



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
**DAVID NYCE**  
Ext. 215

**TRUSTEES**  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE**  
**ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
Ext. 219

**CLERK**  
SYLVIA LAZZARI  
PIRILLO, RMC  
Ext. 206

**TREASURER**  
ROBERT BRANDT  
Ext. 217

*September 15, 2014 at 6:00 PM*  
*Mayor and Board of Trustees – Work Session Meeting*  
*Third Street*  
*Firehouse*  
*Greenport, NY 11944*

**PLEDGE OF ALLEGIANCE**

**MONTHLY REPORTS FOR THE FOLLOWING:**

- **FIRE DEPARTMENT - CHIEF HARRY BREESE**  
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR – PAUL J. PALLAS**  
Road and Water Department  
Sewer Department  
Light Department  
Building Department  
Recreation Department  
Harbor Department  
Marina Manager
- **VILLAGE TREASURER - ROBERT BRANDT**  
Meter Department  
Housing Authority & Community Development
- **VILLAGE CLERK – SYLVIA PIRILLO**
- **VILLAGE ATTORNEY - JOSEPH PROKOP**

**REPORTS FROM COMMITTEES**

**MAYOR AND VILLAGE BOARD OF TRUSTEES**



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Submitted: September 8, 2014  
Meeting: September 15, 2014 6:00 PM  
*Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Debbie Boyle, *Assistant*  
Department: Fire Department

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### Fire Department Work Session Report

**Attachments:**

Fire Department Work Session Sept 2014 (PDF)

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1  
(631) 477-8261 - STATION 2  
(631) 477-1943 - CHIEFS OFFICE  
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## Request/Resolutions

THE FOLLOWING FOR August 2014

Please accept all reports for the month August.

# Greenport Fire Dept.

## September 2014

September 2014							October 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30												

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Aug 31	Sep 1	2	3	4	5	6
	Labor Day (United Sta	Eagle Hose		7:00pm Water Rescue		
7	8	9	10	11	12	13
	Relief Hose Standard Hose	7:00pm Rescue Squad 7:30pm Finance	Hook & Ladder	7:00pm Dept. Training (832 Mitchell Park)		
9/7 - 12						
9/14 - 19						
14	15	16	17	18	19	20
10:00am Juniors (St. 1)	Star Hose 6:00pm Village Wk Session	6:00pm Company Officers (St. 2)	7:00pm Wardens (St. 1)		Maritime Festival (Greenport Village)	8:00am ems stby (bike race) 10:00am ems stby (Maritime)
9/21 - 26						
21	22	23	24	25	26	27
Maritime Festival (Greenport Village) 10:00am ems stby (Maritime)	6:00pm Village BD Mtg				6:00pm Fire Police (Drossos)	
9/28 - 10/3						
28	29	30	Oct 1	2	3	4
11:00am CPR Refresher (Must sign up (631)905-4219)						

8330: 831-0985  
Chief Breese

8331: 831-5645  
Chief Miller

8332: 514-1849  
Chief Weingart

Duty Company 831 & 834 with 831 1st Due on 24

CHIEF HARRY BREESE  
 1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
 2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
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## Greenport Fire Department Monthly Report For the Month of August 2014

**Number of calls this month: 70**

**Number of Calls to Date: 434**

**Breakdown of calls by signal numbers:**

9 (stand-by):	2
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	9
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	53
16-23 (mva, water rescue, misc.):	1
16-59 (routine transport):	0
23 (co detector, medi-vac):	4
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	1

**Breakdown of calls by location**

Village:	27
East/West:	42
Other:	1

<b>Total number of Personnel:</b>	1004
<b>Number of hours:</b>	48.63
<b>Total personnel hours:</b>	45,762.32
<b>Average personnel per call:</b>	14.34
<b>Average call time in minutes:</b>	39.07

<b>Number of calls to Peconic Landing:</b>	11
<b>Number of calls to San Simeon by the Sound:</b>	3

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
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**Organized 1845**  
**Company Officers Meeting 08/19/2014**

**Opening:** Meeting opened by Chief Breese at 18:03 hrs with the pledge to the flag and a moment of silence for departed members

**Attendance:** Chief Breese, Capt's: Birmingham, Corwin, Jen Grilli, Rosa, Lt's: Hollid, Mysliborski, Parker, Ruffner & member J. Urban

**Minutes:** MM & MS to accept the previous month's minutes as printed MC

**Communications:** Read for information only; see wardens report for details

**Report of Committees:**

- Picnic: Lt. Hollid thanked everyone for all their help with the picnic and discussion was held regarding continuing to have the picnic catered and having a different company in charge of the planning of the picnic each year.

**MM & MS to take this idea back to the companies for their approval MC**

**Old Business:** None

**New Business:** None

**Good of Department:**

- 831 hosting this month's department training 8/21
- Car Fires Yaphank training 8/25 832 to depart at 18:15
- Fireworks standby GHS 8/30 @22:00 833 & Rescue to respond
- Fireworks standby Peconic Landing 8/31 @21:00 832 & rescue to respond
- ID machine is working see a Chief to get one made

**Reading of Minutes:** MM & MS to dispense MC

**Adjournment:** MM & MS to adjourn MC at 18:17

Respectfully submitted,

Harry R. Breese II  
Chief Engineer  
CLH

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
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August 12 2014

### Finance Meeting

Attendance ; Jim Kalin, Jim Pirillo jr, chiefs Breese,,Weingart, Joe Barszczewski, and Adm, Asst:Manwaring . Excused chief Weingart, wardens Jensen, Volinski. Went over all bills and looked at the Fire Safety Education Account.

### Requests;

8-3-1; Budget Items and new hi band radio also 24volts batteries for saw all

8-3-2; Budget Items

8-3-3; Budget Items and a new truck

8-3-4-; Budget Items

8-3-5; Budget Items

8-3-16; Budget Items and medical supplies from Hammer Medical \$1,442.72 and a new ambulance. 3 members want to go too vitals sign up state

Water rescue and Fire police both wanted Budget Items.

Department; Budget Items both 837 and 839 need new light bars they are on state contract from Proliner at \$5,004.10 with installation 10 hoods at \$36.20 each 10 sets of firefighting gloves at \$70.50 a pair total \$1,112.00.from public safety we need batteries for low band radios and pagers \$ 900.00

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Organized 1845  
**MEETING OF THE BOARD OF WARDENS**

**Wednesday August 20, 2014**

**OPENING:**

1<sup>st</sup> Assistant Chief Wayne Miller opened the meeting at 7:03 pm with the pledge of allegiance to the flag and a moment of silence for departed members

Chief Harry Breese Excused.

**ATTENDANCE:**

2<sup>nd</sup> Assistant Chief Jeff Weingart, Wardens Warren Jensen , Joe Milovich , Tony Volinski , Darryl Volinski , Joseph Barszczewski , Ray Corwin , James A Pirillo , James J Pirillo , James Kalin , John Grilli.

Members Peter Harris, Sean Walden (Junior Member)

**THOSE WISHING TO SPEAK TO THE BOARD:**

Peter Harris addressed the board in reference to the Picnic and how food was being taken out in to go containers @ 3pm from members, and that the picnic did not end until 5pm, and stated that members were still coming in at 3pm to join the Picnic. Chief Wayne Miller did state that food was taken up to the Hospital for the staff, not sure who gave authority for members to take home food early.

Warden Tony Volinski introduced Sean Walden to address the Board in reference to his stay at Boys State. Sean Walden spoke about what a great experience it was and thanked the Board of Wardens for being chosen.

Ex Chief Wayde Manwaring requested after good of Dept would like to discuss personnel matters, privately.

**READING OF THE PREVIOUS MINUTES:**

Motion made by Tony Volinski seconded by Ray Corwin to approve the minutes of the July 16, 2014 meeting of the Board of Wardens as printed and distributed. Motion carried.

**COMPANY OFFICERS MEETING MINUTES:**

Of August 19, 2014 not available



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### TREASURER'S REPORT:

The treasurer's report for the period of July 17, 2014 through August 20, 2014 was read by Secretary / Treasurer James Kalin. Motion made by John Grilli seconded by Warren Jensen, to accept the treasurer's report as read. Motion carried.

