VILLAGE OF GREENPORT
COUNTY OF SUFFOLK STATE OF NEW YORK
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BOARD OF TRUSTEES

WORK SESSION

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Third Street Firehouse
Greenport, New York

December 17, 2015
7:00 P.M.

B E F O R E:

GEORGE HUBBARD, JR. - MAYOR

JACK MARTILOTTA - DEPUTY MAYOR

MARY BESS PHILLIPS - TRUSTEE

DOUGLAS W. ROBERTS - TRUSTEE

JULIA ROBINS - TRUSTEE

JOSEPH PROKOP - VILLAGE ATTORNEY

SYLVIA PIRILLO - VILLAGE CLERK

PAUL PALLAS - VILLAGE ADMINISTRATOR

STEPHEN GAFFGA - VILLAGE DEPUTY TREASURER

(Whereupon, the meeting was called to order at 7:04 p.m.)

MAYOR HUBBARD: I'd like to call the meeting to order at 7:04. Pledge to the flag.

(Whereupon, all stood for the Pledge of Allegiance.)

MAYOR HUBBARD: Thank you. You may be seated. Okay. Just a couple of things before we get started.

Just to let everybody know, our regular session will be on Monday, the 28th, after Christmas. I want to wish everybody a Merry Christmas, Happy Holidays. This is our last work session of the year, so Merry Christmas to all and everybody else. We have a good quick meeting tonight, we're not going to be here for seven hours. And I'll take care of a lot of business, and then we can enjoy the holidays and we'll see everybody after Christmas. That's it.

All right. First up is Chief Breese.

The Village Attorney is going to be here a little bit later, he's running late.

CHIEF BREESE: Good evening, everybody.

TRUSTEE ROBERTS: Hi, Chief.

TRUSTEE ROBINS: How are you?

CHIEF BREESE: Okay. How are you tonight?

TRUSTEE PHILLIPS: Hi, Chief.

CHIEF BREESE: How is everybody doing?

TRUSTEE ROBERTS: Great.

CHIEF BREESE: First of all, on the resolutions, I'd like to add to my resolutions, we have three new members proposed last night. One was William Cosby, Dawn Conway for Rescue, and Kelly Hydell for Star Hose Company.

MAYOR HUBBARD: Okay.

CHIEF BREESE: They were approved by the Board of Wardens last night. I'd like to add them to requested resolutions.

Also, last night at our meeting, we voted to terminate our Department secretary that we had. She hasn't been showing up. I mean, it's pretty much a job abandonment. She hasn't been around in six months, and we're getting way behind in our paperwork for the State and for service awards.

We'd like to fall back on the list we had when we hired her. We had another candidate who was -- who was our second choice. So if she didn't take the job, it was Jim Kalin. He's a member of the Department. He's retiring in a couple of years, so we'd like to hire him right away so we can get our paperwork done. I mean, we need to get him -- get him going as soon as possible. We'd like to add that

to it, I think.

MAYOR HUBBARD: Okay, yeah. I mean, I just spoke to the Chief a few minutes ago about that. I mean, we're going to -- we'll put a resolution on for our regular meeting, you know, authorizing the hire, but he's going to hire him right now, because they're at the end of the year, just to have him start working as soon as possible, just start getting caught up on all the paperwork before the year-end, and then we'll vote on him.

TRUSTEE PHILLIPS: Do we need a vote tonight for him to help them along and then ratify it on Monday?

MAYOR HUBBARD: Actually, we had talked to him a couple of months ago, that if he needed additional help to -- you know, if he needed somebody to fill in, that he could that.

TRUSTEE PHILLIPS: Okay.

MAYOR HUBBARD: So there's no change in it. It's just a matter she's not being paid. Well, she hasn't shown up, so she's not being paid, and he's just -- it's authorization now to go ahead and hire somebody. We'll formally authorize it on the 28th.

TRUSTEE PHILLIPS: Oh, okay, because I just -- I just to make -- because I believe Payroll

Department needs to have some type of resolution to put him on payroll, so that's the only reason why I'm asking.

MAYOR HUBBARD: Okay.

TRUSTEE PHILLIPS: You know, I don't need -- you know, I'm just asking to make it clear and helpful for them, that's all.

MAYOR HUBBARD: Right. Well, I'll make a motion that we authorize the Fire Department to hire James Kalin as interim Department Secretary.

TRUSTEE PHILLIPS: I'll second.

MAYOR HUBBARD: All in favor?

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE ROBINS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No Response)

Okay. So --

CHIEF BREESE: Thank you. Also, before I gave you guys a copy of the proposed fence we want to put out, the split rail fence, kind to stop the neighbors from parking on the lawn and people throwing garbage.

MAYOR HUBBARD: Right.

CHIEF BREESE: Well, it's not for throwing garbage, but people wandering. But that's the fence we want to put up. The Board approved it last night to go with Riverhead Fence. So, if you guys approve it, we can have them come and do the work. We just need to have you guys approve it.

TRUSTEE ROBINS: Was that just -- is that split rail?

CHIEF BREESE: Yeah. We were going to go with chain link, and then some people pointed it out, said, "That's going to look pretty terrible," and we don't want to make the neighbors mad.

MAYOR HUBBARD: Right.

CHIEF BREESE: We want to put something that looks decent out there.

TRUSTEE PHILLIPS: Right.

CHIEF BREESE: So it's going to have three gates in it.

TRUSTEE PHILLIPS: Okay.

CHIEF BREESE: And we're also going to extend the one along Third Street, as you can see. Like this one, it goes down here, we'll extend it that way down Third Street to protect the memorial a little more.

TRUSTEE PHILLIPS: You say it was Riverhead

Fence?

CHIEF BREESE: Yeah, Riverhead Fence was the lowest bidder. They were $5,050, compared to the -- I think the highest one was -- Chris Mohr was 5,663. Then there was Residential Fence Corp. was -- honestly, I don't remember. It was 5,200 or something. I don't know. I could check for now.

MAYOR HUBBARD: Okay. We'll put that on the agenda for Monday.

CHIEF BREESE: Okay. What's going on with the ambulance? Is that a dead deal, or are we still buying one, or what are we doing with it?

MAYOR HUBBARD: Well, that's --

TRUSTEE ROBERTS: Well, I think we wanted to ask -- I mean, go ahead. Sorry.

MAYOR HUBBARD: It's between the lawyers. The lawyer has it now. The one company questioned it, the bid specs on it. Then the other company, he -- then the company that you disapproved questioned the validity of paperwork that they -- the winning bidder submitted. And so he says the bid bond is not correct per State Law, so now he's questioning the bid that you said that we did accept. So now we've got both of them with the lawyer discussing it.

So I could get you a better answer. I know Joe

was working on it. I spoke to him last night about it, to get some kind of answer before your meeting. We just -- I don't know where it's at right now.

CHIEF BREESE: Okay.

MAYOR HUBBARD: The other letter came, I believe it was the end of last month. We got that from Henderson questioning PL's bid bond, if I have the companies correct. And they were questioning that because it wasn't -- it wasn't all in their name. It was a two-part bid bond or something, and the spec says you can't do that. That was a new monkey wrench that got thrown in. I thought it was settling the one, so we'll try to get an answer on that.

CHIEF BREESE: Okay.

TRUSTEE ROBERTS: Can you give a layman's explanation for why you chose the one you chose? Remember, I know absolutely -- I'm so dumb about this. So like what was your --

CHIEF BREESE: Honestly, I wasn't on the committee, but the committee, they actually found a lot discrepancies in the specialty vehicle bid.

TRUSTEE ROBERTS: Okay.

CHIEF BREESE: And they just --

TRUSTEE ROBERTS: Within the bid?

CHIEF BREESE: Yeah. They found a lot of discrepancies. They say the door sizes weren't right. I mean, they made up a nice -- they made up a nice report. It was like a five-page report. I believe I handed it out. But they just found a lot of discrepancies and they had a problem with it, so.

TRUSTEE ROBERTS: So even though it was lower, you went with the higher bid because of this?

CHIEF BREESE: Right.

TRUSTEE ROBERTS: Okay.

CHIEF BREESE: Because, I guess, the quality of workmanship also. I'm not sure exactly.

TRUSTEE PHILLIPS: Well, I think, also, didn't they in their report give the reasons why they chose the other company?

CHIEF BREESE: Yeah. I don't --

TRUSTEE PHILLIPS: Which is very -- which is very smart of them to do.

CHIEF BREESE: Right.

TRUSTEE ROBINS: Chief, when you go out to bid on something like that, you give very detailed specifications of everything --

CHIEF BREESE: Yeah.

TRUSTEE ROBINS: -- that is supposed to be included, right?

CHIEF BREESE: Yes.

TRUSTEE ROBINS: Okay. So line by line that we all follow?

CHIEF BREESE: Yes. Compartment sizes, everything I believe was in there, so.

TRUSTEE ROBINS: Okay.

CHIEF BREESE: Other than that, I don't have nothing else, except if I don't see you guys, have a Merry Christmas and a Happy New Year.

Also, actually to back up, tomorrow we're having our Wardens party, 6 o'clock here at the Firehouse, and you're all invited. Hopefully, we'll see you there. We'll have refreshments and plenty of food. We changed it this year. Instead of doing it after the Wardens meeting, we decided to do it on a Friday, so everybody could enjoy themselves, instead of sitting through --

MAYOR HUBBARD: Okay.

CHIEF BREESE: -- a two-hour meeting. But you're all welcome to come, and, hopefully, we'll see you there. We'll have plenty of good food and refreshments and everything.

TRUSTEE PHILLIPS: Okay. Thank you.

TRUSTEE ROBERTS: Thanks for the invite. I wish I could make it, but thank you.

MAYOR HUBBARD: Okay.
CHIEF BREESE: Okay.
MAYOR HUBBARD: Thank you very much.
CHIEF BREESE: Good night.
MAYOR HUBBARD: Okay. Next is Village Administrator.
MR. PALLAS: Thank you, Mayor and Board. And I will -- in keeping with your directive, I'll be brief.
If you would indulge me, if I could start with the Utilities section. I don't think it's arranged as it usually is. If we could start with the Utility section, if you don't mind, and I'll double-back. It would be quicker if I did it that way, maybe not.
In addition to the regular reports, there's a few --
TRUSTEE PHILLIPS: I dont' have a Utility section.
MR. PALLAS: -- resolutions -- I'm sorry?
TRUSTEE ROBINS: It's in the back.
MR. PALLAS: It's towards the last section of mine.
TRUSTEE PHILLIPS: Okay. I'm sorry.
MR. PALLAS: Okay. No, it's my fault.
TRUSTEE PHILLIPS: I'm very sorry.

MR. PALLAS: I have two resolutions, and I have to add one that wasn't -- isn't on here, and I'll go over a couple of more. I also have two Executive Session items, one for a contract negotiation, one for personnel matters.

The first resolution, solicitation of bids for lighting grants. This is actually an old grant. There's around nine County, Suffolk County downtown revitalization grants. It was a $67,000 grant. We had a $26,000 match. This is to do lighting in -- on Front Street, Main Street, the Adams Street parking lot.

We -- Derryl has actually done a lot of work on this. Derryl Baumer has done a lot of work on this and spoken at length with the County to make sure we could still get the money, and they assure us that we can.

So we have selected some lights for the Adams Street parking lot. We're going to use virtually identical poles and fixtures that are there now on the other side of First. We're going to be replacing all the heads on that side with LED fixtures, so they'll all be LED fixtures in that whole -- in all of those parking lots.

We tried to find decorative fixtures for Front

and Main that would fit within the dollar amounts in the grant. There's just -- there's just no way to do it cost effectively. So we're going to be staying with standard cobra head style fixtures, but they're going to be LED.

Right now, we're looking at 250 watt LED fixtures. Right -- currently, we have kind of a mix of 100 watt, 250 watt and 400 watt fixtures, and we're also considering putting in one additional pole just north of Front on Main. There's nothing there, so it's wide open, but there's no lights at all.

