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2 VILLAGE OF GREENPORT
3 PLANNING BOARD

4 -----X

5 VILLAGE OF GREENPORT

6 VILLAGE BOARD OF TRUSTEES WORK SESSION

7 MAY 21, 2012

8 -----X

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Third Street Firehouse
236 Third Street
Greenport, New York

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May 21, 2012
6:00 p.m.

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B e f o r e:

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MAYOR NYCE,

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THE CHAIR

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2 A P P E A R A N C E S :

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4 VILLAGE OF GREENPORT:

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MAYOR DAVID NYCE - TRUSTEE

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GEORGE HUBBARD, JR. - TRUSTEE

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CHRISTINA KEMPNER - TRUSTEE

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MARY BESS PHILLIPS - TRUSTEE

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DAVID MURRAY - TRUSTEE

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12 DAVID ABATELLI,
Village of Greenport Administrator

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14 SYLVIA PIRILLO,
Village of Greenport Clerk

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Rebecca Wood,
Reporter

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MAYOR NYCE: I'll call the
Village Board of Trustees Work Session
to order. Please rise for the Pledge
of Allegiance.

(All rose for the Pledge
of Allegiance.)

MAYOR NYCE: You may be
seated. I see that the chief's are not
going to make the work session this
evening. Their report includes some
budget modifications and it will be

13 added to the clerk's report. There is
14 a request for a mass public assembly
15 for the Standard Hose Chicken Barbecue.

16 The chief also asked that
17 we pass on that they have, in
18 discussions last year in the budgeting
19 process it was recommend that the fire
20 department begin a long-term budgeting
21 process. This is in conjunction with,
22 years ago, changing over how the
23 East/West Fire District budget -- I'm
24 sorry, contract was worked that there
25 be a long-term plan for purchases of

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2 equipment. And, that we're rolling the
3 fund balance into an account to
4 purchase that equipment, that they do
5 long term budgeting. They wanted to
6 pass on that they have started that
7 process and want to try and incorporate

8 that into next year's fiscal budget.

9 So that will be fiscal year 2012/13 for
10 the Village budget. That was all they
11 had to report. Are there any questions
12 or comments from the Board?

13 TRUSTEE HUBBARD: No, but
14 I can address that a little bit more.
15 They had a consultant come out and edit
16 the whole department. Found out by the
17 Board of Wardens, the Grounds Committee
18 walked through in here, out back, all
19 over the place.

20 They have a second
21 consultant coming out this week to do
22 the same thing. Two different prices,
23 two different options. We're looking
24 at possibly handicap bathrooms, long
25 term needs, goals, what could be done,

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2 and maybe doing something with the
3 kitchen to make it a little more modern

4 and stuff like that.

5 I don't know the name of
6 the two firms, but we're going to get a
7 second price on that and another list
8 of ideas and possibilities and stuff.
9 And then they'll come back with a price
10 range of what needs to be done, what
11 should be done really soon, what could
12 be longer term.

13 But it's just like a bunch
14 of guys on the Board of Wardens that
15 have different ideas, these guys
16 definitely deal with renovation and
17 modifying firehouses. So the engineers
18 are going to come in and just look at
19 everything and say what's possible with
20 what we've got.

21 TRUSTEE PHILLIPS: Does
22 the plan also include the station on
23 Fifth Street?

24 TRUSTEE HUBBARD: Yes, it
25 will include the Fifth Street Fire

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2 Station. One other thing is, we had
3 gone out to bid for the project in the
4 back here, the drainage and that stuff.
5 That was completed by Dirt Works. The
6 Village and the abstract, it seems to
7 be working out well with the rain that
8 we had. They cleaned the gutter out at
9 the back of the building, so that's
10 been cleaned out. And it seems like
11 everything is working. So it's all
12 completed and finished just for
13 information so everybody knows.

14 MAYOR NYCE: Fantastic.
15 That concluded, the next would be the
16 Project Progress Presentation, most of
17 which is covered in the Director of
18 Utilities Report. We are anticipating
19 wrapping up that project this month and
20 submitting all of our paperwork to the
21 EFC to wrap up the project.

18 together so we can submit it to the EFC
19 in a timely fashion.

20 TRUSTEE PHILLIPS: I know
21 there were some e-mails that went back
22 and forth. I haven't seen anything
23 else. There was stuff with the NBE WBE
24 (phonetic) that we did have and then we
25 straightened out. I haven't seen

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2 anything other, although I did see
3 there was mentioned some other documents.
4 I am assuming that that was an incident?

5 MAYOR NYCE: That was not
6 it. There was some bits of information
7 that the EFC identified that they were
8 not going to require, but the EPA might
9 require. And that in order for us to
10 be prepared we ought to have those bits
11 of paperwork.

12 But basically monthly

13 reports from Cameron as to what had
14 been done with subcontractors etcetera,
15 etcetera, I believe that stuff is being
16 put together and we have most of the
17 stuff that we need. But again, if we
18 find stuff, it should be taken care of.
19 I'll ask that Jack report on any of the
20 rest of that stuff under his report
21 because most of that covers in there as
22 well.

23 TRUSTEE PHILLIPS: I do
24 have one question. Down at the bottom
25 in the document it has all of the

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2 contract amounts and retainage. Down
3 at the bottom we have a highlighted
4 section on page 1. It says the
5 following are phase one of the cost
6 that are being researched and dealing
7 with -- it's highlighted down at the
8 bottom. It's been quite a while and I

9 wondered what the update is.

10 MAYOR NYCE: I will have
11 to find out. I believe we settled with
12 the EFC a long time ago and the wording
13 is just in there. So, yes, I will
14 investigate that.

15 Again, there was a
16 conference call several months ago with
17 the EFC that I sat in on and listened
18 to and they had identified nothing,
19 other than the date and space requirements
20 and things of that nature, that we
21 would need in addition to wrap things
22 up. They had no further requests.
23 There weren't any outstanding items
24 from us.

25 TRUSTEE PHILLIPS: Okay.

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2 It's just been a while and there's not
3 really been an explanation as to

4 whether the work has been completed.

5 MAYOR NYCE: Okay. If
6 there's nothing else on that, our next
7 report will be from the treasure,
8 Charlene Kagel.

9 Good evening, Charlene.

10 MS. KAGEL: Good evening,
11 Mr. Mayor, members of the Board. In my
12 treasure's report I have lots of budget
13 mods.

14 MAYOR NYCE: That time of
15 year.

16 MS. KAGEL: Yes, it's that
17 time of year. One month left in the
18 fiscal year. They're packets so
19 everyone takes a packet and move it
20 around. We were asking for -- the
21 Treasurer's Office was asking for an
22 allocation from the contingent lines
23 for salaries.

24 If any of the Board
25 members will remember, one of our

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2 staff, old times staff a full time
3 staff was a member of the agreement was
4 out on an extended sick leave on the
5 early part of this year. And that
6 person processed into our payroll and
7 we had to have the deputy treasure who
8 is an hourly part-time employee fill
9 that void. So basically he was working
10 nearly full-time for that month and a
11 half she was out.

12 And because our budget
13 agreement provides for unlimited sick
14 time, she was paid her full salary. So
15 because it was unforeseen, we ran out
16 of money for a shortfall. So we were
17 requesting a budget mod on contingency.

18 MAYOR NYCE: And,
19 obviously the question answers itself.
20 Contingency, therefore is unforeseen.
21 At this point we're pretty close to the
22 end of the year so it's not like we

23 would need that for anything else.

24 MS. KAGEL: No. Actually
25 we did make an allocation and part of

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2 the budget mod that I've distributed is
3 allocated back to contingency, the
4 unused portion that we did not use for
5 parking enforcement, and we only used a
6 little over ten.

7 So I'm moving that back
8 into contingency. And, like I said, I
9 was really requesting the contingency
10 cover the shortfall due to the medical
11 leave.

12 MAYOR NYCE: That sounds
13 reasonable.

14 MS. KAGEL: In addition,
15 there are several different
16 departmental budget mods there as well.
17 This is usually housekeeping at end of

18 the year, moving things around.

19 MAYOR NYCE: I didn't see
20 anything to raise any eyebrows. Were
21 there any that surprised you that we
22 should identify to look out for next
23 year, anything we may have missed?

24 MS. KAGEL: I don't think
25 so. I think what happens a lot and

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2 most of what happened was, for example,
3 there was a few salary changes in the
4 electric fund and it was the type of
5 employee.

6 The director of Utilities
7 hired his administrative assistant
8 full-time -- his engineering aid, I'm
9 sorry, that was actually replacing
10 someone who's in the outside labor. So
11 we were re-classing from outside to
12 administrative and moving monies around.

13 A lot of the stuff is

14 significantly -- nothing that seems to
15 be out there. Everything seems to be
16 pretty rational and explainable. When
17 we look at it, we say, "Why is that?"
18 And we say, Oh, yeah that is because we
19 hired this person and they turned out
20 to be supervisory label or admin label
21 rather than outside labor and
22 reclassification and move thing around
23 for that.

24 MAYOR NYCE: Yes, and
25 again, at first glance I didn't see

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2 anything either.

3 TRUSTEE KEMPNER: Why is
4 that this was not part of your report?

5 MS. KAGEL: It came in
6 from the department after the reports
7 were submitted. And a lot of times,
8 especially this time of the year, the

9 deputy and myself have been working
10 with the department heads to identify
11 everything. This is typical for May.

12 In addition, we have, as
13 you see from my work session report,
14 debt payments that were made for May
15 15, 2002; combo principal interest. In
16 addition to that, we have had our
17 conference call, a rating conference
18 call, regarding refinancing and we were
19 hopeful that we might receive some type
20 of an uptake in our rating.

21 However, from what I'm
22 told, we are reaffirming our rating.
23 So we are still an A1. And no one
24 believes it, it's very good news. They
25 did site in the report that they the

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2 report -- the report hadn't been finalized
3 yet, there were some errors in there.
4 But when the final report is issued,

5 we'll be sending it out to the Board
6 either tomorrow or Wednesday.

7 TRUSTEE KEMPNER: What did
8 we submit to them? Do we submit
9 something on Greenport.

10 MS. KAGEL: We were
11 required to get a reading for our
12 refunding.

13 TRUSTEE KEMPNER: I
14 understand, but normally you submit a
15 report on Greenport's status for the
16 Village; support, written documents --

17 MS. KAGEL: -- a
18 statement.

19 TRUSTEE KEMPNER: You sent
20 that to us or when --

21 MS. KAGEL: The POS.

22 TRUSTEE PHILLIPS: A
23 couple weeks ago.

24 MS. KAGEL: We sent out an
25 official statement.

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MAYOR NYCE: We submitted

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a finance document that was sent around

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initially.

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TRUSTEE KEMPNER: Was it

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by e-mail?

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MS. KAGEL: PDF, yes.

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TRUSTEE KEMPNER: Okay.

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Anything like that, if you can hard

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copy for sure.

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MAYOR NYCE: Okay. We had

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a lengthy hour and a half conference

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call as well. And I read the

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preliminary report the treasure is

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referring to and we did very well. I

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mean in a time where people are being

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downgraded all over the place, we

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didn't get an upgrade. I think we

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deserved one. And I've already had a

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preliminary conversation with Treasurer

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Kagel.

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Once we get the report

23 finalized, I will send an e-mail around
24 to the trustees. I think we should
25 respond. I think that their rational

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2 for not giving us an upgrade is --- it
3 basically paints us into a corner. And
4 I would like to identify that now. You
5 know, thank them for had the work. And
6 identify it now and set us up to begin
7 to question that rational a little bit
8 as we go forward.

9 TRUSTEE KEMPNER: That's
10 why it would be more beneficial if I
11 had seen it before it went in. That
12 way I can look at it and see how our
13 report going in looks, to make it more
14 compelling that we should get an
15 upgrade. It's kind of hard do it after
16 the fact. If I did get something like
17 that, I don't know if I would have
18 opened it and it wasn't --

19 MS. KAGEL: It was

20 prepared by --

21 TRUSTEE KEMPNER: It could

22 be written in a compelling way to say

23 that we --

24 MAYOR NYCE: It was

25 written in an compelling way. All of

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2 that stuff is --

3 MS. KAGEL: And I prepared

4 the direction for them and I prepared

5 -- gave them the reports that I had

6 prepared for the funding and how we

7 were going to plan it, and how we

8 created the debt reserve. And those

9 were all items that they give us a good

10 score. But what's holding the Village

11 back is its limited tax basis. We

12 haven't had a decrease in recess, which

13 is what I argued with them, which some --

10 made it very clear that by 2014 you
11 were going to be retiring from wherever
12 and whoever you were working for and
13 you were going to, at that point, begin
14 planning for the future and who and how
15 we were going to fill and bring on the
16 Treasurer's Department.

17 And there's been some
18 confusion of late and there was an
19 e-mail sent around recently. I would
20 like to clarify that what is happening
21 in the Treasurer's Office now is not a
22 change in salary, but a change in the
23 workload and who's handling that
24 workload in an interest to handle that
25 sort of planning for the future.

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2 And if the Board has any
3 question as to how or why that is going
4 on, that does not have to do with the

5 individual moving up, which we have to
6 do in executive session. It just has
7 to do with staffing and we can discuss
8 that in open session.

9 I'm very comfortable with
10 the work that is getting done and the
11 fact that it's getting done in a timely
12 manner, and the fact that we are, at
13 this point, paying and having the
14 person most qualified to do the work,
15 do the work. And I'm happy with your
16 availability and that you are doing the
17 major portion of this stuff and the
18 stuff that needs oversight for the
19 budget, etcetera, etcetera, the
20 day-to-day is going on.

21 I would also like to say
22 that the clerk's office has been
23 working on putting together a potential
24 hiring to fill the position. And the
25 clerk's office and treasurer's office

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2 are look to combine forces for some
3 tasks that need to be done within the
4 treasurers office like billing and
5 things like that.

