 147th Annual Convention of Firemen's Association of the State of NY, Aug 8-11th 2019, asking for donations.
11. Shelter Island FD Steak Night, March 16, 2019.

Motion by A. Volinski III, seconded by D.Nyce, to file and/or forward all communications , Motion carried.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Joseph Milovich reported that he still has not heard anything from Titan Doors. He called them on Monday and left a message, still nothing from them. He reports that GFD is having problems with multiple doors.
2. Joseph Milovich also reported that they have been having issues with the key fob doors sticking by the bathroom, when the guy is in the area he is going to stop by and fix it. He also went over to Station 2 and fixed the issue they were having over there.
3. Peter Harris asked what GFD is going to do about the doors. 1st Asst Chief Jimenez said that Titan has the doors made and he discussed it with the village numerous times. He said Sylvia has been calling them and the last time she got into contact with them was last month. They want a down payment. They won't start the work unless they get the down payment and the village doesn't work that way. Peter Harris said that we are going to have to go with another company, it is a municipal bid. 1st Asst Chief Jimenez said that he is going to go to Sylvia again and if it doesn't get resolved we are going to have to figure out another route. Norma Corwin asked if there is a chance they can purchase the doors and use that as the

down payment so they are paid and then they can install them and if not have another company do it. Joseph Milovich said that Titan should be given a period of time to get it done and otherwise go to another company. Peter Harris said we shouldn't have to bargain with them. Warren Jensen stated that the Chiefs have to talk to the Mayor and the village clerk again. Chief Jimenez said he will go back there again or mention it at the work session and will tell them if it isn't started in two weeks, they are going to have to use someone else because the doors are in bad shape.

4. Joseph Milovich mentioned that there have been complaints about the bathroom downstairs again, they want it redone. 1st Asst Chief Jimenez asked who was complaining. Joseph Milovich reported people in the darts league were complaining. J. Milovich asked if the house man is responsible for cleaning that bathroom. 1st Asst Chief Jimenez stated that he does not think he is responsible for cleaning the downstairs bathroom. A. Volinski III mentioned that at one point GFD asked Joel Daly to do it. J. Milovich said that it was postponed because there were other things pending at the time. 1st Asst Chief Jimenez asked what he was going to do to the bathroom. J. Milovich reported that he was going to redo the floors, the tiles on the walls, the sink, and redo the floor in the rec room too. 1st Asst Chief Jimenez said we can get some quotes for the bathroom downstairs. Warren Jensen mentioned that he doesn't think we have enough money in this year's budget and that's why we didn't move forward with the rest of the floors. W. Jensen also said it is going to have to wait for the next budget. 1st Asst Chief Jimenez agreed and said that he does know that is something that does have to be addressed though.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards-

1. 2nd Asst Chief James Kalin reported that the official points sheet has been hanging up and it gets taken down March 9th and is submitted to the Village the next day and once they approve it, it goes to LOSAP

Penflex and then after a month from that point, that is when you will start to see the increase in the checks.

Recruitment- No Report

Casualty Fund – No Report.

Funeral – No Report.

Communications-

1. Antone Volinski III asked what was going on with the radios for the 80 car. 1st Asst Chief Jimenez reported that he knows they were ordered, and he tried to tell Chief Weingart that GFD should use portables in the 80 car in the meantime, but Chief Weingart did not want to because there are no chargers in there. Warren Jensen asked if that was the only hold up for the 80 car. 1st Asst Chief Jimenez said that it is the only hold up. David Nyce suggested taking the radio out of the van and using it in the 80 car. 1st Asst Chief Jimenez said that he did not agree with that. He does not think we should take from one car to use in another. A motion made by A.Volinski III, seconded by P. Harris, to use portable radios in the 80 until the other ones come in. Motion Carried.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- As per the finance report, budget items.

Relief Hose Co. #2- Request for an executive session.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- As per the finance report, Budget items

Phenix Hook & Ladder Co. #1- Budget items, request use of van to tow high striker apparatus from Ohio back to Greenport after inspection. Motion made by Joseph Milovich, seconded by A. Volinski III, to allow use of van. Motion Carried.

Rescue Squad- As per Finance Report.

Fire Police- Budget items.

Water Rescue- As per finance report.

UNFINISHED BUSINESS –

1. Norma Corwin asked if they found time to do anything with the computer that was found. 2nd Asst Chief James Kalin reported that they plugged it in and it would not charge. Norma said she will move forward with putting together what we need price wise. James Kalin said the projector works fine. Norma Corwin asked if the screen was ever found and 2nd Asst Chief James Kalin said it wasn't.
2. Norma Corwin also asked if we got the stuff for accountability tags. 2nd Asst Chief James Kalin said that it is all in the conference room waiting to be hooked up. David Nyce asked if we had someone that was going to come in to hook up the computer for the accountability tags and ID cards. He asked if Chris Winter that does IT stuff for the Village would be doing it. 2nd Asst Chief James Kalin reported that he is who they planned to ask. Warren Jensen recommended that the 32 Chief be brought up to speed on the photo ID card software and every 32 that comes in should learn that and it goes up with him and he has 6 years of knowing how to do it. W. Jensen also said that we still have a contact of the person we bought the software from in case we need to bring him in. 1st Asst Chief Susano Jimenez asked Warren if he remembers his name. Warren Jensen said that he has his information at his office, he saw him at the show.
3. Warren Jensen asked if anything was done with getting the decals replaced for the meeting room doors. 1st Asst Chief Jimenez said that he did not do anything, but he will. 2nd Asst Chief James Kalin said that it was a suggestion that we would get one door with a Maltese cross and one door with the village emblem on it since they use it for meetings and have them pay for one and we pay for the other. Chief Kalin said that they are here for the zoning, the planning, work sessions, village board meeting, public hearings, village elections, etc. W. Jensen said that he is opposed and the Village charges us for every bit of electricity,

the water, the sewer, they don't chip in for any of it. If we use their IT guy or we use them for legal matters, we get charged for all of that, it does not get split down the middle. Peter Harris says that he agrees, it makes sense to him.

4. Warren Jensen mentioned the Peconic Landing agreement. 1st Asst Chief Jimenez reported that he has it with him. James Kalin said that he filed it as well. W. Jensen wanted to see it and he felt that everyone should have a copy of it. 1st Asst Chief Jimenez said that Peconic Landing is doing a good job following it. Warren Jensen said he would like to take some time to review it. Joseph Milovich asked when the last time we had a meeting with Peconic Landing. 1st Asst Chief Jimenez said that he is not sure, not since he's been in. Peter Harris asked if copies can be made for all the Wardens. 2nd Asst Chief James Kalin said he would make copies.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS-

1. 2nd Asst Chief James Kalin requested the use of the meeting room for the defensive driving class Feb 26 & 27, March 26 & 27, April 29 & 30, May 28 & 29 from 6-9. It is free for any members.

GOOD OF THE DEPARTMENT

1. 1st Asst Chief Jimenez reported that there is the Montauk parade and the Cutchogue Parade. 2nd Asst Chief James Kalin said that they have not yet been invited to the Jamesport parade. He also said that last year we cut down from 3 parades to 2 because of getting people to show up. Warren Jensen asked if he knew how many people attended the parades. 2ND Asst Chief James Kalin said that he thinks that it was 12 for Cutchogue and Montauk was 5 or 6. 1st Asst Chief Jimenez said that Montauk is the parade that Eagle Hose usually goes to. 2ND Asst Chief James Kalin mentioned that Mattituck didn't go to the Washington's Birthday Parade this year and he saw the Chief recently who said that he rather not go to a parade then show up with a poor showing. James

Kalin said that he felt the same way. Norma Corwin said we could put up signup sheets and if they don't get a lot of people, not go. 2nd Asst Chief James Kalin said he thinks it's better to go to one parade and get more people to show up. Peter Harris said that if you have 6 people willing to go, he doesn't see harm in letting them go. Warren Jensen agreed with Peter Harris and mentioned that GFD used to let the Company Officers decide what parades they wanted to go to and have them drum up business. A motion made by Joseph Milovich, seconded by Peter Harris, to attend both the Montauk and Cutchogue St. Patrick Day Parades. Motion Carried.