TRUSTEE PHILLIPS: Right. That was -- whoops, I'm sorry.

MR. PALLAS: So that's one of the things we want to do.

We haven't finalized it, but I just want to let you know, we're going to be going out to bid for the purchase of the fixtures. We'll install them ourselves. Excuse me. So that's just requesting approval to go out for those bids, that's what that's all about.

TRUSTEE PHILLIPS: Paul, from someone who helped write that and get it, thank you very much. That was my first grant that I got for the Village and it's been sitting in moth balls. Thank you very

much.

MR. PALLAS: The BID has also been after me for a little while on this one, too.

TRUSTEE MARTILOTTA: Are we anticipating just a simple -- are we anticipating any cost savings from the LED fixtures? It's my understanding that it can be substantial.

MR. PALLAS: It is. The amount of money on, you know, a wattage basis, it is substantial total dollar value, because we're not talking about the entire Village.

TRUSTEE MARTILOTTA: Of course.

MR. PALLAS: It's not -- it's not a huge dollar amount, but it certainly is a savings. And, you know, if these work in the downtown area, we would expand it to --

TRUSTEE MARTILOTTA: That was my next question.

MR. PALLAS: -- the entire Village in the program. So we wouldn't use 250 in the residential. Typically, you'd use 100 watt fixtures. We want to get these in, you know, make sure they do what they said they're going to do. The lighting levels are right and not -- you know, they're acceptable to the public, essentially.

TRUSTEE MARTILOTTA: Yes, sir.

MAYOR HUBBARD: Okay.

TRUSTEE ROBINS: And, Paul, as we talked about, with the -- when we go to the NYAPP conferences, and the Governor's initiative, the REV, LED use and energy efficiency is a target, especially for small municipalities. We're going to face that in other things that are upcoming for us to look at. So any progress in that direction is important for us.

MR. PALLAS: Absolutely.

TRUSTEE ROBINS: And, hopefully, you know, we will be incorporating more LEDs in our infrastructure, and even eventually to our residents to convert over to LED use at home.

MR. PALLAS: Sure. The next item is a request for participation, or really approval for applying to the New York State DEC Asset Management Pilot Program. I don't know -- I don't have a lot of details, but what I -- as I understand it, the DEC is hiring a consultant to work with 20 municipal sewer systems to develop this computerized Asset Management Program to, I guess, collect all of your capital assets on the computer, and do some long-term planning on capital improvements to those. Some of this equipment has a long lifetime, and, you know, unless you're planning for it, when you need to

replace it, all of a sudden, you know, it's a very capital intensive utility. You know, most of your rates are to repay capital debt. So it's important to know going forward what that's going to be, and I that's what I think one of the big goals of this program is.

And, again, there's going to be 20 municipality -- 20 municipal systems selected, and that each one will have to work with this consultant. There's no detail on how that's going to function, whether -- the way I read it, there was only one consultant working with 20 municipalities. That sounded a little rough to me, but, again, I'm not 100% certain. So I'm just asking for approval to move forward to apply for that.

MAYOR HUBBARD: Okay.

MR. PALLAS: And so far --

MAYOR HUBBARD: Do they need a resolution from us authorizing that?

MR. PALLAS: They don't. I would like one, just so that we're all, you know, on the same page on this.

MAYOR HUBBARD: Okay.

TRUSTEE ROBERTS: There's no cost?

MR. PALLAS: There's no cost to the Village,

other than staff time, which, you know, ultimately, we should be doing anyway.

TRUSTEE ROBERTS: Right.

MR. PALLAS: So it's not -- and this way we get a formal program that's acceptable to the DEC. They are going to be putting out guidelines for this very topic at some point. They're only guidelines, but, you know, guidelines have a habit of turning into regulations.

TRUSTEE PHILLIPS: Into regulations, yes.

MR. PALLAS: So, you know, we would be that much further ahead of the game, you know, as a participant in the pilot program. So that's what that one's about.

And the last resolution I have is the New York Association of Public Power's January meeting, last week of January, two days, for Trustee Robins and myself to attend. That will be on for next week's approval.

TRUSTEE PHILLIPS: Kalmar Nyckel, what's the story? Visiting August 26th?

MR. PALLAS: The -- I apologize. I didn't forward the email that we had received from the Kalmar Nyckel; are interested in visiting here in August. They didn't provide a lot of detail and I

didn't -- we didn't really reach out to them to ask what they -- how they wanted to do this, whether they were going to do visits.

TRUSTEE ROBERTS: That's the tall ship?

MR. PALLAS: That's a tall ship. I'm sorry. Yeah, it's one of the tall ships from the Tall Ships event. They did suggest that they would be interested in doing sail-aways. That was the only thing they did mention to us. But before I even entered into a dialogue with them, I wanted to get us a report, if you were all interested in pursuing, pursuing this with them.

TRUSTEE ROBINS: They're the ones from Delaware, right, the Kalmar Nyckel?

MS. ALLEN: Yes.

TRUSTEE PHILLIPS: Yes.

TRUSTEE ROBINS: So it is the one from Delaware.

MS. ALLEN: Yeah.

TRUSTEE ROBINS: And, you know, one of their big missions is education. So maybe as well as doing sail-aways, if they'd like to do some kind of educational program for our kids here as well, that would be a nice thing. And I know that crew was very friendly and went out of their way to take people on

the boat and tour it. And I think they were one of the most popular boats, actually.

TRUSTEE PHILLIPS: I would like to see a little more information as to --

TRUSTEE ROBERTS: Yeah.

TRUSTEE MARTILOTTA: I'd like to see what "visit" means.

TRUSTEE PHILLIPS: Yeah, me, too.

TRUSTEE ROBERTS: Yeah. I'm assuming they're asking for free dockage, right?

MR. PALLAS: Again, we haven't even gone into any of the financial arrangements at all. It is just for --

TRUSTEE ROBERTS: Does it give the size of the boat?

MR. PALLAS: I'm sorry, and I apologize. This is for a four-day -- five days. I think they'll arrive on a Thursday, leave on a Monday, something like that. It's a short-term visit. They're not looking for a whole -- you know, for a week. I think it's four days.

MAYOR HUBBARD: So get some more details, come back to us and everything else. I mean, free dockage is better than paying appearance money, as in the past. So we'll see what we can work out if we

approve it for them, you know, so okay.

MR. PALLAS: Great. Moving on to the departments.

TRUSTEE ROBERTS: Before you get to utilities, just because there was a big discussion about drying beds, maybe you can just update the public about that.

MR. PALLAS: Yeah. I had -- we had done some research. We had done some research before the last meeting. Between the last meeting and this meeting, we reached out to some current users of the system, and, you know, we picked four at random. And, you know, twice might be a coincidence, four times is no longer a coincidence. None of them like the system. One of the four doesn't even use it anymore. One, it hasn't worked since day one, the other two aren't happy with it. It's not cost effective. It doesn't dry as advertised. So we're -- like I said, you know, we're abandoning that solution.

We are continuing to look at other solutions. There's one that Ray Dunbar has found. I'll get you the details on it when he's formalized that a little better. There is one other system relatively cheap, so I'll get that for you. But we're going to continue to look at ways to reduce the costs of

sludge hauling.

TRUSTEE ROBERTS: I'm sorry. Would you mind, next time, can you call the companies first and then maybe bring that as part of the --

MR. PALLAS: Yes.

TRUSTEE ROBERTS: The actual report?

MR. PALLAS: Ray and I have had that discussion.

TRUSTEE ROBERTS: Ray's passion is great.

MR. PALLAS: Yes.

TRUSTEE PHILLIPS: Paul, as far as updates at the Light Plant, I understand that the pumps, the gas pumps are now in, and we're now certified from Suffolk County.

MR. PALLAS: Yeah. I'm going getting to that.

TRUSTEE PHILLIPS: Okay.

MR. PALLAS: Yes. But, yeah, we are. I can skip ahead. That we -- they all are all certified. We've gotten all the necessary communications, cards, software cards, whatever they are, into the system and it's all functional. We finished the concrete work in front and we're going to begin. Doug Jacobs is going to be reaching out to all the affected departments to start training, I think next week. Yeah, next week or the week after, to get everyone

trained and up to speed on that.

TRUSTEE PHILLIPS: Okay.

MR. PALLAS: We're back to the Road and Water Department. I'm just going to highlight a couple of items. We're continuing -- during November, continued to trim trees on Bay Avenue and other areas around the Village with our tree trimming project, again, working with the Electric Department jointly on that.

They've worked with the Sewer Department for installation of pipes at Central Pump Station. They did testing. We started testing on Village-owned cross connection control devices. These are eventual -- essentially -- I'm sorry -- backflow devices that we own at our facilities that are required to be tested, in addition to -- everybody's required to be tested, but ours are a part of that process. We're doing that inhouse. We have someone that's certified to do that inhouse, we're doing that on our own. They assisted with the -- assisted with moving the pumpout boat. Assisted with placing the Christmas tree in Mitchell Park, they did a great job. They also worked to assist -- rather, put up the ice rink with the Park Staff Assistant. They did road closure work with the paving projects. You

know, they've really been quite busy. The Water Department has really been quite busy this last month or two. Things seem to be going well there.

Sewer Department highlights: Pump #1 at Central Pump Station was reinstalled, and, again, they also assisted with the setup of the ice rink in Mitchell Park, not a lot, but a little bit. Every little bit helps. And I point that out as a highlight only because, you know, the departments are working more together than I think they have in the past. I've really started to emphasize that with them. You know, it's a much more cost effective way to do things, and not always met with pleasure, but they're still doing it anyway. So things, I think, are working well with that.

Again, we talked about the fuel tanks. There's other things that were a part of the Suffolk County Department of Health notice of violation with regard to tanks. We're moving fairly well in getting all of that cleaned up. The County's very satisfied with the way we're progressing on that, so that's a good thing.

And they also continue to do tree trimming. That kind of took a back seat for a little while, but we're going to be gearing up again to go back to do

some of that tree trimming throughout the Village. And they did -- obviously, did all the lighting, the decorating, the lights on the streets, and the trees, so I think they did a very good job.

TRUSTEE ROBERTS: Great job.

MR. PALLAS: A lot of the -- a lot of -- most -- I mean all of the stars. And the only thing that's hanging up had to be completely rewired. It's a fairly labor intensive process. They had to take off all the old ones and put on all the new ones. Those are all LEDs, and they're the right color, so that's a good thing. So I'm pretty happy about the way that turned out, not like last year.

Okay. Going back to the Building Department, if I may, to the front of my report, the highlights for there would be completed sending out rental permit applications. About 260 properties have been identified. Continue to receive applications. Inspections are being scheduled and performed. I can have an update for the next regular meeting, if you'd like.

TRUSTEE ROBERTS: Properties or units?

MR. PALLAS: Units, rental units.

TRUSTEE ROBERTS: Okay.

MR. PALLAS: Yeah.

TRUSTEE ROBERTS: Do you have -- I'd love know the data on number of units per lot. It's going to be one-point-something.

MR. PALLAS: Yeah.

TRUSTEE ROBERTS: But it would be interesting to know if it was 1.8 or 1.1

MR. PALLAS: Yeah. No, understood. We'll -- I'll try to get that. It may not be as easy as it sounds.

TRUSTEE ROBERTS: Okay.

MR. PALLAS: And, you know, we -- we're going to be implementing processes to send violations out that are not completed, to those that have not even completed applications. You know, we have to try to do that.

We're also working with the Town of Southold to be able to access the GIS system. That would be a very good asset to the Village. We'll start to be able to get all of our utilities on a GIS system, as opposed to all these hand-drawn maps that we have all over the place. That was a grant project as well.

TRUSTEE PHILLIPS: Paul, is that part of the grant from Southold Town, the GIS?

MR. PALLAS: Yes, yeah.

TRUSTEE PHILLIPS: That's being coordinated

through the Clerk's Office as well, because I asked about it today and was -- for an update on it and she really wasn't too --

MR. PALLAS: I haven't been. This is purely like engineering drawings. I can certainly include her in that process.