6 There is the possibility
7 of, still within the same salary cap
8 that we have already in the treasurer's
9 office, to bring in someone to do
10 monthly things like bank rec's and
11 payables, runs, that take a good deal
12 of attention and can't be called away
13 from and I feel that Charlene and
14 Robert, they can bring in somebody a
15 couple of days a month to do those things.

16 Just sitting at a computer
17 to do those things, you can do them in
18 a couple of hours whereas if you're
19 doing them in the position of deputy
20 treasurer, you tend to do get
21 interrupted quite a bit, so it takes a
22 lot more time. And, again, within the
23 basic course of work, they should be

24 able to satisfy that with bringing
25 someone in a on a very limited basis

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2 and a potential hire that could work
3 interdepartmentally.

4 TRUSTEE KEMPNER: So while
5 doing the re-org, I mentioned this
6 before, but it seems like personnel
7 might make more sense more under the
8 direction of financial office, the
9 treasurer's office.

10 MS. KAGEL: Well, one of
11 the problems is -- I mean, I can kind
12 of clear this with the auditors. My
13 experience in the past was that
14 personnel and payroll should not be in
15 the same --

16 MAYOR NYCE: In the same
17 department.

18 MS. KAGEL: Because one is

19 the intake of employees and the other
20 pays employees. It's almost like
21 having an employee that is paying cash
22 and then preparing bank recs.

23 TRUSTEE KEMPNER: I don't
24 understand that. So for personnel
25 enforcement matters, that becomes a

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2 conflict?

3 MS. KAGEL: No. Personnel
4 meaning intakes and hiring of employees.

5 TRUSTEE KEMPNER: There's
6 so much time with civil service and
7 oversight of, you know, personnel
8 matters, which is, if we're talking
9 about staffing and the clerk's office
10 and combining functions, it seems like
11 that's a huge amount of time. I don't
12 know whether that's winding down
13 because there are issues that you're
14 working through.

15 MAYOR NYCE: And I'm
16 making sure at this point, what has
17 happened is most of that focus has come
18 through the clerk's office. That's
19 been a main tie to our counsel. I am
20 stressing with counsel that we need a
21 manager to deal with their human
22 resource issues. And it gets beyond
23 that, ultimately I've been stepping in.
24 And the clerk has very graciously
25 basically been shielding me from it for

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2 a while. And I want to eliminate that
3 because it does put an inordinate
4 amount of pressure on the clerk's
5 office to handle those issues.

6 I think each manager
7 should handle their personnel issues.
8 If they're beyond what they can handle,
9 then for now -- I would love to have a

10 human resources person at the Village.
11 I think with the number of issues that
12 we have, we could certainly use someone
13 to handle that function.

14 TRUSTEE KEMPNER: That's
15 why I was saying it makes sense out of
16 the financial office because it's more
17 of an audit function and the issues
18 that come up with personnel, civil
19 service, you know.

20 MS. KAGEL: Well, if we
21 require -- yeah, I don't know if we
22 could do that with the current
23 staffing, but we have to --

24 TRUSTEE KEMPNER: Just
25 because we were talking about the

1 25
2 staffing rearrangement. It seems more
3 of an audit function.

4 MS. KAGEL: But if we have
5 one person that floats between the two

6 departments who --

7 TRUSTEE KEMPNER: I didn't
8 know what the --

9 MAYOR NYCE: Just so you
10 know, all this is is really a
11 restructuring of the number of hours
12 that the deputy is putting in as
13 opposed to the treasurer is putting in.
14 That's really all it is and giving the
15 deputy more -- they're not -- I don't
16 think they're capable of handling
17 additional work with this additional
18 function -- with this restructure. And
19 I understand what you're saying.

20 TRUSTEE KEMPNER: I
21 thought you were look to do some other
22 staffing.

23 MAYOR NYCE: With the
24 budget that we have right now, all
25 we're going doing is shifting around

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2 within that budget. And I know where
3 you're going with this. I absolutely
4 agree with you. At the point where we
5 have the funding to do so, it would be
6 very nice to hire within, whichever
7 department it is. I would like very
8 much to be able to hire somebody that
9 could handle personnel issues for us
10 and not have it have to be one manager
11 all the time because it takes an
12 inordinate amount of time.

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MS. KAGEL: And we can

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handle on the backside, for example,

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unemployment. There's a hearing coming

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up that we'll be handling. So any

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dealings with the IRS and things like

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that. So we handle all of that and we

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handle the employee benefits; we

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administer those.

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So we take care of the

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health insurance, dental. We make

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changes for employees if they want to

24 add coverage or delete coverage. So
25 that portion of personnel, we deal with

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2 that. What happens at this point is
3 we're not working with the civil
4 service. Were running through the
5 statements, which really the manager
6 should be doing the statements.

7 MAYOR NYCE: That's what
8 I'm staying. Each manager does for
9 their department.

10 MS. KAGEL: Which I've
11 been doing in the past. But more of an
12 administrative kind of recordkeeping
13 and stuff that is within the clerk's
14 office, but for us we're getting a --

15 TRUSTEE KEMPNER: That's
16 what I'm saying. It makes almost more
17 sense in the financial office because
18 that's really what you're training is
19 in. More of the technical recordkeeping

20 and fitting into a box of --

21 MS. KAGEL: Right.

22 TRUSTEE PHILLIPS: Most of
23 what you're describing is already in
24 your office. I think it's been going
25 through the clerk's office, personal

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2 records and grievances and the civil
3 service stuff.

4 TRUSTEE KEMPNER: You're
5 almost more of removed from all the
6 employees and the clerk is more
7 involved. I think it just...

8 MAYOR NYCE: With the
9 exception -- and Charlene may have
10 given in away. You mentioned this, I
11 believe, last month when we discussed
12 this. The one difficulty is that when
13 you have it in the financial end of it,
14 there also comes with it the writing of

15 checks.

16 MS. KAGEL: If there was
17 another person who was floating.

18 That's what I'm saying, if we have a
19 person that is going to be, you know, a
20 floating person, I think that that --
21 at some point in time it has to like
22 calm down and there's really not that
23 much on going every day.

24 TRUSTEE KEMPNER: It seems
25 like there's a lot, so is that really

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2 under anyone's title? So maybe if it
3 was more of an identified function,
4 maybe it would be more a technical
5 function.

6 MS. KAGEL: I think it
7 would probably be a good idea to --
8 because it really is bizarre because do
9 you put human resources function in
10 accounting or is there a place and they

11 handle the back end of stuff that
12 you're handling. They'll be the person
13 maybe you should have had. So it's
14 kind of --

15 TRUSTEE KEMPNER: Right,
16 there's restructuring. So that might
17 be something to identify as a portion
18 of --

19 MS. KAGEL: And then when
20 you wind up spitting the function like
21 that, things get lost. Because it is
22 between two offices. So this way
23 custody of personal records -- I mean,
24 how many times did I have to ask Sylvia
25 for access of a personnel record?

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2 TRUSTEE KEMPNER: Even the
3 location and --

4 MS. KAGEL: You're right.
5 So they're more protected up there.

6 TRUSTEE PHILLIPS: At
7 least they're under lock and key.

8 MAYOR NYCE: Anything else?

9 MS. KAGEL: I have one
10 more addition. Our Arcavia software.
11 We have a municipal agreement that
12 requires the Board to approve and place
13 on the agenda, which allows us to --
14 Attorney Prokop reviewed this and made
15 some edits.

16 MR. PROKOP: It says, with
17 cooperation from the town attorney.

18 MAYOR NYCE: It basically
19 allows us to get information that we
20 need from the Town Tax Assessor's
21 Office for Arcavia software and as KBS
22 as a party to it, is going to be
23 looking for authorization for me to
24 sign this so they can move ahead
25 with --

2 MS. KAGEL: By operation
3 of law they are required to give us our
4 assessment data in paper form, but not
5 in electronic for because it involves
6 the third party.

7 MAYOR NYCE: Do you mean
8 because the tax bills have to go out
9 very shortly, do we need this?

10 MS. KAGEL: Yes.

11 MAYOR NYCE: Do we need to
12 take action on this tonight?

13 MS. KAGEL: Can we take
14 action tonight?

15 MR. PROKOP: And ratify at
16 the --

17 MS. KAGEL: And ratify it
18 at the meeting.

19 MAYOR NYCE: Okay. If no
20 one has any an objection, I will offer
21 a motion authorizing the execution of
22 the agreement to Arcavia data and
23 information for Village of Greenport
24 tax bill preparation. The agreement

25 made the 21st day of May 2012 between

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2 the Town of Southold and the Village of
3 Greenport. So moved.

4 TRUSTEE PHILLIPS: Second.

5 TRUSTEE HUBBARD: Quick
6 question on page two. Terms of this
7 agreement shall be from May 22, 2012
8 through May 31, 2012. So it's only
9 good for eight days?

10 MR. PROKOP: Yes. And
11 then it renews.

12 TRUSTEE HUBBARD: Okay.

13 MAYOR NYCE: It's for our
14 fiscal year. So in the next fiscal
15 year, we'll end up doing a new
16 agreement around the time June, July
17 whatever. That will give us the
18 records for next year and it will
19 expire 2013.

20 TRUSTEE PHILLIPS: I
21 believe this is the last pay in the
22 wheel as far as which program will be
23 (in audible).

24 MAYOR NYCE: If there's no
25 further discussion, I will call a vote.

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2 All in favor?

3 (Chorus of "ayes.")

4 MAYOR NYCE: Any opposed
5 or abstentions?

6 (No response.)

7 MAYOR NYCE: I'll ask the
8 clerk to put it on the agenda for a
9 ratification at next month's meeting.
10 If there's nothing else from the treasurer?

11 MS. KAGEL: No.

12 MAYOR NYCE: Thank you
13 very much. Our next report will be
14 from the Village Clerk's Office.

15 MS. PIRILLO: Good

16 evening, ladies and gentlemen.

17 MAYOR NYCE: Good evening.

18 MS. PIRILLO: Again, in
19 reference to the fire department, if I
20 may digress, we also have two applications,
21 one of Thomas Kosas (phonetic) to
22 Relief Hose Company and one of William
23 Thumb (phonetic) to Relief Hose
24 Company, just to announce that as well.

25 MAYOR NYCE: And then we

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2 are also going to do the mass public
3 assembly for standard hose as well?

4 MS. PIRILLO: Yes.

5 MAYOR NYCE: So those
6 three will be in addition to the four
7 resolutions you're asking for on your
8 report?

9 MS. PIRILLO: Correct.

10 I'd like to revisit a topic that we

11 discussed in brief last month, which is
12 red tag procedures and collection
13 procedures. The clerk and treasurer's
14 offices have been working very closely
15 together.

16 We have some gentlemen in
17 the treasure's office who, at my
18 suggestion, have looked into expanding
19 the use of our existing software. The
20 old software was never really used to
21 its potential. Now we're finding that
22 it has many more capabilities than
23 expected. And with that comes the
24 ability to generate reports and
25 generate spreadsheets. And that helps

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2 very much in our red tag and
3 collections procedures.

4 TRUSTEE KEMPNER: How did
5 you figure that out?

6 MAYOR NYCE: Not to name

7 names, but --

8 MS. PIRILLO: I suggested
9 that maybe we should check our existing
10 software because it seems impossible
11 that there's only one strict module.
12 We've had it for a long time, but never
13 really used to it's potential.

14 MAYOR NYCE: The work
15 orders -- it's certainly -- it's very
16 cool.

17 MS. PIRILLO: Together
18 with another young man, they also
19 created a spreadsheet for our
20 collections person to follow.

21 TRUSTEE KEMPNER: Great.

22 MS. PIRILLO: Instead of
23 handwriting everything. And that
24 spreadsheet is now electronically input
25 so that the three of them, and whoever

2 else needs to be involved in the
3 process, is in the process 100 percent
4 of the time. We were having some
5 glitches where managers such as Jack
6 and myself were being called after
7 hours. And I may have known what the
8 situation was, but Jack didn't know.
9 That's unfair and it's unproductive.
10 So that was one of the glitches. And
11 we're finding that the antiquated
12 software that we have is really -- it
13 really has expanded capabilities.

14 MAYOR NYCE: The same
15 process still happens, but now
16 everybody is aware of it as it's going
17 on. It's not just handing a piece of
18 paper from one person to the next.
19 It's live, sort of, realtime and
20 everybody has access to it, which is
21 fantastic. That's good work.

22 TRUSTEE PHILLIPS: I have
23 to ask you a question. Since we
24 discovered this with KBS and apparently

25 a communication breakdown and updates

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2 coming in and it's always one person,
3 and didn't get done what was supposed
4 to be done, what's the story with this
5 one? Have we updated this power
6 manager, is that what's its under?

7 MS. PIRILLO: Yes. They
8 send updates at least annually. It's
9 sent to my attention and they have been
10 for a long time.

11 TRUSTEE PHILLIPS: Okay,
12 so there is now --

13 MS. PIRILLO: There always
14 has been with the power manager.

15 TRUSTEE PHILLIPS: Because
16 it was disturbing.

17 MAYOR NYCE: Right, it's
18 going to --

19 MS. PIRILLO: I asked from
20 inception that that be the case. The

21 same is true of the ongoing FOIL
22 procedure and plan. We have sat as
23 managers and we have a process to
24 better disseminate the information and
25 to get it back to the manager that

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2 needs to handle it. And with the help
3 of Attorney Prokop, who was
4 instrumental in the process as well,
5 that is becoming a much more streamline
6 process.

7 Now that we have a big
8 weekend coming up, we have also opened
9 -- the Mayor, of course, has always had
10 a very clear communication with Chief
11 Flately, but we've also opened larger
12 lines of communication. We want to
13 make sure that the police department is
14 well aware of all the events that we
15 have going on and so that there is not

16 anything that is missing there as well.

17 MAYOR NYCE: There have
18 been simple little glitches, not
19 necessarily on our end, but it's
20 fantastic that you took this initiative.