**BILLS:** Warden Kalin received bill from Hook & Ladder for last year Picnic, never paid. Due to Receipts was missing as per Member Peter Harris.

Motion made by Ray Corwin seconded by Warren Jensen to pay the bill. Motion Carried

### COMMUNICATIONS RECEIVED:

1. Letter from the Henry Clark family thanking the Fire Department for the Firematic funeral service.
2. Montauk Fire Department 75<sup>th</sup> Anniversary Parade Oct 11, 2014 12:00 Noon.
3. Letter from Fort Lawn Fire Department (former Member Dick Hulse) requesting that Greenport Fire department consider donating Star Hose truck to them when new one comes in. ( written by Tom Casey )
4. Sept 20,2014 Cycle for life Cystic Fibrosis bike ride , looking for EMS Stand by's
5. St Agnes requests the use of our corn cookers on 08/23/14.
6. Thank you letter from Southold Fire Department for our mutual aid call on July 14,2014
7. NY State fallen Fire Fighters Memorial October 7, 2014 11is Ceremony.
8. Maritime Parade Sept 20, 2014 11am Invite to March.
9. Donation from Isaac D Israel in the amount of \$ 150.00 Memory of Henry Clark Jr
10. Donation from Vindigni Family in the amount of \$15.00 Memory of Henry Clark .Jr
11. Donation from Sandy Beach Property in the amount of \$100.00 Memory of Henry Clark Jr
12. Donation from Lloyd Clark in the amount of \$100.00 Memory of Henry Clark Jr
13. Donation from John Clark in the amount of \$100 Memory of Henry Clark Jr
14. Donation from Jane Winsoch in the amount of \$ 50.00 Memory of Henry Clark Jr
15. Letter from Matt Martin from Southold meeting reference to Radio Communication Sept

27,2014 @ 7:30pm

16. Peconic Landing Fireworks Aug 31.2014 rain date Sept 1, 2014 all welcome. Req Ems standby

**APPLICATION(S) FOR NEW MEMBERSHIP:**

1. None

2.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept application(s). Motion carried

**REPORT OF COMMITTEES:**

**BUILDING AND GROUNDS:**

1. Warden Joe Milovich received a call from Engineer, he will bring out plans that were drawn up from the 3 options. Much discussion no need to come out, just email plans for board to go over, as they have not yet done so.

**BY-LAWS:** none

**FINANCE:** Read by Ex Chief Wayde Manwaring Administrative Assistant;

1. 1<sup>st</sup> Assistant Chief Wayne Miller read a req from Chief Harry Breese in ref to purchase of extra modium to see Camera's off line on phones for station one.
2. 2<sup>nd</sup> Assistant Chief Jeff Wiengart request to have pagers repair or purchase new ones, much discussion on this matter.

Motion made by Warden Darryl Volinski to allow request of 2<sup>nd</sup> Assistant Chief Jeff Weingart to do as what is needed for pagers , seconded by John Grilli . Motion Carried.

**FIRE DISTRICT:** None

**PRE-INCIDENT PLANNING:** None

**SERVICE AWARDS:** None

**RECRUITMENT:** None

**CASUALTY FUND:** None

**FUNERAL:** Warden John Grilli would like to make one change to first Ex-Chief to come in to the room would be the first out of the room, will make the change , and would like to see everyone at a funeral Service to cover with Black bands . Only one not to cover would be the Chaplan.

**COMMUNICATION:**

**TRIPS AND TRAVEL:** Three Rescue members requested to go. Warden James Kalin stated has not seen any application from any members. Will ask Captain of Rescue Squad to bring up at Meeting.

**COMPANY REQUESTS**

**EAGLE HOSE CO. # 1** 3 portable Radios, Battery for dewalt / Finance

**RELIEF HOSE CO. # 2** Warden Tony Volinski request new charger for inside of truck for radios.

**STAR HOSE CO. # 3** Finance

**STANDARD HOSE CO. # 4** New boots, 2 Hi band radios / mobile

**PHENIX HOOK & LADDER CO. # 1** Warden John Grill request Executive session, on behalf of Eagle hose 12-ton piston jack. (Bottle jack)

**RESCUE SQUAD:** Finance

**WATER RESCUE:** None

**FIRE POLICE:** Finance

**UNFINISHED BUSINESS:** Warden Tony Volinski asked status of Peconic Landing / EMS 1<sup>st</sup> Assistant Chief Wayne Miller will bring up in good of dept.

**REPORT OF DELEGATES** None

**NEW BUSINESS** None

**GOOD OF THE DEPARTMENT**

- 1 ID machine up and running, anyone who needs one to see a Chief.
- 2 833 will be on Village work agenda Monday 08/25/2014, go out to bid for new truck on 08/28.
- 3 . Bill from Picnic will be in report next month.
- 4 Department Secretary up to date with meeting and training points, working on calendars.
- 5 Peconic landing meeting 08/21/2014. Wardens were unaware of meeting; Warden Warren Jensen stated that in the past he wants to have Lawyer representation before meeting with Peconic Landing. Much discussion with this. To have meeting with Peconic Landing

postponed for now.

6 Jeff Corazzini requested a transfer to Star Hose. ( Both Companies have excepted this transfer) Motion Made by Warden Tony Volinski Seconded by Warden Warren Jensen to accept the transfer. Motion Carried.

7 Warden Warren Jensen questioned the status of the benevolent fund community.

All wardens to go back to companies and state to all community members there will be a meeting for the benevolent fund will be Sept 18<sup>th</sup> 2014 @ 7pm.

Motion made by Warden Warren Jensen to allow St. Agnes use of corn cooker , and to march in Montauk Parade , Maritime Parade and for EMS standby @ Peconic Landing for Fireworks .

8. 2<sup>nd</sup> Assistant Chief Jeff Weingart requested to start up committee for the 175th anniversary, to have 2 members from each company on said committee.

Motion made by Warden John Grilli Seconded by Warden Warren Jensen to allow 2<sup>nd</sup> assistant Chief Jeff Weingart to set up committee. Motion carried.

9. Warden James Kalin requested permission to use the van on Oct 7<sup>th</sup>, 2014 for the fallen fighter's memorial.

Motion made by Warden Warren Jensen, seconded by Tony Volinski to allow Warden James Kalin use of van. Motion carried.

10. Warden James A Pirillo questioned the parking @ Mitchell Park behind the post office. Problems with cars being parked where it is a problem for fire trucks to gain access to docks.

Board would like to submit request to village to have no parking signs placed behind Post Office.

11. 2<sup>nd</sup> Assistant Chief Jeff Wiengart mentioned training will be down at Mitchell Park, basically reenact boat fire.

12. Warden John Grilli requested 2 cameras to be put in back building. Parts to the OI' 33 were hidden in the BBQ .

13. Warden Warren Jensen mentioned that Charlie Hydell would like to fix coat hooks would like to be reimbursed for materials.

Motion made by Warden Darryl Volinski , Seconded by Warden John Grilli to allow Charlie Hydell to fix coat hooks and to be reimbursed for material. Motion carried.

**EXECUTIVE SESSION** Motion by Warden John Grilli seconded by Warden Tony Volinski, to adjourn to an

executive session to discuss personnel. Motion carried. Into an executive session at 8:04 pm.

Motion by Warden Warren Jensen seconded by Warden James Kalin, to return to the regular meeting.

Motion carried. Regular meeting at 8:41 pm.

**READING OF THE MINUTES**

Motion made by Warden James Kalin seconded by Warden Warren Jensen to dispense with the reading of the minutes of tonight's meeting. Motion carried.

**ADJOURNMENT**

Motion made by Warden Tony Volinski, seconded by Warden James Kalin, to adjourn.

Motion carried. The meeting was adjourned at 8: 55 pm

Respectfully Submitted by, .