TRUSTEE PHILLIPS: Well, I think since we've started a connection moving forward on dealing with that whole grant situation with Southold Town, I think it would be probably a good idea just to have some form of communication --

MR. PALLAS: Sure.

TRUSTEE PHILLIPS: -- between you and Sylvia on it.

MR. PALLAS: Sure, sure. I mean, it is a separate -- it was a separate grant from -- than the Laserfiche stuff, as I understood it.

TRUSTEE PHILLIPS: But it was all written under the same, I think -- isn't it, Sylvia, written under the same process?

CLERK PIRILLO: I think so, but I'm not 100% sure.

TRUSTEE PHILLIPS: Okay.

MAYOR HUBBARD: I think they were two separate -- I thought they were two different ones.

TRUSTEE PHILLIPS: I'm not sure.

MAYOR HUBBARD: One came in first, and then the other was later on. The Laserfiche one was later on.

CLERK PIRILLO: I think GIS is Municity, actually.

TRUSTEE PHILLIPS: Oh, is that the Municity?

CLERK PIRILLO: I think so, yes.

TRUSTEE PHILLIPS: Okay. And that was -- that was something that also was posted on your computer so that you could see things as well, or are you out of the Municity loop?

CLERK PIRILLO: Me?

TRUSTEE PHILLIPS: Yes.

CLERK PIRILLO: Oh, I'm sorry. I'm out of the Municity loop at this time. My current computer also can't support it, so we're working on fixing it.

TRUSTEE PHILLIPS: Okay. All right. Thanks.

CLERK PIRILLO: You're welcome.

MR. PALLAS: All right. Just we're at the beginning to -- beginnings here. We haven't -- nobody's computer has anything on this yet, so we haven't even gotten that far. One of the keys is getting portals to the GIS, the base map it's called that resides at the Town of Southold servers. There were some issues that we needed to iron out, security issues that they weren't comfortable with at first,

but we've -- I believe we got that ironed out, that's why I'm talking about it now.

Moving on to Recreation, the Marina. The ice rink has been installed. All the systems -- all the systems work. We have a spare compressor ready to go. All we need is some cold weather and we'll be up and running. But it's not looking well even for next week. We considered starting the ice this weekend, but the prediction is in the 50s and 60s for next week. It's all going to melt anyway, so we'll just -- there's no point in starting. We would lose the sand that was put in, so we're going to hold off a little while longer.

We've done other work there. We put a deflection guard on the condenser. The way it was originally set up, the exhaust and the intake air for the condenser were -- one was on top of the other. And the return actually draws the air, the warm air right back in, which makes it a terribly inefficient system. It's just a temporary fix. We will be proposing some capital -- a capital project to redo that, that whole system, you know, over the -- in the spring and the summer to get that much more efficient, which would save a lot of money on electric, and, hopefully, keep the ice -- maybe keep

the ice a little better a little longer. The Zambonis are all set and ready to go.

The Marina staff helped do some decorating inside the Carousel. I think it turned out pretty well.

TRUSTEE ROBERTS: It looks great

TRUSTEE MARTILOTTA: It looks great, it really does.

MR. PALLAS: You know, the Electric Department hung the wreath. It's looking good.

The Rec. Center, as I had said, they were -- Margo is now working -- in charge of the ice rink staffing and the skate school. They've gotten 38 enrollees so far for the program. I think that's probably grown since then, since this was written. We're keeping staff levels up, so everything seems to be going good with that process so far.

TRUSTEE ROBERTS: Are we going to have rings for the Christmas break?

MR. PALLAS: We are. I will confirm it, but they were instructed to make sure that we did. With all the staffing levels, people that we've hired, I can't see a reason why we wouldn't. You know, I mean, if someone doesn't show up, we have to call somebody. There may be a delay, but, hopefully, we

can get a replacement quickly.

TRUSTEE ROBERTS: We'll hear about it if we don't.

MR. PALLAS: I'm sure, yes. Yes, I am sure. That's it for me.

TRUSTEE ROBERTS: Any movement on getting Eddie to work weekends and evenings a little bit?

MR. PALLAS: I have an -- I mean, I can implement that. I mean, I didn't -- I haven't started that, but he's more than willing to do it.

TRUSTEE ROBERTS: Yeah, that's what he told me.

MR. PALLAS: You know, I can come up with -- but my thought was to do it in somewhat of a random basis, so that people aren't expecting it. I can certainly -- I can certainly implement that, you know, right after the first of the year, if that's all right.

TRUSTEE ROBERTS: Yeah.

MR. PALLAS: Okay. We'll do that.

TRUSTEE ROBERTS: I would think you'd have -- you'd have to do it more in the summer than now.

MR. PALLAS: Yeah, that's what I was thinking. But we can do it a little bit at a time, you know, maybe one weekend day or maybe two weekend days a month, or something like that.

TRUSTEE ROBERTS: Yeah.

MR. PALLAS: Maybe an evening, as opposed to a day or something.

TRUSTEE ROBERTS: Yeah, or like at 5 a.m., you know.

MR. PALLAS: Yeah.

TRUSTEE ROBERTS: I think people would be happy.

TRUSTEE ROBINS: Who was that?

TRUSTEE ROBERTS: Ed Ward.

TRUSTEE ROBINS: Oh, Ed Ward.

MAYOR HUBBARD: Code Enforcement. We talked about it last month, to do some nights and weekends.

Okay. The staffing at the Power Plant, a lineman.

MR. PALLAS: I've received a few applications, not many. I have started reviewing them. Most of them -- most of the ones I've seen so far are simply not qualified for First Class status, so I may have to rethink -- rethink that and come back with proposals to the Board. But right now the -- I think I may have mentioned this. I don't know if you've noticed, but there's -- if you go outside of the Village, there's contractor crews working all over the Island for PSEG. They've got this massive

program underway. And there's three major contractors and they're all -- they're drawing people from all over the country. And there's other utilities doing similar things throughout the country and it's very, very difficult to find -- it was difficult before all this, but it's become even more difficult to find qualified First Class Linemen, so we may have to bring -- we may have to rethink that and bring in a lower level person and train them. You know, the concern is it does take several years to train someone to be a First Class Lineman. But, again, let me -- I haven't gone through all of the applications. Once I do that, then I'll see what we've got and I'll come back.

MAYOR HUBBARD: Yeah. And it worked out well with Tom Wood coming up through the ranks and everything else. If we can't somebody that's going to step right in, at least somebody else that could start learning the procedure and what we have, instead of waiting another six months and nobody showing up then. We lost six months and then getting somebody knowing our system.

MR. PALLAS: Yeah, I wouldn't do that.

MAYOR HUBBARD: Okay.

MR. PALLAS: I will make a recommendation

shortly after the first of the year.

MAYOR HUBBARD: Okay, that's fine.

TRUSTEE ROBINS: I'm just curious, Paul, and George, too. If we were in a situation where we were in an extended period of time, we're already down, you know, staff, would we ever consider what they're doing right now, subcontract type of thing on a temporary basis until we can fill a position?

MAYOR HUBBARD: Well, if we can't get our people to show up right now, Paul does call Hawkeye in to come in on an emergency basis and all. So if there's an imminent need that we'd have to do it, he has emergency contacts to do that, so that's already in place if we need.

TRUSTEE ROBINS: Okay.

MR. PALLAS: In addition to that, we're working on -- I haven't brought this to the Board yet, but we're working on a mutual aid program, not just within the municipal utilities, but expanding that out to investor-owned utilities. And I believe PSEG would be included in that, so that would be an additional resource as well.

MAYOR HUBBARD: Okay.

TRUSTEE ROBERTS: Is there -- is there a problem? Are we paying on par with other --

MR. PALLAS: That could be an issue, but that's not the prime issue. Ultimately, we could never pay what some of these contractors pay, it just would not be practical, you know, or reasonable, actually. But even that, there just -- there aren't -- there aren't bodies. Just people, the manpower doesn't exist in this country, quite frankly. It's a universal problem in utilities. It's been well discussed for several years now. It's just no one's going into the field.

TRUSTEE ROBINS: Doug Jacobs put a very good article up on his -- about, I don't know, two, three weeks ago. Some linemen have a big festival every year and they do all sorts of climbing poles and everything. But it was more than just that, it was a very educational piece on the fact that people, young people just don't want to go into the business anymore. And they're training women as well as men. I mean, they're -- you know, it's an open field, but it's not for everybody. It's not easy work.

MAYOR HUBBARD: That's when they do their rodeo. The first time they mentioned the rodeo, I'm like, "Why are we sending guys to a rodeo?" You know, that's -- but that's what they call it, yes.

TRUSTEE ROBINS: Yeah.

MR. PALLAS: It's a very big deal, it's a huge, huge thing.

MAYOR HUBBARD: Okay. All right. Anything else for Paul?

(No response)

All right. Thank you very much.

TRUSTEE ROBERTS: I did have -- I would like a response at some point to my request on just paid time off days and --

MR. PALLAS: Oh, I'm sorry, yeah.

TRUSTEE ROBERTS: Yeah. But if it's really hard to get that --

MR. PALLAS: I apologize. I haven't -- I want to sit down with Robert and see if we have that data.

TRUSTEE ROBERTS: Okay.

MR. PALLAS: And I'll talk with him and see what we have and how we could arrange it for you.

TRUSTEE ROBERTS: If it's hard for us to get that data, I'm not trying to create a lot of work, then we should have a conversation about how we can have a better management system for it.

MR. PALLAS: Understood. And I just don't know what we have, so I will follow up, and I apologize.

TRUSTEE ROBERTS: Thanks.

MAYOR HUBBARD: Okay. Stephen Gaffga is going

to fill in for Robert Brandt. Good evening.

MR. GAFFGA: Good evening, everybody. I have kind of a light report this month.

We've received a few more surveys. It's still split kind of down the middle. It's leaning -- you know, we received 397 latest surveys as to online billing. The tally right now that Robert has is a 193 or 49% are against of the surveys we received, and 200 are for. That's about 51%, so --

TRUSTEE MARTILOTTA: Sure.

MR. GAFFGA: I mean, we sent out approximately 2100 surveys, we got 397 back, so it's kind of a small percentage. And the ones that we did get back, it's -- there are some extra surveys.

TRUSTEE ROBERTS: 51/49.

MR. GAFFGA: Right

TRUSTEE ROBERTS: I wouldn't describe them as against, right? They're not anti.

MR. GAFFGA: Well, they --

TRUSTEE ROBERTS: They're not interested.

MR. GAFFGA: Okay. There are --

TRUSTEE ROBERTS: And you're asking --

MR. GAFFGA: There are 200 interested --

TRUSTEE ROBERTS: Right.

MR. GAFFGA: -- as well for us.

TRUSTEE ROBERTS: Right. That's right.

MR. GAFFGA: Right.

TRUSTEE ROBERTS: We got 10% of the total billing population is interested, and we have to consider we're asking the question on paper.

MR. GAFFGA: Right. But there are some extra surveys down at Village Hall, some blank ones. You know, we -- so if there's anybody that didn't get it, or they got their bill and they threw it out when they -- and they came by and they want to fill it out, there's some extra ones down at Village Hall that they can fill out and turn in.

TRUSTEE ROBERTS: I'll say what I said to Robert last night. I think if we're serious about this, we would do fiscal analysis to figure out is it going to cost more than we'd save, and then we can stop talking about it. But if we are going to save more than it costs, then we should look into it, whether it's 52/48 or -- so, at some point, we should figure that out.

MR. GAFFGA: The last time that I looked into it -- I don't have the numbers in front of me, but the last time I looked into it, over the course of three or four years, it was going to cost more than we would bring in for the receivables, so --

TRUSTEE ROBERTS: And did that -- did that include considering, you know, auto bill pay, where we have -- because there's another -- in Joe's report, there's a whole thing about how we have a bunch of people in arrears. And so I would hope an analysis would consider the people who maybe would -- they'd be in arrears to their credit card companies, because we'd be getting auto bill pay from them. You know, let it be someone else's problem, not ours. I think we need to look at the numbers.

