

1 STATE OF NEW YORK
2 VILLAGE OF GREENPORT

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3 BOARD OF TRUSTEES
4 WORK SESSION MEETING

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July 15, 2013
6:00 P.M.

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11 BEFORE:

12 DAVID NYCE - MAYOR (EXCUSED)

13 GEORGE HUBBARD, JR. - DEPUTY MAYOR

14 JULIA ROBBINS - TRUSTEE

15 DAVID MURRAY - TRUSTEE

16 MARY BESS PHILLIPS - TRUSTEE

17

18 SYLVIA PIRILLO - VILLAGE CLERK

19 JOSEPH PROKOP - VILLAGE ATTORNEY

20 DAVID ABATELLI - VILLAGE ADMINISTRATOR

21 CHARLENE KAGEL - VILLAGE TREASURER

22 JACK NAYLOR - DIRECTOR OF UTILITIES

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1 DEPUTY MAYOR HUBBARD: I will call
2 meeting to order at 6:01. Please stand
3 for the Pledge of Allegiance.

4 (Whereupon, all rose for the Pledge of
5 Allegiance.)

6 DEPUTY MAYOR HUBBARD: You may be
7 seated. Is the Chief here? There is no
8 one from the fire department here yet. So
9 we will bypass that for now. Bob Braun is
10 not here. So we will go to the
11 Treasurer's Report.

12 TREASURER KAGEL: Good evening. I
13 emailed to Sylvia today, our reports.
14 Budget modifications, we don't have any.

15 DEPUTY MAYOR HUBBARD: That's nice.

16 TREASURER KAGEL: I am going to

17 request that a resolution be placed on the
18 agenda. I received an e-mail from Bolcini
19 and Turano about some regulations changes
20 that could impact our 531's. The Village,
21 since I have come here, we have done the
22 conversion. What happens, if we don't
23 convert to the new FDIC guidelines, it may
24 impact it. There has to be this
25 disclosure that would change the

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1 disclaimer. There is an adverse opinion
2 on that particular change. I was in
3 discussions with the Mayor before he left
4 to Mexico. I told him that it was not a
5 problem for the Treasurer Department. It
6 would require some work on our side. We
7 would have to show what the impact on the
8 Village's liability for all the retirees.
9 I actually have gotten some information
10 from Milliman, which is one of the leading
11 actuary firms. Because we're a small
12 employer, we're not required to do an

13 quarterly report. Basically, it's
14 \$2800.00 for a license. You can do the
15 application on-line. It's a one time fee.
16 So at this point in time, I am going to
17 request that the Board put this on the
18 agenda and authorize the Treasurer to
19 proceed with preparing. We have been
20 talking about this for a couple of years.
21 This is a good thing to do. It would make
22 it a lot easier. It's a higher level of
23 reporting. I said this to the Board in my
24 August work session report, and then if we
25 need a budget mod, then we will request

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1 one then and proceed appropriately. We
2 need to explore it. So I need a
3 resolution from the Board to explore this.

4 DEPUTY MAYOR HUBBARD: Is that
5 something that we work on after the audit?

6 TREASURER KAGEL: No, it's during the
7 audit. So as the Auditors come in

8 September, our financial statements will
9 become more balanced. They will look
10 good. It is better. It's considered a
11 higher level of report.

12 TRUSTEE ROBBINS: So you're asking for
13 a resolution to explore --

14 TREASURER KAGEL: You can authorize me
15 and then what we will do is do a physical
16 impact for that. And so that is the
17 resolution.

18 DEPUTY MAYOR HUBBARD: Okay.

19 TREASURER KAGEL: You know, we had it
20 in the budget for a couple of years and
21 then we stopped funding it. At this point
22 in time, I discussed it with Bill Freitag
23 and said, "What's involved in this?" And
24 the good thing about it, it basically
25 takes our modifier pooling accounting,

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1 only for the General Fund and the Capital
2 Fund. It's not a lot of work.

3 DEPUTY MAYOR HUBBARD: Okay. That's

4 fine.

5 TREASURER KAGEL: So that is the news
6 with that. As far as the electric audit
7 is concerned, it wrapped up a couple of
8 days. They took everything back. They're
9 now getting everything closed out so that
10 they can have a report closed out before
11 the deadline. We're collecting -- we have
12 utility bills. We collected \$896,000.00
13 worth of tax revenue so far.