21 MS. PIRILLO: Thank you.

22 MAYOR NYCE: When they did
23 the Run for the Waiters, it turned out
24 that we submitted the mass public
25 assembly, we knew there was going to be

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2 a road closure, so did Southold Town
3 Police. Somehow it got missed and I
4 was calling five minutes before the
5 race started. It was challenging and
6 interesting getting the road closed.

7 So we're being a little
8 bit more proactive with the information
9 that we're following up on. And in
10 their defense, the police department is
11 a little understaffed at this point.

12 They haven't replaced -- when the chief
13 stepped up, they have not replaced his
14 position officially at this point. So
15 they're doing a fantastic job, but
16 there are fewer people.

17 So in the interim, Sylvia
18 and the clerk's office have stepped up
19 to assist a little bit by getting more
20 information to them more often; kudos.

21 MS. PIRILLO: Thank you.
22 We've done the same also with problems
23 such as the vandalism issue that we
24 had. The vandalism issue was very
25 disturbing to all of us. We have

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2 manager meetings in which we have to
3 listen to the Village Administer tell
4 us that it was costly to replace signs,
5 it takes manpower, it takes labor, what
6 is not replaceable perhaps, and it's

7 very problematic. So we have separate
8 discussion about that as well. And we
9 find there has been a dramatic downturn
10 in that. And so thank you for that,
11 everybody who was involved with that.

12 We have, also through the
13 clerk's office, with the help of my
14 liaison and, again, the Village
15 Attorney, formulated -- were in the
16 process of formulating other procedures
17 for the distribution of minutes and
18 agendas Village wide. Meaning agendas
19 for all committees, agendas for all
20 meetings. So we are in the process of
21 undertaking that fully, and it's coming
22 slowly. I think you've been seeing
23 that you have minutes for all the
24 various meetings that have been
25 happening as well as the agendas. And

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2 we're striving for all of those to come

3 through the clerk's office.

4 TRUSTEE PHILLIPS: I have
5 to add a comment. I have to ask a
6 question. It seemed to be this month
7 and I've been noticing it for the last
8 couple of months that deadline dates
9 for reports from some of the managers
10 seem to go by the wayside.

11 I don't know about the
12 other Board members. I know that I get
13 a little frustrated when I don't get
14 something until the Friday before a
15 work session because I can't ask
16 questions beforehand. Is there
17 something that this Board needs to do
18 to help you bring it to their attention
19 that deadlines are deadlines?

20 MS. PIRILLO: I think we
21 just did. We have a calendar. We have
22 a separate calendar that goes out to
23 management. That calendar has the work
24 session report due date on it. Jean
25 Marie and I remind the managers.

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It's understood that

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sometimes we're all more bogged down

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than others, but I think the point is

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that these reports are for the Board

6

and the public and they need to be

7

handed in in a timely manner.

8

TRUSTEE KEMPNER: Are they

9

coming to you electronically?

10

MS. PIRILLO: Mostly yes.

11

TRUSTEE KEMPNER: Then

12

maybe they should -- because I know I

13

stopped in Thursday morning and there

14

wasn't anything. And then again on

15

Friday morning, so --

16

MAYOR NYCE: They get

17

submitted to Sylvia so that she could

18

forward them all --

19

TRUSTEE KEMPNER: Can we

20

get the hard copy that way we know

21 what's coming in when?

22 MS. PIRILLO: If you
23 prefer that --

24 TRUSTEE MURRAY: That
25 commuter program the, IQM2?

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2 MS. PIRILLO: Yes.

3 TRUSTEE MURRAY: Would
4 that help this procedure?

5 MS. PIRILLO: Yes, it
6 would because it would also help you to
7 comment actually -- I don't want to say
8 online -- comment electronically so you
9 could have your own notes and if you
10 wanted to, others would be able to see
11 your notes as well.

12 TRUSTEE MURRAY: That's
13 part of the program. Mary Bess knows a
14 lot more about it. I haven't seen a
15 report in a while.

16 MAYOR NYCE: As we

17 discussed in Audit Committee, we're
18 doing an overall assessment of all the
19 IT stuff prior to purchasing anything
20 major at this point. I realize it's
21 not an extremely expensive piece of
22 software.

23 MS. PIRILLO: It's \$2,000
24 I believe per year.

25 MAYOR NYCE: And the idea

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2 was to make sure that municipality doesn't
3 do the same thing or power manager
4 doesn't do the same thing. We just
5 found out that we had this program that
6 we weren't using and taking full
7 advantage of. We're making sure we're
8 maximizing what we have first prior to
9 purchasing anything else.

10 I think Trustee Phillips
11 and Deputy Treasurer Robert Grant have

12 been doing an assessment of what we
13 have and what's needed. I believe the
14 IXMs are still on that. That maybe
15 down the road, it's just a question of
16 whether or not -- we have to identify
17 whether or not we have anything that
18 already covers that function for a
19 software that we already have can be
20 expanded to cover that. And if not, we
21 should purchase the software.

22 TRUSTEE PHILLIPS: I think
23 that there's a recommendation too that
24 -- especially the one that just came in
25 for us to upgrading to 2010 Microsoft

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2 Office, which even in discussion, we
3 might not need to do, it may be another
4 glitch with the web company. So that's
5 the part of the other issue is to
6 maximize the most on money and to
7 provide programs.

8 The financial programs,
9 the property tax will actually
10 eliminate the manpower of handling the
11 tax bills when they come in because
12 they'll be handled, posted and done.
13 There won't be the four steps or five
14 steps. So that may change some of the
15 functions.

16 So I think that you're
17 right, it's some of the process. But
18 it still doesn't get away from the fact
19 that the managers needs to follow
20 deadlines. And I think out of respect
21 to us, the trustees, and the Mayor, I
22 think that getting us the information
23 is the most important thing no matter
24 what format it comes in.

25 MS. PIRILLO: The next

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2 topic is always fascinating, it's

3 insurance. What I'm handing out is
4 called a loss control survey and these
5 are completed each year by Limer
6 (phonetic) for us. The process is that
7 a physical inventory if you will of the
8 Village and what could be remediated,
9 is completed by Limer every year. The
10 representative meets with me and we
11 discuss, Village wide, various issues.
12 And then meets with Administer Abatelli
13 who then takes the person on a tour of
14 our various property locations, parks,
15 beaches.

16 I'm pleased to state that
17 this year for the paperwork you have
18 dated May 1st, which is very recent,
19 this year we have performed the best
20 that we have in the last six years.
21 And that is a testament to our last
22 year working on everything that needed
23 to be improved, everything that needed
24 to be brought up to a certain level of
25 safety, and everything that needed to

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2 be done to protect the Village.

3

4 The May 1st recommendations,
5 as they call them, are being worked on
6 by management staff. Frankly I can
7 report better after this comes to me.

8

9 MAYOR NYCE: Still, part
10 of the recommendations last year was
11 that there be a safety committee which
12 they should be quarterly. What we do
13 is take one of our management meetings
14 every quarter, and that becomes the
15 safety meeting.

16

17 Primarily what we do is
18 make sure this list has been taken care
19 of and that anything else that has been
20 identified is also taken care of. We,
21 at the beginning and end of each season
inspect all of our forests to make sure
that they're safe and then, in the
interim, we have staff that's at the

22 parks every day and then clean up
23 anything that's been identified to be
24 broken or reported by broken by
25 someone, fixed; I won't say

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48

2 immediately, but as soon as possible.
3 But Sylvia's right the one's we've
4 gotten in the past have been much
5 lengthier and it's good thing.

6 TRUSTEE KEMPNER: Are
7 these quantifiable to money because
8 there's a solicitation out for grant
9 money now if you've saved money over
10 time. So I'm just wondering if there's
11 anything that we spent money on since
12 January 2010, even hiring Steven I was
13 thinking because it helped us make
14 money back with collections.

15 I couldn't really think of
16 anything that the Village spent money

17 on, but if we expend money on this, we
18 could go after reimbursement if it
19 showed us a repetitive tax savings.

20 MS. PIRILLO: Sure, I
21 could find out.

22 MAYOR NYCE: Then if we go
23 back and Sylvia can look at what we
24 spent over the last couple of years.
25 If it's the same things recurring...

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2 TRUSTEE KEMPNER: If there
3 were claims or anything like that or
4 recurring legal. And then also even in
5 the other functions in the software, if
6 that can be connected to our enforcement
7 getting all that collection. So
8 anything like that that we've spent
9 money on.

10 MAYOR NYCE: Excellent.

11 MS. PIRILLO: Yes, thank
12 you. That is excellent. We will be

13 inviting our agent to one of our
14 meetings so we can report that they do
15 exist, and that will help us as well.

16 MAYOR NYCE: And annually
17 there's a meeting. A representative
18 from NIPA (phonetic) comes with our
19 agent to go over any further
20 recommendations and basically it's a
21 checking.

22 TRUSTEE KEMPNER: This
23 even for the bonding is a good point to
24 raise.

25 TRUSTEE PHILLIPS: Are

1 50

2 these safety committees taping these
3 meetings?

4 MAYOR NYCE: Yes. They're
5 generally very brief discussions
6 because, with the exception of the next
7 one where we will be going through this

8 list at length, it usually is just
9 checking in and are there any other
10 issues. In general there have not
11 been.

12 I think last year there
13 were two orders in a row where we
14 actually put everything to bed. I
15 would anticipate the same thing this
16 year. We go through this, I think, in
17 June, set up for a safety meeting. We
18 go through the list, identify who needs
19 to do what, and check in at the next
20 meeting.

21 MS. PIRILLO: I also
22 annually review the coverages that are
23 proposed to us. Our renewal
24 application is due in June. I found
25 that there has been a glitch with the

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2 Greenhouse Cemetery coverage. That has
3 been fixed. So we are in good shape.

4 TRUSTEE HUBBARD: I just
5 wanted to say on this, I noticed that
6 the fire department report is not
7 included in this.

8 MS. PIRILLO: No, that's
9 separate.

10 TRUSTEE HUBBARD: I think
11 the Board should be informed of issues
12 that are going on here. I mean we were
13 written up about the smoke detectors
14 and stuff like that. In the firehouse,
15 it's never had it, but it's on the
16 report. But the Board should get a
17 copy of the fire department's report,
18 so when we ask for a request for
19 something, you know where it's coming
20 from and that we were written up and
21 we're trying to correct it.

22 Most of the issues were
23 minor; extension cord going to an
24 ambulance that wasn't taped down, a lot
25 of little things, but everyone should

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2 see that report.

3

4 MS. PIRILLO: That tends
5 to go directly, but, yes, I will get a
6 copy.

6

7 MAYOR NYCE: If you could
8 send a note to the fire department
9 secretary asking that we could get a
10 copy of that report.

10

11 MS. PIRILLO: I will.
12 Just to end, if I may, with touching on
13 staffing. As we all know, the clerk
14 and treasurer's office do have a lot of
15 overlap. We are now working, for
16 example, we're talking about combining
17 functions. I don't know if it's a
18 combination necessarily or if it's just
19 that we're looking at how best to
20 disseminate them. One of them is the
21 monthly vouchers.

21

MAYOR NYCE: I think it's

22 both a combination. You do that
23 already. The collections should be
24 coming to the treasurer's office. They
25 don't have enough staff to do it, so

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2 it's worked that someone in the clerk's
3 office does the actual legal
4 collections. It would be a similar
5 sort of thing where we cross function.

6 TRUSTEE KEMPNER: So are
7 we going to re-hire the position that's
8 resigning?

9 MAYOR NYCE: What the
10 clerk and deputy clerk are doing now is
11 identifying what functions and then
12 what title they think they want to
13 fill. And they're going to make that
14 recommendation to us, which we can review.

15 TRUSTEE KEMPNER: So we're
16 going to remove what functions and not
17 re-hire that position or...

18 MS. PIRILLO: I've

19 spoken --

20 TRUSTEE KEMPNER: Just

21 because the summer is coming and it's a

22 busy time.

23 MAYOR NYCE: We're willing

24 to re-hire.

25 TRUSTEE KEMPNER: When you

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2 were hiring a staff person for Tall

3 Ships, that seems like that should go

4 through season.

5 MAYOR NYCE: She didn't

6 want the job.

7 TRUSTEE KEMPNER: I

8 understand, but maybe there's a way to

9 get the temporary -- if we're not going

10 to make a decision until the next

11 meeting, to get someone in the office

12 because it's summertime and there's

13 just people that walk in and, you know,
14 I live here and --

15 MAYOR NYCE: I don't have
16 an issue with hiring somebody
17 temporarily just to get functions done.
18 But for a long term hire, we wanted to
19 make sure they go through the process
20 and that management all talk to each
21 other. Because if there are functions
22 that are falling through or not enough
23 for a full-time staffer in one department
24 to handle and you combination it with
25 something else and some other functions,

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2 you get the most efficient use of
3 personnel at this point. And a lot of
4 the functions could be interdepartmental
5 without any problems at all. I mean,
6 basic clerk typist, and this function
7 would work in the treasurer's office as
8 well as the clerk's office.

9 TRUSTEE KEMPNER: What
10 about specialties or other expertise,
11 like even BID documents or anything.

12 MS. PIRILLO: I would think
13 so. I've analyzed it over the last
14 couple of weeks and I think that it's
15 more really a recordkeeping,
16 administrative type of function. I
17 have spoken with labor counsel and with
18 civil service extensively. I finished
19 my last conversation today and the
20 title of clerk typist is one that is
21 open and has an open and ready list,
22 and also has typical work activities
23 that describe what we need, not just in
24 a clerk's office, but in the Village,
25 Village wide.

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2 MAYOR NYCE: When does
3 that list close, because that's been an

4 issue in the past where we call for a
5 list and within a couple of weeks,
6 they're closing off that list and
7 starting another one.