MR. GAFFGA: Right. There are some more companies that we have to look into, and I know that Robert has begun to do that. I know that Mary Bess has worked with Robert in looking into some of that as well.

TRUSTEE PHILLIPS: Yeah, especially after talking to our web master company on Tuesday. So when we get to me, I'll explain that.

TRUSTEE ROBERTS: Thanks.

MR. GAFFGA: All right. You know, the community development stuff is pretty, you know, straightforward. It's the month-to-month, everything that's in there.

There were no significant bond payments or BAN payments this month, everything was last month. The

meter reading is close to on time as we can get with our meter reader and his holiday schedule, so he's doing a good job. He's -- you know, he's working on the third sector, so we anticipate being done by the end of the month, even with the holidays. So that's good, and that's -- really, that's all I have.

MAYOR HUBBARD: Okay.

TRUSTEE ROBERTS: No budget mods or anything?

MR. GAFFGA: Nope. No, no budget mods.

TRUSTEE PHILLIPS: Mayor, in reference to the Housing Authority --

MAYOR HUBBARD: Yes.

TRUSTEE PHILLIPS: -- I know that Anne Reitman, I think that's how she pronounces her name, has retired, resigned.

MAYOR HUBBARD: Yes.

TRUSTEE PHILLIPS: Have you found someone else to serve on that Board yet or not?

MAYOR HUBBARD: Yes. I believe I'll have somebody for next month -- I mean, not -- next week, excuse me.

TRUSTEE PHILLIPS: Okay.

MAYOR HUBBARD: I'm just going to do a follow-up phone call. I had a recommendation from the Housing Alliance.

TRUSTEE PHILLIPS: Okay.

MAYOR HUBBARD: They recommended a couple of people. I just got to make a couple of phone calls.

TRUSTEE PHILLIPS: Okay.

MAYOR HUBBARD: It should be on the agenda for our meeting on the 28th.

TRUSTEE PHILLIPS: Okay, great.

MAYOR HUBBARD: Okay. Anything else?

(No Response)

That was easy. All right. Thank you.

TRUSTEE ROBERTS: Thank you.

MR. GAFFGA: No problem.

MAYOR HUBBARD: The Village Clerk will be next.

CLERK PIRILLO: Good evening, Ladies and Gentlemen.

MAYOR HUBBARD: Good evening.

CLERK PIRILLO: Okay. So, as always, I'd like to start with additions.

Under bids and RFPs, we have an additional two bids for snow removal. We particularly made a distinction because one is for a 10-wheel truck and one is for a 10-yard truck. Those are two very different sizes, depending on what the weather brings. So we thought it would be cleaner and neater to do it that way. The bid for the 10-wheeler is due

on the 31st of this month at 11 a.m., and the bid for the 10-yard truck is due on the 6th of January at 11 a.m.

Under possible resolutions to be requested, which was a little bit of a twist this month, Resolution #1 is accepting the Length of Service Award Program parameters for the Fire Department. At last night's meeting, the Fire Department actually adopted new parameters, okay? And those parameters are very consistent with recommendations from the State Comptroller's Office and from Penflex. So we will happily approve those upcoming.

We haven't been apprised yet of the date for Washington's Birthday, so we don't need that resolution yet.

We do have an additional resolution I'll be asking for authorizing the Mayor and any Trustees and myself, Paul, if you'd like to go, to the New York Conference of Mayors Winter Legislative Meeting. That will be held on February 7th through 9th.

TRUSTEE ROBERTS: Albany?

CLERK PIRILLO: In Albany, yes.

TRUSTEE PHILLIPS: It's in Albany.

CLERK PIRILLO: We also, in addition, have a resolution accepting the public assembly permit application as submitted by Star Hose Company. It's

for their annual carnival fundraiser, and that's held during Memorial Day. Okay?

TRUSTEE ROBERTS: Sorry. Do you expect we'll vote on Washington's parade at the regular meeting at the end of the month?

CLERK PIRILLO: I hope so. We haven't been formally -- you mean, on the following --

TRUSTEE ROBERTS: Yeah.

CLERK PIRILLO: On the 28th?

TRUSTEE ROBERTS: Yeah.

CLERK PIRILLO: I hope so. I believe the date is the 13th of February, but I need to confirm that with the Chief.

TRUSTEE ROBERTS: Oh, okay.

CLERK PIRILLO: Okay? So I would say yes.

TRUSTEE ROBERTS: That would be good.

CLERK PIRILLO: I also wanted to take a moment, if I could, to thank everyone who made the Rec. Center event such a special event for the children and the families. The Fire Department lent us this room and that was a departure from what we normally do, so we thank them. We had a lot of donations from many, many sources, and a lot of people, including the Mayor and his wife, helping that night. Margo and Jo-Jo, of course, did an excellent job. So I

just wanted to say thank you for that.

I'm sure, Trustee Roberts, that you want to talk about the Laserfiche. Jeanmarie spent many hours speaking with both General Code and Southold Town. Southold Town has nicely acquiesced to loan us two scanners, and we also have connectivity. We have a user name and we have a shortcut on her computer, okay? So those things we put in progress. Trustee Phillips independently did work, which she's reporting on now.

TRUSTEE PHILLIPS: Okay. I guess, Mayor, do you want me to --

MAYOR HUBBARD: You could do it now, if we're on the topic.

TRUSTEE PHILLIPS: Okay. When we started getting into reviewing the website and a few other things, I asked the Mayor if it would be all right for me to go on and do some research from several different angles. And what you have here is some things that I would like to see as far as a recommendation.

I did a lot of research into the Laserfiche with the Building Department, because I really had a problem trying to get onto the website in Southold Town. So I called the -- I called the Building

Department, who led me to the Town Clerk's Office, where it's the understanding that they do have all the building files on a Laserfiche database system, but it is not attached to their website. It is a separate unit that is at Town Hall where you have to become a subscriber and create a user name and a subscription, and you do pay fees. So, in essence, and to simplify it, it is perhaps a -- what they call yearlong FOIL request application. But you would physically have to go to Town Hall to look at the Building Department files, you cannot get it on the website.

A lot of the information I found on the website for the Laserfiche was not up to date, so that's -- that's just a sideline to the fact that the Town of Southold, in discussing things with them, have loaned -- will be loaning us to the two scanners. They also have given us the opportunity to take our larger birth certificate books to Southold Town, so that whole progress is now starting to move forward.

I did have the opportunity to go into our web company, PRMG. I had a very interesting discussion with them as to how we can evolve our Village website into a more user-friendly site. It's become a little bit cumbersome. As I explained to the gentleman when

I was there, if I want to find something on a website, I Google it first, and then the Google link sends me where it is on the website. So, to me, I would rather have us be able to go on the website and search all over without having to have that difficulty, plus the fact is we've been putting so much information on that we now need to revamp it to get 2012 into one folder and other things.

They did tell me that as far as bill payments online with the website, that we should really be starting with our financial institution first in either looking into companies that they recommend, which is what Steven alluded to. So I spoke to Robert and he's going to be talking to our financial institution about going through the back door to see if we can either get it to where it's no charge to us, or the charge goes to the customer on the credit card, because that's been the question. So that's another thing I'd like to come back with.

The other thing that I found out from the web company, which was actually very impressive, is for several of the websites, they had created a connection for the Village or the Village residents to actually go on the website, and 24 hours a day they can send a message or a complaint directly to

the website, and someone on the other end within the Village or the Town would receive it immediately, so that there could be some action taken. If there's a code issue over the weekend and there's some questions, I know many times I'm asked who do I send a complaint to, who do I send information to, and I do answer the best way is to do the Village Clerk. This way it's actually 24-hour service for them to actually be able to contact the Village. So that was an exciting -- that was an exciting thing to see, to be honest with you.

The other thing that I did take a look at, and I have a couple of resolutions here that I would like to -- I don't know if it's resolutions at this point, is I would like to be able in next year's budget put away money on the Village Clerk's line item for improving the web page and making it more user-friendly and more active for the -- our constituents to still have the open-end access, transparency to minutes, and to every other activity that we have going on.

I also would like to be able to have the Board support the work with the management staff, and as my role as Village Liaison, to create a plan of action and suggested policies in moving forward with the

Laserfiche project and having a deadline of March 2016, so that it's got to -- it keeps moving, okay?

And then I'm also requesting that an over -- the overview of looking at what the staff is doing in the Clerk's Office and in Paul's Office and the Treasurer's. I would like to request that in the new 2016-2017 budget, we find a -- we find funding for a new position who -- for someone who has an I.T. background, so that they can take over the responsibilities of the web page, the Laserfiche work and some additional clerical duties as needed within Village Hall.

I think we are stressing out some of our employees, and especially Jeanmarie needs to be really working on the IQM2 program, which will, in my investigation of it, will give us better tracking of projects and other reports that you've been looking for, and Jack's been looking for, the Mayor's been looking for, we've all been looking for. And, unfortunately, between the website situation and other things, it kind of gets put on the back burner. So I'd like to give that kind of an opportunity for her to move forward with that, for someone to actually have some I.T. background in the Clerk's Office, which would help their work a whole lot. And

that's pretty much where I'm at, and I've been pretty busy with it.

You will find in the package of all the emails of questions back and forth. There's a copy of the actual agreement that the Town of Southold has done all the leg work on. So that's where I'm at and that's what I've been pretty busy doing this month, along with working on some other stuff. So, okay?

MAYOR HUBBARD: All right. Well, I'll review that and look through everything that you got there. I mean, it's a lot for everybody to try to read right now.

TRUSTEE PHILLIPS: I know. I tried to get it earlier, but I wasn't able to get a meeting with the web company until Tuesday, so.

MAYOR HUBBARD: Okay. And the new positions and everything else, when I start working on the budget with Robert, I know other people have had questions and want additions and stuff for the budget. So if everybody wants to put together a wish list from each of the Trustees, you know, forward it to me and to Robert, and then when we're working on everything, well, you know, as we meet individually with it, we'll start putting a framework together on that --

TRUSTEE ROBERTS: Yeah.

MAYOR HUBBARD: -- for additional spots in our overall employment.

TRUSTEE ROBERTS: I just want to thank you for the work, Trustee Phillips. I want to piggyback on that. I think -- I'd like to put on the table that we consider all of our options, including potentially putting out a bid for a new web design company, web posting company. One of the challenges we have with PRMG, our current vendor, is that they don't give us -- and I think, if I remember from the meeting, they don't have available a content management system that somebody without an I.T. background can manage. So I believe the process is that when you need to put something on the website, you email them, right?

TRUSTEE PHILLIPS: I've -- you want to answer that or you want me to?

CLERK PIRILLO: That's true, with the exception of the calendar. We already --

TRUSTEE ROBERTS: The calendar you can manage?

CLERK PIRILLO: Yes.

TRUSTEE ROBERTS: Right.

CLERK PIRILLO: The calendar we can manage. You're right. However, to be fair, in their defense, their response time, when we need to add or detract

something from the website, is very good.

TRUSTEE ROBERTS: Right.

CLERK PIRILLO: They do have a very good response time.

TRUSTEE PHILLIPS: And in -- I'm sorry.

CLERK PIRILLO: Depending, I would guess half an hour or less. I mean --

TRUSTEE PHILLIPS: And in their defense, that's how the contract was set up. They do have the capability of, or we do in changing the website language, and I'm not that familiar with it. We do have the availability of us actually taking control of the website. When our contract was set up, that's how it was set up at that point. So, in all fairness to them, okay --

TRUSTEE ROBERTS: They do offer it?

TRUSTEE PHILLIPS: They do have that.

TRUSTEE ROBERTS: Okay. So --

TRUSTEE PHILLIPS: They have WordPress. They have another one called just something -- I'm sorry. It was a lot of learning experience for me. And in talking to them, they are -- they showed me quite a few websites where villages actually do maintain -- their employees actually do maintain the website, so -- but, in fairness to them, that's how the

contract was set up originally, that they were doing all of the posting.

