



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

May 21, 2015 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes
- o **TALL SHIPS** - TRUSTEES JACK MARTILOTTA AND JULIA ROBINS
- o **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** - SYLVIA PIRILLO
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

DISCUSSION

En-Consultants Wetlands Permit Application for Oyster Point Condominium.

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: May 12, 2015
Meeting: May 21, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session

Attachments:

Fire Department Work Session Report (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
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GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Request/Resolutions

THE FOLLOWING FOR APRIL.

Please accept all reports for the month APRIL .

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
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April 14, 2015

Finance Meeting

Attendance; Joe Barszczewski, Jim Pirillo Sr, Warren Jensen, Chief Breese, Chief Miller. 832 and 835 absent

Went over all bills and looked at the Fire Safety Education Account

Company Request

8 3 1; Budget Items and Stream Light battery powered light tower

8 3 2; Absent

8 3 3; Budget items and repairs on truck

8 3 4; Budget items

8 3 5; Absent

8 3 16; to be discussed at Wardens meeting

Fire Police; Budget Items

Water Rescue; Budget Items.

Department; Discussed looking into fixing ramp in front of Station 1. Also discussed new windows in Chiefs room, bathrooms downstairs at Station 1, and new bathrooms in back building

Discussed Air Pack Flow Tests. Price from Costal is \$55.00 per pack and from South Shore is \$65.00 per Pack

Also discussed the 2016 Installation Dinner. Dinner will be on Saturday May 7, 2016 at East Wind Caterers and a deposit will need to be put down

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Company Officers Meeting April 21, 2015

Opening: Chief Breese opened the meeting @ 18:02 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Breese; Capts. Birmingham, Ruffner, Hays & Clark; 1st Lts. Purcell, Corwin & Hanold; 2nd Lts. Hydell & Corwin; Rescue Capt. Grilli; Fire Police Capt. Corwin & 1st Lt Capon. Members Detrick & Rand. Excused Chiefs Miller & Weingart

Communications: Read for informational purposes only, see Wardens report for communications

Company Requests:

- 1- Budget
- 2-Nothing
- 3-Budget
- 4-Budget
- 5-Absent
- 16- Nothing W/R- Nothing F/P- Nothing

Good of the Department:

- Discussed Department Picnic. Company Officers will report back in May
- Senior Captain will be split between Hays and C. Harris
- Discussed Upcoming Training
- 832 to attend Standpipe Operations at Yaphank on April 28th. Leave at 1815 hours
- Solar Panel Training is scheduled at Southold High School on April 29th at 1900 to 2100 hours. All are welcome to attend
- Discussed May Mile. Tent Set up is May 7th at 1700 hours. Run takes place on May 9th. 833, 835, 8315 and Back Up Ambulance Leave Station 1 at 0745 hours

Adjourn: 1809 hrs

Respectfully submitted,

Harry Breese
Chief Engineer

Greenport Fire Dept.

April 2015

April 2015							May 2015						
Sa	Mo	Tu	We	Th	Fr	Sa	Sa	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30	31											

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 29	30	31	Apr 1	2	3	4
				7:00pm Water Rescue		
5 Easter	6	7 Annual Meeting (ALLIG)	8 6:00pm Exempts	9 7:00pm 9:00pm Chiefs Elections (St. 1)	10	11
12 10:00am Juniors (St. 1)	13 7:30pm Haz Mat Refresher (St. 1)	14 6:00pm Rescue Squad 7:30pm Finance	15 7:00pm Sensitivity Training (St. 1)	16 6:00pm Village Wk Session 7:00pm Dept. Training (832)	17	18
19	20	21 6:00pm Company Officers (St. 2) 7:00pm Wardens Organizational Meeting (St. 1)	22	23 6:00pm Village BD Mtg	24	25
26	27	28 7:30pm Standpipe Operations (Yaphank Leave @ 6:15 832 & Amb)	29	30 EVOC I (St. 1) 6:00pm Fire Police	May 1	2
4/26 - 5/1	4/19 - 24	4/12 - 17	4/5 - 10	3/29 - 4/3		

8330: 831-0985
Chief Breese

8331: 831-5645
Chief Miller

8332: 445-0204
Chief Weingart

Duty Company 832 & 833 with 832 1st Due on 24

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Greenport Fire Department Monthly Report For the Month of April 2015

Number of calls this month: 44

Number of Calls to Date: 181

Breakdown of calls by signal numbers:

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	5
13-35 (working structure fire):	0
14 (vehicle fire):	1
16 (ambulance/ rescue):	32
16-23 (mva, water rescue, misc.):	0
16-59 (routine transport):	0
23 (co detector, medi-vac):	4
24/13-35 (mutual aid; working structure fire):	1
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	1
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	12
East/West:	30
Other:	2

Total number of Personnel:	659
Number of hours:	31.57
Total personnel hours:	20,804.63
Average personnel per call:	14.98
Average call time in minutes:	43.05

Number of calls to Peconic Landing:	9
Number of calls to San Simeon by the Sound:	6

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
15-138	4/3/15	511 First Street	30	18:41	18:56	15	13	0	V	Auto Alarm
15-139	4/4/15	Bay Avenue	5	5:24	6:12	48	16	1	V	A/M Heart
15-140	4/4/15	Middleton Road	9	17:56	18:40	44	16	1	E/W	A/F Respiratory
15-141	4/4/15	San Simeon 61700 CR 48	10	20:39	21:30	51	16	1	E/W	E/M Seizure
15-142	4/5/15	Thompson Blvd Peconic Landing	10	19:40	20:25	65	16	1	E/W	E/F Fall
15-143	4/6/15	Madison Avenue	4	2:40	3:30	50	16	1	V	A/M Sick
15-144	4/6/15	Peconic Landing	31	11:53	12:20	27	13	0	E/W	Odor of smoke
15-145	4/7/15	Middleton Road	5	8:29	9:15	46	16	1	E/W	E/F Difficulty Breathing
15-146	4/7/15	San Simeon 61700 CR 48	7	10:22	11:12	50	16	1	E/W	E/F Fractured Leg
15-147	4/7/15	San Simeon 61700 CR 48	11	21:32	22:12	40	16	1	E/W	E/F Fractured Leg
15-148	4/8/15	Apartments Peconic Landing 1500 Brecknock Roa	8	8:16	8:55	39	16	1	E/W	E/F Sick
15-149	4/9/15	Apartments Peconic Landing 1500 Brecknock Roa	7	7:59	8:59	60	16	1	E/W	E/F Fall
15-150	4/10/15	Shores Peconic Landing 1500 Brecknock Road	8	19:39	20:30	51	16	1	E/W	A/F Fall
15-151	4/11/15	First Street	10	10:41	11:11	30	16	1	V	E/F Leg Injury
15-152	4/12/15	Cliffside Condos 61475 CR 48	33	9:21	10:00	39	13	0	E/W	Auto Alarm
15-153	4/13/15	Conklin Road	5	8:35	9:09	34	16	1	E/W	E/F Cardiac Arrest
15-154	4/13/15	Sound Road	7	10:13	10:45	32	16	1	E/W	E/F Hip Injury
15-155	4/13/15	San Simeon 61700 CR 48	6	11:13	11:53	40	16	1	E/W	E/F Abdominal Pain
15-156	4/14/15	San Simeon 61700 CR 48	10	12:07	12:47	40	16	1	E/W	E/F Seizures
15-157	4/14/15	ELIH 201 Manor Place	26	15:08	15:45	37	14	0	V	Car Fire
15-158	4/15/15	435 Willow Pond Lane Southold	17	10:33	11:27	57	24/13-35	0	O	Structure Fire 24 to Southold
15-159	4/15/15	Townsend Manor Inn 714 Main Street	36	17:08	17:21	13	13	0	V	Auto Alarm
15-160	4/16/15	Kerwin Boulevard	8	20:16	20:59	43	16	1	E/W	E/F Sick
15-161	4/17/15	Front Street	12	11:07	11:49	42	16	1	V	E/F Possible CVA
15-162	4/17/15	Shores Peconic Landing 1500 Brecknock Road	5	22:30	23:17	47	16	1	E/W	E/F Difficulty Breathing
15-163	4/18/15	Apartments Peconic Landing 1500 Brecknock Roa	12	15:01	15:55	54	16	1	E/W	E/F Seizures
15-164	4/19/15	Fifth Avenue	11	9:54	10:33	39	16	1	V	E/F Sick
15-165	4/19/15	3235 Manhasset Avenue	31	11:11	12:25	74	23	0	E/W	Gas Leak
15-166	4/19/15	CR 48	13	15:20	15:58	38	16	1	E/W	E/M Fell
15-167	4/19/15	Middleton Road	20	17:58	18:48	50	16	1	E/W	A/F Sick
15-168	4/19/15	21 Middleton Road	32	18:56	19:46	50	23	1	E/W	CO Detector
15-169	4/20/15	Front Street	6	11:30	12:08	38	16	1	V	A/F Psychiatric Emergency
15-170	4/21/15	Main Street	8	14:09	14:49	40	16	1	V	A/M Fall
15-171	4/21/15	1500 Brecknock Road	32	18:04	19:19	75	16	1	E/W	A/F Unconscious
15-172	4/21/15	Polo Grounds	32	18:31	19:19	48	23	0	E/W	Helicopter Landing
15-173	4/25/15	Calebs Way	12	13:12	14:00	48	16	1	E/W	E/F Abdominal Pain
15-174	4/26/15	Rear of Whiskey Wind	3	0:57	1:21	24	16	0	V	Victims of Violence
15-175	4/26/15	San Simeon 61700 CR 48	29	11:56	12:05	9	13	0	E/W	Auto Alarm
15-176	4/26/15	Apartments Peconic Landing 1500 Brecknock Roa	20	16:54	17:45	51	16	1	E/W	A/F Stroke
15-177	4/26/15	Greenport High School 720 Front Street	23	17:12	17:45	33	23	0	E/W	Helicopter Landing

Greenport Fire Department Alarm Report For The Month Ending April 30, 2015

Alarm #	Date	Address	Pers	Avg. Hours	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
15-178	4/27/15	412 South Street	18	4:48	5:13	25	13	0		V		Auto Alarm
15-179	4/27/15	In Front Of Brick Oven Pizza	11	12:36	13:06	30	16	1		V		A/M Alcohol Overdose
15-180	4/27/15	CR 48 and Old North Road, Southold	15	19:59	20:47	48	24/16-23	1		O		MVA
15-181	4/28/15	Brown Street	6	11:29	12:08	39	16	1		E/W		E/M Injury from Fall
15-182	4/30/15	Osprey Nest Road	5	20:15	20:56	41	16	1		E/W		E/F Bleeding

33

Alarms	Signal:	13	14	16	23	24/13-35	24/16-23	Pers	Avg. Hours	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
44		5	1	32	4	1	1	659	14.98	31.57	1894	43.05	33		12	30	2

Fire: 12 # Calls to Pec. Lndg.: 9 #Fire Calls E/W: 5 #Fire Calls V: 1
Rescue: 32 # Calls to San Simeon: 6 #EMS Calls E/W: 23 #EMS Calls V: 9
 #Auto Alarms E/W: 2 #Auto Alarms V: 2

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>YAP</u>
Barszczewski, J (Warden)	16	42.11	25	3	2.128	0	0	11	6	3	6	51	X	X	X	X
Berry, James	10	26.32	25	1	0.709	0	0	4	0	2	5	36	X		X	
Birmingham, Kenneth (Capt.)	3	7.895	15	1	0.709	0	0	8	3	3	1	30		X	X	X
Bogardus, William	7	18.42	25	1	0.709	0	0	5	0	3	1	34	X		X	X
Breese, Harry (Chief)	18	47.37	25	45	31.91	25	1	15	5	2	5	78	X	X		
Bumble III, Charles	0	0	0	0	0	0	0	3	3	1	5	12		X		
Bumble, Lawrence	0	0	0	0	0	0	0	0	0	0	0	0				
Bumble, Samantha	0	0	0	0	0	0	0	0	1	0	0	1				
Butler, Michael	8	21.05	25	0	0	0	0	2	4	2	1	34			X	X
Capon, George (1st. Lt. FP)	17	44.74	25	29	20.57	15	0	8	0	5	0	53	X	X	X	X
Carey, Patrick	23	60.53	25	5	3.546	0	1	9	5	5	6	51	X	X	X	X
Carrig, Melinda	1	2.632	0	8	5.674	15	1	0	1	2	0	19		X	X	
Clark, Doreen	0	0	0	11	7.801	15	0	3	2	3	5	28	X	X	X	
Clark III, Henry	0	0	0	0	0	0	0	2	0	0	0	2	X		X	
Clark, James (Capt.)	6	15.79	25	4	2.837	0	0	13	8	4	5	55	X	X	X	
Clark, Jeffrey	15	39.47	25	0	0	0	0	6	7	3	5	46	X	X	X	
Corazzini, Jeffrey	7	18.42	25	12	8.511	15	2	1	1	0	0	44				
Corazzini, Warren	1	2.632	0	3	2.128	0	0	1	0	0	0	1				
Corwin, Everett	16	42.11	25	27	19.15	25	0	6	6	3	5	70	X	X		
Corwin, Norma (Warden)	16	42.11	25	25	17.73	25	2	9	1	5	6	73	X	X	X	X
Corwin, Raymond (Warden)	14	36.84	25	4	2.837	25	1	17	6	3	6	83	X	X	X	
Corwin, Robert	17	44.74	25	32	22.7	25	2	7	3	15	6	83	X	X	X	X
Corwin, Scott	4	10.53	25	3	2.128	0	0	2	4	2	5	38	X		X	
Costas, Tom	8	21.05	25	2	1.418	0	0	8	4	3	5	45	X	X	X	
Creedon, Daniel	4	10.53	25	6	4.255	0	0	4	3	4	1	37	X	X		
De Kerillis, Alain	12	31.58	25	28	19.86	25	0	3	3	0	0	56				
Detrick, Gary	7	18.42	25	0	0	0	0	7	8	3	5	48	X	X	X	
Dimos, Paul (1st Lt.)	18	47.37	25	15	10.64	25	1	12	10	8	7	88	X	X	X	X
Dominick, Steve	7	18.42	25	3	2.128	0	1	3	3	3	0	35	X	X	X	
Fall, Frederick	0	0	0	0	0	0	0	0	0	0	0	0				
Ficurilli, Michael	13	34.21	25	1	0.709	0	0	6	5	3	3	42	X	X	X	
Fisher, Shannon (RS 1st Lt.)	0	0	0	1	0.709	0	0	3	0	0	0	3				

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs.</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Golden, Danielle	0	0	0	0	0	0	0	1	1	0	0	2				
Goldstein, Myron	1	2.632	0	0	0	0	0	1	0	0	0	1				
Grilli, Jennifer (RS Capt.)	6	15.79	15	17	12.06	25	3	13	7	5	1	69	X	X	X	
Grilli, John (Warden)	3	7.895	15	4	2.837	0	0	10	7	3	5	40	X	X	X	
Hamilton Jr., Robert	15	39.47	25	2	1.418	0	0	8	8	3	0	44	X	X	X	
Hanold, Christopher (2nd Lt.)	8	21.05	25	28	19.86	25	3	6	4	6	0	69			X	X
Harris, Cliff (1st Lt.)	7	18.42	25	0	0	0	0	7	6	1	5	44	X			
Harris, Peter	24	63.16	25	1	0.709	0	0	7	9	1	7	49	X	X		
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0	0				
Hays, Spencer (Capt.)	13	34.21	25	4	2.837	0	1	11	4	10	4	55	X	X	X	X
Hollid, Scott (2nd Lt.)	13	34.21	15	1	0.709	0	0	10	7	4	6	42	X	X	X	
Hubbard Jr, George	3	7.895	15	1	0.709	0	0	6	6	3	5	35	X	X	X	
Hughes, Colleen	19	50	25	59	41.84	25	4	8	7	3	5	77	X	X	X	
Huzsek, Andrew H	3	7.895	15	1	0.709	0	0	7	6	3	5	36	X	X	X	
Hydell, Carol	3	7.895	15	1	0.709	0	0	8	6	4	6	39	X	X	X	X
Hydell, Charles	13	34.21	25	6	4.255	0	0	5	7	4	6	47	X	X	X	X
Illeseas, Adolpho	2	5.263	15	0	0	0	0	1	3	0	5	24				
Jenkins, Karolyn	4	10.53	25	1	0.709	0	0	5	2	3	0	35		X	X	
Jensen, Warren (Warden)	5	13.16	25	2	1.418	0	0	7	4	3	5	44	X	X	X	
Jester, Robert	19	50	25	8	5.674	15	0	7	7	5	7	66	X	X	X	
Jimenez, Susano	20	52.63	25	4	2.837	0	0	4	4	3	1	37	X	X	X	
Johnson, Craig	1	2.632	0	2	1.418	0	0	3	1	1	5	10	X			
Kalin, James (Warden)	27	71.05	25	77	54.61	25	3	11	5	0	2	71	X	X	X	X
King, David	20	52.63	25	21	14.89	25	3	4	6	3	5	71	X	X	X	
Kumjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	1	0	0	0	1				
LaMothe, Thomas	0	0	0	0	0	0	0	1	0	0	0	1				
Land, Bruce (Capt)	2	5.263	15	1	0.709	0	0	6	1	0	0	22				
Lawry, Lisa	0	0	0	0	0	0	0	0	0	0	0	0				
Lehmann, Robert	4	10.53	25	2	1.418	0	0	1	1	0	1	28				
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Luke, Alexander	7	18.42	25	4	2.837	0	0	6	4	5	5	45	X	X	X	
Manwaring, Julia	9	23.68	25	10	7.092	15	2	5	5	5	5	62	X	X	X	