8 MS. PIRILLO: It's my
9 understanding that if I call for it
10 soon we should be in good shape. By
11 the end of the month we'll be in good
12 shape.

13 TRUSTEE KEMPNER: Is this
14 the release date on the bottom 12/8/11?
15 I thought generally three years.

16 MS. PIRILLO: They're
17 three years.

18 MAYOR NYCE: A couple of
19 times we happened to be a month before
20 it's due and --

21 TRUSTEE KEMPNER: It's
22 usually the way it happens.

23 MAYOR NYCE: Right.

24 MS. PIRILLO: We're
25 trying, of course, not to do that

1

2 because we would like to be better
3 staffed.

4

TRUSTEE KEMPNER: I was
5 just thinking if there is any
6 particular expertise and you get a
7 separate title, you have a little more
8 flexibility with hiring and firing and
9 seniority or if somebody is performing
10 well.

11

MS. PIRILLO: There are
12 other titles that are much for
13 specific; such as, records officer and
14 more involved in recordkeeping and that
15 would be one approach. The downside
16 there is what we talked about.
17 Village-wide, it would be more appropriate
18 to have someone who incidentally is
19 very important to all the managers,
20 that the person be cross-trained in any
21 variety of areas. So that is one thing
22 is that is definitely agreed upon. So,

23 that being the case, someone with a
24 more expanded skill set is a better
25 candidate for what we're looking for.

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MAYOR NYCE: Right.

3

Anything else for Sylvia?

4

TRUSTEE PHILLIPS: I do

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have one question and I guess I'll give

6

it to you, Sylvia, and Director of

7

Utilities, Mr. Abatelli. I really

8

would like to know what's going on with

9

the Town Revitalization Grant we

10

applied for. We had a resolution in

11

March. Documents were to be prepared

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so we could get started and was hoping

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that there would have an answer, or

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from the Village Attorney, of where the

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contract is.

16

MAYOR NYCE: The contract

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is still with the County as I understand

18 it. We have not received it back as of
19 yet. I understand from Rita Jack's
20 report, the Director Utilities reports
21 that the documentation necessary for
22 the bids for the lights is done and
23 ready to go, but we'll have --

24 TRUSTEE KEMPNER: If we
25 did it, that's another candidate for

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2 that grant. So if we bid it and it
3 comes in over the County grant and we
4 get that, we can submit for the
5 Department of State to do like maybe an
6 alternate like all the lights.

7 MR. NAYLOR: The biggest
8 difficulty with the lights is the
9 prices change. And if you bid it and
10 you get a price that's good for 90 days
11 and you go to the Town and try to order
12 them on the 91st day, the bid is shot.

13 TRUSTEE KEMPNER: Well,

14 once we get the contract, we can go
15 forward with it. But even that's going
16 to take six months and if you have to
17 bid out, we would just call them and
18 say, "We had bid it out. We're going
19 to get it back."

20 MAYOR NYCE: There was a
21 conversation that Mr. Abatelli had with
22 the County, I want to say three weeks
23 ago. They have received it. They were
24 hopefully get it signed and back out as
25 soon as possible. As soon as possible

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2 with the County could be six months.

3 So I would encourage that
4 we call again and if we get the sense
5 that it is going to come in, then we
6 should send the bid documents out. But
7 the director of utilities' point is, it
8 is true that if we bid it out, we get a

9 price, and that price sunsets before we
10 ever even get to contract and we end up
11 having to bid it all again.

12 I think we have everything
13 prepared. Let's get an assessment as
14 to where the County is with the signing
15 of that contract and sending it back to
16 us and we can proceed.

17 TRUSTEE KEMPNER: Because
18 if we bid it with an alternative for
19 additional lights, even if we had
20 modular lights going up to X amount of
21 lights, then we can find the funding
22 for the additional lighting.

23 TRUSTEE PHILLIPS: So
24 instead of asking during the week, I'm
25 just going to keep asking because I'm a

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2 little disappointed with things.

3 TRUSTEE KEMPNER: I think
4 we could probably go ahead and award

5 it. Just because the County with that
6 particular grant, like with the coverage
7 we started after it was completed. It
8 tends to be more flexible than every
9 other grant just because they do pay on
10 that, the paperwork takes such a long time.

11 MAYOR NYCE: Right.

12 Jack's point is as a responder on the
13 bid and not on the price. If we bid,
14 then we would have to go and bid again.
15 So let's get an assessment of where
16 County is in the process and if they're
17 close, then make -- they've already
18 been authorized to BID. Let's pull the
19 trigger on it and get the bids back in.

20 And we can, when we have
21 the conversation with the County,
22 perhaps the idea is to let them know
23 that we are going out to bid. We do
24 really need it back quickly.

25 Anything else for the

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2 clerk?

3 (No response.)

4 MS. PIRILLO: Thank you.

5 MAYOR NYCE: The next

6 report will be from Director of

7 Utilities, Jack Naylor.

8 Good evening, Jack.

9 MR. NAYLOR: Good evening.

10 TRUSTEE KEMPNER: Do you

11 have copies of the e-mails?

12 MR. NAYLOR: I did bring

13 the latest copies of all the budget

14 mods. We had some last week from the

15 ones that were distributed. I have

16 copies of every other document that you

17 have.

18 TRUSTEE KEMPNER: The

19 e-mails that you sent today, I haven't

20 had a chance --

21 MR. NAYLOR: Today?

22 TRUSTEE PHILLIPS: The

23 once you answered to me.

24 MR. NAYLOR: Oh, yes.

25 Those I don't have copies of the

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2 e-mails, but I have all the documents

3 here.

4 TRUSTEE KEMPNER: So

5 you're saying these are the attachments?

6 MR. NAYLOR: These are all

7 of the budget mods. I have copies of

8 everything that I sent out in here, and

9 I can give it to you. I don't have

10 copies for everybody, but...

11 MS. KAGEL: These were the

12 ones that we entered into the system

13 today?

14 MR. NAYLOR: Yes.

15 MS. KAGEL: So those were

16 already given to the Board. It's just

17 that these are Jack's spreadsheets and

18 what we prepared to the Board was

19 official budget mod in KBS.

20 MAYOR NYCE: So these were
21 covered in Charlene's...

22 MR. NAYLOR: Yes, this is
23 for the first page. There were three
24 in the highway department, three in the
25 electrical department, five in the

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2 water department, and seven in the
3 shipping department. Most of the new
4 ones were salary related and
5 hospitalization and it's changing every
6 day. Every time we go in, we look at
7 it, we write the budget mods and we
8 check and then all the numbers change
9 again. So we did manage to get the
10 last one done at 20 to 6 today. If
11 there's no question on those, I'll move on.

12 MAYOR NYCE: Okay.

13 MR. NAYLOR: On the

14 lighting project, I pretty much
15 described the anticipated change orders
16 that have been suggested or requested
17 from the contractor. I'm waiting for
18 proposals to come in.

19 MAYOR NYCE: Okay.

20 They're moving along on that project
21 pretty nicely.

22 MR. NAYLOR: Yes.

23 Everything looks good.

24 MAYOR NYCE: Can I
25 recommend that you put back on the

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2 front burner the bid specks for the
3 roof, now that we have the --

4 MR. NAYLOR: Yes. I set

5 that aside to get the light one done.

6 The light one is done and we've been

7 pretty much tied up with Tall Ships

8 related stuff. The Tall Ships are

9 winding down and it can come to the top

10 of the list.

11 MAYOR NYCE: It would be
12 very nice to get that finished. We
13 want to get it done before hurricane
14 season.

15 MR. NAYLOR: I don't want
16 to do it in July and August, but
17 obviously I'll have it ready.

18 TRUSTEE PHILLIPS: Jack,
19 what when is the anticipated completion
20 date for the light project?

21 MR. NAYLOR: At this point
22 is May 31st not including any of these
23 change orders.

24 TRUSTEE PHILLIPS: The
25 light plan as well as the waste water

1 66

2 treatment plant?

3 MAYOR NYCE: They're both
4 at the same time.

5 MR. NAYLOR: Having both
6 on the same day has made life pretty
7 hectic in the last month and a half.

8 MAYOR NYCE: I've been up
9 there. They have the new switch gear
10 in. They have a transformer in place.
11 They've moved right along on that
12 project. This other stuff is the
13 modification stuff that they had to do
14 to our existing switch gear and
15 re-calibration and wrapping up very soon.

16 MR. NAYLOR: As before
17 with the Tropical Storm Irene, that was
18 one of the things that was in flux and
19 when the report was prepared, I had one
20 set of numbers. I met with them on
21 Tuesday and got revised numbers we got
22 an additional \$7,000.

23 Rather than covering the
24 individual sections, it seems the
25 Highway Department got a little over

1
2 30K. Electric Department got about 32K
3 and the Sewer Department got about 11K.
4 The last 37K is for light department
5 for operating our generators was denied
6 because it was implied that we were
7 double dipping. So they didn't pass
8 twice for that.

9 I covered the response to
10 your question, roof stuff. Since
11 everybody didn't see the response under
12 Tariffs, they basically asked a bunch
13 of safety related questions on the
14 structural, procedural related
15 questions and for the most part the
16 answers were, you have to go through
17 the same long process as you do with
18 the rate change since after May 31st we
19 did start that process. So we're
20 seeing (inaudible). We'll have a
21 meeting I think you said you'll be
22 there that day?

23 MAYOR NYCE: I

24 unfortunately am not going to be able
25 to. I had Nero (phonetic) cancel my

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2 reservations for the night. I am not
3 going to be able to go. That was
4 tomorrow, Wednesday. I looked at my
5 calendar and thought what the hell was
6 I thinking.

7 MR. NAYLOR: I'd like to
8 just say that they are specifically
9 sending people who don't normally
10 attend that to the meeting so they can
11 meet with us on the very subject.

12 MAYOR NYCE: Please pass
13 along my apologies. I had a very nice
14 conversation with a guy with our rate
15 case representative, and I was looking
16 forward to meeting him. The main
17 reason he felt to meet him and to
18 discuss with him what we've done and

19 what we're looking to do over the next
20 several years at the light plant.
21 Unfortunately I'm not going to be able
22 to.

23 I will, sometime in the
24 next few weeks, I might take a trip to
25 White Plains to sit with them. And

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2 Bill Frytag (phonetic), who has gone on
3 several occasions, met me there as well
4 as our auditor. I'll do it that way
5 unless we want to come out here.
6 Sometimes during the summer they do
7 enjoy coming out here.

8 TRUSTEE PHILLIPS: So what
9 again from the e-mail is response from
10 you, Jack? Was it that staff brought
11 to you some safety issues that you're
12 not quite sure how to deal with them
13 with the customers?

14 MR. NAYLOR: When we first

15 inquired to them about how we respond.
16 As you know, we have various things
17 we're not allowed to do, like shut
18 people off during the winter, what
19 we're allowed to do, what we're allowed
20 to do under our tariffs, there's some
21 areas that are questionable. And a
22 couple of instance of things that we
23 sort of failed and asked what can we do
24 and they told us no. My answer was
25 come on, you know, what if something

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2 bad happens. We should be able to act
3 on this. We got some direction that
4 yes we can. What we have to do in
5 order to be able to do that, is one of
6 the topics we'll discussed tomorrow.

7 MAYOR NYCE: By the way
8 congratulations on the award from the
9 FEMA Grant. It's a good deal of money

10 to get back. I know the government has
11 been very generous with the moneys they
12 paid out for Irene, but I know it was a
13 lot of work.

14 MR. NAYLOR: It was a ton
15 of work unfortunately. It is take away
16 a lot of time from other things. But
17 we did win one argument which was that
18 they wouldn't reimburse us for my time
19 spent on doing all the paperwork and
20 that was the argument that we won.

21 On the waist water
22 treatment plant, the first item is a
23 little interesting. Something I know
24 about an hour and a half at this point.
25 As you may remember there was talk

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2 about the batching of the financing and
3 that we're separate, not a part of it.

4 EFC is overwhelmed with
5 doing the batching. The people who are

6 not part of the batch are being told,
7 leave us alone for a while. We've
8 giving you an extension on your
9 temporary financing. We can't deal
10 with it at this point in time. So
11 they're giving us free, no cost to us,
12 no problems to us, extension.

13 I haven't seen the letter.
14 I just got a phone call this afternoon.
15 It's strictly optional on our part.
16 But it means that our closing day,
17 which we must close by, we can
18 certainly close earlier, is going from
19 August 27th to February 1st.

20 MAYOR NYCE: I would like
21 to close out early rather than late.

22 MR. NAYLOR: For us, as
23 soon as possible. As far as the
24 contractor is concerned, it's still May
25 31st.

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MAYOR NYCE: Mostly

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because I just like to see it done and

4

make sure that we get the amount of

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money that we're going to get forgiven

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in the books as quickly as possible.

7

TRUSTEE KEMPNER: Wasn't

8

that part of the upgrading the electric

9

plant upgrades and --

10

MAYOR NYCE: All of that

11

was included.

12

TRUSTEE KEMPNER: It seems

13

like there should have been --

14

MR. MAYOR: There should

15

have and we had a long conversation

16

with Noah from the NYSEFC, going over

17

exactly what we were going to go over

18

in the conference call and what they

19

had prepared and everything else. He

20

said at that point, quite candidly, he

21

said, "No one is getting upgrades at

22

this point." Before the conversation

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he said, "I give a 20 percent chance of

24 getting an upgrade. When we finished
25 the conversation, he said he give us

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2 about 30 percent. He said most people
3 in this economy are getting downgraded.
4 So being reaffirmed at our rating is a
5 plus.

6 TRUSTEE KEMPNER: Because
7 we don't have the transfer tax --

8 MAYOR NYCE: It has to do
9 with our lack of revenue sources and
10 our filing tax base. They're two
11 things we're not going to be able to
12 change. We should have a couple of
13 copies because I have an idea of how
14 we're going to approach that. They're
15 not going to move on this. If we start
16 creating an argument for ourselves, I
17 think we can get him to move over time,
18 but that's something you and I can
19 discuss.