Jennifer Grilli

Recording Secretary

## Greenport Fire Department Alarm Report For The Month Ending August 31, 2014

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
14-365	8/2/14	Sutton Place	10	18:35	19:09	34	16	1	E/W	A/F Chest Pain
14-366	8/2/14	Wilmarth Ave	11	19:02	19:45	43	16	1	E/W	F/Y Chest Pain
14-367	8/3/14	Sutton Place	13	13:08	13:41	33	16	1	E/W	A/M Heart
14-368	8/3/14	Noahs 136 Front St.	16	18:16	18:52	36	16	1	V	A/M Syncope
14-369	8/4/14	Sutton Place	5	7:25	8:00	35	16	1	E/W	24 from SFD
14-370	8/4/14	Apts Peconic Landing 1500 Brecknoc Rd.	13	13:48	14:35	47	16	1	E/W	A/F VOF
14-371	8/4/14	Mitchell Park Marina Office 115 Front Street	45	21:46	22:45	59	26	0	V	Boat Fire
14-372	8/4/14	Brick Oven Pizza	17	22:55	23:20	25	16	1	V	A/F VOF
14-373	8/5/14	Strerling Cove	11	11:17	12:17	60	16	1	V	E/F VOF
14-374	8/6/14	Apts Peconic Landing 1500 Brecknoc Rd.	4	4:50	5:58	68	16	1	E/W	E/F Abdominal Pain
14-375	8/7/14	Bayshore Rd	5	0:39	1:32	53	16	1	E/W	A/M VOF
14-376	8/7/14	Peconic Landing 1500 Brecknock Rd	23	8:37	9:20	43	13	0	E/W	Auto Alarm
14-377	8/7/14	Hudson River Health Care 327 Front St.	10	12:06	12:42	46	16	1	V	A/M Res Difficulty
14-378	8/8/14	Peconic Landing 1500 Brecknock Rd	15	7:32	7:44	12	13	0	E/W	Auto Alarm
14-379	8/8/14	Apts Peconic Landing 1500 Brecknoc Rd.	25	13:45	14:45	60	16	1	E/W	E/F Poss CVA
14-380	8/8/14	Polo Grounds	29	13:55	14:45	50	23	0	E/W	Helicopter Landing
14-381	8/9/14	First and South	20	13:15	14:00	45	16	1	V	A/M Fall
14-382	8/9/14	Greenport High School	24	13:20	14:00	35	23	0	E/W	Helicopter Landing
14-383	8/9/14	Oyster Point Condo	7	17:46	18:50	64	16	1	V	A/F Sick
14-384	8/10/14	Breezy Shores 9 Sage Blvd	35	8:15	9:00	45	13	0	E/W	Electrical Fire
14-385	8/10/14	First and South	28	15:33	15:50	17	13	0	V	Auto Alarm
14-386	8/11/14	60125 Route 48	7	13:08	13:48	40	16	1	E/W	A/M Diabetic
14-387	8/12/14	Peconic Landing 1500 Brecknock Rd	13	20:04	20:44	40	16	1	E/W	E/F Poss CVA
14-388	8/13/14	Apts Peconic Landing 1500 Brecknoc Rd.	11	11:59	12:40	41	16	1	E/W	E/F Poss CVA
14-389	8/14/14	Main Street	10	14:48	15:19	31	16	1	V	A/F Sick
14-390	8/14/14	Cliffside Resort 61475 Route 48	6	18:00	18:36	36	16	1	E/W	M/Y Hand injury
14-391	8/15/14	ELI Kampgrounds 690 Queen Street	11	18:36	19:02	26	16	1	E/W	F/Y Hand injury
14-392	8/16/14	Fidler Lane	6	9:30	9:58	28	16	1	E/W	A/F Hemmorage
14-393	8/16/14	Greenpot Harbor Brewery 234 Carpenter Street	9	14:12	14:49	37	16	1	V	A/F Seizures
14-394	8/16/14	Post Office 131 Front Street	8	19:49	20:23	34	16	1	V	A/M Alcohol O/D
14-395	8/17/14	101 South Street	10	4:28	5:20	52	16	1	V	A/M Unconscious
14-396	8/17/14	Greenport High School	10	4:45	5:20	35	23	0	E/W	Medivac
14-397	8/17/14	St Agnes Church 523 Front Street	10	9:08	9:47	39	16	1	V	A/M Syncope
14-398	8/17/14	Manhasset Lane	11	10:37	11:18	41	16	1	E/W	E/M VOF
14-399	8/18/14	North St	1	9:34	9:43	9	16	0	V	Unfounded
14-400	8/19/14	Peconic Landing 1500 Brecknock Rd	5	5:07	6:00	53	16	1	E/W	A/F Respiratory
14-401	8/20/14	Rail Road Museum 440 3rd St	24	11:39	11:49	10	13	0	V	Auto Alarm
14-402	8/20/14	Islandview Lane	12	15:49	16:36	47	16	1	E/W	E/M VOF
14-403	8/21/14	San Simeon 61700 CR. 48	8	18:15	19:00	45	16	1	E/W	E/M VOF
14-404	8/22/14	Rhumblin Restaurant 34 Front St	28	21:10	21:43	33	16	1	V	A/F VOF
14-405	8/22/14	Greenport Jetty @ Gull Pond	40	21:30	22:21	51	16-23	2	E/W	Boat Crash into jetty
14-406	8/23/14	Silversands Motel 1400 Silvermere Rd	2	2:27	2:54	27	16	1	E/W	24 from SFD
14-407	8/23/14	St Agnes Church 523 Front Street	13	14:32	15:04	32	16	1	V	A/F Fainting

Greenport Fire Department Alarm Report For The Month Ending August 31, 2014

14-408	8/23/14	4th st & Flint St	13	15:55	16:15	20	16	1	V	A/M Fall from bike
14-409	8/23/14	Skippers Restaurant 4545 Rt 25	9	20:27	21:08	41	16	1	E/W	A/F Sick
14-410	8/23/14	Billys By The Bay 1410 Manhasset Ave	9	21:28	21:28	44	16	1	E/W	24 from EMFD A/M vof
14-411	8/24/14	Harborfront Inn 209 Front St	18	6:30	7:00	30	13	0	V	Auto Alarm
14-412	8/24/14	3rd St	12	9:38	10:16	38	16	1	V	A/M vof
14-413	8/24/14	2nd St	15	10:45	11:19	34	16	1	V	A/M Sick
14-414	8/24/14	Claudios Restaurant 111 Main St	15	15:22	15:56	34	16	1	V	A/F Sick
14-415	8/24/14	Tarpon Dr	15	16:04	17:11	67	16	1	E/W	E/F Hip Injury
14-416	8/25/14	ELIH 201 Manor Place	21	9:52	10:04	8	13	0	V	Auto Alarm
14-417	8/25/14	San Simeon 61700 CR. 48	9	11:39	12:16	37	16	1	E/W	E/M Diff Breathing
14-418	8/25/14	Osprey Lane	9	12:47	13:22	35	16	1	E/W	E/M Unconscious
14-419	8/25/14	Tarpon Dr	22	17:07	18:30	93	16	1	E/W	E/F Hip Injury
14-420	8/25/14	Robinson Rd	23	17:49	18:27	38	16	1	E/W	24 from EMFD E/F Sick
14-421	8/25/14	Peconic Bay	29	18:26	19:30	64	23	0	O	Water Rescue
14-422	8/26/14	Peconic Landing 1500 Brecknock Rd	7	11:33	12:17	44	16	1	E/W	E/F VOF
14-423	8/27/14	San Simeon 61700 CR. 48	13	15:44	16:22	36	16	1	E/W	E/F Sick
14-424	8/27/14	Willow Dr	14	16:10	16:46	36	16	1	E/W	A/M Seizures
14-245	8/28/14	Rhumblin Restaurant 34 Front St	33	12:33	13:14	41	13	0	V	Structure Fire
14-246	8/30/14	Greenporter Hotel 326 Front Street	23	9:42	10:07	27	13	0	V	Auto Alarm
14-427	8/30/14	Apts Peconic Landing 1500 Brecknoc Rd.	8	17:30	18:15	45	16	1	E/W	E/M VOF
14-428	8/30/14	Greenport High School	9	18:48	19:25	37	16	1	E/W	A/M Sick
14-429	8/30/14	Greenport High School	13	21:30	21:45	15	9	0	E/W	Fireworks Standby
14-430	8/31/14	Lucharitos 119 Main St	3	3:31	4:02	27	16	1	V	24 From SFD A/M Alcohol poisoning
14-431	8/31/14	3rd St	13	11:26	12:16	50	16	1	V	A/M VOF
14-432	8/31/14	Klipp Park @ Gull Pond	7	16:12	16:29	17	16	1	E/W	A/F Syncope
14-433	8/31/14	Bay Shore Rd	9	17:07	18:01	54	16	1	E/W	E/M VOF
14-434	8/31/14	Peconic Landing 1500 Brecknock Rd	12	20:15	20:41	26	9	0	E/W	Fireworks Standby

