



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

August 20, 2015 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT - CHIEF HARRY BREESE**
Including compilation of all monthly meeting minutes
- o **VILLAGE ADMINISTRATOR - PAUL J. PALLAS**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER - ROBERT BRANDT**
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK - SYLVIA PIRILLO**
- o **VILLAGE ATTORNEY - JOSEPH PROKOP**

REPORTS FROM COMMITTEES

DISCUSSION

Lease Option Agreement - Global Common, LLC

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: August 10, 2015
Meeting: August 20, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session Report

Attachments:

Fire Department Work Session Report 8_20_2015 (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

Wednesday July 15, 2015

OPENING:

Chief Harry Breese opened the meeting at 7:08 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE:

1st Assistant Chief Wayne Miller 2nd Assistant Chief Jeff Weingart , Wardens Joe Milovich , Tony Volinski , Joe Barszczewski, Ray Corwin, James A. Pirillo, James Kalin , John Grilli

Excused Wardens Warren Jensen, Norma Corwin ,James J. Pirillo

THOSE WISHING TO SPEAK TO THE BOARD: John Grilli asked permission to use Fire House for dedication for the "OLE 33" Sunday September 13th from 1pm – 4pm and to sell Tee-Shirts at Maritime Festival.

READING OF THE PREVIOUS MINUTES:

Motion made by John Grilli seconded by Tony Volinski, to approve the minutes of the June 17, 2015 meeting of the Board of Wardens as printed and distributed. Motion carried.

Tony Volinski asked when in previous minutes much discussion is added to have what the discussion is about and to have what the outcome of discussion was.

COMPANY OFFICERS MEETING MINUTES: No minutes available, have not had meeting yet.

TREASURER'S REPORT:

The treasurer's report for the period of June 18, 2015 through July 15, 2015 was read by Secretary / Treasurer James Kalin. Motion made by John Grilli seconded by Tony Volinski to accept the treasurer's report as read. Motion carried.

James Kalin went over the 2% money distribution as to still give to the Rescue squad or to stop giving only because members of non Fire Fighter status is declining each year, and will never use all of their funds. Can give there split when more members join that are non-Fire Fighters. Only 6 members now that this money can be used on.

Motion made by Tony Volinski to go with option a no longer split with Rescue Squad until more members become non Fire fighters. Seconded by Joe Milovich. Motion Carried. (Option list attached)

BILLS: None

COMMUNICATIONS RECEIVED:

1. \$ 30.00 donation from Pat Sakowski and Patricia Maghaey in memory of Arlene Lewis
2. \$ 200. donation to the "OLE 33" Susan Brigham
3. \$100.00 donation from Sandy Beach Association.
4. \$3000.00 donation to the "OLE 33" James Glew.
5. Springs Fire Department 50th Anniversary September 19,2015
6. Suffolk County Fire Chiefs Golf outing September 28,2015

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Joe Milovich stated has not heard from Craig Richter.

2. Tony Volinski asked board what is going on with the new Firehouse. Chief Breese stated the Village wants to have another meeting with the Board of Wardens. Tony Volinski asked if they should have H2M draw up another plan, Village wants to know what our plan is .Joe Milovich to contact H2M.

3. Chief Breese also mentioned meeting with Peconic Landing to be held on July 30.2015

BY-LAWS: None

FINANCE: Chief Harry Breese read report

FIRE DISTRICT: None

PRE-INCIDENT PLANNING: "SOP "for Carbon monoxide alarm. Discussion about members not showing up to alarms in own cars. Much discussion about why we only restrict members from responding to c/o alarms in their own vehicles and we allow them to respond to other alarms . Maybe we should change it to read no members to respond to any alarms in their own vehicles . Members can only respond to firehouse .

SERVICE AWARDS: None

RECRUITMENT: None

CASUALTY FUND: None

FUNERAL: None

COMMUNICATION: Tony Volinski spoke about the sites for the Simulcast Paging Towers. Motorola to come out to test. Towers will be located in Jamesport, Southold, and Greenport and later down the road will be one in Orient.

TRIPS AND TRAVEL: None

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Sotty Jimenez request use of Firehouse for Saturday Sept 12, 2015 Baby shower for daughter. Budget

RELIEF HOSE CO. # 2 Budgets/ Finance

STAR HOSE CO. # 3 Budgets/ Finance, New Tire

STANDARD HOSE CO. # 4 Budget /Finance James A. Pirillo request using trucks for Chicken BBQ ticket sales.

PHENIX HOOK & LADDER CO. # 1 Budget /Finance

RESCUE SQUAD Budget /Finance, Paperwork for new Ambulance (Bids)

WATER RESCUE Budget /Finance

FIRE POLICE Budget /Finance

UNFINISHED BUSINESS: Tony Volinski asked what board thinks about the fence around property, board voted no chain link. Chief Breese mentioned getting prices and brings back to next month's meeting for vinyl, or wooden split rail or Picket.

REPORT OF DELEGATES None

NEW BUSINESS None

GOOD OF THE DEPARTMENT

1. Chief Breese stated A/C in radio room working fine. Also Truck 833 being built, 8-3-16 waiting on truck bids from Village. Chief Breese also mentioned someone will be here on 07/16/15 to show us the new cascade System @ 7pm

2. Joe Milovich asked about the Springs Anniversary parade, will we be attending? Both Chief Breese and Miller stated we can't even get members to show up to Jamesport Parade. Also was mentioned if 3 members from each company would show up we would have a good turnout.

3. Volinski asked about the broken sign due to storm damage, is it covered by insurance? If so are we going through insurance? He called and received a quote to have it fixed. Tony to take to see about getting it fixed.

Tony also asked about the new stove when we can get it hooked up. Chief Breese to call Vander Gas to remove his Propane tanks and to have a New Company come in to install stove.

Tony asked about new camera system is it finished in the building and can it be viewed in the Chief's room. AS per Chief Breese, he had Tim Grattan put new electrical service and has to finish putting it in the cage. But it all works. Cameras are in chief's room and on phones.

Tony wanted to also know if window is fixed and will it be fixed before he gets paid, as per Chief Breese yes it will.

4. Ray Corwin mentioned parking on Carpenter Street if we have alarm trucks will not fit on that road. Chief Breese stated that Bob Hamilton said he spoke to Highway 1 and was told by Highway 1 that he

was instructed to not write tickets. Chief Breese stated he told the village was supposed to have a tow truck on stand by for cars in violation of parking laws.

5. 2nd Assistant Chief Wayne Miller mentioned about using May Mile money to possibly purchase a Gator for the EMS and Firefighters. For use at Maritime and other big events. Board spoke about money to come from budget. Chief Miller will look into State Bid.

6. John Grilli asked if a letter can be sent to Jim Glew for the donation of the \$3000.00 for tax purposes. Chief Breese will do so.

7. James A. Pirillo questioned parking during the Festival, Members parking to close to the end of ramp to hard to pull into parking lot for alarms.

EXECUTIVE SESSION Motion by _____, seconded by _____, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at __:__pm.

Motion by _____, seconded by _____, to return to the regular meeting. Motion carried. Regular meeting at __:__pm.

Motion by _____, seconded by _____, to

READING OF THE MINUTES

Motion made by James Kalin seconded by Tony Volinski, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by John Grilli seconded by Ray Corwin to adjourn.

Motion carried. The meeting was adjourned at 8:11 pm

Respectfully Submitted by,

Jennifer Grilli

Recording Secretary

CHIEF HARRY BREESE
 1ST ASST. CHIEF WAYNE MILLER
 2ND ASST. CHIEF JEFFREY L. WEINGART
 CHAPLAIN C. KUMJIAN
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Greenport Fire Department Monthly Report For the Month of June 2015

Number of calls this month: 94

Number of Calls to Date: 413

Breakdown of calls by signal numbers:

9 (stand-by):	6
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	13
13-35 (working structure fire):	0
14 (vehicle fire):	2
16 (ambulance/ rescue):	62
16-23 (mva, water rescue, misc.):	0
16-59 (routine transport):	0
23 (co detector, medi-vac):	7
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	2
24/16-23 (mutual aid; mva	2
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	44
East/West:	44
Other:	6

Total number of Personnel:	1258
Number of hours:	74.63
Total personnel hours:	93,884.54
Average personnel per call:	13.38
Average call time in minutes:	47.64

Number of calls to Peconic Landing:	11
Number of calls to San Simeon by the Sound:	1

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
15-321	7/1/15	The Long Way East Marion	4	0:35	1:18	43	24/16-23	1	O	MVA 24 to EMFD
15-322	7/1/15	Tanager Lane	2	4:19	4:39	12	16	0	E/W	A/M Hip Injury 24 From EMFD
15-323	7/1/15	133 Sixth Street	20	11:19	11:30	11	13	0	V	Smoke Alarm
15-324	7/1/15	Tarpon Drive	26	19:16	19:46	30	16	1	E/W	E/M Sick
15-325	7/1/15	Front Street	26	19:44	20:30	46	16	1	V	E/M Fall
15-326	7/1/15	Greenport High School 720 Front Street	34	19:53	20:30	37	23	0	E/W	Helicopter Landing
15-327	7/2/15	Willow Drive	11	14:00	14:15	15	16	0	E/W	Auto Medical Alert- Unfounded
15-328	7/2/15	50 Willow Drive	25	19:49	20:15	26	13	0	E/W	BBQ Grill Fire
15-329	7/3/15	Main Street & Manor Place	12	15:56	16:20	16	16	1	V	A/M Respiratory
15-330	7/3/15	Beach Road	8	18:10	18:42	32	16	1	E/W	A/M Seizures
15-331	7/3/15	Drossos Motel	9	20:33	21:06	33	16	1	E/W	A/F Sick
15-332	7/3/15	Townsend Manor Inn 714 Main Street	19	22:00	22:16	16	13	0	V	Auto Alarm
15-333	7/3/15	Front Street	9	22:29	22:49	20	16	1	V	A/F Leg Injury
15-334	7/4/15	Mitchell Park 115 Front Street	11	14:23	15:00	37	16	1	V	A/F Pass Out
15-335	7/4/15	Greenport High School 720 Front Street	16	22:00	22:30	30	9	0	E/W	Fireworks Standby
15-336	7/5/15	Greenport Village	6	10:00	19:00	540	9	0	V	Tall Ships Standby
15-337	7/5/15	ELIH 201 Manor Place	24	12:10	12:39	29	13	0	V	Auto Alarm
15-338	7/5/15	First Street & Adams Street	6	13:16	13:26	10	16	0	V	A/F Sick 24 From Cutchogue
15-339	7/5/15	Main Street	15	14:33	15:15	43	16	1	V	A/M Heat Exposure
15-340	7/5/15	Mitchell Park 115 Front Street	9	16:45	17:31	46	16	1	V	A/F Head Injury
15-341	7/5/15	Greenport High School 720 Front Street	13	22:00	22:30	30	9	0	E/W	Fireworks Standby
15-342	7/6/15	Rocky Point Road East Marion	3	1:05	1:55	50	24/16	1	O	A/M Knee Pain 24 to EMFD
15-343	7/6/15	Linnet Street	5	4:14	4:50	44	16	1	E/W	A/M Chest Pains
15-344	7/6/15	First Street & Front Street	6	10:24	10:40	16	16	0	V	Laceration To Finger 24 From EMFD
15-345	7/6/15	Seaport Museum	5	X	X	X	16	0	V	EM Transported
15-346	7/6/15	Front Street	5	11:24	11:56	32	16	1	V	E/F Victim of Fall
15-347	7/6/15	Greenport Village	4	10:00	19:00	540	9	0	V	Tall Ships Standby
15-348	7/6/15	Adams Street Parking Lot	5	15:51	16:09	18	16	0	V	A/F Fainting Unfounded
15-349	7/6/15	Main Street and Park Street	10	17:28	18:00	32	16	1	V	A/M Head Injuries
15-350	7/6/15	Madison Street	19	18:22	18:50	28	16	1	E/W	A/M Diabetic
15-351	7/6/15	25 Fourth Street	38	18:49	19:02	13	23	0	V	Electrical Hazard
15-352	7/6/15	Mitchell Park 115 Front Street	5	22:14	22:55	41	16	1	V	A/F Hip Injury
15-353	7/7/15	First Street	6	13:28	13:55	27	16	1	V	A/F Hip Injury
15-354	7/8/15	Peconic Landing	2	4:19	15:09	50	16	1	E/W	A/F Injury From Fall
15-355	7/8/15	Peconic Landing	16	23:49	0:10	21	13	0	E/W	Auto Alarm
15-356	7/9/15	Front Street	9	10:54	11:38	42	16	1	E/W	E/F Fall
15-357	7/9/15	Greenhill Lane	10	13:26	14:06	40	16	1	E/W	A/F Injury From Fall
15-358	7/9/15	Shelter Island Ferry	12	15:31	16:00	29	16	1	V	A/F Head Injury
15-359	7/9/15	West Street	7	18:47	19:21	37	16	1	V	E/F Unknown
15-360	7/9/15	Island View Lane	8	21:16	22:01	45	16	1	E/W	E/M Hip Injury
15-361	7/9/15	North Street	5	22:35	23:17	42	16	1	V	A/F Headache
15-362	7/10/15	Sunset Motel 61005 CR 48	21	20:32	21:00	28	13	0	E/W	Auto Alarm