2. 1st Asst Chief Jimenez mentioned the letter from Cleaves Point. Warren Jensen asked if there was any conflict with the date. 2nd Asst Chief James Kalin said that there is not, he checked the calendar it is a Saturday. Motion made by Warren Jensen, seconded by Peter Harris, to grant permission with the proper paperwork, for Cleaves Point Property Association to use the meeting room for their meeting. Motion Carried.
3. 1st Asst Chief Jimenez asked if anyone was interested in GFD purchasing the raffle tickets from the Red Knights Motorcycle Club. Joseph Milovich asked if there was any Fire department association with that. 2nd Asst Chief James Kalin reported that they are all Fire Department people. Warren Jensen asked if it was their first time doing it. Chief Kalin mentioned that he has seen them before. Peter Harris asked how many books of tickets there are and the cost of them. 2nd Asst Chief Kalin said there are 4 books and they are \$5 each. Motion made by Peter Harris, seconded by Edward Sieban, to purchase the raffle tickets. Motion Carried.
4. 1st Asst Chief Jimenez asked if anyone had an interest in buying a journal ad for the Burn Center. It was mentioned that GFD donates to them every year. GFD will not be purchasing an ad for the burn center.
5. David Nyce said that at their last month meeting, Tim Grattan, a member over at Plum Island said that they did some trainings last year which would be nice for GFD to potentially jump in on. D. Nyce asked him to get a schedule to him. N. Corwin said it would be nice to go to Yaphank as a group. She will mention it to them. David Nyce will keep in touch with Tim Grattan.
6. David Nyce also mentioned that new recruit, Elias, has all of his FF1 and trainings. He was wondering if the board would consider shortening his

probation to 6 months instead of a year. 2nd Asst Chief James Kalin said that the Village didn't vote him in until January so June will be 6 months. Motion made by W. Jensen, seconded by D. Nyce, to review him at 6 months and if everything is still going well, end his probation. Motion Carried.

7. David Nyce said that he has 3 new recruits going through Firefighter 1 now and he is hopeful all 3 will get through. He knows when he went through, when the department got measured, they got measured at the same time. He would like to propose that we get them measured for turn out gear and class a uniform as they come out of their trainings. It takes 6 months for the stuff to come in anyway. 1st Asst Chief Jimenez said that as soon as they are done, they have priority. N. Corwin asked if they have gear to use now. David Nyce said that he got them as good as he could, some of it is a little out of date, but it fits them. More discussion ensued.

EXECUTIVE SESSION

Motion made by Susano Jimenez, seconded by David Nyce, to adjourn to an executive session. Motion Carried. Adjourned to executive session at 8:07pm.

Upon returning from executive session, a motion made by David Nyce, seconded by Joseph Milovich, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 8:21 pm.

Motion made by Warren Jensen, seconded by David Nyce, to look for shared service agreements between East Marion and Greenport Fire Department and reconvene that subject. Motion Carried.

2nd Asst Chief James Kalin said that he has had complaints that the pick up truck smells like cigarettes inside. He has not seen him smoking in it and he has been warned. He said maybe it is his clothes, he doesn't think he is smoking inside. He also said he has looked for ashes inside and hasn't seen anything. Peter Harris said that if you are only in the vehicle for a short amount of time it is not going to stick to the seats, they aren't cloth.

READING OF THE MINUTES

Motion by David Nyce, seconded by Antone Volinski III, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by W. Jensen, seconded by P. Harris, to adjourn. Motion carried. The meeting was adjourned at 8:25 pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
01/17/2019 thru 02/20/2019

GENERAL FUND		<u>beginning balance</u>	\$ 10,691.34
	<u>expenditures</u>	Brickoven Pizza - truck clean	- \$347.00
		J. Grilli - OL 33 gas	- \$31.95
		T. Shalvey - TIPS class	- \$300.00
		R. Jensen - rec sec 4 mos.	- \$315.00
		Sterlington - NFVFA dinner	- \$700.00
		BJ's " "	- \$46.33
		Costco " "	- \$171.62
	<u>receipts</u>	donation	+ \$100.00
		<u>ending balance</u>	<u>\$8,879.44</u>

MEMORIAL FUND		<u>balance unchanged</u>	<u>\$511.99</u>
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MAY MILE FUND		<u>beginning balance</u>	\$ 18,974.97
	<u>expenditures</u>	ELI Pipes & Drums	\$ - 1,500.00
		A. Volinski, Jr. - kitchen sup.	\$ - 9.96
		<u>ending balance</u>	<u>\$ 17,465.01</u>

WATER RESCUE SQUAD FUND		<u>balance unchanged</u>	<u>(\$51.96)</u>
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WASH. B'DAY FUND		<u>beginning balance</u>	(\$1,161.11)
	<u>expenditures</u>	Academy Printing 50/50	- \$247.16
		Town Southold - permit	- \$25.00
		Spirited Wine	- \$59.72
	<u>receipts</u>	Saturday proceeds	+ \$2,784.00
		<u>ending balance</u>	<u>\$1,291.01</u>

RESCUE SQUAD 2% FUND		<u>balance unchanged</u>	<u>\$3,649.24</u>
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A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Greenport Fire Department period ending February 28, 2019																								
1																								
2															##									
3																								
4																								
5	Barszczewski, Joseph	W	11	34 %	25	2	2.3 %	0			1	5	10	3	0	2		46				X	X	X
6	Birmingham, Kenneth		0	0 %	0	0	0 %	0			0	1	0	1	0	0		2			X			
7	Breese, Harry	D	11	34 %	25	0	0 %	0			1	1	6	0	0	0.75		33.75						
8	Britt, Harley		6	19 %	25	0	0 %	0			0	1	3	3	0	0		32			X			
9	Bumble III, Charles		0	0 %	0	1	1.2 %	0			0	1	3	0	0	0		4						
10	Bumble, Samantha		0	0 %	0	0	0 %	0			0	0	0	0	0	0		0						
11	Butler, Michael		5	16 %	25	1	1.2 %	0			0	1	7	0	0	0		33						
12	Capon, George		16	50 %	25	34	40 %	25			1	3	5	3	0	0		62			X	X	X	X
13	Carey, Patrick		3	9.4 %	0	2	2.3 %	0			0	2	6	3	0	0		11			X	X		
14	Carrig, Melinda		0	0 %	0	0	0 %	0			0	0	0	0	0	0		0						
15	Charters, Gary		1	3.1 %	0	0	0 %	0			0	0	0	0	0	0		0						
16	Clark III, Henry		0	0 %	0	0	0 %	0			0	0	0	0	0	0		0						
17	Clark, James	S	6	19 %	25	2	2.3 %	0			1	2	6	3	0	1.25		38.25			X	X	X	X
18	Clark, Jeffrey		17	53 %	25	1	1.2 %	0			0	2	7	3	0	0		37			X	X	X	X

points as of FEBRUARY 28, 2019 prepared by James H. Kallin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																									
19	Corazzini, Jeffrey	L	0	0	0	2	2.3	0	0	0	0	1	0	0.75	1.75		X					X			
20	Corazzini, Warren		0	0	0	2	2.3	0	0	0	0	1	0	0	1		X								
21	Corwin, Everett		13	41	25	22	26	25	1	2	8	1	0	0	62		X								
22	Corwin, Norma	W,C	6	19	25	24	28	25	0	6	7	1	0	4	68	X	X								
23	Corwin, Raymond		9	28	25	7	8.1	0	1	1	3	3	0	0	33	X	X	X				X	X		
24	Corwin, Robert	L,D	11	34	25	49	57	25	0	5	7	1	0	2	65	X	X								
25	Corwin, Scott		11	34	25	0	0	0	1	4	3	1	0	0	34	X	X								
26	Costas, Tom		3	9.4	0	2	2.3	0	0	1	2	3	0	0	6		X	X				X	X		
27	Creedon, Daniel		0	0	0	3	3.5	0	0	1	2	3	0	0	6		X	X				X	X		
28	De Kerillis, Alain	T,L	9	28	25	19	22	25	1	1	4	0	0	2.5	58.5										
29	Detrick, Gary		2	6.3	0	0	0	0	0	0	3	0	0	0	3										
30	Ellis, Scott		2	6.3	0	6	7	0	0	0	1	0	0	0	1										
31	Ferrari, Dakota		8	25	25	0	0	0	0	1	2	0	0	0	28										
32	Ficurilli, Michael		22	69	25	1	1.2	0	1	2	5	3	0	0	36		X	X				X	X		
33	Flora, Michael	L	9	28	25	3	3.5	0	1	3	4	0	0	1.25	34.25										
34	Garcia-Dinizio, Gloria		0	0	0	0	0	0	0	0	0	0	0	0	0										
35	Golden, Danielle		0	0	0	0	0	0	0	1	0	0	0	0	1										