14 And final draw down #12, we have fully
15 drawn down our short term funding but we
16 need to release the retainage to Bill
17 Cross, so we can start to begin closeout.
18 Noah and I are worked on preparing the
19 closeout documents and those are sent to
20 FDIC, three days before they are due,
21 which I believe is June 28th. So the
22 closeout has begun. They need us to
23 submit final invoices and for the
24 retainage relief. So that has been
25 processed. So now we're just waiting.

1 They will be asking for more information
2 from us, I am sure. So we're looking at a
3 October 1st closeout. And I think that is
4 about it.

5 DEPUTY MAYOR HUBBARD: Any questions
6 for the Treasurer?

7 (No Response.)

8 DEPUTY MAYOR HUBBARD: Thank you very
9 much.

10 Good evening Sylvia.

11 CLERK PIRILLO: Good evening. A
12 couple of additions as usual. Under
13 Administrative Information, I am pleased
14 to report that we received a check for
15 \$10,000.00 from Geico. This is for an
16 incident that occurred last April, 2012
17 regarding a pole that was struck on Main
18 Street, east of Moore's Lane. So we
19 finally settled that. The Clerk's Office
20 realized that it was the insurance company
21 and we took the lead and received a check

22 last Friday. I am pleased to say that.
23 In terms of contacts, we're waiting the
24 return of the contract from Mr.
25 Olinkiewicz for the power plant, so that

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1 work can proceed. I expect to have it
2 tomorrow or the following day. Attorney
3 Prokop and I are working on language and I
4 will ask that we have a resolution this
5 month, regarding water meters to be
6 installed for irrigation systems. Looks
7 like he will report on that report. I
8 would also like to ask for a resolution
9 for Mayor Nyce to sign the agreement
10 between the Village of Greenport and the
11 Housing Authority. It's basically a
12 housekeeping here. It was found that we
13 should just renew the agreements.

14 TRUSTEE PHILLIPS: That agreement also
15 deals with payment of -- when --

16 CLERK PIRILLO: I don't believe so.

17 No.

18 TRUSTEE PHILLIPS: Do we have an
19 agreement?

20 CLERK PIRILLO: No. That person is
21 paid as an employee of the Village.

22 TRUSTEE PHILLIPS: That is not what I
23 believe the agreement was. It comes out
24 of the administrative fees for two
25 different salaries.

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1 CLERK PIRILLO: Yes. But that is not
2 part of this agreement. This is only the
3 rental agreement.

4 TRUSTEE PHILLIPS: Do we have an
5 agreement for the other type of situation?

6 CLERK PIRILLO: I believe that we do.

7 MR. ABATELLI: I am not sure if there
8 is one that we consider as an agreement.
9 Basically there is 100% reimbursement from
10 the Housing Authority to the Village for
11 her full salary. I am not sure of the
12 percentage but about 8 or 10%. So this is

13 just a direct reimbursement of costs.

14 TRUSTEE PHILLIPS: It's not a written
15 contract. It's verbal and it needs to be
16 updated.

17 CLERK PIRILLO: Not for that. This is
18 just a rental agreement. The rental
19 agreement is done annual unless otherwise
20 stated. The last we did it was a while
21 back. It was a decade ago. So the
22 auditors prefer that we just sign another
23 one.

24 TRUSTEE PHILLIPS: From my
25 understanding, back when that employee was

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1 put onto the Village payroll, that she
2 really wasn't -- that they were doing this
3 pass through because the Housing Authority
4 didn't really have this payroll source.

5 CLERK PIRILLO: That's correct. The
6 Housing Authority did not have a payroll.
7 Her monies are taken --

8 TRUSTEE PHILLIPS: Her medical and

9 retirement are taken out of the payroll --

10 MR. ABATELLI: There is 100%
11 reimbursement but she is an employee on
12 Civil Service. She is in the union. She
13 is all that stuff. This is really not a
14 lot different from many years ago, with my
15 salary and other salaries.