15-363	7/1/15	Gull Pond Boat Ramp	17	16:53	17:40	47	16	1	E/W	A/M Boat Injury
15-364	7/1/15	Gull Pond	20	17:03	17:40	37	23	0	E/W	Helicopter Landing
15-365	7/1/15	Shelter Island	5	19:00	22:30	210	9	0	O	Fireworks Standby
15-366	7/1/15	Deep Water Bar and Grille 47 Front Street	6	22:45	23:15	30	16	1	V	A/M Arm Laceration
15-367	7/12/15	Bailey Avenue	12	18:47	19:24	37	16	1	E/W	E/M Respiratory Distress
15-368	7/12/15	First and Broad Street	23	19:25	20:11	46	16	1	V	A/F CVA
15-369	7/12/15	Greenport High School 720 Front Street	29	19:37	20:11	34	23	0	E/W	Helicopter Landing
15-370	7/13/15	Shores Peconic Landing 1500 Brecknock Road	2	5:23	6:07	44	16	1	E/W	A/F Difficulty Breathing
15-371	7/13/15	Forth Street Railroad Tracks	6	23:27	0:12	45	16	1	V	A/M Fall
15-372	7/14/15	Soundview Inn	20	13:00	13:21	21	13	0	E/W	Auto Alarm
15-373	7/15/15	Anglers Road	7	8:39	9:11	32	16	1	E/W	A/M Sick
15-374	7/15/15	County Route 48	9	12:09	12:58	49	16	1	E/W	E/F Injury From Fall
15-375	7/15/15	Third Street	9	13:07	13:32	25	16	1	V	A/M Chest Pains
15-376	7/16/15	Queen Street	13	15:43	16:30	47	16	1	E/W	E.M Fall
15-377	7/16/15	Sixth Street Beach	15	19:06	19:16	10	16	1	V	A/F Foot Injury
15-378	7/16/15	Peconic Landing 1500 Brecknock Road	28	19:49	20:30	41	14	0	E/W	Car Fire
15-379	7/17/15	Wiggins lane	15	22:49	23:05	16	13	0	E/W	Residential Fire Alarm
15-380	7/18/15	Sutton Place	12	9:30	10:13	43	16	1	E/W	A/F Unresponsive
15-381	7/18/15	CR 48 And Depot Lane	17	17:12	19:27	135	24/16-23	1	O	MVA
15-382	7/18/15	Oaklawn Ave And Pike Street	18	17:40	18:35	55	24/16	1	O	A/M Heart
15-383	7/19/15	Claudios 111 Main Street	4	2:03	2:42	39	16	1	V	A/M Injury From Fall
15-384	7/19/15	Bridge Street	5	3:37	4:01	24	16	1	V	A/M Overdose
15-385	7/19/15	ELIH 201 Manor Place	28	12:53	13:00	7	13	0	V	Auto Alarm
15-386	7/19/15	Claudios 111 Main Street	26	14:55	15:57	62	16	1	V	A/F Seizures
15-387	7/19/15	16 Sound Road	23	16:26	17:06	40	23	0	E/W	Propane Tank Leak
15-388	7/19/15	North Street	6	23:46	0:06	20	16	1	V	Victim Of Assault
15-389	7/20/15	ELIH 201 Manor Place	18	8:00	8:20	20	13	0	V	Auto Alarm
15-390	7/20/15	Main Street	13	10:56	11:43	49	16	1	V	A/M Fall
15-391	7/20/15	Deep Water Bar and Grille 47 Front Street	23	11:04	11:19	15	13	0	V	Smoke Alarm
15-392	7/20/15	Peconic Landing 1500 Brecknock Road	13	17:56	18:31	35	16	1	E/W	E/F Choking
15-393	7/21/15	Ninth Street	5	1:02	1:47	45	16	1	V	A/F Fall
15-394	7/21/15	McCann Trailer Park	5	5:11	5:53	42	16	1	V	A/M Diabetic
15-395	7/21/15	Harbor Front Inn 209 Front Street	24	11:15	11:34	19	13	0	V	Auto Alarm
15-396	7/21/15	Tanager Lane, Peconic Landing	16	13:14	14:17	63	16	1	E/W	A/M Sick
15-397	7/21/15	Greenport High School 720 Front Street	16	13:30	14:17	47	23	0	E/W	Helicopter Landing
15-398	7/21/15	Ninth Street	13	18:25	19:14	49	16	1	E/W	E/F Chest Pains
15-399	7/22/15	Cliffside Condos 61475 CR 48	8	12:09	12:42	33	16	1	E/W	A/F Choking
15-400	7/23/15	San Simeon 61700 CR 48	22	10:28	10:37	9	13	0	E/W	Auto Alarm
15-401	7/23/15	Fourth Street And South Street	36	16:12	16:45	33	14	0	V	Car Fire
15-402	7/25/15	Coronet 2 Front Street	17	10:24	10:51	26	16	1	V	A/M Seizures
15-403	7/25/15	Claudios 111 Main Street	18	10:46	11:19	33	16	1	V	E/M Possible CVA
15-404	7/25/15	Shelter Island FD	9	16:59	17:30	31	9	0	O	Standby
15-405	7/25/15	Mitchell Park 115 Front Street	20	19:33	20:03	30	16	1	V	A/M Alcohol Overdose

14-406	7/25/15	Claudios 111 Main Street	9	20:40	21:09	49	16	1	V	A/M Abdominal Pain	
14-407	7/27/15	Peconic Landing	5	1:01	1:49	48	16	1	E/W	A/F Possible CVA	
15-408	7/27/15	Peconic Landing	8	8:51	9:45	54	16	1	E/W	E/M CPR In Progress	
15-409	7/27/15	Apartments Peconic Landing 1500 Brecknock R	9	12:09	12:48	39	16	1	E/W	A/M Chest Pains	
15-410	7/28/15	Middleton Road	9	7:34	8:16	42	16	1	E/W	A/F Choking	
15-411	7/28/15	Island View Lane	19	20:40	21:35	55	16	1	E/W	E/M Possible CVA	
15-412	7/28/15	Greenport High School 720 Front Street	20	20:55	21:35	20	23	0	E/W	Helicopter Landing	
15-413	7/30/15	Sixth Street Beach	10	16:29	16:58	29	16	1	V	A/M Foot Injury	
15-414	7/30/15	Calebs Way	7	18:26	19:09	43	16	1	E/W	A/F Sick	
15-415	7/31/15	Shores Peconic Landing 1500 Brecknock Road	10	12:47	13:34	47	16	1	E/W	E/F Unresponsive	
			1263			4478			61		

Alarms Signal: 9 13 14 16 23 24/16 24/16-23 Pers Avg. Hours Mins Avg. Pts. Dist: V E/W O
 94 6 13 2 62 7 2 2 1258 13.38 74.63 4478 47.64 61

Fire: 24 #Calls to Pec. Lndg.: 11 #Fire Calls E/W: 7 #Fire Calls V: 2
 Rescue: 64 #Calls to San Simeon: 1 #EMS Calls E/W: 29 #EMS Calls V: 33
 #Auto Alarms E/W: 6 #Auto Alarms V: 7