points as of FEBRUARY 28, 2019 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts		st/by	mtgs	misc	train	drill	pos(dis)	points	points	phys	haz	bb	wp/sh	yap	
36	Goldstein, Myron		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
37	Grattan, Timothy		2	6.3	0	0	0	0	0	0	0	0	2	2	3	0	0	7	7	X	X	X	X		
38	Gray, Sally Anne		2	6.3	0	11	13	25	0	25		1	0	0	1	0	0	27	27		X				
39	Grilli, Jared		0	0	0	0	0	0	0	0	0	0	2	5	3	0	0	10	10		X	X	X		
40	Grilli, Jennifer		1	3.1	0	1	1.2	0	0	0	0	0	2	6	3	0	0	11	11	X	X	X	X		
41	Grilli, John	W	1	3.1	0	0	0	0	0	0	0	0	3	5	3	0	2	13	13			X	X		
42	Hamilton Jr., Robert	D	17	53	25	6	7	0	25	0	0	1	1	5	0	0	0.75	32.75	32.75						
43	Hanold, Christopher	D,C	15	47	25	20	23	25	25	25	0	0	6	8	1	0	2.75	67.75	67.75		X				
44	Harris, Cliff	C	3	9.4	0	1	1.2	0	0	0	0	0	2	4	1	0	2	9	9		X				
45	Harris, Peter	L,T	15	47	25	1	1.2	0	25	0	0	1	6	8	3	0	3.75	46.75	46.75		X	X	X		
46	Hays, Spencer		5	16	25	1	1.2	0	25	0	0	0	2	7	1	0	0	35	35		X				
47	Hollid, Scott	C	11	34	25	2	2.3	0	25	0	0	0	3	7	3	0	2	40	40		X	X	X		
48	Hubbard Jr, George		0	0	0	1	1.2	0	0	0	0	0	2	6	0	0	0	8	8						
49	Hughes, Colleen	S	6	19	25	2	2.3	0	25	0	0	1	2	5	0	0	1.25	34.25	34.25	X					
50	Huzsek, Andrew H		18	56	25	3	3.5	0	25	0	0	1	3	7	1	0	0	37	37	X	X				
51	Hydell, Carol	S	0	0	0	1	1.2	0	0	0	0	0	2	1	3	0	1.25	7.25	7.25		X	X	X		
52	Hydell, Charles	L	2	6.3	0	3	3.5	0	0	0	0	0	1	1	3	0	1.25	6.25	6.25		X	X	X		

points as of FEBRUARY 28, 2019 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts		st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap		
4	Jenkins, Karolyn		0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0						
53	Jensen, Warren	W	2	6.3	0	0	0	0	0	0		0	4	8	1	0	2	15		X					
54	Jester, Robert		1	3.1	0	0	0	0	0	0		0	2	4	3	0	0	9		X	X	X	X		
55	Jimenez, Susano	CH	28	88	25	37	43	25	25	25		1	8	5	3	0	6.25	73.25		X	X	X	X		
56	Johnson, Craig	L	10	31	25	36	42	25	25	25		1	4	6	3	0	1.25	65.25		X	X	X	X		
57	Kalin, James	CH,T	25	78	25	66	77	25	25	25		1	8	7	1	0	7.5	74.5		X					
58	King, David	T,D	18	56	25	5	5.8	0	0	0		1	2	5	3	0	2	38		X	X	X	X		
59	Kostal, Shelby		0	0	0	0	0	0	0	0		0	0	0	0	0	0	0							
60	Kostal, Shelby		0	0	0	0	0	0	0	0		0	2	0	0	0	0	2							
61	La Du, Claudia		0	0	0	0	0	0	0	0		0	1	1	3	0	0	5		X	X	X	X		
62	Land, Shannon		0	0	0	0	0	0	0	0		0	1	1	3	0	0	5		X	X	X	X		
63	Luke, Alexander		12	38	25	7	8.1	0	0	0		1	2	6	3	0	0	37		X	X	X	X		
64	Maker, Travis		0	0	0	0	0	0	0	0		0	0	0	0	0	0	0							
65	Maloney, Michael		1	3.1	0	1	1.2	0	0	0		0	2	6	0	0	0	8							
66	Manwaring, Julia		6	19	25	5	5.8	0	0	0		1	2	4	3	0	0	35		X	X	X	X		
67	Manwaring, Wayde	C	14	44	25	10	12	25	25	25		1	2	5	3	0	2	63		X	X	X	X		
68	Marczewski, Macy		0	0	0	0	0	0	0	0		0	2	7	3	0	0	12		X	X	X	X		
69	Martocchia, Jerome	W	7	22	25	8	9.3	0	0	0		0	3	1	3	0	2	34		X	X	X	X		

points as of FEBRUARY 28, 2019 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																									
70	Mazzei, Aileen		1	3.1	%	0	1	1.2	%	0	0	2	5	3	0	0	0	10	X	X	X	X	X	X	X
71	Melly, Megan	L	2	6.3	%	0	4	4.7	%	0	1	0	1	0	0	1.25	3.25								
72	Miller, Joseph		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
73	Miller, Wayne		7	22	%	25	3	3.5	%	0	0	2	6	3	0	0	36		X	X	X	X	X	X	
74	Mills, William, III		0	0	%	0	0	0	%	0	0	2	0	2	0	0	4		X	X	X	X	X	X	
75	Milovich Jr., Joseph	W	15	47	%	25	1	1.2	%	0	0	5	2	3	0	2	37		X	X	X	X	X	X	
76	Mims, Ralph		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
77	Morris, Gregory		0	0	%	0	0	0	%	0	0	0	5	0	0	5									
78	Musto, Francis	S	13	41	%	25	38	44	%	25	1	2	8	1	0	1.25	63.25	X	X						
79	Myslorski, Henry		0	0	%	0	0	0	%	0	0	2	4	1	0	0	7		X						
80	Nedoszytko, William	S	0	0	%	0	0	0	%	0	0	1	0	0	0	1.25	2.25								
81	Nyce, David	W,L	17	53	%	25	42	49	%	25	1	5	6	3	0	3.25	68.25		X	X	X	X	X	X	
82	Pirillo, James A. (s)		13	41	%	25	0	0	%	0	0	1	6	1	0	0	33		X						
83	Pirillo, James J. (f)		0	0	%	0	0	0	%	0	0	1	1	3	0	0	5		X	X	X	X	X	X	
84	Pope, George	D	25	78	%	25	33	38	%	25	1	2	1	3	0	0.75	57.75		X	X	X	X	X	X	X

points as of FEBRUARY 28, 2019 prepared by James H. Kallin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	points	phys	haz	bb	wp/sh	yap	
4																									
85	Purcell, Bernard		31	97%	25	52	60%	25	52	60%	25	1	4	6	1	0	0	62			X				
86	Purcell, Ryan	C	0	0%	0	0	0%	0	0	0%	0	0	2	4	0	0	2	8		X					
87	Quillin, Michael	D	5	16%	25	1	1.2%	0	1	1.2%	0	0	2	4	3	0	0.75	34.75			X	X	X		
88	Raynor, Dale		10	31%	25	5	5.8%	0	5	5.8%	0	1	1	5	3	0	0	35			X	X	X		
89	Reiss, Helen	L	11	34%	25	35	41%	25	35	41%	25	0	3	1	1	0	1.25	56.25			X				
90	Rempe Jr, Fred		4	13%	25	14	16%	25	14	16%	25	0	1	4	3	0	0	58			X	X	X		
91	Richter, Michael	T,T	8	25%	25	15	17%	25	15	17%	25	0	3	2	1	0	2.5	58.5			X				
92	Rosa, Lisa		1	3.1%	0	1	1.2%	0	1	1.2%	0	0	1	6	3	0	0	10			X	X	X		
93	Ruffner, William		0	0%	0	0	0%	0	0	0%	0	0	0	0	0	0	0	0							
94	Rung, Rosalie		0	0%	0	11	13%	25	11	13%	25	0	2	0	25	0	0	52			X	X	X		
95	Rutkowski, Stephen	L,D	20	63%	25	40	47%	25	40	47%	25	1	5	8	1	0	2	67			X				
96	Sieban, Edward	S,T,W	2	6.3%	0	1	1.2%	0	1	1.2%	0	0	5	7	3	0	4.5	19.5			X	X	X		
97	Skrezec, John		12	38%	25	18	21%	25	18	21%	25	1	2	8	1	0	0	62		X					
98	Spanos, James		0	0%	0	0	0%	0	0	0%	0	0	0	0	3	0	0	3			X	X	X		
99	Spinozzi, Matthew		14	44%	25	31	36%	25	31	36%	25	1	3	0	3	0	0	57			X	X	X		
100	Staples, Halsey		18	56%	25	16	19%	25	16	19%	25	1	2	0	1	0	0	54			X				
101	Stoner, Gary		5	16%	25	0	0%	0	0	0%	0	1	1	4	0	0	0	31		X					

points as of FEBRUARY 28, 2019 prepared by James H. Kalin

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
102	Stoner, Kylie	6	19 %	25	14	16 %	25	25	25	0	0	3	0	0	0	53								
103	Tamin, John	18	56 %	25	28	33 %	25	25	25	1	2	6	3	0	0	62	X	X	X	X				
104	Tejada, Yira	2	6.3 %	0	3	3.5 %	0	0	0	1	1	1	1	0	0	4		X						
105	Thorp, Thomas	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
106	VanEtten, George	30	94 %	25	7	8.1 %	0	0	0	1	2	6	3	0	0	37		X	X	X				
107	Verity, Michael	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
108	Volinski, Antone, Jr.	10	31 %	25	34	40 %	25	25	25	1	2	8	1	0	0	62	X	X						
109	Volinski, Antone, III	5	16 %	25	30	35 %	25	25	25	1	3	4	1	0	2	61		X						
110	Volinski, Darryl	3	9.4 %	0	6	7 %	0	0	0	0	0	5	0	0	0	5								
111	Walker, David	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
112	Walters, Joseph	0	0 %	0	0	0 %	0	0	0	0	1	0	1	0	0	2		X						
113	Weingart, Jeffrey	11	34 %	25	10	12 %	25	25	25	1	6	5	0	0	6.25	68.25								
114	Wright, William	22	69 %	25	4	4.7 %	0	0	0	0	3	4	3	0	1.25	36.25		X	X	X				
115	Zaymayar, Elias	25	78 %	25	9	10 %	25	25	25	0	2	4	0	0	0	56								
116	Zurek, Gregory	8	25 %	25	2	2.3 %	0	0	0	1	2	6	1	0	0	35		X						
117	Zurek Jr, Stanley	1	3.1 %	0	0	0 %	0	0	0	1	1	1	3	0	0	6		X	X	X				
118																								

points as of FEBRUARY 28, 2019 prepared by James H. Kalin



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
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EXT. 215

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PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 14, 2019
Meeting: March 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

February Monthly Report

Work Session Report for Road and Utilities

March 21, 2019

Administrator's Office

Statistics

Work Orders:

Electric = 28 Written, 27 Completed

Water = 21 Written, 21 Completed

Sewer = 38 Written, 38 Completed

Road = 67 Written, 67 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 02-05-2019. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 02-08-2019.

