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VILLAGE OF GREENPORT  
COUNTY OF SUFFOLK : STATE OF NEW YORK  
-----x

BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING

-----x

Old School House  
Front & First Streets  
Greenport, NY, 11944  
April 6, 2023  
6:00 p.m.

- B E F O R E:
- KEVIN STUESSI - MAYOR
  - MARY BESS PHILLIPS - DEPUTY MAYOR/TRUSTEE
  - PATRICK BRENNAN - TRUSTEE
  - LILY DOUGHERTY-JOHNSON - TRUSTEE
  - JULIA ROBINS - TRUSTEE
  
  - JOSEPH PROKOP - VILLAGE ATTORNEY
  - JEANMARIE ODDON - VILLAGE DEPUTY CLERK

1 (The Meeting was Called to Order at 6 p.m.)

2 MAYOR STUESSI: I'd like to bring the meeting  
3 to order, please. If you could please stand for  
4 the Pledge of Allegiance.

5 (Pledge of Allegiance)

6 MAYOR STUESSI: If you'd please stay standing  
7 for a moment for a moment of silence for those  
8 we've lost in the Village of Greenport over the  
9 past year.

10 (Moment of Silence)

11 MAYOR STUESSI: Thank you. Please, be  
12 seated. So firstly, I just wanted to say how proud  
13 I am to be here with this wonderful group of  
14 Trustees. This is a very special Village, and it  
15 has great history. And I am absolutely committed  
16 to doing my part, as I know the other Trustees are,  
17 in making certain that we take care of this Village  
18 and represent the very best interests of our  
19 community.

20 It's incredibly important to me to focus on  
21 our natural environment, and then on the community  
22 itself, both the Business District and those of us  
23 who all live here and support the community in many  
24 different ways.

25 *Together with that, I would like to make a*

1 *motion to accept the agenda as printed.*

2 TRUSTEE PHILLIPS: Second.

3 MAYOR STUESSI: All in favor?

4 TRUSTEE BRENNAN: Aye.

5 TRUSTEE DOUGHERTY-JOHNSON: Aye.

6 TRUSTEE PHILLIPS: Aye.

7 TRUSTEE ROBINS: Aye.

8 MAYOR STUESSI: Aye.

9 *I would like to make a motion to appoint*  
10 *Mary Bess Phillips as Deputy Mayor for a term of*  
11 *one year.*

12 TRUSTEE DOUGHERTY-JOHNSON: Second.

13 MAYOR STUESSI: All in favor?

14 TRUSTEE BRENNAN: Aye.

15 TRUSTEE DOUGHERTY-JOHNSON: Aye.

16 TRUSTEE PHILLIPS: Aye.

17 TRUSTEE ROBINS: Aye.

18 MAYOR STUESSI: Aye.

19 *Thirdly, I would like to make a motion to*  
20 *appoint Stephen Gaffga as Village Treasurer for a*  
21 *term of one year.*

22 TRUSTEE ROBINS: Second.

23 MAYOR STUESSI: Thank you. All in favor?

24 TRUSTEE BRENNAN: Aye.

25 TRUSTEE DOUGHERTY-JOHNSON: Aye.

1 TRUSTEE PHILLIPS: Aye.

2 TRUSTEE ROBINS: Aye.

3 MAYOR STUESSI: Aye.

4 *I would like to make a motion to appoint*  
5 *Jeanmarie Oddon as Village Deputy Clerk for a term*  
6 *of one year. Can I have a second, please?*

7 TRUSTEE BRENNAN: Second.

8 MAYOR STUESSI: All in favor.

9 TRUSTEE BRENNAN: Aye.

10 TRUSTEE DOUGHERTY-JOHNSON: Aye.

11 TRUSTEE PHILLIPS: Aye.

12 TRUSTEE ROBINS: Aye.

13 MAYOR STUESSI: Aye.

14 *I would like to have a motion to authorize*  
15 *the officers and employees to attend conferences,*  
16 *seminars, after prior approval and in accordance*  
17 *with the regulations of the New York State*  
18 *Comptroller's Office. May I have a second, please?*

