



236 THIRD STREET  
GREENPORT NY 11944

Tel: (631) 477-0248  
Fax: (631) 477-1877

**MAYOR**  
GEORGE W. HUBBARD, JR.  
Ext. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR  
MARY BESS PHILLIPS  
DOUGLAS W. ROBERTS  
JULIA ROBINS

**VILLAGE ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
Ext. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
Ext. 206

**TREASURER**  
ROBERT BRANDT  
Ext. 217

**Audit Committee Meeting Minutes  
December 11, 2017 4:00 p.m.  
236 Third Street, Greenport, NY 11944  
Village Hall Conference Room**

**Attendance:** Mayor George W. Hubbard Jr., Trustee Mary Bess Phillips, Trustee Douglas Roberts, Clerk Sylvia Pirillo, Treasurer Robert Brandt

**Call to Order:**

Meeting called to order at 4:04 pm.

Motion made by Mayor Hubbard and seconded by Trustee Phillips to accept the minutes of the last meeting. Motion carried.

**Old Business:**

- o Marina revenue report: numbers skewed owing to DOKWA pre-payments.
- o Discussion re: lack of mid-week stays at the Marina.
- o Mayor Hubbard asked how boats paid that they have been staying off-season, such as two weekends ago.
- o Mayor Hubbard questioned cable Marina rate – why do we need cable there year-round? (Need to know seasonal, year-round rate spread over 12 months, versus rate if shutting down the service for a few months when Marina is closed.) Clerk Pirillo to help Treasurer Brandt negotiate a new cable rate at the Marina.

**New Business:**

- o Audited Financials for 2016/2017 – Mayor Hubbard said he was concerned about “write-offs” and receivables. (There are some substantial electric receivables.)

Bill Freitag of BST to come in January 2018 to present financials to Board and public.

**Recommendations to Village Board**

**Close Meeting:**

Motion made by Mayor Hubbard and seconded by Trustee Phillips at 4:52 p.m. to adjourn. All in favor. The next meeting will be held on February 12, 2018 at 4:00 p.m. at Village Hall.