20 TRUSTEE PHILLIPS: And I
21 think it's great to start the process,
22 but I think we also started with the
23 positive that we haven't gotten
24 downgraded compared to other
25 municipalities that are having that

1 74
2 problem. We a small municipality. We
3 didn't get downgraded.

4 MAYOR NYCE: And when you
5 read the report, they praised a lot of
6 the stuff we've done from day one.

7 TRUSTEE KEMPNER: I think
8 you should push the upgrade.

9 MAYOR NYCE: That's the
10 intent, to push.

11 TRUSTEE KEMPNER: It will
12 make big difference with the amount of
13 debt that we have.

14 MAYOR NYCE: Absolutely.

15 This all came up because of the
16 refinancing portion. It's a long
17 battle and this is step one and, yes,
18 that is the idea, to push into the
19 future to get it. They've identified
20 what the issues are, why we're not
21 doing it.

22 We had a long discussion
23 with Charlene after I read the
24 preliminary report and we discussed how
25 we want to proceed. When we get the

1
2 official, we're going to send a reply
3 and I will explain exactly what I just
4 said, thank you but I think we've done
5 far better. We have done things in
6 advance of an economic downturn in
7 preparation for that other
8 municipalities didn't. We are far and
9 away in better shape than we could be
10 and in better shape than a lot of other

11 places are and, yes, she said we
12 deserve an upgrade. We've been
13 reaffirmed so that's how that goes.
14 Sorry, Jack.

15 MR. NAYLOR: To give a
16 little explanation on the most recent
17 tariffs, CDM is the consultant that was
18 hired by EFC to serve as an aide to the
19 Village. I mean, we've given our
20 responses to the engineer of record.
21 Their response was to make sure that
22 all of the guidelines are met. CDM
23 served as an aide to EFC to help them
24 and advise them.

25 They tend to be a little

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2 bit, throughout the contract,
3 overreliance on what the consultant
4 said rather than the independent
5 record. The additional five items that

6 came up is throughout all of the
7 projects throughout the country, ones
8 that are much more further along than
9 we are, after things were said and
10 done, things popped up. And when we
11 were audited, we said for example,
12 Rodney Hunt. They looked at a letter
13 and they checked it and they said, "Oh,
14 this isn't quite right here. We need
15 something better."

16 That got on like a flag
17 list. So what the EFC did is they went
18 through the entire list through the
19 country and they looked at all the
20 manufactures who had been flagged and
21 they looked on our list and they said,
22 "You better check this one, you better
23 check that one." So that's why that
24 came about. At this point in time I
25 haven't heard that we have any problems.

2 MAYOR NYCE: Good.

3 MR. NAYLOR: On the change
4 orders, again, I'm sorry if I wasn't
5 clear on that, but these are all
6 potential change orders. I had a
7 meeting with scheduled with Phillip
8 Ross two Saturdays ago and he changed
9 it to last Monday and it was changed to
10 this Monday. It still hasn't happened.
11 So we're supposed to get those things
12 together. And the last time it was
13 simply, how many bottles of soda,
14 that's what you have to pay for. Until
15 we know what left and we get all the
16 wait tickets, we won't know what that
17 one is.

18 On the SSCS, I'm pleased
19 to report that the second round of
20 lenders went out. These are the people
21 who got a 42 percent compliance rate
22 the first time. Joe helped me with the
23 letter that went out with stronger
24 wording asking people to comply. And

25 the last of those went out today.

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The next item is, again,

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continuing with regards to our SSCS

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program. Luckily we pursued that first

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phase, the smoke testing, just has it

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was nearing completion the CBC advised

7

us that we're going to be under a

8

mandate and we're very pleased to see

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that we had a jump on it.

10

The next item would be GIS

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mapping. If we hired someone to do

12

this, we would expect three to four

13

times these numbers. But as soon as we

14

turn over the budget next year, this

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was not planned for in the budget, but

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I'll be looking to come to the Board

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and see that these things get done.

18

The last one will be part of the MS4

19

program, which I'll be coming back with

20 details next month.

21 TRUSTEE KEMPNER: So the
22 smoke testing, what are the
23 requirements that you're asking people
24 to do to document? They have to bring
25 a technical person in?

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2 MR. NAYLOR: It depends on
3 what the thing is. If they want to
4 walk away from it, if they have a
5 licensed plumber come in and he sends
6 us a certification with his plumbing
7 license saying, "I did it", we don't
8 check. If they want to fix it
9 themselves, we'll send our own person
10 out to check.

11 TRUSTEE KEMPNER: So this
12 is based on --

13 MAYOR NYCE: If smoke was
14 seen coming out of a place where it
15 should not have come out of, they wrote

16 a letter saying, we have an issues,
17 here's what the issue is. The
18 homeowner or property owner has two
19 choices. They could hire somebody to
20 fix it, that person could submit the
21 letter saying they're on the property
22 if they're licensed. Or they could fix
23 it themselves, come in and arrange for
24 inspection. We would go out and inspect
25 to and make sure that it's been fixed.

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2 TRUSTEE KEMPNER: Well,
3 because someone was raising it, that
4 they had water off. So now can we just
5 inspect or they have to bring somebody
6 in even though the water is back on?

7 MR. NAYLOR: In the case
8 where there's smoke inside of a house,
9 that's a scary thing because smoke is
10 an indicator. It's not dangerous in

11 and of itself. But if smoke is getting
12 in, sewer gas is getting in.

13 That can happen one of two
14 ways. When you use your sink, there's
15 a trap and there's water in there and
16 that blocks the smoke. In that
17 particular case, the dry trap would
18 result in smoke getting in. When
19 people are home, we verified it in one
20 case. If you turn the water off, that
21 water will sit in the trap and
22 eventually over time, it will
23 evaporate. Now for someone to come to
24 me and say everything is okay because I
25 had my water off, I mean, there's no

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2 definitive way. If there was water in
3 the trap at the time, I don't know that
4 smoke wouldn't have come out because I
5 can't test it. The only way for me to
6 retest them is if they filled up all

7 their stuff with water and I got people
8 from the state to come down again,
9 which isn't going to happen.

10 So what we've been
11 recommending is do you, as a homeowner,
12 want to take a chance that that is a
13 problem in this particular case. Once
14 I explained that they're like, "Yeah,
15 you're right. I should probably get
16 something done." The other thing is in
17 the case, I remember one case where
18 there was a for sale sign. Anybody
19 doing their due diligence...

20 TRUSTEE KEMPNER: That was
21 this one because the question was is
22 there a black mark on the house?

23 MAYOR NYCE: No, it's just --

24 TRUSTEE KEMPNER: It must
25 have been in the course of conversation

2 that I though if there was something on
3 file with the Village and I was curious
4 how we were handling that.

5 MR. NAYLOR: So I would
6 have to defer. Joe and I have not had
7 that conversation like what happens if
8 somebody had smoke in the house and
9 they choose to say, "Well, I know what
10 the problem is. I'm not going to worry
11 about it now." That's an answer I
12 don't want to give. So, again, on the
13 GIS mapping, that's something I'd like
14 to -- I want to finish these proposals
15 and get the Board back on next month.

16 Consulting contracts, the
17 only ones that hasn't been an extension
18 is the Barolucci (phonetic). They
19 believe that they're going to be under
20 \$5,000. And, you know, why come up
21 with a number, we'll just tell you what
22 it is at end. Because as you know,
23 everything depends on the contractor.
24 So they had indicated, they gave me a

25 thing said less than \$5,000. I can

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2 either bring that to the Board next
3 month or we could wait until we get the
4 actual number. I'm comfortable waiting
5 for the actual number, but I'll leave
6 that to you.

7 We covered the tropical
8 storm stuff already. On planning
9 grants, this is something that we were
10 pursuing. As I mentioned, the mandate
11 for the sewer system evaluation survey.
12 This is the planning. Usually there's
13 a lot of money to do construction. But
14 in order to do construction, you have
15 to identify the problem. We have
16 100-year old sewer system. We don't
17 know where the problem is. This will
18 give us money to pay for things that
19 were on the previous page.

20 TRUSTEE KEMPNER: What

21 about the extension to take on more
22 customers?

23 MR. NAYLOR: That's
24 something that could be considered.

25 MAYOR NYCE: Extension of

1 84

2 the system?

3 TRUSTEE KEMPNER: Yes.

4 Will also generate more revenue. So
5 let's try to tie that into fixing and
6 generating the whole --

7 MAYOR NYCE: When we did
8 the CBEG application, a component of it
9 was we needed to fix up the internal as
10 it is now, to be able to fix the systems.

11 MR. NAYLOR: I attended
12 this function. There was a speaker,
13 the Mayor of Patchogue also spoke.
14 This year they're focusing on grants
15 because everybody who had anything

16 ready to go or close to ready to go and
17 our money came along and everybody
18 pushed it out. And they recognized --
19 you know, originally six months ago
20 they told us no money from any grant,
21 it isn't happening.

22 So we have been telling
23 them we can't fix anything until we pay
24 for the planning. They got a lot of
25 feedback in that manner, and they

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2 decided to go ahead with those grants.
3 There will be a motion on, not next
4 week's agenda, asking that I attend
5 that function, and anyone else from the
6 Board who might like to attend.

7 There were requests on the
8 reclassification. There was three
9 forms that I brought they're e-mails.
10 The first one is the State form. I
11 think Paul sat down with Eddie Dunbar

12 (phonetic) and they came up with 60.
13 The cut off number is 56. That pushed
14 us up from a 2A to a 3A plant, which
15 means we need more highly trained
16 people, we have additional compliance.
17 It basically in sort means it will cost
18 us quite a bit more money to operate at
19 a 3A than a 2A.

20 TRUSTEE KEMPNER: I'm a
21 little confused. There's a score for a
22 2A to what number?

23 MR. NAYLOR: 56. If
24 you're a 56 or bigger you're a 3A. If
25 you're 56 or lower you're a 2A.

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2 TRUSTEE KEMPNER: But we
3 intended to be a 3A?

4 MAYOR NYCE: No. They
5 identified things that are still
6 existing that are not operating, like

7 drying beds, which we don't --

8 MR. NAYLOR: They scored
9 us a 60. And interestingly enough when
10 I did this three years ago, they asked
11 me to prepare one, I came up with a 60.
12 They sent it back and said, "No, it's a
13 53". The e-mail that I have forwarded
14 to you as part of that e-mail, was an
15 attachment said exactly that. I scored
16 it. I come up with between a 48 and 53.

17 MAYOR NYCE: A lot of
18 these discussions because it's on the
19 site, etcetera, etcetera, they had us
20 scoring differently. And I agree when
21 I saw your e-mail, I agree with your
22 assessment. I think you're correct and
23 that should not be an issue.

24 MR. NAYLOR: I don't see
25 anything that requires --

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TRUSTEE KEMPNER: I was

3 curious how much the sidewalk is.

4 TRUSTEE PHILLIPS: That
5 was \$4,000.

6 TRUSTEE KEMPNER: Because
7 that would be good for the Department
8 of State grant. Because now we don't
9 have to bid it out. Pay for the
10 equipment that we're going to use doing
11 the sidewalks rather than bidding out.

12 MAYOR NYCE: I also want
13 to take a moment. We had a staff
14 meeting today at noon to go over stuff
15 for this coming weekend. I do want to
16 publically say to Jack and all the
17 managers and to their staff, thank you
18 for all the work that's been going on
19 for the last several weeks. It has
20 been noticed. They've done a good job
21 getting stuff ready for Memorial Day.
22 I think it's something we should do
23 every spring and fall. But we got a
24 lot of work done. We got lucky with an
25 early season, but they've done a lot of

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2 work and I appreciate it and as do the
3 residents and business owners. I've
4 heard several people compliment on the
5 work that's being done.

6

MR. NAYLOR: I'm going to
7 piggyback on Sylvia's request for
8 additional staff. I would like to say
9 that on the roads and highways that our
10 DEC application was granted. We were
11 the only applicant and we were still
12 denied.

13

TRUSTEE KEMPNER: Did they
14 tell you why?

15

MR. NAYLOR: No. I mean,
16 when we went, we were literally taking
17 down county executives through the
18 Ridge brush fires to get signatures.

19

MAYOR NYCE: I had a long
20 conversation with --

21 TRUSTEE KEMPNER: And
22 they're just not giving them out.

23 MAYOR NYCE: They're just
24 not. That seems to be the case.

25 MR. NAYLOR: I'm quite

1 89

2 happy to report that due to the actions
3 of an unnamed donator of time and
4 material, the firehouse roof is now dry.

5 MAYOR NYCE: Fantastic.

6 MR. NAYLOR: As long as
7 nobody discovers all the buckets in the
8 closet, we're all right.

9 MAYOR NYCE: It's diverted.

10 TRUSTEE PHILLIPS: In
11 April you and the Village administrator
12 Abatelli attended an erosion and
13 sediment training course.

14 MR. ABATELLI: Isn't that
15 coming up?

16 TRUSTEE PHILLIPS: Is that

17 coming up?

18 MR. NAYLOR: May 31st.

19 TRUSTEE PHILLIPS: You're
20 going though, correct?

21 MR. NAYLOR: Yes.

22 TRUSTEE PHILLIPS: Okay.

23 Given some of the water works, I was
24 curious to make sure you were going.

25 MR. NAYLOR: Yes. You

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2 voted on that last month and we will be
3 attending. By all means, if anybody
4 needs to reach me, I know it's going to
5 be a tough week with Tall Ships coming,
6 but I will be away for the three days.
7 The next day or half I may be a little
8 bit unavailable. I lost a family
9 member, front page Newsday today.
10 Tomorrow morning, I might be going up.
11 I don't know what the arrangements are.