TRUSTEE ROBERTS: That's fair. We might want to go through an exercise of writing specs of what -- what we think we need, get public input on it, and then we can -- if they're the right folks, then stick with them. And if not, we also have -- I mean, I've met a couple of really talented web and graphic designers who live in the Village of Greenport, so we may want to talk about getting some of those folks involved, or, you know, if we were to go out to bid, you know --

TRUSTEE PHILLIPS: As I said, this is all a part of the process of what I'm trying to develop.

TRUSTEE ROBERTS: Yeah, fair enough.

CLERK PIRILLO: If you wouldn't mind helping us with the technical terminology.

TRUSTEE ROBERTS: Sure.

CLERK PIRILLO: Because I know you're pretty expert with that.

TRUSTEE ROBERTS: Well, sort of. And I also wanted to say, I.T. background may be -- it might even just be -- and when we give our report, it may just be I.T. or technology savvy. You know, I don't know exactly what you're planning, but, you know, a

guy like Derryl has enough I.T. knowledge, even though he's not an I.T. person. Potentially, if we had someone with his expertise, it might be enough, I don't know, as we -- as we think about that.

TRUSTEE ROBINS: I just want to say, I happen to feel that our website is fairly easy to navigate. I don't see -- compared to Southold Town website, I think ours is quite a pleasure to use, actually. But, you know, I guess if you feel that we have to upgrade, it's worth looking into, I suppose.

MAYOR HUBBARD: Well, if we're going to add a lot more stuff to it, you have to -- as you're adding stuff to it, you don't want to bog it down, you want to keep it easy to access. And if you add ten more places or ten more links onto it, then it starts getting complicated. We want to -- and the whole process is to make this easy for everybody, so we don't invest a lot of time and energy doing all this stuff, so that it's actually usable, instead of saying everything is on the computer now, but then you can't find it. That's the biggest question I had about it. You know, you get a department folder that's got 400 documents in it, it's all on the computer, but if you can't navigate or get to it, yes, it's preserved when it's on there and you got no

way to get to it. So the process is to make sure we do this correct the first time, so you don't have to redo it six months or a year from now. So as we start do it and they start scanning it, it's all accessible.

TRUSTEE MARTILOTTA: Sure

MAYOR HUBBARD: That's, you know --

TRUSTEE MARTILOTTA: One quick question, if I may. I think it's great you want to create a plan of action, I think that's awesome. Does Southold have theirs from when they went to Laserfiche and emptied out their basements and stuff? Do they have their -- do they have a plan?

TRUSTEE PHILLIPS: They have a whole procedure that they use for scanning, and that's part of what I want to go back and discuss with them.

TRUSTEE MARTILOTTA: Okay.

TRUSTEE PHILLIPS: I was --

TRUSTEE MARTILOTTA: All right. It may even be here. I'm sorry, I just -- I don't --

TRUSTEE PHILLIPS: Yeah. No. As I said --

MAYOR HUBBARD: Yeah. I didn't read through it.

TRUSTEE PHILLIPS: As I said, I wanted to get this done earlier. It wasn't --

TRUSTEE MARTILOTTA: Sure.

TRUSTEE PHILLIPS: It wasn't in the cards for me to meet with them earlier. But, as I said, I've been discussing this with George back and forth with emails, because I just -- when I tried to understand what Laserfiche was, I started asking a lot of questions, and that's how I do things. So that's why I took the initiative to take it one step further. I think the positive is we've got Southold Town to now step up to the plate in working with us to get the information that we've agreed to with them, and also the use of two scanners for nothing on loan. I mean, eventually, we'll have to do something, but to have them on loan to start the process I think is a great, great --

MAYOR HUBBARD: It's progress all the way around. We're trying -- we're getting there. We're making, you know, headway on it. And just as long as we keep doing that, then, you know, each month it's going to get better.

TRUSTEE MARTILOTTA: Sure.

MAYOR HUBBARD: Next month we'll have more information, if we will actually -- actually, I volunteered my building file to the Clerk. I said, "You want to do it? Take mine."

CLERK PIRILLO: The first test.

MAYOR HUBBARD: "So you don't mess anybody else's up, take my folder. There's not much in there, but take mine and do a test run with that."

TRUSTEE ROBERTS: Okay.

CLERK PIRILLO: That will be the first test.

TRUSTEE ROBERTS: And, you know, we had a couple of people from the community volunteer to help.

CLERK PIRILLO: Three, actually?

TRUSTEE ROBERTS: Three, yeah.

CLERK PIRILLO: I actually -- we actually have --

TRUSTEE ROBERTS: That's great.

CLERK PIRILLO: We actually have three people.

TRUSTEE ROBERTS: Thank you.

CLERK PIRILLO: Thank you, and thank you to the lady who's not here. We actually have three people who have volunteered. I just wanted to remind everyone that those -- the volunteers cannot be handling the birth and death records, only a Registrar or Sub-Registrar can do that, which is why we're starting with the Mayor's property file.

TRUSTEE MARTILOTTA: You could put mine in that pile, too, it's fine with me.

CLERK PIRILLO: Job one.

TRUSTEE ROBERTS: Everybody's already handled mine, so.

(Laughter)

CLERK PIRILLO: Okay. I did -- with the Board's permission, if you would not mind voting on issuing a check made out to Paul, as Village Administrator, so that we can start the banks, if we ever get -- if we ever get ice made.

TRUSTEE MARTILOTTA: Oh.

CLERK PIRILLO: This way we don't have to wait and we have it ready. So if you wouldn't mind voting tonight and they can ratify it on the 28th.

MAYOR HUBBARD: I make a motion to -- what was it, 1300?

CLERK PIRILLO: Thirteen hundred.

MAYOR HUBBARD: A motion to authorize the Village Treasurer to issue a check to Administrator Paul Pallas for the startup money for the skating rink, the ice skating rink, of $1300. So moved.

TRUSTEE MARTILOTTA: Second

MAYOR HUBBARD: All in favor?

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE ROBINS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No Response)

Motion carried.

CLERK PIRILLO: Thank you. Any additional questions?

MAYOR HUBBARD: No.

CLERK PIRILLO: Thank you.

MAYOR HUBBARD: All right. Thank you.

Okay. Well, Joe is not here, so the report from committees:

Audit Committee met. We discussed several procedures on cash handling, cash management of stuff to where we take cash in, campground, other places.

Also, the P.O. list, getting the stuff in for the vouchers and all. Robert sent out a calendar to all department heads of the date or the cutoff date for each month for the upcoming year. So everybody has that in advance, so they know what day they have to have all their P.O.'s in by. Hopefully, it will make it easier for Trustee Roberts when he's doing the P.O.'s, and everybody knows well in advance the date that it has to be in. They know a month, a year from now the date they have to do. Everybody's been kind of dragging in a day or two later, three days

later, a week later, so we're just trying to tighten up the system of doing that.

We discussed, you know, the bids. Most of the bids are out. A couple of more are going out now. They're all coming back to work on the new bids to set up everything for the next budget year.

TRUSTEE ROBERTS: I have an outstanding list of voucher questions, which I guess I'll check in with them on Monday or Tuesday.

MAYOR HUBBARD: Yeah. I think Robert had answers on the bunch of them. Some were just place-holders and stuff to --

MR. GAFFGA: Yeah.

TRUSTEE ROBERTS: Yeah.

MAYOR HUBBARD: Okay.

TRUSTEE ROBERTS: Before it gets -- because that meeting is going to hit us pretty quick.

MAYOR HUBBARD: Yeah. No, it is, yup. Okay.

TRUSTEE ROBERTS: Mostly little stuff.

MR. GAFFGA: Right. I thought it would be -- well, I'll check with him tomorrow. He may have an email ready for you, but --

TRUSTEE ROBERTS: Thanks.

MR. GAFFGA: If there's any other questions, you know, I'll ask his response.

MAYOR HUBBARD: Okay. I saw the one email I thought covered most of them, but --

TRUSTEE PHILLIPS: Yeah.

MAYOR HUBBARD: -- maybe he doesn't feel -- okay.

TRUSTEE ROBERTS: You've seen an email?

TRUSTEE PHILLIPS: Yeah, I saw the email answering some of your questions.

TRUSTEE ROBERTS: Oh, okay.

MAYOR HUBBARD: Did you -- you should have gotten it. Did you get the email?

TRUSTEE ROBERTS: Did I get it? I mean, I was --

CLERK PIRILLO: Yeah, I think, he did.

TRUSTEE ROBERTS: -- doing stuff all day, so I haven't checked.

CLERK PIRILLO: He did answer a majority of the questions, I believe.

TRUSTEE ROBERTS: Okay. Apologies.

CLERK PIRILLO: That was the one with 20 points on it, correct? I think.

TRUSTEE ROBERTS: Yeah, I do have it. All right.

CLERK PIRILLO: Yes, you did.

TRUSTEE ROBERTS: Thank you.

CLERK PIRILLO: You're welcome.

MAYOR HUBBARD: Okay. That's all we had. Was there anything else at Audit?

TRUSTEE PHILLIPS: (Shook head no.)

MAYOR HUBBARD: It was just routine stuff we went over, talking about procedures. Code Committee.

TRUSTEE PHILLIPS: The auditor will be -- that's what it was. The auditors will be here in January?

MAYOR HUBBARD: Is that a definite now, because Robert did say that the other day. He though it was going to be January. Is it --

TRUSTEE PHILLIPS: Stephen, I think he said January to me, didn't he?

MAYOR HUBBARD: We're getting a presentation from Bill Freitag in --

MR. GAFFGA: Yes, January.

MAYOR HUBBARD: In January work session or regular meeting?

MR. GAFFGA: No. Bill Freitag, I'm not sure of the exact date. I know that he's coming out in January.

MAYOR HUBBARD: Okay.

TRUSTEE PHILLIPS: He did the true-up, as well as the --

MAYOR HUBBARD: Okay. Well, when you find that out, send it out to us so we can make sure it's on the agenda, we know when it's going to be.

MR. GAFFGA: I'll find out. I'll find out from Robert tomorrow and I'll get an email out to everybody tomorrow.

MAYOR HUBBARD: Okay.

MR. GAFFGA: Because I know it's going to be --

MAYOR HUBBARD: Okay.

TRUSTEE ROBERTS: And, Stephen, just to circle back, I have a short one from him that explains a couple of them. There's probably a draft of one that's longer that has the rest of it. He said something, that we should meet up and chat. So we can do it next week. Why don't we do it before Christmas, so we won't --

MR. GAFFGA: Yeah.

TRUSTEE ROBERTS: -- hit that Monday and we're running out --

MR. GAFFGA: Yeah. There's some simple answers to that.

TRUSTEE ROBERTS: Perfect. Thank you.

MAYOR HUBBARD: Okay. Code Committee did a lot of talking on several different topics. Chapter 150 of the Village Code, we really did come to a

consensus on it. Everybody's kind of going to go back and figure out where we want to try to go with this. Rezoning has been on the agenda, we kind of took that off. And I asked the people at the meeting to try to come up with a synopsis of where we want to try to go with all of these, because the long term rental law, or the short term rental, the Chapter 150 with subdivisions, all the other stuff that's coming up, all these topics are all kind of going together. We need to kind of put a focus together where we want to go overall with everything from the Village, so we're not just having meetings discussing a bunch of stuff where we're really not making headway on any of the topics.

TRUSTEE MARTILOTTA: Yes, sir.

MAYOR HUBBARD: So I asked everybody to do that. Hopefully, they'll get that. Right after the holiday we'll discuss that as committee members and then go back.

One thing the Code Committee did ask, I haven't followed it up with the Village Clerk yet, to send a letter to the BID and discuss with the BID about the sandwich board signs and everything else to say before the Village Board did it, we'd just ask that the Code Committee just ask them nicely. They're all

against the law, they know it, we know it. Before we start enforcing something, to ask them if they could try to clean up what they're doing with it and come back with a proposal to us of a compromise of what we're going to try to do with them all around town, you know, so --

TRUSTEE ROBINS: Yeah, I heard about that. I floated it a little bit at the meeting today, so they're aware that --

MAYOR HUBBARD: Right.