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtes</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>YAP</u>
Aguero, Brandi (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Barszczewski, J (Warden)	24	25.81	25	6	1.935	0	0	18	7	3	6	59	X	X	X	
Berry, James	23	24.73	25	3	0.968	0	0	7	1	2	5	40	X		X	
Birmingham, Kenneth (Capt.)	17	18.28	25	4	1.29	0	0	11	5	3	1	45		X	X	
Bogardus, William	15	16.13	25	4	1.29	0	0	8	0	3	3	37	X		X	
Breese, Harry (Chief)	38	40.86	25	91	29.35	25	1	20	8	3	6	88	X	X		
Bumble III, Charles	0	0	0	0	0	0	0	5	3	1	5	14		X	X	
Bumble, Lawrence	0	0	0	0	0	0	0	0	0	0	0	0				
Bumble, Samantha	0	0	0	0	0	0	0	0	1	0	0	1				
Butler, Michael	34	36.56	25	15	4.839	0	1	5	4	5	1	41	X	X	X	
Capon, George (1st Lt. FP)	61	65.59	25	104	33.55	25	1	19	3	7	2	82	X	X	X	
Carey, Patrick	48	51.61	25	14	4.516	0	2	15	9	6	7	64	X	X	X	
Carrig, Melinda	5	5.376	0	29	9.355	15	2	2	1	2	1	23		X	X	X
Clark, Doreen	0	0	0	17	5.484	15	1	6	2	3	5	32	X	X	X	
Clark III, Henry	3	3.226	0	4	1.29	0	0	5	0	0	0	5	X		X	
Clark, James (Capt.)	12	12.9	25	7	2.258	0	0	20	10	5	7	67	X	X	X	X
Clark, Jeffrey	36	38.71	25	2	0.645	0	0	9	10	3	5	52	X		X	
Corazzini, Jeffrey	28	30.11	25	43	13.87	25	7	5	1	0	1	64				X
Corazzini, Warren	12	12.9	15	17	5.484	0	1	3	0	0	1	20				X
Corwin, Everett	39	41.94	25	52	16.77	25	0	10	7	4	5	76	X		X	
Corwin, Norma (2nd Lt., Warden)	38	40.86	25	62	20	25	4	17	2	5	7	85	X	X	X	
Corwin, Raymond (Capt. FP, War	33	35.48	25	58	18.71	25	1	20	9	3	6	89	X	X	X	
Corwin, Robert (1st Lt.)	48	51.61	25	94	30.32	25	3	17	4	15	6	95	X	X	X	
Corwin, Scott	19	20.43	25	8	2.581	0	0	3	4	3	5	40	X		X	
Costas, Tom (2nd Lt. FP)	18	19.35	25	9	2.903	0	0	11	6	3	5	50	X	X	X	
Creedon, Daniel	9	9.677	15	19	6.129	15	0	9	3	9	1	52	X		X	
De Kerillis, Alain	17	18.28	25	39	12.58	25	0	3	4	0	1	58				X
Detrick, Gary	15	16.13	25	4	1.29	0	1	9	8	4	6	53	X	X	X	
Dimos, Paul (1st Lt.)	27	29.03	25	25	8.065	15	2	15	13	8	8	86	X	X	X	X
Dominick, Steve	13	13.98	25	4	1.29	0	1	4	3	3	1	37	X	X	X	
Fall, Frederick	0	0	0	0	0	0	0	0	0	0	0	0				
Ficurilli, Michael	17	18.28	25	2	0.645	0	0	8	5	4	3	45	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>####</u>	<u>Pts</u>	<u># EMS</u>	<u>####</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs.</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Flora, Michael (PFF)	0	0	0	0	0	0	0	0	0	5	0	0	X			
Golden, Danielle	1	1.075	4	8	2.581	0	0	3	1	2	2	12	X	X		X
Goldstein, Myron	4	4.301	0	1	0.323	0	0	4	0	0	0	4				
Grilli, Jennifer (RS Capt.)	20	21.51	25	38	12.26	25	5	20	10	10	3	98	X	X	X	
Grilli, John (Warden)	9	9.677	15	16	5.161	15	0	18	10	4	7	69	X	X	X	
Hamilton Jr., Robert	32	34.41	25	9	2.903	0	0	12	8	3	0	48	X	X	X	
Hanold, Christopher (1st Lt.)	21	22.58	25	75	24.19	25	4	12	7	7	1	81				X
Harris, Cliff (Capt.)	13	13.98	25	1	0.323	0	0	13	6	1	5	50	X	X	X	
Harris, Peter (1st Lt., Tres.)	37	39.78	25	4	1.29	0	0	13	11	3	9	61	X	X	X	
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0	0				
Hays, Spencer (Capt.)	19	20.43	25	6	1.935	0	2	17	4	11	5	64	X	X	X	X
Hollid, Scott (2nd Lt.)	13	13.98	25	1	0.323	0	0	11	8	4	6	54	X	X	X	
Hubbard Jr, George	7	7.527	15	1	0.323	0	0	8	7	3	5	38	X	X	X	
Hughes, Colleen (RS Sec.)	35	37.63	25	112	36.13	25	7	16	10	3	6	92	X	X	X	
Huzsek, Andrew H	23	24.73	25	9	2.903	0	0	8	7	3	5	48	X	X	X	
Hydell, Carol (Sec.)	5	5.376	0	3	0.968	0	1	11	8	5	6	31	X	X	X	
Hydell, Charles (2nd Lt.)	27	29.03	25	12	3.871	0	1	11	10	6	8	61	X	X	X	X
Illeseas, Adolpho	2	2.151	0	0	0	0	0	1	3	0	5	9				
Jenkins, Karolyn	10	10.75	25	5	1.613	0	0	5	3	3	0	36		X	X	
Jensen, Warren (Warden)	11	11.83	25	5	1.613	0	0	10	4	3	5	47	X	X	X	
Jester, Robert	33	35.48	25	17	5.484	15	1	13	9	6	7	76	X	X	X	
Jimenez, Susano	41	44.09	25	12	3.871	0	0	7	4	3	2	41	X	X	X	
Johnson, Craig	1	1.075	0	3	0.968	0	0	4	1	1	5	11	X			
Kalin, James (Warden)	55	59.14	25	182	58.71	25	6	16	7	3	4	86	X	X	X	
King, David (Tres.)	43	46.24	25	37	11.94	25	6	8	6	3	5	78	X	X	X	
Kurnjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	1	0	0	0	1				
LaMothe, Thomas	0	0	0	0	0	0	0	1	0	0	0	1				
Land, Bruce	2	2.151	0	1	0.323	0	0	6	1	0	0	7				
Land, Shannon	0	0	0	1	0.323	0	0	3	0	0	0	3				
Lawry, Lisa	0	0	0	0	0	0	0	0	0	0	0	0				
Lehmann, Robert	13	13.98	25	3	0.968	0	0	4	2	0	2	33				
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Lillis, Julie (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Luke, Alexander	17	18.28	25	17	5.484	0	1	9	7	6	5	53	X	X	X	
Manwaring, Julia	22	23.66	25	29	9.355	15	3	10	5	5	5	68	X	X	X	
Manwaring, Wayde (RS 2nd Lt.)	48	51.61	25	61	19.68	25	4	16	6	11	5	92	X	X	X	
Marzewski, Macy	11	11.83	25	0	0	0	0	10	11	4	5	55	X	X	X	
Martocchia, Jerome	8	8.602	15	35	11.29	25	7	16	6	4	5	78	X	X	X	
Mazzi, Aileen (Sec./Tres. FP)	3	3.226	0	4	1.29	0	0	11	5	5	6	27	X		X	
McNeil, William	1	1.075	0	0	0	0	0	5	0	1	0	6			X	
Medina, Angel	1	1.075	0	0	0	0	0	0	0	0	0	0				
Meyer, David	0	0	0	0	0	0	0	0	0	0	0	0				
Miller, Joseph	9	9.677	15	31	10	25	0	11	1	3	0	55	X	X	X	
Miller, Wayne (1st Asst. Chief)	38	40.86	25	101	32.58	25	3	20	6	5	4	88	X	X	X	X
Milovich Jr., Joseph (Warden)	35	37.63	25	7	2.258	0	2	16	7	3	5	58	X	X	X	
Mims, Ralph	0	0	0	0	0	0	0	1	1	0	0	2				
Musto, Francis	28	30.11	25	71	22.9	25	4	14	8	7	4	87	X	X	X	
Myslborski, Linda (RS 1st Lt.)	21	22.58	25	130	41.94	25	8	16	7	4	8	93	X	X	X	X
Nyce, David	0	0	0	0	0	0	0	0	0	0	0	0				
Parker, Jason	40	43.01	25	36	11.61	25	2	7	5	3	7	74	X	X	X	X
Pirillo, James A (Warden)	35	37.63	25	3	0.968	0	1	16	4	3	6	55	X	X		X
Pirillo, James J (Warden)	19	20.43	25	2	0.645	0	0	13	10	3	5	56	X	X	X	
Pope, George (2nd Lt.)	72	77.42	25	172	55.48	25	5	19	5	3	0	82		X	X	
Pruitt, William	0	0	0	5	1.613	0	0	0	0	0	0	0				
Purcell, Bernard	78	83.87	25	159	51.29	25	14	7	10	12	9	102	X	X	X	X
Purcell, Ryan (1st Lt.)	11	11.83	25	8	2.581	0	0	9	1	2	7	44	X	X	X	
Quillin, Michael	18	19.35	25	0	0	0	1	12	10	4	8	60	X	X	X	
Rand, Charles (SO)	7	7.527	15	5	1.613	0	0	20	6	3	5	49	X	X	X	
Raynor, Dale	61	65.59	25	35	11.29	25	7	9	9	9	8	92	X	X	X	X
Reiss, Helen	59	63.44	25	168	54.19	25	9	6	3	5	0	73	X	X	X	
Rempe Jr, Fred	21	22.58	25	15	4.839	0	0	7	6	2	6	46	X		X	
Richter, Michael (RS Tres.)	16	17.2	25	89	28.71	25	0	11	0	0	5	66				
Richter, Nathaniel	6	6.452	15	4	1.29	0	1	0	0	0	0	16				
Rosa, Lisa	5	5.376	15	8	2.581	0	0	16	7	3	5	46	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Ruffner, William (Capt.)	0	0	0	0	0	0	1	9	2	1	6	19			X	
Ryan, Sean	5	5.376	0	31	10	25	2	2	1	2	1	33	X		X	
Schneider, William	0	0	0	0	0	0	0	0	0	0	0	0				
Sieban, Edward (Sec./Tres.)	24	25.81	25	15	4.839	0	0	14	3	7	1	50	X	X	X	
Skrezec, John	56	60.22	25	14	4.516	0	0	8	9	4	6	52	X	X	X	
Spanos, James	1	1.075	0	0	0	0	0	5	0	2	5	12	X	X		
Staples, Halsey	47	50.54	25	67	21.61	25	0	6	0	3	0	59	X	X	X	
Stoner, Gary	7	7.527	25	0	0	0	0	4	1	0	5	35				
Tamin, John	51	54.84	25	48	15.48	25	0	9	8	3	6	76	X	X	X	
Thorp. Thomas (2nd Lt.)	15	16.13	25	15	4.839	0	0	5	1	0	1	32				X
Thurn, William	0	0	0	1	0.323	0	0	3	2	0	5	10				
Urban, Jerome (Sec./Tres.)	9	9.677	15	1	0.323	0	0	10	3	2	5	35	X		X	
VanEtten, George	12	12.9	25	5	1.613	0	0	8	7	2	6	48		X		
Volinski Jr, Antone (Sec.)	43	46.24	25	10	3.226	0	0	9	8	4	5	51	X	X	X	
Volinski III, Antone (Warden)	29	31.18	25	20	6.452	15	2	18	9	5	5	79	X	X	X	
Volinski, Darryl (Warden)	22	23.66	25	47	15.16	25	2	5	5	3	5	70		X	X	
Walker Jr, David	0	0	0	0	0	0	0	1	0	0	0	1				
Watkins Sr, Tom	3	3.226	0	7	2.258	0	2	1	0	1	0	4				
Weingart, Jeffrey(2nd Asst Chief)	55	59.14	25	113	36.45	25	2	19	12	14	11	108	X	X	X	X
White, Kenneth	3	3.226	0	17	5.484	15	0	11	3	3	0	32	X	X	X	
White, Robert	0	0	0	0	0	0	0	2	0	0	0	2				
Wright, Richard	8	8.602	25	0	0	0	0	4	1	4	5	39	X	X	X	
Wright, William	17	18.28	25	5	1.613	0	0	6	5	3	5	44	X		X	
Zurek, Gregory	6	6.452	15	2	0.645	0	0	2	6	2	5	30		X	X	
Zurek Jr, Stanley	8	8.602	25	2	0.645	0	0	6	1	3	0	35	X	X	X	

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

July finance meeting

In attendance were chief Breese, chief Miller warden Barszczewski, Kalin, Jensen, Pirillo, Volinski and Administrative Assistant Richter.

We went over all bills and fire safety account.

Company requests.

831 budget items

832 budget items

833 budget items halogen and new tire

834 budget items

835 budget items

Rescue supplies hammer medical 902.33 bound tree 827.96

Fire police none

Water rescue none

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1ST ASST. CHIEF WAYNE MILLER
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Requests/Resolutions August 2015

Please accept the following reports for the month of July 2015



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 4, 2015
Meeting: August 20, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

August 20, 2015

Administrator's Office

Statistics

Work Orders:

Electric = 9 Written, 6 Completed
Water = 16 Written, 15 Completed
Sewer = 45 Written, 45 Completed
Road = 109 Written, 107 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 08-05-2015. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 08-14-2015.

Resolutions:

NYAPP Conference September 2015

Topics of Discussion:

Sludge drying system for Waste Water Treatment Plant

Road/Water Department

Statistics

Water Distribution:

13,701,500 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.62 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.52 mg/L

The form, DOH-360, was filed with the DOH on Aug 5, 2015 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Did site work at Mitchell Park and along Front Street filling in holes.
- ❖ Made repairs to the fence at 5th and 6th Street Park.
- ❖ Installed new water service on Bridge Street and made repairs to the water main on Bay Avenue.

- ❖ Repaired water pump and hydraulic line on street sweeper.
- ❖ Serviced the front end loaders.

Projects:

We installed new tables with cement pads throughout the village parks.

Road crew has been weeding and tending to the village plantings. Trees were watered. They also removed an illegally parked trailer from the village's property on Ludlum Place in preparation for the installation of a new fence, which defines the property.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of July, = 9,315,000 gallons.

Average Daily Flow = 0.300 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = <2 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 4.6 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 5 mg/L, and 9.1 lbs/day

Sludge Removal:

70,000 Gallons of sludge hauled during June.

Report

❖ Treatment Plant:

No. 3 effluent pump had a bad check valve, which was replaced. The Trojan UV system had new software uploaded to the PLC. The communication issues are not seemingly solved.

❖ Collection System:

We are continuing to clean the collection system once a week.

Pump stations operation was normal.

Minor repairs were needed at some of the pump station generators.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = July 18 @ 111.78 Mwh

Minimum usage day = July 21 @ 71.80 Mwh

Average usage for the month per day = 100.51 Mwh

Monthly total usage = 3163.98

Service calls/call outs = 6

Street light repairs = 8

Customers shut off for none payment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Service Upgrades = 2

Tasks Accomplished:

- ❖ Installed line switches on circuit #2 by the campground.
- ❖ Made repairs to the secondary that was damaged by a vendor in Mitchell Park
- ❖ Finalized plans for the new force main that will connect the Power Plant to the WWTP.
- ❖ Completed Annual Inventory Report for the auditors.
- ❖ Versalift East performed inspections on the line trucks. Repairs to one of the trucks are being done.
- ❖ A&F Testing has been on site to test Transformer #1.
- ❖ Began work to replace a pole on Front Street that had rotted at the base.

Projects:

Island Pump and Tank will begin installing underground conduit for the Fuel Tank Storage Upgrade.

Installation of the new silencer for Engine No. 6 will be completed soon.

Attachments:



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GREENPORT NY 11944

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EXT. 217

Submitted: August 4, 2015
Meeting: August 20, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

August 20, 2015

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	4
Building Permit Application	2
Fence Permits	0
Use Evaluation Application	0
Wetland Permit Application	1
Wetland Permit Issued	1
HPC Application	2
Zoning Board Applications	2
Planning Board Applications	1
CO Searches	5
CO Fees	2
Yard Sale	5
Road Opening	0
Sewer Inspection Fee	0
Dumpster Permit	0
Sign Permit	2
Rental Permit Fees	1

Total Fees Collected: \$4651.45

Reports

- ❖ The Historic Preservation Commission will be hosting a guest speaker from the Department of the Interior at the October meeting. Stacey Zuvic will be coming to talk about how communities can raise historic preservation awareness. She will be sharing information for how to write grants
- ❖ The next section of the rental permit law is ready to be rolled out sometime in September 2015. We will be resending letters to owners who have not completed their rental permit application.