12 So I won't be here, but the cell phone
13 will be on. Hopefully the hotel we'll
14 staying at will have e-mail. By all
15 means, if there's anything related to
16 Tall Ships or the treatment plant. I
17 know it's a tough time to be out of
18 town, but I can't miss this function.
19 It's the most critical function likely
20 for the year. And I believe that's
21 either 30th or the 31st next week.

22 MAYOR NYCE: Sorry for
23 your loss.

24 MR. NAYLOR: Everybody
25 went to a party Sunday and as soon as

1 91

2 everybody walked in, the phone rang and
3 everybody left.

4 MAYOR NYCE: Sorry.

5 Thank you.

6 MR. NAYLOR: I don't need
7 these (indicating). So if anyone has a

8 particular interest.

9 MAYOR NYCE: Terrific.

10 Our next report will be from Village
11 Administrator David Abatelli. I think
12 we unfortunately we're not going to be
13 able to do the fence prior to Memorial
14 Day, which means we're not going to get
15 it for the tree planting on Thursday
16 either. It's unfortunate, but still
17 very pleased that they're going to take
18 it on. Did we decide on whether it's
19 the split rail or the three board?

20 MR. ABATELLI: We were
21 leaning towards the three. I know that
22 the scouts would prefer the other
23 fence. They'll do them both. And,
24 again, we spoke to them again last
25 week. They just know it goes together

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2 a lot easier. It probably would be a

3 better job, but it depends like if we
4 want to put any extra effort in. I
5 mean, they're going to give us so much
6 time and we might end up doing the rest
7 of it.

8 MAYOR NYCE: Does anybody
9 have an objection to the split rail? I
10 mean, they're throwing us the labor.
11 If they prefer, it's actually cheaper
12 for materials as well.

13 TRUSTEE KEMPNER: We can
14 put bushes.

15 MAYOR NYCE: There are
16 bushes.

17 MR. ABATELLI: The other
18 advantage from that is the posts are
19 far easier to repair. That said, they
20 break easier because people sit on them
21 all the time, but you can repair them
22 more easily.

23 MAYOR NYCE: The summer
24 program is great. I read the report.
25 I really like the stuff that she's

1

2 starting to throw into this with the
3 training for the kids for water safety.

4

MR. ABATELLI: It is.

5

6 great stuff.

7

8 MR. ABATELLI: It is
9 amazing how many of our kids don't know
10 how to swim, especially that they've
11 never had a swimming lesson or they
12 think they know how to swim.

13

14 MAYOR NYCE: It's amazing
15 how many adults don't know how to swim.
16 It really is. But we really need to
17 congratulate her, she's doing a
18 wonderful job with that program and I'm
19 very, very happy with the energy and
20 the thought that's going into what
21 she's doing over there. It's really
terrific.

22

And also not to single

22 people out, but Jeff has done, with
23 that crew down there, and all the stuff
24 that's going on for this coming week,
25 and he's got a lot of on his plate and

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2 he's doing a bang-up job.

3 TRUSTEE KEMPNER: And then
4 the revenue being up is always a good
5 thing.

6 MAYOR NYCE: Always, exactly.

7 TRUSTEE KEMPNER: We
8 should note that our carousel is up.

9 MAYOR NYCE: It was an
10 hour and a half conversation. I don't
11 think I missed anything.

12 TRUSTEE PHILLIPS: They
13 heard about the rate increase.

14 MR. ABATELLI: I think
15 people heard that there might be one in
16 the future, so there was a rush there

17 to ride.

18 TRUSTEE PHILLIPS: That
19 Carousel Committee was quite adamant.

20 MAYOR NYCE: Did we
21 schedule the LWRP Meeting? I think we
22 set something for June?

23 MR. ABATELLI: I think we
24 said later in June, but not a date.

25 MAYOR NYCE: I did not get

1 95

2 a chance to read the drafts of the
3 harbor management plan and I likely
4 wouldn't get a chance to read it until
5 later next week.

6 MR. ABATELLI: And the
7 change to the LWRP, all I have at this
8 point are inserts and putting it
9 together, it's nothing that that's
10 complicated. He wanted to know if we
11 should just print a whole bunch of new
12 books or just give us the insert to

13 change. It might work better if people
14 just give me back their books and --

15 MAYOR NYCE: Insert the
16 change. As long as they've
17 incorporated the comments, I think if
18 we approve those, then we can go the
19 next step, which is to have them printed
20 up and then we'll circulate them and do
21 a full public meeting on them.

22 MR. ABATELLI: Okay.

23 TRUSTEE KEMPNER: This
24 one. With the chopped up bedrooms
25 (indicating).

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96

2 MAYOR NYCE: Yes.

3 TRUSTEE KEMPNER: For
4 that, can't we short of shut it down or
5 vacate it, especially with somebody
6 going for a sale, make it a little more
7 painful.

8 MAYOR NYCE: Well, you
9 wouldn't want to spoil a sale if the
10 person who is buying is planning to do
11 the right thing.

12 TRUSTEE KEMPNER: So we're
13 thinking their planing to? I know, I
14 bought one of those houses.

15 MR. ABATELLI: It is
16 what's great and what stands out.
17 Things are being sold and people are
18 refinancing or are getting liquor
19 licenses and getting a C/O, whereas you
20 get a lot more cooperation when they're
21 coming to you to get something and you
22 say have you to do X, Y, and Z to get it.

23 MAYOR NYCE: Right. Do we
24 have a proposed date for the paving of
25 North and First Street? I know we have

1
2 numbers and I know we were able to get
3 a good bid prize piggybacking on what

4 the Town had done.

5 MR. ABATELLI: Yes. I'll
6 try to make it short. I guess the Town
7 bid, it probably rebid. It had to be
8 restructured. There was wording that
9 was screwed up. So what Corrazini had
10 was they also had the County. They
11 sent me the County bid, I looked at job
12 with them under the County bid and it
13 came out higher than what we were led
14 to believe from the Town bid. And it
15 turns out that the County bid is
16 higher.

17 MAYOR NYCE: So we're
18 going to wait for the Town bid.

19 MR. ABATELLI: We'll get a
20 from the Town bid.

21 MAYOR NYCE: We'll need an
22 ETA on that.

23 TRUSTEE HUBBARD: I spoke
24 with Superintendent Harris yesterday.
25 And they said they don't know exactly

1
2 when it's coming back. I talk to
3 someone at least twice a week to try
4 and get updates on it and see where
5 they stand. We hoped to have it back
6 shortly because he has stuff he wants
7 to do.

8 MAYOR NYCE: We're going
9 to try and get it done in that lull in
10 general between Memorial Day and when
11 school let's out.

12 TRUSTEE HUBBARD: Right,
13 and they did speak to Richard Corrazini.
14 He said the earliest he could schedule
15 it was June 13th. So when we get the
16 Town bid price back, and get a schedule
17 date somewhere there, hopefully before
18 the summertime.

19 MAYOR NYCE: Right. It
20 would be nice to get it done between
21 Memorial Day and when school let's out,

22 certainly before the Forth of July and
23 June 13th. Just as long as we're ahead
24 of it.

25 MR. ABATELLI: I think we

1 99

2 should anticipate too possibly Pete can
3 help us with this also. What I met
4 with Bruce Corrazini, there's really
5 two options of whether you're truly
6 level, which is adding more asphalt and
7 filling in the potholes first or
8 grinding it down. The grinding is more
9 expensive, but it really would be a
10 better job.

11 So when we have the
12 prices, we should be kind of be ready
13 to know which way we want to go with
14 those two options.

15 MAYOR NYCE: If we can
16 afford it, I would recommend we grind
17 it and asphalt. That street gets a lot

18 of traffic. That was redone --

19 TRUSTEE MURRAY: Six,
20 seven years ago?

21 MAYOR NYCE: They ground
22 and paved --

23 TRUSTEE MURRAY: I don't
24 think they did grind it.

25 TRUSTEE PHILLIPS: They

1 100

2 didn't grind it, they just filled it.

3 MAYOR NYCE: Oh, they just
4 filled it? It was done in early 2007,
5 fall of 2007. You get a better job,
6 and if we can afford it, that would be
7 a better way to go in my opinion.

8 TRUSTEE KEMPNER: We don't
9 have a grinder? We don't have the
10 equipment?

11 MAYOR NYCE: It's a very
12 -- they bring in a big machine that

13 scours the road first.

14 TRUSTEE KEMPNER: We do it
15 in house at Riverhead that's why I was
16 wondering why it wasn't part of the
17 bid. I was just thinking to do it in
18 house.

19 MAYOR NYCE: Anything else
20 specific for Dave? I know you're going
21 to be very, very busy this weekend.

22 TRUSTEE PHILLIPS: Actually,
23 I have a question on the Housing
24 Authority bids. Down under section
25 five here it says, motion to approve

1 101

2 the administrative plans and revisions
3 by attorney Dina Smith. Is that
4 something we need to see as to what
5 changes are in place?

6 MR. ABATELLI: Yes, you
7 will. That's actually in my report
8 under the housing authority. Where it

9 says a revised administrative attempt
10 to be developed by the Housing
11 Authority Board which will be available
12 for public review and comment.

13 Basically Nina is the Housing
14 Authority's consulting attorney, and
15 she works with most of the other
16 housing agencies and stuff.

17 So we were just revising.
18 I think we're supposed to do that every
19 a five years or so. So there have been
20 recommendations made and that whole
21 thing has to be published in the paper
22 and it's available for like two months
23 for everybody and certainly you guys,
24 to look at it. They're mostly
25 procedural requirements, you know, who

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102

2 gets on, who gets off, background
3 checks, all that kind of stuff.

4 TRUSTEE PHILLIPS: So the
5 cost is the \$3,500 for the legal fees
6 is that coming out of that county
7 check; it doesn't come out of our --

8 MR. ABATELLI: Right,
9 that's all covered. I believe it's an
10 admin expense of the Housing Authority.

11 TRUSTEE PHILLIPS: It
12 doesn't come from our assets?

13 MR. ABATELLI: No.

14 TRUSTEE PHILLIPS: Okay.

15 MR. ABATELLI: Also on the
16 Osprey application, that's on for next
17 month. They're pondering changing
18 things with that and I was hoping to
19 have known that by today. So it's
20 either --

21 MAYOR NYCE: Next month or
22 week?

23 MR. ABATELLI: Next week.
24 It's on the agenda for next week. So I
25 think we should --

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103

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MAYOR NYCE: I though you

3

said next month, that would be fine,

4

but --

5

MR. ABATELLI: Yes, it's

6

on for next week, so I think we should

7

-- I mean on Friday they still wanted

8

to go forward with it.

9

MAYOR NYCE: If they're

10

likely to change it --

11

MR. ABATELLI: That's what

12

I told them. If you're changing it,

13

it's really too late, we have to

14

postpone it.

15

TRUSTEE PHILLIPS: Is the

16

CAC report done on that?

17

MR. ABATELLI: No, I

18

haven't even done that because I have

19

knew that it wasn't going to be done.

20

They knew it was changing. Well, two

21

weeks ago they said they might change

22

it. A week ago they said, we might not

23 change it. And now --

24 MAYOR NYCE: Here's the
25 deal with all of these things that come

1 104

2 through any of those departments. We
3 have deadlines. And all you need to do
4 is tell the applicant, they with jump
5 around all they want you have a deadline,
6 that's when it has to be in by. And if
7 it's not, then they missed it.

8 We need the CAC report in
9 enough time for the Board to go over it
10 before we have a public hearing which
11 means we need it by Wednesday.

12 TRUSTEE PHILLIPS: Well,
13 the issue is we set a deadline date of
14 May 16th so that we had time to review it.

15 MAYOR NYCE: That's what
16 I'm saying. So if the applicant is
17 saying, "I may change it", they're

18 welcome to change it, but we need to
19 have reports complete. If they want to
20 change it, they can come to the public
21 hearing and say we changed it and then
22 we can postpone what we're doing.

23 But to hold up the
24 information does not make sense. So
25 please be clear to them that they've

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105

2 missed the deadline. The CAC should do
3 its assessment based on the plans that
4 are submitted so we have time to review
5 those before next Tuesday.

6 Anything else for Dave?

7 (No response.)

8 MAYOR NYCE: Thank you,
9 Mr. Abatelli. Our next report --

10 TRUSTEE PHILLIPS: Excuse
11 me, you're campground manager, do you
12 have to have something for us to review?

13 MR. ABATELLI: You mean

14 the contract?

15 TRUSTEE PHILLIPS: I have
16 them.

17 MAYOR NYCE: I thought we
18 did that last month.

19 MR. ABATELLI: Well, it
20 had to be redrawn. It's the same
21 contract. We approved the idea of
22 adding on. The physical contract
23 wasn't signed.

24 MAYOR NYCE: So we need an
25 agenda item next week to authorize the

1 106

2 execution of the contract for the
3 campground.

4 MS. PIRILLO: I think that
5 we've done that already. I think that
6 we just need to update the contract so
7 that it can be properly distributed and
8 payment can be made accordingly.

9 MAYOR NYCE: If we have
10 altered the contract and not authorized
11 execution of that new contract, we need
12 to do that. If we authorized it -- if
13 we're going to pay her more money, but
14 we did not say we're going to execute a
15 new contract, we need to execute a new
16 contract. So, that's fine. Easy enough,
17 just add it to the agenda item for next
18 Tuesday and we can take care of it.

19 TRUSTEE KEMPNER: These
20 revenues, we're doubling the number of
21 kids that we're dealing with? Is that
22 right.

23 MR. ABATELLI: The
24 difference has to do with campground
25 which goes into the next year and one --

1 107

2 MAYOR NYCE: They cross
3 years.

4 TRUSTEE KEMPNER: So it's

5 month to month.