16 TRUSTEE PHILLIPS: And currently it's
17 own managing Section VIII; correct?

18 MR. ABATELLI: I am --

19 TRUSTEE PHILLIPS: The HUD projects
20 that were built on the rental properties.

21 MR. ABATELLI: They are rental
22 properties. Some of that money also goes
23 towards that.

24 TRUSTEE PHILLIPS: I still think that
25 there should be an agreement some place.

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1 CLERK PIRILLO: I would also like to
2 request a resolution hiring Thomas
3 Cybulski as a utilities department

4 consultant at a rate of \$48.00 per hour.
5 And that would be effective the 23rd of
6 July.

7 TRUSTEE PHILLIPS: Before you go, des
8 that have a term ending on it?

9 CLERK PIRILLO: Yes. Three months.
10 The management team has been in talks with
11 a plan going forward. Unfortunately
12 Robert was out sick today and he is an
13 important contributor to the process. So
14 we will meet again tomorrow. But are
15 having a succession plan put into
16 place.

17 DEPUTY MAYOR HUBBARD: Tom's last day
18 is tomorrow. We don't have anyone to take
19 care some of the stuff at this time. He
20 is only going to be working part time on
21 an as needed basis, short term, until we
22 can get other people. People that have
23 licenses up to date. The people in
24 place.

25 TRUSTEE PHILLIPS: I would really like

1 to see the resolution have a time frame on
2 it.

3 CLERK PIRILLO: Agreed. And as soon
4 as we can figure out when that second
5 person will have that license, I hope that
6 will be by the end of the week. I don't
7 know that it will be by Monday. I know
8 that we're in contact to figure out how
9 long that will take.

10 DEPUTY MAYOR HUBBARD: We will do it
11 on a three month bass and if we still need
12 it. It's not a full-time. It's only as
13 needed. It's something that will be
14 this week. We can do it for three
15 months.

16 TRUSTEE PHILLIPS: I think that the
17 process needs to keep on moving forward.

18 CLERK PIRILLO: We had some no bids
19 returns for the gas and diesel. Attorney
20 Prokop is suggestion that we remove some
21 of the restrictions on those bids, which
22 we have in the previous years, which allow

23 local contractor to bid with less
24 restrictions. Also, I would also like to
25 suggest an Executive Session following

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1 this one to discuss a contract matter.

2 Any questions?

3 DEPUTY MAYOR HUBBARD: Thank you,
4 Sylvia.

5 CLERK PIRILLO: You're welcome.

6 DEPUTY MAYOR HUBBARD: Good evening.

7 MR. NAYLOR: Good evening everyone. I
8 don't have that many updates. So it
9 should go quickly. Light and Power, I
10 have two. We uploaded the software to all
11 the units. Upon arrival, they found one
12 had failed. That is being sent out. I
13 will draft something up tomorrow to say
14 where we're at with that. The punch
15 lists was received, and Sylvia has
16 copies.

17 TRUSTEE PHILLIPS: Jack, I have one

18 question. I see that we did a DMNC test
19 is April, has that been done again.

20 MR. NAYLOR: It was done in May --

21 TRUSTEE PHILLIPS: In 2012?

22 MR. NAYLOR: No. Not 2012. We did
23 one in April. We filed for a out of
24 period test for the next two tests while
25 we're doing construction. And we did the

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1 make-up test in April.

2 TRUSTEE PHILLIPS: 2013?

3 MR. NAYLOR: In 2013.

4 TRUSTEE PHILLIPS: Then I have to ask
5 you a really silly question. How come the
6 production report doesn't show that?

7 MR. NAYLOR: I will have to look at
8 that in the morning.

9 TRUSTEE PHILLIPS: It's a requirement.
10 So I am not sure why that is not shown.

11 MR. NAYLOR: I will ask that tomorrow.

12 TRUSTEE PHILLIPS: And we're current
13 on all the tests now?

14 MR. NAYLOR: We did 4 and 5 in last
15 month. We were supposed to do 6 today.
16 We started them up today and then at 5
17 o'clock the compressor threw something.
18 And so we were unable to do the test. We
19 have to complete the test before September
20 30th. So Bob is coming back on Friday to
21 do the test. So that is that. I did
22 speak to Bob. He got hammered with
23 traffic. He left Nassau at 3:30 today and
24 when I spoke to him, he was at the two
25 lane portion at Sound Avenue. So he

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1 should be walking in any minute now.
2 Charlene covered the -- all of the
3 financial stuff that is being wrapped up.
4 I covered the two items that remain to be
5 taken care of. Again, they were not part
6 of the contract, but the contract included
7 how much sludge removal was included
8 within the contract. There was more water

9 sludge. So we still have some things.
10 That is covered in Item No. 1 there. I
11 made some recommendations to the Village
12 with regards to our cross connection
13 program. Green Infrastructure grants, you
14 see the revised amendment to the report
15 for that grant. The original copy, I
16 reviewed it and I felt that it didn't
17 quite satisfy everything that I need to
18 see. So I sent it back. They sent a
19 draft by e-mail. So as soon as that is
20 done, that can move on. The MS-4
21 activity, a lot has been done by the Town
22 t have these regulated. It doesn't look
23 like that is going to change our status.
24 That is all I have.

25 Any questions?

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1 DEPUTY MAYOR HUBBARD: Thank you.

2 MR. NAYLOR: Thank you.

3 DEPUTY MAYOR HUBBARD: Good evening.

4 MR. ABATELLI: Good evening. We had a

5 code meeting today. Recreation programs
6 are doing well. We have swimming lessons
7 in action. Sylvia mentioned the Housing
8 Authority. With the Carousel, it's really
9 hot in there and we're exploring an
10 exhaust fan. To make it not a long
11 story, we're not purchasing anything,
12 but we're exploring ways to make it
13 better. Trying to find a fan that is more
14 quiet. Looking for a variety of different
15 things.

16 TRUSTEE PHILLIPS: Also, they are in
17 the process of doing the boards. So there
18 is much discussion as to how it's going to
19 be. A lot of it dealing with the
20 acoustics. So the kids can hear music.
21 The group is really trying to plan out the
22 future and how to deal with things in an
23 effective way. So they're thinking of
24 different things and then presenting it to
25 the Board. It's not a quick project.

1 DEPUTY MAYOR HUBBARD: Once you get
2 the information, just keep us updated.

3 MR. ABATELLI: The marina. We always
4 have a little bit of a security problem.
5 Over the weekend, we had a problem. So
6 just a couple of quick plans mostly
7 related to -- maybe putting a rope or sign
8 along some of the piers. Restrict the use
9 for now. Sylvia spoke to Chief Riley
10 today. We have Dances in the Park. It
11 was said that we had almost a 1,000 people
12 there. Kind of a couple of stressful
13 incidents. You know, we need to have some
14 kind of control.

15 DEPUTY MAYOR HUBBARD: I heard about
16 that this morning.

17 TRUSTEE MURRAY: I spoke to Jeff today
18 regarding that. He had mentioned a long
19 time ago we had talked about security for
20 the park. We have no security
21 surveillance in that park. We should get
22 something --

23 TRUSTEE ROBBINS: Who is going to
24 watch that?

25 TRUSTEE MURRAY: Well, it would deter

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1 people from doing stupid things.

2 MR. ABATELLI: The schoolhouse, I
3 don't know the status of it, but there is
4 a possibility of the North Fork
5 Promotional Council staffing the
6 schoolhouse. I don't really know where
7 that is at, but it would happen very
8 quickly. So I might try and get something
9 on the agenda for next month, in case it
10 comes around.

11 DEPUTY MAYOR HUBBARD: All right.

12 MR. ABATELLI: So I will try and put
13 something together with people from the
14 BID. The LWRP is in its final stages.

15 TRUSTEE PHILLIPS: I noticed that the
16 bulkhead repair for the visitor dock was
17 awarded, has --

18 MR. ABATELLI: I spoke to John today.

19 He was going to look at it again. They
20 feel it makes more than just what it is
21 proposing. That was his original estimate
22 and not months ago. So when they're
23 looking at it, they feel that it needs to
24 be completely redone. We're not prepared
25 for that. We don't have the money for

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1 that. So that is the situation. So we
2 feel that he will accomplish what is
3 necessary.

4 DEPUTY MAYOR HUBBARD: Even if he goes
5 with the job that he already quoted on,
6 when will he be able to get to that? That
7 has been the problem all along?

8 MR. ABATELLI: He said he was going to
9 get Dan and look at it.

10 DEPUTY MAYOR HUBBARD: If we have to
11 go to a resolution to approve the next
12 person, then we will do so.

13 MR. ABATELLI: The next person was

14 higher.

15 DEPUTY MAYOR HUBBARD: If we're going
16 to spend \$10,000.00 and not get our moneys
17 worth.

18 MR. ABATELLI: This is basically
19 saying all that we're going to allow you
20 to do.

21 TRUSTEE PHILLIPS: I just think in
22 fairness, we did things a little
23 differently. In all fairness to the rest
24 of it, this should be done.

25 DEPUTY MAYOR HUBBARD: The other

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1 thing, we're coming into hurricane season.
2 If you can get something in for our next
3 meeting that would be great. If there is
4 going to be something different, then we
5 will have to address that at the next
6 meeting.

7 MR. ABATELLI: The Economic Development
8 and Marine Bulkhead Study, we're meeting
9 next Friday. And I will try to be there.

10 There is a lot of paper. The long and
11 short of it, we're applying for the other
12 study and basically standing around. There
13 is like 70 pages and 15 or 20 that have
14 the actual information. So we should make
15 a resolution for the Mayor to sign them
16 for next week.

17 DEPUTY MAYOR HUBBARD: Okay.

18 MR. ABATELLI: They want the documents
19 back in 30 days.

20 DEPUTY MAYOR HUBBARD: Just make sure
21 that everyone gets a copy. I have not seen
22 them yet.

23 TRUSTEE ROBBINS: Dave, the railroad
24 dock, what does that entail? Estimates?
25 Scope of work?

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1 MR. ABATELLI: Scope of work. Some of
2 it was pretty obvious. I am looking at it
3 with the Electrical Department. Trying to
4 see what is working. What is connected to

5 what. Trying to get a good idea of what is
6 going on. Trying to get a scope of work
7 that is around our budget. It could be
8 around \$35,000.00. Some people say that
9 it could be ten times that.

10 DEPUTY MAYOR HUBBARD: We need to
11 start at least with that. It's a starting
12 point. So we can address that rather
13 quickly. In the long term, there is some
14 stuff.

15 MR. ABATELLI: Okay.

16 DEPUTY MAYOR HUBBARD: Get the
17 immediate stuff that is very obvious. Get
18 that taken care of right away.

19 MR. ABATELLI: Okay. The Road and
20 Sidewalks, we submitted the grant
21 applications to Suffolk County. I'm using
22 a cost estimate from the project plan. So
23 I am going to get some other prices. And
24 there is also some hiring's.

25 DEPUTY MAYOR HUBBARD: Yes. That is

1 not a problem.

2 TRUSTEE ROBBINS: There is a really
3 bad trash can situation. I noticed them
4 myself. I saw today that the lid had
5 fallen off. I know there is a problem by
6 Ralph's. Can we hire somebody?

7 MR. ABATELLI: I know by Ralph, he is
8 supposed to take care of that.

9 TRUSTEE ROBBINS: It could be a
10 dangerous situation.

11 DEPUTY MAYOR HUBBARD: Anything else
12 for Dave?

13 (No Response.)

14 DEPUTY MAYOR HUBBARD: Thank you.
15 Joe's report?

16 MR. PROKOP: Good evening. There is
17 just a few things that I would like to
18 mention in my report and answer any
19 questions that you have. As you heard
20 before, I do have some language that I
21 would recommend for irrigation systems and
22 how they're metered. So I will be working
23 on that. We had a bid proposal for the

24 Railroad Dock and the County. I received
25 comments back from the County. And I

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1 amended the agreement to conform with
2 those stipulations and I have sent it to
3 the Board. Just so you can see it. So I
4 am just waiting to hear back from them.
5 This wetlands permit for the Board, we
6 have updated information on that. I spoke
7 to several agencies about that today. One
8 of the things that I am working on with
9 Dave Abatelli and Eileen and the chair and
10 the people of the ZBA and the Planning
11 Board, is getting the agenda done prior
12 to the meeting. So it's not just
13 typing the agenda up and getting it up
14 on the website, there is a lot that goes
15 into it.

16 TRUSTEE PHILLIPS: It is my
17 understanding that Sylvia, as part of the
18 process that was required and requested at

19 east a years ago, to get them into the
20 Clerk's Office so that she could get
21 them onto the site. Is this a new
22 system?

23 MR. PROKOP: It's not necessarily a
24 new system. It's an ongoing process that
25 we have had over the last 12 years. It

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1 sort of culminated with this. What I am
2 trying to do is bringing the process
3 forward about a week. There is a lot
4 involved in doing that. I am the Village
5 Attorney just trying to help out. You
6 know, it also ties into the legal notice,
7 and then it falls into the agenda. So
8 that is the local Board agendas.
9 Similarly, I was getting discussions on
10 the same applications from different
11 departments. What we did, we had some
12 discussions over the last couple of
13 months. We have not had a meeting
14 recently. We addressed the number of

15 applications in each of those departments.
16 Each department is relying on the
17 departments to move ahead. So we're
18 trying to work on steps for the future to
19 facilitate these applications as they come
20 in. So that we don't have these long
21 waiting periods. So just trying to
22 identify it.

23 TRUSTEE PHILLIPS: Can we talk about
24 the Mattasas application? Have these
25 changed the plans?

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1 MR. PROKOP: What I reviewed so far, I
2 reviewed what was available from my
3 report. Basically the guts of the
4 application. And also the material that
5 came in today. I reviewed that. What
6 happened, before this package came in
7 today, I contacted the Town of Southold
8 Building Department, one of the things
9 that I noticed, the application has a Town

10 of Southold county tax map number and a
11 Village tax map number. The dock that is
12 planned, goes into the Town's
13 jurisdiction. So I called the Southold
14 Planning Department and asked them what
15 was the status of the application and they
16 had indicated that they had not received
17 an application regarding the dock. Now,
18 they checked in the computer for the
19 Building Department and the Trustees.
20 They did say there is not one with the
21 Trustees. I agreed with the Planning
22 Board that I would bring this forward to
23 the Board, and that this should be a joint
24 application. So we need to hear from the
25 Town of Southold before they do anything

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1 and from us. The Village had just
2 received a package today and a package
3 from the applicant. It had a Trustees
4 permit from the Town of Southold. The
5 Trustees permit is dated January 2013.

6 And the Trustees permit is for two things,
7 for demolition and construction of a
8 house. And it's also for demolition and
9 reconstruction in-kind, for a dock.
10 Because the dock extends two ways, into
11 the Town's wetlands, and the other part of
12 the dock attaches to the bay. So they
13 need Trustee approval for that. The dock
14 that is in the plans, however, is not an
15 in-kind dock. It's significantly larger
16 than the dock. The floating part is also
17 longer. There is also a dolphin that is
18 out into the creek. Different feature
19 than the previous dock. The Trustees
20 permit is dated in January. So we have to
21 be very careful that the Trustees had the
22 review, when we have a plan that is dated
23 two months is issued. So these are all
24 things that we have to talk to the Town
25 about and get worked out.

1 TRUSTEE PHILLIPS: So there has to be
2 someone to tell me the process. We rely
3 on the staff to go through this. We don't
4 deal with any of this until after the
5 permit is established. Is there some sort
6 of checklist?

7 MR. PROKOP: Well, we have a Building
8 Department that is very good at reviewing
9 plans. As I said, it looks like something
10 that is in flux. I had a meeting with the
11 utility Department. They brought on
12 another case. We were just updating each
13 other on statuses. That is all that I
14 have.

15 TRUSTEE ROBBINS: I wanted to have a
16 discussion in Executive Session to discuss
17 the agreement about the Hold Harmless.

18 MR. PROKOP: Yes. That is a contract
19 matter.

20 DEPUTY MAYOR HUBBARD: Okay. We can
21 discuss that in Executive Session. Thank
22 you, Joe.

23 Mr. Braun, you can come on up.

24 MR. BRAUN: Good evening.

25 DEPUTY MAYOR HUBBARD: How are you?

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1 MR. BRAUN: At the last meeting, the
2 Mayor and the Board of Trustees, asked for
3 more details. What I did was put together
4 a list. The original document was a 25
5 page list and I brought it down to 6
6 pages.

7 DEPUTY MAYOR HUBBARD: Okay.

8 MR. BRAUN: So I am ready to pass out
9 a draft list for everyone to take a look
10 at. Basically what I was asked to do is
11 take a look at the items that are
12 outstanding and put them in a priority
13 order. So I approved it groups. A lot of
14 the safety items that had problems and
15 someone really has to take a look in the
16 short term future.

17 DEPUTY MAYOR HUBBARD: Okay.

18 MR. BRAUN: So what I also want to
19 tell you, some items that are exclusive,

20 having options of 20,000 tank that you can
21 do in conjunction with a 30,000 tank. You
22 wouldn't pick them both. Just obviously
23 one. So what I would like to do is to
24 take some time and go down the list and at
25 that time, I can also make

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1 recommendations. We can do a thorough
2 inspection. Like I did last meeting, I
3 showed photos of items that I felt needed
4 some action rather quickly. Maybe you can
5 assign someone to me that can then report
6 back to the subcommittee. So what I did
7 in here, I brought them in a line item on
8 each one. It doesn't have to be exact.
9 We can move some things around to
10 accommodate the Village. These are my
11 eyes looking at it. So I think it's a
12 good time to get with someone from the
13 Village and go over the goals and
14 checklist. One of the items that is in

15 here is the tower. The tower is in bad
16 condition. It's starting to leak. So I
17 have that as a high priority item. So
18 there are some different options that you
19 can consider. Some budget driven and some
20 the needs of the Village. What I also did
21 was a lot of line items for the
22 distribution center, which I took out. If
23 I could be of any help, I would be happy
24 to do that, but I pretty much noticed that
25 the Village can do that on their own.

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1 DEPUTY MAYOR HUBBARD: Yes.

2 MR. BRAUN: Some of the switches need
3 to be switched out. So we don't want to
4 overload the generator. So if you feel
5 that my suggestions would work better with
6 the Village, I can work with someone in
7 the Village.

8 DEPUTY MAYOR HUBBARD: Yes. What I
9 will do is look this over and discuss it
10 with the Mayor. Have the Board look

11 over everything. It's hard to go over
12 six pages of all this stuff and discuss
13 it right now. So at least two of us will
14 get together and go over these items and
15 talk about what the Village's needs are.

16 MR. BRAUN: Okay. I am available. I
17 can also help identify things that need to
18 be accomplished so that it can be
19 formatted into your budget. Please call
20 me with any suggestions.

21 DEPUTY MAYOR HUBBARD: Yes. There is
22 a lot to review. So what we will do is
23 look this all over and then get back to
24 you --

25 MR. BRAUN: Yes. Please do. Call me

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1 anytime. I would be more than happy to
2 help.

3 DEPUTY MAYOR HUBBARD: Okay. Is there
4 anything else for Mr. Braun?

5 (No Response.)

6 DEPUTY MAYOR HUBBARD: Thank you. We
7 will get back to you. We will all sit
8 down and go over this.

9 MR. BRAUN: Okay. I plan on being
10 back on Friday, if anyone wants to see me.

11 DEPUTY MAYOR HUBBARD: Okay. I will
12 plan on getting out there to see you. The
13 Mayor will not be back, but I will try and
14 get over to see you.

15 Okay. So now Mayor and Trustees.

16 TRUSTEE PHILLIPS: Did anyone have any
17 questions on the fire department report?

18 TRUSTEE ROBBINS: I didn't have any
19 comments. There was a letter that I saw
20 about the award program from Penflex.
21 There was a letter that came from David
22 about the management of their funds for
23 this --

24 DEPUTY MAYOR HUBBARD: Is that on the
25 performance report?

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1 TRUSTEE ROBBINS: Yes. My comments

2 about the letter. It had a date and it
3 had signatures on it. It had a quite a
4 bit of detail about the investment funds.
5 What surprised me was that there was no
6 letterhead. There was no -- I had no idea
7 who it was from basically. I thought it
8 was a poor format of a report.

9 DEPUTY MAYOR HUBBARD: They had it on
10 an e-mail. They had it on there.

11 TRUSTEE ROBBINS: I read it online and
12 I printed it.

13 DEPUTY MAYOR HUBBARD: It's not the
14 overall portfolio. They were just saying
15 that they took a hit on the one part of
16 the portfolio.

17 TRUSTEE ROBBINS: I don't have a
18 question about the contents, I just
19 thought that it was a poor format.

20 DEPUTY MAYOR HUBBARD: Okay. We will
21 contact them and have them take care of
22 that.

23 Anything else for the fire department?

24 (No Response.)

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1 from Trustees. Trustee Robbins?

2 TRUSTEE ROBBINS: We talked about the
3 BID getting the banners out. They got
4 them out. The ones that they had ordered.
5 They look nice. They also discussed about
6 having someone at the schoolhouse, one or
7 few days a week. What I am not clear
8 about is if they were asking for the
9 Village for funds or if they were going to
10 fund it themselves. So that was the main
11 thing that they discussed at their
12 meeting. They're trying to coordinate
13 their activities a little better with the
14 Maritime Festival. That's it.

15 DEPUTY MAYOR HUBBARD: All right.
16 Trustee Murray?

17 TRUSTEE MURRAY: Dances in the Park
18 was a big hit. Tonight is going to start
19 in a few minutes. Some people thought

20 1500 last week. It was big. That is
21 about the only thing.

22 DEPUTY MAYOR HUBBARD: Thank you.
23 Trustee Phillips?

24 TRUSTEE PHILLIPS: I was elected to do
25 the Chair for the Code Committee. We also

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1 were discussing the controllers report
2 that we did two years ago. We were
3 reviewing some of the things that came out
4 of that. And from that, I have some
5 thoughts. The Code Committee met. Most
6 of it was very informative discussion.
7 There were no recommendations to the
8 Board. One of the items that was
9 discussed, and was tabled, was the wetland
10 fee program. There was also discussion
11 about the brush program. Other than that,
12 is all future discussion. The carousel
13 committee, Dave brought that up earlier.
14 So that should be a very interesting
15 meeting. It needs to be maintained. It

16 needs to be taken care of. It's an asset
17 to the community. In going over the
18 controllers report, our actual plan came
19 up with the thought process that some of
20 our contract vendors needs to go out for
21 RFP every two years. So part of that
22 would be our transcriptionist. So we need
23 to go out for an RFP. Also our Harbor
24 Manager, since we have started, we have
25 not. So we need to go out for an RFP for

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1 that. We can -- we are vert happy with
2 what we have, but if we want to follow
3 what we put into place, we need to follow
4 what we put in place. We also need to put
5 an RFP for IT services. So I think it is
6 time to go out for RFP and see what is out
7 there. To just take the initiative and
8 look at the rest of the companies. We may
9 stay, we may not. We just need to put it
10 out there. I have been reviewing our

11 assets. And I know that Charlene needs to
12 take that in-house to do. I have noticed
13 that there are some things that have not
14 been updated for quite some time. I
15 believe the Maritime agreement. I didn't
16 see anything for the museum. I didn't
17 find an agreement with the Hampton Jitney
18 for them using the parking lot. They have
19 increased in size. Do we have an
20 agreement? I think that is something that
21 we need to look into. I know we have
22 asked them to do the blacktop. So I think
23 there are some things that we need to talk
24 about.

25 DEPUTY MAYOR HUBBARD: We will check

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1 and see what is on file.

2

3 TRUSTEE PHILLIPS: That is all that I
4 have.

5 DEPUTY MAYOR HUBBARD: I just have one
6 thing. I just wanted to say thank you to

7 Southold Town Highway Department. They
8 went in and filled in the potholes. They
9 brought in a couple of truck loads of
10 fill. I just wanted to say thank you for
11 doing that for us.

12 Motion to go into Executive Session.

13 TRUSTEE PHILLIPS: Second.

14 DEPUTY MAYOR HUBBARD: All in favor?

15 TRUSTEE MURRAY: Aye.

16 TRUSTEE PHILLIPS: Aye.

17 TRUSTEE ROBBINS: Aye.

18 DEPUTY MAYOR HUBBARD: Aye.

19 We will go into Executive Session to
20 discuss contact matters.

21

22 (Whereupon, the meeting was
23 adjourned.)

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C E R T I F I C A T I O N

I, Jessica DiLallo, a Notary Public for and within the State of New York, do hereby certify:

THAT, the witness(es) whose testimony is herein before set forth, was duly sworn by me, and

THAT the within transcript is a true record of the testimony given by said witness(es).

I further certify that I am not related either by blood or marriage to any of the parties to this action; and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this day, July 30, 2013.

(Jessica DiLallo)

* * *