Resolutions

Approval of H2M proposal for Annual Water Report
Attendance at Annual NYAPP Conference April 16-18
Support for Feasibility Study for Effluent reuse
Bid for purchase of Cylinder Heads
Approval of JR Holzmacher Proposal for MS-4 Repor

Discussion

Road/Water Department

Statistics

Water Distribution:

6,264,800 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.51 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.50 mg/L

The form, DOH-360, was filed with the DOH on February 5, 2019 outlining the above results.

Report

Tasks Accomplished:

- ❖ Cleaned storm drains.
- ❖ Patched potholes around village.
- ❖ Salted icy roads and sidewalks throughout Village on four occasions during the month.
- ❖ Assisted Electric Department with removal of ships on Front and Main street.
- ❖ Continued work on 6th St. Road barn facility improvements
- ❖ Repaired water main leak on Moore's lane, installed water service at 209 6th street, 171 Central Ave.
- ❖ Callout for water meter leak at 102 Bay Ave.
- ❖ Performed truck maintenance including, repair salter and put in new control box and LED lights on G-9, repair hydraulic pump on G-66, and repair G-55 plow and salter, repair broken tailgate lock on G-12.
- ❖ Repaired lifted sidewalk on sixth street.
- ❖ Cleaned flower beds at steamboat corner.
- ❖ Surveyed for handicap ramps around village.
- ❖ Repaired broken sign in front of old Goldsmiths store.
- ❖ Removed deer management signs from woods.
- ❖ Repaired drain on end of Bay Avenue.
- ❖ Brought staging downtown for parade.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
Total plant flow for the month of February = 7,570,000 gallons.
Average Daily Flow = .270 (MGD) Permit limit = .650 MGD
Total Suspended Solids percent removal (TSS) =97%. Permit limit is 75%
CBOD percent removal, = 98%. Permit removal level is = 75%
Coliform Fecal General = <11.9 MPN. Permit limit, 200 MPN/100
Coliform Total General = <85.9 MPN. Permit limit 700 MPN/100
Total Nitrogen = 5.6 LBS/day
Mercury = 1.07 ng/L

Sludge Removal:

63,000 Gallons of sludge hauled in February.

Report

❖ Treatment Plant:

G-13 repaired, replaced bad coils

Cleared brush from covered drying bed

Replaced one bad UV bulb in disinfection system

Van Etten Plumbing repaired leaking pipe on Huber Headworks water line

Doug J. replaced malfunctioned heater in basement of Lab

De-ragged Nitrate Recirculation, Pre and Post Anoxic mixers in both BNR Basins

❖ Collection System:

Removed broken manhole riser on Monsell Pl.

Commander repaired generator at Nursing Home Pump Station

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = 124.431 Mwh
Minimum usage day = 81.924 Mwh
Peak Demand = 5.68 MW
Monthly total usage = 2,704.035 Mwh

Service calls/call outs = 3
Street light repairs = 23
Customers shut off for none payment = 3
Customers turned on for payment = 3
Customers turned on for the season = 0
New Services = 1
Work orders completed 39

Tasks Accomplished:

- ❖ Driftwood Cove electrician requested outage to install temporary neutral for the customer.
- ❖ Tied in floating primary phase by the Bay man's dock
- ❖ Set replacement pole on Manhasset Ave
- ❖ Sent G 16 to shop for repair of breaks, found it has a leaking rear wheel cylinder.
- ❖ Trouble shoot mechanical issue with engine #5; found #1 cylinder has an issue with the cylinder head.
- ❖ Investigated high meter usage complaint at a residence; found 2 new heat pumps installed and one was not set up correctly.
- ❖ Investigated control issue at Ludlum pump station
- ❖ Investigated flickering lights complaint at a residence; found aluminum wire into transformer connection deteriorated; replaced with copper leads.
- ❖ Investigated and repaired wire down complaint on Manhasset Ave; required an outage for the Sandy Beach area for safe repair; also replaced 2 faulty primary fuses on Champlin Pl.
- ❖ Investigated and repaired Central pump station #2 pump control wiring problem.
- ❖ Sent spare cylinder head out for some minor surface repair
- ❖ Trouble shoot Engine Generator #6 circuit breaker issue
- ❖ Repaired/replaced several street lights around the village
- ❖ Waste Water Plant - replaced electric heater in basement of lab

Attachments:

Greenport Meter Daily Totals February 19 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Fri Feb 1 2019 to Thu Feb 28 2019

Total Usage: 2,704,035.00 KWH
 Peak Demand: 5,680.00 KW
 Occurred On: Feb 1 2019 07:15
 Load Factor: 70.84 %

Period Ending	Ch. 1 (KWH)
02/01/2019	124,431.00
02/02/2019	111,944.00
02/03/2019	93,664.00
02/04/2019	87,058.00
02/05/2019	81,924.00
02/06/2019	85,394.00
02/07/2019	89,923.00
02/08/2019	90,278.00
02/09/2019	103,613.00
02/10/2019	98,887.00
02/11/2019	94,781.00
02/12/2019	107,318.00
02/13/2019	93,694.00
02/14/2019	93,982.00
02/15/2019	89,324.00
02/16/2019	88,675.00
02/17/2019	95,083.00
02/18/2019	99,075.00
02/19/2019	102,492.00
02/20/2019	105,725.00
02/21/2019	91,247.00
02/22/2019	88,225.00
02/23/2019	90,791.00
02/24/2019	89,074.00
02/25/2019	94,723.00
02/26/2019	101,714.00
02/27/2019	108,226.00
02/28/2019	102,770.00



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Submitted: March 14, 2019
Meeting: March 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

February Monthly Report - Building

Work Session Report for Building Department & Code Enforcement

March 21, 2019

Office of Code Enforcement & Fire Prevention

Reports

- ❖ We have begun issuing rental permits and continue to process and inspect new applications. Code Enforcement has begun the process of finding rental properties that are not in compliance with Village rules and regulations.
- ❖ Code Enforcement continues to conduct daily patrols of the Village and respond to complaints and concerns.
- ❖ Code Enforcement continues to process and issue Building Permits.
- ❖ The No Parking regulation on the south side of Wiggins Street between Fifth Street & Third Street goes into effect again on April 1st, 2019.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

- February 2019 Building Report (PDF)
- February 2019 CODE (PDF)
- February 2019 Traffic (PDF)



Village of Greenport Building Department

March 1, 2019

Monthly Report

Incorporated Village

REPORT COVERING
2/1/2019 through 2/28/2019

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Residential Alterations and Repairs	02767	02/11/2019	2.-6-11	417 Clark Street Greenport, New York 11944'	OPEN
Residential Alterations and Repairs	02768	02/11/2019	2.-6-11	200 North Street Greenport, New York 11944	OPEN
Existing Commercial	02769	02/20/2019	5.-4-19	47 Front Street Greenport, New York 11944	OPEN
Residential Alterations and Repairs	02770	02/21/2019	6.-3-17	Fifth Street Greenport, New York 11944	OPEN
Existing Commercial	02771	02/25/2019	5.-4-25	125 Main Street Greenport, New York 11944	OPEN
Existing Commercial	02772	02/28/2019	5.-3-17	136 Main Street Greenport, New York 11944	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT

March 1, 2019

Monthly Report
REPORT COVERING
2/1/2019 through 2/28/2019

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
511 Fifth Street Greenport, New York 11944	02/07/2019	Workers digging on right of way. COMPLAINT	Complaint of workers digging on right of way. Upon arrival, there was no evidence of contractors digging on right of way.
511 Fifth Street Greenport, New York 11944	02/08/2019	Workers using jack hammers. COMPLAINT	Complaint of workers using jack hammers to dig up supporting plate. Upon arrival, contractors were using jack hammer to break up old concrete footings.
511 Fifth Street Greenport, New York 11944	02/11/2019	Building not being built to approved plans. COMPLAINT	Complaint of construction deviating from approved plans. Upon investigation, the building has been constructed to have extended the approved covered wooden porch on the east side of the house. The property owner has been advised he will need amended plans and a variance.
511 Fifth Street Greenport, New York 11944	02/13/2019	Pyramid law violation. COMPLAINT	Complaint of violation of pyramid law. Complainant advised the Village of Greenport does not have pyramid laws. Height of building is in compliance with approved plans.
511 Fifth Street Greenport, New York 11944	02/15/2019	Construction during prohibited times. (Friday) COMPLAINT	Complaint of construction workers on job site at 7:30AM. Village code allows work to commence at 7AM weekdays.
47 Front Street Greenport, New York 11944	02/15/2019	Stop Work Order	Contractor reconfigured space by adding walls and partitions to second floor of building. Stop Work Order issued. Building permit has since been issued.
248 Fifth Avenue Greenport, New York 11944	02/17/2019	1. Commercial use in residential zone. 2. Working on Sunday. 3. Sign on fence,	On-going complainant of commercial use in a residential zone and complaints of working on a Sunday. Complainant advised of documentation needed for the Village to take action. No documentation provided. Property owner to be contacted regarding sign on fence.
407 Wiggins Street Greenport, New York 11944	02/20/2019	Accessory Building Modification	Complaint of windows being relocated on accessory structure. Inspection of property requested.