<b>Alarms</b>	<b>Signal:</b>	<b>9</b>	<b>13</b>	<b>16</b>	<b>23</b>	<b>26</b>	<b>16-23</b>	<b>Pers</b>	<b>Avg.</b>	<b>Hours</b>	<b>Mins</b>	<b>Avg.</b>	<b>Pts.</b>	<b>Dist:</b>	<b>V</b>	<b>E/W</b>	<b>O</b>
	70	2	9	53	4	1	1	1004	14.34	45.58	2735	39.07	54	27	42	1	

<b>Fire</b>	19	<b># Calls to Pec. Lndg.:</b>	11	<b>#Fire Calls E/W:</b>	6	<b>#Fire Calls V:</b>	6
<b>Rescue</b>	53	<b># Calls to San Simeon:</b>	3	<b>#EMS Calls E/W:</b>	33	<b>#EMS Calls V:</b>	20
				<b>#Auto Alarms E/W:</b>	2	<b>#Auto Alarms V:</b>	5



236 THIRD STREET  
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CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

Submitted: September 11, 2014  
Meeting: September 15, 2014 6:00 PM  
*Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Derryl Baumer, *Engineering Aide*  
From: Paul Pallas, *P.E. Village Administrator*  
Department: Village Administrator

## Work Session Report Village Administrator - Utilities

# Work Session Report for Road and Utilities

September 15, 2014

## Utilities Office

### Statistics

#### Work Orders:

Electric = 14 Issued, 14 Completed  
Water = 2 Issued, 2 Completed  
Sewer = 1 Issued, 1 Completed  
Road = 7 Issued, 7 Completed

### Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 09-02-2014. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 09-12-2014.

Topics for Discussion:

Resolutions:

Resolution authorizing Paul Pallas to attend NYAPP Conference



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## Road/Water Department

### Statistics

#### Water Distribution:

13,234,600 Gallons Sold

#### Sampling:

All water samples complied with Department of Health requirements.

Locations:     Harbor Front Deli  
Total Coliform = Negative  
E Coli = Absent  
Residual Chlorine = 0.78 mg/L

Third Street Firehouse  
Total Coliform = Negative  
E Coli = Absent  
Residual Chlorine = 0.62 mg/L

The form, DOH-360, was filed with the DOH on September 2, 2014 outlining the above results.

### Report

#### Tasks Accomplished:

- ❖ Cut the grass in all the parks.
- ❖ Trimmed all trees in the downtown area.
- ❖ Hand weeded Steamboat Corner and Visitors Dock area
- ❖ Put in posts at Third Street Basketball Court.
- ❖ Cleaned and prepared the driveway for repair work to be done.
- ❖ Cleaned around the Jailhouse.
- ❖ Removed ramps at Skate Park in preparation for rehabilitation of park.
- ❖ Watered Village trees and planters.
- ❖ Assisted with moving furniture at Village Hall.
- ❖ Removed abandoned jet ski from Moore's Woods
- ❖ Put in a new water service at Central Ave.

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## Projects:

Crew worked to prepare the Basketball Court driveway for repair work to be done. Road crew also participated in other projects that assisted in the overall rehabilitation of the park. We assisted Derryl with rearranging furniture around at Village Hall.

## Sewer Department

### Statistics

#### Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.  
Total plant flow for the month of April, = 9,250,000 gallons.  
Average Daily Flow = 0.298 million gallons day. (MGD). Permit limit = 0.650 MGD  
Total Suspended Solids, (TSS) % removal = 99 %. Permit limit = 75%  
Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %  
Coliform Fecal General = < 6 MPN/100 Permit limit = 200 MPN/100  
Coliform Total General = < 2 MPN/100 Permit limit = 700 MPN/100  
Total Nitrogen in effluent = 3.1 mg/l & 7.5 lbs/day

#### Sludge Removal:

28,000 Gallons of sludge hauled during August.

### Report

#### ❖ Treatment Plant:

One of the Variable Frequency Drives was not working properly. We have ordered a new one and a spare for future contingency. Currently we have installed a two inch submersible pump to keep the sludge from settling. The dissolved oxygen set point has been increased on that basin to compensate for the loss of the aerator.

We removed one of the Cornell pumps to have it rebuilt and its back-up will be rebuilt after the main one is reinstalled. The check valve on pump #2 is bad and will be replaced.

The composite sampler refrigerator has been replaced. While foaming in the sludge holding tank continues to be of concern. The proposed chlorine fix seems to be the most effective after several trial methods.

Intensive Coliform sampling was conducted as required during August. We are still waiting on the delivery of the Aqua-Aerobics system.

❖ Collection System:

There were no backups in the systems during August.

## Electric Department

### Statistics

Monthly Power Usage:

Maximum usage day = August 9 @ 109.97 Mwh  
Minimum usage day = August 17 @ 33.84 Mwh  
Average usage for the month per day = 77.98 Mwh  
Monthly total usage = 2339.52 Mwh

Service calls/call outs = 14  
Street light repairs = 3  
Customers shut off for non-payment = 6  
Customers turned on for payment = 4  
Customers turned on for the season = 0  
New Services = 0

### Report

Tasks Accomplished:

- No-Chem completed painting of the 8,000 Gallon Diesel Fuel Tank.
- North Fork Welding completed repairs to the 1,000 Gallon Waste Oil Tank.
- Miller Environmental labeled all the fuel and oil tanks at Power Plant.
- Replaced a pole on Inlet Lane Extension.

**Attachments:**



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TREASURER  
ROBERT BRANDT  
Ext. 217

Submitted: September 11, 2014

Meeting: September 15, 2014 6:00 PM

*Work Session Meeting*

To: Mayor David Nyce / Board of Trustees

Prepared By: Derryl Baumer, *Engineering Aide*

From: Paul Pallas, *P.E. Village Administrator*

Department: Village Administrator

---

## Work Session Report Village Administrator - Building

# Work Session Report for Building Department

Sept.15, 2014

### Statistics

#### Summary of Transactions

Building permit applications	3
Building Permit issued	6
Certificate of Occupancy searches	4
C of O application fees	4
ZBA applications	1
Planning Board applications	1
HPC applications	0
Fence Permits	1
Yard Sales	2
Road opening Permit	3
Wetlands Permit	1

Total fees collected \$2,639.00

### Violations and Complaints

Notices of Violation/ Order to Remedy 9

**Reports:**

- Ed Ward and I have been reviewing outstanding problems, updating existing forms and working through existing procedures in place.
- Southold Town is working toward the new GIS program to be installed shortly. They are arranging for Greenport to have one of the licenses for Village use.
- SCVOA training is scheduled for October 6<sup>th</sup>, 2014. NY state mandates that members of statutory boards receive 4 hours of training per year. It is to be held in the Long Island Hilton, in Melville. Agenda material will be presented at the next few sessions.

**Notices of Violation**

Date	SCTM #	Address	Nature of violation	Remediation
6/7/13 9/6/13 12/9/13 4/16/14 5/14/14 8/8/14	1001-4.-8-38	229 Third Street	Continuous hoarding, property unkempt. <b>Inspection</b>	Ongoing conversation, appearance ticket has been issued for 9/6/13 Court date adjourned. Notice of public nuisance sent out on 12/6/2013 requesting compliance by 12/27/2013. No action has been taken by property owner to clean up. Two estimates for clean up were provided to the village attorney. <b>Continued litigation.</b>
7/16/14	1001-6.-2-23.2	126 South Street	<b>Failure to submit application for a Building Permit and application for use evaluation.</b>	<b>Appearance tickets for court date of 9/5/14.</b>
6/3/14 8/8/14 9/2/14	1001-6.-1-11	514 Wiggins Street	Construction of deck without permit.	Request for application has gone unanswered, appearance ticket to be issued. Notice of violation send to owner with deadline for response. Property owner and I have been working through the process for review by the ZBA a formal application has not been made.