6 MR. ABATELLI: It's
7 showing for month, but this is going
8 into the 2011/2012 budget.

9 MAYOR NYCE: The money
10 from the passed year.

11 MR. ABATELLI: And this
12 money is coming in for the summer
13 campground. Does that make sense?

14 MAYOR NYCE: Pre-purchasing
15 stuff.

16 TRUSTEE KEMPNER: So just
17 last year at the end of April we didn't
18 have as many --

19 MAYOR NYCE: Not as many,
20 no. It's the weather and Tall Ships.

21 MR. ABATELLI: One of the
22 things with the campground and that was
23 one of the things you pointed out the
24 with the campground was interesting, a
25 number of people, they like are not

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108

2 doing the same program anymore. I
3 won't get into the details of individuals,
4 but it's just --

5 TRUSTEE KEMPNER: It swings
6 widely this time of year.

7 MR. ABATELLI: You have to
8 look at the year.

9 MAYOR NYCE: Thank you,
10 Dave. The next report will be from our
11 Village Attorney, Joseph Prokop. Good
12 evening.

13 MR. PROKOP: Good evening.
14 So just mentioning a couple of things
15 that I wanted to bring out that's on my
16 report. One is to bring you up-to-date
17 with 620 Second Street. I guess most
18 people know the building has been
19 demolished. The Village put a lot of
20 pressure on the Housing Alliance to
21 take care of the building and finally
22 it was taken down. We're at the point

23 where we were getting final bids from
24 the Village to take it down and they
25 took it down.

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109

2 Since we last met as a
3 Board we had a joint hearing of the
4 Planning Board and the Zoning Board of
5 Appeals. Since then both those boards
6 have had separate meetings and discuss
7 the application. And I would say that
8 the value of the joint meeting was
9 indicated at their separate meetings.

10 I might recommend one more
11 joint meeting, maybe next month or the
12 following month just to sort of bring
13 it together. Because there's concepts
14 that the Planning Board is going over
15 that will end up affecting the Zoning
16 Board of Appeals and vice versa. I
17 think it's important that the two
18 boards coordinate that rather than

19 reading each other's minutes.

20 With the two boats, the
21 Peconic Star 2 and Peconic Star
22 Express, all the paperwork was taken
23 care of and everything is fine with
24 that, rent was paid, etcetera.

25 MAYOR NYCE: Up-to-date.

1 110

2 MR. PROKOP: Yes.

3 MAYOR NYCE: Happily so.

4 MR. PROKOP: With regard
5 to the Tall Ship Challenge I have been
6 responding to a number of requests by
7 the Village to review paperwork and
8 help out and I've taken care of that.

9 MAYOR NYCE: We are
10 current at with everything at this point?

11 MR. PROKOP: Yes.

12 MAYOR NYCE: So we're all
13 good to go.

14 TRUSTEE PHILLIPS: The
15 bands are all in?

16 MAYOR NYCE: They're all
17 taken care of. They're all been sent
18 out to the bands along with W9s for
19 them to fill out. So we can cut checks
20 for them, the same with the sound man
21 PA system, executed that contract today.

22 TRUSTEE PHILLIPS: Because
23 the abstract came out as a draft.

24 MAYOR NYCE: I understand.

25 TRUSTEE PHILLIPS: There

1 111

2 were several issues that need to be
3 resolved.

4 MAYOR NYCE: There may be
5 this month -- because of this event,
6 there may be some manual checks written
7 that I will authorize because of where
8 this fell when people got the
9 information in etcetera, etcetera.

10 Basically, I think, three quarters got
11 the information and a few that did not.
12 They will prior to the end of this
13 week. We'll make sure that everything
14 is copacetic.

15 TRUSTEE PHILLIPS: And as
16 to the abstract, the Village didn't get
17 the final number until Wednesday
18 because it was waiting to see when the
19 contracts came in to avoid manual.

20 MAYOR NYCE: Cool. If we
21 could at JT Productions, which is the
22 sound. And I'm going to send out an
23 e-mail to all of the bands that have
24 not gotten the information back to us
25 letting them know that we need the

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112

2 information ASAP.

3 MR. PROKOP: All the band
4 contracts went out last week. All the

5 bands have the contracts. The trick to
6 that is -- and I actually spent a day
7 doing this, the trick with the
8 contracts was to coordinate the dates
9 and the times on every contract, so
10 they didn't all show up on Saturday to
11 play. And we were able to do that.

12 The schedule came out very
13 organized. It's been a very organized
14 process and we got the contracts taken
15 care of. I thought I heard from Robert
16 that most of all of the W9s came back.

17 MAYOR NYCE: There's a few
18 outstanding.

19 MR. PROKOP: And the
20 contracts are coming back. I'm getting
21 a couple of questions but they're
22 coming back.

23 TRUSTEE KEMPNER: Do you
24 have the attachment to this
25 (indicating)? There was a list that

1

2 was attached on your original e-mail.

3

4 MR. PROKOP: I have the
permit attached.

5

6 TRUSTEE KEMPNER: It says
see attached list.

7

MR. PROKOP: I'll see.

8

9 TRUSTEE KEMPNER: That's
why was asking. And then what is that
10 (indicating)?

11

12 MR. PROKOP: We have in
the Washington Avenue Tower we have a
13 cell tower at Washington Avenue that we
14 rent out. We lease to Verizon Wireless.
15 Verizon Wireless notified us that they
16 want to make a minor equipment change
17 in the tower. It's both the equipment
18 that's in the box in the ground and
19 also some of the equipment on the
20 tower.

21

22 I don't think it's
something that's going to change the
23 revenue and I also don't think -- it's

24 probably not something that's going to
25 come to the Board. I think it probably

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114

2 can be taken care of with the building
3 inspector.

4 MAYOR NYCE: And it's
5 within the existing contract.

6 TRUSTEE KEMPNER: Okay. I
7 wanted to make sure it wasn't a new
8 tower.

9 MR. PROKOP: No, it's not
10 a new tower. And David Abatelli and
11 myself have been working on this to try
12 to figure out if it's at all possible
13 to try and analyze what's happening. I
14 want to say one thing, which was I went
15 back through the lease and calculated
16 the rent that should have been paid to
17 date. And Charlene went back and
18 reviewed, and we're actually on line

19 exactly with the rent that has been
20 paid. And that's over a number of
21 adjustments that have taken place. So
22 that was a good thing.

23 I wanted to mention one
24 thing at next week's meeting. What I'd
25 like the Board to do is to please

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115

2 retain an attorney names Mark Comberson
3 (phonetic) to work with me. He's a
4 specialist in condemnation law.

5 There's only one or two things that
6 have to be done with the regarding the
7 property to finish it up in the courts.
8 But I would recommend, I think it's
9 much more efficient if Mr. Comberson
10 does it rather than it comes out of my
11 office.

12 MAYOR NYCE: Didn't we
13 retain somebody?

14 MR. PROKOP: We did. It

15 just hasn't been finished.

16 MAYOR NYCE: We're not
17 redoing the work that was done by this
18 other gentlemen?

19 MR. PROKOP: No, we're not
20 doing --

21 TRUSTEE KEMPNER: He won't
22 proceed?

23 MR. PROKOP: My
24 recommendation is to retain
25 Mr. Comberson. His requested rate is

1 116

2 \$185 an hour. It's a reduced rate. He
3 came, I met with him personally and he
4 seems to be --

5 MAYOR NYCE: And it's
6 about 15 minutes worth of work?

7 MR. PROKOP: Not a lot of
8 work.

9 MAYOR NYCE: I'd like to

10 see that buttoned up, but I do not want
11 to keep paying different attorneys to
12 do the same work over and over again.
13 So obviously I'd like this person to
14 finished this up.

15 TRUSTEE PHILLIPS: I'm not
16 sure the previous one we hired did
17 anything.

18 MR. PROKOP: Let me just
19 say, if there's any work that's done,
20 it won't be redundant.

21 TRUSTEE KEMPNER: Okay,
22 but he had records.

23 MR. PROKOP: He had some
24 records.

25 TRUSTEE KEMPNER: He's

1 117

2 going to have to review those records
3 if he's going to pass the work.

4 MR. PROKOP: He's already
5 reviewed them. I already met with him.

6 There's only one or two specific things
7 that need to be done.

8 MAYOR NYCE: Cool.

9 Anything else for the Village attorney?

10 (No response.)

11 MAYOR NYCE: Thank you,
12 Joe. The next report will be from Code
13 Committee. Code Committee had no
14 recommendations to the Village Board.
15 At this time and I don't believe that
16 the audit committee had -- I don't
17 believe they had any recommendations to
18 the Village Board either. (Perusing)
19 No. Okay. So then the reports from
20 the committees are done.

21 The next reports from
22 Mayor and Trustees. We'll start are
23 Trustee George Hubbard.

24 TRUSTEE HUBBARD: Okay.

25 The senior tree planting is tomorrow

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118

2 11:30 at the school. If anybody is
3 interested in coming, it's going to be
4 between the baseball field and the
5 power plant, going down than row of
6 trees there. The Tree Committee is
7 going with the forth graders, handing
8 out saplings and stuff. At 10:00 we're
9 doing an Arbor Day kind of thing with
10 the kids and then we'll be outside at
11 11:30 for the tree planting.

12 Also on Thursday, just an
13 update, it's Greenport Tree Day. At
14 10:00 on Thursday, the new tree is in.
15 The old tree is down. So the fence
16 isn't going to be up, but that will be
17 soon.

18 MAYOR NYCE: The new tree
19 is beautiful.

20 TRUSTEE HUBBARD: It's
21 tiny compared to what was there, but
22 give it time.

23 TRUSTEE MURRAY: What were

24 they doing with the stump?

25 TRUSTEE HUBBARD: It's

1 119

2 going to be sculptured into something.

3 MAYOR NYCE: I put out a

4 thing on Facebook and I had talked to

5 some different artists in the area.

6 When we took the tree down, we took it

7 down in -- there was one limb that was

8 fairly straight and fairly healthy. We

9 took it down in big chunks.

10 I have somebody from

11 Mattituck who is going to plank it out.

12 I talked to almost dozen and a half

13 different artist in the area who are

14 each going to take a portion of the

15 tree and do a project with it over the

16 course of the next year. They're going

17 to document the process, bring it back

18 a year or so from now. We're going to

19 have a showing of the work, auction the

20 work off. The proceeds will go to the
21 Tree Committee.

22 The idea is, the tree has
23 been there for a long time, it's a
24 beautiful old tree, show the tree some
25 respect and do something with it other

1 120

2 than just firewood.

3 And the stump, because it
4 was a big stump and we didn't want to
5 grind it, I suggested -- I'm going to
6 carve a bench out of the remaining
7 stump. So it will stay there basically
8 until it rots. So it will be a place
9 for people to sit.

10 TRUSTEE PHILLIPS: Instead
11 of on the fence.

12 MAYOR NYCE: Instead of on
13 the fence, exactly, exactly. And then
14 I got a really nice response from

15 people who are with the project. And I
16 want to thank the Tree Committee for
17 allowing that to go on as well, because
18 it's not just a taking down of the
19 tree. The guys from barber free were
20 very funny when I was telling them what
21 I was trying to do. They looked at me
22 he was like, what? He was laughing.
23 Like no one ever lets us drop big
24 chunks of tree on their lawn. They
25 want smaller pieces dropped. They had

1 121

2 a blast.

3 TRUSTEE HUBBARD: Okay,
4 also on Monday, Memorial Day the
5 Greenport Parade is going to be at 8:00
6 in the morning, the Boy Scouts and Girl
7 Scouts from behind the arcade down to
8 the dock. Is the power on at the dock
9 for our PA to work?

10 MR. ABATELLI: Yes.

11 TRUSTEE ABATELLI:

12 MR. ABATELLI: Because
13 it's going to the ships. It's not
14 actually going to -- we were checking
15 it for the ships.

16 MAYOR NYCE: It's all set up.

17 TRUSTEE HUBBARD: I was
18 told by one of the captains of the
19 fishing boat down there there's a
20 couple cleats that are missing that
21 might be needed.

22 MR. ABATELLI: I think
23 they're working on that. They were
24 hammering nails.

25 TRUSTEE HUBBARD: Okay.

1 122

2 He said they might need the cleat over
3 at the end.

4 MR. ABATELLI: I don't
5 want to guarantee the cleats. I know

6 we know about it, but they have to
7 physically do that.

8

9 MAYOR NYCE: Can I make a
10 suggestion? Just Rosemarie is going to
11 tie up at that end. And I mentioned to
12 him, incase he was expecting to use
13 them to tie the ships up. So he's
14 fully aware and I talked to him today
15 and he's confident he can tie the ship
16 up. I don't know if it's on the cleats.

17 TRUSTEE HUBBARD: Just
18 don't tie it to the pylon because one
19 of them is hanging in there. If he's
20 ties to that, he's going to pull that
21 right off. So I'd rather see before
22 the problem get repaired, to have some
23 cleats put in to pass the thing as new
24 and make sure we have something to tie
25 it to.

2 MAYOR NYCE: Absolutely,
3 absolutely.

4 TRUSTEE HUBBARD: Everything
5 else I have we pretty much brought it
6 up. The drainage is done out back so
7 now we're working on remodelling and
8 going forward with the bids and the
9 downstairs. We wanted to make sure
10 water doesn't get in before we do
11 anything. The bids prices are in, so
12 that should be starting up within the
13 next couple of weeks.

14 MAYOR NYCE: Cool, thank
15 you. Trustee Kempner.

16 TRUSTEE KEMPNER: I had
17 one item, I guess Jack left, about that
18 information for the Suffolk County
19 study, if we were going to participate
20 in that or it was too super busy.

21 MAYOR NYCE: When is it due.

22 TRUSTEE KEMPNER: Like March.

23 MAYOR NYCE: Oh.

24 TRUSTEE KEMPNER: Yeah, so

25 that's why they were just trying to

1

124

2 reach out.