LOCATION	DATE	FACTUAL	DISPOSITION
140 Sterling Street Greenport, New York 11944	02/21/2019	Lighting COMPLAINT	Complaint of bright lights from property causing a public nuisance. Order to remedy sent to property owner. Code Enforcement will follow up.
511 Fifth Street Greenport, New York 11944	02/21/2019	Invasion of Privacy COMPLAINT	Complainant advised window on neighboring house is looking into her yard. This is not a Village matter.
248 Fifth Avenue Greenport, New York 11944	02/22/2019	Use of chainsaws cutting plywood. COMPLAINT	Ongoing complaint. Complainant states man using power tools on property to cut plywood. No violation observed.
337 Second Street Greenport, New York 11944	02/22/2019	Inspection Request	Property has been issued several appearance tickets. Code Enforcement requesting inspection of interior of premises for life safety conditions.
36 South Street Greenport, New York 11944	02/22/2019	Stop Work Order	Contractor reconfigured space by modifying walls and creating partitions on first floor of building. Stop Work Order issued.
326 Sixth Street Greenport, New York 11944	02/22/2019	Contractor trucks parking on lawn. *Complaint*	Complaints of trucks parking on front lawn and dragging debris onto sidewalk and street.
326 Sixth Street Greenport, New York 11944	02/22/2019	Stop Work Order	Contractor reconfigured space by adding walls to second floor of building. Stop Work Order issued.
221 Fifth Avenue Greenport, New York 11944	02/22/2019	Roosters Crowing COMPLAINT	Complaint of roosters crowing early in the morning at property. Property owner contacted.

RENTAL PERMIT INFORMATION

INFORMATION BY MONTH: 2019

MONTH	APPLICATIONS RECEIVED	*INSPECTIONS PERFORMED	PERMITS ISSUED
JANUARY	2	3	3
FEBRUARY	3	4	2
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD	5	7	5

* - Includes inspections performed from applications received in previous year.

INFORMATION BY YEAR: 2018

APPLICATIONS RECEIVED	INSPECTIONS PERFORMED	PERMITS ISSUED
96	71	54



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

March 1, 2019

Monthly Report
REPORT COVERING
02/01/2019 through 02/28/2019

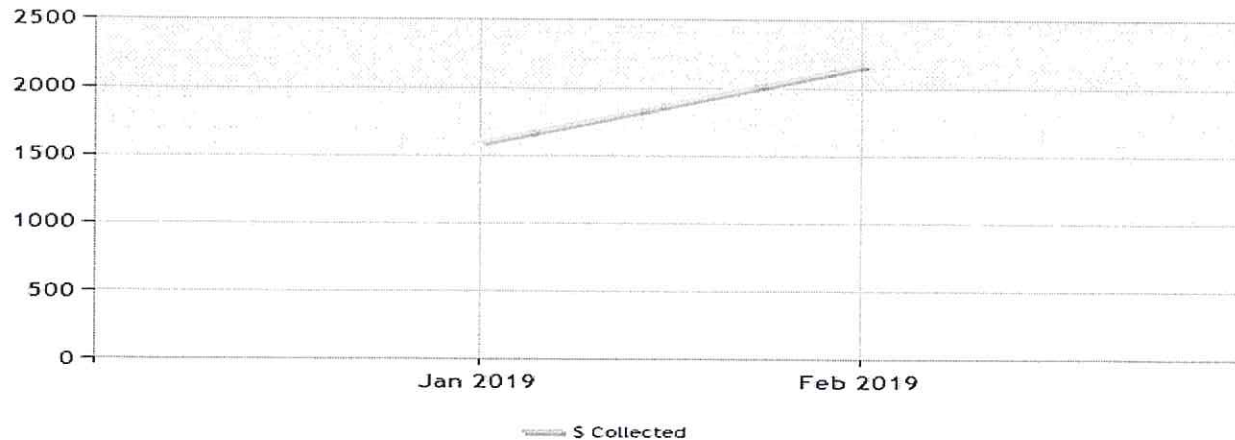
Incorporated Village

FINE COLLECTION BY MONTH: 2019

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	10	\$1,600.00
February	14	\$2,170.00
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
YTD	24	\$3,770.00

FEBRUARY 2019

Case Track



TICKETS ISSUED: FEBRUARY 2019

Case by Violation Type

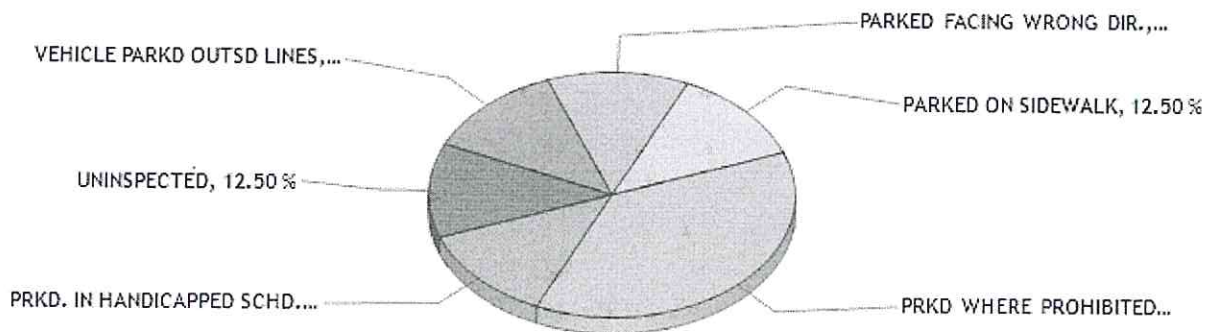
Code	Description	2019	Total
1	VEHICLE PARKD OUTSD LINES	1	1
10	PRKD. IN HANDICAPPED SCHD. XIX.	1	1
13	PARKED ON SIDEWALK	1	1
15	UNINSPECTED	1	1
16	PARKED FACING WRONG DIR.	1	1
2	PRKD WHERE PROHIBITED SCHEDULE XI.	3	3
Total		8	8

Top five by Violation Types

- PRKD WHERE PROHIBITED SCHEDULE XI.
- PRKD. IN HANDICAPPED SCHD. XIX.
- UNINSPECTED
- VEHICLE PARKD OUTSD LINES
- PARKED FACING WRONG DIR.

These Violations combined represent 87.5% of issuance Village wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 14, 2019
Meeting: March 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

February Monthly Report - Rec

Work Session Report Recreation Department

March 21, 2019

Mitchell Park Marina/Parks

- ❖ Preparing for the upcoming season at the Marina. Many reservations for yachts and smaller vessels have already been submitted and confirmed through Dockwa.
- ❖ Mooring and Bayman's dock renewal applications continue to be received throughout the month of February.
- ❖ The Ice Rink has been doing very well this season. The ice has been holding up great, we had only 5 closures in the month of February due to rain.
- ❖ Last day of Skate School was February 23rd. All sessions were completed.
- ❖ Both Hockey Leagues are finishing up their season by the beginning of March. They were very pleased with their ice time this year with just a few cancelations due to inclement weather.
- ❖ Attended a job fair at Greenport High School on February 5th to recruit employees for various part-time seasonal jobs at the Village (Life Guards, Camp Counselors, Dock Hands, Carousel Staff, etc.).

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =20 Enrolled in After-School Program

Reports

- ❖ After School Program is going extremely well.
- ❖ Homework Help and Literacy programs continue at Floyd Memorial Library and are going very well.
- ❖ The trip to San Simeon was held on February 13th. The children read poetry and short stories that they wrote to the residents. They also had an opportunity to reminisce, engage in arts and crafts and share refreshments. A great time was had by all.
- ❖ Saturday dance classes are going very well. Enrollment=15 children.
- ❖ The 2019 camp permit application was received for the upcoming season. The application will be completed by March.
- ❖ Library Programs and trips are in the process of being developed with Floyd Memorial Library for Summer Day Camp.