8/7/13 9/9/13 12/9/13 5/14/14 6/14/14 8/8/14	1001-7.-5-16	139 fourth street	Maintenance of structure and property exterior	Follow up letter to owner after old complaint Owner came in for address the continuing complaints about his property.....No response Letter to owner being prepared, owner will be given a 30 day notice to remedy before a violation will be issued. Owner has been sited to begin repairs and/or demolition within 30 days. Owner promised clean up and rehabilitation by end of month. It was agreed to that on August 1 <sup>st</sup> , a violation was to be issued. <b>While small steps have been made, I have been monitoring the pace of repairs and intend to issue appearance tickets.</b>
--	--------------	-------------------	--	--

**New Complaints**

7/31/2014	1001-7.-4-5	140 Sixth Street	Noise from Pool equipment	<b>Letter to owner of pool bringing to their attention the nature of the equipment and the noise. The owners reprogrammed the equipment to work during daylight hours instead of the evening.</b>
8/15/2014	1001-4.-2-11 & 1001-4.-2-12	216 North St	Unmowed lawn, lack of property maintenance.	Phone call to owner; received no response, appearance ticket to be issued. <b>Notice of Violation has been issued</b>
8/8/14	1001-6.-5-21.	423 5 <sup>th</sup> Street	Deteriorated building condition	<b>Letter issue to owner and temporary measures were made.</b>
8/7/14	1001-3.-5-1.2	502 Carpenter St	Lawn maintenance	<b>Letter to owner was issued.</b>
8/6/14	2.-6-6	224 North Street	Property Maintenance	<b>Letter to owner has been issued.</b>

**Attachments:**



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From: Paul Pallas, *P.E. Village Administrator*

Department: Village Administrator

---

## Work Session Report Village Administrator - Recreation

# Work Session Report Recreation Department

September 15, 2014

## Marina

❖ August seemed to be a banner month for the Marina. Owing to the beautiful weather, revenue was up by \$32,497.11 over last August's revenue. The increased revenue primarily is coming from the larger yachts that have been staying on the East Pier.

❖ The carousel revenue was down by \$2087.70, the recreation center was up by \$639.87, the campground is up by \$3930.00, pump-out boat is down by \$260.00 and moorings are short by \$43.60

❖ The ongoing issue with lifeguard coverage, due to enhanced requirements by the county for certification, was not an issue for us because we hired another lifeguard to end the season after the other two that were hired earlier in the season had to return to school.

❖ Labor Day weekend was a huge success at the Marina. On Saturday all the slips were occupied and on Sunday we were at about 90% full.

❖ The schooner Soundwaters was in for the weekend of August 22<sup>nd</sup>. She tied up at the Railroad Dock and took the kids for an educational sail through the Maritime Museum. She also took passengers out for sunset sails.

Monthly Revenue Reports are attached.

Resolutions:

Everett L. Nichols: Ratifying New Hire

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## Recreation Center

### Statistics

Attendance:

Kids =80 Enrolled

### Reports

- ❖ We kicked off this action packed month with our Annual Family BBQ at Fifth Street Beach. This year we had a waterslide and dunk tank. Participation from parents/guardians was always greatly appreciated. The children displayed flags that they had been working on all summer along with singing an original song that they created. As always this event is a highlight of the season.
- ❖ We took a trip to Stotsky Park and Out East Family Fun. This day was very hot and kids enjoyed the misters at the park. The younger kids played on the playground while the older kids participated in volleyball, basketball and waffle ball games. Lunch was at the park, afterwards the bus took us to Out East Family Fun to round out the event.
- ❖ Children participated in the Annual Fashion Show on August 7<sup>th</sup>.
- ❖ On August 15<sup>th</sup> was the Annual “Our Camp’s Got Talent” Show. The children prepared and rehearsed an act for the show.
- ❖ Big Top Circus Day was held on the 18<sup>th</sup>. The kids participated in face painting, pie eating contest, bubble gum blowing contest, doughnut eating contest, and many other events.
- ❖ We continued with our swim program. At the end of the program the kids were evaluated and those that met the criteria were awarded a certificate. They received a Red Cross “Learn to Swim” card indicating their ability level.
- ❖ The older kids continued with “themed” activities including; Party Like a Rock Star, Crazy Hat Day, Fire Safety, and Backward Day.
- ❖ The entire camp participated in a Planetarium Program at the Southold Recreation Center, which is always a educational and exciting experience.

### Campground

- ❖ As business begins to wind down for the season we are still bringing in visitors. Maritime Festival weekend is about 80% booked and if the weather holds out we may be at 100% by the time the event takes place.
- ❖ This seems to have been a very successful year for the campground. We can expect to see a increase in revenues from last year.

### Attachments:

Income Statement (PDF)



# Marina

## DEPARTMENT

Aug 2014  
MONTH/YEAR

Aug 2013  
MONTH/YEAR

1	538.02	6494.57	442.08	6119.51
2	389.08	1740.09	142.59	6835.48
3	98.42	3492.21	692.05	10,703.40
4	62.14	6848.72	1574.04	3824.80
5	82.25	7549.97	220.19	4413.21
6	372.87	7773.08	148.85	2324.39
7	741.39	4494.50	156.86	876.75
8	791.54	7885.56	15-	4400.50
9	459.38	7066.47	3178.26	508.82
10	1334.88	4672.48	7425.46	624.05
11	569.97	17,684.37	1391.57	2162.24
12	413.90	5697.51	127.42	3310.23
13	40-	3612.48	179.76	1472.18
14	345.64	7519.20	322.15	3063.56
15	528.65	6128.52	462.17	7201.87
16	825.45	3315.42	6450.89	516.25
17	285.06	6319.83	8437.54	1276.44
18	309.48	4877.01	1451.58	3389.52
19	192.27	1489.63	242.29	2514.27
20	177.62	1274.59	153.44	4888.06
21	122.64	1511.73	480.21	3149.05
22	405.68	13153.78	531.91	3060.35
23	612.17	5142.15	488.52	7248.88
24	930.62	5173.07	822.21	18137.06
25	511.70	2785.24	1471.63	3071.54
26	139.05	1120.53	2.50	1443.31
27	316.64	6163.50 (50-2015)	54.86	3719.42
28	102.34	2313.36	111.02	5111.31
29	462.94	32,765.13	44.76	3323.05
30	1190.43	13,228.14 (100-2015)	1224.29	16,900.03
31	292.91	5398.98	1129.58	10,484.49

218,346.95

150(2015/16)

185,049.24

TOTAL

218,496.95 = 32,497.11

# Carousel

## DEPARTMENT

Aug 2014  
MONTH/YEAR

Aug 2013  
MONTH/YEAR

1	804	910			374	738
2	1148	1225			812	908
3	1529-	1068-			1224	1908
4	926-	738-			1178	1585
5	573	722-			1038	1040
6	866-	834-			740	946
7	572-	767.75	44 donations		1522	
8	844-	768-			566	998
9	1168-	993-			1104	562
10	1395-	1264			1323	1216
11	934-	1097.25			1435	922
12	1274	667			1130	955
13	678	1062			786	710
14	911	20	814		1282	818
15	745	1002			530	880
16	1162	1119			1062	846
17	1080	1587			1452	1254
18	1126	1118			1798	1048
19	83.30	1092	850		1276	1133
20	632	990			764	862
21	Power out				976	816
22	1436	936			818	1104
23	1416	1480			823	906
24	1120	1182			1254	1412
25	1006	1052			966	1738
26	972	728			920	1342
27	924	870			976	708
28	885	926	51		674	678
29	843	1066			719	1088
30	1252	1416			1270	892
31	1436	1170			1340	1452

61,429.30

63,517

TOTAL

# Rec Center

## DEPARTMENT

Aug 2014

MONTH/YEAR

Aug 2013

MONTH/YEAR

1	440 -	410 -		
2	310 -			240
3				
4	240 -			
5	240 -		171.42	640
6			418	
7	700 -		650	
8			459	
9			290	
10				
11	620			
12			740	
13	320		415	
14	580		490	
15	220		300	
16				
17				
18				
19	340	400	115	462
20	156			
21				
22	970	190		85.71
23				
24				
25	380			
26				
27				400
28				
29				
30				
31				