TRUSTEE ROBINS: -- you know, they'll be getting a letter from you.

MAYOR HUBBARD: Yeah.

TRUSTEE ROBINS: And Code is going to be discussing it. And I think Rich Vandenburgh said that they're hoping to work with the Village on it and come up with a solution.

MAYOR HUBBARD: Well, that's all, I mean, you know --

TRUSTEE ROBINS: That's where they want to be.

MAYOR HUBBARD: A few were fine, but it's growing, that some people had two or three of them. Before it gets completely out of hand, we were trying to just make a recommendation. Let's address the issue before it gets to the point of Ed going down

and writing out citations to somebody that just spent $500 to make a new sign, you know, to let them know next summer we're not going to go through the same thing again.

TRUSTEE PHILLIPS: It's early in the season.

MAYOR HUBBARD: So just give a little heads up so they can start working on it. And that was about it on the Code Committee.

TRUSTEE ROBERTS: Is Joe -- Joe sent us a document with a bunch of markup on Section 150, which I think -- is that --

TRUSTEE MARTILOTTA: Is that the report?

TRUSTEE ROBERTS: No, that's the zoning.

TRUSTEE MARTILOTTA: Oh, no, no. Yeah, I know what you're talking about.

TRUSTEE ROBERTS: So is that going to be -- is that driving the discussion at the next Code meeting? Is that going to be -- are we discussing that tonight if Joe comes? Where are we with that, because it's significant stuff.

MAYOR HUBBARD: Okay. I don't believe I read the paper that you're talking about, so I'm not --

TRUSTEE PHILLIPS: Okay. That was, I believe, six months ago, seven months ago, eight months ago.

TRUSTEE ROBERTS: No. It was last month he

forwarded it.

TRUSTEE PHILLIPS: Right, but it's -- okay. It's longer than that. It originally started in the Code Committee when the discussion of -- Joe had made some recommendations of some word changes, because he was seeing some issues that were coming up between Code Enforcement, Zoning, Planning, some interpretation issues that needed to be corrected or talked about. What he did is he took Code 150 and he put it on Word -- Word, I believe, and put in his recommendations. They're only his recommendations. The Code Committee was supposed to start talking about them, but, in the meantime, the short rental law, or the topic of the short rentals came up. And David, Mayor Nyce at the time decided to focus on that. And the document that you got has been sitting in abeyance since then.

TRUSTEE ROBERTS: Okay.

TRUSTEE PHILLIPS: There's been no action on it. It was the Village Attorney making recommendations on wording in the Code that should come up for discussion.

TRUSTEE ROBERTS: I want to make sure we're talking about the same thing. At the last work session, he brought a thick document about this big

(indicating).

TRUSTEE PHILLIPS: On Code and Chapter 150?

TRUSTEE ROBERTS: In paper format --

TRUSTEE PHILLIPS: Right.

TRUSTEE ROBERTS: -- five minutes before the meeting. But then I asked him for the digital, which he sent. So is that -- that's been around for eight months?

TRUSTEE PHILLIPS: That's the thing that's been around for a while.

TRUSTEE ROBERTS: Okay.

TRUSTEE PHILLIPS: Okay. And that's what he -- that's why I expressed at the Code Committee the other day that that document's been around for a while.

TRUSTEE ROBERTS: Okay. And is Code going -- is Code going to discuss those recommendations, or are those just sitting there for now?

TRUSTEE PHILLIPS: I think that's something where --

MAYOR HUBBARD: They're just sitting there now. I think we're trying to figure out what we want to do, because there's so many different parts of Chapter 150. You know, we had the Pyramid Law, we had had the other stuff that was -- Trustee Phillips

had asked about last month, I believe 13(E), we had 12(D). There were so many different parts. So instead of trying to dissect the whole thing, we're going to try to focus on just one, one part of it at a time.

TRUSTEE ROBERTS: Okay.

MAYOR HUBBARD: I believe that's where -- that's where we're going.

TRUSTEE PHILLIPS: I think that's probably pretty much where we ended up, yeah.

MAYOR HUBBARD: Right, because the Pyramid Law came out the day before the meeting. And it's like, you know, none of us had seen that, and so we need to get more -- we need to narrow our focus on it of where we're going to try to go with Chapter 150.

TRUSTEE ROBERTS: So you're starting with that pyramid draft that I saw on the agenda?

MAYOR HUBBARD: Yes.

TRUSTEE PHILLIPS: Yes.

TRUSTEE ROBERTS: Okay.

TRUSTEE PHILLIPS: That and the accessory -- the accessory buildings. Those are the two things I think we decided to focus on.

MAYOR HUBBARD: Because the code says pool house, or whatever, different things in there, what

is their actual interpretation of it and where are we going with it. And everybody -- the committee members felt let's try to focus on one part of it and narrow it down, so they can make true recommendations to the Village Board, because we're the ones that are going to have to do it, unless it gets to the point where they just say it's all onto the Village Board and then we'll do the discussions here, you know.

TRUSTEE ROBERTS: It could be it's own public hearing, you know, and I would think --

MAYOR HUBBARD: Sure.

TRUSTEE ROBERTS: -- that before we do that, probably each of us needs to have time to digest and -- you know, and be able to make -- I thought some of the recommendations, and, again, I read through it and thought, wow, that's significant. And it seems that some of the things that are being prioritized are somewhat reactive to cases that are happening out in the Village, which concerns me a little. But at some point in '16, a proactive step might be for us to all take a -- give ourselves a deadline, you know, March or April, by which we've put recommendations together. We can put a document together that compiles those. Let folks see it and then have a big special hearing on it or something.

TRUSTEE PHILLIPS: Well, I think that was the goal of what came out of Code Committee, that's coming out.

MAYOR HUBBARD: Well, kind of the Code Committee felt that was like, you know, what are -- not just what we're worrying about for the next six months, what about the next 10 years, what are we going to do with the overdevelopment, the subdividing, all the other things, the size of the building and all that. Where does -- where do they want to recommend that we go over the next 10 years? I think that's where we narrowed down the focus.

TRUSTEE ROBERTS: Yeah.

MAYOR HUBBARD: So they'll do that, but we could also start working on that ourselves. They could make recommendations to the Board, but then we could also do the same thing.

TRUSTEE ROBERTS: I just want to make sure it's driven by the five elected people and not the Attorney.

MAYOR HUBBARD: Yes.

TRUSTEE ROBERTS: Well, he gives input, but, you know, he's interpreting law.

MAYOR HUBBARD: Correct.

TRUSTEE ROBERTS: They elected us to make these

decisions.

MAYOR HUBBARD: Without a doubt, yes.

TRUSTEE ROBERTS: And to think about those long term.

MAYOR HUBBARD: Yeah. Most times he does that, because I'll ask, "Can you put something in writing for us," instead of each one of us trying to write something that's not going to be legal, or whatever. So he usually takes the recommendations and then he tries to write it. But it definitely will be something that we will be having the input on, telling him what we want written.

TRUSTEE PHILLIPS: As he said, the Pyramid Law that he wrote for us, I mean, that -- the committee will digest it and then take a look at it, and they probably will change whatever, the accessory -- the accessory one. He had only typed up a day before and he got -- he didn't even have it for the members to look at.

So I think that there's a little bit of push that needs to come in getting us the information ahead of time a little bit more, which I think the Mayor will take up. But I think that, in general, Jack, unless I missed my mark, most of the people wanted to get moving on something, a subject, and not

be all over the place and keep rehashing the same issues over and over again.

TRUSTEE MARTILOTTA: We're rehashing any number of issues, if it's short term rental or pyramid. But, really, some of the discussion comes down to, like the Mayor was saying, where do we want to be, and where we want to be is a very specific question such as the density of buildings within the Village, the population density within the Village. Do we -- you know, where do we want to go? Are we at saturation point or do we have room? And if we don't answer those questions first, it's very difficult to have an overarching movement forward, as opposed to just picking a solution as we go, like, as you were saying, reactive.

And I thought the Mayor -- it was really good idea, and that's what we're going to come back with next month. And I think if we can come together and coalesce around some idea of where we want to be going forward, then that gives us, good, bad or indifferent, gives us direction forward. And I think, at this point, the Code Committee doesn't have a whole lot of that. I think that's a fair statement. Does that answer --

TRUSTEE ROBERTS: Yes.

TRUSTEE ROBINS: Yeah, but, Doug, the way I interpreted that document, you know, that Joe Prokop created, were to be his thoughts on a number of different subjects and not necessarily telling us to do anything one way or another. He's simply kind of giving an assessment of it and then putting it out there for our consideration. I think that's the way I read it. It's not that he's trying to direct us and tell us what to do. He's simply putting out a number of different things that are an issue, and, you know, then we can consider them, you know, look into them in depth.

TRUSTEE ROBERTS: Okay.

MAYOR HUBBARD: So that was the basics, everything from that. We'll give Joe a moment to get in.

(Joe Prokop, Village Attorney, entered the meeting.)

MAYOR HUBBARD: We have discussion, the wetlands permit application of Nathaniel and Emily Ewing, 230 Fourth Street. We had the public hearing on it, we discussed it. The only real comments we had, the CAC had recommended putting a time limit on the permit. They had said one year after the public hearing or during it. I recommended we did a

two-year time limit, because that's equal to what our building permits are, and that way all permits will be the same. So I'd like to put this on the agenda to approve it with a two-year limit on the wetlands permit application.

TRUSTEE ROBINS: That's fine.

MAYOR HUBBARD: Is there any other discussion?

TRUSTEE PHILLIPS: On the wetlands permit application from the DEC, though, the DEC has a longer length of compliance time, should we make -- and I understand the two for the building application, and I think that's wise and prudent, because it matches everything else that we have. But I think there should be a notation that that DEC permit has an expiration date on it, too, at some point. And we need to make sure, because they aren't allowed to renew that without telling us. They can go straight to the DEC and renew their building -- their wetlands permit.

MAYOR HUBBARD: Yeah.

TRUSTEE PHILLIPS: So maybe in the actual resolution, if we're going to do the two-year time period, we should put some type of wording that they need to notify us when they renew their wetlands permit, if they're going to decide to renew the

wetland permit with the DEC. Is that possible to do, Joe?

MAYOR HUBBARD: I don't know how we'd track that and everything else, because, I mean, some of the maintenance permits and everything else, they're good for 10 years from the Army Corps and the DEC. And even though that's good, that's happened to us just recently --

TRUSTEE PHILLIPS: I know, that's why --

MAYOR HUBBARD: -- a 17-year-old permit popped back up. So that way, if we -- if ours are for two years, whatever they do with the other agencies, they still have to come back to us after two years if they haven't done the work, because that's --

TRUSTEE PHILLIPS: Well, that's where we ran into issues.

MAYOR HUBBARD: Yeah, we have a couple of them. We have another one that just came up again with TMI, so --

MR. PALLAS: If I may, I'm assuming your concern is that they -- if they don't do the work in the time frame of our permit, they then can, you know, eight years later go -- or 12 years later, if it's obtaining a permit, renew their DEC permit, and they would think that they have the authority to go

ahead and move forward. I'm assuming that's what is your concern.

TRUSTEE PHILLIPS: That's -- yeah, that's my concern.

MR. PALLAS: So that's why with a two-year -- I think the concept, and I'm speaking from memory of all the CAC's concerns that are similar to that, that's why we want to put our own time limit on it, one year, two years, whatever it is, and then if that expires, then it's expired, and we would notify them of an expired permit.

TRUSTEE PHILLIPS: I'm just -- you know, because, you know, I have my wetlands permit from DEC, I'm just going to go ahead and -- you know, I had my permit two years ago, you know, because we all of a sudden had -- you just recently -- there was an activity of a house that the Historic Review reviewed it "X" number of whatever and they started work on it, and they --

MR. PALLAS: Yeah. I think that's why we put the -- because we haven't done that in the past, we haven't put time limits on a wetlands permit. I think this is like the first time that we're doing that, like an actual time.