Code Enforcer's Office

Reports

- ❖ A residential property owner was issued a ticket for failing to remove an abandoned vehicle that has been stored on the property since at least January, 2015.
- ❖ A parking ticket was issued to a vehicle illegally parked behind the Maritime Museum by the Railroad Dock.
- ❖ A Notice of Violation was issued to a business owner who has been storing junk and debris behind his building. As a result, the owner corrected the violation.
- ❖ A Notice of Violation was issued to a business owner whose property had become over grown with vegetation and weeds. As a result, the owner corrected the violation.
- ❖ A Notice of Violation was issued to the owner of a two-family, rental property for public nuisance violations.
- ❖ A Notice of Violation was issued to a residential property owner for storing an abandoned vehicle in the yard. As a result, the owner corrected the violation.
- ❖ Additionally, Notices of Violation were issued to a residential property owner for public nuisance in reference to a potentially unsafe porch, to a residential property owner for an abandoned vehicle, to a residential property owner for commencing construction without a building permit, and to a residential property owner for failure to maintain their yard.
- ❖ A residential property was investigated for illegal occupancy of the third floor after A/C units were observed in two third floor windows. The owner allowed an inspection and it was observed that the third floor was only being used for storage.
- ❖ The Code Enforcement Officer appeared at Southold Town Justice Court on two dates.

Code Enforcement Worksheet is attached.

Attachments:

Code Enf Report 082015 (PDF)

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
7/21/2015	6.-4-10	331 Wiggins Street	112-11. Abandoned Vehicle.	Greenport, NY	15061
7/22/2015		Railroad Dock behind the Maritime Museum.	132-16. Parked in No Parking Zone.	NY Reg # GVS8058	A-3601

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
7/1/2015	4.-7-1	440 First Street	90-2. Public Nuisance. Potentially unsafe porch.	7/13/2015: Telephone message from the property owner. 7/14/2015: Telephone interview with the property owner who stated that he has received the Notice but that he can't meet the July 16 deadline to remedy the violation. He will remedy the violation asap and will keep the Village up to date on the progress. 7/15/2015: Telephone interview and email correspondence with the property owner's attorney who stated that they plan to have a contractor inspect the porch.	
7/2/2015	4.-7-25	434 Main Street	90-2. Public Nuisance. Junk and debris behind building.	7/17/2015: Inspected the property and observed that the debris has been removed.	7/17/2015
7/14/2015	5.-1-1	117 Ludlam Place	90-2. Public Nuisance. Junk and debris in yard, exterior siding and walls in a state of disrepair, and unmaintained porch. 112-11. Abandoned Vehicle.		
7/14/2015	4.-10-1	314 First Street	112-12. Maintenance of Private Property. (Overgrown with weeds)	7/22/2015: Inspected the property and observed that the violation has not been corrected. Photographed the property. 7/24/2015: Inspected the property and observed that the violation has been corrected.	7/24/2015
7/17/2015	2.-6-3	522 Third Street	112-11. Abandoned Vehicle.	7/22/2015: Telephone interview with a resident who stated that they will remove the vehicle. 7/27/2015: Inspected the property and observed that the vehicle has been removed.	7/27/2015
7/17/2015	6.-4-12	319 Wiggins Street	112-11. Abandoned Vehicle.		
7/23/2015	4.-1-28	414 West Street	65-2.A(1). Commence Construction without a Building Permit.		
7/23/2015	2.-6-48	615 Main Street	112-14. Maintenance of Private Property.		

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:
7/14/2015	5.-3-5	151 Bay Ave	Possible illegal occupancy of the third floor.	<p><u>7/14/2015:</u> A/C units were observed in two third floor windows indicating a potential illegal use of the third floor as living space.</p> <p><u>7/15/2015:</u> Interviewed the property owner, received consent to inspect the third floor, observed that the third floor is being used for storage only, and photographed the property.</p>	7/15/2015
7/16/2015	5.-1-17.1	127 Ludlam Place	<p>112-14. Maintenance of Private Property. Dumpster overflowing, garbage strewn throughout parking lot, abandoned furniture.</p>	<p><u>7/16/2015:</u> Inspected property and observed that the dumpster is full beyond capacity, garbage is piled next to the dumpster, garbage bags have been ripped open and garbage is strewn throughout the parking lot, and there is abandoned furniture behind the dumpster. Left a telephone message for the property owner that the violations must be immediately corrected. The property owner called and stated that the property will be cleaned within 24 hours.</p> <p><u>7/17/2015:</u> Interviewed the property owner who stated that was a problem with the sanitation company. They skipped a pickup and the garbage overflowed. Inspected the property and observed that the garbage has been cleaned.</p>	7/17/2015

Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
6/18/2015		East end of Brown Street.	48-17.A. Boat secured at end of street without a permit.	6/25/2015: The property owner responded to the Notice via email stating that he would apply for a permit but that the fee schedule is unreasonable. He stated that the fee for the unimproved street-end location should be much lower than the fee for a mooring in Sterling Harbor.	
6/24/2015	4.-6-40	439 First Street	65-2.A. Construction without a Building Permit.	6/24/2015: Stop Work Order issued. Owner and contractor contacted the Building Dept.	
6/29/2015	2.-5-42	8 Broad Street	115-7.A. Shrubbery obstructing the sidewalk.	7/16/2015: Inspected the property and observed that the violation has not yet been corrected.	
6/29/2015	2.-6-45	602 First Street	115-7.A. Shrubbery obstructing the sidewalk.	7/16/2015: Inspected the property and observed that the violation has not yet been corrected.	
6/29/2015	2.-6-48	615 Main Street	115-7.A. Shrubbery obstructing the sidewalk.	7/16/2015: Inspected the property and observed that the shrubbery has been trimmed.	7/16/2015

5/7/2015	2.-6-50	629 Main Street	Illegal Apartment in Rear Garage.	<p>5/8/2015: Telephone interview with the 1st complainant.</p> <p>5/11/2015: Inspected the property from the property line. No activity observed.</p> <p>5/13/2015: Inspected the property from the property line during the evening. No activity observed.</p> <p>5/14/2015: Inspected the property from the property line. No activity observed.</p> <p>5/15/2015: Inspected the property from the property line. No activity observed.</p> <p>5/18/2015: Inspected the property from the property line. No activity observed. Telephone interview with the 1st complainant. Later the 1st complainant called back and left a message that the tenants were home in the garage at approximately 5:15 PM.</p> <p>5/19/2015: The 1st complainant left a message that the male tenant was home in the garage at approximately 5:45 PM.</p> <p>5/20/2015: Telephone interview with the 1st Complainant.</p> <p>5/21/2015: Inspected the property from the property line. No activity observed.</p> <p>5/26/2015: Received a written complaint from the 2nd complainant. Inspected the property from the property line. No activity observed.</p> <p>5/27/2015: Inspected the property from the property line. No activity observed.</p> <p>5/28/2015: Inspected the property from the property line. No activity observed.</p> <p>5/29/2015: Inspected the property from the property line. No activity observed.</p> <p>6/1/2015: Inspected the property from the property line. No activity observed.</p> <p>6/3/2015: Inspected the property from the property line. No activity observed.</p> <p>6/4/2015: Inspected the property from the property line. No activity observed.</p> <p>6/6/2015: 1025 hrs, Observed a 2011 VW NY reg # FJF7525 parked in front of the garage. Interviewed the property owner who stated that the garage is rented to a husband and wife during the period of April through the end of June, but that the building was used as a cottage long before he purchased the property.</p> <p>6/18/2015: Ticket numbers 15054 and 15055 were issued to the property owners for a zoning violation.</p> <p>7/10/2015: The owners appeared in Southold Town Justice Court to answer the tickets. The case was adjourned while they seek a zoning variance.</p>	
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5/14/2015	4.-3-32	511 Carpenter Street	Certificate of Occupancy Violation - Bedrooms added on the 3rd Floor and advertised as such on AirBNB.	<p><u>05/14/2015</u>: Researched the property on AirBNB, inspected and photographed the property.</p> <p><u>5/15/2015</u>: Issued Ticket #'s 15047 and 15048 to the property owners.</p> <p><u>5/27/2015</u>: Certificate of Occupancy revoked and Notice of same posted on the property.</p> <p><u>6/3/2015</u>: Inspected and photographed the property with the consent and escort of the caretaker.</p> <p><u>6/5/2015</u>: Property owners failed to appear in Court to answer the summonses.</p> <p><u>7/10/2015</u>: The property owners failed to appear in Court to answer the summonses.</p>
5/14/2015	4.-3-26.2	515 Carpenter Street	Certificate of Occupancy Violation - 1 Bedroom house converted to a 3 bedroom house and advertised as such on AirBNB.	<p><u>05/14/2015</u>: Researched the property on AirBNB, inspected and photographed the property.</p> <p><u>5/22/2015</u>: Certificate of Occupancy revoked and Notice of same posted on the property. Ticket # 15050 issued to the property owner.</p> <p><u>5/26/2015</u>: Property owner met with Village Officials at Village Hall and submitted applications for the work that had been done. The property was inspected by the Building Inspector and the Village Administrator who observed that the bed had been removed from the third floor and a locked door has been added to restrict access to the third floor.</p> <p><u>7/10/2015</u>: The property owner failed to appear in Court to answer the summons. Reposted the Notice of Revocation of the Certificate of Occupancy.</p>
5/21/2015	6.-3-17	431 Fifth Street	Shed too close to the property line.	<p><u>5/29/2015</u>: Telephone interview with the property owner who stated that he will begin the process next week to seek a variance for the shed.</p> <p><u>7/14/2015</u>: Left message for the property owner.</p> <p><u>7/16/2015</u>: Left message for the property owner.</p> <p><u>7/17/2015</u>: Telephone interview with the property owner who stated that he has begun the process to seek a variance.</p>

4/1/2015	3.-4-8	624 Main Street	Illegal 3rd floor apartment	<p><u>3/30/2015</u>: Interviewed the property owner about the suspected third floor apartment. He stated that he had not rented out the third floor but was letting a friend who was down on his luck live there. He agreed to have the person leave the building.</p> <p><u>4/10/2015</u>: The owner left a message that the third floor is vacant and that the Village can inspect the property.</p> <p><u>4/14/2015</u>: Inspected the property with the Building Inspector. We observed that the third floor was vacant, there was no kitchen, but there was a full bathroom. The property owner agreed that within two weeks, he would remove the bathroom or begin the process to make the apartment legal.</p> <p><u>5/29/2015</u>: Telephone interview with the property owner who stated that he is waiting for drawings so that he can submit plans.</p> <p><u>7/13/2015</u>: Property owner left a message that he finally received the plans from his engineer and he is working through the process.</p> <p><u>7/15/2015</u>: Telephone interview with the property owner who stated that the process is taking longer than expected but that he will keep the Village up to date.</p>	
4/3/2015	5.-1-17.1	127, 133, 135-137 Ludlam Place	Abandoned vehicles, old mattresses, old furniture, old tires, debris, rubbish and garbage surrounding the four multi-family apartment houses located on the lot.	<p><u>4/3/2015</u>: Observed numerous violations at the property while patrolling Ludlam Place. Inspected the property and photographed the violations.</p> <p><u>4/6/2015</u>: Issued Ticket numbers 15026 through 15041 to the property owner.</p> <p><u>4/13/2015</u>: Inspected the property and observed that the garbage has been cleaned and the old furniture has been removed, but the abandoned cars and a lot of the unused items, such as old tires, remain.</p> <p><u>4/22/2015</u>: Interview with the property owner at Village Hall. He is upset that he received tickets instead of a warning, but stated that he has corrected the violations.</p> <p><u>4/23/2015</u>: Inspected the property and observed that all of the violations have been corrected except that the three abandoned vehicles still remain.</p> <p><u>4/27/2015</u>: Inspected the property and observed that there are now 4 Abandoned vehicles.</p> <p><u>4/29/2015</u>: Telephone interview with the property owner who stated that he contacted the Southold Town Police Department for information on how to legally remove the cars and that he is starting the process.</p> <p><u>4/30/2015</u>: Property owner called and stated that it is going to take time to get the vehicles removed.</p> <p><u>5/28/2015</u>: Inspected the property and observed that the abandoned vehicles remain.</p>	<p>7/14/2015 Inspected the property and observed that all of the abandoned vehicles have been removed.</p> <p>7/24/2015: Defendant pled guilty in Southold Justice Court and was fined \$1750.</p>