6516 -

5876.13

TOTAL

McCann's

DEPARTMENT

Aug 2014

MONTH/YEAR

Aug 2013

MONTH/YEAR

1			
2			550
3	3570-	2180-	
4			1150 540
5	590-		
6			
7	1975		3950 625
8	800-		
9			50
10	1125-		25 275 50
11			
12	45-		
13			85 550
14	615-		
15			
16	385-	1100-	
17			110
18			75
19	340 400		50
20	610		50
21			400
22			
23			260
24			
25	590		225 610
26			135 640
27			
28	280		
29	210		
30	435		140
31			775

15,250-

11,320

TOTAL

Pump Out Boat

DEPARTMENT

Aug 2014  
MONTH/YEAR

Aug 2013  
MONTH/YEAR

1		
2		
3		
4		
5		145
6		
7		
8		
9		
10	125-	
11		
12		
13		215
14		
15		
16		
17	75-	
18		
19	80-	
20		
21		190
22		
23		
24	200	
25		
26		
27		160
28	85	
29		
30		
31		115

565

825-

TOTAL

# MooringS

## DEPARTMENT

Aug 2014  
MONTH/YEAR

Aug 2013  
MONTH/YEAR

1		
2		
3		36
4	60-	
5	70-	71
6	210-	83 84.5
7	144-	39
8		147
9	132-	109 108
10		107
11	80-	
12	112-	
13	228-	30
14	140-	30
15	372-	
16		
17	72-	
18	72-	115
19	204- 72-	86
20	72-	86
21		38
22	140-	28
23	380-	30
24		60
25		60
26		79.60
27		283
28	288+74	
29	58	
30	152	200
31	328-	37

3460-

3503.60

TOTAL



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TREASURER  
ROBERT BRANDT  
Ext. 217

Submitted: September 8, 2014  
Meeting: September 15, 2014 6:00 PM  
*Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Robert Brandt, *Treasurer*  
From: Robert Brandt, *Treasurer*  
Department: Treasurer's Department

## **Treasurer Report**

Work Session September 15, 2014  
**Report from the Treasurer's Office**

### **REQUEST A MOTION BE PLACED ON THE AGENDA FOR:**

- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1177 to increase the amount of insurance coverage from \$ 5,000,000 to \$ 10,000,000, and directing that Budget Amendment # 1177 be included as part of the formal meeting minutes for the September 22, 2014 regular meeting of the Board of Trustees.
- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1180 to increase the amount of coverage relative to the Mitchell Park Marina, and directing that Budget Amendment # 1180 be included as part of the formal meeting minutes for the September 22, 2014 regular meeting of the Board of Trustees.

### **DEBT SERVICE PAYMENTS**

- 2012 EFC bond payment - \$ 50,029.85

### **UTILITY BILLING**

- Completed August meter reading and billing on schedule.
- Currently working on September billing (ahead of schedule)

- 
- Problem meters being located and service orders are being issued for meter replacement

### **Community Development/ Housing Authority**

- Housing Authority Board Meeting - No August meeting due to no quorum. Next meeting scheduled for September 30, 2014.

#### **Activity for the month:**

- 1 port to North Fork Housing Alliance.
- New server installation revealed that Financial Data Schedule and waiting list were not being saved on server; IT was able to correct this and these vital documents are now being saved properly.
- HA has been working with the Treasurer to prepare documents for the auditors visit 9/8/14.
- 2 New clients have found housing; will lease up for 10/1/14.
- HA Office moved into David Abatelli's old office.
- 5 annual re-certifications and inspections.
- 5 interims /change of payments.
- 1 new voucher issued.
- Monthly Financials - see attached reports

### **SIGNIFICANT COLLECTIONS**

- Property Tax Collected - \$ 1,037,377.14
- Rents Received -August 2014 - \$ 69,376.62

### **INFORMATIONAL:**

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- Upcoming TCC payment - Balance in the amount of \$ 500,431.79 due before November 1, 2014



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**Attachments:**

CASH REPORT AUGUST 2014 (PDF)

BUDGET MOD 1177 - INSURANCE (PDF)

BUDGET MOD 1180 - INSURANCE (PDF)

BILLING STATISTIC REPORT AUGUST 2014 (PDF)

HA FINANCIALS AUGUST 2014 (PDF)

CD FINANCIALS AUGUST 2014 (PDF)

BANK BALANCE  
FOR THE MONTH OF AUGUST 2014

FUND	ACCT#	TYPE	
General	A.0200.000	Checking	461,677.85
Fire Apparatus	A.0221.110	MoneyMkt	669,400.89
Small Cities Rehab.	CD.0200.000	Savings	71,363.53
NYS CDBG FUNDS	CD.0200.400		226.21
MORAN	CD.0201.000	Savings	5,791.45
WATKIS	CD.0201.001	Savings	17,722.44
Light Depreciation	E.0116.100	Savings	583,391.35
Light Ban Checking	E.0118.000	Checking	1,251,488.38
Light	E.0121.100	Checking	661,730.45
TTC Collections	E.0121.120	Money Market	686,015.47
Light Consumer Deposit	E.0191.100	Savings	117,749.29
Light Consumer Deposit	E.0244.200	Checking	2,129.63
Water	F.0200.000	Checking	272,230.85
Water Fund Capital	F.0200.400	SAVINGS	8,345.42
Sewer	G.0200.000	Checking	347,893.88
NYSERDA	G.0525.000		80.65
NYSEFC	G0205	Checking	185,851.61
Sewer Wastewater	G022011	Savings	12,093.16
Capital	H.0200.000	Checking	42,086.56
Capital Reserve	H.0200.400	SAVINGS	49,306.82
Recreation Fund	R.0200.000	Checking	403,053.95
Trust & Agency	TA.0200.000	Checking	61,752.15
Retirement Savings	TA.0201.000	Savings	48,713.17
WWI Memorial Trust	TA.0201.001	Savings	726.72
T & A Special Escrow	TA.0201.002	Savings	6,569.80
Justice Court	TA.0201.004	InvestCheck	4,769.71
Concert Fund	TA.0201.008	Savings	2,905.30
Global Common	TA.0201.009		145,705.94
Accounts Payable	TA.0202.000	Checking	506,873.46
Wire Account			1.00
UTILITY CLEARING			68,608.99

Money Market Account

GENERAL FUND	798,764.94	A.0201.130
<b>Total of MM</b>	<b>798,764.94</b>	

798,764.94

Certificate of Deposit Accounts

General Fund III	500,560.84	A-0201.000
Greenhill Cemetery	33,154.04	A-0201.100
General Fund CD	200,073.98	A-0201.150
General Reserve CD	500,184.95	A-0230.100
CD - WATER FUND	100,450.06	F.0201.130
Water Fund	200,345.46	F-0201.000
NYC Dec Consent Order	31,076.63	G-0201.000
Sewer Fund III	353,664.06	G-0201.120
<b>Total of CD's</b>	<b>1,919,510.02</b>	

1,919,510.02

CLARKS BEACH/ MITCHELL PARK DEBT

	581,707.46	BUSINESS SAVINGS
	<b>581,707.46</b>	A.0201.120

581,707.46

**TOTAL**

**9,996,238.50**

# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2015                              Period: 9                              Trans Type: B2 - Amend                              Status: Batch  
Trans No: 1177                              Trans Date: 09/05/2014                              User Ref: ROBERT  
Requested: R. BRANDT                              Approved:                              Created by: ROBERT                              08/29/2014  
Description: TO FUND THE COST OF INCREASING VILLAGE LIABILITY COVERAGE                              Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
R.5990	APPROPRIATED FUND BALANCE	5,500.00
R.1910.402	MARINA INSURANCE..	5,500.00
<b>Total Amount:</b>		<b>11,000.00</b>

## VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2015      Period: 9      Trans Type: B2 - Amend      Status: Batch  
Trans No: 1180      Trans Date: 09/05/2014      User Ref: ROBERT  
Requested: R. BRANDT      Approved:      Created by: ROBERT      09/08/2014  
Description: TO FUND THE COST OF INCREASING MARINA INSURANCE COVERAGE      Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
R.5990	APPROPRIATED FUND BALANCE	6,000.00
R.1910.402	MARINA INSURANCE..	6,000.00
<b>Total Amount:</b>		<u>12,000.00</u>



Financial Data Schedule - Monthly Revenue & Expenses - Aug 14								80	TOTAL UNITS	TOTAL HAP & PORT PAYMENT UTILITIES	\$	66,199.00	164.00	102.00	\$	
REVENUE:																
706 PHA HUD Operating Grants	\$	70,672.00														
706a Admin fee revenues	\$	5,249.00														
711 Interest Earned - HAP	\$	51.00														
711a Interest Earned - ADMIN	\$	51.00														
714 Fraud recovery	\$	1,570.00														
760 TOTAL REVENUE	\$	77,613.00														
EXPENSES:																
912 Administrative Auditing fees	\$	1,570.00														
911 Salaries - Asst (\$31 1/2 periods - (140 hrs/2))	\$	3,235.40														
911a Medical	\$	1,714.19														
911b Dental	\$	88.22														
911c Pension 20.8% of paycheck	\$	672.96														
914 Payroll Taxes FICA	\$	247.51														
915 Employee Benefit Contribution TOTAL	\$	2,475.37														
914 Compensated absences	\$															
917 Nina JG Stewart, Esq	\$	19.04														
918 A Gallacher Reimb	\$	19.04														
918 A Gallacher Mileage	\$	19.04														
916 Office Expenses Total	\$	6,220.84														
910 Administrative Total	\$	6,220.84														
962 Other General Expenses (Office Rent)	\$	550.00														
969 TOTAL OPERATING EXPENSES	\$	6,770.84														
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES																
973.1 PHA Utility Allowance	\$	154.00														
973.2 HAP payments	\$	61,203.00														
973 PORT payments	\$	4,996.00														
973 (HAP, PORT and UTILITY TOTAL)	\$	66,353.00														
1117 HAP & UTIL less Port payments	\$	61,357.00														
1118 Total Admin Revenue	\$	6,890.00														
1118-02 Total Hap Revenue	\$	70,723.00														
1118-02 Net HAP	\$	4,370.00														
Net ADMIN	\$	119.16														
980 TOTAL EXPENSES	\$	73,123.84														
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES																
	\$	4,889.16														
TOTAL CASH DISBURSEMENTS																
	\$	73,123.84														
TOTAL PORT IN																
TOTAL PORT OUT																
TOTAL PORT IN																
TOTAL PORT OUT																
TOTAL HAP & PORT PAYMENT UTILITIES																
TOTAL HAP, PORT, UTILITIES																

# FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - Aug 14

Account Description

REVENUE: 213 Center  
213 Center

Rent \$ 1,125.00  
Late Fees \$ 75.00  
**TOTAL REVENUE \$ 1,200.00**

REVENUE: 278 2nd Street  
UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3 HOUSE

\$ 1,240.00 1,125.00 \$ 1,125.00  
\$ -  
**\$ 1,240.00 \$ 1,125.00 \$ 1,125.00 \$ - \$ 3,490.00**

**EXPENSES:**

EXPENSES: 213 Center  
213 CENTER

Utilities Electric \$ 88.58  
Water/Sewer \$ 140.09  
Propane/Heating Oil  
Admin  
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%) \$ 142.80  
Payment Agreement to Village  
**Total \$ 371.47**

EXPENSES: 278 2nd Street  
UNIT 1 - 8124 UNIT 2 - 8327 8328 HOUSE - 8590 RE/8361 SW

\$ 15.52  
\$ 76.15  
\$ 428.40 \$ 571.20  
\$ 1,000.00  
\$ 1,520.07  
\$ 1,520.07

MAINTENANCE:  
213 Center

\$ 644.00

MAINTENANCE: 278 2nd Street  
UNIT 1 UNIT 2 UNIT 3 HOUSE

81.36  
2,975.00  
1,590.00  
27.58  
120.00  
\$ 4,793.94  
\$ 4,793.94

\$ 644.00  
\$ 1,015.47

**213 CENTER**

\$ - \$ - \$ - \$ - \$ 4,793.94  
\$ 4,793.94

**278 2nd STREET**

\$ 3,490.00  
\$ 6,314.01  
\$ (2,824.01)  
\$ (2,824.01)

**MONTHLY FINANCIAL SUMMARY**

Interest Earned  
Total Revenue \$ 1,200.00  
Total Expenses \$ 1,015.47  
**NET REVENUE \$ 184.53**  
**EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES \$ 184.53**

1,000

75.00

\$ 4,615.00





236 THIRD STREET  
GREENPORT NY 11944

Tel: (631) 477-0248  
Fax: (631) 477-1877

MAYOR  
DAVID NYCE  
Ext. 215

TRUSTEES  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR  
PAUL J. PALLAS, P.E.  
Ext. 219

CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

Submitted: September 10, 2014

Meeting: September 15, 2014 6:00 PM

*Work Session Meeting*

To: Mayor David Nyce / Board of Trustees

Prepared By: Debbie Boyle, *Assistant*

From: Sylvia Pirillo, *RMC, Village Clerk*

Department: Village Clerk Department

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## **Village Clerk Work Session Report**

### **VILLAGE of GREENPORT BOARD of TRUSTEES WORK SESSION**

September 15, 2014 meeting

Report of Sylvia Lazzari Pirillo, Village Clerk

#### **Boards and Committees**

- A draft business owner/resident brochure was created for the BID by the Clerk's Office.

#### **Communications / Press & Public Relations**

- An official Twitter account was created on August 26<sup>th</sup> for the Village. Please follow: VOGClerk for breaking news updates and informational messages.
- The following news agencies were contacted regarding the Carousel event on September 17<sup>th</sup>: "The Suffolk Times" / Southold Local / "Newsday" and News12. The information was also disseminated via Twitter, and posted on the Village web site.
- One bid, two RFP notices, and two local law notices were all posted on the Village web site prior to their actual publication in the newspaper.
- Information regarding Make-a-Wish's "Wheels for Wishes" program was added to the Village web site.

#### **Continuing Education**

- As a result of a commitment to continuing professional education, the Clerk's RMC designation was officially renewed, per a notice received on August 20<sup>th</sup>.

#### **Financial**

- A check for \$ 400 was received on September 2<sup>nd</sup> from the

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National Carousel Association for the use of the carousel on the 17<sup>th</sup> of September.

- After speaking with a Suffolk County Probation Officer, it was confirmed that we expect to receive \$ 300 as restitution for a graffiti/vandalism incident at the Skatepark.

### **Fire Department**

- The RFP for the new pumper truck was created on 8/28, for publication in the September 4<sup>th</sup> edition of the newspaper. Bids are returnable no later than September 25<sup>th</sup> at 3:00 p.m.

### **Grants**

#### Water Quality Improvements - GIGP # 702 / D&B # 3475

- The draft plans were sent to the EFC on 8/18.
- The draft specs were sent to the EFC - via D&B - on 8/18.
- The draft plans and specs were approved on 8/19.
- An invoice for \$ 4,530.03 was received on 8/21.
- An updated wage rate listing for D&B employees was received on August 21<sup>st</sup>.
- On 9/11; Paul, Derryl and I visited 5<sup>th</sup> Street and Manor Place with Rob DeGregorio of D&B.

#### Eastern Sewer Feasibility Study

- An invoice for \$ 459.99 was received from D&B on 8/21.

#### Western Sewer Feasibility Study

- An invoice for \$ 459.99 was received from D&B on 8/21.

#### Old Schoolhouse Restoration

- The final payment is in progress with the DOS, and is expected shortly.

### **Maritime Festival**

- Co-ordination with various merchants and EESM principals regarding such issues as: the expanded use of Village walkways and the illumination thereof, the inclusion of store owners as vendors, the facilitation of the permitting process with the NYS DOH, and required improvements and supplies from the Road Department.
- Derryl Baumer and I met with Keturah of the Maritime Museum on the 10<sup>th</sup> of September, to confirm various details related to the upcoming Maritime Festival. (We also previously met with Sarah Phillips regarding different details...)