19 TRUSTEE PHILLIPS: Second.

20 MAYOR STUESSI: All in favor?

21 TRUSTEE BRENNAN: Aye.

22 TRUSTEE DOUGHERTY-JOHNSON: Aye.

23 TRUSTEE PHILLIPS: Aye.

24 TRUSTEE ROBINS: Aye.

25 MAYOR STUESSI: Aye.

1            *I would like to have a motion to authorize*  
2            *Trustee Julie Robins or Village Administrator Paul*  
3            *Pallas to cast one vote on each transaction brought*  
4            *before the New York Association of Public Power.*

5            May I have a second, please?

6            TRUSTEE DOUGHERTY-JOHNSON: Second.

7            MAYOR STUESSI: All in favor?

8            TRUSTEE BRENNAN: Aye.

9            TRUSTEE DOUGHERTY-JOHNSON: Aye.

10           TRUSTEE PHILLIPS: Aye.

11           TRUSTEE ROBINS: Aye.

12           MAYOR STUESSI: Aye.

13           *I would like to have a motion to authorize*  
14           *Village Administrator Paul Pallas to cast one vote*  
15           *each on the transactions brought before the*  
16           *American Public Power Association. May I have a*  
17           *second?*

18           TRUSTEE ROBINS: Second.

19           MAYOR STUESSI: All in favor?

20           TRUSTEE BRENNAN: Aye.

21           TRUSTEE DOUGHERTY-JOHNSON: Aye.

22           TRUSTEE PHILLIPS: Aye.

23           TRUSTEE ROBINS: Aye.

24           MAYOR STUESSI: Aye.

25           *I would like a motion to reappoint Jane*

1       *Ratsey Williams as Chairperson of the Village of*  
2       *Greenport Historic Preservation Commission for a*  
3       *term of one year. May I have a second, please?*

4               TRUSTEE BRENNAN: Second.

5               MAYOR STUESSI: All in favor?

6               TRUSTEE BRENNAN: Aye.

7               TRUSTEE DOUGHERTY-JOHNSON: Aye.

8               TRUSTEE PHILLIPS: Aye.

9               TRUSTEE ROBINS: Aye.

10              MAYOR STUESSI: Aye.

11              *I would like to make a motion to appoint*  
12       *Patricia Hammes as Chairperson of the Village of*  
13       *Greenport Planning Board for a term of one year.*  
14       *May I have a second please?*

15              TRUSTEE PHILLIPS: Second.

16              MAYOR STUESSI: All in favor?

17              TRUSTEE BRENNAN: Aye.

18              TRUSTEE DOUGHERTY-JOHNSON: Aye.

19              TRUSTEE PHILLIPS: Aye.

20              TRUSTEE ROBINS: Aye.

21              MAYOR STUESSI: Aye.

22              *I would like a motion to appoint Elizabeth*  
23       *Talerman as a member of the Village of Greenport*  
24       *Planning Board for a term to expire on April 3rd,*  
25       *2028. May I have a second, please?*

1 TRUSTEE DOUGHERTY-JOHNSON: Second.

2 MAYOR STUESSI: All in favor?

3 TRUSTEE BRENNAN: Aye.

4 TRUSTEE DOUGHERTY-JOHNSON: Aye.

5 TRUSTEE PHILLIPS: Aye.

6 TRUSTEE ROBINS: Aye.

7 MAYOR STUESSI: Aye.

8 *I make a motion to appoint Frances Walton as*  
9 *a member of the Village of Greenport Planning Board*  
10 *to fill the unexpired term of Patrick Brennan for a*  
11 *term to expire on April 6, 2026. May I have a*  
12 *second, please?*

13 TRUSTEE ROBINS: Second.

14 MAYOR STUESSI: All in favor?

15 TRUSTEE BRENNAN: Aye.

16 TRUSTEE DOUGHERTY-JOHNSON: Aye.

17 TRUSTEE PHILLIPS: Aye.

18 TRUSTEE ROBINS: Aye.

19 MAYOR STUESSI: Aye.

20 *I have a motion to reappoint Tina Finne as*  
21 *Chairperson of the Village of Greenport Housing*  
22 *Authority Board for a term of one year. May I have*  
23 *a second, please?*

24 TRUSTEE BRENNAN: Second.

25 MAYOR STUESSI: All in favor?

1 TRUSTEE BRENNAN: Aye.

2 TRUSTEE DOUGHERTY-JOHNSON: Aye.

3 TRUSTEE PHILLIPS: Aye.

4 TRUSTEE ROBINS: Aye.

5 MAYOR STUESSI: Aye.

6 *A motion to name the official depositories*  
7 *for the Village of Greenport as follows: Capital*  
8 *One Bank, Dime Bank, J.P. Morgan Chase Bank, M & T*  
9 *Bank, NYCLASS Bank. May I have a second, please?*

10 TRUSTEE PHILLIPS: So moved.

11 MAYOR STUESSI: All in favor?

12 TRUSTEE BRENNAN: Aye.

13 TRUSTEE DOUGHERTY-JOHNSON: Aye.

14 TRUSTEE PHILLIPS: Aye.

15 TRUSTEE ROBINS: Aye.

16 MAYOR STUESSI: Aye.

17 *The motion to designate the following*  
18 *official newspapers for legal notices: The Suffolk*  
19 *Times, Newsday, and the East End Beacon. May I*  
20 *have a second, please?*

21 TRUSTEE DOUGHERTY-JOHNSON: Second.

22 MAYOR STUESSI: All in favor?

23 TRUSTEE BRENNAN: Aye.

24 TRUSTEE DOUGHERTY-JOHNSON: Aye.

25 TRUSTEE PHILLIPS: Aye.



1 TRUSTEE ROBINS: Aye.

2 MAYOR STUESSI: Aye.

3 *Motion that the Bonding of the Village of*  
4 *Greenport's Officers be considered a Village*  
5 *expense. May I have a second, please?*

6 TRUSTEE ROBINS: Second.

7 MAYOR STUESSI: All in favor?

8 TRUSTEE BRENNAN: Aye.

9 TRUSTEE DOUGHERTY-JOHNSON: Aye.

10 TRUSTEE PHILLIPS: Aye.

11 TRUSTEE ROBINS: Aye.

12 MAYOR STUESSI: Aye.

13 *A motion to reimburse the mileage expense*  
14 *based on the then current IRS rate presently at*  
15 *.655 cents per mile as reimbursement to the*  
16 *officers and employees of the Village who use their*  
17 *personal automobiles while performing their*  
18 *official duties on behalf of the Village of*  
19 *Greenport. May I have a second, please?*

20 TRUSTEE BRENNAN: Second.

21 MAYOR STUESSI: All in favor?

22 TRUSTEE BRENNAN: Aye.

23 TRUSTEE DOUGHERTY-JOHNSON: Aye.

24 TRUSTEE PHILLIPS: Aye.

25 TRUSTEE ROBINS: Aye.

1 MAYOR STUESSI: Aye.

2 *I'd like a motion to Designate Norton Rose*  
3 *Fulbright US, LLP as the Village of Greenport Bond*  
4 *Counsel. May I have a second, please?*

5 TRUSTEE PHILLIPS: Second

6 MAYOR STUESSI: All in favor?

7 TRUSTEE BRENNAN: Aye.

8 TRUSTEE DOUGHERTY-JOHNSON: Aye.

9 TRUSTEE PHILLIPS: Aye.

10 TRUSTEE ROBINS: Aye.

11 MAYOR STUESSI: Aye.

12 *Motion to authorize a payment of certain*  
13 *claims prior to audit. May I have a second, please?*

14 TRUSTEE DOUGHERTY-JOHNSON: Second.

15 MAYOR STUESSI: All in favor?

16 TRUSTEE BRENNAN: Aye.

17 TRUSTEE DOUGHERTY-JOHNSON: Aye.

18 TRUSTEE PHILLIPS: Aye.

19 TRUSTEE ROBINS: Aye.

20 MAYOR STUESSI: Aye.

21 *I have a motion to ratify the continued*  
22 *adherence to the following fiscal policies: The*  
23 *Village of Greenport Procurement Policy, the*  
24 *Village of Greenport Fund Balance Policy, the*  
25 *Village of Greenport Debt Reserve Policy, and the*

1 *Village of Greenport Investment Policy.* May I have  
2 a second, please?

3 TRUSTEE ROBINS: Second.

4 MAYOR STUESSI: All in favor?

5 TRUSTEE BRENNAN: Aye.

6 TRUSTEE DOUGHERTY-JOHNSON: Aye.

7 TRUSTEE PHILLIPS: Aye.

8 TRUSTEE ROBINS: Aye.

9 MAYOR STUESSI: Aye.

10 *A motion to ratify the continued adherence to*  
11 *any and all Village policies and procedures as*  
12 *adopted.* May I have a second, please?