3 MAYOR NYCE: Oh, I saw
4 that e-mail, yes, yes.

5 TRUSTEE KEMPNER: So I
6 keep getting reminder e-mails, thanks
7 for your help. I was going to ask Jack.

8

9 MAYOR NYCE: I will send
10 an e-mail. I will ask him.

11 TRUSTEE KEMPNER: Maybe Tom?

12 MAYOR NYCE: Potentially.
13 Shoot an e-mail to me tomorrow and I'll
14 have Tom get in touch.

15 TRUSTEE KEMPNER: Okay.
16 And then Trustee Phillips and I met
17 with the one of the principals from the
18 Economic Development RFP, and that went
19 well. We met with Perry. We met the

20 at the Loft and Perry sat in. And he
21 actually, I know you're really busy and
22 Peter is busy, but he wanted to do a
23 survey of the businesses. So he
24 drafted the letter. So I don't know if
25 you want to reach out to him about

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125

2 trying to get that into the hands of
3 the coordinator or get it out to the
4 businesses.

5 MAYOR NYCE: The BID
6 meeting is Thursday. I can submit it
7 to them, yes. I'd like to coordinate
8 that through this weekend.

9 TRUSTEE KEMPNER: Survey
10 for the business's to see how they're
11 doing for the tall ships.

12 MAYOR NYCE: Yes.

13 TRUSTEE KEMPNER: And one
14 of the issues that we talking about is
15 adding capacity. So if they're at

16 capacity, they can't go any further
17 with service or is there uptakes or are
18 they seeing more revenue. And trying
19 to make it nondescript, but maybe if we
20 can get it to Peter or someone to get
21 feedback on the survey. It will
22 information or business personal
23 information so it's better people
24 respond like. Maybe there's a read in
25 that the -- I have guess maybe you can

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126

2 do that. I don't know how fast we can
3 turn it around and get it out.

4 MAYOR NYCE: If it's in
5 electronic form each one of the
6 businesses has their site on that site.

7 TRUSTEE KEMPNER: Oh,
8 okay. I have to say, more than the
9 that the BID, because the businesses
10 outside the BID possibly, like if

11 you're an artist and you have a studio
12 and you're not a BID member, so if
13 there's any way to really tap into
14 everyone who has a business that might
15 be effected by the survey a business
16 that is not retail related that you get
17 sort of...

18 MAYOR NYCE: That's going
19 to be difficult to get to.

20 TRUSTEE KEMPNER: Maybe we
21 can publicize or something. I though
22 maybe we can get a reso on to accept
23 the RFP from that one bidder for the
24 economic development subject to finding
25 funding. And then that way we could

1 127

2 also do a reso to apply for funding.
3 But in the meantime, I think the firms
4 will sort of work with us over the
5 summer, maybe pro bono, to get some of
6 the info that is more important during

7 the summer. So they can ask how it was
8 reviewed. There was only one response.
9 And I know we don't have the funding
10 and I made that clear. But maybe if we
11 had it official contingent upon
12 funding, they'd know that we are trying
13 to put money together.

14 TRUSTEE PHILLIPS: He has
15 done work for the Village. So I think
16 his curiosity is there. In talked to
17 the gentlemen. He was very open that
18 he has seen changes and he's much an
19 avid collector, so I think Trustee
20 Kempner is right.

21 MAYOR NYCE: I'll have the
22 to write up a reso to that fact.

23 TRUSTEE KEMPNER: And then
24 tomorrow is the first meeting for the
25 Economic Development Counsel. The

2 Economic Development Counsel has
3 funding up online, the application, and
4 it's through July 16th.

5 So if we can get a reso to
6 apply for funding for the economic
7 development consultant, I would go to
8 the Department of State's funding,
9 which they have waterfront
10 revitalization and try to go with 50
11 percent. And then once we get that 50
12 percent, we can talk to the firm about
13 collecting some other funds to pay for
14 the balance.

15 And then if there's any
16 other projects that we have that are
17 capital projects that are ready to go,
18 we should keep those in mind because
19 they're looking for projects that have
20 leverage money or ready to go. If
21 we're going to do a project right now,
22 like the electric plant would have been
23 a good project, but we don't want to
24 hold it up.

25

TRUSTEE MURRAY: How about

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129

2 the roof?

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TRUSTEE KEMPNER: It's

4 usually like something that's going to

5 have a widespread economic impact. So

6 the electric plant, you know, maybe we

7 could have tied some kind of rate

8 increase. They like infrastructure.

9 Like the bulkhead would be good, but I

10 don't know what we have to tie.

11

MAYOR NYCE: All the pump

12 stations and all those pipes need work.

13

TRUSTEE KEMPNER: There's

14 so many sewer applications. I guess we

15 can do it for CBG; we do have that.

16 There's no harm in resubmitting that.

17 And after we see how the Tall Ships

18 goes, maybe there's something we can

19 tie into -- I don't know what we need

20 for infrastructure for doing that kind

21 of event, depending on how it ends up.
22 We still have one more meeting and
23 there's still some time. And it's all
24 online and that's pretty much it.

25 MAYOR NYCE: Cool.

1 130

2 Trustee Murray.

3 TRUSTEE MURRAY: I've been
4 spending a little time with tall ships.

5 MAYOR NYCE: It's been
6 enjoyable, right?

7 TRUSTEE MURRAY: It has.
8 Really the only thing other than that,
9 because I know your report is going to
10 be long on that is June 15, 16, and 17
11 is the fishing tournament for the
12 Legion Hall. We have a Facebook page,
13 web page, we have it on the Village's
14 website and BID website and posters.

15 TRUSTEE PHILLIPS: I need

16 one.

17 TRUSTEE MURRAY: I know,
18 you're going to start selling tickets
19 next week. I will need to do a mass
20 public assembly for utilizing the arena
21 that Friday evening, just for people to
22 register.

23 MAYOR NYCE: Is it a
24 Village event?

25 TRUSTEE MURRAY: It's

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2 really for the Lesion.

3 MAYOR NYCE: It's not
4 Village sponsored, it's Lesion
5 sponsored?

6 TRUSTEE MURRAY: All the
7 money is going to them.

8 MAYOR NYCE: So do a mass
9 public assembly.

10 TRUSTEE MURRAY: And
11 they're going to have a dinner Saturday

12 night at the boat yard, a big fish fry.

13 TRUSTEE KEMPNER: When is it?

14 TRUSTEE MURRAY: That's

15 going to be Saturday the 16th.

16 MAYOR NYCE: Give me the

17 information and we'll do an

18 announcement at the meeting Tuesday and

19 we'll do the reso for the mass public

20 assembly.

21 TRUSTEE MURRAY: Okay.

22 That's really about it.

23 MAYOR NYCE: Thank you

24 very much. Cool. Trustee Phillips?

25 TRUSTEE PHILLIPS: The

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132

2 Audit Committee and the Code Committee

3 are kind of silent. I know we have

4 some medical issues in our family as

5 well that have taken precedence.

6 I did discover something

7 though that I would like there to be a
8 clear definition to us to maybe between
9 the Building Department and the
10 Utilities Department. As you know the
11 hospital reconstruction and our road
12 rental situation down there is somewhat
13 dramatic at the moment.

14 And I'm not sure if
15 there's a procedure or between those
16 two departments to make sure when the
17 plans come in that they be viewed for
18 everything. I know the Planning Board
19 reviews it and the Building Department
20 reviews things, but I think since we're
21 starting to get in and we're starting
22 to deal with this.

23 So there needs to be a
24 clear communication because when he we
25 had (inaudible). At this point I would

3 some thought put into it because I
4 think it's really needed.

5 The other thing is the
6 municipal agreement with the program --
7 and did you get an e-mail for that
8 where they've come up with some
9 terminology and some...

10 MAYOR NYCE: Oh, for the
11 engineering stuff?

12 TRUSTEE PHILLIPS: Yes.

13 MAYOR NYCE: I have not
14 seen it, no.

15 TRUSTEE PHILLIPS: I don't
16 think we need a resolution on that, but
17 I will catch up with you this week. So
18 maybe before we can have a couple
19 minutes.

20 Other than that I did, as
21 I said, met with Trustee Kempner. I
22 suggested that we get involved with some
23 local business areas, which she did.
24 We had a very informal discussion on a
25 lot of topics. That's pretty much it.

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134

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MAYOR NYCE: Cool.

3

I will try and keep my

4

report brief. I've been working on

5

small event for this coming weekend. I

6

also do -- I have spoken to a person.

7

I will talk to her one more time, but I

8

will have an appointment to fill one of

9

the vacancies on the Planning Board.

10

And I'm still looking for others. If

11

anyone has any suggestions, please let

12

me know.

13

The update on the event

14

for this weekend is that we're pretty

15

well set to go. All the advertising

16

have been in place. I was actually

17

watching News 12 this morning, and on

18

the tickers at the bottom they're

19

announcing, they have our ads running.

20

And then just the reporters themselves,

21 when they were banter back and forth
22 during discussion, were talking about
23 it along with the other events that are
24 happening Memorial Day weekend.

25 All of our press stuff is

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2 happening this week. All the last
3 minute newspaper community sections and
4 all of that. We're hopeful that we're
5 going to get the cover of Part Two in
6 Newsday this week, the Explore Long
7 Island section. I did a 45 minute
8 interview with Newsday last week.

9 We have had first
10 volunteer meeting on Sunday. We have a
11 large number of volunteers for the size
12 of our community. We had probably 25
13 people attend on Sunday afternoon.
14 Christine Thorp, who is helping me
15 manage this event, has a list of almost
16 40 volunteers, not including the ROTC

17 and the Honor Roll kids and their
18 chaperons.

19 We will have our final
20 volunteer meeting at 6:00 at the
21 schoolhouse. We'll give everyone their
22 assignments, their t-shirts, their ID
23 badges, a program event guide. If you
24 all haven't seen them, there are event
25 guides in the Village Hall. They're

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136

2 beautifully done. Brian Barker
3 (phonetic) has done a really nice job
4 with the ads, the posters, and all of
5 the printed material that has come out
6 on this event. He has done a really
7 nice job. It's got a four fold that
8 comes out to a map of the event, a
9 schedule on the back, a letter and
10 then --

11 TRUSTEE KEMPNER: Has long

12 has that been there?

13 MAYOR NYCE: It came in
14 just over the weekend. I think Friday
15 afternoon. So it just got there. They
16 look beautiful. Stop buy and take one.
17 What we're doing with our volunteers is
18 the exchange of tickets for wristbands,
19 they'll be doing that. And they'll be
20 people we're calling event ambassadors,
21 either at the information booth or
22 walking through the event itself.

23 NJROTC will likely do
24 crowd control, dealing with the ticket
25 holders, lines, and making sure people

1 137

2 have what they need and that they're in
3 the right place, etcetera, etcetera.

4 All of the ticket sales
5 will be done by Village employees. We
6 have three secure locations so that
7 they are indoors. We worked with the

8 treasurer's office to make sure that
9 there are adequate cash pickups and
10 drops to the bank in a timely manner.
11 There will be security with them as
12 they do all of that.

13 We've been over this a
14 bunch of different times. I'm sure,
15 because any of event, there's something
16 we forgot. It seems to be a very
17 well-planned event. Now it's just
18 hoping that thousands and thousands of
19 people show up and that we get the
20 weather. It looks like the weather
21 might cooperate.

22 TRUSTEE KEMPNER: Is this
23 up on the website, the events? Because
24 I know some people were asking and I
25 know that I had gotten a bid calendar

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138

2 of events.

3 MAYOR NYCE: The event
4 guide is on.

5 TRUSTEE MURRAY: That's
6 the Seaport.

7 MAYOR NYCE: That's the
8 Seaport Museum, the BID has the event
9 guide as it's being handed out. They
10 have that on their site.

11 TRUSTEE KEMPNER: Somebody
12 was asking because where all of the --
13 I get the e-mails, but I don't know
14 where on the --

15 MAYOR NYCE:
16 Greenportvillage.com.

17 TRUSTEE KEMPNER: Okay.

18 MAYOR NYCE: The site has
19 all the information including ticket
20 information and ticket sales. All of
21 that stuff is on that site.

22 TRUSTEE KEMPNER: It's a
23 brochure?

24 MAYOR NYCE: It's a
25 handout going out in Suffolk times next

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2 Thursday, four fold, pocket sized, and
3 it opens out. And that will be going
4 out next Thursday and we will have
5 available at Murph's establishment and
6 all of our info booths, etcetera.

7 TRUSTEE KEMPNER: Do you
8 -- I mean do you have to bring them to
9 Tanger or the aquarium.

10 MAYOR NYCE: Posters would
11 be better. These are great, but --

12 TRUSTEE KEMPNER: We don't
13 have a lot of them.

14 MAYOR NYCE: Well, we have
15 enough of them, but it's more they'll
16 be useful for when you were here. The
17 advertising that we've done will take
18 care of it and posters and stuff at
19 Tanger would be fantastic.

20 TRUSTEE KEMPNER: I just
21 haven't seen all that stuff.

17 10:00 a.m. Saturday morning. Obviously
18 if you can make it, please. We're
19 going to give an opening ceremony and
20 the captain's reception Saturday night.
21 There's going to be stuff going on all
22 weekend long. I think that's about it.
23 As such, I will offer a motion to
24 adjourn.

25 TRUSTEE HUBBARD: Second.

1 141

2 MAYOR NYCE: All those in
3 favor?

4 (Chorus of "ayes.")

5 (At this time the
6 proceedings were concluded at 8:10 p.m.)

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142

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C E R T I F I C A T I O N

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I, REBECCA WOOD, a Notary Public

5

in and for the State of New York, do hereby

6

certify:

7

THAT the witness whose testimony

8 is hereinbefore set forth, was duly sworn
9 by me; and

10 THAT the within transcript is a
11 true record of the testimony given by said
12 witness.

13 I further certify that I am not
14 related, either by blood or marriage, to any
15 of the parties in this action; and

16 THAT I am in no way interested in
17 the outcome of this matter.

18 IN WITNESS WHEREOF, I have
19 hereunto set my hand this day
20 of , 2012.

21
22
23
24
25

REBECCA WOOD