



Building Department 631-477-0248
Electric Department 631-477-0172

COMMERCIAL SERVICE

COMMERCIAL/INDUSTRIAL JOB NOTIFICATION CHECKLIST/LOAD LETTER. PLEASE NOTE THE FOLLOWING:

- MAXIMUM SERVICE FOR OVERHEAD IS 400 AMP SINGLE PHASE OR THREE PHASE PREFERRED.
- MAXIMUM SERVICE SIZE 320 AMP IN PLACE OF 400 AMP SERVICE FOR SINGLE PHASE

CUSTOMER

ELECTRICIAN

Name: _____ Name: _____

Address: _____ Phone: (____) _____

Town: _____ License: _____

Phone: (____) _____ Insurance policy: _____

Address: _____

Email: _____

Service type - Overhead Y – N Underground Y - N

Service Size _____ Amps.

Service type ☐ 1 ϕ ☐ 3 ϕ .

Voltage ☐ 120/240 ☐ 120/208 ☐ 277/480

Total Connected Load (kw) _____

Total Calculated Load (kw) _____

Load Information (Total Load by Category)

Lights _____

Motors _____ HP _____

Communal area load, including hall lighting, elevators, etc.

Air Conditioning_____

Refrigeration_____

Computers_____

Miscellaneous Equipment_____

Electric Heating_____

TOTAL _____ kw

PLEASE INCLUDE THE FOLLOWING INFORMATION:

1. Proposed/Existing Subsurface Facilities
2. One line drawing for utility to load center
3. Proposed Transformer / Meter Location

FEES (check all that applies):

() SERVICE UP-GRADE \$200.00 - PER ELECTRIC METER / METER SOCKET

() NEW ELECTRIC SERVICE \$300.00 - FOR EACH METER SOCKET

() PHOTOVOLTAIC SYSTEM \$250.00

() GENERATOR \$175.00

TOTAL PERMIT FEE \$ _____

SIGNATURE_____ DATE _____

RECEIVED BY _____ DATE _____

Must provide a TEMP certificate and a final Electrical Inspection Certificate upon completion of work.