4/7/2015	2.-6-48	615 Main Street	Construction was started without a Building Permit.	<p><u>4/7/2015</u>: Inspected property with the Building Inspector. Issued a Notice of Violation and a Stop Work Order.</p> <p><u>5/26/2015</u>: Telephone interview with the property owner who stated that she just received the stamped engineer's plans and will meet with the Building Inspector on 5/28/2015.</p> <p><u>5/28/2015</u>: Property owner met with Village Officials at Village Hall.</p> <p><u>7/22/2015</u>: A neighbor complained about the rear yard being overgrown and being used to store lumber and other debris.</p> <p><u>7/23/2015</u>: Telephone interview with the property owner who stated that she is in the process of renovating the house but agreed to cut the grass and maintain the property as best as she can under the circumstances. A written Notice was also issued.</p>
4/13/2015	4.-7-2.2	430 First Street	Overcrowded rental property.	<p><u>6/3/2015</u>: Telephone interview with the property owner. She states that there should be 4 people living in the upstairs apartment and 4 people living in the downstairs apartment. She states that she will inspect the building to determine if anything has changed and she will get back to the Village.</p>
4/14/2015	2.-4-2	320 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard. Violations of the Property Maintenance Code of NYS. Holes in the roof and siding.	<p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p>
4/20/2015	3.-4-3	610 Main Street	Illegal Apartment	<p><u>4/20/2015</u>: Issued Ticket # 15044 to property owner.</p> <p><u>6/5/2015</u>: Owner and his attorney appeared in Court and requested an adjournment while they go before the Zoning Board of Appeals.</p>
3/27/2015	4.-2-25	126 Center Street	90-2. Public Nuisance in reference to an abandoned house.	<p><u>3/27/2015</u>: Issued Ticket # 15024 for Public Nuisance in reference to the abandoned house.</p> <p><u>5/28/2015</u>: Issued a Notice of Public Nuisance to the property owner and posted the same on the property.</p> <p><u>6/5/2015</u>: Defendant failed to appear in Court to answer the ticket.</p> <p><u>7/10/2015</u>: The property owner failed to appear in Court to answer the summons.</p>

1/5/2015	3.-4-26.1	608 Carpenter Street	112-11. Abandoned or Unlicensed Vehicle.	<p>1/7/2015: The property owner came in to Village Hall to discuss the complaint. The car belonged to her late husband and she doesn't know how to proceed. She will either sell the car or restore it, but she needs more time.</p> <p>3/4/2015: Telephone interview with the property owner who stated that she is trying to sell the car but is having a difficult time because of all the snow.</p>	
1/9/2015	2.-2-45	306 Manor Place	65-6. Use of a building without a Certificate of Occupancy.		
1/15/2015	6.-4-10	331 Wiggins Street	112-11. Abandoned or Unlicensed Vehicle.	<p>5/29/2015: Inspected the property and observed that the vehicle has not been removed.</p> <p>7/21/2015: Photographed the abandoned vehicle and issued Ticket # 15061 to the property owner.</p>	

1/16/2015	6.-2-23.2	Meson Ole 131 Thrd Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection System. Numerous violatons of the Property Maintenance Code of NYS.	<p><u>1/16/2015</u>: The Order was sent via regular mail and certified mail to each of the three (3) owners and was also conspicuously posted on the building.</p> <p><u>1/28/2015</u>: Telephone interview with a representative of True Assets, acting on behalf of M & M Mortgage, who states that they have repaired the roof, the eave, and the plumbing, and have requested that the alarm company resume central station monitoring. He states that he will call back when the monitoring is in place.</p> <p><u>2/2/2015</u>: Emailed the represnative a list of violations at the property.</p> <p><u>2/9/2015</u>: Telephone interview with the representative who stated that they are making progress correcting the violations but that the alarm company had not yet set up the central station monitoring.</p> <p><u>3/2/2015</u>: Telephone interview with representative who stated that M & M Mortgage has failed to approve funding for the Fire Protection System.</p> <p><u>3/4/2015</u>: Telephone interview with bank represenatives in reference to getting the fire protection system restored. Request was forwarded to the Asset Maintenance Unit.</p> <p><u>3/6/2015</u>: A property owner and his attorney appeared in Court. They stated that they are in the process of selling the property. They stated that they will repair the Fire Protection System within two weeks. The Court adjourned the case.</p> <p><u>3/27/2015</u>: The property owner and his attorney appeared in Southold Town Justice Court. The Fire Protection System has not been activated. The Court adjourned the case.</p> <p><u>4/23/2015</u>: Issued and conspicuously posted a Notice of Public Nuisance on the building.</p> <p><u>5/21/2015</u>: Village Attorney obtained a Court Order from Supreme Court allowing the Village to remedy the Fire Suppression System Violation.</p> <p><u>7/24/2015</u>: The defendant appeared in Court. Case was adjourned at his request.</p>	
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1/29/2015	2.-4-19.2	535 Third Street	115-2.A. Encumbering Village Property, in reference to a firewood business being operated on Village property.	<p><u>1/26/2015</u>: Went to the location and personally spoke to the property owner about the problem.</p> <p><u>1/29/2015</u>: Issued an Order to Remedy Violation to the owner.</p> <p><u>2/4/2015</u>: Telephone interview with the property owner who stated that he has been mowing the lawn on the property for the last ten years and that he now owns the property due to "eminent domain." Village Administrator and Village Attorney advised of the property owner's adverse possession claim.</p> <p><u>3/30/2015</u>: Inspected the property and observed that the firewood has been removed and the Village property is vacant.</p> <p><u>4/13/2015</u>: Inspected the property and observed that a garden is being planted on the Village property.</p> <p><u>4/14/2015</u>: 1235 hrs, Observed the property owner operating a rototiller on the adjacent Village property, preparing to plant a garden. Interviewed the property owner and advised that the property is owned by the Village. The owner again made his "eminent domain" claim. He then stated that he had to remove some trees from the Village property because they were threatening his house and his garage, and he wanted the Village to reimburse him for his expenses. He was encouraged to submit a claim to the Village.</p> <p><u>4/15/2015</u>: Issued ticket # 15043 to the property owner.</p> <p><u>04/22/2015</u>: The Road Department removed a fence that the property owner erected on Village Property.</p> <p><u>7/15/2015</u>: The Village erected a fence around the property.</p> <p><u>7/16/2015</u>: Photographed the garden planted on the Village property by the defendant and forwarded same to the Village Attorney.</p> <p><u>7/24/2015</u>: The defendant appeared in Court and agreed to remove his garden from the Village property after the fall harvest. Case was adjourned.</p>	
12/15/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>	

12/26/2014	4.-9-29	100 Front Street	Numerous violations of the Property Maintenance Code of NYS.	<p>3/30/2015: Interviewed a company representative who stated that they will be making repairs now that spring has arrived.</p> <p>5/29/2015: Telephone interview with the representative who stated that they are having issues with contractors and pricing and that they will get the repairs done as soon as possible.</p> <p>6/4/2011: Inspected and photographed the property.</p> <p>6/11/2015: Issued Ticket #'s 15051, 15052 and 15053 to the property owner.</p> <p>7/9/2015: Inspected the property and observed that some repairs have been made to the front of the building.</p> <p>7/10/2015: The property owner appeared in Court. The case was adjourned to allow the defendant to complete the repairs.</p>	
11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p>12/04/2014: Researched the property owner and reissued Notice of Violation to his home address.</p> <p>12/21/2014: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.</p> <p>1/4/2015: Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p>1/12/2015: Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p>2/23/2015: Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance.</p> <p>2/26/2015: Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p> <p>5/29/2015: Inspected the property and observed that no repairs have been made to the garage.</p> <p>7/10/2015: The property owner failed to appear in Court to answer the summons.</p>	

11/12/2014	4.-4-16	515 Madison Ave	112-11. Abandoned vehicles.	<p><u>11/24/2014</u>: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p><u>1/7/2015</u>: Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p> <p><u>3/30/2015</u>: Called the Family Rep who again stated that they don't have any plan for removing the cars. A deadline was set to remove the cars by April 15.</p> <p><u>04/22/2015</u>: Issued Ticket numbers 15045 and 15046 to the property owners.</p> <p><u>6/25/2015</u>: Issued Ticket # 15057 to the owner of the vehicles.</p> <p><u>7/10/2015</u>: The owner of the vehicles failed to appear in Court to answer the summons.</p> <p><u>7/24/2015</u>: The owner of the vehicles failed to appear in Court.</p>	
11/15/2014	4.-8-38	229 Third Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	<p><u>11/15/2014</u>: Interviewed the compl and photographed the problem.</p> <p><u>11/19/2014</u>: Issued Tickets 14038, 14039 and 14040 to property owner.</p> <p><u>12/6/2014</u>: Village Attorney Prokop sent the property owner a notice that the Village would be cleaning the property on 12/11/2014.</p> <p><u>12/11/2014</u>: Inspected property and determined that the property owner has been cleaning up the property.</p> <p><u>12/15/2014</u>: Inspected property and observed that the proerty owner has been continuing to clean the property and is still working on the clean up.</p> <p><u>01/02/2015</u>: Inspected and photographed property. Owner has made progress but there is still a lot of debris that needs to be removed from the property. Advised Village Attorney of same. Owner did not show up for her Court date today.</p> <p><u>1/30/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>3/6/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>3/25/2015</u>: Inspected and photographed the property. Issued Ticket 15021 for Abandoned Vehicle and Ticket 15022 for</p>	

				<p><u>3/27/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>4/10/2015</u>: The owner and her attorney appeared in Southold Town Justice Court and agreed to clean the yard and comply by April 30. The case was adjourned until May 8.</p> <p><u>7/9/2015</u>: Inspected and photographed the property. Observed that the owner has made progress cleaning the yard.</p> <p><u>7/10/2015</u>: The property owner appeared in Court. The case was adjourned so that the owner can continue cleaning.</p>	
11/20/2014	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p><u>01/21/2015</u>: I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p><u>3/30/2015</u>: Issued Ticket # 15025 to the property owner for Public Nuisance.</p> <p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p> <p><u>7/24/2015</u>: The property owner failed to appear in Court.</p>	
11/26/2014	4.-7-25	434 Main Street	Discarded and unused furniture and other debris left behind Goldin's Furniture.	<p><u>7/2/2015</u>: The property owner was issued a second Notice of Violation.</p> <p><u>7/17/2015</u>: Inspected the property and observed that the debris has been removed.</p>	7/17/2015

8/6/2014	2.-6-6	224 North Street	<p>90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.</p>	<p><u>8/6/2014</u>: Letter sent. <u>9/5/2014</u>: Issued Notice of Violation. <u>10/1/2014</u>: Appearance Tickets issued. <u>10/22/2014</u>: Dumpster observed in driveway. It appears that some cleaning is taking place. <u>11/21/2014</u>: Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered. <u>11/24/2014</u>: A second dumpster was observed in the driveway. <u>11/26/2014</u>: Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts thus far. <u>12/22/2014</u>: Observed that the roof has been removed from the rear section of the house. <u>1/7/2015</u>: Left telephone message for the owner advising that she needed to get a building permit for the work being done at the house and that the Village wants to discuss her progress. <u>1/8/2015</u>: Observed that major repairs were being made to the rear roof. <u>1/20/2015</u>: Issued Notice of Violation instructing the property owner to apply for a Building Permit. <u>1/30/2015</u>: Southold Town Justice Court adjourned the case to give the owner more time to correct the violations.</p> <p><u>2/27/2015</u>: The property owner applied for a Building Permit. No changes were observed at the property during February. The extreme cold and snow is a likely factor. <u>3/6/2015</u>: The defendant appeared in Court. Not much progress has been made due to the winter weather. The Rotary Club appeared in Court and stated that they will be helping the defendant make the necessary repairs. The Court adjourned the case. <u>4/29/2015</u>: Inspected the property and observed that nothing has changed during March and April. <u>5/29/2015</u>: Inspected the property and observed that nothing has changed. <u>7/14/2015</u>: Inspected the property and observed that the rear roof has been repaired.</p>	
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236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 4, 2015
Meeting: August 20, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

August 20, 2015

Marina

- ❖ We got some positive feedback from the captains of the vessels for Tall Ships. They were very happy with marina operations and the overall success of the event. They all agreed that Greenport is one of their favorite ports.
- ❖ The stone masons have continued fixing and repairing the walkways in Mitchell Park.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =65 Enrolled

Reports

- ❖ Summer Day Camp Started June 29th. We had a very smooth transition into the new building. The campers and staff are enjoying the innovative program we are offering this year.
- ❖ Camp Counselors have been trained on the Kids Café Food Program as per DOH regulations.

- ❖ We had two site visits by Kerry Tooker from Long Island Cares. We were in compliance.
- ❖ Our DOH inspections were successful with all criteria compliant.
- ❖ We went to Adventureland on July 20th. The trip was a success with enjoyment had by all.
- ❖ Our Annual Family BBQ was held on August 8, 2015

Campground

- ❖ General maintenance items were completed.
- ❖ Repairs to the campground service were completed after a minor issue caused power failure to some sites.