Campground

Tasks Accomplished

- ❖ The campground is closed for the season; however, we are taking reservations for the upcoming season.

Attachments:

RECREATION MONTHLY REVENUE REPORT (PDF)

	MARINA		CAMPGROUND		MOORINGS		CAMERA OBSCURA		CAROUSEL	
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 32,229.11	\$ 63,499.00	\$ 40,250.00	\$ 40,023.90	\$ 173.00	\$ 172.00	\$ 19,507.95	\$ 19,308.00
JULY	173,950.62	120,925.35	23,168.00	24,728.50	8,376.00	-	219.00	150.00	57,084.83	51,051.91
AUGUST	174,687.33	153,314.62	15,120.00	19,490.00	72.00	-	463.00	117.00	57,786.06	58,950.67
SEPTEMBER	96,914.81	78,674.19	9,110.00	14,400.00	7,050.00	-	127.00	24.00	23,626.60	20,299.17
OCTOBER	46,023.43	25,199.87	12,662.00	7,947.50	-	-	25.00	13.00	8,361.65	8,027.82
NOVEMBER	632.05	21,303.50	13.55	1,935.00	1,176.05	1,300.00	-	388.00	6,505.00	6,035.83
DECEMBER	602.19	-	-	-	1,700.00	500.00	-	-	3,300.00	5,973.00
JANUARY	-	-	2,875.00	1,700.00	6,300.00	8,000.00	-	-	3,748.00	2,657.69
FEBRUARY	1,689.04	-	1,600.00	937.50	3,100.00	2,100.00	-	-	5,015.22	5,631.00
YEAR TO DATE	\$ 586,325.68	\$ 601,414.44	\$ 96,777.66	\$ 134,637.50	\$ 68,024.05	\$ 53,223.90	\$ 1,007.00	\$ 864.00	\$ 184,935.31	\$ 177,935.09



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CLERK
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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 13, 2019
Meeting: March 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Treasurer's Report March 2019

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to make an additional contribution in the amount of \$ 43,665.00 to the Volunteer Firefighter Length of Service Award Program for the Village of Greenport Fire Department.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4087, to appropriate reserves to fund electrical testing at the Light Plant, and directing that Budget Amendment #4087 be included as part of the formal meeting minutes for the February 28, 2019 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4088, to appropriate reserves to fund the repair of power plant engine #6, and directing that Budget Amendment #4088 be included as part of the formal meeting minutes for the March 28, 2019 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4089, to appropriate reserves to fund the repair of the Railroad Dock, and directing that Budget Amendment #4089 be included as part of the formal meeting minutes for the March 28, 2019 regular meeting of the Board of Trustees.

RESOLUTION scheduling a public hearing for the 2019-2020 Tentative Village Budget at 6:00 p.m. on April 11, 2019 at the Old Schoolhouse, Front and First Streets, Greenport, New York 11944; and directing Clerk Pirillo to notice the budget hearing accordingly.

RESOLUTION authorizing the use of Community Development Block Grant money in the amount of \$ 180,305.00 for the purpose of funding the following projects for ADA compliance:

Fifth Street Restroom Rehabilitation.

Fifth Street Playground Equipment Upgrade.

Sidewalk Apron Renovations.

With any additional funding needed to be provided by the Village.

UTILITY BILLING

Billing of Sector 1 completed. Sector 2 bills to be calculated and mailed by 3/15/19. Billing statistics for the month of February finished. Sector 4 red tags to be hand delivered/mailed (certified) by 3/11/19. Sector 2 red tags due 3/12/19 (previously hand delivered/certified mailed on 2/21/19). Sector 3 red tags due 3/19/19 (previously hand delivered/mailed certified on 2/27/19)

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

8 recertifications and 2 interims were performed for March 2019.

4 cases discussed with HA attorney on 2/14/19 regarding program violations.

4 vouchers were issued in February. 3 families found housing. 1 family will lease up March 1st. 2 families will lease up April 1st.

SIGNIFICANT COLLECTIONS

East West Fire District - 1st. payment - \$ 398,031.00

Rents Received for February 2019 - \$ 75,998.39

Property Tax Received - \$ 1,091,963.65

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Attachments:

BILLING STATISTIC REPORT FEBRUARY 2019 (PDF)

BANK BALANCE SHEET -FEBRUARY 2019 (PDF)

PROPERTY TAX COLLECTED FEBRUARY 2019 (PDF)

CD FINANCIALS MARCH 2019 (PDF)

HA FINANCIALS MARCH 2019 (PDF)

BUDGET AMENDMENT 4087 (PDF)

BUDGET AMENDMENT 4088 (PDF)

BUDGET AMENDMENT 4089 (PDF)

EOM Billing Statistics Report

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
2 - Electric - Flat Charge	12	0	0	0	0	0	635.04				8.32
9 - Residential (1, 1)	1360	0	913160	104,850.57	0	0		743.36	3,441.69		2,636.27
10 - Water Heating (2, 2)	13	0	2093	147.59	0	0		1.73	7.90		3.93
11 - All Electric (3, 3)	335	0	427104	47,082.12	0	0		352.30	1,609.74		1,221.89
13 - Demand - Class 3 (5, 5)	5	0	256400	14,332.76	759.6	9,031.80		211.52	966.37	300.04	
14 - Village St. Lighting (6, 6)	5	0	39350.4	4,529.22	0	0		32.47	148.31		
15 - Town St Lighting (7, 7)	1	0	4771.2	549.17	0	0		3.94	17.98		
19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		1.17	5.34		
20 - Contract St Lighting (12, 12)	2	0	192	0.00	0	0					
21 - Sterling Harbor (13, 13)	2	0	1704	196.13	0	0		1.40	6.42	17.59	
66 - Reconnection Fee- Residential	1	0	0	0	0	0	75.00				
67 - NSF Fee	1	0	0	0	0	0	25.00				
71 - Reconnection Fee - Commercial	1	0	0	0	0	0	150.00				
Electric Total	1739	0	1646150.6	171,834.21	759.6	9,031.80	885.04	1,347.89	6,203.75	317.63	3,870.41
Sewer	39	0	0	1,106.70	0	0					
4 - Sewer - Flat Charge	1	0	0	63.70	0	0					
23 - Sewer - VILL 3/4" W/SEWER (14, 14)	877	598	4640.94	70,450.94	0	0					
25 - Sewer - VILL 1" W/SEWER (15, 15)	28	11	242.6	3,071.94	0	0					
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	3	233.1	3,438.45	0	0					
29 - Sewer - VILL 2" W/SEWER (17, 17)	27	14	153.7	2,484.60	0	0					
31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	1.8	42.00	0	0					
33 - Sewer - VILL 4" W/SEWER (19, 19)	3	1	376.1	5,635.75	0	0					
54 - Sewer - OUTSIDE RES SEWER (50, 50)	75	58	443,7136	11,011.06	0	0					
57 - SPLIT SEWER BILLING (52, 52)	1	0	4	0.00	0	0					
62 - DRIFTWOOD COVE 52	1	1	38,3724	3,276.00	0	0					
63 - DRIFTWOOD COVE 49	1	1	16,1568	3,087.00	0	0					
64 - PECONIC LANDING 301	1	1	201	18,963.00	0	0					
65 - CLIFFSIDE CONDOS-SEWER	1	1	10	4,410.00	0	0					
69 - Sewer NSF	1	0	0	0	0	0	8.33				
Sewer Total	1069	690	6361,4828	127,041.14	0	0	8.33				
Water	30	0	0	832.40	0	0					
22 - VILL 3/4" W/SEWER (14, 14)	888	347	5271.6	27,626.04	0	0					
24 - VILL 1" W/SEWER (15, 15)	29	6	274	1,114.32	0	0					
26 - VILL 1 1/2" W/SEWER (16, 16)	13	9	259	1,166.82	0	0					
28 - VILL 2" W/SEWER (17, 17)	29	21	171	1,303.38	0	0					
30 - VILL 3" W/SEWER (18, 18)	1	1	2	36.90	0	0					
32 - VILL 4" W/SEWER (19, 19)	3	2	366	1,465.50	0	0					
46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					
47 - VILLAGE 2" (43, 43)	7	5	620	2,549.82	0	0					
48 - VILLAGE 3/4" (44, 44)	109	102	-705	-1,296.48	0	0					
49 - VILLAGE SEWER ONLY (45, 45)	5	0	6	0.00	0	0					
52 - FIRE SPRINKLERS (49, 49)	30	0	0	0.00	0	0					
53 - OUTSIDE RES SEWER (50, 50)	71	0	451,044	0.00	0	0					
68 - Water NSF	2	0	0	0	0	0	16.67				
Water Total	1218	494	6715,644	34,835.60	0	0	16.67				
electric-small commercial	364	0	705692.5	80,033.80	0	0		582.24	2,659.75	5,925.63	
16 - Operating Municipali (8, 8)	33	0	120673.64	13,322.28	0	0		99.54	454.82		

