



236 THIRD STREET  
GREENPORT, NY 11944

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**MAYOR**  
GEORGE W. HUBBARD, JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE  
MARY BESS PHILLIPS  
JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

**Audit Committee Meeting Minutes**  
**April 8, 2019 4:00 p.m.**  
**236 Third Street, Greenport, NY 11944**  
**Village Hall Conference Room**

**Attendance:** Mayor George W. Hubbard Jr., Trustee Mary Bess Phillips, Trustee Peter Clarke, Clerk Sylvia Pirillo, Treasurer Robert Brandt.

**Call to Order:**

Meeting called to order at 4:05 pm.

Motion made by Mayor Hubbard and seconded by Trustee Phillips to accept the minutes of the last meeting. Motion carried.

**Old Business:**

Building Department Escrow Account status of deposits, billing of stenography fees

- o Four more deposits "going back".
- o Another four or five still in account that need packing paperwork.

**New Business:**

Abstract review

- o Trustee Clarke assigned to review.
- o Explanation of what is entailed in review of abstract.
- o Trustee Phillips: Question regarding DOCKWA: How are we auditing it? (Robert spot-checks it) Cash is audited, though every week.)
- o Only Treasurer Brandt and Deputy Treasurer Gaffga have administrative rights.

**Recommendations to Village Board**

- o Re-work resolution regarding consulting fees re-billed to applicant.
- o Carousel – Treasurer Brandt to conduct an audit.

**Close Meeting:**

Motion made by Mayor Hubbard and seconded by Trustee Clarke at 4:43 p.m. to adjourn. All in favor. The next meeting will be held on June 10, 2019 at 4:00 p.m. at Village Hall.