Attachments:

Rec Rev 082015 (PDF)

Marina

July 2015

DEPARTMENT

July 2014

MONTH/YEAR

MONTH/YEAR

Cash

cc

1	449.39		14,041.11	181.63	21,018.11
2	203.25		5362.68+1427.82	5-	6338.76
3	245.85		10,680.85	579.30	9653.53
4	1010.82		3381.66	57.50	6808.47
5	460.61		6779.44	559.68	6162.27
6	466.14		3517.45	1189.50	4453.60
7	209.67		3089.21	20.97	2959.02
8	180.99		1571.67	193.58	3604.37
9	415.35	504617	1343.27	228.11	6233.22
10	496-		5639.76	180.92	5682.78.50
11	1339.22		5475.92	321.99	3914.66
12	775.36		4377.72	985.99	5581.84
13	66.09		1579.16	6493.54	64.09
14	39.23		1081.12	843.22	
15	25-		2235.14	3117.68	35-
16	227.50		6074.36	72.35	8628.39
17	488.06 (-725.62)		4594.95	595.74	10,322.82
18	1153.06		13,285.73	644.30	4728.29
19	626.98		1421.97	50(1617)-193.45	3782.14
20	41.39		4889.74	317.86	1740.76
21	12.50		14045.82	1024.33	10762.88
22	708.45		660.50	1957.94	86.71
23	245.02		2730.80	408.98	6838.14
24	157.55	8168.93	602.83	49.87	1848.58
25	1147.84		3986.73	933.16	3806.65
26	757.65		7433.17	816.42	5378.89
27	638.67		5127.29	533.47	3880.46
28	214.76		1690.24	224.65	1842.84
29	249.11	6621.66	602.69	53.56	8102.24
30	653.94		2525.25	275.70	1386.58
31	392.08		19076.43	508.01	5196.82
					6139.89

191,102.28

171,424.87

TOTAL

Carousel

DEPARTMENT

July 2015
MONTH/YEAR

July 2014
MONTH/YEAR

1	5535	952-	35 (T-shirt)	572	622
2	983-	666-	40 (T-shirt) 23 (donations)	708	455
3	1519-	1349-	35 (T-shirt)	584	685 11
4	2738-	1910-	35 (T-shirt) 10-	643	1260
5	2508-	1510-	15 (T-shirt) 34 (donations)	1362	1454
6	1526-	2370-	30 (T-shirt)	918	1199
7	1842-	1352-		744	866
8	604	272-	45 (T-shirts)	734	472
9	708	444-	31 (donations) 30 (T-shirt)	1042	
10	733	640	15 (T-shirt)	454	706 30
11	880	898		562	544
12	989	664	15 (T-shirt) 49 (donation)	1131	1082
13	530	586		946	1567
14	220-	606-		694	694
15	407-	652-		676	422
16	548-	490-	45 (T-shirt)	1495	
17	816-	740-		566	783
18	1124-	1025	15 (T-shirt)	695	819
19	439	closed electric	30 (donations)	1364	1375
20	433	670	30 (T-shirt) 40 (T-shirt)	1077.80	1558
21	668	734-	15 (T-shirt) 45 (T-shirt)	750	662
22	466-	1660	55 (T-shirts)	493	723 44.41
23	510-	540-	25-	1060	90
24	786-	668-	40 (T-shirts) 15 (T-shirt)	652	832
25	1014-	968-	20 (T-shirt)	832	702
26	1509-	1059,66	20 (T-shirt) 32 (donations)	1524	1022
27	866-	812-	15 (T-shirt)	941	1370
28	568-	430	15 (T-shirt)	779	712
29	506-	538-	15 (T-shirt)	933	822
30	322-	678-	25 (T-shirt) 35 (T-shirt)	764	824
31	878-	704-	10 (T-shirt) 10 (T-shirt)	617	842

54,714.74

51,472.21

TOTAL

McCann's

DEPARTMENT

July 2015
MONTH/YEAR

July 2014
MONTH/YEAR

1	1715 - 2905 - 80 - 590 -	225	450
2	550 -		660
3	80 -		
4	40 -		4205
5	10 -		
6			
7	30 -		2275
8			860
9			2490
10			
11			
12			
13			200
14			
15	240 -		120
16			
17	40 -		135
18	30 -		
19			
20	10 -		580
21			
22			
23	575 -		
24	30		
25	40 30		215
26	10 -		
27			160
28	-1000 -		
29			
30			
31	60 -		280

18,605

12,855 -

TOTAL

Pump Out Boat

DEPARTMENT

July 2015
MONTH/YEAR
July 2014
MONTH/YEAR

1		
2		
3		
4		90
5		
6		
7		
8		165
9	300 -	
10		
11		
12		
13		
14		
15		150
16		
17	215 -	
18		
19	90 -	80
20		
21		
22		
23		
24		90
25		
26	110 -	
27		
28		100
29		
30		
31	119 -	80

834

755

TOTAL

MooringS

DEPARTMENT

July 2015 MONTH/YEAR

July 2014 MONTH/YEAR

1		
2	266-	
3	64-	210
4		396
5		204
6	244	284
7	76-	310
8		72 80
9		76
10	84-	
11		
12		62
13	87-	82
14	107-	
15	60-	
16		
17		
18	48-	
19		136
20		
21	84	190
22		
23	44	74
24		120
25		
26	76	
27		386
28		
29		66
30		66
31		72

1194

2886-

TOTAL

Camera Obscura

DEPARTMENT

July 2015

MONTH/YEAR

July 2014

MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18	6-	
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		

6-

0

TOTAL



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 12, 2015
Meeting: August 20, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2247, to amend the Dances in the Park budget lines, and directing that Budget Amendment # 2247 be included as part of the formal meeting minutes for the August 27, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2250, to fund final expenses for the Tall Ships 2015 event, and directing that Budget Amendment # 2250 be included as part of the formal meeting minutes for the August 27, 2015 regular meeting of the Board of Trustees.

UTILITY BILLING

Meter reading and billing are on or close to schedule.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- No July Board meeting owing to the lack of a quorum.

- a) 3 re-certifications and 5 interims were performed.
- b) 23HAP voucher was terminated 7/31/15 for cause - failure to report absence from unit and failure to report change in family composition.
- c) HA has moved to terminate 13VC voucher. HA has received information that participant violated tenant obligations by not reporting changes in family composition.
- d) 36VC voucher was relinquished as she moved to nursing home.

CDBG block grant -

SIGNIFICANT PAYMENTS

- Bond Payment - 2012 Refunding Bond, \$ 550,350.00 total payment
 - Light Fund - \$ 116,500.00 principal, \$ 5,934.06 interest

- Fire Department - \$ 118,500.00 principal, \$ 4,490.94 interest
- Mitchell Park - \$ 280,000.00 principal, \$ 24,925.00 interest

SIGNIFICANT COLLECTIONS,

- Property Taxes Received - \$ 973,214.00

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached
- Tall Ships 2015 Revenue/ Expense Report - See Attached

Attachments:

BUDGET MOD 2247 - DANCES IN THE PARK (PDF)
BUDGET MOD 2250 - TALL SHIPS FINAL EXPENSES (PDF)
BILLING STATISTIC REPORT - AUGUST 2015 (PDF)
BANK ACCOUNT BALANCES JULY 2015 (PDF)
HA FINANCIALS JULY 2015 (PDF)
CD FINANCIALS JULY 2015 (PDF)
TALL SHIPS 2015 REVENUE & EXPENSE REPORT (PDF)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 8 Trans Type: B2 - Amend Status: Batch
 Trans No: 2247 Trans Date: 08/06/2015 User Ref: ROBERT
 Requested: J. ODDON Approved: Created by: ROBERT 07/20/2015
 Description: TO INCREASE REVENUE AND EXPENSE LINES FOR DANCES IN THE PARK

Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.2705	ARTS & CULT FOOTFALLS DONATION	2,134.00
A.7312.400	ARTS & CULTURAL EXHIB..	2,134.00
Total Amount:		4,268.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 8 Trans Type: B2 - Amend Status: Batch
 Trans No: 2250 Trans Date: 08/12/2015 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 08/12/2015
 Description: TO AMEND TALL SHIPS 2015 REVENUE AND EXPENSES

Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.2089.425	OTHER CULTURE AND RECREATION. SPECIAL EVENTS	9,311.00
A.7989.426	TALL SHIPS CREDIT CARD FEES -JULY	1,993.00
A.7989.426	TALL SHIPS SHOWCLIX FEES -JULY	2,603.00
A.7989.426	TALL SHIPS IGA	2,403.00
A.7989.426	TALL SHIPS N.F. SANITATION	2,312.00
Total Amount:		18,622.00

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	13	0	0	0	0		595.38			8.40	603.78	
	9 - Residential (1, 1)	1336	0	888468	96,785.12	0			30,257.36		3,036.21	130,078.69	
	10 - Water Heating (2, 2)	14	0	2185	156.13	0			78.30		5.86	240.29	
	11 - All Electric (3, 3)	333	0	105322	13,349.28	0			2,997.72		403.01	16,680.01	
	13 - Demand - Class 3 (5, 5)	5	0	434200	24,271.78	973	11,432.75		15,562.15	1,017.47		52,284.15	
	14 - Village St. Lighting (6, 6)	5	0	28078.15	3,231.79	0			1,006.35			4,238.14	
	15 - Town St Lighting (7, 7)	1	0	3404.45	391.85	0			122.02			513.87	
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0			50.75			197.40	
	20 - Contract St Lighting (12, 12)	2	0	137	0.00	0						0.00	
	21 - Sterling Harbor (13, 13)	2	0	0	0.00	0						0.00	
	67 - NSF Fee	1	0	0	0	0			15.00			15.00	
	Electric Total		1715	0	1443210.6	138,332.60	973	11,432.75	610.38	49,984.65	1,017.47	3,453.48	204,831.33
	Sewer	3 - Sewer - Flat Charge	41	0	0	2,160.70	0						2,160.70
		4 - Sewer - Flat Charge	1	0	0	63.70	0						63.70
23 - Sewer - VILL 3/4" W/SEWER (14, 14)		867	431	7893.1	86,251.94	0						86,251.94	
25 - Sewer - VILL 1" W/SEWER (15, 15)		29	13	483.3	5,334.36	0						5,334.36	
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)		12	4	386.7	4,072.71	0						4,072.71	
29 - Sewer - VILL 2" W/SEWER (17, 17)		27	7	1021.5	10,841.23	0						10,841.23	
31 - Sewer - VILL 3" W/SEWER (18, 18)		1	1	0	35.04	0						35.04	
33 - Sewer - VILL 4" W/SEWER (19, 19)		2	1	19.6	196.20	0						196.20	
54 - Sewer - OUTSIDE RES SEWER (50, 50)		76	64	574.5388	11,060.33	0						11,060.33	
57 - SPLIT SEWER BILLING (52, 52)		1	0	35	0.00	0						0.00	
62 - DRIFTWOOD COVE 52		1	1	102.0996	2,735.20	0						2,735.20	
63 - DRIFTWOOD COVE 48		1	1	90.2688	2,577.40	0						2,577.40	
64 - PECONIC LANDING 253		1	1	490	13,307.80	0						13,307.80	
65 - CLIFFSIDE CONDOS-SEWER		1	1	278	3,682.00	0						3,682.00	
Sewer Total		1061	525	11374.9472	142,318.61	0						142,318.61	
Water	5 - Water - Flat Charge	22	0	0	554.35	0						554.35	
	22 - VILL 3/4" W/SEWER (14, 14)	874	186	8924.5	38,737.86	0						38,737.86	
	24 - VILL 1" W/SEWER (15, 15)	28	8	397	1,599.90	0						1,599.90	
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	4	523	1,947.18	0						1,947.18	
	28 - VILL 2" W/SEWER (17, 17)	28	12	1135	4,500.48	0						4,500.48	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	1	34	131.76	0						131.76	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0						36.90	
	47 - VILLAGE 2" (43, 43)	8	1	1113	4,068.90	0						4,068.90	
	48 - VILLAGE 3/4" (44, 44)	95	31	1575	6,570.84	0						6,570.84	
	49 - VILLAGE SEWER ONLY (45, 45)	3	0	205	0.00	0						0.00	
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0						0.00	
	53 - OUTSIDE RES SEWER (50, 50)	72	0	624.58	0.00	0						0.00	
	Water Total		1170	245	14531.08	58,185.07	0						58,185.07
electric-small commercial	12 - Commercial (4, 4)	373	0	1072039.8	132,489.73	0			38,422.98	12,606.03	112.38	183,631.12	
	16 - Operating Municipalt (8, 8)	18	0	56690	7,125.77	0			2,030.40			9,156.17	
	17 - Water Department (9, 9)	3	0	126	50.77	0			4.52			55.29	
	18 - Sewer Department (10, 10)	10	0	49818	6,514.29	0			1,698.65			8,212.94	
electric-small commercial Total		404	0	1178633.8	146,180.56	0			42,156.55	12,606.03	112.38	201,056.52	
Grand Total		4350	770	2647750.4272	485,016.84	973	11,432.75	610.38	92,141.20	13,823.50	3,565.86	606,390.53	