TRUSTEE PHILLIPS: Are we now putting a term

limit on all building permits?

MR. PALLAS: Yeah. Building permits have to --

MAYOR HUBBARD: Those limits by State Law are two years.

TRUSTEE PHILLIPS: Right.

MAYOR HUBBARD: Wetlands permits don't have a guideline on it in our code, so we're adding that as part of what -- the definition of any new ones that we approve are going to have a two-year expiration on it. So it's going to be up to the, you know, homeowner. If they didn't do the work and they come back four years later and start doing work, they're going to get a stop work order, because they're notified when they get it that it expires in two years.

TRUSTEE PHILLIPS: Okay. I just --

MAYOR HUBBARD: Yeah.

TRUSTEE PHILLIPS: I want it clear, that's all.

MAYOR HUBBARD: Right. And instead of trying to keep track of how long an Army Corps permit is or a DEC, when they change things and everything, we just -- they will know that our permit expires after two years from when it's issued. Either do the work or come up back and reapply. If they wait 10 years, they're going to have to reapply for it, it's not

valid anymore.

TRUSTEE PHILLIPS: Okay.

MAYOR HUBBARD: That way the old things won't pop up like they did this last couple of times.

TRUSTEE MARTILOTTA: Was there a reason the CAC wanted it to be one year, or it's just an administrative thing?

MAYOR HUBBARD: I think it was a matter they just -- they should have a time limit on it.

TRUSTEE MARTILOTTA: Okay. No, I didn't know --

MAYOR HUBBARD: It shouldn't be open-ended.

TRUSTEE MARTILOTTA: -- if there was a reason. Yeah. I didn't know if there was a reason they were suggesting one or they were suggesting two, or if that was just a clerical --

MAYOR HUBBARD: Yeah. But they said one year. I mean, John, was there a reason why, John?

MR. SALADINO: The permit -- the application that was in front of us was a relatively easy one. It was going to be done in a matter of weeks almost.

MAYOR HUBBARD: Right.

MR. SALADINO: So we thought one year for that particular permit. They would be done in three weeks, we thought we would give them a year. You

know, it wasn't like one year across the Board, it was just for that particular application. Then Paul suggested just make it, you know, comply with all the other permits. But the idea was, like you said, because there never was an expiration date on a wetlands permit from the Village, to put one on it. So, again, like you said, 17 years down the road, you wouldn't have --

MAYOR HUBBARD: Right. So I was just trying to make it uniform, so any building permit or wetlands permit that we issue now, State Law says building permit is two years, we're following that.

TRUSTEE MARTILOTTA: That's great.

MAYOR HUBBARD: So that any of the permits moving forward from 2015 on are going to have a two-year expiration date.

TRUSTEE MARTILOTTA: That's awesome.

TRUSTEE PHILLIPS: The only thing, Paul, is I did ask you, do you know what size boat they're putting on that, or vessel?

MR. PALLAS: I do not. It was on the application. I apologize, I did not -- we did not reach out to them. I can, because I --

TRUSTEE PHILLIPS: I'm curious, because Widow's Hole can be an unusual --

MR. SALADINO: Could I state, actually, I did ask that.

TRUSTEE PHILLIPS: Oh, okay.

MR. SALADINO: Actually, we did make reference to the size of the boat. We didn't come to a decision, because we went by the one-third, one-third, one-third, you know, a third in the middle of the creek, a third in the creek, and we were just concerned. But the dimensions of the creek at the dock was big enough for them to put a fair sized boat. We assumed it would be 15 feet wide. We didn't think it would be much bigger than that in Widow's Hole.

MAYOR HUBBARD: A 15-foot beam is pretty big.

TRUSTEE PHILLIPS: That's a big boat, woo.

MAYOR HUBBARD: Okay.

MR. SALADINO: Well --

MAYOR HUBBARD: No, I know, but that's --

MR. SALADINO: There was still plenty of room.

MAYOR HUBBARD: Okay.

MR. PALLAS: When the CAC was discussing it, we did not ask the applicant. I assume you're asking me to go back to the applicant for that.

TRUSTEE PHILLIPS: Please.

MR. SALADINO: We didn't ask the applicant.

MAYOR HUBBARD: Okay. All right. Well, that will be on the agenda for Monday's meeting.

TRUSTEE MARTILOTTA: Okay.

MAYOR HUBBARD: Okay?

TRUSTEE MARTILOTTA: Sounds good.

MAYOR HUBBARD: All right. We'll go to the Village Attorney's report.

MR. PROKOP: Okay, thank you. I had a school function I had to attend tonight. Thank you for letting me come late, it was important.

So we have a couple of things going on that I need -- that I'd bring to your attention. I see my version of my report is not on my letterhead or signed. I apologize. There is one that was on my letterhead and signed and I'll circulate it to everybody after the meeting.

So the things that have come up since the last time we were together was the first is that the pumper -- the loose ends regarding the pumper were straightened out and taken care of. The pumper has been formally accepted and paid for, as I understand, by the Village, so we were able to accomplish that.

And we do have a --

TRUSTEE PHILLIPS: Yeah.

ATTORNEY PROKOP: I'm sorry.

TRUSTEE PHILLIPS: That's okay.

ATTORNEY PROKOP: We do have a question. We are in a dialogue with the bidders regarding the ambulance. We accepted the high bid with regard to the ambulance. There were two bidders with regard to the new ambulance. One -- one we felt was not -- the lower bid we felt was noncompliant, and the higher bid we felt was compliant. We have gotten into a dialogue now with the bidders and we're -- I'm addressing some questions that have been raised by them. So that's -- we did -- we did authorize the contract being signed, and I'm hopeful that it will be signed soon, but we're working our way through the paperwork so I can make a recommendation to the Village. I expect that that will be done before the meeting, in enough time so that if you need anything approved at the meeting, we could take care of it then. That's the meeting coming up.

MAYOR HUBBARD: Okay. So that will be by Wednesday, because Village Hall is closed, because they -- so if we're going to add to the agenda, we need to have that by Wednesday.

MR. PROKOP: Yeah, it will be before then.

MAYOR HUBBARD: Okay.

ATTORNEY PROKOP: Yeah. I'm pretty much

through it. I just -- the ambulance -- you know, I don't know if people have seen the bidding documents, but the bidding documents for the ambulance ended up being -- it's probably about four inches of documents, so, you know, I have to go through them.

MAYOR HUBBARD: That's fine. I'm just saying, if we're going to vote on it for that meeting, we can't, you know --

ATTORNEY PROKOP: Right.

MAYOR HUBBARD: Telling us Monday morning that it's okay after the holiday, nobody's going to have the time for it. So we need it by Wednesday so we could all digest what we're going to do. Thursday is Christmas Eve and then it's Christmas. So if you can't get it done by Wednesday, we'll do it the next month.

MR. PROKOP: I appreciate you mentioning that to me.

MAYOR HUBBARD: Okay, that's all.

ATTORNEY PROKOP: Okay. I mentioned at the last meeting that what I was going to try to do is to schedule two days in the Village. I've been able to do that, excuse me, two days a week coming to the Village, and it's been several hours two mornings a week. What that has done is enabled me to work with

the departments in a number of things that they needed -- that we could work on together to support the Village.

One of the things that has come up, just as examples, is collection and utilities. We -- I've been working -- I always was working with Stephen and Robert about significant issues in the utility arrears matters, but now I'm hoping to work with them in sort of a more overall management approach, you know, working -- give them more support, and, hopefully, bring in dollars to the Village. There are a couple of cases that we do have litigation on. There is one shutoff that's a little complicated that we're trying to accomplish, and that's been working out with that.

The other thing that we were able to address a little more in detail this year was the East-West contract, the East-West fire contract that we have, which is a -- if anybody has looked at this agreement, it's a really complicated agreement that we negotiated several years ago. And the idea of the agreement was that it has a couple of overlapping calculations to basically have a moving -- a moving average of the cost of the Village in providing fire protection service to the East-West District.

And I worked with Robert for, you know, several days trying -- you know, working on the calculation for this year and tying it together. But what became pretty clear to us is that we could probably develop a spread sheet which had formulas in it, which were a combination of legal -- you know, legal review that I gave him, and then his accounting experience, and then in the future we could make it a lot easier and work our way through them.

So something else that I had in my report that I wanted to bring to your attention is this new Suffolk County -- what's called the Suffolk County Municipal Alliance on -- in July of -- July 2015, the Legislature first considered a resolution which creates a new Planning Alliance for Suffolk County. It's supposed to be an alliance of municipalities, and to make what they're calling regional decisions on -- regional decisions being decided on a regional basis by the municipalities that they're affecting. We -- the County has always had something like this in place with the Suffolk County Planning Commission, and also another entity called the Regional -- I believe it's called the Regional Planning Commission, which was similar to this, but the County has felt the need to add this other body. So now there'll

actually be three of these like super bodies looking at -- looking over these decisions.

But the thing that's important to us about this is there's a condition -- in the resolution that adopted this, the County put a condition in it that if a municipality does not participate, they may be subject to losing any aid that they receive from Suffolk County. And in our case, we do from time to time access Suffolk County aid, you know, those revolving funds and other funds that pass through the County that we do access, so we have to be on top of this.

It's a quarterly requirement. They expect to have quarterly meetings that the municipalities will have to attend. And the Suffolk County Village Officials Association is staying on top of it for the villages that are involved, and I'll let you know -- I'll let the Village know if there's anything that comes out of it.

TRUSTEE ROBERTS: Can I -- this is obviously a complex thing we just learned about. Can I request a one or two-page brief, both, from the Attorney on what this means for us. I would expect NYCOM would maybe provide us with some sort of guidance, or SCVOA. I mean, I feel like we're flying blind a

little bit. And four quarter, what -- is that four meetings per quarter?

MR. PROKOP: One per quarter.

TRUSTEE ROBERTS: So a quarter, one, okay. So a quarterly meeting, and who goes, where is it? You know, a lot of questions.

MR. PROKOP: None of that's been developed yet.

TRUSTEE ROBERTS: Okay.

ATTORNEY PROKOP: And the Suffolk County Village Officials Association is trying to put together information to coordinate the Village response.

The Town, if you look at the local paper, they do have an article about the Town of Southold's response. The Town of Southold, when this was passed the first week of December, wrote -- I understand the Supervisor wrote a fairly stern letter in a proposition, and -- but, yes, we will be --

TRUSTEE ROBERTS: I just -- I'm surprised we didn't hear anything from SCVOA on this, because we paid them a membership fee, that I don't -- I've got plenty to do, being a Dad of a young kid, running a business, trying to serve the Village, so I'm not following the County stuff very closely. It just -- I'm surprised I read about it in the paper.

TRUSTEE PHILLIPS: I think this one came about in a way that my understanding is that Legislator Lindsay, who is the --

MAYOR HUBBARD: Presiding Officer?

TRUSTEE PHILLIPS: Yeah.

MAYOR HUBBARD: I think he is.

TRUSTEE PHILLIPS: Yeah. He -- apparently, there's communications that was not given out to the municipalities, which is what caused a lot of the confusion. People did ask for it to be delayed. Our own Legislator asked for it, Krupski asked for it to be delayed so that the towns and the villages could have an opportunity to look at this. I have taken a look at the piece of legislations. I think I sent it to you, and I think you all got it.

TRUSTEE ROBERTS: Right.

TRUSTEE PHILLIPS: My concern is that it's not just the idea of that they may -- may restrict funding to us if we were not participating, and it's very clear that they will -- they will refuse giving us funding if we don't participate. So that's -- you know, that's not a guess, that's a definite.

And my understanding is that in planning, it's great to have a discussion. I think we should be networking with Suffolk County and other

municipalities on major regional projects. But when you're holding the purse strings on the other side, that changes the conversation dramatically, so -- and Peconic Estuary Program, which we do have a big important area for it, is tied up with County funding, so yeah.