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Manwaring, Wayde	21	55.26	25	29	20.57	25	3	10	5	7	5	80	X	X	X	
Marczewski, Macy	6	15.79	25	0	0	0	0	6	9	4	5	49	X	X	X	
Martocchia, Jerome	2	5.263	15	15	10.64	25	3	11	6	4	5	69	X	X	X	
Mazzi, Aileen	1	2.632	0	2	1.418	0	0	2	4	2	6	14	X			X
McNeil, William	0	0	0	0	0	0	0	4	0	1	0	5		X		
Medina, Angel	1	2.632	0	0	0	0	0	0	0	0	0	0				
Meyer, David	0	0	0	0	0	0	0	0	0	0	0	0				
Miller, Joseph	4	10.53	25	14	9.929	15	0	5	0	3	0	48	X	X	X	
Miller, Wayne (1st Asst. Chief)	13	34.21	25	47	33.33	25	0	14	3	3	2	72	X	X	X	X
Milovich Jr., Joseph (Warden)	17	44.74	25	3	2.128	0	0	10	6	3	5	49	X	X	X	
Mims, Ralph	0	0	0	0	0	0	0	1	1	0	0	2				
Musto, Francis	18	47.37	25	39	27.66	25	2	8	6	5	3	74	X	X	X	
Myslorski, Linda (RS 2nd Lt.)	10	26.32	25	59	41.84	25	3	9	5	4	7	78	X	X	X	X
Parker, Jason	21	55.26	25	14	9.929	15	0	5	3	3	6	57	X	X	X	
Pirillo, James A (Warden)	17	44.74	25	0	0	0	0	10	5	3	6	49	X	X		X
Pirillo, James J (Warden)	9	23.68	25	1	0.709	0	0	10	8	3	5	51	X	X	X	
Pope, George	35	92.11	25	87	61.7	25	4	9	5	3	0	71		X	X	
Pruitt, William	0	0	0	5	3.546	0	0	0	0	0	0	0				
Purcell, Bernard	35	92.11	25	65	46.1	25	6	5	6	10	8	85	X	X	X	X
Purcell, Ryan (2nd Lt.)	5	13.16	25	5	3.546	0	0	5	2	2	6	40	X	X	X	X
Quillin, Michael	11	28.95	25	0	0	0	0	7	6	3	7	48	X	X	X	X
Rand, Charles (SO)	2	5.263	0	2	1.418	0	0	12	6	3	5	26	X	X	X	
Raynor, Dale	32	84.21	25	15	10.64	25	4	6	7	9	7	83	X	X	X	X
Reiss, Helen	29	76.32	25	89	63.12	25	4	1	3	5	0	63	X	X	X	
Rempe Jr, Fred	10	26.32	25	8	5.674	15	0	6	4	1	5	56		X		
Richter, Michael	6	15.79	25	46	32.62	25	0	5	0	0	5	60				
Richter, Nathaniel	3	7.895	15	1	0.709	0	1	0	0	0	0	16				
Rosa, Lisa (Capt)	4	10.53	25	6	4.255	0	0	11	7	3	5	51	X	X	X	
Ruffner, William (1st Lt)	0	0	0	0	0	0	0	6	2	1	6	15			X	
Ryan, Sean	4	10.53	25	12	8.511	15	1	0	0	2	0	43	X		X	
Schneider, William	0	0	0	0	0	0	0	0	0	0	0	0				
Sieban, Edward	9	23.68	25	6	4.255	0	0	7	1	6	0	39	X	X	X	

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Skrezec, John	21	55.26	25	5	3.546	0	0	6	7	3	5	46	X	X	X	
Spanos, James	1	2.632	0	0	0	0	0	3	0	2	5	10	X	X		
Staples, Halsey	19	50	25	34	24.11	25	0	4	0	3	0	57	X	X	X	
Stoner, Gary	5	13.16	25	0	0	0	0	3	1	0	5	34				
Tamin, John	21	55.26	25	29	20.57	25	0	5	6	3	5	69	X	X	X	
Thorp, Thomas (1st Lt.)	0	0	0	0	0	0	0	0	0	0	0	0				
Thum, William	0	0	0	1	0.709	0	0	3	2	0	5	10				
Urban, Jerome	4	10.53	25	0	0	0	0	3	3	2	5	38	X		X	
VanEtten, George	11	28.95	25	2	1.418	0	0	5	6	2	6	44		X		
Volinski Jr, Antone	21	55.26	25	3	2.128	0	0	6	6	4	5	46	X	X	X	
Volinski III, Antone (Warden)	16	42.11	25	13	9.22	15	2	11	6	5	5	69	X	X	X	
Volinski, Darryl (Warden)	8	21.05	25	16	11.35	25	1	4	5	3	5	68	X	X	X	
Walker Jr, David	0	0	0	0	0	0	0	1	0	0	0	1				
Watkins Sr, Tom	0	0	0	0	0	0	0	0	0	1	0	1				
Weingart, Jeffrey(2nd Asst Chief)	24	63.16	25	47	33.33	25	1	9	7	12	8	87	X	X	X	X
White, Kenneth	1	2.632	0	15	10.64	25	0	6	1	3	0	35	X	X	X	
White, Robert	0	0	0	0	0	0	0	0	0	0	0	0				
Wright, Richard	8	21.05	25	0	0	0	0	4	1	4	5	39	X	X	X	
Wright, William	8	21.05	25	4	2.837	0	0	4	3	2	5	39	X		X	
Zurek, Gregory	5	13.16	25	1	0.709	0	0	2	5	2	5	39	X	X	X	
Zurek Jr, Stanley	6	15.79	25	1	0.709	0	0	3	0	3	0	31	X	X	X	

Greenport Fire Department

**Length of Service Awards Report (LOSAP)
Point Summary**

04/01/2015 to 04/30/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57,
58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71,
72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81,
82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 44, Non-Incident 2, Training 14

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total
2 Barzczewski, Joseph	25	11.4	0 3.0	0	0	0	1	0	0.0 27
4 Berry, James	0	2.3	0 0.0	0	0	0	0	2	0.0 2
5 Birmingham, Kenneth	15	6.8	0 0.0	0	0	0	1	3	0.0 19
8 Bogardus, William	15	6.8	0 3.0	0	0	0	1	4	0.0 20
10 Breese II, Harry R	25	22.7	25 12.1	0	0	0	1	0	0.0 51
160 Butler, Michael J	25	15.9	0 0.0	0	0	0	0	3	0.0 28
15 Capon, George	25	77.3	25 69.7	0	0	0	1	4	0.0 56
16 Capuano, Jeffrey	0	2.3	0 3.0	0	0	0	0	0	0.0 0
17 Carey, Patrick	25	15.9	15 9.1	0	0	0	1	3	0.0 44
159 Carrig, Melinda	0	4.5	0 3.0	0	0	0	0	1	0.0 1
323 Clark, Doreen L	0	2.3	0 3.0	0	0	0	0	2	0.0 2
20 Clark III, Henry A	0	0.0	0 0.0	0	0	0	1	2	0.0 3
22 Clark, James B	15	6.8	0 3.0	0	0	0	1	2	0.0 18
23 Clark, Jeffrey	25	11.4	0 3.0	0	0	0	1	1	0.0 27
28 Corazzini, Jeffrey	25	11.4	15 9.1	0	0	0	1	0	0.0 41
29 Corazzini, Warren	15	6.8	15 9.1	0	0	0	0	0	0.0 30
31 Corwin, Everett	25	36.4	25 33.3	0	0	0	0	1	0.0 51
197 Corwin, Norma	25	25.0	25 18.2	1	0	0	0	3	0.0 54
32 Corwin, Raymond	25	20.5	25 12.1	0	0	0	0	2	0.0 53
33 Corwin, Robert	25	36.4	25 27.3	1	0	0	0	3	0.0 54
35 Corwin, Scott	15	9.1	0 3.0	0	0	0	1	2	0.0 18
11 Costas, Thomas	15	9.1	0 0.0	0	0	0	1	2	0.0 18
36 Creedon, Daniel	0	0.0	0 0.0	0	0	0	0	2	0.0 3
38 DeKerillis, Alain V	25	22.7	25 18.2	0	0	0	1	0	0.0 51
40 Detrick, Gary	0	2.3	0 0.0	0	0	0	1	1	0.0 2
Maximums:	25	25	20	25	20	15	25	20	50

Greenport Fire Department

Length of Service Awards Report (LOSAP)
Point Summary

04/01/2015 to 04/30/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17, 159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11, 36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57, 58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71, 72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81, 82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165, 292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104, 132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115, 306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137, 141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 44, Non-Incident 2, Training 14

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total
41 Dimos, Paul N	25	22.7	25 15.2	1	0	0	1	0	0.0
46 Dominick, Steve	0	2.3	0 0.0	0	0	0	0	1	0.0
49 Ficurilli, Michael	15	6.8	0 0.0	0	0	0	0	1	0.0
53 Grilli, Jennifer	25	20.5	25 21.2	1	0	0	1	2	0.0
54 Grilli, John D	15	9.1	15 6.1	0	0	0	1	0	0.0
56 Hamilton JR, Robert	25	15.9	15 6.1	0	0	0	1	0	0.0
158 Hanold SR,	25	31.8	25 33.3	1	0	0	0	0	0.0
57 Harris, Clifford J	0	4.5	0 0.0	0	0	0	0	0	0.0
58 Harris, Peter W	25	20.5	0 3.0	0	0	0	1	0	0.0
327 Hays JR, Spencer B	25	15.9	25 12.1	1	0	0	0	3	0.0
151 Hollid, Scott	25	11.4	0 0.0	0	0	0	1	0	0.0
62 Hubbard JR, George	0	4.5	0 0.0	0	0	0	1	0	0.0
014 Hughes, Colleen L	25	25.0	25 21.2	1	0	0	1	0	0.0
63 Huzsek JR, Andrew H	15	6.8	0 3.0	0	0	0	1	0	0.0
64 Hydell, Carol A	0	0.0	0 0.0	0	0	0	1	0	0.0
305 Hydell, Charles	25	18.2	15 9.1	0	0	0	1	0	0.0
55 Jenkins, Karolyn	15	6.8	0 3.0	0	0	0	0	0	0.0
70 Jensen, Warren	15	6.8	0 3.0	0	0	0	1	1	0.0
71 Jester, Robert	25	22.7	25 12.1	0	0	0	0	0	0.0
72 Jimenez, Susano	25	20.5	15 6.1	0	0	0	0	1	0.0
73 Johnson, Craig M	0	2.3	0 3.0	0	0	0	0	1	0.0
74 Kalin, James H	25	63.6	25 60.6	1	0	0	1	0	0.0
76 King, David A	25	31.8	25 21.2	1	0	0	1	0	0.0
80 Laurie-Read, Hope M	0	0.0	0 0.0	0	0	0	0	2	0.0
321 Lehmann, Robert	0	2.3	0 0.0	0	0	0	0	0	0.0
Maximums:	25	25	20	25	20	15	25	20	50

Greenport Fire Department

Length of Service Awards Report (LOSAP)
Point Summary

04/01/2015 to 04/30/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57,
58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71,
72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81,
82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147
Activity Counts Incident 44, Non-Incident 2, Training 14

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total
81 Luke, Alexander O	0	2.3	0 0.0	0	0	0	1	0	3 0.0
82 Manwaring, Julia	15	6.8	0 3.0	1	0	0	1	1	0 0.0
83 Manwaring, Wayde	25	34.1	25 30.3	1	0	0	1	2	1 0.0
84 Marczewski, Macy W	0	0.0	0 0.0	0	0	0	1	0	1 0.0
301 Martocchia, Jerome	0	2.3	0 0.0	0	0	0	1	0	1 0.0
309 Mazzei, Aileen	0	0.0	0 0.0	0	0	0	0	0	1 0.0
90 Miller, Joseph T	0	4.5	15 6.1	0	0	0	0	0	2 0.0
91 Miller, Wayne D	25	20.5	25 15.2	0	0	0	1	1	2 0.0
165 Milovich JR, Joseph	25	11.4	0 3.0	0	0	0	1	0	1 0.0
149 Musto, Francis G	25	52.3	25 51.5	1	0	0	1	0	2 0.0
92 Mysliborski, Henry	0	0.0	0 0.0	0	0	0	1	0	2 0.0
303 Mysliborski, Linda	25	36.4	25 36.4	1	0	0	0	2	2 0.0
95 Parker, Jason	25	36.4	25 27.3	0	0	0	0	0	1 0.0
96 Pirillo, James A	15	9.1	0 3.0	0	0	0	1	0	0 0.0
97 Pirillo SR, James J	0	4.5	0 3.0	0	0	0	1	0	1 0.0
98 Pope, George H	25	77.3	25 69.7	1	0	0	1	0	1 0.0
100 Purcell, Bernard	25	56.8	25 45.5	1	0	0	1	0	4 0.0
101 Purcell, Ryan	25	11.4	15 6.1	0	0	0	1	0	3 0.0
103 Quillin, Michael	15	6.8	0 3.0	0	0	0	1	0	2 0.0
104 Rand, Charles	15	6.8	0 3.0	0	0	0	1	0	1 0.0
132 Raynor, Dale Kyle	25	20.5	15 9.1	1	0	0	1	0	2 0.0
161 Reiss, Helen	25	72.7	25 69.7	1	0	0	0	2	1 0.0
107 Rempe JR, Fred	25	15.9	15 6.1	0	0	0	0	0	0 0.0
108 Richter, Michael	25	22.7	25 30.3	1	0	0	0	0	0 0.0
109 Rosa, Lisa	0	0.0	0 0.0	0	0	0	1	0	1 0.0
Maximums:	25	25	20	25	20	15	25	20	50

Greenport Fire Department

Length of Service Awards Report (LOSAP)
Point Summary

04/01/2015 to 04/30/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17, 159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11, 36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57, 58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71, 72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81, 82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165, 292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104, 132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115, 306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137, 141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 44, Non-Incident 2, Training 14

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total		
110 Ruffner, William	0	0.0	0	0.0	0	0	0	1	0	0.0	1
135 Ryan, Sean D	15	6.8	15	6.1	0	0	1	2	0	0.0	33
114 Sieban, Edward T	25	15.9	15	9.1	0	0	1	2	3	0	46
115 Skrezec, John	25	22.7	15	9.1	0	0	1	0	2	0	43
119 Staples, Halsey	25	34.1	25	27.3	0	0	1	0	2	0	53
121 Stoner, Gary	0	4.5	0	0.0	0	0	0	0	0	0.0	0
126 Tamin, John	25	25.0	25	15.2	0	0	1	0	1	0	52
128 Urban, Jerome	15	6.8	0	0.0	0	0	1	0	2	0	18
129 VanEtten, George	0	2.3	0	0.0	0	0	0	0	0	0.0	0
131 Volinski JR, Antone	25	15.9	15	6.1	0	0	1	0	3	0	44
133 Volinski III,	25	18.2	25	12.1	1	0	1	0	4	0	56
134 Volinski, Darryl	0	4.5	0	0.0	1	0	1	0	2	0	4
142 Weingart, Jeffrey L	25	36.4	25	30.3	0	0	1	0	2	0	53
143 White JR, Kenneth	0	0.0	0	0.0	0	0	1	0	2	0	3
145 Wright, Richard E	0	4.5	0	0.0	0	0	0	0	3	0	3
148 Wright, William	0	4.5	0	3.0	0	0	1	0	1	0	2
146 Zurek, Gregory	0	0.0	0	0.0	0	0	0	0	1	0	1
147 Zurek JR, Stanley	0	0.0	0	0.0	0	0	0	0	1	0	1
Totals: 1380		925		20	0	0	58	17	153	0	2553
Maximums:	25	25		20	25	20	15	25	20	50	

Maximums: 25 25 20 25 20 15 25 20 50

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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Organized 1845

**ORGANIZATIONAL
MEETING BOARD OF WARDENS
Tuesday April 21, 2015**

OPENING:

Chief Harry Breese opened the meeting at 7:24 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: Wardens Warren Jensen, Tony Volinski, Norma Corwin, Ray Corwin, Joe Barszczewski, James A. Pirillo, James J. Pirillo, James Kalin, John Grilli.

Excused 1st Assistant Chief Wayne Miller, 2nd Assistant Jeff Weingart, and Warden Joe Milovich.

THOSE WISHING TO SPEAK TO THE BOARD: Karolyn Jenkins presented the Fundraiser Draft and spoke about a problem with the math for the past few years in the annually report with the personnel hours Chief Breese stated will Discuss this under good of dept.

READING OF THE PREVIOUS MINUTES:

Motion made by James Kalin seconded by John Grilli, to approve the minutes of the March 18th 2015 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES: NOT AVAILABLE DUE TO MEETING WAS RIGHT BEFORE WARDNES MEETING.

TREASURER'S REPORT:

The treasurer's report for the period of March 3, 2015 through April 21, 2015 was read by Secretary / Treasurer James Kalin. Motion made by Warren Jensen seconded by Ray Corwin to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. Mattituck Fire Department late Donation given for Washington Day Parade.
2. Donation of \$50.00 given to Rescue Squad from John & Helen Heaney.
3. Southampton Fire Department 34th annual Antique Muster September 12,20015
4. Ridge Fire Department 3rd annual Golf Outing May 18,2015
5. Southold Fire Department Thank you letter for the mutual aid for fire on 03/14/15
6. Southold Town 375th Anniversary Celebration August 1, 2015 @ 11is.
7. Southold Fire Department Golf outing May 11, 2015.
8. Sound Beach Fire Department 85th Anniversary Parade August 8, 2015.
9. Southold Memorial Day Parade May 25,2015 @ 10am
10. Donation \$50.00 in memory of Florence Corwin from Pamela Treat-Ulrich.

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Tony Volinski spoke to Joel Daly about basement bathroom, will call to speak to Joe Milovich.

2. Chief Breese spoke to Rob McGinnes about new windows in the Chiefs room. And also getting a price on the Basement Bathroom.
3. Chief Breese asked the board about knowing anyone who will repair the back parking lot in .Many names given.

BY-LAWS: none

FINANCE: Report read by Chief Harry Breese.

Motion Made by Warren Jensen to except the report and make all purchases as necessary, Seconded by James A. Pirillo. Motion Carried.

FIRE DISTRICT: None

PRE-INCIDENT PLANNING: None

SERVICE AWARDS: None

RECRUITMENT: None

CASUALTY FUND: None

FUNERAL: None

COMMUNICATION: Andrew will have all Radios programmed within the next week and within the next three weeks for the cross banning and within the next month should be up and running.

TRIPS AND TRAVEL: None

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Finance / Battery lights, (Bill Ruffner to get prices)

RELIEF HOSE CO. # 2 Finance

STAR HOSE CO. # 3 Finance

STANDARD HOSE CO.# 4 Finance

PHENIX HOOK & LADDER CO.# 1 Finance

RESCUE SQUAD Finance

WATER RESCUE Finance

FIRE POLICE Finance

UNFINISHED BUSINESS: Warren Jensen would like to have a 6 month meeting with Peconic Landing about the agreement. Chief stated he will call to speak to Bob Siren.

REPORT OF DELEGATES None

NEW BUSINESS None

GOOD OF THE DEPARTMENT

Chief Breese asked what the pleasure is on the Fundraiser Letter.

Motion made by Warren Jensen Seconded by James Kalin to remove total personnel hours from Fundraiser Letter. Motion Carried.

1. Chief Breese handed out new Officers assignments for Wardens to look over.
2. May Mile to be held on May 9th, trucks. 8-3-3, 8-3-5, 8-3-15 and back up Ambulance. Tent to be set up on Thursday before not Friday this year.
3. Chief Breese received a call from Lara McNeil requesting permission to use the Fire Department Lawn for the Farmers Market every Saturday from 9-1. Much discussion on this matter. Outcome was to deny permission.
4. Chief Breese spoke about the Village is to put the ad in the paper for the Administrative Assistant and also the Bid for the New Ambulance.
5. May 14th Chief's will be going to Fire Mattic for a pre construction meeting for the new 8-3-3 truck.
6. Joe Barszczewski spoke about having something written up on how to respond to a helicopter landing and where to have the trucks park. Chief Breese stated he will write something up.
7. John Grilli asked why there is no flag on the pole and about the lights on the back of the building not working. Chief Breese will look into both matters.

8. Norma Corwin questioned about the plaques getting updated for the Fire Fighter of year EMT and EMS of year updated. Chief Breese stated it is being worked on as stated in the past Meetings.
9. Tony Volinski mentioned many topics spoken about at the Chief Council Meeting number one being Southold Town is budgeting for a full time Fire Marshall Job for 2016. The town is getting a committee together.

Also the Town would like a list of impassable roads that the Trucks are unable to get down.

Tony also mentioned Haz matt refresher on line 2 ½ hours with test afterwards. Maybe have some members come to firehouse to do it if not already done.

Legislature Al Krupski at the Southold town Chief Council meeting mentioned that Sparkles a cone that would have flames/ sparkles come out the top was not passed in Suffolk County to be sold in stores.

Line of Duty Death can be determined up to 24 hour time period. Must contact someone with the 8 hour time frame of a death, to qualify.

April 28th Solar panel training @ southold high School.

- 10 James A Pirillo requested putting out SOG again about 23 C/ O Alarms.
- 11 John Grilli requested that all EMS Personnel carry some type of CO. Detector.
12. Tony Volinski mentioned members taking off equipment off other trucks that are staying in the house and responding on other trucks, all equipment should stay on its own truck.
13. Chief Breese mentioned that Father Tom Murray would still like to stay on as our Chaplin he will still come from Montauk to Funerals and Dept Memorial. And to still keep him listed on the Dept Fundraiser letter.
- 14 Chief Breese also mentioned that if anyone gets hurt during the line of duty no matter how minor it is, to still report it to a Chief or an Officer.
- 15 Norma Corwin asked if Flyers can be made up and sent up to the school for kids wanting to become Juniors.
- 16 Tony Volinski spoke about the new Propane Grill Safety in the fund raiser letter.

EXECUTIVE SESSION Motion by _____, seconded by _____, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at __:__pm.

Motion by _____, seconded by _____, to return to the regular meeting. Motion carried.
Regular meeting at __: __pm.

Motion by _____, seconded by _____, to

READING OF THE MINUTES

Motion made by Tony Volinski seconded by Warren Jensen to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Ray Corwin seconded by James Kalin to adjourn.

Motion carried. The meeting was adjourned at 8:10 pm

Respectfully Submitted by,



Jennifer Grilli

Recording Secretary



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 14, 2015
Meeting: May 21, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

May 21, 2015

Utilities Office

Statistics

Work Orders:

Electric = 11 Written, 10 Completed
Water = 4 Written, 4 Completed
Sewer = 55 Written, 54 Completed
Road = 49 Written, 49 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 05-06-2015. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 05-15-2015.

Resolutions:

Resolution to ratify hiring of Carol Schott

Resolution to ratify hiring of Elizabeth Powe

Topics of Discussion:

MS4 Report for Period Ending March 9, 2015

Road/Water Department

Statistics

Water Distribution:

3,235,060 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.60 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.62 mg/L

The form, DOH-360, was filed with the DOH on May 6, 2015 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Picked up more cold patch and continued patching roads throughout village.
- ❖ Assisted Jeff Goubeaud with Mitchell Park seasonal turn-ons. Pumped the glycol leftover from the ice rink break-down. Picked up moorings and moved boat for Marina.
- ❖ Raked and edged the baseball fields for the season.
- ❖ Worked with code enforcer to remove illegal fencing.
- ❖ Put up new fencing at 5th and 6th Street Beach.
- ❖ Did the water main extension on Adams Street and repaired a water leak on 5th Street.
- ❖ Put new street signs up and fixed any signs that had been damaged during winter.
- ❖ Cleaned the tops of all storm drains.

Projects:

Crew worked several days to complete the water main extension on Adams Street. The process began over a year ago with conceptual design which lead to an engineering plan and county approval. Finally the Road Crew under the direction of our Grade D operator, Pete Manwaring, excavated and installed the new section of piping.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of December, = 7,443,300 gallons.

Average Daily Flow = 0.248 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 96% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 96% Permit limit = 75 %

Coliform Fecal General = 2 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 2 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 74.8 mg/L, and 29.9 lbs/day

Sludge Removal:

96,000 Gallons of sludge hauled during April.

Report

❖ Treatment Plant:

Nitrogen levels in effluent are beginning to stabilize. During extreme winter weather it is a difficult process to remove the nitrogen in the effluent. Now that the weather is warmer the biological process has improved and this means less nitrogen.

Intensive coliform testing in April was completed with no issues.

Our ultraviolet disinfection chamber was cleaned and two of the UV modules needing rebuild. This maintenance was performed.

❖ Collection System:

We are continuing to clean the collection system once a week. We had a few issues related to backups, all were cleared up.

Our 6th Street pump station had to have a replacement pump installed.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = April 1 @ 161.86 Mwh

Minimum usage day = April 20 @ 57.22 Mwh

Average usage for the month per day = 74.79 Mwh

Monthly total usage = 2093.99 Mwh

Service calls/call outs = 3

Street light repairs = 2

Customers shut off for none payment = 7

Customers turned on for payment = 3

Customers turned on for the season = 5

New Services/Service Upgrades = 0

Tasks Accomplished:

- ❖ On April 7 - after prepping - the power plant performed its routine DMNC test. The test was a success.
- ❖ A new exhaust silencer for Engine No. 6 has been ordered. It will be installed shortly.
- ❖ Village crews were called out on April 2 due to a system malfunction at PSEG Long Island's Southold Substation. Light crew assisted PSEG by running our generators to help alleviate strain on the system. The crew brought one of our Enterprise engines online to generate extra power. The engine ran for 13.7 hours that day.

Projects:

Village Light Crew began stringing the wire for the upgraded electrical system at Harbor Knoll on 4th Street.

Attachments:



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To: Mayor George W. Hubbard, Jr.
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From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

May 21, 2015

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	9
Building Permit Application	8
Fence Permits	1
Use Evaluation Application	0
Wetland Permit Application	0
Wetland Permit Issued	0
HPC Application	2
Zoning Board Applications	0
CO Searches	9
CO Fees	1
Yard Sale	1
Road Opening	1
Sewer Inspection Fee	0
Dumpster Permit	1

Total Fees Collected: \$6,003.86

Reports

- ❖ The fees collected have exceeded all previous Aprils since 2006
- ❖ The Building Department is pleased that the new main extension on Adams Street is complete. The new main allows local businesses to install updated fire suppression systems. The Laundromat will be one of the first to utilize this new upgraded main.
- ❖ Our communications consultant for the Washington Avenue tower has recommended some maintenance be done to the site to prevent illegal dumping. We are looking into some cost effective solutions.
- ❖ We have received quotes for putting up fences on two Village owned properties to prevent trespassing and illegal dumping. We expect that work can begin soon to add the needed fencing.

Code Enforcer's Office

Reports

- ❖ During routine patrol of the Village, the Code Enforcement Officer observed unsanitary conditions, excessive garbage and debris, a large quantity of old furniture and several abandoned vehicles at a residential property that has four (4) separate multi-family houses. In response, sixteen (16) tickets were issued to the LLC that owns the property. As a result, the unsanitary conditions and the garbage were cleaned, the old furniture and debris were removed, and the owners are working to have the abandoned vehicles removed.
- ❖ In response to a complaint, another ticket was issued to the owner of a commercial property for allowing rubbish and garbage to accumulate on the property. This is a reoccurring violation and this is the third ticket that has been issued. The property is being regularly inspected and it has been observed that it is now being maintained free of rubbish and garbage as a result of the enforcement action and frequent inspections.
- ❖ A ticket was issued to the neighbor of a Village lot for encumbering the Village property and the Road Department removed a fence that was erected on the property without authorization.
- ❖ The owner of a two-family, rental property was issued a ticket for illegally converting and operating the property as a three-family, rental unit.
- ❖ A ticket was issued to the owner of a residential property for failing to comply with a Notice of Violation issued in November, 2014, and monthly verbal requests to remove two (2) abandoned vehicles.
- ❖ A business owner was issued a ticket for operating a business that doesn't conform to the zoning requirements of the building.
- ❖ In response to a complaint, a Notice of Violation was issued to the owner of a vacant, residential property. The owner promptly responded to the request and cleaned the litter and garbage that had accumulated on the lot.

- ❖ A Notice of Violation and a Stop Work Order were issued to the owner of a multi-family, residential property after construction work was observed without a Building Permit having been issued.
- ❖ In response to Notices of Violation, abandoned vehicles were removed from three (3) residential properties.
- ❖ In response to a Notice of Violation, a residential, rental property owner removed the junk and debris from the property.
- ❖ A Notice of Public Nuisance was issued to the owners of a commercial property and was posted on the building as a result of numerous violations that have yet to be corrected.

Code Enforcement Worksheet is attached.

Attachments:

Code Enf Report 052115 (PDF)

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
4/6/2015	5.-1-17.1	127 Ludlam Place	112-11. Abandoned Vehicle.	Wading River, NY	15026
4/6/2015	5.-1-17.1	127 Ludlam Place	112-11. Abandoned Vehicle.	Wading River, NY	15027
4/6/2015	5.-1-17.1	137 Ludlam Place	112-11. Abandoned Vehicle.	Wading River, NY	15028
4/6/2015	5.-1-17.1	127 Ludlam Place	90-2. Public Nuisance.	Wading River, NY	15029
4/6/2015	5.-1-17.1	133 Ludlam Place	90-2. Public Nuisance.	Wading River, NY	15030
4/6/2015	5.-1-17.1	135 Ludlam Place	90-2. Public Nuisance.	Wading River, NY	15031
4/6/2015	5.-1-17.1	137 Ludlam Place	90-2. Public Nuisance.	Wading River, NY	15032
4/6/2015	5.-1-17.1	127 Ludlam Place	112-14. Maintenance of Private Property.	Wading River, NY	15033
4/6/2015	5.-1-17.1	133 Ludlam Place	112-14. Maintenance of Private Property.	Wading River, NY	15034
4/6/2015	5.-1-17.1	135 Ludlam Place	112-14. Maintenance of Private Property.	Wading River, NY	15035
4/6/2015	5.-1-17.1	137 Ludlam Place	112-14. Maintenance of Private Property.	Wading River, NY	15036
4/6/2015	5.-1-17.1	135 Ludlam Place	90-2. Public Nuisance.	Wading River, NY	15037
4/6/2015	5.-1-17.1	127 Ludlam Place	307.1 of the Property Maintenance Code of NYS. Accumulation of Rubbish or Garbage.	Wading River, NY	15038
4/6/2015	5.-1-17.1	133 Ludlam Place	307.1 of the Property Maintenance Code of NYS. Accumulation of Rubbish or Garbage.	Wading River, NY	15039
4/6/2015	5.-1-17.1	135 Ludlam Place	307.1 of the Property Maintenance Code of NYS. Accumulation of Rubbish or Garbage.	Wading River, NY	15040
4/6/2015	5.-1-17.1	137 Ludlam Place	307.1 of the Property Maintenance Code of NYS. Accumulation of Rubbish or Garbage.	Wading River, NY	15041
4/7/2015	6.-2-17	Layyah Conveniense Store 400 Front Street	112-14. Maintenance of Private Property.	Southold, NY	15042
4/15/2015	2.-4-18	Vacant lot owned by the Village of Greenport Housing Authority located on Third Street north of 535 Third Street.	115-2.A. Encumbrance of Streets.	Greenport, NY	15043
4/20/2015	3.-4-3	610 Main Street	65-6.A. Certificate of Occupancy Violation (Illegal Apartment).	Great Neck, NY	15044
4/22/2015	4.-4-16	515 Madison Ave	112-11. Abandoned Vehicle.	Greenport, NY	15045

4/22/2015	4.-7-5	414 First Street	150-6.A. Effect of Establishment of Districts.	Cutchoque, NY	15020
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Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
4/1/2015	6.-2-1.2	506 Fifth Street	Litter in a vacant lot.	4/15/2015: Inspected the property and observed the the litter has been cleaned.	4/14/2015
4/7/2015	2.-6-48	615 Main Street	Construction was started without a Building Permit.	4/7/2015: Inspected property with the Building Inspector. Issued a Notice of Violation and a Stop Work Order.	
4/14/2015	2.-4-2	320 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard. Violations of the Property Maintenance Code of NYS. Holes in the roof and siding.		
4/14/2015	2.-4-4	314 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard.	4/24/2015: Inspected the property and observed that the yard has been cleaned.	4/24/2015
4/17/2015	6.-3-16	437 Fifth Street	90-2. Public Nuisance. Old furniture and debris left in front of the house.	4/23/2015: Inspected the property and observed that the old furniture had been removed but a different old table had been left in front of the property. 4/24/2015: Telephone interview with the property owner who stated that he had the old furniture removed, that he will have the table removed also, and that he will speak to his tenants about leaving debris in front of the property.	
4/30/2015	4.-5-7	311 Fourth Ave	Chapter 65. Building Permit Required.		
4/30/2015	7.-1-5	229 Sixth Street	150-13.F(5). Improperly installed fence.		

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:
4/1/2015	6.-2-1.2	506 Fifth Street	Litter in a vacant lot.	<p>4/1/2015: Inspected the property, observed that it was strewn with litter, and issued a Notice of Violation.</p> <p>4/14/2015: Inspected the property and observed that the litter has been removed.</p>	4/14/2015
4/1/2015	3.-4-8	624 Main Street	Illegal 3rd floor apartment	<p>3/30/2015: Interviewed the property owner about the suspected third floor apartment. He stated that he had not rented out the third floor but was letting a friend who was down on his luck live there. He agreed to have the person leave the building.</p> <p>4/10/2015: The owner left a message that the third floor is vacant and that the Village can inspect the property.</p> <p>4/14/2015: Inspected the property with the Building Inspector. We observed that the third floor was vacant, there was no kitchen, but there was a full bathroom. The property owner agreed that within two weeks, he would remove the bathroom or begin the process to make the apartment legal.</p>	
4/3/2015	5.-1-17.1	127, 133, 135-137 Ludlam Place	Abandoned vehicles, old mattresses, old furniture, old tires, debris, rubbish and garbage surrounding the four multi-family apartment houses located on the lot.	<p>4/3/2015: Observed numerous violations at the property while patrolling Ludlam Place. Inspected the property and photographed the violations.</p> <p>4/6/2015: Issued Ticket numbers 15026 through 15041 to the property owner.</p> <p>4/13/2015: Inspected the property and observed that the garbage has been cleaned and the old furniture has been removed, but the abandoned cars and a lot of the unused items, such as old tires, remain.</p> <p>4/22/2015: Interview with the property owner at Village Hall. He is upset that he received tickets instead of a warning, but stated that he has corrected the violations.</p> <p>4/23/2015: Inspected the property and observed that all of the violations have been corrected except that the three abandoned vehicles still remain.</p> <p>4/27/2015: Inspected the property and observed that there are now 4 Abandoned vehicles.</p> <p>4/29/2015: Telephone interview with the property owner who stated that he contacted the Southold Town Police Department for information on how to legally remove the cars and that he is starting the process.</p> <p>4/30/2015: Property owner called and stated that it is going to take time to get the vehicles removed.</p>	

4/13/2015	4.-7-2.2	430 First Street	Overcrowded rental property.		
4/13/2015	2.-5-11	210 Broad Street	Overcrowded rental property.	4/13/2015; Inspected the exterior of the property with the Building Inspector. Interviewed the property owner who refused to grant permission to inspect the interior. The owner stated that he wanted to inspect the property first and that he would allow us to make an inspection at a future date.	
4/16/2015	6.-3-16	437 Fifth Street	Abandoned furniture and debris left in front of the house.	4/17/2015; Inspected the property and observed old furniture and other debris left at the curb in front of the house. Issued an Order to Remedy Violation Notice to the property owner.	
4/20/2015	3.-4-3	610 Main Street	Illegal Apartment	4/20/2015; Issued Ticket 15044 to property owner.	
4/22/2015	7.-1-5	229 Sixth Street	150-13.F(5) Fence Installed improperly and without a Fence Permit.	4/24/2015; Inspected the property and observed that the fence was installed improperly. 4/29/2015; Checked with the Building Inspector and determined that the property owners do have a valid Fence Permit. 4/30/2015; Issued Notice of Violation.	

Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
3/18/2015		Brix & Rye 308A Main Street	Complainant reports that she was disturbed by a consistent night-time noise problem at this location last summer. She would like to have the problem preemptively eliminated before the season starts.	4/3/2015; Interviewed the business owner and advised him of the complaint. He stated that he is not aware of any problems last summer but that he will be vigilant this summer.	4/3/2015
3/26/2015	2.-2-10.1	211 Bridge Street	Garage being built without a Building Permit.		
3/27/2015	4.-2-25	126 Center Street	90-2. Public Nuisance in reference to an abandoned house.	3/27/2015; Issued Ticket # 15024 for Public Nuisance in reference to the abandoned house.	
1/5/2015	5.-4-26	29 Front Street	90-2. Public Nuisance. Graffiti visible on west side of the building.		
1/5/2015	3.-4-26.1	608 Carpenter Street	112-11. Abandoned or Unlicensed Vehicle.	1/7/2014; The property owner came in to Village Hall to discuss the complaint. The car belonged to her late husband and she doesn't know how to proceed. She will either sell the car or restore it, but she needs more time. 3/4/2015; Telephone interview with the property owner who stated that she is trying to sell the car but is having a difficult time because of all the snow.	
1/7/2015	4.-1-15	418 Kaplan Ave	112-11. Abandoned or Unlicensed Vehicle.	1/14/2015; The property owner came into Village Hall to discuss the problem. She stated that the car is currently for sale and they are trying to get rid of it. 2/9/2015; The property owner called to say that she was having trouble selling the car due to all the snow. 4/17/2015; Inspected the property and observed that the abandoned vehicle has been removed.	4/17/2015
1/9/2015	2.-2-45	306 Manor Place	65-6. Use of a building without a Certificate of Occupancy.		
1/15/2015	6.-4-10	331 Wiggins Street	112-11. Abandoned or Unlicensed Vehicle.		

1/16/2015	6.-2-23.2	Meson Ole 131 Third Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection System. Numerous violatons of the Property Maintenance Code of NYS.	<p>1/16/2015: The Order was sent via regular mail and certified mail to each of the three (3) owners and was also conspicuously posted on the building.</p> <p>1/28/2015: Telephone interview with a representative of True Assets, acting on behalf of M & M Mortgage, who states that they have repaired the roof, the eave, and the plumbing, and have requested that the alarm company resume central station monitoring. He states that he will call back when the monitoring is in place.</p> <p>2/22/2015: Emailed the represnative a list of violations at the property.</p> <p>2/29/2015: Telephone interview with the representative who stated that they are making progress correcting the violatons but that the alarm company had not yet set up the central station monitoring.</p> <p>3/2/2015: Telephone interview with representative who stated that M & M Mortgage has failed to approve funding for the Fire Protection System.</p> <p>3/4/2015: Telephone interview with bank representatives in reference to getting the fire protection system restored. Request was forwarded to the Asset Maintenance Unit.</p> <p>3/6/2015: A property owner and his attorney appeared in Court. They stated that they are in the process of selling the property. They stated that they will repair the Fire Protection System within two weeks. The Court adjourned the case.</p> <p>3/27/2015: The property owner and his attorney appeared in Southold Town Justice Court. The Fire Protection System has not been activated. The Court adjourned the case.</p> <p>4/23/2015: Issued and conspicuously posted a Notice of Public Nuisance on the building.</p>	
1/21/2015	2.-6-29	110 North Street	112-11. Abandoned or Unicensed Vehicles.	4/14/2015: Inspected the property and observed that the abandoned vehicles have been removed.	4/14/2015

1/29/2015	2.-4-19.2	535 Third Street	115-2.A. Encumbering Village Property, in reference to a firewood business being operated on Village property.	<p><u>1/26/2015</u>: Went to the location and personally spoke to the property owner about the problem.</p> <p><u>1/29/2015</u>: Issued an Order to Remedy Violation to the owner.</p> <p><u>2/4/2015</u>: Telephone interview with the property owner who stated that he has been mowing the lawn on the property for the last ten years and that he now owns the property due to "eminent domain." Village Administrator and Village Attorney advised of the property owner's adverse possession claim.</p> <p><u>3/30/2015</u>: Inspected the property and observed that the firewood has been removed and the Village property is vacant.</p> <p><u>4/13/2015</u>: Inspected the property and observed that a garden is being planted on the Village property.</p> <p><u>4/14/2015</u>: 1235 hrs, Observed the property owner operating a rototiller on the adjacent Village property, preparing to plant a garden. Interviewed the property owner and advised that the property is owned by the Village. The owner again made his "eminent domain" claim. He then stated that he had to remove some trees from the Village property because they were threatening his house and his garage, and he wanted the Village to reimburse him for his expenses. He was encouraged to submit a claim to the Village.</p> <p><u>4/15/2015</u>: Issued ticket # 15043 to the property owner.</p> <p><u>04/22/2015</u>: The Road Department removed a fence that the property owner erected on Village Property.</p>
12/15/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>
12/19/2014	4.-3-30	514 Main Street	90-2. Public Nuisance. Numerous violations of the Property Maintenance Code of NYS. Accumulation of Garbage.	<p><u>12/19/2014</u>: Inspected and photographed the property. Issued Ticket # 14056 for the accumulation of garbage. Issued Notice of Violation for the property maintenance issues.</p> <p><u>12/22/2014</u>: Inspected property and observed that the garbage has been cleaned up.</p> <p><u>01/02/2015</u>: Met with property owner who advised that she is interviewing contractors to repair her house.</p> <p><u>3/30/2015</u>: Called the property owner and she stated that she has hired a contractor to repair the roof and the yankee gutters but work has been delayed due to the harsh winter.</p>
12/26/2014	4.-9-29	100 Front Street	Numerous violations of the Property Maintenance Code of NYS.	<p><u>3/30/2015</u>: Interviewed a company representative who stated that they will be making repairs now that spring has arrived.</p>

11/6/2014	4.-6-2	223 Center Street	90-2. Public Nuisance. Roof shingles blowing onto adjoining property. Tenants drinking, being loud and unruly, littering and urinating in the bushes.	<p>11/5/2014: Anonymous complaint. Observations during an inspection indicate that the complaint is likely to be justified. Notice of Violation issued to property owner.</p> <p>12/04/2014: Inspected property and observed that some of the garbage, junk and debris has been removed, but there is still old furniture in the backyard and there is no change to the roof.</p> <p>1/7/2015: Telephone interview with property owner who stated that he will have the old furniture removed.</p> <p>3/26/2015: Issued Ticket # 15023 to the property owner for Public Nuisance.</p>
11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p>12/04/2014: Researched the property owner and reissued Notice of Violation to his home address.</p> <p>12/21/2014: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.</p> <p>1/4/2015: Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p>1/12/2015: Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p>2/23/2015: Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance.</p> <p>2/26/2015: Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p>
11/12/2014	4.-4-16	515 Madlson Ave	112-11. Abandoned vehicles.	<p>11/24/2014: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p>1/7/2015: Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p> <p>3/30/2015: Called the Family Rep who again stated that they don't have any plan for removing the cars. A deadline was set to remove the cars by April 15.</p> <p>04/22/2015: Issued Ticket numbers 15045 and 15046 to the property</p>

11/15/2014	4.-8-38	229 Thrd Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	<p>11/15/2014: Interviewed the compl and photographed the problem.</p> <p>11/19/2014: Issued Tickets 14038, 14039 and 14040 to property owner.</p> <p>12/6/2014: Village Attorney Prokop sent the property owner a notice that the Village would be cleaning the property on 12/11/2014.</p> <p>12/11/2014: Inspected property and determined that the property owner has been cleaning up the property.</p> <p>12/15/2014: Inspected property and observed that the proerty owner has been continuing to clean the property and is still working on the clean up.</p> <p>01/02/2015: Inspected and photographed property. Owner has made progress but there is still a lot of debris that needs to be removed from the property. Advised Village Attorney of same. Owner did not show up for her Court date today.</p> <p>1/30/2015: The owner failed to appear in Southold Town Justice Court.</p> <p>3/6/2015: The owner failed to appear in Southold Town Justice Court.</p> <p>3/25/2015: Inspected and photographed the property. Issued Ticket 15021 for Abandoned Vehicle and Ticket 15022 for 3/27/2015: The owner failed to appear in Southold Town Justice Court.</p> <p>4/10/2015: The owner and her attorney appeared in Southold Town Justice Court and agreed to clean the yard and comply by April 30. The case was adjourned until May 8.</p>	
11/20/2014	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p>01/21/2015: I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p>3/30/2015: Issued Ticket # 15025 to the property owner for Public Nuisance.</p>	
11/20/2014	6.-3-17	431 Fifth Street	Shed too close to the property line.	<p>1/7/2015: Telephone interview with the property owner who stated that he will consider his options and decide between moving the shed or seeking a variance.</p>	
11/26/2014	2.-5-8	224 Broad Street	Detached garage on Third Street has fallen into a state of dsrepair and has become unsightly.	<p>12/5/2014: The son of the property owner called and stated that they will make the necessary repairs to the garage with a goal of completion in 30 days.</p> <p>1/7/2015: Telephone interview with the son who stated that 30 days was too optimistic and that they need more time.</p> <p>2/12/2015: Telephone interview with the son. He stated that his parents are in a nursing home and that he lives in North Carolina and that due to the distance and the severe winter, he is having a difficult time getting the repairs done. He states that he hopes to have the repairs done in March or April.</p>	
11/26/2014	4.-7-25	434 Main Street	Discarded and unused furniture and other debris left behind Goldin's Furniture.		
11/26/2014	4.-1-7	520 Madison Ave	112-11. Abandoned vehicles.	<p>4/16/2015: Inspected property and observed that the abandoned vehicle has been removed.</p>	4/16/2015

11/26/2014	6.-6-4	444 Fifth Street	112-11. Abandoned vehicle.		
10/29/2014	6.-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush planted in public right-of-way that is obstructing the view of traffic.	<p>11/19/2014: Notice of Violation returned by USPS as unclaimed.</p> <p>11/24/2014: Personally served the homeowner with the Notice of Violation.</p> <p>12/22/2014: Issued Appearance Tickets to both property owners for Public Nuisance.</p> <p>2/4/2015: Telephone interview with the property owner to discuss how she should best correct the violation.</p> <p>2/5/2015: Met with the property owner at the location to go over exactly what needs to be done to correct the violation and to listen to her concerns about the neighboring commercial property. Owner will remove the bush as soon as the weather permits.</p> <p>4/23/2015: Met the property owner at the property for an inspection and observed that the bush has been</p>	4/23/2015
9/30/2014	4.-5-7	311 Fourth Ave	90-2. Public Nuisance and violations of the Property Maintenance Code of NYS in reference to a dilapidated porch.	<p>8/21/2014: Letter sent.</p> <p>9/30/2014: Issued Notice of Violation.</p> <p>10/29/2014: Met with the homeowner, Inspected the porch and observed that repair work had begun.</p> <p>11/20/2014: Inspected property and observed that the work is continuing. Reminded the homeowner to contact the Building Dept and renew his Building Permit.</p> <p>4/30/2015: Issued an Order to Remedy Notice instructing the property owner to renew his Building Permit and to finish the work in a timely manner.</p>	

8/6/2014	2-6-6	224 North Street	<p>90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.</p>	<p>8/6/2014; Letter sent. 9/5/2014; Issued Notice of Violation. 10/1/2014; Appearance Tickets Issued. 10/22/2014; Dumpster observed in driveway. It appears that some cleaning is taking place. 11/21/2014; Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered. 11/24/2014; A second dumpster was observed in the driveway. 11/26/2014; Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts thus far. 12/22/2014; Observed that the roof has been removed from the rear section of the house. 1/7/2015; Left telephone message for the owner advising that she needed to get a building permit for the work being done at the house and that the Village wants to discuss her progress. 1/8/2015; Observed that major repairs were being made to the rear roof. 1/20/2015; Issued Notice of Violation instructing the property owner to apply for a Building Permit. 1/30/2015; Southold Town Justice Court adjourned the case to give the owner more time to correct the violations. 2/27/2015; The property owner applied for a Building Permit. No changes were observed at the property during February. The extreme cold and snow is a likely factor. 3/6/2015; The defendant appeared in Court. Not much progress has been made due to the winter weather. The Rotary Club appeared in Court and stated that they will be helping the defendant make the necessary repairs. The Court adjourned the case. 4/29/2015; Inspected the property and observed that nothing has changed during March and April.</p>	
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236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 14, 2015
Meeting: May 21, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

May 21, 2015

Marina

- ❖ Ice Rink was completely dismantled and stored for the season.
- ❖ Painted the ticketing office to match the other buildings in the Mitchell Park Complex. This building will be used for Tall Ships.
- ❖ Tires have been wrapped and put on the pier for the season.
- ❖ The canvas awnings have been installed on the board walk.
- ❖ Water services have been turned on and repairs were made. The floating docks are expected to be in service by mid-May.
- ❖ Public Restrooms received some repairs after the harsh winter.
- ❖ Several moorings were replaced. This marks the completion of a four year plan to inspect and replace all the moorings. We will begin this process again next year.
- ❖ New signage was installed at the carousel and adds a very professional look.
- ❖ Carousel revenue was up by \$1,747.75 over last year's figures.
- ❖ Our new campground manager began working in April.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =49 Enrolled

Reports

- ❖ The kids have been really enjoying the warmer weather. They have been doing many outdoor activities.
- ❖ Our new program director, Margaret (Margo) DeVito, started working in April. She will be left in charge after Cathy Matthew's retirement in June. We are expecting a smooth transition as the recreation center gears up for the busiest time of the year.
- ❖ The kids have continued the Library programs. Some of the older kids went on a field trip to Charnew's Farm and planted a variety of potatoes.
- ❖ We are planning a trip to the city this month. The trip centers around a documentary film on "eating healthy" being presented at the Columbia University Teachers College. Some of the kids in our program were featured in this film.

Campground

- ❖ Our new campground manager has begun to make necessary repairs for the upcoming season.
- ❖ All turn-ons have been done and site cleaning has commenced.

Attachments:

Rec Rev Report 052115(PDF)

Personnel

DEPARTMENT

April 2015
MONTH/YEAR

April 2014
MONTH/YEAR

1		
2		
3	148-	
4	805- 55 (+shirts)	
5		
6	567- 15(+shirts)	512
7	224- 15(+shirt)	594
8	348- 15(+shirt) 8(donation)	
9	278- 15(+shirt)	
10	418- 30(+shirt)	
11	976- 60(+shirts)	
12	840- 75(+shirts) 6(donations)	
13		776
14		837
15		367
16		28
17		376
18	884- 15(+shirts)	379.25
19	941- 15(+shirts) 6(donations)	575
20		1140
21		
22		
23		
24		
25	866-	
26	714- 10(ornament)	
27		398
28		604 15
29		
30		
31		

8349-

6601.25

TOTAL

Marina

DEPARTMENT

April 2015
MONTH/YEAR

April 2014
MONTH/YEAR

1			
2			
3		100	100
4		41.28	
5		100 -	100
6			
7	100(2015/16)		
8			
9			
10			
11			
12			
13	150(2014/15) 50(2015/16)		
14		150 -	100 -
15			
16	250(2014/15) 200(2015/16)		
17			
18		35.25	
19			
20			
21	200 - (14/15)	956.50	boat show
22		200	
23	350(2015/16)	200	boat show
24			
25	50(2015/16)	119.53	250
26			
27			
28			150
29	100(2014/15) 200(2015/16)		
30			100
31			

800 -

850 -

2703.16

1650 -

TOTAL

McCann

DEPARTMENT

April 2015
MONTH/YEAR
2014/15

April 2014
MONTH/YEAR

	2014/15	2015/16		
1				
2	1590	1050- 7430		
3				
4				
5				
6				1050
7			1000	3275
8		1090		1050
9				
10				
11	500-			
12				
13				
14	500-	500-		
15				
16				
17		550-		
18		500-		
19				
20				
21	500	1100	500	100
22				
23		235		
24			500	2400
25	500 (2014/15)	500 (2015/16)		
26				
27		235 (2015/16)		
28			300	
29	80 (2014/15)	550 (2015/16)		1800
30	235 (2014/15)	500 (2015/16)		
31	500 (2014/15)			

4405-

14,240

11,975

TOTAL

18,645-

Rec Center

April 2015
MONTH/YEAR

DEPARTMENT

April 2014
MONTH/YEAR

1			
2	280-		340
3			
4			
5			
6	215-		
7			
8			
9			
10		270	1400
11			
12		210	100
13			
14			
15			
16			
17			
18		280	
19			
20	805-		
21			
22		220-	200
23		210	400
24	135- after school	800 camp	200
25			
26		450	
27	210 after school + 140	100 camp	
28			
29			
30	70 after school	100 camp	360
31			

2455

1000-

4580

TOTAL

3455



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 14, 2015
Meeting: May 21, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT MAY 2015

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2112, to fund the wi-fi upgrade at the marina, and directing that Budget Amendment # 2112 be included as part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2113, for funding of village road paving, and directing that Budget Amendment # 2113 be included as part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2114, for funding of perimeter fencing at 535 Third St. and 117 Ludlam Place, and directing that Budget Amendment # 2114 be included as part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 2116, for year end housekeeping in the General Fund, and directing that Budget Amendment # 2116 be included as part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 2117, for year end housekeeping in the Enterprise Funds, and directing that Budget Amendment # 2117 be included as

part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2118, to fund expenses for the Tall Ships 2015 event, and directing that Budget Amendment # 2118 be included as part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2119, for the funding of temporary part time staffing, and directing that Budget Amendment # 2119 be included as part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #2121, to fund the remaining Adams Street Water Main Extension Project, purchasing of new water meters and for SCWA water purchased expense, and directing that Budget Amendment #2121 be included as part of the formal meeting minutes for the May 28, 2015 regular meeting of the Board of Trustees.
- RESOLUTION adopting Internal Revenue Code Section 125 Cafeteria Plan for all Village employees, as attached; and further appointing Village Treasurer Brandt as Plan Administrator.

UTILITY BILLING

The sewer and water re-levy is \$ 52,020.72, down \$ 13,710.88 from last year. Meter reading is on track for this month.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) 7 re-certifications and 1 interim were performed.
- b) Revised applicant update letter and application with attorney to reflect revised Admin Plan.
- c) Discussion of future of community development in respect to Johnson court.
- d) Flyer was mailed to all clients informing them of CDCLI's weatherization program funded through NYS HCRESB
- e) 15VC relinquished voucher

SIGNIFICANT COLLECTIONS

- Rents Received -April 2015 - \$ 66,653.44
- East West Fire Contract - 2nd payment received - \$ 370,203.00

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

- BUDGET MOD 2112 (PDF)
- BUDGET MOD 2113 (PDF)

BUDGET MOD 2114 (PDF)
BUDGET MOD 2116 (PDF)
BUDGET MOD 2117 (PDF)
BUDGET MOD 2118 (PDF)
BUDGET MOD 2119 (PDF)
BUDGET MOD 2121 (PDF)
BILLING STATISTICS REPORT APRIL 2015 (PDF)
BANK BALANCE SHEET APRIL 2015 (PDF)
HOUSING AUTHORITY AGENDA APRIL 2015 (PDF)
CD FINANCIALS APRIL 2015 (PDF)
HA FINANCIALS APRIL 2015 (PDF)
CAFE 125 PLAN (PDF)
CAFE PLAN 125 SUMMARY PLAN DESCRIPTION (PDF)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 5 Trans Type: B2 - Amend Status: Balch
Trans No: 2112 Trans Date: 05/13/2015 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 05/13/2015
Description: FUNDING OF WI-FI UPGRADE AT MARINA

Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	1,530.00
A.8843.900	TRANSFER TO CAPITAL..	1,530.00
H.7112.293	MARINA REPAIR & UPGRADE	1,530.00
H.2816.500	TRANSFER FROM GENERAL..	1,530.00
Total Amount:		6,120.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 5 Trans Type: B1 - Transfer Status: Batch
 Trans No: 2116 Trans Date: 05/14/2015 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 05/14/2015
 Description: YEAR END HOUSEKEEPING - GENERAL FUND

Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.1010.100	BOARD OF TRUSTEES.PERSONNEL SERVICES	155.00
A.1010.400	BOARD OF TRUSTEES.CONTR EXP..	200.00
A.1010.410	BOARD OF TRUSTEES.MINUTES..	1,600.00
A.1325.100	TREASURER.PERSONNEL SERVICES	250.00
A.1362.400	TAX ADV EXP..	120.00
A.1420.400	LAW.CONTR EXP..	9,000.00
A.1420.401	LABOR COUNSEL..	1,100.00
A.1620.420	BUILDING ELECTRIC & LIGHTS..	3,500.00
A.1650.400	MUNICIPAL WEB SITE..	800.00
A.3620.100	SAFETY INSPECTION.PERSONNEL SERVICES	10,500.00
A.3620.400	SAFETY INSPECTION.CONTR EXP..	240.00
A.5110.415	REPAIR & MAINT - TRANSP EQUIP..	1,000.00
A.5110.432	PERMA INSC. WORKERS COMP..	9,200.00
A.5182.400	STREET LIGHTS..	7,910.00
A.7020.400	ELECTRIC SERVICE RECREATION	1,100.00
A.7110.401	PARKS EXPENSE RECREATION	550.00
A.7110.418	PARKS.. PUMP OUT BOAT EXPENSE	100.00
A.7110.419	PARKS.. MOORING EXP	3,800.00
A.7120.100	RECREATION CENTER.PERSONNEL SERVICES	8,400.00
A.7120.401	RECREATION CENTER UTILITIES EXPENSE	2,760.00
A.7231.422	DOCKS UTILITIES	20.00
A.7311.101	ICE RINK LABOR	4,500.00
A.7312.400	ARTS & CULTURAL EXHIB..	600.00
A.7520.400	HISTORICAL PROP - RR PARK..	150.00
A.8010.400	ZONING CONTRACTUAL EXP..	500.00
A.8020.400	PLANNING CONTRACTUAL EXPENSE..	1,800.00
A.8030.400	ZONING/PLANNING LEGAL EXPENSE..	2,300.00
A.8510.200	HISTORIC PRESERVATION COMM.	300.00
A.8620.100	COMM DEV.PERSONNEL SERVICES	3,485.00
A.9030.801	MTA TAX EXPENSE..	295.00
A.9030.803	MTA TAX EXPENSE REC	250.00
A.9060.802	HOSP & MEDICAL INS.. RECREATION	3,975.00
A.9060.803	DENTAL/ OPTICAL REC	2,500.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Account No.	Account Description	Amount
A.9710.671	BOND INTEREST REC	19,726.00
A.1620.300	RADIO TOWER EXP..	-3,000.00
A.5110.414	GAS/FUEL..	-3,000.00
A.9060.800	HOSP & MEDICAL INS.EMPLOYEE BENEFITS	-51,486.00
A.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	-36,900.00
A.9010.801	EMPLOYEES STATE RETIREMENT REC	-5,200.00
A.9061.800	EMPLOYEE DENTAL & VISION.EMPLOYEE BENEFITS	-3,100.00
	Total Amount:	0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 5 Trans Type: B1 - Transfer Status: Batch
 Trans No: 2117 Trans Date: 05/14/2015 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 05/14/2015
 Description: YEAR END HOUSEKEEPING - ENTERPRISE FUNDS

Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
E.0123.010	MATERIALS & SUPPLIES..	200.00
E.0385	COMMUNICATION EQUIPMENT	30.00
E.0388	MISCELLANEOUS GENERAL EQUIPMEN	300.00
E.0451	INTEREST (ALL BORROWINGS)	27,040.00
E.0724.100	GAS SERVICE..	3,800.00
E.0761.300	CONSUMER BILLING & ACCTG..	700.00
E.0781.200	TREASURER & ACCT DEPT..	340.00
E.0781.500	OFF SUPPLIES & EXP..	100.00
E.0781.510	PHONE/CABLE EXPENSE..	500.00
E.9040.800	WORKERS COMPENSATION.EMPLOYEE BENEFITS	2,300.00
E.0312	STRUCTURES	-8,000.00
E.0363	DISTR O/H CONDUCTORS	-8,000.00
E.0365	TRANSFORMERS	-11,000.00
E.0782	MANAGEMENT SERVICES	-8,461.00
E.9030.801	MTA TAX EXPENSE..	151.00
F.8310.102	LABOR OUTSIDE..	2,950.00
F.8310.408	PHONE & CABLE EXPENSE..	200.00
F.8310.414	MISC GENERAL EXPENSE..	310.00
F.8320.401	SCWA - WATER PURCHASE..	8,000.00
F.9040.800	WORKERS COMPENSATION.EMPLOYEE BENEFITS	800.00
F.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	-5,300.00
F.9060.800	HOSPITALIZATION.EMPLOYEE BENEFITS	-6,960.00
G.8110.100	ADMINISTRATION LABOR..	5,100.00
G.8110.102	LABOR OUTSIDE..	29,000.00
G.8110.400	ELECTRIC SERVICE..	13,815.00
G.8110.406	PHONE & CABLE EXPENSE..	1,100.00
G.8110.411	MISCELLANEOUS EXPENSE..	1,000.00
G.8110.417	SUPPLIES & MATERIALS..	500.00
G.9040.800	WORKERS COMPENSATION.EMPLOYEE BENEFITS	600.00
G.9030.800	FICA & PERMA.EMPLOYEE BENEFITS	1,500.00
G.8120.200	STRUCTURES..	61.00
G.8110.101	SUPERVISORY LABOR..	-23,676.00
G.8110.402	WATER SERVICE..	-5,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Account No.	Account Description	Amount
G.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	-24,000.00
	Total Amount:	0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 5 Trans Type: B2 - Amend Status: Batch
Trans No: 2118 Trans Date: 05/14/2015 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 05/14/2015
Description: FUNDING OF TALL SHIPS 2015 EXPENSES

Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	36,000.00
A.7989.426	TALL SHIPS	36,000.00
Total Amount:		72,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 5 Trans Type: B2 - Amend Status: Batch
Trans No: 2119 Trans Date: 05/14/2015 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 05/14/2015

Description: FUNDING FOR TEMPORARY PART TIME STAFFING IN THE CLERK'S, TREASURER'S AND BUILDING DEPARTMENT'S OFFICES
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	3,300.00
A.1325.100	TREASURER.PERSONNEL SERVICES	1,100.00
A.1410.100	CLERK.PERSONNEL SERVICES	1,100.00
A.3620.100	SAFETY INSPECTION.PERSONNEL SERVICES	1,100.00
Total Amount:		6,600.00

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Electric	2 - Electric - Flat Charge	13	0	0	0	0	0	595.38			8.40	603.78
	9 - Residential (1, 1)	1336	0	731191	85,208.53	0	0		18,796.85		2,489.09	108,494.47
	10 - Water Heating (2, 2)	14	0	2996	189.13	0	0		77.06		8.67	272.86
	11 - All Electric (3, 3)	335	0	281085	31,268.19	0	0		7,229.71		957.51	39,455.41
	13 - Demand - Class 3 (5, 5)	5	0	289400	16,177.46	1072	12,586.00		7,443.66	470.74		36,687.86
	14 - Village St. Lighting (6, 6)	5	0	38325.65	4,411.28	0	0		985.77			5,397.05
	15 - Town St Lighting (7, 7)	1	0	4646.95	534.86	0	0		119.52			654.38
	19 - Traffic Lights (11, 11)	1	0	1341	139.38	0	0		34.49			173.87
	20 - Contract St Lighting (12, 12)	2	0	187	0.00	0	0					0.00
	21 - Sterling Harbor (13, 13)	2	0	1659.625	191.02	0	0		42.69	20.15		253.86
	66 - Reconnection Fee	1	0	0	0	0	0	150.00				150.00
Electric Total		1715	0	1350832.225	138,119.85	1072	12,586.00	745.38	34,729.75	490.89	3,461.67	190,143.54
Sewer	3 - Sewer - Flat Charge	42	0	0	2,213.40	0	0					2,213.40
	4 - Sewer - Flat Charge	1	0	0	63.70	0	0					63.70
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	887	618	5509.7	69,060.76	0	0					69,060.76
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	17	321.3	3,727.75	0	0					3,727.75
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	7	247.5	2,864.52	0	0					2,864.52
	29 - Sewer - VILL 2" W/SEWER (17, 17)	27	19	500.4	5,746.01	0	0					5,746.01
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0	0					35.04
	33 - Sewer - VILL 4" W/SEWER (19, 19)	2	1	7.6	70.08	0	0					70.08
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	66	573.7908	10,614.62	0	0					10,614.62
	57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0	0					0.00
	62 - DRIFTWOOD COVE 52	1	1	67.32	2,735.20	0	0					2,735.20
	63 - DRIFTWOOD COVE 49	1	1	74.7252	2,577.40	0	0					2,577.40
	64 - PECONIC LANDING 253	1	1	701	4,371.88	0	0					4,371.88
	65 - CLIFFSIDE CONDOS-SEWER	1	1	42	3,682.00	0	0					3,682.00
Sewer Total		1062	733	8045.336	107,762.36	0	0					107,762.36
Water	5 - Water - Flat Charge	22	0	0	554.35	0	0					554.35
	22 - VILL 3/4" W/SEWER (14, 14)	872	345	6173.6	30,988.77	0	0					30,988.77
	24 - VILL 1" W/SEWER (15, 15)	26	10	357	1,862.76	0	0					1,862.76
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	8	295	1,360.32	0	0					1,360.32
	28 - VILL 2" W/SEWER (17, 17)	28	23	556	2,776.56	0	0					2,776.56
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0					36.90
	32 - VILL 4" W/SEWER (19, 19)	2	2	4	73.80	0	0					73.80
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					36.90
	47 - VILLAGE 2" (43, 43)	8	6	1027	4,222.86	0	0					4,222.86
	48 - VILLAGE 3/4" (44, 44)	91	75	371	2,663.82	0	0					2,663.82
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	0	0.00	0	0					0.00
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0	0					0.00
	53 - OUTSIDE RES SEWER (50, 50)	72	0	621.588	0.00	0	0					0.00
Water Total		1165	471	9405.188	44,277.04	0	0					44,277.04
electric-small commercial	12 - Commercial (4, 4)	370	0	605088.8	69,343.71	0	0	15,568.01		5,805.53		80,717.25
	16 - Operating Municipal (8, 8)	17	0	28242	3,019.22	0	0	674.97				3,694.19
	17 - Water Department (9, 9)	3	0	981	142.25	0	0	25.23				167.48
	18 - Sewer Department (10, 10)	10	0	18703	2,125.51	0	0	481.05				2,606.56
electric-small commercial Total		400	0	651014.8	74,630.69	0	0	16,749.26		5,805.53		97,185.48
Grand Total		4342	1204	2019297.549	364,789.94	1072	12,586.00	745.38	51,479.01	6,286.42	3,461.67	439,368.42

**BANK ACCOUNT BALANCES
FOR THE MONTH OF APRIL 2015**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	570,004.93
A	General Fund III	A.0201.000	Cert of Deposit	501,054.76
A	Greenhill Cemetery	A.0201.100	Savings	33,186.75
A	Clarks Beach Savings	A.0201.120	Savings	82,080.93
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	700,080.16
A	Money Market	A.0201.130	Money Market	499,011.83
A	Fire Apparatus	A.0221.110	Money Market	788,072.97
A	General Fund Capital	A.0230.200	Cert of Deposit	300,604.51
A	Parks and Recreation	A.0200.200	Checking	11,106.16
TOTAL GENERAL FUND				3,485,203.00
CD	Small Cities Rehab.	CD.0200.000	Savings	71,411.69
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,721.62
CD	Watkins	CD.0201.001	Savings	
TOTAL COMMUNITY DEVELOPMENT				77,359.52
E	Light Depreciation Savings	E.0116.100	Savings	1,148,850.10
E	Light Ban	E.0118.000	Checking	1,251,488.38
E	Light Fund	E.0121.100	Checking	479,889.04
E	TTC Collections	E.0121.120	Money Market	536,356.82
E	Consumer Deposit Savings	E.0191.100	Savings	121,262.80
E	Consumer Deposit Checking	E.0244.200	Checking	2,416.51
TOTAL LIGHT FUND				3,540,263.65
F	Water	F.0200.000	Checking	329,877.81
F	Water Fund Capital	F.0200.400	SAVINGS	8,346.11
F	Water Fund CD	F.0201.000	Cert of Deposit	200,543.13
F	Water Fund Money Market	F.0201.130	Money Market	100,499.79
TOTAL WATER FUND				639,266.84

G	Sewer	G.0200.000	Checking	389,745.12	
G	NYS DEC Consent	G.0201.000	Savings	31,107.29	
G	Sewer Fund III	G.0201.120	Cert of Deposit	714,056.66	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,101.40	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	1,312,973.09
H	Capital	H.0200.000	Checking	81,416.63	
H	Capital Reserve	H.0200.400	SAVINGS	49,339.53	
				TOTAL CAPITAL FUND	130,756.16
TA	Trust & Agency	TA.0200.000	Checking	76,944.62	
TA	Retirement Savings	TA.0201.000	Savings	48,717.16	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.20	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.71	
TA	Justice Court	TA.0201.004	InvestCheck	4,770.11	
TA	Concert Fund	TA.0201.008	Savings	2,275.51	
TA	Global Common	TA.0201.009	Savings	270,794.26	
TA	Accounts Payable	TA.0202.000	Checking	523,018.27	
				TOTAL TRUST & AGENCY FUND	933,818.84
Wire Account				1.00	
Utility Clearing				122,690.60	
				122,691.60	
				TOTAL VILLAGE WIDE	10,242,332.70

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
April 28, 2015

1. Motion to approve minutes March 31, 2015.
2. Motion to approve accounts payable for May 2015 totaling \$76,956.30 (see below):

May 2015 MONTHLY EXPENSES

HAP & PORT RENTS (80 Units)	\$67,986.00
UTILITY PAYMENTS TO FAMILIES	\$161.00
OFFICE EXPENSES	\$26.85
PORT FEES	\$116.60
ATTY FEES	\$1,443.75
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$7,222.10
TOTAL	\$76,956.30

3. Section 8 Update

- a) 7 recertifications and 1 interim were performed.
- b) Revised applicant update letter and application with attorney to reflect revised Admin Plan.
- c) Discussion of future of community development in respect to Johnson court.
- d) Flyer was mailed to all clients informing them of CDCLI's weatherization program funded through NYS HCRESB.

4. Affordable Housing Update

- a) MOTION – to approve accounts payable for May 2015 for 213 Center Street totaling \$278.17 and 278 2nd Street totaling \$4,802.57 (see below).

May 2015 MONTHLY EXPENSES

213 Center Street

Beginning Balance 5/1/15	\$36,231.84
Village Electric	\$84.97
Village Water	\$50.40
	\$
	\$
Salary Reimb	\$142.80
TOTAL EXPENSES	\$278.17
Approx Ending Balance	\$35,953.67

278 2nd Street

Beginning Balance 5/1/15	\$60,602.82
Payment for 278 2 nd St	\$1,000.00
Electric	\$18.39
Water	\$55.92
Asha Gallacher	\$18.16
Hands Fuel Co	\$431.63
VGHA Admin Fee Deficit 5/15	\$2,768.71
Maitluc Enviro Svcs.	\$81.36
Salary	\$428.40
TOTAL EXPENSES	\$4,802.57
Approx Ending Balance	\$55,800.25

Income

Income	
278 # 1	\$1,240.00
278 # 2	\$1,125.00
278 # 3	\$1,125.00
213 Center	\$1,125.00
TOTAL	\$4,615.00

5. Next meeting date: Tuesday, June 2, 2015 at 5:00 PM.
6. Motion to adjourn.

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - April 15

\$ 4,615.00 #REF!

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street			
		UNIT 1 - 8124	8327	UNIT 3	HOUSE
Rent	\$ 1,135.00	\$ 1,240.00	1,125.00	\$ 1,125.00	
Late Fees	\$ 75.00	\$ -			
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -
					\$ 3,490.00
EXPENSES:	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street			
		UNIT 1 - 8124	8327	832B	HOUSE - 8590 RE/8361 SW
<u>Utilities</u>					
Electric	\$ 92.55				\$ 25.68
Water/Sewer	\$ 63.94				\$ 55.92
Propane/Heating Oil	\$ 1,023.17				\$ 782.42
<u>Admin</u>					
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80				\$ 428.40
Payment Agreement to Village					\$ 1,000.00
Total	\$ 1,322.46	\$ -	\$ -	\$ -	\$ 2,292.42
					\$ 2,292.42
	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street			
		UNIT 1	UNIT 2	UNIT 3	HOUSE
<u>Maintenance Remirs/Other</u>					
Pine Oaks Landscaping	\$ -	\$ -	\$ -	\$ -	225.00
Total Expenses	\$ 1,322.46	\$ -	\$ -	\$ -	\$ 225.00
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,200.00		\$ 3,490.00		
Total Expenses	\$ 1,322.46		\$ 2,517.42		
NET REVENUE	\$ (122.46)		\$ 972.58		
EXCESS (DEFICIENCY) OF TOTAL REVENUE					
OVER (UNDER) TOTAL EXPENSES	\$ (122.46)		\$ 972.58		

Financial Data Schedule - Monthly Revenue & Expenses - Apr 15				80	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 67,986.00	161.00	\$ 20.00
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 68,147.00		
REVENUE:									
700	PIA HUD Operating Grants	\$ 66,964.00							
700a	Admin Fee revenues	\$ 6,163.00							
711	Interest Earned - HAP	\$ -							
714	Interest Earned - ADMIN	\$ -							
714	Fund recovery	\$ 20.00		960.00					
700	TOTAL REVENUE:	\$ 74,107.00							
EXPENSES:									
912	Administrative Auditing fees								
911	Salaries - Aisa (\$23 575-42,901.22 712-53575 10) Robert Columi E	\$ 3,375.10	\$ 253.36	\$ 3,828.46					
911a	Medical	\$ 1,714.19	\$ 40.25	\$ 1,754.44					
911b	Dental	\$ -	\$ -	\$ -					
911c	Pension 20 82% of paycheck	\$ 343.62	\$ 52.70	\$ 396.32					
914	Payroll Taxes FICA	\$ 233.50	\$ 19.38	\$ 252.88					
915	Employee Benefit Contribution TOTAL	\$ 2,457.81	\$ 92.95	\$ 2,550.76					
914	Compensated absences								
917	Nina JH Stewart, Esq	\$ 2,000.00							
918	A Gallacher Remit	\$ 56.35							
918	A Gallacher Mileage	\$ -	\$ 56.35						
916	Office Expenses Total	\$ -							
910	Administrative Total	\$ 6,845.05	\$ -	\$ 7,222.10					
902	Other General Expenses (Office Rent)	\$ 550.00							
909	TOTAL OPERATING EXPENSES	\$ 9,395.05							
970	EXCESS OPERATING REVENUE OVER OPERATING EXPENSES		\$ (2,272.05)						
973.1	PIA Utility Allowance	\$ 161.00							
973.2	HAP payments	\$ 65,227.00							
973	PORT payments	\$ 2,759.00							
973	(HAP, PORT and UTILITY TOTAL)	\$ 68,147.00							
1117	HAP & UTIL less Port payments	\$ 65,288.00							
1118	Total Admin Revenue	\$ 7,123.00							
1118	Total Hap Revenue	\$ 66,964.00							
1118-02	Net HAP	\$ (1,183.00)							
1118-02	Net ADMIN	\$ (2,272.05)							
909	TOTAL EXPENSES	\$ 77,542.05	\$ 77,542.05						
1009	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES		\$ (3,435.05)						

DATE	BILLED	ADMIN FEE	ABSORBED
8/1/2013	\$ 1,112.00	\$ 50.30	
4/1/2015	\$ 1,647.00	\$ 50.30	
TOTAL PORT OUT			
	\$ 2,759.00	\$ 116.60	

TERMINATED	
DECEASED	
ABSORBED	
RELINQUISHED	
Kelly Hydock 4/30/15	

VILLAGE OF GREENPORT
FLEXIBLE BENEFITS PLAN

ARTICLE I – NAME AND PURPOSE

- 1.1 Name and Purpose of Plan - This Plan will be known as the "Village of Greenport Flexible Benefits Plan."
- 1.2 This Plan is intended to be a "Cafeteria Plan" within the meaning of Section 125(d) of the Internal Revenue Code of 1986, as amended from time to time.

ARTICLE II - DEFINITIONS

- 2.1 "Administrator" means the person(s) or corporation appointed by the Employer to carry out the administration of the Plan.
- 2.2 "Benefits" means the Plan benefits that are described in Section 4.1.
- 2.3 "Code" means the Internal Revenue Code of 1986, as amended from time to time.
- 2.4 "Compensation" means the total cash remuneration received by an Eligible Employee from the Employer during a Plan Year prior to any reductions pursuant to a salary redirection agreement under the terms of this Plan. It will include overtime, longevity, stipends, differentials, bonuses and any form of remuneration to an Eligible Employee for services rendered to the Employer as an employee.
- 2.5 "Dependent" means an individual who qualifies as a dependent of an eligible employee within the meaning of Section 152 of the Code. In the case of health benefits provided pursuant to an insurance policy, the "Dependent" must also be defined as a dependent pursuant to the policy.
- 2.6 "Election Period" means the period beginning two months immediately before the beginning of each Plan Year for the election of benefits and salary redirection.
- 2.7 "Eligible Employee" means any current employee of the Employer who is eligible to participate in the Plan under Section 3.1.
- 2.8 "Employer" means the Village of Greenport.
- 2.9 "Insurer" means an insurance company or health maintenance organization organized or incorporated in any one of the States of the United States which is licensed or authorized by the State of New York to provide a health insurance policy.

- 2.10 "Insurance Policies" means the agreements between the Village and the various insurers pursuant to which the insurer(s) provide health coverage to Eligible Employees and/or their Dependents.
- 2.11 "Participant" means an Eligible Employee who voluntarily agrees to participate in the Plan.
- 2.12 "Plan Contribution" means the amounts paid by Participants or on their behalf during the Plan Year by reducing salary to pay for health benefits. Plan Contributions may be made on a pretax basis in which case the Plan Contributions are not included in the Participant's taxable income for the Plan Year or on an after-tax basis in which case the Plan Contributions are included in the Participant's taxable income for the Plan Year.
- 2.13 "Plan Year" means the 12-month period starting on January 1 and ending on December 31. The Plan Year will be the coverage period for the benefits provided for pursuant to this Plan.
- 2.14 "Premiums" means the Participant's cost for health insurance policy coverage.
- 2.15 "Salary Redirection" means Plan Contributions made by the Employer for a Participant. These are allocated to the Reimbursement Account as authorized by a Participant's election of benefits pursuant to the Plan.
- 2.16 "Salary Redirection Agreement" is an agreement between the Participant and the Employer in which the Participant agrees to reduce his or her compensation that has not yet been earned by a certain amount and the Employer agrees to contribute that amount to the Plan on behalf of the Participant.

ARTICLE III - ELIGIBILITY AND PARTICIPATION

- 3.1 Eligibility - All employees who on the effective date of this Plan and any future employees who are employed by the Village during a Plan Year who satisfy the eligibility requirements of the Village's group medical plan, the terms of which are incorporated herein by reference, and the applicable collective bargaining agreement between the Village and a union representing a unit of employees including the subject employees or, in the case of nonunion employees, Village Board resolution, letter of understanding or employment agreement.
- 3.2 Participation - Each Eligible Employee may become a Participant in the Plan on the date the employee becomes eligible for health benefits in accordance with the terms of the relevant collective bargaining agreement or Village Board resolution.
- 3.3 Terms of Participation - By utilizing the Plan, each Eligible Employee agrees to indemnify and save the Village harmless against any and all claims and/or liabilities including attorneys' fees that may arise out of or by reason of action taken or not taken by the Village for

the purposes of complying with Code Section 125 and other relevant law. Participation in the Plan ends if a Participant becomes ineligible, terminates or is discharged from employment or dies, or if the Plan is terminated. All benefits under the Plan will cease at that time except that any rights which the Participant may have pursuant to Title X of the Consolidated Omnibus Budget Reconciliation Act of 1985 as amended ("COBRA") and any other State or federal law will survive to the extent provided by these laws.

ARTICLE IV - BENEFITS UNDER THE PLAN

4.1 Benefit Options

Each eligible employee may select one of the two options listed below:

1. Direct compensation in the form of salary payment.
2. Salary redirection.

4.2 Benefit Process - Once effective, an election under this section will remain in effect throughout the Plan Year in which it was made. The Eligible Employee's election with regard to premium contributions for medical insurance will remain in effect until the Eligible Employee submits an election form.

4.3 Change In Benefit Elections - Each Eligible Employee will have the opportunity to change his or her benefit election effective on the first date of the subsequent Plan Year. The election will be made on an election form provided by the Administrator and must be made during the Election Period before the start of the Plan Year.

An Eligible Employee may not change any benefit election for a Plan Year unless there is a change of status as provided in: (1) Section 125 of the Code and the rules and regulations issued thereunder, including Treasury Regulation Section 1.125-4; and (2) the applicable insurance policy, provided that the Eligible Employee files the change with the Administrator on an election form and provides the Administrator with any requested forms or documentation within 30 calendar days of the date of the event constituting the change in status. If the Eligible Employee and/or his or her Dependent has either: (i) a termination of Medicaid resulting from a loss of eligibility; or (ii) becomes eligible for premium assistance under Medicaid, the Eligible Employee may enroll in the Plan, provided the Eligible Employee requests coverage within 60 calendar days of the termination or the date the Eligible Employee and/or his or her Dependent is determined to be eligible for assistance.

4.4 Termination of Participation - A Participant may terminate his or her benefit election by notifying the Administrator in writing during the Election Period that he or she does not want to participate in that benefit for the next Plan Year. The employee will then have to wait for the next election period before electing to participate in the Plan.

ARTICLE V - SALARY REDIRECTION

- 5.1 Right of Election - An Eligible Employee may elect to receive full salary in cash or to participate in a salary redirection agreement. Unless the Eligible Employee affirmatively states that he or she wishes to receive full salary in cash, he or she will be deemed to participate in salary redirection.
- 5.2 Salary Redirection Agreement - Under the terms of a salary redirection agreement, a Participant agrees to have deducted from his or her salary an amount which is equal to the Participant's Premiums as required pursuant to the terms of a collective bargaining agreement, agreed to by the Village. The Village agrees to contribute to the Plan as a Plan Contribution allocated for that Participant an amount equal to the amount deducted from the Participant's salary for that purpose. Premiums will be paid on behalf of the Participant from the amount of Plan Contributions allocated to the Participant.
- 5.3 Term of Election - A Participant will determine salary redirection prior to the beginning of the Plan Year during the Election Period.
- 5.3 Revocations or New Elections - A salary redirection may not be revoked or changed for a Plan Year unless there is a change of status as provided in: (1) Section 125 of the Code and the rules and regulations issued thereunder, including Treasury Regulation Section 1.125-4; and (2) the applicable insurance policy, provided the Eligible Employee files such change as described in Section 4.3.
- 5.4 Rules and Regulations - The Administrator may establish reasonable rules and regulations for the determination of amounts of salary redirection for each payroll period and for the implementation of this benefit.
- 5.5 Application of Premium - As soon as practicable after each payroll period, the Village will apply the salary redirection to the Participant's Premium expense.
- 5.6 Changes in Premium Rates - The amount of salary redirection will be determined by the Premiums which may increase or decrease during a Plan Year and the rate of contribution to be made by a Participant pursuant to the terms of a collective bargaining agreement, contract, resolution or by virtue of the rate of contribution required of nonunion employees. If insurance costs charged by the insurer increase or decrease during the Plan Year, the amount of salary redirection will be adjusted accordingly.
- 5.7 Medical Benefits - The medical coverage provided, the types and amounts of benefits, the eligibility for participation and all rights and obligations concerning the terms and conditions of medical coverage and benefits will be determined by the medical plan that is in effect from time to time. Neither the Village nor the Plan make any representations or assume any responsibility for the determination of medical coverage, benefit, eligibility for participation or any other terms

and/or conditions of the medical coverage. Premiums will be determined by the insurer providing the medical coverage.

ARTICLE VI - BENEFIT CLAIMS PROCEDURE

6.1 Insurance Claims - Claims for benefits that are provided by an insurance contract will be made to the Insurer. If the claim is denied, the Participant will follow the Insurer's claim procedure. Neither the Village nor the Plan make any representations or assume any responsibility for the determination of medical coverage, benefit, eligibility or any other terms and/or conditions of the medical coverage. Under no circumstances will the Plan, the Administrator or the Village be liable for any insurance claim benefit which is denied.

6.2 Noninsurance Claims Review - A review of a denial in whole or in part of a noninsurance claim for benefits under this Plan will be made to the Plan Administrator. Claims must be made within 60 calendar days after denial unless special circumstances require an extension of time for presenting the claim. The Plan Administrator will determine the validity of the claim within 60 calendar days after its receipt. If the Plan Administrator does not make a determination within 60 calendar days, the claim will be deemed to be denied.

6.3 Administrator Authority - The Administrator will have full authority to resolve any and all disputes under this Plan. The Administrator will have full authority to interpret Plan language and to resolve any ambiguities and to determine the application of this Plan.

6.4 Notice of Claim Denial - In the event the Administrator denies a claim in whole or in part, the Administrator will furnish the claimant with a written notice giving the claimant the following information:

- (a) the reason for the denial and reference to the specific Plan provisions upon which the denial is based;
- (b) information or material which the claimant must submit to perfect his or her claim and why this information or material is necessary; and
- (c) an explanation of the Plan Appeal Procedure as set forth in Section 6.4.

6.5 Appeal Procedure - Within 60 calendar days of denial of a claim, the claimant may submit in writing to the Administrator a request for a review of the denial by the Administrator. The claimant will have the right to examine all pertinent documents, submit issues and comments in writing, have counsel of his or her own choice, and submit any relevant evidence.

No later than 60 calendar days after receipt of a request for a review, the Administrator will render a decision in writing. The decision will state the reasons for the decision and will refer to relevant Plan provisions or Code sections upon which it is based. The decision of the Administrator is final and binding.

ARTICLE VII - ADMINISTRATOR

7.1 Appointment -- The Board will appoint the Administrator. At the option and sole discretion of the Board, the Administrator may be a single individual, corporation or committee of three persons.

7.2 Authority and Responsibility of the Administrator - The Administrator will have authority and responsibility to take any reasonable actions necessary to control and manage the operation and administration of this Plan. The Administrator will have the authority to establish rules and regulations that will be applied on a uniform and nondiscriminatory basis to all Participants to fulfill the purposes of this plan.

The Administrator will have the authority to resolve all disputes under this Plan.

The Administrator will have the authority to interpret the language of this Plan and to resolve any and all ambiguities. These determinations will be final.

7.3 Removal of Administrator - The Board may remove any Administrator at any time for any reason by giving written notice to the Administrator.

ARTICLE VIII - AMENDMENT OR TERMINATION

8.1 Amendment - The Village reserves the right to amend this Plan at any time or from time to time in any manner the Village deems appropriate or advisable subject to Section 8.3. Any amendment to this Plan will be made in writing.

8.2 Termination - The Village established this Plan with the *bona fide* intention that it remain in effect indefinitely. Nevertheless, the Village has no obligation to continue the Plan for any given length of time, and it may terminate the Plan without any liability at any time subject to Section 8.3 and the requirements of Civil Service Law § 200, *et. seq.*

8.3 Participants' Rights - No Plan amendment or termination may affect the right of any Participant to collect a benefit for that portion of the Plan Year or coverage period prior to amendment or termination to the extent such amounts are payable under the terms of the Plan as in effect before the calendar month in which the Plan is amended or terminated.

8.4 Effective Date of Plan Amendment or Termination - Any amendment or termination will take effect only at the end of a pay period.

ARTICLE IX - MISCELLANEOUS

9.1 Personal Liability - Nothing in this Plan will impose or create any personal liability for any Trustee, the Mayor or their agents acting within the scope of their authority.

4/29/15

9.2 Gender and Number - Reference to any gender will include the masculine, feminine and gender neutral. The plural will include the singular and the singular the plural where appropriate.

9.3 Construction - The terms of this Plan will be construed in accordance with the laws of the State of New York except to the extent that those laws are preempted by any federal statute or by the laws of any other State.

9.4 No Employment Contract Rights - Neither the establishment of the Plan or any amendment thereto will create any right for any employee to continued employment nor will this be construed as a contract of employment between the Village and the employee.

ARTICLE X - ENTIRE AGREEMENT

10.1 - This document sets forth the entire Plan and, except as provided in this Plan, no other employee benefit plan that is now in existence or may be created will be part of this Plan.

4/29/15

VILLAGE OF GREENPORT
FLEXIBLE BENEFITS PLAN
SUMMARY PLAN DESCRIPTION

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I

Introduction

This summary describes the highlights of the benefits offered through the Village of Greenport Flexible Benefits Plan ("the Plan"). This description is designed to explain the program in understandable terms so you can make informed decisions. Please read it carefully and keep it in a safe place for reference.

This summary plan description is a brief description of your Plan and your rights, obligations and benefits under the Plan. This summary plan description is not meant to interpret, extend or change the provisions of the Plan in any way. It is not intended to describe every possible situation that could occur. If a conflict arises between the Plan documents and this summary, or if a situation arises not directly covered by this summary, the terms of the Plan document will govern.

A copy of your Plan is on file at the Village of Greenport's ("the Village") office for your review at any reasonable time. If you have any questions about this Plan or would like to see a copy of the Plan documents, please ask the Plan Administrator.

II

How The Plan Works

A flexible benefits plan provides a way for you to pay your medical insurance premiums and reduce your taxes at the same time. Amounts you contribute are deducted from your pay in equal amounts each pay period before taxes are calculated - so your taxable income is lower. Lower taxable income means less taxes to pay and more spendable income. Your contributions are called "pre-tax" contributions because amounts are withheld from your pay before federal and State income taxes and social security taxes are calculated. Thus, the other benefit from the Flexible Spending Account is that you can pay for certain expenses with untaxed, "pre-tax" dollars.

III

Eligibility

You are eligible to participate in the Plan if you participate in the Village's group medical plan.

IV

Available Benefits

You may elect to have some of your upcoming pay paid into the Plan on a pre-tax basis in order to have the Plan pay your share of the cost of premiums for health insurance coverage offered by the Village.

V

Features of the Plan

A. Changing Your Elections - After the start of the plan year (January 1), you cannot revoke or change your election for that plan year, except in limited circumstances. You may change your deduction amount in the course of the year only if that change is based on and consistent with a change in family status, such as marriage, divorce, death of spouse or dependent, birth or adoption of child, or spouse's beginning or terminating employment or switching from full-time to part-time work.

B. Signing up for the Flexible Benefits Plan - The enrollment period for the first year of the Plan will take place from May 1 through June 30, with the Plan year beginning on July 1 and continuing through December 31. Thereafter, the enrollment period will generally take place from November 1 each year through December 31 for the following calendar year. You will be notified of the exact dates in advance. If you enroll, you will participate in the Plan for the period beginning January 1 through December 31. Unless you affirmatively state that you wish to receive full salary in cash, you will be deemed to participate in the Plan.

VI

General Information

There is certain general information that you may need to know about your Plan. This information has been summarized for you in this section.

Name of the Plan - Village of Greenport Flexible Benefits Plan.

Purpose of the Plan - The purpose of the Plan is to provide benefits for eligible employees and to enable them to choose to receive either cash compensation or the benefits made available.

Sponsoring Employer

Village of Greenport
236 Third Street
Greenport, NY 11944

Type of Plan - Section 125 Cafeteria Benefit plan offering medical insurance premium payment.

Employer I.D. Number - 11-6002115

Effective Date - July 1, 2015

Plan Year -- Except for 2015 when the Plan will be implemented for the period July 1 through December 31, the Plan's records are maintained on a 12-month period of time, known as the Plan Year. The Plan Year begins on January 1 and ends on December 31.

Administration of the Plan - Plan Administrator, Address and Telephone Number:

Robert W. Brandt, Jr.
236 Third Street
Greenport, NY 11944
631-477-0248 ext. 217

The Plan Administrator has discretionary authority to construe the terms of the Plan, determine the eligibility of employees to participate in the plan, interpret the provisions of the plan and establish rules and regulations for its operation. The Plan Administrator will also answer any questions you may have about your plan.

Funding - The plan is funded solely by participant contributions by means of salary reductions. The employer has no financial responsibility for the cost of financing this plan.

Service of Legal Process - The name and address of your Plan's agent for service of legal process are:

Village of Greenport
236 Third Street
Greenport, NY 11944

Employees Rights, Exclusive Benefit - Employee's rights to benefits under this plan are intended to be legally enforceable, but neither the establishment of this Plan nor any amendment thereof will be construed as granting to any other person (including any provider of services) any

legal or equitable right against the Employer or the Plan Administrator. This Plan will be maintained for the exclusive benefit of employees.

No Tax Advice - Employees should not accept any statement in this description as tax advice nor should the description be construed as giving tax advice. In all matters concerning taxation, or an employee's personal tax return, the advice of an attorney or qualified tax advisor should be obtained.

VII

Statement of ERISA Rights

As a Participant in the Plan you are entitled to certain rights and protections under the Employee Retirement Income Security Act of 1974 (ERISA). ERISA provides that all Plan Participants are entitled to:

1. Examine without charge, at the Village's office and at other specified locations, all Plan documents, including insurance contracts or other important documents required to be filed by the Plan with the U.S. Department of Labor; and
2. Obtain copies of all Plan documents and other Plan information upon written request to the Plan Administrator (the Plan Administrator may make reasonable charges for the copies); and
3. Receive a summary of the Plan's Annual Financial Report, if any. The Village is required by law to furnish each Participant with a copy of this summary annual report.

In addition to creating rights for Plan Participants, ERISA imposes duties upon the people who are responsible for the operation of employee benefits plans. The people who operate your Plan, called "Fiduciaries" of the Plan, have the duty to do so prudently and in the interest of you and other Plan Participants and beneficiaries. No one, including your employer, your union, or any other person, may fire you or otherwise discriminate against you in any way to prevent you from obtaining a benefit or exercising your rights under ERISA.

If your claim for a benefit is denied in whole or in part, you must receive a written explanation of the reasons for denial. You have the right to have your claim reviewed and reconsidered.

Under ERISA, there are steps you can take to enforce the above rights. For instance, if you request materials from the Plan Administrator and do not receive them within 30 days, or were denied benefits, you may file suit in a federal court. If the court were to decide in your favor, it may require the Plan Administrator to provide you the materials. The court may also assess a penalty of \$100 a day until you receive the required data, unless the material was not sent because of reasons beyond the control of the Village.

4/29/15

If it should happen that Plan Fiduciaries misuse the Plan's money or if you are discriminated against for asserting your rights, you may seek assistance from the U.S. Department of Labor, or you may file suit in a federal court. The court will decide who should pay the court costs and legal fees. If you are successful, the court may order the person you have sued to pay these costs and fees.

It is required that these rights be explained to you, but it is important for you to know that if you were to file a false claim for benefits or a frivolous suit, the court could order you to pay the costs and fees. While these rules are meant to protect your benefits, you should not abuse their use.

If you have any questions about your Plan, you should contact the Plan Administrator. If you have any questions about this statement or about your rights under ERISA, you should contact the nearest area office of the U.S. Labor-Management Services Administration, Department of Labor.

VIII

Amendment and Termination of Plan

The Village reserves the right to change, modify, suspend temporarily or discontinue the Plan at its discretion at any time. However, no amendment may cause any reduction in the amount credited to your account or affect your right to collect a benefit for the portion of the Plan Year prior to the amendment or termination of the Plan.



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GREENPORT NY 11944

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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 12, 2015
Meeting: May 21, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Reports

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on May 21, 2015

Report of Sylvia Lazzari Pirillo, Village Clerk

Agendas

- o Thank you to newly appointed Planning Board Chairperson McMahon for providing the draft agenda a week in advance of the regular April meeting.

Bids & RFP's

- o Responses to the Carousel Rounding Board RFP were opened on the 13th of April. Thirteen responses were received, and reviewed by judges selected by the Carousel Committee at the Old Schoolhouse on May 11th.
- o The bid for the removal and pruning of trees was noticed in the May 7th edition of the paper, and is returnable on May 20th at 1 p.m.
- o The RFP for the Mitchell Park Marina Feasibility Study was noticed in the May 14th edition of the paper, and is returnable on June 15th.

Code Enforcement

- o The Clerk's Office is having "ticket books" printed, in quadruplicate, for the Code Enforcer.

Contracts and Agreements

- o The Village was not selected for the \$ 20,000 LICVB advertising

- grant as applied for concerning the Tall Ships event.
- The Village will sign the lease agreement with the Clinton AME Zion Church shortly, after which a community-wide volunteer effort will result in the painting of the new facility. In addition, Paul Connor of the Hospital agreed to extend the Village's presence in the current location until June 19th, to allow for the cosmetic improvements at the Zion Church location.
 - The Duncan, Weinberg Requests for Work Authorization were signed by the Village on April 28th.
 - The proposal as submitted by Nadira Vlaun was signed by the Village on April 28th. It was returned on May 5th, and is now fully executed. The first 50% payment check was given to Nadira Vlaun on May 11th.
 - The annual Certification of Investment Powers between the Village and RBC was signed by the Village on April 28th.

Customer Service

- A broad overview and review of customer service, Village-wide, has been undertaken; with a new approach to customer service, Village-wide, expected for residents, rate payers and business owners. Improvements will include, but not be limited to:
 - The further evolution of the website
 - The finalization of an information sheet for new residents
 - The finalization of an information sheet for new business owners
 - The finalization of an application package for new business owners
 - The streamlining of customer billing
 - The faster and more broad dissemination of information

Employment

- The help wanted ad for the part-time Administrative Assistant for the Greenport Fire Department was published in the May 7th edition of the paper. (The rate of pay is \$ 14 per hour, no to exceed 17 ½ hours per week.) Resumes and/or applications will be accepted until the 21st of May.

Financial

- A check in the amount of \$ 370,018 was received from the Town of Southold as the second 50% payment for the East/West fire protection district contract.

Housing Authority

- The Housing Authority noticed a Public Hearing concerning the Five-Year Administrative Plan. The Public Hearing will be held on the 21st of May at 5 p.m. in Village Hall.

Informational

- Village Hall will be closed on May 25th in observance of Memorial Day.

Legal Notices

- Notice of a change of date and time of monthly [Board of Trustees] meetings
- Amended liquor license notice for Deep Water Bar and Grille

Letters

- Letter of Agreement with the LIRR regarding the Tall Ships event
- Letter of support [regarding Global Common] to NYSERDA regarding the NY Microgrid Prize. Letters of support were also obtained from various stakeholders, including the hospital and Fire Department.

Liquor Licenses

- Sailor's Haven (Front Street Station) - renewal application

Tall Ships

- Given the revised model of the event, the suspension of the Open Container Law is required.
- The "Purchase" section of the website was revised to allow for greater ease of use.
- Vendor applications were updated by the Clerk, following the EESM model for the Maritime Festival. Attorney Prokop reviewed the application and made recommendations.

Training

- The annual mandatory employee training classes were held on May 6th at 10:30 a.m. and 1:30 p.m.

Utilities

- o The Annual Water Quality Report was received, mailed and posted as required.

Resolution(s) requested

RESOLUTION authorizing Mayor George W. Hubbard, Jr. to sign and execute the annual Village Marine Pump-Out Station agreement between the Village of Greenport and the Town of Southold.

RESOLUTION approving the Public Assembly Permit Application as submitted by the Floyd Memorial Library to use a portion of Mitchell Park from 4:00 p.m. through 8:00 p.m. on July 21, 2015 for the annual Children's Concert.

RESOLUTION approving the Public Assembly Permit Application as submitted by the Long Island Metropolitan Lacrosse Foundation to use the parking area at the Polo Grounds on Moores Lane from 7:00 a.m. through 7:00 p.m. on August 1, 2015 and August 2, 2015 for the annual Lacrosse Tournament.

RESOLUTION approving the Public Assembly Permit Application as submitted by the Northeast Stage to use a portion of Mitchell Park from 5:00 p.m. through 10:00 p.m. From August 7, 2015 through August 9, 2015 for the annual "Shakespeare in the Park" event. Further, the approval includes a set-up date of August 4, 2015 and a rehearsal date of August 5, 2015 or August 6, 2015.

RESOLUTION scheduling a public hearing for June 25, 2015 at 7:00 p.m. at the Third Street Firehouse, and directing Clerk Pirillo to notice accordingly, the Wetlands Permit Application as submitted by John V. Halsey on behalf of the Peconic Land Trust for the property at the southeast corner of Fourth and Clark Streets, Greenport, New York, 11944 to: "dig down 4' around each item, cut and remove pipes and metal structures then refill with existing soil/sand."

RESOLUTION adopting the attached SEQRA resolution adopting lead agency status And determining that the approval of the Wetlands Permit Application as submitted by En-Consultants as applicant for Oyster Point Condominium at 160 Fifth Street, Greenport, New York, 11944 to be an unlisted action, and determining that the approval of the wetlands permit application will not have a significant negative impact on one or more aspects of the environment and adopting a conditional negative declaration for purposes of SEQRA, as stated in the attached SEQRA resolution.

RESOLUTION approving the Wetlands Permit Application as submitted by En-Consultants as applicant for Oyster Point Condominium at 160 Fifth Street, Greenport, New York, 11944 to: Construct approximately 339 linear feet of fiberglass jetty in place of the existing timber jetty; construct approximately 106 linear feet of vinyl bulkhead in place of (and 6' higher than) existing timber bulkhead; construct approximately 264 linear feet of vinyl bulkhead within 18" of (and 6" higher than) existing timber bulkhead; and incidentally dredge specified area within 10' of bulkhead to a maximum depth of -4' MLLW, using approximately 15 cy of resultant sand/silt spoil as backfill together with any recovered material incidentally lost to basin sides (i.e. - north and west sides) of jetty during jetty replacement and up to 100 cy of clean sand to be trucked in from an approved upland source, all as depicted on the project plan prepared by En-Consultants dated October 21, 2014.

RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, per Sections 35-3B and 35-3C of the Greenport Village Code, for the Tall Ships 2015 Event, from 10:00 a.m. through 6:00 p.m. on July 4, 2015 through July 7, 2015.

RESOLUTION accepting with regret the resignation of Catherine Matthews as Recreation Program Director for the Village of Greenport After-School Program and Summer Day Camp, per the resignation letter from Catherine Matthews dated January 7, 2015.

Attachments:

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF EN-CONSULTANTS FOR
OYSTER POINT CONDOMINIUM

WHEREAS an application for a wetlands permit approval was filed by En-Consultants as applicant on behalf of Oyster Point Condominium with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a conditional Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: May 28, 2015



236 THIRD STREET
GREENPORT NY 11944

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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 14, 2015
Meeting: May 21, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Work Session Report Trustees Martilotta and Roberts

Attachments:

Work Session Report Martilotta & Roberts (PDF)

Memorandum

To: Mayor and Board of Trustees
From: Trustees Martilotta and Roberts

Re: May 21 Work Session Report

1. 5th Street Park: It's time we focus our attention, resources, and budget dollars on services for the families who live here year-round. We are requesting for the following to be completed ASAP. Where necessary, we are requesting budget modifications to fund this work.
 - a. Renovate basketball court as we did on 3rd Street
 - b. Paint tables and benches
 - c. Trash pickup at midday and at dusk each weekend and holiday
 - d. Bathrooms cleaned and resupplied each day
 - e. Bathrooms re-painted and freshened up for the season
 - f. Lifeguards on duty every day 11-5
 - g. Goose abatement- fake dogs
 - h. Enforce cleanup after private events, deny permits to groups for their next events if they do not clean up after themselves
 - i. Spring and fall cleanups, landscaping service 2-3x/year
 - j. New, modern water fountains that are functional and hygienic
 - k. Street lights out at and of 5th Street
 - l. New drainpipes at end of streets to ensure proper drainage
 - m. Remove graffiti on "boat" play structure
 - n. Fix up volleyball court, remove grass, re-establish lines, support the net
 - o. Fix sections of split-rail fence that are damaged or missing
 - p. Replace Village stickers on trash cans
 - q. Add Village Flag to the US Flag on the flagpole
 - r. Seek Resolution to prohibit motorized vehicles of any kind in any Village park

2. Proposal for discussion: Establish a Parks Conservancy.

We've spent countless hours as a community and as a Board talking about Mitchell Park, which crawls with tourists and marina guests during summer. We seem to be moving headlong into a \$275K investment in a Tall Ships Festival housed in the marina adjacent to that park. If any visitors to town were to walk a few blocks to 3rd Street park, they would see a very different Greenport- one that doesn't seem to spend the same amount of time and money on the parks for the families that live here as it does on those that serve tourists.

Municipalities have for years used Parks Conservancies as financial vehicles for raising funds to use for improving park facilities and services for their residents. I am proposing that Greenport

do the same. We have become a world-class destination for The Hermione and other Tall Ships, and we might as well provide world class facilities to the people paying for our Tall Ships Festival.

- a. Request the Board to approve in-kind services by the Village Attorney and Treasurer to set up a 501(c)3 for Village of Greenport Parks Conservancy.
- b. Request that Trustees Phillips and Roberts be appointed to Conservancy Board, which must also include 2 village residents who are parents of children under 14 from 5th/6th Street, as well as 2 residents/parents of children under 14 from the immediate neighborhood around 3rd Street Park
- c. Fundraising activities could include:
 - Mitchell Park music festival in September (replacing the old Shelter Island Beach Blast) in which bands donate time and all proceeds collected benefit the conservancy- could be a \$5-\$10K net event.
 - Come up with a big fundraiser at Maritime- could be a raffle, or could be tied to the Land and Sea Gala, or something else- that brings in \$5-\$10K.
 - Conservancy Gala in the late fall at Lucharitos with corporate sponsorship tables that could net \$10-\$20K
 - Private donations
- d. The fund's activities could include:
 - Capital upgrades to 3rd Street, 5th/6th Street parks, Steamboat Alley, Tuthill Park, etc.
 - Pay for extra lifeguards and cleanup crews at the beach
 - Repair the fishing dock at 5th Street
 - Upgrade the picnic equipment at 5th/6th Street
 - Bathrooms at 3rd Street park
 - Upgrade the bathrooms at 5th Street
 - New sand at the beach
 - Put a snack stand down at 5th Street beach

3. Monday Night Dances

- a. Seek resolution for approval of individual bands and Joe Capuano per document to be provided (awaiting final confirmation from event coordinator)
- b. Seek resolution authorizing Monday Night Dances Committee to offer sponsorships at a minimum of \$500 in which sponsors' logos will appear on all Monday Night Dances signage, brochures, and Social Media posts.
- c. Lockboxes
- d. Event plan- Trustee on hand (Martilotta or Roberts) to secure lockboxes at end of evening
- e. Friends of Mitchell Park have agreed to contribute \$3,000
- f. Event coordinator is requesting IGA \$7,000 again

- g. Noah's has committed \$500 sponsorship in exchange for logo on signage. Will present same opportunity to other businesses who will benefit from Monday Night Dances Crowds in town

4. Southold Town Board Liaisons:

- Seek resolution naming Doug Roberts and Jack Martilotta as the Village of Greenport Liaisons to the Southold Town Board
- Work with the Town of Southold on issues concerning, but not limited to, infrastructure, affordable rental housing, shared services, opportunities for mutual benefit.
- Discuss setting up a special sewer district with the Town, similar to the East-West Fire District

5. Moore's Lane Softball Field improvements.

Greenport is host to the only Men's softball league on the North Fork, and a place is enjoyed by so much of our community requires our attention. We seek action and/or a resolution for budget modification where necessary to:

- a. Repair 6 lights in center field
- b. Adjust multiple other lights in order to eliminate areas of poor illumination on the field
- c. \$1600 payment to the Greenport Men's Softball League for a new fence along the third base line. This payment will reimburse the league for the cost of the fence. The league members have committed to donate labor, in-kind, to install the fence in the exact location as the existing fence. The league will be responsible for discarding the old fence legally and safely at the Southold Town Transfer Center.
- d. Haul away piles of debris located only a few feet inside the woodline immediately west of the softball field. The construction debris is unsightly, and has clearly been in the woods for some time.

6. Fire Department Mutual Aid Call for Tall Ships

During the tall ships event, one company of our local fire department will be running the carnival on Moores Lane. With the extra strain of the Tall Ships event, as well as the carnival, the Village board will inquire with our chief if a mutual aid call needs to be put out to during the Tall Ships event.

7. Digitization of Village Documents: LaserFiche for Greenport Village

The residents deserve transparency in government, and by working with Southold town, Greenport can make its public records available online in a searchable format, available to everyone. This project will greatly reduce time and resources spent by Village staff responding to FOIL requests, as all documents will be published online via the Laserfiche platform.

- Seeking Resolution to put out an RFP for a scanner, approximate cost 6000 dollars, with bids submitted in time for a decision at the June meeting of the Board of Trustees

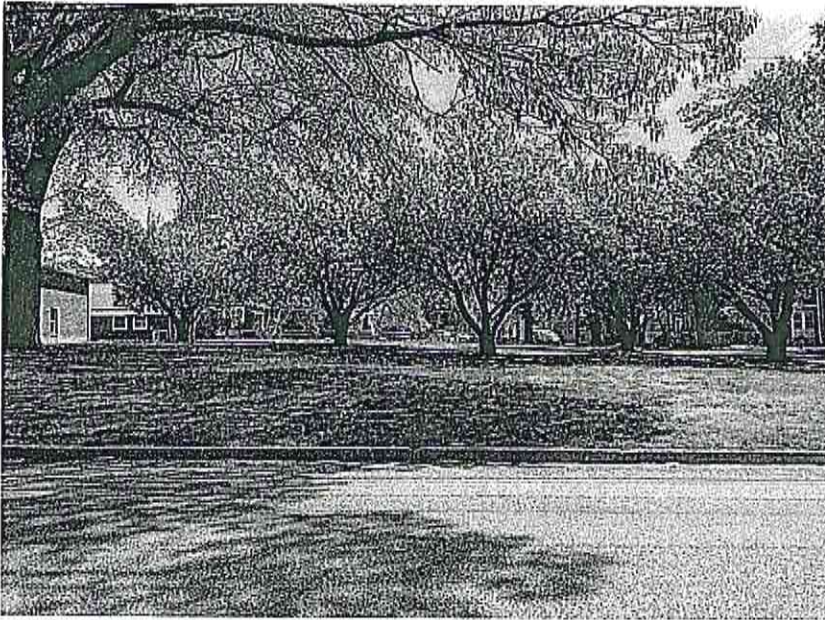
- Upon installation of the scanner at Village Hall, all documents that can be scanned, will be, and placed on the website
- Working backwards from the last documents created for this Work Session, the Clerk's office will oversee the scanning of past documents placed in storage
- Deploy Administrative Assistant, Joe O'Byrne, to scan the vetted documents will be authorized
- After 40 years of documents are scanned, there will be a meeting to discuss the historically significant documents, and how they might be properly dealt with
- This process of planning for this digitization effort will begin immediately

8. MTA Site - Discussion of Parking and Revenue Opportunities

- Appendix B is map of the site showing various lease agreements, provided by MTA
- Once county is off the lease for RR dock, they are also off the lease for all parking lots at LIRR station except the one just north of the tracks (which is not currently leased)
- MTA is open to a comprehensive use proposal and indicated a willingness to let The Village, as tenants, do anything reasonable with the site to improve the community, increase parking, and increase revenue
- MTA offered to flatten the craters in the dirt at the site
- Initial suggestion: hire a parking consultant to help us develop a plan for the site to increase parking and revenue
- MTA would entertain proposal to lease the entire site, including the Ferry dock, to us
- Once county is off the lease, we control the turnaround for the ferry as tenants
- Current agreement provides 50/50 share of all revenue, but they are open to new ideas
- Lot on West side of 4th Street can be additional parking
- Request to engage parking expert who can present options to The Board

9. Farmers Market

- Being evicted from Methodist Church because it is shutting its doors
- Important community service
- Plenty of room on Firehouse lawn for the market



- What are the real costs of Village services to provide space to the Farmers Market?
- Aside from the Chicken BBQ, are there any activities on this lawn? Could we use it for the market Saturdays 9A-1P?
- Propose to block Fire Dept parking lot on Market days to preserve parking for volunteers in case of an emergency
- Market cleans up after itself, no trucks or vehicles will drive on the grass
- Location is central to Village, equally convenient for all neighborhoods without adding traffic and parking congestion on busy tourist weekends
- Request resolution to allow The Greenport Farmers Market to use the Firehouse lawn on Saturdays from 9A-1P for a fee equal to the real costs to The Village for hosting the market

10. Taxi Stand: We're all tired of reading stories about how people have been injured or killed on our roadways due to drunk drivers. As a Village, we have a responsibility to make it easy for visitors and locals to get a safe ride home after enjoying time out in our many eating and drinking establishments. Layyah operates a legal taxi stand, but they are not in the center of town and there is no signage directing customers to them.

- Request Resolution: Mark one parking spot at the corner of Front and Main Street with appropriate signage and street marking as a Taxi Stand.
- Request Resolution: Develop and publish RFP for a Taxi Company to have access to this Taxi Stand between Memorial Day and Labor Day from 2pm-4am, with the stipulation that legally incorporated respondents within the Village of Greenport will be given priority over those incorporated outside The Village.

11. Parking

- Request resolution to create the position of Parking Enforcement Officer
 - 12 hours per day, weekends, Memorial Day Weekend through 4th of July, and all of September, for a total of 24 hours x 6 weekends = 144 hours
 - 8 hours per day, weekdays, 4th of July through Labor Day = 40 hrs x 9 weeks = 360 hours
 - 12 hours per day, weekends and holidays, 4th of July through Labor Day = 240 hours
 - \$15/hour
 - 744 hours x \$15/hour = \$11,160
 - 558 tickets = Break-even (62 tickets per summer-week)
 - Keeps traffic moving, enforces our code, improves turnover of customers for our businesses, makes it easier for locals to park to run errands

12. Short-Term Rentals:

a. Meeting with the B&B coalition, agreement re: Short-Term Rentals

- i. Owner-occupied, laissez-fair
- ii. Non-owner-occupied- 1 week minimum stay
- iii. Request resolution to schedule public hearing to revise Code Section 150-7-B(7)c as follows "The renting of rooms is limited to three five rooms for lodging and serving breakfast
- iv. Request resolution to revise to schedule public hearing to revise Code Section 150-7-B (8)d as follows: Not more than two individuals shall occupy a room for a maximum total of six ten casual and transient roomers

b. In order to protect local year-round renters from saturation of rental market by transients and tourists, propose that only 10% of total rental stock be available for short-term rental permits (based on results of rental permit law research), available either on first-come first-served basis or by random lottery

c. Propose a short-term rental permit fee of \$5,000 per year for non-owner-occupied short-term rentals. Proceeds will be used to enforce policy and code.

d. Short-term rental landlords must meet same requirements as the rental permit law

13. Mitchell Marina:

- a. New kiosk on dock to help with collection of fees
- b. Misters - Getting an estimate to set them up again this summer
- c. Storage Bin - store equipment in a new storage closet next to carousel instead of in the carousel complex itself

14. Discussion: How does an idea become code in Greenport? Is Code Committee the right vehicle?
15. Report: Carousel Committee
 - a. Decision on finalists for panel project expected 5/20
 - b. Decisions will include a detailed explanation for all respondents of decision rationale
16. Report: Tall Ships Committee
17. Report: Internet and Social Media Committee
18. Discussion: Businesses operating without permits and next steps
19. Discussion: Properties in gross violation of safety codes next steps
20. Discussion: Ending of health care benefits for Trustees and Mayor by 12/31/15 and returning those funds to The Village Treasury for infrastructure.

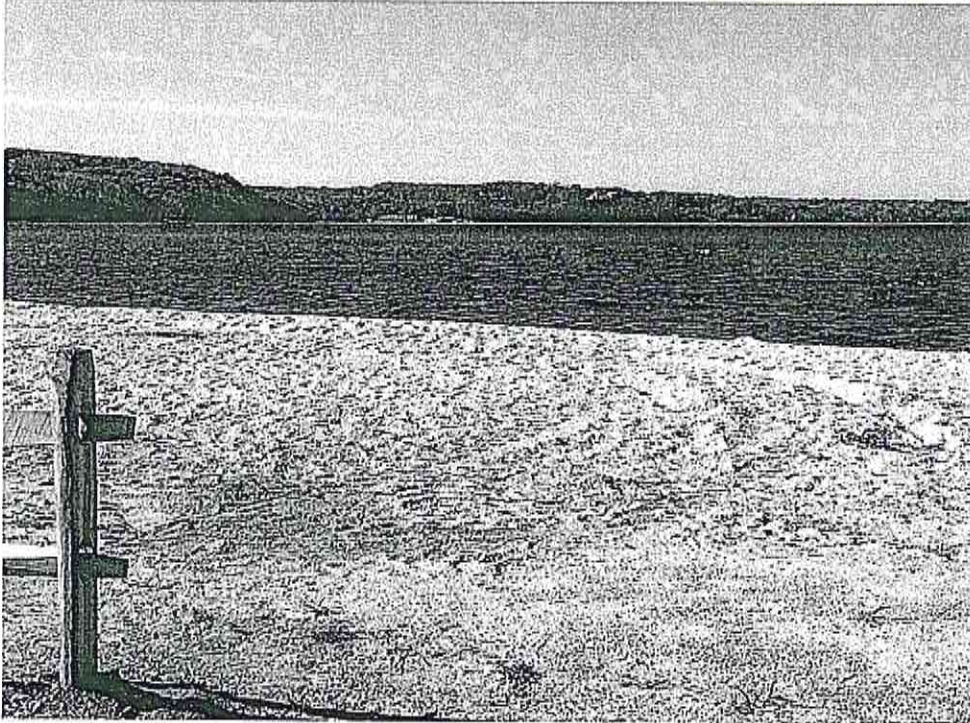
Aggregated list of Resolutions Requested

1. Seek Resolution to prohibit motorized vehicles of any kind in any Village park
2. Seek resolution for approval of individual bands and Joe Capuano per document to be provided (awaiting final confirmation from event coordinator)
3. Seek resolution authorizing Monday Night Dances Committee to offer sponsorships at a minimum of \$500 in which sponsors' logos will appear on all Monday Night Dances signage, brochures, and Social Media posts.
4. Seek resolution naming Doug Roberts and Jack Martilotta as the Village of Greenport Liaisons to the Southold Town Board
5. Seeking Resolution to put out an RFP for a scanner, approximate cost 6000 dollars, with bids submitted in time for a decision at the June meeting of the Board of Trustees
6. \$1600 payment to the Greenport Men's Softball League for a new fence along the third base line.
7. Request Resolution: Mark one parking spot at the corner of Front and Main Street with appropriate signage and street marking as a Taxi Stand.
8. Request Resolution: Develop and publish RFP for a Taxi Company to have access to this Taxi Stand between Memorial Day and Labor Day from 2pm-4am, with the stipulation that legally incorporated respondents within the Village of Greenport will be given priority over those incorporated outside The Village.
9. Request resolution to schedule public hearing to revise Code Section 150-7-B(7)c as follows "The renting of rooms is limited to three five rooms for lodging and serving breakfast

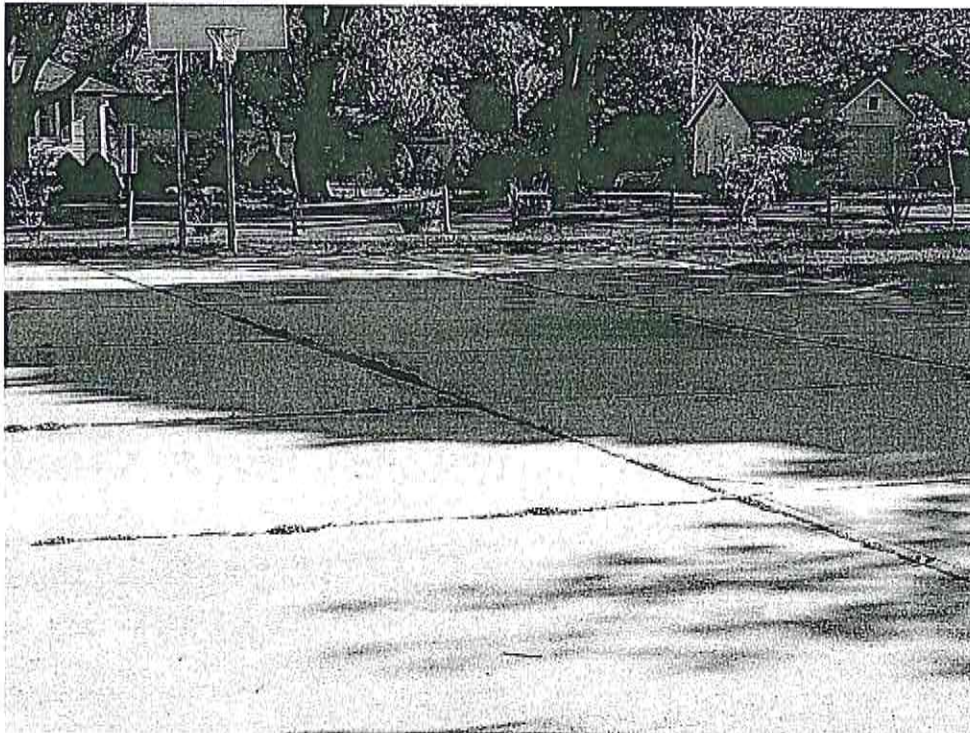
10. Request resolution to revise to schedule public hearing to revise Code Section 150-7-B (8)d as follows: Not more than two individuals shall occupy a room for a maximum total of six ten casual and transient roomers

Appendix A: Photos of 5th/6th Street and 3rd Street Park Issues

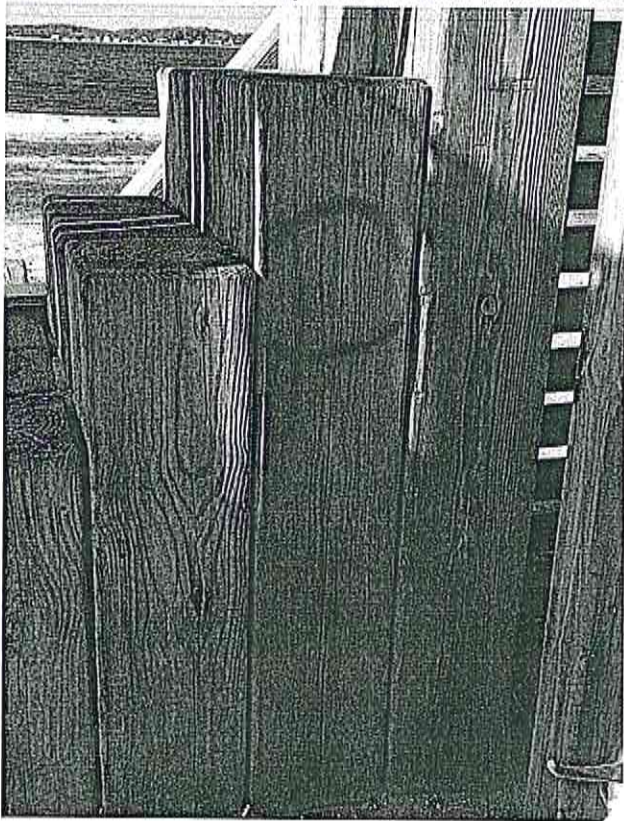
Several cars continuing to drive on beach despite installation of chain blocking "road"



Basketball court has weeds growing in it. Not a true court surface. Backboards are crooked, nets are falling apart.



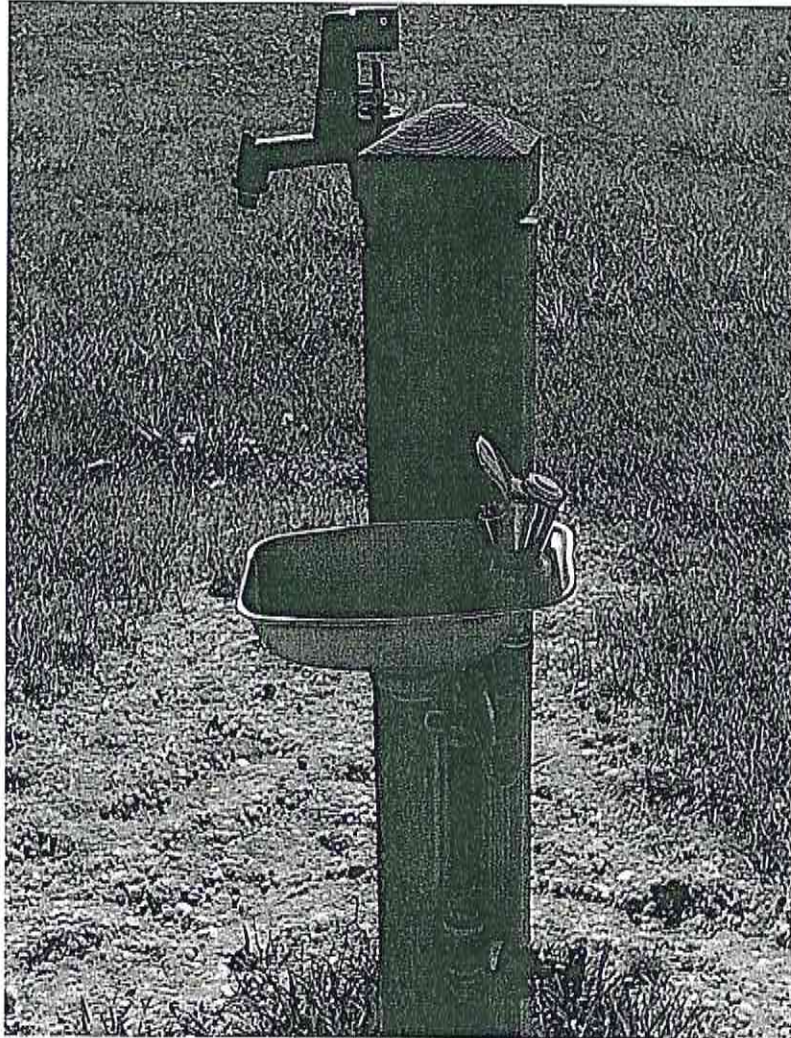
Graffiti on the Tall Ship that matters most to Greenport families.



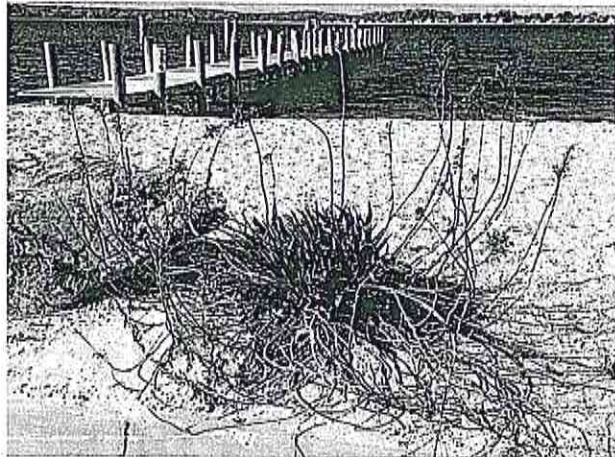
Rusy, outdated play structure at 3rd Street Park.



Water fountain doesn't work, hard to reach, not hygienic. What is the pump device? Water all pools on the ground.



Many beautiful plants dot the beachscape, but we don't maintain them.



Appendix B: Map of MTA/LIRR Site

Appendix C : Mitchell Park Mass Assembly Policy Proposed at April Work Session

Proposed Mitchell Park Event Policy

Mass Public Assembly in Mitchell Park is prohibited except for events that:

- Are cultural events, including musical performances, art exhibits, dance recitals, theatrical performances, poetry readings, or other artistic or cultural displays AND
- Are free and open to the public AND
- Have no affiliation with any religious denomination or sect AND
- Are appropriate for children, including no nudity, partial nudity, obscene language, violence, or content that would otherwise be disturbing to the public AND
- Are apolitical in nature, with no connection to any political movement or cause AND
- Do not require any sort of purchase or entry fee by the public to attend AND
- Are revenue-neutral to The Village, including costs required for security, maintenance of safety, setup, and cleanup AND
- Do Not involve the use of illicit drugs or any other activity in violation of local, state, and federal laws AND
- Do Not Exceed the capacity of Mitchell park in terms of attendees or electrical power AND
- Leave Mitchell Park unchanged after the event from its condition before the event AND
- Do not overlap with any other previously scheduled Mitchell Park events

Additionally, events during the fall and spring "shoulder seasons" are especially encouraged.

Members of the public – both within and outside the Village- who wish to provide such a cultural or artistic display or performance in Mitchell Park will be required to deliver a proposal by email to the Village Clerk no sooner than 3 months in advance of the proposed event date. This proposal is subject to a review by a commission consisting of:

- The Mayor
- A Village Trustee
- A representative of the Friends of Mitchell Park
- 2 at-large Village voters, appointed by The Mayor
- The Village Administrator

This commission will vote, by email, as to a proposal's compliance with this policy, with the results tabulated and documented by The Village Clerk. If an applicant is rejected, his/her only means of appeal will be directly to the Village Board of Trustees and require super-majority vote of 4-1 in favor of overturning the commission's decision.

The proposal must include a detailed description of the event and how it will adhere strictly to the Mitchell Park Mass Assembly Policy. This proposal should describe the type of event, the expected number of attendees, the requirements for putting on the event in terms of logistics,

electric, and the use of existing structures in the park. Applicants will receive a decision as to the approval or rejection of their proposal within 10 business days of submittal. Proposals must be submitted by email to the Clerk's office with the subject heading "MITCHELL PARK MASS ASSEMBLY PROPOSAL".