



HISTORIC PRESERVATION COMMISSION
VILLAGE OF GREENPORT
 236 Third Street, Greenport, NY 11944
 631-477-0248, <https://villageofgreenport.org/>

CERTIFICATE OF APPROPRIATENESS (COA)

HISTORIC PRESERVATION COMMISSION APPROVAL

The Historic Preservation Commission hereby issues a Certificate of Appropriateness (COA) for the proposed work as it is in keeping with Chapter 76-6 and specifically the factors indicated on Appendix A (attached). The COA for the proposed work is issued in accordance with the attached plans and any approval conditions, if attached hereto.

Approved:

- As presented
- Subject to conditions below

 Signature of Chair

 Date

CONDITIONS OF APPROVAL

Project Specific Conditions:

1. _____
2. _____
3. _____

General Conditions:

1. The person signing this form is responsible for communicating the Terms and Conditions listed herein to all contractors for the project
2. Design, materials and construction methods shall be as shown on the COA, either in the conditions or on the attached plans.
3. The COA approval is limited to the scope of work documented in the plans.
4. No visible or concealed structural elements or historic features may be modified or removed unless identified in the COA approval.

Note: if unforeseen issues arise during construction, or if a change to the project is being considered, work should be suspended and an application for a review of the additional planned work must be submitted to the Historic Preservation Commission.

APPLICANT/AUTHORIZED AGENT SIGNATURE

I agree that all work shall be in accordance with the plans, specifications and conditions which accompany this application, and I have read and understand the Historic Preservation COA General and Project Specific Conditions.

 Signature

 Date

APPENDIX A
CERTIFICATE OF APPROPRIATENESS (COA)

The Historic Preservation Commission finds that the proposed work for the property at:

_____ is in
keeping with Chapter 76-6 of the Village of Greenport Code, specifically:

Relevant
Findings
Checked
Below

1. The general design, character and appropriateness to the property of the proposed alteration or new construction.
2. The scale of proposed alteration or new construction in relation to the property itself, surrounding properties and the neighborhood.
3. Texture, materials and color and their relation to similar features of other properties in the neighborhood.
4. Visual compatibility with neighboring properties in public view, including the proportion of the property's front façade, proportion and arrangement of windows and other openings within the façade, roof shape and the rhythm of spacing of properties on streets including setback.
5. The importance of historic, architectural or other features to the significance of the property.
6. The United States Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings (Feb. 1978 rev.).
7. Other: _____