**BANK ACCOUNT BALANCES
FOR THE MONTH OF FEBRUARY 2019**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	713,001.34	
A	Repair & Maintenance	A.0200.400	Checking	45,000.00	
A	Greenhill Cemetery	A.0201.100	Savings	33,442.30	
A	Clarks Beach Reserve	A.0201.120	Money Market	181,357.17	
A	Money Market	A.0201.130	Money Market	1,618,492.62	
A	Fire Apparatus	A.0221.110	Savings	523,756.95	
A	Bulding Department Escrow	A.0235.101	Checking	14,672.09	
A	Parks and Recreation	A.0200.200	Checking	8,106.33	
				TOTAL GENERAL FUND	\$ 3,137,828.80
CD	Small Cities Rehab.	CD.0200.000	Savings	152,802.66	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,732.62	
CD	Watkins	CD.0201.001	Savings	21,770.43	
				TOTAL COMMUNITY DEVELOPMENT	\$ 180,531.92
E	Light Fund	E.0121.100	Checking	799,697.85	
E	Light Depreciation Savings	E.0116.100	Savings	2,024,692.15	
E	TTC Collections	E.0121.120	Savings	231,024.24	
E	Consumer Deposit Savings	E.0191.100	Savings	129,145.36	
E	Consumer Deposit Checking	E.0244.200	Checking	3,331.17	
				TOTAL LIGHT FUND	\$ 3,187,890.77
F	Water	F.0200.000	Checking	317,639.87	
F	Water Fund Capital	F.0200.400	Savings	8,374.60	
F	Water Fund CD (MM)	F.0201.000	Money Market	202,237.65	
F	Water Fund Money Market	F.0201.130	Money Market	385,884.90	
					\$ 914,137.02

G	Sewer	G.0200.000	Checking	612,998.11	
G	NYS DEC Consent	G.0201.000	Savings	31,346.71	
G	Sewer Fund I	G.0201.100	Money Market	362,495.79	
G	Sewer Fund III	G.0201.120	Money Market	720,226.31	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,147.91	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,925,097.09
H	Capital	H.0200.000	Checking	229,300.12	
H	Capital Reserve	H.0200.400	Savings	49,529.09	
				TOTAL CAPITAL FUND	\$ 278,829.21
TA	Trust & Agency	TA.0200.000	Checking	88,269.29	
TA	Retirement Savings	TA.0201.000	Savings	48,883.33	
TA	WWI Memorial Trust	TA.0201.001	Savings	729.99	
TA	T & A Special Escrow	TA.0201.002	Savings	6,594.09	
TA	Justice Court	TA.0201.004	Savings	4,786.38	
TA	Concert Fund	TA.0201.008	Savings	2,283.27	
TA	Global Common	TA.0201.009	Savings	271,314.93	
TA	Accounts Payable	TA.0202.000	Checking	79,694.37	
				TOTAL TRUST & AGENCY FUND	\$ 502,555.65
	Wire Account			1.00	
	Utility Clearing			59,596.87	
					\$ 59,597.87
				TOTAL VILLAGE WIDE	\$ 10,186,468.33

VILLAGE OF GREENPORT

Payment to 02/28/2019, Balance as of 02/28/2019

	Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
BID								
MT								
SEWER	1	229.68	114	50,260.30			50,260.30	
MT	7	4,300.71	30	33,241.46			33,241.46	
VILLT	14	9,645.09	1,011	979,164.94	1	546.84	979,711.78	
WATER	7	2,093.91	31	21,034.93			21,034.93	
Total PRINCIPAL		16,269.39		1,083,701.63		546.84	1,084,248.47	
NSF								
Total FEES	1	15.00		15.00			15.00	
PEN								
Total PENALTY	66	8,243.98	1	8,243.98		38.28	8,282.26	
OVRPY								
Total OVRPY	2	(3.04)	3	3.04	1	868.45	871.49	
Total		(3.04)		3.04		868.45	871.49	
Total		16,266.35		1,091,963.65		1,453.57	1,093,417.22	

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - February 2019

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE	
Rent	\$ 1,125.00	\$ 1,350.00	1,125.00	\$ 1,175.00
Late Fees/Credits	\$ 75.00	\$ -		
TOTAL REVENUE	\$ 1,200.00	\$ 1,350.00	\$ 1,125.00	\$ 1,175.00
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street		
<u>Utilities</u>	213 CENTER	UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW	
Electric	\$ 67.92			\$ 26.96
Water/Sewer	\$ 54.36			\$ 97.87
Propane/Heating Oil	\$ 415.34			\$ 485.49
<u>Admin</u>				
Salary (\$6.25 X 2 payperiods 140 hrs=\$875.00 divide by 25% and 75%) [\$25.51 x 25%=\$6.25]	\$ 328.06			\$ 984.19
Payment Agreement to Village				\$ 1,000.00
Total	\$ 865.68	\$ -	\$ -	\$ 2,594.51
				\$ 2,594.51
<u>Maintenance Repairs/Other</u>	MAINTENANCE: 213	MAINTENANCE: 278 2nd		
HA Salary Reimb FY2018	Center	Street		
Van Eiten Plumbing	213 CENTER	UNIT 1 UNIT 2 UNIT 3	HOUSE	
	\$ 2,734.31			\$ 8,202.94
				\$ 166.80
Matittuck Enviro Services				\$ 28.75
Pine Oaks Landscaping				\$ 265.00
Total Expenses	\$ 2,734.31	\$ -	\$ -	\$ 8,663.49
	\$ 3,599.99			\$ 8,663.49
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET		
Interest Earned				
Total Revenue	\$ 1,200.00	\$ 3,650.00		
Total Expenses	\$ 3,599.99	\$ 11,258.00		
NET REVENUE	(2,399.99)	(7,608.00)		
EXCESS (DEFICIENCY) OF TOTAL REVENUE	\$ (2,399.99)	\$ (7,608.00)		
1000 OVER (UNDER) TOTAL EXPENSES				
				\$ 4,775.00
				75.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 2 Trans Type: B2 - Amend Status: Posted
Trans No: 4087 Trans Date: 02/13/2019 User Ref: ROBERT
Requested: P. PALLAS Approved: RB Created by: ROBERT 02/13/2019
Description: TO APPROPRIATE RESERVES TO FUND THE ELECTRICAL TESTING AT THE
LIGHT PLANT Account # Order: Yes
Print Parent Account: No

Account No.	Account Description	Amount
E.0352	TRANSM SUBSTATION EQUIPMENT	47,500.00
E.5990	APPROPRIATED FUND BALANCE	47,500.00
Total Amount:		<u>95,000.00</u>



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 14, 2019
Meeting: March 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk March Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on March 20, 2019
Report of Sylvia Lazzari Pirillo, Village Clerk

Board Discussion Items

- o Wetlands Permit Application submitted by Stephen Bull and Terese Svoboda to raise the existing building on the property at 24 Sandy Beach Road.

Agreements & Contracts

Two originals of the contract between the Village and DeAl Concrete, for work on curbs and sidewalks on Third Street, were mailed to DeAl on March 4th.

Two originals of the contract between the Village of Greenport and A&F Electrical Testing, for inspections of the Power Plant, were mailed to A&F on March 4th.

The five (5) Scope of Work Authorizations from Duncan, Weinberg, Genzer & Pembroke were approved by the Mayor on the 5th of March.

The Suffolk County Urban County Cooperation Agreement was signed by Mayor Hubbard on the 6th of March, and mailed to the County on the 7th of March.

The contract between the Village and DeAl Concrete for the construction of curbs and sidewalks on Third Street was fully executed on March 11th.

Current Bids

The bid solicitation for the emergency sewer department generators was published in the March 7th edition of the paper.

Employment

Interviews were conducted for the open Engineering Aide position, and the interview process for the open Park Attendant III position have begun.

Financial

Monies totaling \$ 15,000 were received from The Friends of Mitchell Park towards the painting of the inner scenic panels.

A payment of \$ 3,680 was received on February 25th from Southold Town for Justice Court monies owed from December of 2018.

The Annual Tax Lien Sale was held on April 12th, at which time all eight outstanding liens, for a total of \$ 9,603.78, were sold.

Fire Department

A payment of \$ 398,031 was received on February 25th for 50% payment of the East/West Fire Protection District monies owed.

Legal Notices

The third and final legal notice for the tax lien sale was published on March 7, 2019.

The legal notice for the Wetlands Application of Costello Marine for PWIB Claudio was published in the March 14th edition of the paper.

Liquor Licenses

A new Class Change application was received on February 22nd from PWIB Claudio Management LLC, for the property at 111 Main Street. The application was noticed in the March 7th edition of the paper.

A new Alteration application was received on February 22nd from PWIB Claudio Management, LLC for the property at 111 Main Street. The application was noticed in the March 7th edition of the paper.

A new application was received on March 4th from Werts East LLC, for the property located at 38 Front Street. The application was noticed in the March 7th edition of the paper.