### **Outside Agencies**

- A letter was sent to the Army Corps of Engineers requesting that the ACOE provide comments to the Village when an application for work within the Village is received

by the ACOE, so that the Village may consider the Army Corps' comments in its decision-making process. (This action is the result of a Code Committee vote/recommendation.)

### **Proposed Local Laws**

- The scheduled public hearing for Chapter 114 was noticed in the September 4<sup>th</sup> edition of the newspaper.
- The scheduled public hearing for Chapter 114A was noticed in the September 4<sup>th</sup> edition of the newspaper.

### **Tall Ships 2015**

- The Tall Ships/Hermione Port Agreement was approved by the Board on August 25<sup>th</sup>, and signed by Mayor Nyce on August 28<sup>th</sup>.
- The RFP for Marketing Services was created on 8/28, for publication in the September 4<sup>th</sup> edition of the newspaper. Responses are returnable no later than September 25<sup>th</sup> at 3:30 p.m.
- The Event Description was disseminated, and placed on the village web site on 9/4.
- During a conversation with the "Neighborhood Watch" division of Cablevision on other matters, it was suggested that the Tall Ships be covered in that same section, which is already in the works via Linda Kessler.

### **Utilities**

- The NYPA Financial report dated May 31, 2014; as prepared by Sax/BST was received on August 28<sup>th</sup>.
- The RFP for the Cooling Tower project was created on August 28<sup>th</sup>, for publication in the September 4<sup>th</sup> edition of the newspaper. The project was registered with the NYS DOL, and bids are returnable on September 18<sup>th</sup>.

### **Resolution(s) requested**

RESOLUTION proclaiming October 19-25, 2014 as Freedom from Workplace Bullies Week, per the attached.

RESOLUTION accepting with regret the resignation of Marjory Stevens from the Village of Greenport Carousel Committee, effective September 18, 2014.

RESOLUTION approving the attendance of: Trustee Robins, Clerk Pirillo, Deputy Clerk Odon, Clerks' Assistant Deborah Boyle, and any other interested Trustee or Committee member, at the SCVOA Municipal Training class at the Hilton Long Island in Melville, New York on October 6, 2014 from 5:30 p.m. through 9:30 p.m.; at a fee of \$ 55.00 per person. The per person fee and related travel costs are to be expensed from the corresponding account numbers.

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RESOLUTION authorizing the Village of Greenport Tree Committee to solicit bids for the removal of specified Village trees and stumps, and for the pruning of specified Village trees; and further directing Clerk Pirillo to notice the bid accordingly.

RESOLUTION authorizing the Village of Greenport to conduct a lottery for permission to hunt deer, via bow and arrow, as per New York State hunting regulations, in the western portion of Moore's Woods, beginning October 1, 2014; with not more than five people at one time hunting in the western portion of Moore's Woods.

**Attachments:**

Freedom from Workplace Bullies Week Proclamation (PDF)

A Proclamation

**WHEREAS**, the City (County) of \*\*\*\*\* has an interest in promoting the social and economic well-being of its citizens, employees and employers; and

**WHEREAS**, that well-being depends upon the existence of healthy and productive employees working in safe and abuse-free work environments; and

**WHEREAS**, research has documented the stress-related health consequences for individuals caused by exposure to abusive work environments; and

**WHEREAS**, abusive work environments are costly for employers, with consequences including reduced productivity, absenteeism, turnover, absenteeism and injuries; and

**WHEREAS**, protection from abusive work environments should apply to every worker, and not be limited to legally protected class status based only on race, color, gender, national origin, age, or disability;

NOW, THEREFORE, I/WE, (Mayor's name or City Council), Mayor of the City of \*\*\*\*\* , do hereby proclaim October 19 – 25, 2014 as

FREEDOM FROM WORKPLACE BULLIES WEEK

and commend the Workplace Bullying Institute which raises awareness of the impacts of, and solutions for, workplace bullying in the U.S.; and

encourage all citizens to recognize this special observance. [or encourage citizens to mark this week with special activities and programs to break through the shame and silence enshrouding adult bullying at work.]

SEAL + SIGNATURE(S)

**DRAFT:TREES TO BE REMOVED – SUGGESTIONS= SUMMER 2014**

VILLAGE OF GREENPORT TREE COMMITTEE AUGUST 19, 2014 ( T = tagged)

<b><u>FIRST STREET:</u></b> B/N ADAMS AND SOUTH STREETS, SIDE OF IGA-T; TWO TREES
604 FIRST STREET: REMOVE-T, CAUTION, METAL FENCE POSTS ARE INGROWN
<b><u>SECOND STREET</u></b> 621 SECOND STREET- HAS CAUSED DAMAGE-REMOVE T
<b><u>THIRD STREET:</u></b> 412 THIRD STREET, NORTH OF BB COURTS-T
630 THIRD STREET: REMOVE TREE. HAS ALREADY DAMAGED HOUSE-T
<b><u>FIFTH STREET:</u></b> 150 FIFTH STREET - PRUNE
FIFTH STREET PARK NEAR JOHNSON PLACE, BLUE SPRUCE-T, 2 TREES
<b><u>SIXTH AVENUE:</u></b> SIXTH AVENUE & WEST STREET, ALL STREET TREES NEED WORK
<b><u>SIXTH STREET:</u></b> 214 SIXTH STREET-T
202 SIXTH STREET- HEAVY PRUNE
<b><u>FLINT STREET:</u></b> SIDE OF 327 FIFTH STREET-T
<b><u>FRONT STREET:</u></b> #329, HOPPY'S CLEANERS-T
FRONT STREET, EDGE OF MITCHELL PARK, NEAR WALKWAY TO CAROUSEL -T
<b><u>MAIN STREET:</u></b> GREEK CHURCH –REMOVAL IN PROGRESS-T
TOWNSEND MANOR INN CHERRY-T
629 MAIN (MACDONALD)-HAS LOST LIMBS CAUSING DAMAGE-REMOVE-T
STEAMBOAT CORNER: OPP. TOWNSEND MANOR INN –T
B/N 520 & 526 MAIN STREET-T (PARTIALLY REMOVED)-T
<b><u>MANOR PLACE:</u></b> SIDE OF 802 MAIN STREET-T
<b><u>SOUTH STREET:</u></b> SIDE OF 504 FIFTH AVENUE.-RECENT PRUNING BOUGHT SOME TIME. APPEARS SAFER.
<b><u>STERLING AVENUE:</u></b> 124 STERLING AVENUE-T

TREE REQUESTS, POTENTIAL SITES APROX.20-24 TREES

VILLAGE OF GREENPORT TREE COMMITTEE-AUGUST 2014

FIRST STREET: 719 FIRST STREET –NEIGHBOR REQUESTS REPLACEMENT
THIRD STREET: REPLACEMENT AT 412 THIRD STREET
THIRD STREET: WEST SIDE OF STREET, OUTSIDE LAKESIDE GARDENS 2-3 TREES
FOURTH STREET – IN FORMER MOBILSITE, HONOR MAY WATSON, IF APPROPRIATE AND OK W/ NATURE CONSERVANCY
SIXTH STREET: 318 SIXTH STREET, REPLACE DONATED OAK
BROWN STREET – SIDE OF 225 FOURTH STREET
CLARK STREET: REPLACE DONATED OAK
FRONT STREET: 503 BARTLETT =REPLACE 2-3 TREES
MAIN STREET: 520 MAIN STREET, WOODHUSE OWNER
MAIN STREET: 503 MAIN STREET, BARTLETT HOUSE, REPLACEMENT(S) 2 OR 3
NORTH STREET: SIDE OF 604 FIRST STREET—REPLACE DONATED OAK
NORTH STREET: LIBRARY LOCATION FOR TWO MEMORIAL TREES
SOUTH STREET: CENTER SECTION, EXTENDED IGA PARKING LOT-SEVERAL TREES
STERLING AVENUE: 137 STERLING AVENUE-ON OWNER’S SIDE IF POSSIBLE.

TO ALL CONCERNED: PLEASE MAKE ADDITIONS, OR ALTERNATIVE SUGGESTIONS FOR BOTH THE REMOVAL LIST AND THE NEW TREELIST