13 TRUSTEE BRENNAN: Second

14 MAYOR STUESSI: All in favor?

15 TRUSTEE BRENNAN: Aye.

16 TRUSTEE DOUGHERTY-JOHNSON: Aye.

17 TRUSTEE PHILLIPS: Aye.

18 TRUSTEE ROBINS: Aye.

19 MAYOR STUESSI: Aye.

20 *Motion to adopt Roberts Rules of Order and*  
21 *any and all pertinent rules as adopted by the*  
22 *Village of Greenport Board of Trustees as the*  
23 *official rules and procedures for the Village Board*  
24 *of Trustees meetings.* May I have a second, please?

25 TRUSTEE PHILLIPS: Second.

1 MAYOR STUESSI: All in favor?

2 TRUSTEE BRENNAN: Aye.

3 TRUSTEE DOUGHERTY-JOHNSON: Aye.

4 TRUSTEE PHILLIPS: Aye.

5 TRUSTEE ROBINS: Aye.

6 MAYOR STUESSI: Aye.

7 *Motion to waive the requirement of posting*  
8 *and undertaking by the Mayor or Trustees. May I*  
9 *have a second, please?*

10 TRUSTEE DOUGHERTY-JOHNSON: Second.

11 MAYOR STUESSI: All in favor?

12 TRUSTEE BRENNAN: Aye.

13 TRUSTEE DOUGHERTY-JOHNSON: Aye.

14 TRUSTEE PHILLIPS: Aye.

15 TRUSTEE ROBINS: Aye.

16 MAYOR STUESSI: Aye.

17 *Motion to schedule the Village of Greenport*  
18 *Board of Trustees meetings as follows to be held at*  
19 *the Third Street Firehouse: The Work Session,*  
20 *which will be held on the third Thursday of each*  
21 *month, commencing at 6 p.m. in the evening; Regular*  
22 *Session, the fourth Thursday of each month,*  
23 *commencing at 6 p.m., with the following change:*  
24 *Monday, November 27th, 2023, the Board Regular*  
25 *Meeting in observance of Thanksgiving Day. May I*

1 have a second, please?

2 TRUSTEE ROBINS: Second.

3 MAYOR STUESSI: All in favor?

4 TRUSTEE BRENNAN: Aye.

5 TRUSTEE DOUGHERTY-JOHNSON: Aye.

6 TRUSTEE PHILLIPS: Aye.

7 TRUSTEE ROBINS: Aye.

8 MAYOR STUESSI: Aye.

9 *And may I have a motion to set the date of*  
10 *the 2024 Organizational Meeting to be held on*  
11 *Thursday, the 4th of April, 2024 at 6 p.m. May I*  
12 have a second, please?

13 TRUSTEE BRENNAN: Second.

14 MAYOR STUESSI: All in favor?

15 TRUSTEE BRENNAN: Aye.

16 TRUSTEE DOUGHERTY-JOHNSON: Aye.

17 TRUSTEE PHILLIPS: Aye.

18 TRUSTEE ROBINS: Aye.

19 MAYOR STUESSI: Aye.

20 *And with that, I'd like to make a motion to*  
21 *adjourn. May I have a second, please?*

22 TRUSTEE PHILLIPS: Second.

23 MAYOR STUESSI: All in favor?

24 TRUSTEE BRENNAN: Aye.

25 TRUSTEE DOUGHERTY-JOHNSON: Aye.

1 TRUSTEE PHILLIPS: Aye.

2 TRUSTEE ROBINS: Aye.

3 MAYOR STUESSI: Aye.

4 Meeting is adjourned. Thank you, everyone,  
5 for attending.

6 (Applause)

7 (The Meeting was Adjourned at 6:07 p.m.)

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C E R T I F I C A T I O N

STATE OF NEW YORK )  
                                ) SS:  
COUNTY OF SUFFOLK )

          I, LUCIA BRAATEN, a Court Reporter and Notary  
Public for and within the State of New York, do  
hereby certify:

          THAT, the above and foregoing contains a true  
and correct transcription of the proceedings taken  
on April 6, 2023.

          I further certify that I am not related to  
any of the parties to this action by blood or  
marriage, and that I am in no way interested in the  
outcome of this matter.

          IN WITNESS WHEREOF, I have hereunto set my  
hand this 11th day of April, 2023.

*Lucia Braaten*  
                                \_\_\_\_\_  
                                Lucia Braaten