**BANK ACCOUNT BALANCES
FOR THE MONTH OF JULY 2015**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	474,334.50	
A	General Fund III	A.0201.000	Cert of Deposit	501,240.10	
A	Greenhill Cemetery	A.0201.100	Savings	33,203.12	
A	Clarks Beach Savings	A.0201.120	Savings	82,101.63	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	700,326.79	
A	Money Market	A.0201.130	Money Market	479,105.50	
A	Fire Apparatus	A.0221.110	Money Market	788,172.30	
A	General Fund Capital	A.0230.200	Cert of Deposit	300,708.30	
A	Parks and Recreation	A.0200.200	Checking	223,304.89	
				TOTAL GENERAL FUND	3,582,497.13
CD	Small Cities Rehab.	CD.0200.000	Savings	71,429.69	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,722.34	
CD	Watkins	CD.0201.001	Savings	20,131.88	
				TOTAL COMMUNITY DEVELOPMENT	97,510.12
E	Light Depreciation Savings	E.0116.100	Savings	1,148,994.89	
E	Light Ban	E.0118.000	Checking	1,251,488.38	
E	Light Fund	E.0121.100	Checking	519,054.35	
E	TTC Collections	E.0121.120	Money Market	599,442.54	
E	Consumer Deposit Savings	E.0191.100	Savings	121,958.48	
E	Consumer Deposit Checking	E.0244.200	Checking	2,043.31	
				TOTAL LIGHT FUND	3,642,981.95
F	Water	F.0200.000	Checking	339,571.18	
F	Water Fund Capital	F.0200.400	SAVINGS	8,346.32	
F	Water Fund CD	F.0201.000	Cert of Deposit	200,642.04	
F	Water Fund Money Market	F.0201.130	Money Market	100,512.46	
				TOTAL WATER FUND	649,072.00

G	Sewer	G.0200.000	Checking	389,998.86	
G	NYS DEC Consent	G.0201.000	Savings	31,122.64	
G	Sewer Fund III	G.0201.120	Cert of Deposit	714,319.32	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,104.45	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	1,333,507.89
H	Capital	H.0200.000	Checking	154,552.61	
H	Capital Reserve	H.0200.400	SAVINGS	49,351.96	
				TOTAL CAPITAL FUND	203,904.57
TA	Trust & Agency	TA.0200.000	Checking	47,941.99	
TA	Retirement Savings	TA.0201.000	Savings	48,718.37	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.38	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.86	
TA	Justice Court	TA.0201.004	InvestCheck	4,770.23	
TA	Concert Fund	TA.0201.008	Savings	2,275.57	
TA	Global Common	TA.0201.009	Savings	270,828.39	
TA	Accounts Payable	TA.0202.000	Checking	829,812.30	
				TOTAL TRUST & AGENCY FUND	1,211,646.09
	Wire Account			1.00	
	Utility Clearing			217,109.53	
					217,110.53
				TOTAL VILLAGE WIDE	10,938,230.28

Financial Data Schedule - Monthly Revenue & Expenses - Jul 15				81	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 64,484.00	279.00	\$ -
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 64,763.00		
REVENUE:									
706	PJA HUD Operating Grants	\$ 65,096.00							
706a	Admin fee revenues	\$ 5,941.00	\$ -						
711	Interest Earned - HAP	\$ -	\$ -						
	Interest Earned - ADMIN	\$ -	\$ 2,539.00						
714	Fraud recovery	\$ -	\$ 1,600.00						
700	TOTAL REVENUE	\$ 72,637.00							
EXPENSES:									
Administrative									
912	Auditing fees								
911	Salaries - Asha (\$24.04) Robert Columa E	\$ 3,366.10	\$ 253.36	\$ 3,619.46	Admin Salaries Total				
911a	Medical	\$ 1,808.80	\$ 40.25	\$ 1,849.11	Medical Total	PORT IN	DATE	BILLED	ADMIN PHIL
911b	Dental	\$ -	\$ -	\$ -	Dental Total				
911c	Pension 20.85% of paycheck	\$ 700.15	\$ 52.70	\$ 752.85	Pension Total				
914	Payroll Taxes FICA	\$ 257.51	\$ 19.38	\$ 276.89	FICA Total				
913	Employee Benefit Contribution TOTAL	\$ 2,509.01	\$ 92.95	\$ 2,601.96	Benefits Total	TOTAL PORT IN		\$ -	\$ -
914	Compensated absences					PORT OUT			
	Academy Printing	\$ 138.73							
917	Nana JG Stewart, Esq	\$ 1,202.31							
	A Gallacher Reimb								
918	A Gallacher Mileage								
916	Office Expenses Total	\$ 138.73							
910	Administrative Total	\$ 6,698.45	\$ 7,048.31		Village of Greenport total	TOTAL PORT OUT		\$ 1,112.00	\$ 61.41
902	Other General Expenses (Office Rent)	\$ 550.00							
909	TOTAL OPERATING EXPENSES	\$ 8,655.76							
970	EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			\$ (1,114.76)					
972.1	PJA Utility Allowance	\$ 279.00				TERMINATED			
973.2	HAP payments	\$ 63,372.00				AT 7/31/15			
	PORT payments	\$ 1,112.00				DECREASED			
973	(HAP, PORT and UTILITY TOTAL)	\$ 64,763.00				ABSORBED			
	HAP & UTIL less Port payments	\$ 63,651.00				MS 7/1/15			
1117	Total Admin Revenue	\$ 7,541.00							
1118	Total Hap Revenue	\$ 65,096.00							
1118-02	Net HAP	\$ 333.00				RELINQUISHED			
	Net ADMIN	\$ (1,114.76)							
800	TOTAL EXPENSES	\$ 73,418.76							
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES			\$ (781.76)		TOTAL CASH DISBURSEMENTS			

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - July 15

#REF!

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE		
Rent	\$ 1,125.00	\$ 1,240.00	1,125.00	\$ 1,125.00		
Late Fees	\$ 75.00	\$ -				
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ 3,490.00	
EXPENSES:	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW		
<u>Utilities</u>						
Electric	\$ 87.79			\$ 25.99		
Water/Sewer	\$ 55.92			\$ 55.92		
Propane/Heating Oil						
<u>Admin</u>						
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80			\$ 428.40	\$ 571.20	
Payment Agreement to Village				\$ 1,000.00		
Total	\$ 286.51	\$ -	\$ -	\$ -	\$ 1,510.31	
					\$ 1,510.31	
<u>Maintenance Repairs/Other</u>		MAINTENANCE: 278 2nd Street	UNIT 1	UNIT 2	UNIT 3	HOUSE
VGHA Admin Fee Deficit 7/15						1,600.00
Pine Oaks Landscaping						315.00
Total Expenses	\$ 286.51	\$ -	\$ -	\$ -	\$ -	\$ 1,915.00
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET				
Interest Earned						
Total Revenue	\$ 1,200.00				\$ 3,490.00	
Total Expenses	\$ 286.51				\$ 3,425.31	
NET REVENUE	\$ 913.49				\$ 64.69	
EXCESS (DEFICIENCY) OF TOTAL REVENUE						
OVER (UNDER) TOTAL EXPENSES	\$ 913.49				\$ 64.69	

TALL SHIPS 2015 REVENUE & EXPENSE REPORT

VOUCHER DATE	VOUCHER	PO #	EXPENSES	PAID	TO BE PAID
10/21/2014	11591		FRIENDS OF HERMIONE	PORT FEE	
12/23/2014	12094		FRIENDS OF HERMIONE	PORT FEE - PAYMENT # 1	25,000.00
5/13/2015	13284		FRIENDS OF HERMIONE	PORT FEE - PAYMENT # 2	12,500.00
			FRIENDS OF HERMIONE	PORT FEE - FINAL PAYMENT	12,500.00
4/10/2015	13015		CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS	
4/10/2015	13016		CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS - JANUARY	2,500.00
4/10/2015	13017		CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS - FEBRUARY	2,500.00
4/24/2015	13018		CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS - MARCH	2,500.00
5/13/2015	13289		CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS - APRIL	2,500.00
7/14/2015	13879		CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS - MAY	2,500.00
7/14/2015	13880		CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS - JUNE	2,500.00
			CREATIVE ADVERTISING CONCEPTS	MARKETING/ PUBLIC RELATIONS - JULY	2,500.00
4/10/2015	13014		TIMES/REVIEW	ADVERTISING - EVENT COORDINATOR	935.01
5/7/2015	13170		NADIRA VLAUN	ART WORK	
5/8/2015	13186		NADIRA VLAUN	ART WORK	1,250.00
			NADIRA VLAUN	ART WORK	1,250.00
6/11/2015	13537		KATHRYN J. LISET	EVENT COORDINATOR	2,000.00
7/29/2015	14070			EVENT COORDINATOR - balance due	4,000.00
			SHIPS		
7/1/2015	13724		WOODS MARITIME, LLC	LYNX	23,000.00
6/25/2015	13711		KALMAR NYCKEL FOUNDATION	KALMAR NYKEL	10,000.00
7/1/2015	13720			KALMAR NYKEL	10,000.00
7/1/2015	13721		WINDWARD ISLES SAILING SHIP CO., LTD.	PICTON CASTLE	40,000.00
7/1/2015	13723		MARINHA DE GUERRA PORTUGUESA	SAGRES	20,000.00
7/1/2015	13722		BAYSHORE CENTER AT BIVALVE, INC	AJ MEERWALD	23,000.00
			HERMIONE	INCLUDED IN PORT FEE	
			ADVERTISING EXPENSES		
5/13/2015	13292	2570	CREATIVE ADVERTISING CONCEPTS	REIMBURSEMENT FOR ADVERTISING EXPENSES production of commercial	5,000.00

			INCIDENTALS (WRIST BANDS, ID BADGES, ETC.)			
6/18/2015	13877		GRAINGER	garbage grabbers		92.16
6/19/2015	13799		IMPERIAL BAG AND PAPER COMPANY LLC	BAGS AND PAPER SUPPLIES		960.30
6/16/2015	13994		NATIONAL TICKET CO	wrist bands		954.00
			TENTS			
7/29/2015	14066	2569	MCBURNIE TENT RENTAL	FOOD COURT		965.00
7/4/2015	13988			2 - POP UP TENTS FOR PRE SALE REDEMPTION		110.00
			CREDIT CARD & ON LINE FEES (AUTOMATIC WITHDRAWAL) ON LINE PORTAL			
				MARCH		20.91
				APRIL		15.00
				MAY		21.25
				JUNE		41.15
				JULY		49.20
			MERCHANT/ BANK FEES			
				MARCH		15.20
				APRIL		14.95
				MAY		120.43
				JUNE		331.29
				- BANK SUPPLIES		74.63
				JULY		1,992.64
			SHOWCLIX			
				MARCH		-
				APRIL		-
				MAY		259.50
				JUNE		1,164.25
				JULY		2,102.50
			SHOWCLIX	SCANNERS		940.00
			STAFF T-SHIRTS			
7/2/2015	13995		EAST END SPORTING GOODS	T SHIRTS		725.00
7/2/2015	13996		EAST END SPORTING GOODS	ADDITIONAL T SHIRTS		347.50
			LEGAL	FEES WAIVED BY J. PROKOP		-
			MISC			
			IGA	sandwiches		2,162.28
				bottled water		207.50

			ice 07/04/15		10.84
			ice 07/05/15		5.42
			ice 07/06/15		9.98
			ice 07/07/15		6.98
5/13/2015	7153	FEDEX	SHIPPING OF GRANT APPLICATION	21.47	
7/17/2015	13991		shipping of tickets	20.50	
7/17/2015	13992		shipping of captians' manuals	66.57	
		HONEY PUMP			
		BOAT PUMP OUTS	SAGRES		700.00
7/29/2015	14069	BLOCK ISLAND PILOTS	PILOT FEE FOR HERMIONE		1,973.80
7/29/2015	14068		PILOT FEE FOR SAGRES		2,208.80
				283,753.30	11,616.10
		REVENUES			
	5/5/2015	NEWSDAY	SPONSORSHIP	7,500.00	
			LESS COMMISSION	(1,500.00)	
	5/11/2015	CLAUDIO'S	SPONSORSHIP	15,000.00	
	6/4/2015	NOAH'S	SPONSORSHIP	6,000.00	
	6/9/2015	GREENPORT BREWERY	SPONSORSHIP	15,000.00	
	6/11/2015	HAUGHLAND	SPONSORSHIP	15,000.00	
	6/4/2015	PECONIC LANDING	SPONSORSHIP	8,000.00	
	6/16/2015	ELIH	SPONSORSHIP	8,000.00	
	6/17/2015	STONY BROOK MEDICINE	SPONSORSHIP	7,500.00	
	7/15/2015		SPONSORSHIP	7,500.00	
			LESS COMMISSION	(3,000.00)	
	7/2/2015	HAMPTON JITNEY	SPONSORSHIP	10,000.00	
	6/17/2015	GREENPORT ONLINE	SPONSORSHIP	1,500.00	
	7/6/2015	KONTOKOSTA	SPONSORSHIP	5,000.00	
	7/5/2015	NF CHAMBER OF COMMERCE	SPONSORSHIP	500.00	
			TOTAL SPONSORSHIP	102,000.00	
		VENDORS		23,200.00	
		SALES AT VILLAGE HALL	6/16/2015	45.00	
			6/18/2015	30.00	
			6/22/2015	25.00	

			7/15/2015 (T-SHIRT)	10.00	
		LONG ISLAND RAILROAD SALES	101 TICKETS	887.00	
		MARITIME MUSEUM SALES	ticket sales at the museum (pre-event & during event)	1,795.00	
		DONATIONS	given to Event Coordinator at event	50.00	
		TICKET SALES	MARCH		
			APRIL		
			MAY - credit card	3,596.00	
			- cash		
			JUNE - credit card	15,290.00	
			- cash		
			JULY - credit card	105,137.00	
			- cash	101,964.00	
			TOTAL REVENUE	354,029.00	
			TOTAL EXPENSE	295,369.40	
			PROFIT/ LOSS	58,659.60	



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 10, 2015
Meeting: August 20, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on August 20, 2015
Report of Sylvia Lazzari Pirillo, Village Clerk

Bids & RFP's

- Taxi-stand RFP, returnable on August 24th at 2:30 p.m.

Contracts and Agreements

- A letter was sent to the NYSEFC requesting a change in scope of the Bio-Retention project.
- A check for \$ 3,500 was received from the North Ferry Company on July 28th.

Fire Department

- A letter was sent to RBC from the Treasurer regarding a one-time payment of \$ 5,645 for 2014/15 fees for the Penflex administered LOSAP program.

Grants

- The M/WBE Quarterly report for GIGP 702 (Bio-Retention Project) was completed and sent to EFC on July 15th.

Informational

- The 2014 NYMIR Annual Report was received on July 27, 2015.
- The annual Hospital(s) softball game will be held this year on the 24th of September from 5:00 p.m. - 9:00 p.m.
- The EESM will host a volunteer meeting at the School House at 5 p.m. on the 25th of August.
- Owing to the Columbus Day holiday, the Audit and Code Committee meetings for the month of October will be held on the 5th.

Legal Notices

- Wetlands Permit Application - Costello Marine Contracting - 210 Carpenter Street
- Revised Wetlands Permit Application - Costello Marine Contracting - 210 Carpenter Street
- Wetlands Permit Application - Turret and Leighton - 746 Main Street

Letters

- The Clerk created and sent letters to all respondents to the Carousel Rounding Boards RFP.
- A formal letter of support was sent to the Office of Historic Preservation regarding the CFA application of the Fireboat Firefighter.
- The Mayor directed a memorandum to the Planning and Zoning Board members regarding required training.

Skate Park Festival

- Flyers were created and distributed.

Tall Ships

- The Tall Ships pole banners were taken down and replaced with our customary BID banners.

Utilities

- o The Retrofit Plan for the Stirling Creek Watershed - as revised on May 22, 2015 - was signed by the Mayor and submitted to the NYSEFC.

Resolution(s) requested

RESOLUTION approving the request of St. Agnes Church to close Sixth Street to vehicular traffic between Front and Wiggins Streets, from noon through 4 p.m. on August 29, 2015 for the Annual Family Picnic/Barbecue.

RESOLUTION confirming the termination date of employment with the Village of Greenport of Sarah Totten to be July 24, 2015.

RESOLUTION approving the Public Assembly Permit Application submitted by Chris Hamilton for use of the Sixth Street Park from 8 a.m. through 8 p.m. on September 19, 2015 with a rain date of September 20, 2015 - for the annual Jeremy Hamilton Scholarship fundraiser.

RESOLUTION rescinding Resolution # 6-2015-29, as attached, on the recommendation of the Carousel Committee, and rejecting all responses as received to the Request For Proposals for the Carousel Rounding Boards, per the RFP opening on April 13, 2015.

RESOLUTION approving the closing of Front Street from the Carousel to First Street, and First Street to the Floyd Memorial Library, from 9:30 a.m. through 11 a.m. on October 31, 2015 for the Village-sponsored Halloween Parade.

RESOLUTION allowing the Village of Greenport to provide one gratis Carousel ride to each Halloween Parade participant from 9:00 a.m. through 9:45 a.m. on October 31, 2015.

RESOLUTION approving the use of cleaning services for Village Hall at 236 Third Street, as provided by Lila's Cleaning Service, directing Attorney Prokop to create a contract between the Village of Greenport and Lila's Cleaning for said cleaning services, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Lila's Cleaning Services.

Attachments:

Resolution Awarding Paintings at VOG Carousel (PDF)



VILLAGE OF GREENPORT
BOARD OF TRUSTEES
REGULAR MEETING
THURSDAY, JUNE 25, 2015 AT 7:00 PM
RESOLUTION OF THE BOARD OF TRUSTEES

At the Village of Greenport Board of Trustees Regular Meeting held on Thursday, June 25, 2015; the Board adopted a

RESOLUTION awarding the painting of assigned scenes on fourteen rounding boards at the Village of Greenport Carousel to:

Julia Goldman, Enid Haffon, Barbara Maslen, and Cindy Pease Roe, as recommended by the Village of Greenport Carousel Committee, at a total cost of \$ 21,000.00 total.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Douglas W. Roberts, Trustee
SECONDER: Julia Robins, Trustee
AYES: Martilotta, Phillips, Roberts, Robins, Hubbard

STATE OF NEW YORK
COUNTY OF SUFFOLK ss:

THIS IS TO CERTIFY THAT I, Sylvia Pirillo, Village Clerk of the Village of Greenport of the County of Suffolk, have compared the foregoing copy of the resolution now on file in this office, which was adopted by the Village of Greenport Board of Trustees on June 25, 2015 and that the same is a true and correct transcript of said resolution of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Village of Greenport of the County of Suffolk.

Dated: June 25, 2015


Sylvia Lazzari Pirillo, RMC
Village Clerk



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Submitted: August 10, 2015
Meeting: August 20, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Village Trustees Report

Attachments:

Trustees Martilotta & Roberts Work Session Report (PDF)

MEMORANDUM

To: Mayor and Board of Trustees
From: Trustees Martilotta and Roberts
Re: August Work Session Report

I. POWER PLANT

Conclusions of our internal investigation

1. We are currently not able to put our generators online safely or reliably
2. There is disagreement about whether the plant's alarms, including those on the transformers, are functioning
3. The gauges in the plant are not functioning properly (requiring staff to go to the sub-station to see the accurate amperage data)
4. We relied heavily on data from PSEGLI on July 19 instead of performing our own diagnostics on the equipment from the metering point downstream
5. We have not developed standard operating procedures for power plant emergencies, including a detailed procedure for diagnosing the cause of an outage

As part of the solution to this situation, we expect:

1. A full report of every potential issue at our Power Plant, with risk analysis and mitigation strategies.
2. Specific efforts to improve teamwork and morale amongst plant staff
3. An annotated timeline of the plant upgrade project and a GANTT chart showing the upcoming tasks and their expected delivery dates.

II. FALL AND WINTER PROJECT PLANNING

1. To improve our communication internally and our overall efficiency and effectiveness, we would like to see all Village department managers develop and maintain detailed Project Plans that include
 - a. List of tasks and resources booked against those tasks
 - b. GANTT charts showing the duration and delivery dates for projects (See attached example)
 - c. High level of detail for 3 months out, more broad level project category descriptions for projects over 3 months out

Let's begin with fall and winter projects (drain/brush cleanup, snow removal).

III. RENTAL PERMITS

1. Is Code Committee process working?
2. Need to protect rentals for year-round residents. In addition to allowing an unlimited number of short-term rentals, a 30-day minimum is hard to enforce and unrealistic (who goes on 30-day vacations?).
3. Village Staff- Temporary Office Assistant was to be split evenly between building dept, treasurer, and clerk. This is not happening. We need to put this resource against the rental permit law full-time this next month- includes follow-up calls to unresponsive land lords.
4. Intern- have an offer for free intern in building department. Why aren't we following up?

IV. PARK OVERSIGHT

It should not fall to two Trustees to notice all the details that are not being attended to in our parks. Village managers are responsible for staying on top of this minutia. Need to develop a Standard Operating Procedure for Marina/Park staff that includes daily and weekly tasks and a way to check off that they've been done.

1. Carousel doors - still not operational weeks after Flecken came to repair them (for \$7500). We need a new vendor for this work. Temperatures inside are extremely uncomfortable for our staff and visitors, costing us revenue and causing high staff turnover.
2. Light bulbs in Mitchell Park
3. Grass in Mitchell Park- needs to be watered early in AM or late in evening
4. Cash pickup from Carousel to Marina office needs to be done by Marina staff
5. Misters - what took so long and why don't all of them work?
6. Life Guards - still not consistently manned

V. OUTSTANDING PROJECTS - STATUS?

1. Scanner for publishing documents online
2. Lease for Seaport museum
3. Plan for turning MTA site into major revenue center for Village
4. 5th Street cable project with PSEGLI? This should provide major revenue for the village.
5. Application packets for all who need Permits, Dock Leases, Mooring leases, and ZBA intervention, which includes all costs and fees, "what to expect," and guidance on how to fill out forms.
6. Road repair analysis and long-term plan
7. Mayor and Town Liaisons: Have discussions about CPF funds invested in preserving open spaces or improving our sewer system progressed?

VI. MISCELLANEOUS

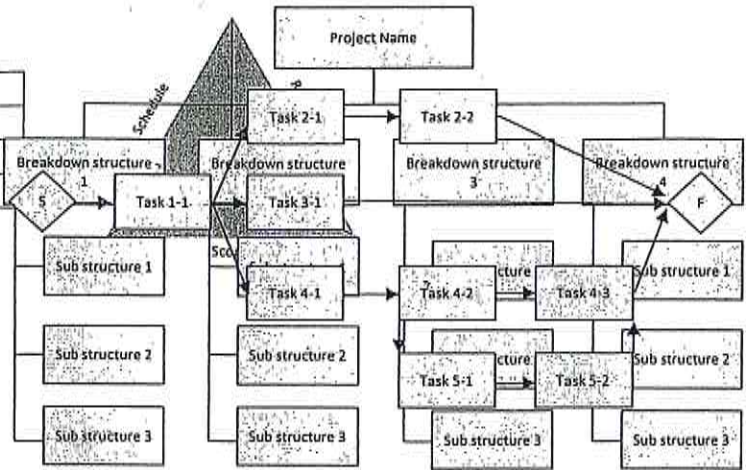
1. BID - Can we invite them to our Work Sessions to have open dialogue?
2. This month we will be convening a commission of local experts to advise us on ways to fund sewer expansion in the interests of protecting our waters. Will include environmental experts, scientists, and local business owners. Town Boar liaisons will be invited.
3. San Simeon Expansion request and implications for sewer plant

Project Objective Scope

Flexibility

	Schedule	Scope	Resources
Less Flexible			
Moderately Flexible			
Most Flexible			

Work Breakdown Structure



Is / Is Not

	Is	Is not	Completion Criteria
Sub structure 1-1			
Sub structure 1-2			
Sub structure 1-3			
Sub structure 2-1			
Sub structure 2-2			
Sub structure 2-3			
Sub structure 3-1			
Sub structure 3-2			
Sub structure 3-3			
Sub structure 4-1			
Sub structure 4-2			
Sub structure 4-3			

Tasks

	1	2	3	4	5	6	7
Sub structure 1-1							
Sub structure 1-2							
Sub structure 1-3							
Sub structure 2-1							
Sub structure 2-2							
Sub structure 2-3							
Sub structure 3-1							
Sub structure 3-2							
Sub structure 3-3							
Sub structure 4-1							
Sub structure 4-2							
Sub structure 4-3							

Logical Networks