Local Law Approvals

Notification was received on February 25th that Local Law # 1 of 2019 was filed by the NYSDOS.

Public Service Announcements

CAST will be sponsoring computer/typing classes at The Old Schoolhouse from 6 - 7 p.m. on Wednesdays, beginning March 20th, and ending April 24th.

Resolutions

RESOLUTION approving the attached "First Amendment to Standard Lease Agreement" as attached, from T-Mobile Northeast LLC, regarding the extension of the existing lease agreement between the Village of Greenport and T-Mobile from July 17, 2023 through July 17, 2028 for the site located at Washington Avenue, and authorizing Mayor Hubbard to sign the agreement between the Village of Greenport and T-Mobile Northeast LLC.

RESOLUTION approving the Public Assembly Permit Application submitted by the Business Improvement District to use a portion of Mitchell Park from 10:00 a.m. through 12 noon on April 20, 2019 for the Annual Egg Roll.

RESOLUTION approving the Public Assembly Permit Application submitted by Denise Gillies on behalf of The Friends of Mitchell Park, to use a portion of Mitchell Park from 9:00 a.m. through 10:00 a.m. every Saturday from June 1, 2019 through October 26, 2019 for Tai Chi instruction, which will be at no cost to the public.

RESOLUTION approving the request of Eastern Long Island Hospital to close Main Street from Bay Avenue to the southern terminus at Claudio's Circle, and to close Front Street from Main Street west to First Street, on June 15, 2019 from 9:00 a.m. through 11:30 a.m. for the Eighth Annual North Fork Water Race.

RESOLUTION approving the Public Assembly Permit Application submitted by the East End Seaport Museum for the use of various Village streets and facilities, including Mitchell Park, from 7:00 a.m. through 5:00 p.m. from September 20, 2019 through September 23, 2019; for the annual Maritime Festival.

RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, per Sections 35-3B and 35-3C of the Greenport Village Code, for the Festival parameters of the East End Seaport Museum Maritime Festival, from 9:00 a.m. through 5:00 p.m. on September 21, 2019 and from noon to 5:00 p.m. on September 22, 2019 for the annual Maritime Festival.

RESOLUTION approving the request of the Floyd Memorial Library, in conjunction with the Village of Greenport Summer Camp program, for the gratis use of the Carousel on July 30, 2019 beginning at 10:00 a.m. for the Summer Reading Program.

RESOLUTION adopting the attached SEQRA resolution regarding the approval of the Wetlands Permit Application submitted by Stephen Bull and Terese Svoboda for the property at 24 Sandy Beach Road, Greenport, New York, 11944; adopting lead agency status, determining that the approval of the application is a Type II Action for purposes of SEQRA, and adopting a Negative Declaration determining that the approval of the Wetlands Permit Application will not have a significant negative impact on the environment.

RESOLUTION approving the Wetlands Permit Application submitted by Stephen Bull and Terese Svoboda for the property at 24 Sandy Beach Road, Greenport, New York, 11944; to raise the existing building above the base flood elevation plus 2' of freeboard or more, with the work including the replacement of the existing foundation and floor frame with 26 new helical pile supported floor. The approved Wetlands Permit will have a term of two (2) years from the date of approval.

Attachments:

First Amendment to Standard Lease Agreement (PDF)

SEQRA - Wetlands Permit - 24 Sandy Beach Road (PDF)

FIRST AMENDMENT TO STANDARD LEASE AGREEMENT

This First Amendment to Standard Lease Agreement (the "**Amendment**") is effective as of the date of execution by the last party to sign (the "**Effective Date**") by and between Village of Greenport, a New York corporation ("**Lessor**") and T-Mobile Northeast LLC, a Delaware limited liability company ("**Lessee**") (collectively, the "**Parties**").

Lessor and Lessee (or its predecessor-in-interest) entered into that certain Standard Lease Agreement dated May 1, 1998, (the "**Agreement**") regarding Lessor's leased area ("**Premises**") located at Washington Ave., Greenport, New York 11944 (the "**Property**").

NOW, for good and valuable consideration, Lessor and Lessee agree as follows:

1. At the expiration of the Agreement, the Term of the Agreement will automatically be extended for five (5) additional and successive five (5) year terms (each a "**Renewal Term**"), provided, that Lessee may elect not to renew by providing Lessor thirty (30) days' notice prior to the expiration of the then current Renewal Term.
2. At the commencement of the first Renewal Term provided for in this Amendment, Lessee shall pay Lessor Five Thousand Eight Hundred and No/100 Dollars (\$5,800.00) per month ("**Rent**") in advance, by the fifth day of each month. Any Rent previously paid from and after the commencement of the first Renewal Term provided for in this Amendment shall be offset against the new Rent. Rent shall be adjusted annually, effective on each anniversary of the Renewal Term, by an amount equal to three percent (3%) over the Rent for the immediately preceding year. This Rent adjustment shall supersede and replace any prior Rent adjustments.
3. Commencing the first day of the first Renewal Term, Lessee's obligation to pay Rent is guaranteed for the period of five (5) years ("**Rent Guarantee Period**"). The Rent Guarantee is valued at an amount of Three Hundred Sixty-Nine Thousand Five Hundred Fifteen and 85/100 Dollars (\$369,515.85). Lessee's obligation to pay Rent during the Rent Guarantee Period shall not be subject to offset or cancellation by Lessee unless any of the following exceptions apply: a) local, state or federal laws materially adversely affect Lessee's ability to operate; b) the Premises or Lessee's antenna facilities are damaged or destroyed by wind, fire or other casualty and the Premises cannot be restored within a six-month time period; c) the Property is foreclosed upon and Lessee is unable to maintain its' tenancy; d) Lessor requires Lessee to relocate its antenna facilities which adversely affect Lessee's ability to operate the antenna facilities or e) Lessor breaches the Agreement and the default issue is not cured within the appropriate cure period. This Rent Guarantee shall not apply to any increases in the Rent after the execution of this Amendment.
4. All notices, requests, demands and other communications shall be in writing and shall be effective three (3) business days after deposit in the U.S. mail, certified, return receipt requested or upon receipt if personally delivered or sent via a nationally recognized courier to the addresses set forth below. Lessor or Lessee may from time to time designate any other address for this purpose by providing written notice to the other party.

If to Lessee:
T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/LI13162C

If to Lessor:
Village of Greenport
236 Third Street
Greenport, NY 11944
Attn: Village Clerk

5. Lessee reserves the right to update the description of the Premises to reflect any modifications or changes, from time to time during the Term of the Agreement.
6. Lessee and Lessor will reasonably cooperate with each other's requests to approve permit applications and other documents related to the Property.
7. Lessor will execute a Memorandum of Lease at Lessee's request. If the Property is encumbered by a deed, mortgage or other security interest, Lessor will also execute a subordination, non-disturbance and attornment agreement.
8. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified. To the extent any provision contained in this Amendment conflicts with the terms of the Agreement, the terms and provisions of this Amendment shall control. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.
9. This Amendment may be executed in duplicate counterparts, each of which will be deemed an original. Signed electronic copies of this Amendment will legally bind the Parties to the same extent as originals.
10. Each of the Parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Amendment.

IN WITNESS, the Parties execute this Amendment as of the Effective Date.

Lessor:

Village of Greenport, a New York corporation

By: _____

Print Name: _____

Title: _____

Date: _____

Lessee:

T-Mobile Northeast LLC, a Delaware limited liability company

By: Cheryl A. Downs

Print Name: _____

Title: Director, Technology Property Management

Date: 3-7-19

Kelly Dunham 3/5/19
T-Mobile Contract Attorney
as to form

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF STEPHEN BULL AND TERESE SVOBODA

WHEREAS an application for a wetlands permit approval was filed by Stephen Bull and Terese Svoboda with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is a Type II Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: March 8, 2019



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: March 14, 2019
Meeting: March 21, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Trustee Phillips March 2019 Work Session Report

North Ferry current staging on Wiggins Street is an area of the Village that every year the increase in traffic, complaints and quality of life for the residents on that street have deteriorated. Long term changes have been discussed over the past year. I am requesting an update for the village community at the April 2019 work session.

I am assuming that the North Ferry Company is in the middle of vessel maintenance this month. There has been much discussion of a new vessel being built and rumors of one being taken out of commission.

Question - what discussions have taken place between the North Ferry and the Village in preparation for 2019 season?

Together the Town of Southold and Riverhead are working with a business on the North Road keep the traffic flowing on the weekends during pumpkin season at the business' owner's expense. What discussions have taken place with North Ferry to increase their responsibility in keeping the staging on Wiggins Street under control?

I am requesting a review of Village of Greenport Code Chapters 142. At the February meeting we stated that we as the Village Board have a policy of Wetland Permits with an expiration date of two years from approving resolution. There is a need to clean up and the language in a code that was written in 1976 and includes the two year expiration date as part of the code.

Another section of our Village Code that I am requesting that our Village Board needs reviews is Chapter 42 Art's District.

Attachments: