

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
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THIRD STREET · P.O. BOX 58
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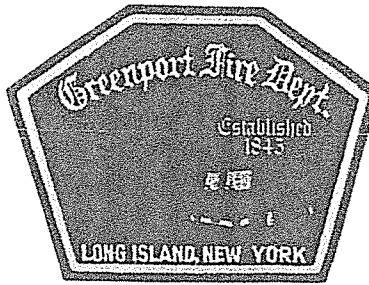
Request/Resolutions

THE FOLLOWING FOR JUNE 2013

Please accept all reports for the month of May and accept the applications for membership to the juniors Charles Staples and Michael Butler to the Stars Hose Company #3 .

A handwritten signature in black ink, appearing to be "Wayde Manwaring", written over a horizontal line.

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MEETING OF THE BOARD OF WARDENS

Wednesday May 15, 2013

OPENING:

Chief Wayde Manwaring opened the meeting at 7:31 pm with a pledge of allegiance to the flag and a moment of silence for departed members and most recent Rod Wells.

ATTENDANCE:

Chief Wayde Manwaring
2nd Ass't Wayne Miller
Wardens Warrren Jensen of Eagle Hose Co# 1
Wardens Antone Volinski & George Hubbard of Relief Hose Co # 2
Wardens Joseph Barszczewski & Raymond Corwin of Star Hose Co # 3
Wardens James A. Pirillo & James J. Pirillo of Standard Hose Co # 4
Wardens James Kalin & John Grilli of Hook & Ladder Co #1

Warden Joseph Milovich & 1st Ass't Chief Harry Arrived @ 7:34 pm

Members

Tom Watkins, Captain Jeff Corizinni, Lt Jerry Martocciha, Lt Jamie Clark, Lt Jeff Weingart, Aldopho Illescas

THOSE WISHING TO ADDRESS THE BOARD:

Tom Watkins spoke in reference to the letter of intent received from the North Fork Rescue Vol. Squad Association, for the FEMA grant for the new 12 lead EKG machines for any dept interested would Participate in the purchase of the machines. Tom Watkins stated that new machines are needed due to the fact that the EKG machines we have now do not transmit, are not in compliance with REMSCO. Warden James A Pirillo questioned what dept's would get the use of the machines; Tom Watkins stated any Dept that participated with trying to get the grant would get 1-2 new machines. Warden Warren Jensen wanted to Clarify that one grant is for all the EKG's, and is this a BLS Protocol. Captain Jeff Corazzini stated that the software we have to transmit is out of date. Lt Jerry Martocchia was asked if he had anything to add to this and stated he gave the North Vol. credit for trying to get this grant but in his opinion was a waste of time and money, this grant could take up to 3-5 years, and this would be only used as an AED.

Capt Jeff Corazzini spoke in reference to all of the attacks and bombings that have been happening, that it would be beneficial to us to have some kind of training and plan put in place seeing as we do have the Maritime, tall ships and other big events in this area and to have a mass casualty kit with all need supplies in it for any type of attack.

Lt Jamie Clark requested the use of Station 1 for Standard Hose BBQ on Aug 17th.

Aldopho Illescas questioned the size of his new Bunker Gear, he thinks it is too small for him, Lt Clark asked if any other members have had any problems with their gear, Chief Wayne Manwaring stated only 1 other, Warden James J. Pirillo stated there were other members that were also too small, Chief Manwaring wanted to know why now after three or four months is he being told this? He will contact the Company to see what they will do about it.

READING OF THE PREVIOUS MINUTES:

Motion made by James Kalin , seconded by Warden Joe Milovich , to approve the minutes of the April 16, 2013 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Minutes Unavailable due to the Meeting is not until May 21, 2013

TREASURER'S REPORT:

The treasurer's report for the period of April, 17, 2013 through May, 15, 2013 was read by Secretary / Treasurer James Kalin. Motion made by Warden George Hubbard, seconded by Warden Warren Jensen, to accept the treasurer's report as read. Motion carried. (Report attached)
Also noted in the Treasure's report was the fundraiser of the May Mile was in the amount of \$24,250.00

BILLS: none

COMMUNICATIONS RECEIVED:

1. Smithtown FD 13th Annual Golf outing June 17,2013
2. Port Jefferson FD Softball tournament July 26, 2013 thru July 28th
3. Northport FD 125th Anniversary sponsors a page in the book of history.
4. Mattituck Lions Annual Strawberry Festival June 14th- 16th (GFD Rescue to standby Sat June 15th 9am to 1pm)
5. Suffolk County Fire Academy presenting Fire Police Refresher Thursday June 6, 2013 7-10pm @ Brookhaven National Lab.
6. Minutes of the Southern NY Vol. Firemen's Association Sat March 25,2013

7. Minutes of the Suffolk County Vol. Firemen's Association March 26, 2013
8. West Hempstead Westerners Parade & Drill August 17th & 18th.
9. Letter from Carolyn Tamin requesting permission to use the meeting room May 27th for the Boy & Girl Scouts day of parade from 7am to 9am.

Motion by Warden Joe Milovich. Seconded by Warden George Hubbard, to file and or forward all communications .Motion carried.

APPLICATION(S) FOR NEW MEMBERSHIP:

1. David Jenkins for/Juniors
2. Addien Pollack / Juniors
3. George Pope to transfer to Hook & Ladder , from Eagle Hose

Except two applications to the juniors and to table George Pope for a month until letter from Eagle Hose is given in good standings to Hook & Ladder.

Motion by Warden Antone Volinski, seconded by James A Pirillo, to accept applications.

Motion carried.

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Antone Volinski contacted a few Contractors to give estimates on taking care of the grounds in front , no word back from them as of yet.
2. Warden Joe Milovich received a revision estimate from Engineers H2m , H2m still came in the lowest of bid of \$8500.00 Dirvorko & Bartolucci came is as \$12,000.

Motion by Warden Antone Volinski, Seconded by Chief Harry Breese, to accept H2m Motion Carried.

BY-LAWS: none

FINANCE: Report read by Chief Wayde Manwaring. Motion by Warden James Kalin, Seconded by Antone Volinski to accept as read. Motion Carried.

FIRE DISTRICT: none

PRE-INCIDENT PLANNING: none

SERVICE AWARDS: none

RECRUITMENT: none

CASUALTY FUND: none

FUNERAL: none

COMMUNICATION: none

TRIPS AND TRAVEL: Chief Harry Breese asked on behalf of Captain Colleen Hughes of the Rescue Squad if members will be able to go to Vital Signs. Yes members will be able to go if in good standing with the squad and make their amount points

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Budget / Finance request to hold annual Raffle to go off @ Oct Meeting

RELIEF HOSE CO. # 2 Budget/Finance

STAR HOSE CO. # 3 New Truck / Chris Hanold would like to be added to Fire Police

STANDARD HOSE CO. # 4 Budget /Finance

PHENIX HOOK & LADDER CO. # 1 Chain Saw, Stokes Basket

RESCUE SQUAD Budget /Finance

WATER RESCUE Budget /Finance

FIRE POLICE Budget /Finance As per Warden Raymond Corwin will have annual Meeting put on the Calendar.

UNFINISHED BUSINESS Warden John Grilli questioned if anyone has looked over the Social Media ,Warden Warren Jensen stated that posting if fine as long as it is not harmful the Department or to the other members. Much discussion on working on a policy Wardens Warren Jensen & Warden John Grilli work on a draft for a Social Media Policy.

Motion made by Warden Raymond Corwin Seconded by Chief Harry Breese to work on putting policy in

Warden Warren Jenson questioned if there has ever been a pre plan for the major events such as the Maritime festival or Tall ships, Chief Harry Breese will set up a meeting with the Pre- Incident Committee.

REPORT OF DELEGATES none

NEW BUSINESS none

GOOD OF THE DEPARTMENT

1.Motion made by Warden Joseph Milovich , Seconded by Warden George Hubbard to grant permission to Carolyn Tamin the use of Fire House for Boy Scouts , Standard Hose for BBQ on August 17. Motion Carried.

2. Chief Harry Breese reminded all the Wardens of the Warden dinner Friday May 17, 2013 @ Rhumb Line @ 6pm.

3. Warden Raymond Corwin stated that he has contacted Butch Corwin for the need of fire police for the Memorial Day Parade , other Departments notified as well , no response as of yet.

4. Warden James A. Pirillo asked if they can get extra calendars @ station 2.

5. Warden James J. Pirillo asked what they are going to do about the 12 Lead EKG, a lot of Discussion about how to update our equipment.

Motion Made by Warden Warren Jensen, Seconded by Chief Harry Breese to table the letter of intent for the grant. Motion Carried.

6. Warden Antone Volinski spoke about this year's Fund Raiser letter, he has showed it to Ex-Chief Darryl Volinski to look at before final print as he is our Dept. Spokes person and how there is new things added to this year's letter that has not been in it in the past such as knowing the signs of Stroke, Pet Safety, when to change batteries in smoke detectors Etc.. Warden Jensen added that maybe he can put that we now have a Paramedic; Warden James Kalin added that maybe we can have the GFD website more prominent to see.

Motion made by Warden Joe Milovich Seconded by James J. Pirillo to accept changes for approval and to have printed. Motion Carried Also noted Envelope stuffing for Fund Raiser will be Thursday May 30th @ 6:00pm.

7. Chief Mayde Manwaring asked for a Motion to purchase items from Finance and items requested by Hook & Ladder. Motion made by Warden Antone Volinski Seconded by Warden James Kalin. Motion Carried.

8. Warden Antone Volinski also added that Greenport Fire Dept has picked two boys for Boys State. And thanked the Wardens and everyone for doing the interviews, also spoke in ref to having a good relationship with working with the legion.

9. Warden Jensen wanted to add to requests for Eagle Hose permission to hold their Annual Raffle @ there October Meeting.

Motion Made by Warden Warren Jensen Seconded by James J. Pirillo to grant permission for Eagle Hose to hold annual Raffle. Motion Carried.

EXECUTIVE SESSION Motion by Warden James Kalin, Seconded by Warden Antone Volinski, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 8:56pm.

Motion by Warden Warren Jensen, seconded by Warden James Kalin, to return to the regular meeting. Motion carried. Regular meeting at 9:01pm.

READING OF THE MINUTES

Motion made by James J Pirillo, seconded by Antone Volinski , to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden Warren Jensen, seconded by Warden Antone Volinski, to adjourn.

Motion carried. The meeting was adjourned at 9:01pm

Respectfully Submitted by,

Jennifer Grilli

Recording Secretary

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May 14 2013

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Finance Meeting

Attendance ; Jim Pirillo jr, Joe Barszcewski George Hubbard and CHIEFS Manwaring., Miller,

Went over all bills.

Talked about May mile

Company Request

8 3 1 Budget Items

8 3 2 Budget Items

8 3 3 New truck and budget items

8 3 4 Budget Items

8 3 5 Budget Items and a chain saw a stoke basket and ropes with a bridle

Water Rescue and Fire Police Budget Items

8 3 16 Has two quotes for medical supplies Hammer Medical \$1.935.27 and the same stuff from Emergency Medical Product was \$2.778.25

Department 20 new scott air bottles from South Shore Fire on state contract are \$13.700.00 we need a new camera system for both firehouses talk about the letter of intent for the North Fork Rescue .

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtes	Misc	Training	Drill	Total	HM	BB	SHT	Yap Drill
Andrews, Allan	0	0	0	0	0	0	0	0	0	0	0	0				
Batszczewski, J (Warden)	16	33.33	25	0	0	0	0	11	13	3	1	53	X	X	X	
Berry, James	26	54.17	25	3	1.734	0	0	5	6	3	0	39	X	X	X	
Birmingham, Kenneth (1st Lt)	5	10.42	25	4	2.312	0	1	7	4	2	0	39	X		X	
Bogardus, William (Capt)	5	10.42	25	0	0	0	0	7	9	3	3	47	X	X	X	
Breese, Harry (1st Asst. Chief)	18	37.5	25	35	20.23	25	2	20	10	3	1	86	X	X	X	
Bumble III, Charles	2	4.167	0	2	1.156	0	0	5	9	3	1	18	X	X	X	
Bumble, Lawrence	2	4.167	0	0	0	0	0	4	3	2	0	9	X	X		
Bumble, Samantha	0	0	0	1	0.578	0	0	3	0	2	1	6	X	X		
Capon, George (1st Lt. FP)	25	52.08	25	54	31.21	25	2	8	5	2	3	70		X	X	
Carey, Patrick	6	12.5	25	0	0	0	0	5	6	3	1	40	X	X	X	
Charters, Gary	0	0	0	0	0	0	0	1	0	0	0	1				
Clark, Doreen (PRM)	5	10.42	25	18	10.4	25	1	3	0	3	0	57			X	
Clark III, Henry	0	0	0	0	0	0	0	1	1	0	0	2				
Clark, James (1st Lt)	12	25	25	2	1.156	0	1	7	7	3	5	48	X	X	X	X
Clark, Jeffrey	20	41.67	25	1	0.578	0	0	6	11	2	1	45	X	X		
Corazzini, Jeffrey (Capt)	19	39.58	25	65	37.57	25	4	13	11	3	5	86	X	X	X	
Corazzini, Warren	5	10.42	25	14	8.092	15	0	5	0	2	0	47	X		X	
Corwin, Everett (FP Capt)	6	12.5	25	8	4.624	0	0	5	10	3	0	43	X	X	X	
Corwin, Raymond (Warden)	24	50	25	31	17.92	25	3	12	14	3	2	84	X	X	X	
Corwin, Sally	9	18.75	25	0	0	0	0	9	2	5	2	43	X	X	X	
Corwin, Scott	8	16.67	25	3	1.734	0	0	4	10	3	0	42	X	X	X	
Costas, Tom (PPF)	1	2.083	0	1	0.578	0	0	4	10	12	1	27			X	
Creedon, Daniel	6	12.5	25	11	6.358	15	1	7	0	2	1	51	X			
De Kerillis, Alain	11	22.92	25	8	4.624	0	0	7	1	0	0	33		X		
Detrick, Gary	23	47.92	25	4	2.312	0	1	5	11	1	1	44		X		
Dimos, Paul (2nd Lt)	13	27.08	25	4	2.312	0	3	7	1	3	2	41	X	X	X	X
Dominick, Steve	10	20.83	25	4	2.312	0	1	5	6	3	1	41	X	X	X	
Ficurilli, Michael	12	25	25	1	0.578	0	0	6	8	3	0	42	X	X	X	
Fisher, Shannon (RS 2nd Lt)	6	12.5	25	24	13.87	25	5	7	7	2	1	72		X		
Golden, Danielle	2	4.167	0	0	0	0	0	4	0	15	0	19				
Goldstein, Myron	1	2.083	0	1	0.578	0	1	0	0	0	0	1				
Grilli, Jennifer	11	22.92	25	52	30.06	25	1	20	12	3	4	90	X	X	X	X

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Migs.</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>Yap Drill</u>
Grilli, John (Warden)	7	14.58	25	17	9.827	15	1	18	14	3	2	78	X	X	X	
Hamilton Jr., Robert	20	41.67	25	9	5.202	15	0	5	8	4	0	57	X	X	X	
Hanold Sr., Chris	5	10.42	25	13	7.514	15	1	6	1	0	1	49				
Harris, Cliff (2nd Lt.)	4	8.333	15	0	0	0	0	3	10	2	0	30	X			
Harris, Peter	10	20.83	25	3	1.734	0	1	9	12	2	2	51	X	X		
Harrison Meraz, Danielle	0	0	0	0	0	0	0	6	1	2	0	9	X			
Hays, Spencer (1st Lt.)	17	35.42	25	0	0	0	0	12	14	4	7	62	X	X	X	X
Hollid, Scott (PPF)	11	22.92	25	1	0.578	0	2	7	8	3	2	47	X	X	X	
Hubbard Jr, George (Warden)	5	10.42	25	1	0.578	0	0	10	11	0	1	47				
Hughes, Colleen (RS, Capt)	14	29.17	25	74	42.77	25	8	14	12	4	3	91	X	X	X	
Huzsek, Andrew H	19	39.58	25	2	1.156	0	0	5	12	3	0	45	X	X	X	
Hydell, Carol	5	10.42	25	4	2.312	0	0	3	8	13	3	52	X	X	X	
Hydell, Charles	7	14.58	25	5	2.89	0	1	7	10	3	4	50	X	X	X	
Ilseas, Adolpho	7	14.58	25	1	0.578	0	1	4	2	0	4	36				X
Jaegar, William	0	0	0	0	0	0	0	1	0	0	0	1				
Jenkins, Karolyn	5	10.42	25	4	2.312	0	1	5	6	4	0	41	X	X	X	
Jensen, Warren (Warden)	4	8.333	15	0	0	0	0	11	7	2	0	35	X	X	X	
Jester, Robert	19	39.58	25	0	0	0	0	6	12	3	4	50	X	X	X	
Jimenez, Susano	22	45.83	25	1	0.578	0	0	5	11	3	1	45	X	X	X	
Johnson, Craig	1	2.083	0	2	1.156	0	0	3	1	1	0	5	X			
Kalin, James (Warden)	38	79.17	25	97	56.07	25	2	12	11	3	2	80	X	X	X	
King, David	19	39.58	25	12	6.936	15	1	5	10	1	0	57	X			
Kunjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	1	0	0	0	1				
LaMothe, Thomas	0	0	0	0	0	0	0	3	5	0	0	8				
Land, Bruce (1st Lt.)	5	10.42	25	17	9.827	15	2	10	9	2	1	64	X	X		
Laurie-Reed, Hope	0	0	0	0	0	0	0	2	0	3	0	5	X	X	X	
Lehmann, Robert	18	37.5	25	2	1.156	0	0	5	8	2	1	41	X			X
Lillis, Daniel (PPF)	8	16.67	25	0	0	0	0	2	5	0	0	32				
Loper-Lawry, Lisa	4	8.333	15	47	27.17	25	5	4	5	1	1	56		X		
Luke, Alexander	18	37.5	25	4	2.312	0	1	6	12	3	3	50	X	X	X	
Manwaring, Julia	13	27.08	25	5	2.89	0	2	4	3	6	0	40	X	X	X	
Manwaring, Wayde (Chief)	37	77.08	25	106	61.27	25	3	20	15	6	2	96	X	X	X	
Marczewski, Macy	9	18.75	25	2	1.156	0	0	5	12	3	1	46	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mins	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Martocchia, Jerome (RS 1st Lt.)	13	27.08	25	52	30.06	25	6	9	11	13	3	92	X	X	X	
Mazzei, Aileen	1	2.083	0	1	0.578	0	0	5	8	17	0	30	X	X	X	
McKenzie, Tiffany	4	8.333	15	17	9.827	15	2	4	5	2	2	45		X	X	
McNeil, William (Capt)	7	14.58	25	2	1.156	0	0	5	5	0	0	35				
Medina, Angel (PPF)	0	0	0	1	0.578	0	0	5	7	2	0	14				X
Meyer, David	10	20.83	25	2	1.156	0	1	4	0	0	3	33				
Miller, Joseph	9	18.75	25	46	26.59	25	0	9	2	4	2	67	X	X	X	
Miller, Wayne (2nd Asst Chief)	23	47.92	25	52	30.06	25	2	20	14	3	4	93	X	X	X	
Milovich Jr., Joseph (Warden)	24	50	25	1	0.578	0	0	11	10	3	0	49	X	X	X	
Musto, Franics	10	20.83	25	33	19.08	25	1	9	10	3	2	75	X	X	X	
Myslborski, Linda	8	16.67	25	48	27.75	25	2	8	11	1	1	73				X
Nedoszytko, William	0	0	0	0	0	0	0	5	0	2	0	7	X	X		
Parker, Jason	28	58.33	25	24	13.87	25	7	7	13	5	4	86	X	X	X	X
Pirillo, James A. (Warden)(SON)	24	50	25	1	0.578	0	1	13	11	3	1	54	X	X	X	X
Pirillo, James J (Warden)	12	25	25	1	0.578	0	0	10	9	3	0	47	X	X	X	
Pope, George	37	77.08	25	132	76.3	25	2	17	8	4	7	88	X	X	X	X
Pruitt, William	1	2.083	0	0	0	0	0	5	6	1	0	12				
Purcell, Bernard	45	93.75	25	98	56.65	25	8	6	15	4	5	88	X	X	X	
Purcell, Ryan (2nd Lt.)	13	27.08	25	15	8.671	15	3	9	11	3	3	69	X	X	X	
Quillin, Michael	13	27.08	25	1	0.578	0	1	7	8	3	2	46	X	X	X	
Rand, Charles (SO)	3	6.25	15	1	0.578	0	0	8	10	3	0	36	X	X	X	
Raynor, Dale (PPF)	35	72.92	25	6	3.468	0	2	6	12	4	4	53	X	X	X	
Rempe, Frederick	2	4.167	0	0	0	0	0	4	8	0	1	13				
Rempe Jr, Fred	4	8.333	25	1	0.578	0	0	3	15	3	1	47	X	X	X	
Richter, Craig	0	0	0	0	0	0	0	1	0	1	0	2				X
Richter, Michael	7	14.58	25	77	44.51	25	0	6	8	2	0	66	X			
Richter, Nathaniel	1	2.083	0	5	2.89	0	0	1	0	1	0	2				X
Rosa, Lisa (Capt)	1	2.083	0	3	1.734	0	0	15	13	6	1	35	X	X	X	
Ruffner, William (1st Lt.)	14	29.17	25	8	4.624	0	3	11	11	3	1	54	X	X	X	
Ryan, Sean (PPF)	10	20.83	25	1	0.578	0	1	4	8	2	0	40				X
Schneider, William	0	0	0	1	0.578	0	0	7	10	2	0	19	X	X	X	
Sieban, Edward	9	18.75	25	15	8.671	15	1	7	2	3	0	53	X	X		X
Skrezec, John	24	50	25	2	1.156	0	0	7	14	3	1	50	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Sledjeski, Richard	14	29.17	25	26	15.03	25	0	6	2	1	64		X	X	
Soto, Angel	0	0	0	0	0	0	0	0	0	0	0				
Spanos, James	4	8.333	15	2	1.156	0	1	1	2	0	25		X	X	
Staples, Halsey	20	41.67	25	51	29.48	25	0	6	3	0	63	X	X	X	
Stoner, Gary	6	12.5	25	1	0.578	0	0	10	0	0	41				
Stritmatter, Joseph	0	0	0	0	0	0	0	0	0	0	0				
Stritmatter, Kelli	0	0	0	0	0	0	0	0	0	0	0				
Tamin, John	26	54.17	25	23	13.29	25	0	11	3	1	72	X	X	X	
Thorp, Thomas (2nd Lt.)	7	14.58	25	11	6.358	15	2	2	1	2	51		X		X
Thum, William	0	0	0	0	0	0	0	6	1	0	12			X	
Tuthill, James (PPF)	0	0	0	0	0	0	0	0	0	0	0				
Urban, Jerome	16	33.33	25	1	0.578	0	0	8	3	0	44	X	X	X	
VanEtten, George	13	27.08	25	1	0.578	0	0	9	3	0	43	X	X	X	
Volinski Jr, Antone	24	50	25	1	0.578	0	0	15	3	0	48	X	X	X	
Volinski III, Antone (Warden)	11	22.92	25	4	2.312	0	1	13	4	1	56	X	X	X	
Volinski, Darryl (Capt.)	6	12.5	25	18	10.4	25	1	12	3	0	74	X	X	X	
Walker Jr, David	1	2.083	0	3	1.734	0	0	5	10	0	17				
Watkins Sr, Tom	6	12.5	25	25	14.45	25	2	3	3	0	62		X	X	
Weingart, Jeffrey (2nd Lt.)	16	33.33	25	44	25.43	25	8	15	3	5	92	X	X	X	X
White, Kenneth	17	35.42	25	5	2.89	0	1	13	3	2	50	X	X	X	
White, Robert	7	14.58	25	0	0	0	0	8	3	0	41	X	X	X	
Wright, Richard	22	45.83	25	3	1.734	0	0	0	2	0	31	X	X	X	
Wright, William (PPF)	1	2.083	0	7	4.046	0	0	10	3	1	19	X	X	X	
Zurek, Gregory	9	18.75	25	1	0.578	0	0	10	3	0	43	X	X	X	
Zurek Jr, Stanley	6	12.5	25	1	0.578	0	0	11	3	0	44	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

CHIEF WAYDE MANWARING
 1ST ASST. CHIEF HARRY BREESE
 2ND ASST. CHIEF WAYNE MILLER
 CHAPLAIN C. KUMJIAN
 TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
 (631) 477-8261 - STATION 2
 (631) 477-1943 - CHIEFS OFFICE
 (631) 477-4012 - FAX
 THIRD STREET · P.O. BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

Greenport Fire Department Monthly Report
 For the Month of May 2013

Number of calls this month: 48

Number of Calls to Date: 224

Breakdown of calls by signal numbers:

9 (stand-by):	2
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	6
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	36
16-23 (mva, water rescue, misc.):	1
16-59 (routine transport):	0
23 (co detector, medi-vac):	3
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva)	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	22
East/West:	26
Other:	0

Total number of Personnel:	692
Number of hours:	34
Total personnel hours:	23528
Average personnel per call:	14
Average call time in minutes:	42

Number of calls to Peconic Landing:	12
Number of calls to San Simeon by the Sound:	0

Prepared by: Lucy Clark 6/5/2013

GFD Alarm Report for Month Ending May 31, 2013

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
13-177	5/1/2013	26 Sound Rd	9	8:47	9:36	49	16	1	E/W	E/F Fall
13-178	5/1/2013	Pec Lndg Comm Ctr	12	10:28	10:55	27	16	1	E/W	E/F Fall
13-179	5/1/2013	Island's End Golf Course	28	13:17	13:38	21	13	0	E/W	Auto Alarm
13-180	5/1/2013	Pec Lndg Apts	13	20:34	21:15	41	16	1	E/W	E/M Fall
13-181	5/2/2013	Pec Lndg Apts	4	3:03	4:06	63	16	1	E/W	E/F Sick
13-182	5/2/2013	Front St.	14	15:28	16:05	37	16	1	V	E/F Fall
13-183	5/2/2013	Claudio's Parking Lot	13	16:24	16:54	30	16	1	V	A/F Syncope
13-184	5/3/2013	Tarpon Dr	20	16:34	17:28	54	16	1	E/W	E/F Hip Injury
13-185	5/3/2013	Main St	31	17:00	17:15	15	13	0	V	Auto Alarm
13-186	5/4/2013	Pec Lndg Apts	4	20:14	21:10	56	16	1	E/W	E/F Possible CVA
13-187	5/6/2013	Gull Pond Lane	6	6:55	7:40	45	16	1	E/W	A/M Hip Injury
13-188	5/6/2013	Brown St	9	13:03	13:45	42	16	1	V	E/F Sick
13-189	5/6/2013	Pec Lndg Cottages	9	14:12	14:58	46	16	1	V	E/F Diabetic
13-190	5/8/2013	Kerwin Blvd	7	10:29	11:06	37	16	1	E/W	A/M Chest Pains
13-191	5/9/2013	Corner of 9th & Flint Sts	7	5:09	5:50	41	16	1	E/W	A/F Fall
13-192	5/9/2013	Front St.	14	15:49	16:23	34	16	1	V	E/M Hemmorhage
13-193	5/10/2013	3rd St-Maritime Museum	35	18:02	18:12	10	23	0	V	Fuel Spill
13-194	5/11/2013	Pec Lndg	30	8:30	13:00	300	9	0	E/W	May Mile-Stand By
13-195	5/11/2013	Pec Lndg Shores	19	11:05	11:38	33	16	1	E/W	E/F Sick
13-196	5/15/2013	Shore Dr	12	18:48	19:18	30	16	1	E/W	A/M Hand Injury
13-197	5/16/2013	Bay Ave	15	21:18	22:02	44	16	1	V	A/M Fall
13-198	5/19/2013	Pec Lndg Apts	9	10:29	11:15	16	16	1	E/W	E/F Fall
13-199	5/20/2013	Bailey Ave	2	6:43	7:00	17	16	1	E/W	E/M Sick
13-200	5/20/2013	Pec Lndg Apts	9	21:38	22:40	62	16	1	E/W	E/M Fall
13-201	5/21/2013	Front St.	9	13:38	14:15	37	16	1	V	A/M Diff Breathing
13-202	5/23/2013	Route 25	26	11:42	11:46	4	13	0	E/W	Smoke Detector Act.
13-203	5/24/2013	Osprey Nest Rd	8	19:47	20:12	25	16	1	E/W	A/F Back Pain
13-204	5/24/2013	Sound Dr	6	21:49	22:23	34	16	1	E/W	E/M Fall
13-205	5/25/2013	Main St	14	9:42	10:01	19	16	1	V	A/F Passing Out
13-206	5/25/2013	1st St	12	15:31	16:17	46	16	1	V	E/M Fall
13-207	5/25/2013	Carpenter St	32	19:19	19:33	32	13	0	V	Auto Alarm
13-208	5/26/2013	Route 25	6	1:30	2:12	42	16	1	E/W	A/F Vict of Violence
13-209	5/26/2013	2nd St	11	5:01	5:24	23	23	0	V	CO Detector
13-210	5/26/2013	Main St	36	15:59	16:15	20	13	0	V	Outlet Fire
13-211	5/26/2013	Sung Harbor Rd	9	19:14	19:42	28	16	1	E/W	Allergic Reaction
13-212	5/26/2013	GHS-Fireworks	24	21:30	22:30	60	9	0	V	Stand-By
13-213	5/27/2013	Pec Lndg Apts	10	11:46	12:27	41	16	1	E/W	E/M Hemmorhage
13-214	5/27/2013	Main St	11	15:03	15:38	35	16	1	V	A/F Seizure
13-215	5/27/2013	Front St.	10	15:56	16:29	33	16-23	1	V	MV vs Ped
13-216	5/27/2013	Main St	7	16:55	17:24	29	16	1	V	A/F OD
13-217	5/27/2013	Third St	11	17:44	19:25	41	16	1	V	A/F Diff Breathing
13-218	5/28/2013	Front St.	26	11:37	11:55	18	13	0	E/W	Auto Alarm
13-219	5/28/2013	First St	5	12:25	13:01	36	16	1	V	A/M Sick
13-220	5/29/2013	Pec Lndg Cottages	6	9:32	10:05	33	16	1	E/W	A/F Sick
13-221	5/29/2013	Pec Lndg Apts.	31	17:36	19:00	84	16	1	E/W	E/F Diff Breathing
13-222	5/29/2013	GHS	37	17:54	19:00	66	23	1	E/W	Medi-Vac
13-223	5/30/2013	Center Street	8	10:31	10:58	27	16	1	V	A/M Sick
13-224	5/31/2013	Washington Ave	6	21:42	22:50	68	16	1	V	E/F Poss CVA

Alarms	Signal:	9	16	16-23	13	23	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
48		2	36	1	6	3	692	14	34	2031	42	37		21	25	2

Fire	10	# Calls to Pec. Lndg.:	12	#Fire Calls E/W:	2	#Fire Calls V:	3
Rescue	36	# Calls to San Simeon:	0	#EMS Calls E/W:	21	#EMS Calls V:	15
				#Auto Alarms E/W:	2	#Auto Alarms V:	3



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD, JR.
DEPUTY MAYOR
DAVID MURRAY
MARY BESS PHILLIPS
JULIA ROBINS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

UTILITIES DISTRICT
SUPERINTENDENT
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: June 10, 2013
Meeting: June 17, 2013 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Charlene Kagel, *Treasurer*
From: Charlene Kagel, *Treasurer*
Department: Treasurer's Department

June 2013 Treasurer's Report

REQUEST A MOTION BE PLACED ON THE AGENDA TO:

- Budget Modifications as submitted by Dept's (see attached)
- Housekeeping (year End Adjustments to be submitted after AP deadline)
- Approve Robert Brandt to attend KVS User Conference July 21-25 in Amherst, NY

DEBT SERVICE PAYMENTS

- None

SIGNIFICANT COLLECTIONS

- Tax Collections of 2013-14 have begun - Report in July WS
- Rents Received -MAY- \$66,551.20- YTD - \$768,925.66
- Utility Billing -
- See attached Billing Statistics Report

INFORMATIONAL:

- EFC -WWTP Update
- Drawdown # 11 approved by EFC (see WWTP Report)

- Prelim Close out Documents are in process

- **GIGP/CFA GRANTS**
 - NYS Regional Economic Development Grants -
 - Waiting contracts

- **NYPA Projected Financials/Cash Flow (TCC)**
 - Waiting for NYPA approval

- **Report - Cash Holdings - See attached**

Work Session June 17, 2013

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA TO:

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Attachments:

WWTP June 2013 (PDF)
BANK REC MAY 2013 (PDF)
May Billing Staat (PDF)

VILLAGE OF GREENPORT
WASTEWATER TREATMENT FACILITY
 FUNDING REPORT
 June-13

Total Project Authorized by Bond Resolution \$ 8,100,000.00

Grants and Loans

Name of Funding Source	Source of Funding	Type of Funding	Project Number	Amount of Funding Source	Funding/Loan Requested	AMOUNT REMAINING
NYS Clean Water/Clean Air Bond Act (BNR)	State	Grant	C302280	\$1,075,000.00	\$ 1,075,000.00	\$ -
NYS Clean Water/Clean Air Bond Act (UV)	State	Grant	C302917	\$459,000.00	\$ 459,000.00	\$ -
NYS Clean Water/Clean Air Bond Act (UV)	State	0%Loan (Pre post ARRA)	C1-5171-03-00, 70	\$1,656,056.00	\$ 1,676,295.50	\$ 179,760.50
NYS Clean Water/Clean Air Bond Act-2009 (Loan Forgiveness)	FED	Grant/ARRA	C1-5171-03-00, 70	\$3,819,595.00	\$ 3,815,595.00	\$ -
-Hardship Application- to get 0% interest for State Revolving Fund Loan						#11 pending
NYSERDA Construction Grant- Phase 1 (2004 Retainage \$7,451)	State	Grant	7059	\$100,000.00	\$ 67,056.00	\$ 32,944.00
NYSERDA Construction Grant Phase 2 (will receive when project is complete)	State	Grant	7059	\$100,000.00	\$ -	\$ 100,000.00
Governors Office for Small Cities-Development Block Grant-BNR	State	Grant	480PR87-07	\$400,000.00	\$ 400,000.00	\$ -
Total Grants and Loans:				\$7,805,651.00	\$7,492,946.50	\$312,704.50
Amount to be Funded by Bonds				\$294,349.00		

Project Costs

Expenditures Submitted for Reimbursement	Dwight & Bartlucel	ELDOR	Misc	PHILIP ROSS	CAMERON	ALLOWABLE PROJECT COSTS	Amount of Funding Reimbursed/Rec'd	Difference
EXPENDITURES SUBMITTED								
NYS EFC								
Disbursement Request #1 Phase 1 Pre ARRA								
Disbursement Request #1				\$ 442,735.20	\$ 113,664.50	\$ 110,591.65	\$ 110,591.65	\$ -
Disbursement Request #2				\$ 121,898.51	\$ 75,541.95	\$ 518,277.15	\$ 518,277.15	\$ -
Disbursement Request #3	\$ 49,607.62	\$ 5,400.00		\$ 709,715.50	\$ 49,369.76	\$ 131,398.51	\$ 131,398.51	\$ 500.00
Disbursement Request #4	\$ 36,085.48	\$ 21,825.00	\$ 437.50	\$ 1,754,904.50	\$ 33,460.00	\$ 826,677.40	\$ 826,177.25	\$ (499.95)
Disbursement Request #5	\$ -	\$ 6,180.13		\$ 417,061.51	\$ -	\$ 1,846,712.48	\$ 1,846,712.48	\$ -
Disbursement Request #6	\$ 51,835.77	\$ 192,261.37		\$ 467,786.24	\$ 28,304.33	\$ 442,886.34	\$ 442,886.34	\$ -
Disbursement Request #7	\$ 3,368.00			\$ 303,189.61	\$ -	\$ 740,187.71	\$ 663,722.08	\$ 76,465.63
Disbursement Request #8	\$ 13,496.92	\$ 16,640.29		\$ 165,544.15	\$ 11,885.72	\$ 306,557.61	\$ 306,558.49	\$ (0.88)
Disbursement Request #9	\$ 12,378.96	\$ 38,395.75		\$ 377,952.19	\$ -	\$ 207,569.08	\$ 196,659.08	\$ 10,910.00
Disbursement Request #10	\$ 32,040.57	\$ 3,224.50	\$ 19,823.40	\$ -	\$ 56,096.57	\$ 428,730.90	\$ 428,730.90	\$ -
Disbursement Request #11						\$ 111,185.04	\$ 20,176.57	\$ 91,008.47
Total Submitted Costs:	\$ 290,272.86	\$ 450,045.51	\$ 20,260.90	\$ 6,786,011.58	\$ 442,829.83	\$ 8,017,577.05	\$ 7,672,707.00	\$ 524,630.55
NYS CDBG								
Disbursement Request #1				\$ 400,000.00	\$ -	\$ 400,000.00	\$ 400,000.00	\$ -
NYS DEC BNR/UV								
Disbursement Request #1 -Contract C302260	\$ 91,457.54	\$ 87,027.47		\$ 1,149,549.49	\$ -	\$ 1,328,030.50	\$ 1,075,000.00	\$ 253,030.50
Disbursement Request #1 &2 -Contract C302917	\$ -	\$ 69,087.00		\$ 475,676.68	\$ -	\$ 544,765.68	\$ 459,000.00	\$ 85,765.68
NYSERDA								
Disbursement Request #1 (2004 for Design Phase 1) Retainage \$7,451						\$ 74,507.00	\$ 67,056.00	\$ 7,451.00

NOTE: Vouchers must be submitted to both EFC and DEC therefore total

*Submitted costs may not reflect total paid on contract.

Reflects Submission to all agencies

Reflects Submission to all agencies

*Previously disallowed exp and Retainage

**VILLAGE OF GREENPORT
WASTEWATER TREATMENT FACILITY
Contract Summary**

June-13

Contractor	Total Contract Amount	Paid to Date Date	Available	Less Retainage Amt Paid
Eldor	\$ 450,045.52		\$ 0.00	
#1	\$ 10,000.00			\$ 9,500.00
#2	\$ 5,000.00			\$ 4,750.00
#3	\$ 400.00			\$ 380.00
#4	\$ 6,505.40			\$ 6,180.13
#5	\$ 21,825.00			\$ 20,733.75
#6	\$ 17,100.00			\$ 16,245.00
#7	\$ 12,148.51			\$ 11,541.08
#8	\$ 26,041.60		\$ 52,525.60	\$ 24,739.52
#9	\$ 31,737.35			\$ 30,150.48
#10	\$ 51,056.85			\$ 49,074.01
#11	\$ 85,881.48			\$ 81,587.40
#12	\$ 69,089.40			\$ 65,634.93
#13	\$ 42,196.49			\$ 40,085.67
#14	\$ 17,576.56			\$ 11,900.23
#15	\$ 15,516.09			\$ 14,740.29
#16	\$ 2,000.00			\$ 1,900.00
#17	\$ 40,420.79	\$ 22,502.28		\$ 38,399.75
#19	\$ 450,045.52			\$ 427,543.24
				\$ 22,502.28
				Paid 6/10 Retainage
Phillip Ross Industries	\$ 6,446,371.00	#182	\$ (0.00)	
#3	\$ 34,825.49			\$ 442,735.20
#4	\$ 38,174.40			\$ 10,846.99
#5	\$ 499,669.31			\$ 36,285.68
#6	\$ 81,145.00			\$ 474,685.84
#7	\$ 628,570.50			\$ 77,088.22
#8	\$ 226,245.50			\$ 597,141.98
#9	\$ 696,368.50			\$ 214,933.72
#10	\$ 832,290.50			\$ 661,550.08
#11	\$ 277,160.50			\$ 780,675.97
#12	\$ 9,935.51			\$ 263,330.96
#13	\$ 129,935.50			\$ 9,438.74
#14	\$ 249,595.49			\$ 123,438.73
#15	\$ 54,535.51			\$ 237,115.72
#16	\$ 518,950.00			\$ 51,808.73
#17	\$ 293,719.49			\$ 493,002.50
#18	\$ 32,745.00			\$ 279,033.52
#19	\$ 55,395.00			\$ 31,107.75
#20	\$ 145,240.00			\$ 52,625.25
#21	\$ 91,951.24			\$ 137,978.00
#22	\$ 132,205.00			\$ 87,353.68
#23	\$ 271,534.00			\$ 173,094.75
#24	\$ 33,700.00			\$ 257,957.30
#25	\$ 47,612.95			\$ 32,015.00
#26	\$ 99,950.00			\$ 45,232.31
#27	\$ 74,307.00			\$ 98,952.50
#28	\$ 271,070.41			\$ 70,591.65
#29	\$ 126,774.00			\$ 257,516.89
	\$ 6,446,371.00			\$ 120,435.30
				\$ 6,124,052.46
				Retainage \$ 322,318.54
				Disbursement #1 \$ 141,500.00
				Disbursement #2 \$ 120,000.00
				Remaining \$ 60,818.54
Cameron	\$ 316,550.50		\$ (3,830.00)	
#1	\$ 37,455.00			
#2	\$ 26,501.32			
#3	\$ 30,964.25			
#4	\$ 16,315.51			
#5	\$ 10,232.50			
#6	\$ 15,027.50			
#7	\$ 18,657.50			
#8	\$ 14,802.50			
#9	\$ 20,040.80			
#10	\$ 45,187.00			
#11	\$ 28,304.33			
#12	\$ 3,512.57			
#13	\$ 3,866.05			
#14	\$ 4,507.10			
#15	\$ 3,911.57			
#16	\$ 5,075.00			
#17	\$ 1,472.50			
#18	\$ 6,307.50			
#19	\$ 3,410.00			
#20	\$ 3,890.00			
#21	\$ 370,440.50			
Dvirka & Bartilucci	\$ 290,272.86		\$	
#1	\$ 12,960.66			
#2	\$ 19,301.52			
#3	\$ 17,345.44			
#4	\$ 15,577.98			
#5	\$ 20,507.50			
#6	\$ 16,701.67			
#7	\$ 17,242.03			
#8	\$ 11,257.46			
#9	\$ 7,975.42			
#10	\$ 13,752.44			
#11	\$ 21,825.99			
#12	\$ 11,350.31			
#13	\$ 12,264.99			
#14	\$ 11,126.92			
#15	\$ 10,637.17			
#16	\$ 12,485.14			
#17	\$ 9,077.26			
#18	\$ 9,638.74			
#19	\$ 10,036.45			
#20	\$ 9,381.40			
#21	\$ 3,168.88			
#22	\$ 4,117.52			
#23	\$ 2,058.76			
#24	\$ 10,120.20			
	\$ 290,272.86			
Contingency	\$	\$	\$	
	\$ 7,507,129.88			

The following are Phase 1 and other costs that are being researched

#1	\$ 110,591.65
#1	\$ 518,277.15
#2	\$ 131,398.51
#3	\$ 826,177.25
#4	\$ 1,846,712.48
#5	\$ 442,886.34
#6	\$ 663,722.08
#7	\$ 306,558.48
#8	\$ 196,659.08
#9	\$ 428,730.90
#10	\$ 20,176.57
#11	\$ 179,760.50
	\$ 5,671,650.99

BANK BALANCE
FOR THE MONTH OF MAY 2013

FUND	TYPE	BANK
General	Checking	1,087,424.56
Light	Checking	576,927.30
Light	Checking	4,744.25
Light Depreciation	Savings	556,506.96
Light Consumer Deposit	Savings	111,568.81
Light Consumer Deposit	Checking	1,545.17
Light Ban Checking	Checking	546,455.48
Water	Checking	427,094.88
Sewer	Checking	482,568.59
Sewer Wastewater	Savings	12,073.84
NYSEFC	Checking	271,204.44
Recreation Fund	Checking	93,718.45
Trust & Agency	Checking	30,410.99
T & A Special Escrow	Savings	6,563.00
Retirement Savings	Savings	48,640.63
WWI Memorial Trust	Savings	725.90
Accounts Payable	Checking	502,646.14
Accounts Payable	Checking	26,948.74
Small Cities Rehab.	Savings	10,567.77
Justice Court	InvestCheck	4,767.14
Concert Fund	Savings	3,513.47
Wired Account		1.00
Capital Reserve	Checking	1,437.12
Capital Reserve		104,182.96
Water Fund Capital	SAVINGS	8,340.91
Fire Apparatus	MoneyMkt	416,598.11
NYS CDBG FUNDS		226.21
Global Common		145,532.41
NYSERDA		141.00
UTILITY CLEARING		
MORAN		5,712.13
WATKIS		14,701.70
CREDIT CARD PROCESSING ACCOUNT		3,469.01

Money Market Account					
GENERAL FUND	797,808.01	A.0201.130			
WATER FUND	100,325.81	F.0201.130			
Total of MM	898,133.82			898,133.82	
Certificate of Deposit Accounts					
Greenhill Cemetery	33,089.93	A-0201100			
Light Fund	252,549.10	E-0201000			
NYC Dec Consent Order	31,016.54	G-0201000			
Sewer Fund	153,044.17	G-0201100			
Total of CD's	469,699.74			469,699.74	
CLARKS BEACH/ MITCHELL PARK DEBT					
SCNB 004050008898	24,984.89	BUSINESS SAVINGS			
SCNB 004090002630	1,000,000.00	MUNICIPAL JUMBO			
SCNB 004090002631	100,103.21	MUNICIPAL JUMBO			
	1,125,088.10	A.0201.120		1,125,088.10	
				TOTAL	7,999,880.73

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Grand Total		4310	944	1856227.478	301,981.74	961	11,291.76	985.38	-50,581.63	4,202.38	1,442.88	269,322.51

Report Setup Information:

Report Design EOM Billing Statistics Report

Output Type Graphics

Start Route	End Route	Start Date	End Date
51	56	4/2/2013	5/7/2013
57	63	4/9/2013	5/13/2013
64	72	4/18/2013	5/21/2013
73	79	4/27/2013	5/28/2013
82	82	4/27/2013	5/28/2013
80	80	4/26/2013	5/31/2013
81	81	4/26/2013	5/31/2013

I - 20,340.75

II - 55,980.50

III - 66,554.39

IV - 102,145.09

80 - 485.25

81 - 23,816.53



236 THIRD STREET
GREENPORT NY 11944

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Ext. 209

**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: June 13, 2013
Meeting: June 17, 2013 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Sylvia Pirillo, *Village Clerk, RMC*
Department: Village Clerk's Office

Village Clerk Worksession Report

to be presented at the meeting held on June 17, 2013

Report of Sylvia Lazzari Pirillo, Village Clerk and
Jeanmarie Oddon, Deputy Village Clerk

Administrative Information

NYMIR monies returned (approximately \$ 5,000) to be used for Loss Control report suggestions - i.e. - tearing down the excess building at the Road Barn?

Southold Town received grant approval - records management

Saved \$ 400 with General Code on annual subscriptions (from 2011 and 2012), and

\$ 2,000 on updating fees

New scanner for property taxes

Various meetings with labor counsel and the CSEA concerning personnel issues

Internet and building security issues

Fully executed lease with ELIH received on 6/6/13

Attendance at "Law in the Workplace" Symposium on June 7th

"Girls" filming

Annual bids

Contracts / Agreements

Change Order # 1 for Bancker Electric (for Marina Electrical Upgrade) fully executed
Pratt Brothers agreement granting temporary right-of-way full executed

Legal Notices

GIGP estoppel notice published on May 30, 2013

Matassa Wetlands Permit Application

Residential Rental Property Regulations public hearing

Motion(s) requested

RESOLUTION to schedule a public hearing for July 22, 2013 at 6:00 p.m. at the Third Street Firehouse, and directing Clerk Pirillo to notice accordingly, for the Wetlands Permit Application as submitted by Kent Buell of Kentstruction, Inc. for 19 Beach Street, to raise the existing home to the recommended FEMA flood plain level.

RESOLUTION directing the Conservation Advisory Council to meet regarding the Wetlands Permit Application as submitted by Kent Buell of Kentconstruction, and to submit the corresponding report to the Board of Trustees by July 15, 2013.

RESOLUTION authorizing the reimbursement of travel expenses in the amount of

\$ 27.12 to David Corwin, a Zoning Board of Appeals member, for expenses incurred as a result of attendance at New York State mandated training in Riverhead, New York on May 15, 2013. This is to be expensed from line item number A.8020.400 (Planning Contractual Expense).

RESOLUTION authorizing an increase in the hourly wage for Stephen Rutkowski from \$ 15.64 to \$ 16.72, to be effective on June 25, 2013, owing to the assumption of additional duties, per Article VII, Section (9) a - Merit Clause - of the current collective bargaining agreement.

RESOLUTION authorizing an increase in the hourly wage for Kathleen Berezny from \$ 22.68 to \$ 23.93, to be effective on June 25, 2013, owing to the assumption of additional duties, per Article VII, Section (9) a - Merit Clause - of the current collective bargaining agreement.

RESOLUTION authorizing an increase in the hourly wage for Deborah Boyle from

\$ 14.28 to \$ 15.53, to be effective on June 25, 2013, owing to the assumption of additional duties, per Article VII, Section (9) a - Merit Clause - of the current collective bargaining agreement.

RESOLUTION approving the following performance and payment schedules for the 2013 season of the annual "Dances in the Park" program:

- July 1 - Lone Sharks - \$ 1,000.00
- July 8 - Golden Fists of Fury - \$ 800.00
- July 15 - Who Are Those Guys - \$ 800.00
- July 22 - Num Afrika - \$ 700.00
- July 29 - Kerry Kearney - \$ 700.00
- August 5 - Mambo Loco - \$ 1,000.00
- August 12 - Six Gun- \$ 800.00
- August 19 - Miles To Dayton - \$ 700.00, and
- August 26 - Winston Irie - \$ 1,200.00.

RESOLUTION approving the payment of \$ 1,600.00 total to J.C. Productions, at

\$ 400.00 per night for July 29, 2013; August 5, 2013; August 19, 2013 and August 26, 2013 for technical and lighting support for the 2013 "Dances in the Park" program.

RESOLUTION approving the request of the Standard Hose Company of the Greenport Fire Department for the use of the grounds at the Station One Firehouse on Third Street, from 4:00 p.m. to 7:00 p.m., for the annual Chicken Barbecue fundraiser.

RESOLUTION approving the request of the Greenport Harbor Brewery to close Carpenter Street from the front of the Brewery to the rear entrance of the Capital One Bank on July 20, 2013 from 3 p.m. - 7 p.m. for the Fourth Annual Anniversary celebration.

Attachments:



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UTILITIES DISTRICT
SUPERINTENDENT
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: June 11, 2013
Meeting: June 17, 2013 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: John Naylor, *Director of Utilities*
From: John Naylor, *Director of Utilities*
Department: Utilities District Superintendent

A. Budget Related Issues:

1. **Budget Mods** - No budget mods are currently proposed for this month.

B. Light and Power:

1. **PPA / Electrical Cost Summary Form** - The monthly PPA form update, as well as the year end 2012-13 fiscal year summary, will be prepared as soon as the may billing is received. Copies will be available at Village Hall within 2 days after the billing being received.

2. **Capital Improvements** - As was reported last month, the project is essentially complete with the exception of some trouble shooting, determination of final settings and punch list. During the past month, the final tweaking of the Bassler Excitation System was performed bringing the Power Factor during generator operation to optimum levels.

Genesys Engineering is currently preparing the Final Punch List. This list is scheduled to be completed by June 19th and will be reviewed at a site meeting tentatively scheduled for June 20, 2013. A final punch list will then be prepared and distributed on June 20, 2013.

3. **Light Grant** - It has been reported that the final contract exists and is undergoing final review by County personnel.
4. **Electric Department Maintenance Programs** - The programs for the replacement of old style cutouts continue to proceed on schedule as time and inventory permits. However line crews are primarily focusing on tree trimming activities so as to get as much work done as possible before heavy leaf cover makes suspension of this activity necessary.
5. **Engine Repairs** - This work will begin immediately upon completion of this month's testing. Engine's 4 and 5 have been completed and 6 is scheduled for next week.
6. **Phase II of Capital Program** - Genesys Engineering is preparing for a formal presentation on Phase II of the program before the board at this month's meeting.
7. **Hurricane Sandy** - FEMA documents were finalized, signed and are on file in the Office of the Village Clerk.

C. Sewer:

1. Waste Water Treatment Facility:

- a) **WWTF Upgrade** - All work under the Electrical Construction contract is complete. All work under the General Construction contract is deemed substantially complete with the exception of punch list items which are primarily paperwork related and provision of required documentation from the EoR. Punch List is currently being updated as items are completed. The value of work remaining is estimated at less than \$10,000.

We have requested the EoR to schedule a final close out meeting this week where all outstanding paperwork items can be finally "put to bed"

- b) **EFC Loan / Grants / Other Funding** - Final project closeout with NYSDEC and NYSEFC will be able to proceed upon receipt of final closeout documents from the EoR. Electrical Contractor's Final Pay Req was paid on 06/10/2013. General Contractor's Final Pay Req has been submitted. EoR began closeout efforts on September 4th. Status of individual items being worked on by the EoR are as follows:

-Punch List - With one exception (warranty work), all remaining "minor work" items have been proposed to be resolved via elimination from job scope.

-EoR proposal for NYSERDA Grant - EoR submitted proposal for this work. This needs to be combined with other proposal work items for submission to NYSDEC.

-EoR Approval of As-Built Drawings - Submitted by GC, approved by RPR, under review by EOR.

Again, a final closeout meeting is scheduled for June 13, 2013 at the offices of the EoR to bring all these items to a final resolution.

- c) **Award Presentation** - Mark Wagner from Cameron has requested that he be permitted to make a presentation at the Village Board meeting for an award which his firm was given for the design of the Village's wastewater treatment facility.
2. **Change Orders** - A final Change Order will be prepared once punch list is completed to wrap up any outstanding items.
 3. **SSES** - No responses have been received in the last month. The next round of follow ups is scheduled for August 2013.
 4. **Planning Grants** - We have requested formal proposal from Dvirka and Bartilucci for the work covered by the grants for the expansion of the Village's sewer system.
 5. **Hurricane Sandy** - FEMA documents were finalized, signed and are on file in the Office of the Village Clerk.
 6. **Vehicles** - We had originally budgeted \$18,000 for in the Transportation Line Items this year a significant portion of which was envisioned to cover the purchase of one used vehicle. During final budget tweaking process, monies were moved from various capital accounts to fund a new "Depreciation Expense" Line Item leaving just \$3,500 in the two transportation related accounts.

Two of the sewer department's aging vehicles need to be considered for replacement, one in the very near future. After reviewing various options, our recommendation at this point in time is to purchase a late model used vehicle (2011 - 2012) for between \$16,000 and \$18,500 with said monies to be provided by a transfer of funds from reserves.

During the remainder of this week, we will continue to investigate available purchase options and provide an updated report with specific vehicles and costs prior to the work session meeting. The two oldest, more troublesome vehicles will be evaluated and once

suitability for continued usage is determined, one will be recommended for surplus and the other repaired to gain some additional usage. The following motion is therefore proposed to be placed on the agenda for the June Board meeting.

Motion to transfer \$16,000 from fund balance to Line Item G.8110.413 for the purposes of the purchase of a used [Make / Model to be inserted] pick up truck with the vehicle it replaces to be surplus immediately thereafter.

D. Meter / Water Department:

1. **Cross Connection Control Program** - One Hydrant Flow Test has been requested so far this month. It is scheduled for Tuesday the 18th.

2. **Meter Replacements / Elimination of Problem Locations** - The scheduling of appointments for the addition of radio read modules and replacement of problem meters is continuing. We ran low on inventory in may and the next round or equipment purchases was scheduled to take place fiscal year 2013-2014 when monies become available.

3. **Hydrant and Valve Exercise Programs** - With the above Meter Replacement Program nearing completion, this initiative has begun in earnest. At this point in time the following has been completed:

Hydrant Inspections	-	15% of installed items
Exercise Hydrant Valves	-	15%
Locate Valves	-	15%
Update Hydrant / Valve Map	-	15%

Hydrant Painting - 20 units

4. **Railroad Dock Water Service Repair** - Parts have been received for the Railroad dock.
3. **Water Records** - All records are up to date.
4. **Log Books and Oversight** - Log book oversight has been suspended until Utilities Assistant Position is filled.
5. **Scheduling** - Meter reading is on schedule.

E. Roads / Highway:

1. **Green Infrastructure Grants** - We have continued to work with NYSDEC and NYSEFC to resolve their concerns with regard to the viability of the proposed project as originally proposed in the Engineering Report. EFC / DEC have recommended scope changes which are currently being evaluated by Dvirka and Bartilucci.
2. **MS4 Activity** - The Annual Report was completed and submitted the Clerk's office for signature and filing with NY State.
3. **MS4 Conference** - I will be attending the Green Infrastructure Conference on "Water and Energy - How Our Communities can Address these Vital Issues and the Benefits of Going Green in Tough Times" on June 12, 2013. The Conference sponsors waived the attendance fee for the Village due to assistance I had provided in getting the educational programs approved by New York State.

4. **Hurricane Sandy** - FEMA documents were finalized, signed and are on file in the Office of the Village Clerk.
5. **Snowstorm Nemo** - Draft FEMA documents were prepared and picked up from Village Hall on 06-10-13. To date, we are estimating a requested reimbursement of just over \$21,000. Copies of all documents are on file in the Office of the Village Clerk.
6. **Debris Removal Bid** -Documents were prepared for storm debris removal as related to Superstorm Sandy and sent to Village Counsel for review on 05/22/13. This draft presumes a bid submission date of July 23, 2013. Assuming comments are provided prior to, the availability of documents date of July 11, 2013, the following motion should be placed on the agenda for the June meeting”

Motion to authorize the Village Clerk to advertise for bids for “Storm Debris Removal - Superstorm Sandy” subsequent to review and approval of bid documents by Village Counsel.

F. Other:

1. **Status Reports** - Copies of Fiscal Year End Status Reports were distributed to the Board for major projects. If additional reports for other projects are desired at this time, please advise Tom or myself and we will endeavor to provide same as soon as possible.

Referenced Items Provided Under Separate Cover or Available at Village Hall:

-PPA Summary (available at Village Hall)

Attachments:



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UTILITIES DISTRICT
SUPERINTENDENT
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Date: June 14, 2013
To: Mayor David Nyce / Board of Trustees
From: Tom Cybulski 
Subject: Work Session
June 17, 2013

PRODUCTION REPORT Monthly totals including reports from 2011 to 2013 for
comparison. *Attachment 1*

WATER Normal operation. The sampling requirements for the distribution system
are up to date. The results are within Federal and NYSDOH limits.

SEWER The April DMR (Discharge Monitoring Report) showed the plant discharge
met all permit parameters. The Extended Biological Sampling was done in April and the
results were well below permit limits and are attached. *Attachment 2*

14-Jun-13

2011 UTILITY PRODUCTION REPORT

2011 MONTH	LIGHT		WATER		SEWER		HAWKEYE	
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY
JANUARY	3021	0	4918.100	158.65 1	8.556	0.276	14100	454.84
FEBRUARY	2559	0	4387.768	156.71	6.958	0.249	16300	582.14
MARCH	2459	14000 2	4799.460	154.82	7.750	0.250	17000	548.39
APRIL	2212	0	5823.180	194.11	7.866	0.262	26500	883.33
MAY	2266	0	7281.780	234.90	8.928	0.288	31600	1019.35
JUNE	2576	0	7281.780	242.73	10.080	0.336	10500	350.00
JULY	3534	0	9836.200	317.30	10.215	0.330	18770	605.48
AUGUST	3184	27000 3	11672.543	376.53	10.912	0.352	23800	767.74
SEPTEMBER	2600	6000 4	7992.380	266.41	14.202	0.473	19260	642.00
OCTOBER	2279	0	6515.077	210.16	14.012	0.452	22005	709.84
NOVEMBER	2151	0	5581.990	186.07	9.600	0.320	13480	449.33
DECEMBER	2487	0	4974.200	160.46	8.866	0.286	16220	523.23
TOTALS	31,328	47000	81064.458		117.945		229,535	

- NOTES: 1) NO SCWA INVOICE RECEIVED SINCE JULY 2010
 Invoice recieved 2/8/11 63019000 gallons
 Then revised bills received Apr 2 thru Dec 1, Dec, Jan, Feb
 2) DMNC Test
 3) Irene
 4) DMNC

*NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.

14-Jun-13

2012 UTILITY PRODUCTION REPORT

2012 MONTH	LIGHT		WATER		SEWER		HAWKEYE		
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY	
JANUARY	2739	0	7675	5740.900	185.19	7.626	0.246	17235	555.97
FEBRUARY	2474	0	6410	4794.680	165.33	6.322	0.218	15645	584.54
MARCH	2302	0	5440	4069.120	131.26	7.161	0.231	16367	529.55
APRIL	2074	6000 1	7910	5916.680	197.22	7.440	0.248	16416	547.20
MAY	2363	0	7755	5800.740	187.12	8.680	0.280	27520	887.74
JUNE	2613	0	11785	8815.180	293.84	9.210	0.307	31750	1058.33
JULY	3500	0	0	0.000	0.00	9.672	0.312	13470	434.52
AUGUST	3505	0	28475	21299.300	343.54 2)	9.889	0.319	9730	313.87
SEPTEMBER	2647	0	11450	8564.600	285.49	8.550	0.285	8410	280.33
OCTOBER	2229	0	9735	7281.780	234.90	9.362	0.302	6250	201.61
NOVEMBER	2359	0	6975	5217.300	173.91	8.100	0.270	1600	53.33
DECEMBER	0	0	6750	5049.000	162.87	9.021	0.291	25690	828.71
TOTALS	28,805	6000	82549.280		101.033		190,083		

- NOTES: 1) DMNC Test
 2) July & Aug combined

*NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.

14-Jun-13

2013 UTILITY PRODUCTION REPORT

2013 MONTH	LIGHT		WATER		SEWER		HAWKEYE		
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY	
JANUARY	2867	0	9305	6960.140	224.52	7.347	0.237	6450	208.06
FEBRUARY	2631	0	7125	5329.500	183.78	7.588	0.271	32260	1152.14
MARCH	2624	0	6295	4708.660	151.89	10.447	0.337	17400	561.29
APRIL	2131	0	6855	5127.540	170.92	7.260	0.242	3780	126.00
MAY		0		0.000	0.00	7.161	0.231	5860	189.03
JUNE				0.000	0.00	0.000			0.00
JULY				0.000	0.00	0.000			0.00
AUGUST				0.000	0.00	0.000			0.00
SEPTEMBER				0.000	0.00	0.000			0.00
OCTOBER				0.000	0.00	0.000			0.00
NOVEMBER				0.000	0.00	0.000			0.00
DECEMBER				0.000	0.00	0.000			0.00
TOTALS	10,253	0	22125.840		39.803		65,750		

- NOTES: *NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.



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UTILITIES DISTRICT
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Ext. 202

Submitted: June 14, 2013
Meeting: June 17, 2013 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Sylvia Pirillo, *Village Clerk, RMC*
Department: Village Clerk's Office

Village Administrator Work Session Report

MONTHLY REPORT - MAY 14 - June 13, 2013

DAVID ABATELLI - VILLAGE ADMINISTRATOR

CODE ENFORCEMENT / BUILDING DEPARTMENT

See Eileen's report and attachments.

The request from the Blue Canoe to landscape the area of the retention basins has been submitted for Village Board review. My understanding of this is that it would be done at no cost to the Village, but would require a careful review and the preparation of a corresponding agreement.

Code enforcement priorities and procedures are being reviewed, and a NYS DOS code class we attended this month addressed many of our situations.

RECREATION PROGRAMS - AFTER SCHOOL PROGRAM

See Cathy Matthews' report.

We will be hiring Summer Camp staff.

GREENHILL CEMETERY

There are a number of monuments to be repaired. Otherwise, the cemetery is in pretty good shape. The road crew has been on top of the basic maintenance and mowing.

Robbie Walden and the Boy Scouts will finalize the painting of the fence in the next month or so.

GREENPORT HOUSING AUTHORITY

See minutes of meeting.

Our Housing Administrator will be on leave for a month. The program is continuing in her absence.

MITCHELL PARK MARINA, CAROUSEL, McCANN CAMPGROUND & ICE RINK

See Marina Manager's report.

We have the following Mass Public Assembly permits that need to be approved, for events in July and August. These are all returning clubs asking for the same parameters as for past visits, including: permission to consume alcohol provided as part of a specific event meal within an enclosed supervised area. No sale of alcohol or removal from the specified enclosed area is permitted.

See attached revenue sheets.

The Carousel appears to have had a "down month", but this is due mostly to the significant boost we received last year as a result of the Tall Ships Festival.

The Marina numbers were significantly lower, which was due to the poor weather during Memorial Day weekend and the boost last year from the Tall Ships Festival.

The Campground was also lower, with some effects from Tall Ships and the weather.

We are completing the hiring process for all of the Summer job positions. We will continue to take applications during June and beyond, as needed.

OLD SCHOOL HOUSE RENOVATION

The Greenport Elementary School program [on marine science] with Dave Berson continues to be in session on Saturdays at the Schoolhouse.

The American Legion Board of Directors is now meeting every other Wednesday at the Schoolhouse.

There was a fundraiser on Memorial Day for the Legion Hall with decorations for the Schoolhouse provided by our after-school program attendees.

LWRP UPDATE

We have received the final draft of the LWRP from our Consultant, David Smith of VHB: Engineering, Surveying and Landscape Architecture, P.C.

HARBOR DEPARTMENT

See the marina/ harbor manager report.

The marina is open for the season, but is off to a slow [and soggy] start. The electrical upgrade for the east pier is going well and could be completed by end July.

The bulkhead repair contract at the Visitors' Dock has been awarded to Costello Marine and should be completed by early July.

The repair of the 5th Street Dock has been awarded to Horton Dock and Dredge and should be completed by June 22nd at latest.

ECONOMIC DEVELOPMENT AND MARINA BULKHEAD STUDY GRANTS

We are awaiting contracts from NYSDOS for these two grant awards. I have been formally advised that we will have to re-bid for the consultant selection for the Economic Development grant.

After we receive the contracts and see the actual scope of work, we should prepare RFP's for both projects.

ROAD and SIDEWALK repairs

We are submitting, along with the Greenport BID, a grant application to Suffolk County for funds to replace sidewalks and curbs on the northern portion of Main Street. The estimated cost of this project is: \$128,000.00 with \$108,000.00 requested from the County, \$12,000.00 from the BID and \$8,000.00 of in-kind from the Village.

OTHER MISCELLANEOUS ACTIVITY

RESOLUTION ratifying the hiring of Shauna Steele as a part-time carousel and marina office employee, effective June 2, 2013, at a pay rate of \$9.00 per hour.

RESOLUTION hiring the following for the Greenport Summer Day Camp as part-time Assistant Head Counselors, at a pay rate of \$ 8.75 per hour: Cara Davis Slotkin, Emily Fingerle and Thomas O'Leary.

RESOLUTION hiring Kerstan Pringle as a Counselor for the Greenport Summer Day Camp, at a pay rate of \$ 8.25 per hour.

RESOLUTION ratifying the hiring of Patrick Anderson as a part-time lifeguard, effective June 20, 2013, at a pay rate of \$12.75 per hour.

RESOLUTION requesting an increase in the hourly pay rate for the following part time park employees: John Thompson and Gene Thompson from \$ 7.50 per hour to \$ 8.00 per hour, and Kathleen Gaffga from

\$ 8.00 per hour to \$ 8.50 per hour.

RESOLUTION hiring June Peterson as a part-time employee for the Carousel, effective June 20, 2013, at a pay rate of \$ 11.44 per hour.

RESOLUTION approving the consumption of alcohol under conditions as specified in the Mass Public Assembly Permits of : The Long Island Power Squadron, for a stay in the Mitchell Park Marina from July 25-28, 2013 and for The Bertram Club, for a stay in the Mitchell Park Marina from August 2-4, 2013.

RESOLUTION authorizing Treasurer Kagel to transfer remaining fund balances from Fiscal Year 2012/2013 to Fiscal Year 2013/2014 for the following: Docks, Carousel, Sidewalk and Curbs, Parks, and Ice Rink.

Attended: Carousel, Code, BID, Greenhill Cemetery, Zoning and Planning Board meetings.

Respectfully,

David Abatelli / Village Administrator

Attachments:

ADVENTURE TREKS, LTD.

PO BOX 5, SOUTHOLD, NY. 11971-0005

QMiii@AOL.COM

631-871-2588

06/10/13

Hon. David Nyce
Board of Trustees
Village of Greenport
Work Session Monthly Report From Marina Manager

Dear Mayor and Trustees,

The following is my report for the marina and mooring field.

- The water leak on the East Pier has been repaired. Apparently the water main was damaged during Sandy, causing the main and a secondary pipe to split.
- Memorial Day weekend was a bust due to poor weather. There were small craft warnings on the Peconics as well as all of Long Island Sound with rain and high winds. A lot of boaters had canceled because they couldn't safely get here. I feel that our cancellation policy has to be more flexible than what it is. There are times when a boater can't give us 24 hours notice of cancellation because of weather conditions. Our policy should be that if the National Weather Service posts small craft warnings for our area and Long Island Sound, then the boater shouldn't be penalized for not canceling on time. His deposit can then still be used for another stay at the marina. I want our customers to feel that they are being treated fairly for something that they have no control over. Keep them happy and they'll keep coming back, hopefully with friends.
- The Greenport Village 3rd Annual Boat Show was a success. The weather was beautiful, the marina was full, and a boat was sold. Great Bay Marina reported that they sold a boat at the show. Wilde Yachts had several sea trials from the show and other vendors reported getting some good leads. WLNG radio was broadcasting live from the show for two days.
- On Monday we had an inspector from the New York State Environmental Facilities Corporation come and look at our pump-out boat. I went over the boat with him, explaining our operation with it and how we dispose of the waste. He was pleased to see that we actually fill out the paperwork at year's end to get reimbursed for operating costs. Apparently not many communities do that.
- Bancker Electric has been on site working diligently on the electric project. The conduit has been put on the pier as well as brought up to where the substation is going to be on the west side of the office. It's also been put under the parking lot to the transformer housing. The project is progressing.
- The speed buoys were deployed after making several repairs to them as well as the channel markers into Stirling Harbor. I'm still waiting for one more channel marker that's been back ordered.

This concludes my report for the period.

Jeff Goubeaud
Mitchell Park Marina Manager

BUILDING DEPT

6/4/2013

Date	Receipt #	Name	Address	Type of Fee	Amount
5/31/2013	29871	dunbar	437 first street	building permit	250.00
5/29/2013	29864	Olinkiewicz	fifth street	yard sale	5.00
2/28/2013	29861	mixed bag	130 front street	building permit	250.00
5/30/213	29866	Leonard	5th street	building permit	250.00
5/23/2013	29855	nflna	412 south street	site plan review	500.00
5/24/2013	29856	price	monsell place	foil	3.50
5/23/2013	29853	chris dowling	211 main street	hpc fee & use evaluation	250.00
5/23/2013	29852	Kapell real estate	314 third street	co fee	75.00
5/23/2013	29851	lee cole	301 monsell	yard sale	5.00
5/17/2013	29845	charlene key	306 manor	yard sale	5.00
5/17/2013	29844	doug roberts	415 6th ave	yard sale	5.00
5/17/2013	29841	carole gurlly		foil	0.50
5/17/2013	29838	bob keihl	fifth ave	building permit	341.20
5/17/2013	29836	joel daly	third street	co fee	75.00
5/15/2013	29833	data trace	314 third street	yard sale	5.00
5/15/2013	29832	raisey construction	540 2nd street	co fee	75.00
5/13/2013	29825	sweigart	429 main street	use evaluation	150.00
5/10/2013	29820	tesseymann		yard sale	50.00
5/10/2013	29819	superior data	520 second street	search	5.25
5/10/2013	29818	redvision	424 fourth street	search	5.00
5/10/2013	29817	redvision	225 monsell	search	10.25
5/8/2013	29813	lv inn llc	102 broad street	building permit	236.00
5/7/2013	29809	kebbon	main street	hpc fee	75.00
5/7/2013	29807	ireland	625 first street	yard sale	5.00
5/7/2013	29806	fischer	415 front street	building permit	250.00
5/3/2013	29803	kuhlman	front street	co fee	100.00
5/3/2013	29801	jarrett	105 broad street	hpc fee	75.00
5/3/2013	29500	styealty	Kaplan Ave	foil	2.75
5/3/2013	29499	hammes	603 main street	co fee	75.00
5/2/2013	29494	hefrich	168 bay ave	co fee	75.00

5/3/2013	29493	Kapell real estate	140 sixth ave	yard sale	5.00
5/2/2013	29492	wind		search	0.50
5/1/2013	29488	nelson	310 wiggins	road opening	50.00
TOTAL FOR MAY					3,264.95

Notices of violation

Date	SCTM #	Address	Nature of violation	Remediation
5/23/13	1001-4-1.-22.1	409 third Street	Violations of Property Maintenance	The owner made an attempt at cleaning up the property. Owner removed the abandoned refrigerator the property remains littered in the back. Will not proceed and further.
4/10/13	1001-4.-6-30.1		The installation of the signage at the new market on Second has upset some of the residence.	The signage on the East wall is not permitted by code and the store keeper and building owner are aware. They claim they will go to ZBA to ask for permission to have it, the building dept. has not received an application for ZBA as of yet. Notice of Violation going out requesting removal of sign on east wall.
5/31/13	1001-4.-2-25	126 center street	Ongoing property maintenance problems.	Lawn was mowed, but owner needs to provide ongoing maintenance. Next time will issue an appearance ticket.
6/7/13	1001-4.-8-38	229 Third Street	Continuous hoarding, property unkempt.	Appearance ticket issued for July 5, 2013.
3/22/13	1001-5.-1-17. And 3.-5-28.1	Ludlam Place rental properties	Village employee reported a hazardous condition in basement of rental property, while installing new water meters.	Property owner has been refusing to allow an inspection in the basements. Notice of violation is issued and appearance ticket will be issued shortly if he refuses to have the building's basement certified. Appearance ticket issued for July 5, 2013
5/22/13				

New Complaints

5/31/13	1001-4.-3-23	Possible illegal construction of third residential unit.	Inspection proved that no new construction existed.
5/31/13	1001-4.-2-11	Property maintenance violations	Have not received a response from owner, will ask all debris be removed and an ongoing maintenance program be initiated.
5/31/13	1001-2.-2-32	Possible violation of demolition without permit.	Inspector observed removal of scrap metal, wooden pallets and general orderly cleanup going on. Material left from fire and from the F/V Predator are being taken as scrap in the near future. Follow up inspection will be scheduled.

Building Department Report for June 2013

1. The Building Dept. has begun the next series of Fire Safety inspections for 2013
2. The Village Attorney has recommended that the building dept no longer issue Certificates of Occupancy for Building permits which have expired. It has been recommended that permits be reissued (with an additional fee) before Certificates of Occupancy are issued. This policy is being implemented as of May 1, 2013.
3. There are several new businesses moving in and around the downtown. The building Dept. is working hard to keep up with changes in signage.
4. The American Legion building is undergoing replacement of the south wall. There is an open discussion about the use and occupancy of the building and bringing it into compliance as renovations proceed. Their next hurdle is to determine the occupancy and develop plans for the addition of bathrooms and ADA compliance.
5. The Girl Scouts planting @ Steamboat Corner was on May 20, 2013, it went very well.
6. Attached please find a continuation of the preliminary flow charts. These are to explain the building permit process and its relationship to the review boards. I have included a draft of the ZBA process and the Planning board process as they relate to the village, state law and the building permit process.
7. Owners of the Blue Canoe Restaurant have submitted a plan for clean up, additional plantings and maintenance of the New York State discharge ponds. I have attached copies for the board. The plant material selected is appropriate for the location, and similar to the material originally planted.
8. We have located replacement plant material for those lost this winter @ the old school house. Replacement planting should be complete by June 20th.
9. The installation of the fire suppression system at Noah's is complete pending the final approval and hook up of the RPZ valve. The building engineer received an approval, but the building dept has not received a sign off. Final inspection cannot be scheduled until these final steps are complete.
10. On 4/23/13, Tony Asta of Asian Fusion (45 Front Street) submitted his grease trap upgrade application. It was a request to replace an existing trap with a new and larger one. The kitchen is under complete renovation. June 14, Tony received a statement of preliminary review, requesting information submitted previously. Mr Asta is hoping to be open for the July 4, weekend.

ZONING BOARD OF APPEALS

- Area Variences
- Use variences
- Interpretation of codes
- Temporary Certificate of Occupancy

Steps in the process

1. Complete Zoning Board application to be submitted to Building Dept. 1 week prior to the monthly meeting.
2. ZBA accepts the application, schedules the site visit and public hearing.
3. Notification of neighbors via legal notice mailing and temporary installation of placard.
4. Public Hearing Held
5. Decision by Board

PLANNING BOARD:

- Site Plan Approval
- Use Evaluation
- Special Use Permit (conditional uses)
- Subdivisions regulations
- Signage

DRAFT

Carousel

DEPARTMENT

May 2013
MONTH/YEAR

May 2012
MONTH/YEAR

1		
2		
3		
4	978	
5	735	728
6		832
7		
8		
9		
10		
11	606	
12	1968	962
13		1762
14		
15		
16		
17		
18	768-	
19	494-	895
20		1232
21		
22		
23		28
24		
25	1629	1352
26	3222	4433
27	2259	5036
28		2666
29		
30		
31	190- + 90	

12,919

19,926

TOTAL

Rec Center

DEPARTMENT

May 2013

May 2012

MONTH/YEAR

MONTH/YEAR

	2012/13	2013/14	2011/12	2012/13
1				
2			50	200
3				
4			30 + 60	200
5				
6	240	50		
7	70		60	
8			30	300
9		100		
10	60 + 240 + 60	550	100	
11			80	
12				
13				
14	240	300		150
15				
16				
17	410	290	100	100
18				
19				
20			60	
21			150	421
22	545	500	120	121
23	60	150		
24				
25				
26				
27				
28				
29	90	400	180	328
30			220	200 + 600
31				700

2015-

2340

1240

3320

TOTAL

4355

4,560

Marina

DEPARTMENT

May 2013

May 2012

	MONTH/YEAR		MONTH/YEAR	
	2012/13	2013/14	2011/12	2012/13
1	50	300	150	1000
2		50	547.44	100
3	556.16	50	100	
4	363.89	200	34.76	
5	100		35.85 + 536.60	100
6	1200		91.24 + 129.23	100
7	100	150	57.57	
8		50 + 100	150	100
9				
10	50	200	150	50
11	916 + 988 - +50	50	21.73	
12	178.15		434.48	100
13	110.80	50	282.43	
14			50 + 62.62	726
15	50 + 371.57	50 + 300	17.25 + 293.29	200
16	608.37 + 50	100	50 + 50	200
17	430.22	150	17.50 + 152.68 + 5	7200
18	1054.89 + 104.28	50	250 + 81.47	
19	50 - 375.44	50	175.97 707.37	50
20	50 - 207.50	50	246.48 497.61	100
21	150	100	352	50
22	912.49	150		250
23	100	100	17.50 + 738	50 + 85.62 + 200
24	3270.46	100	43.46 + 2038.69	150
25	4110.12 + 500		727.85 + 9206.50	200 + 50
26	1730.11 + 250		296.64 + 6076.40	200
27	1061.49 + 426.79	150	710.94 + 1446.21	50
28	50	100	434.72 + 4271.93	50
29	44.11	150	254.14	250
30	50 + 43.45 + 216	400	188.11	250
31	1964.43 + 117.31	150	2.50 + 175.98	100

21,259.53

3350 32,429.32

11,961.62

TOTAL

24,609.53

44,390.94

McCanns

DEPARTMENT

May 2013

May 2012

	MONTH/YEAR 2012/13	2013/14	2011/12	MONTH/YEAR 2012/13
1				
2	75-			
3				
4				
5				
6	370-	220-	400	1575
7			500	2900
8			-470	RETURN
9				-500
10	215-	50		
11			580	1050
12				
13				
14				
15	50	825		
16	395	500		125
17	45	1000		
18				
19				
20				
21				
22				
23	305 + 100-	1050	935	160
24			395	
25				
26	100-	675	275 + 227	550
27				
28		600-	575	200
29		190-		
30			940	
31	300-	80-		

1955

5150

4357

6060

TOTAL

7105-

10,417