TRUSTEE ROBERTS: Yeah. I'd like to request from the Treasurer's Office, you know, what County money do we get and what does it go for.

MAYOR HUBBARD: Right. I've already asked that question. They're working on that.

TRUSTEE ROBERTS: Thank you. And maybe your legal opinion what this means, what might we not be able to do versus, you know, what changes.

ATTORNEY PROKOP: Yes.

TRUSTEE ROBERTS: You know, I could read it myself, but I'd love to hear what you think.

MR. PROKOP: No, there's definitely --

MAYOR HUBBARD: Yeah. The interpretation -- I mean, Shelter Island Supervisor, Southold Town Supervisor were not happy with it. You know, it seems like it's more something that caters to the West End. The East End gets left out of it, as what normally happens.

TRUSTEE MARTILOTTA: Sure, of course.

MAYOR HUBBARD: You know, it's going to be a benefit for up there. To out here, we don't get a lot of funds from them, but we still do get some, and they wanted it. You know, Al Krupski said he tried to table it. He couldn't get a second vote to table it and it went through anyway. And they voted on it, but they still don't even know half the details that they say we have to comply with. They don't even have the details put together yet. So it was pushed through from the West End, in my opinion, one of the other --

TRUSTEE PHILLIPS: Well, it was, it was.

MAYOR HUBBARD: So --

TRUSTEE PHILLIPS: You know, it was.

TRUSTEE MARTILOTTA: The other thing, too, is it's clearly going to incur costs on us if we've got to go there once a quarter. If, you know, Trustee Roberts or Mayor Hubbard is going to -- we've got to get you there, you know. You've got to take time off of work, you've got to prepare all these things. It's a little crazy.

TRUSTEE PHILLIPS: Welcome to Suffolk County Legislature.

TRUSTEE MARTILOTTA: Well, like whatever.

MAYOR HUBBARD: All right. Well, we'll get --

Joe, can get some more information for us and keep us abreast of it.

TRUSTEE MARTILOTTA: It costs us money.

MR. PROKOP: I just -- the only thing that I would say as my response to cap it off is that this Village is really unique in the County where we -- and I know that you asked me at the last meeting to provide you with some ideas about this, which I'm in the process of doing. But I start many of my trips in East Hampton to come to Greenport. You know, instead of my office to come to Greenport, many times I'll start in East Hampton and come to Greenport, and I'll see cars in Greenport that an hour before I saw in East Hampton. Now, to get here, they went through three towns and four villages and they ended up in Greenport. And so we're supporting -- they're supporting us and they're supporting the economy here, but, on the other hand, that traffic flow is coming through our Village and we don't get -- that's a regional situation that we don't get support -- right now we don't get help for.

MAYOR HUBBARD: No.

ATTORNEY PROKOP: But I am -- as I said, it's another thing that I'm working on for you.

We have -- hopefully, Sylvia touched on this,

but if she didn't, I just want to mention to you, we made a request several weeks ago to the stenography -- the company that does our minutes. Sylvia's office did this, and what they did, they were able now to add another -- an additional page which gives us a breakout in the minutes of how much of the minutes is allocated to each project or hearing, so we could -- it makes it easier for us to look at that for rebilling.

There are several enforcement actions that I'm working on. Some of them are active litigations, so I probably -- you know, you can call me about it if you'd like, but I probably wouldn't want to discuss it publicly. But I will mention a couple, because they have -- you know, they're a public concern.

The property across the street from Village Hall has been -- I've been asked about many times. It's been -- we have two separate actions going with that, one which has been pending -- two -- excuse me. Both of which -- one of which is under our code as a nuisance action, and the second is a longstanding action in the Southold Town Court. The Southold Town Court has awarded -- excuse me -- afforded a court-appointed attorney to the homeowner, who after several months resigned. And the court helped us, I

believe, as much as they could under the circumstances, you know, also protecting the rights of the homeowner. But looking at it now, in my view, it's -- what exists there now is unacceptable.

I have been -- I've been working with the neighbors and in contact with them. I've assured them that it's not going to continue. And we were authorized to -- the idea in the Village Office, when we discussed this, was that we did not want to go into the property without a court order in removing the debris, but we're at the point now where that's necessary, we'll be -- we'll be doing that.

The other problem -- the other issue that I'm working on is a property on, I believe, Center Street, which is a combination of overcrowding and unsafe and unsanitary living conditions, and it's a -- we reached out, including myself reaching out, to various agencies to try to get help with this, because we felt that there were agencies that had jurisdiction. We were unable to receive any support. The situation -- a few weeks ago, we were told in court that we would get access into the space in the building that was -- is a particular concern. That didn't happen. And we had to determine exactly what we were dealing with inside that space. We got a

handle on that last week, and we will be moving ahead to bring that to an end.

One of the things which I understand is also happening is there's family support that is coming from out of state this weekend to try to help with the situation and stop it, bring it to an end. And we're hopeful with that combination that we can, you know, stop what's going on there, basically, in a situation which is respective of everybody involved, because there's a lot of different factors of -- you know, there's young children involved, as we understand it, and we have to be respectful of that.

We have -- Meson Ole is -- this ended up in Supreme Court. It's the Judge in Supreme -- the Justice in Supreme Court has held a number of conferences. He was able to -- we were able to have the situation at the building corrected. The exterior has been almost completely corrected. We're now working on the interior, as I understand it. It's either the new owner or the prospective new owner is emptying the building of the combustible materials, which is what's required under the fire code, and that is nearly done, that situation. And I think that that's all I wanted to discuss.

I am completing the -- I know I get asked this

every month. There is -- excuse me. I've been asked this at several meetings and there's -- I have the -- we're ready to move ahead with litigation on the Power Plant, but there's information that is still outstanding that I need to do that. So we're working on finishing that up and commencing the action, commencing the action that was authorized. I don't expect it will be much longer.

MAYOR HUBBARD: Okay.

TRUSTEE ROBERTS: Are there any roadblocks to getting that information beyond just --

ATTORNEY PROKOP: No. I think we're waiting for engineers to give us --

TRUSTEE ROBERTS: Oh, okay.

TRUSTEE ROBINS: Still waiting on the A & F report, right? It's supposed to be due.

TRUSTEE ROBERTS: Is there a timeline ticking on it? Oh, I see, if not received in two weeks.

MR. PROKOP: Yeah. So, I mean, I'm just going to -- I'm going to wait a little bit longer than just file what I have, basically, because I don't want --

TRUSTEE ROBERTS: Would that hurt us? Is there a deadline? Is there a reason why you have to file within two weeks?

MR. PROKOP: I think we're still okay, if

that's -- I think we're still within the time period that would be okay.

TRUSTEE ROBERTS: Okay.

ATTORNEY PROKOP: But, anyway, it's significant information and it will hurt us if we file without it, because it would have the potential of jeopardizing the litigation.

TRUSTEE ROBERTS: So why would we file without it and jeopardize?

MR. PROKOP: Because I don't want -- because it may be worse to wait.

MAYOR HUBBARD: If the statute -- as he said, the time is running out to get it in.

MR. PROKOP: Yeah, time is passing.

TRUSTEE ROBERTS: Two weeks from today is New Year's Eve, so --

MR. PROKOP: Yes.

TRUSTEE ROBERTS: Okay.

MR. PROKOP: I'd like it to have a 2015 index number and not a 2016 index number.

TRUSTEE ROBERTS: Understood.

ATTORNEY PROKOP: So I'm trying to get that taken care of.

TRUSTEE PHILLIPS: Okay. You're trying to get the information to file the suit to -- but can't you

add this information after you file it?

MR. PROKOP: Yes. If need be, yes. It's a -- it's elements of the pleadings.

TRUSTEE PHILLIPS: Okay.

TRUSTEE ROBERTS: We should kind of lean on our contractor and get him to do it.

MR. PALLAS: They are working. I'm actually going to have a discussion with him in the next few days to get a status update. I also can -- I don't know if this should be -- I can work with Joe in coming up with some potential dollars for this as well. So Joe and I will conference on that and we'll see what we come up with that makes sense, that satisfies, you know, any legal requirements that he has. So I don't want to -- I don't want to rush the engineering on this, I really don't. I really would prefer -- if there's another way around this with the legal action, I'd prefer the engineering to go at a good -- at the right pace. I don't want to push them into an answer that may not be correct.

TRUSTEE PHILLIPS: So what I'm really hearing is we have the Village Attorney who is -- has to stick to a deadline. We have a report that we really need to have accurate, which is what you're telling me; is that what you're telling me?

MR. PALLAS: Really, I'm a little uncomfortable talking about this --

TRUSTEE PHILLIPS: Okay.

MR. PALLAS: -- some of the details in public

MR. PROKOP: Borderline, we shouldn't talk about it.

MR. PALLAS: Yeah.

TRUSTEE PHILLIPS: All right. Well, some time you need to tell us somewhere, okay?

MR. PALLAS: We will have an Executive Session document.

TRUSTEE PHILLIPS: Okay.

MR. PALLAS: So I can tell you what my thoughts are.

TRUSTEE PHILLIPS: Okay. All right.

MR. PROKOP: Does anybody have any questions about me, about any specific items that I need to discuss?

TRUSTEE ROBERTS: Is there any change -- should we be preparing for a change in budget with the office hours, or is it just --

MR. PROKOP: No.

TRUSTEE ROBERTS: You're coming here to do stuff you used to do other places?

ATTORNEY PROKOP: Yeah. I mean, I'm pretty

much committed to keeping within my budget every year, so we're just rearranging my time.

TRUSTEE ROBERTS: That's right. Yeah, I was curious.

ATTORNEY PROKOP: Thank you.

MAYOR HUBBARD: Okay. Anything else for the Village Attorney?

(No response.)

Okay. Thank you, Joe.

ATTORNEY PROKOP: Thank you.

MAYOR HUBBARD: All right. We'll move to Mayor and Board of Trustees.

TRUSTEE MARTILOTTA: Start it?

MAYOR HUBBARD: Yeah.

TRUSTEE MARTILOTTA: All right, you got it.

Okay. So I started -- Mayor appointed me the Liaison to the Building Department, so I started by trying to meet with people from the Building Department; did, learned a lot. We were able to -- we sat down for a few hours, went over a couple of things. One of the things we did was I asked for a time and task spread sheet, very simple thing, how are you spending your time on what, because that kind of helps me figure out, you know, what they're doing. Again, this wasn't to take anything away from Paul,

just so I understood what was going on.

We began looking at the yearly calendar and trying to get -- trying to pick major events throughout the year to make some sort of a tracker, so we can, you know, see what's going on and make sure projects are being completed. That is in the infancy. Really, it was kind of just learning what's going on, and we're going to have to follow up with that. But definitely saw a couple of ways forward to improve, and will be talking to you about that in the near future, Mr. Pallas, correct?

MR. PALLAS: Yes, correct.

TRUSTEE MARTILOTTA: Yes, sir. All right. Housing to you.

TRUSTEE ROBERTS: Yeah. I have visited with the Institute For Attainable Housing about -- basically, what they can do is -- we talked last month about a potential housing study. What they can do is bring people to talk to us with ideas for what sort of housing study we need. It's not actually clear to me. The goal of this would be for us to figure out -- to get analysis -- guidance on, you know, what could be statistically significant things that would improve rental housing options here, that would improve the housing market economy for people

who grow up here and want to stay here, on top of other things like what to do with short-term rentals, what to do with -- put an economic layer on top of all this. But these folks have been looking at rental housing across the Island. There have been a couple of studies that have come out recently that have shown that rental housing is one of the best ways to stimulate your economy and provide year-round jobs.

So I'm no expert on all this stuff, so I talked to these folks, and what we're going to do in January is they're going to sort of source a few people whose profiles you might want to look at and consider if they can be helpful. And we may be able to get people to do this through their grants. They're out of Saint Joseph's College, so we may be able to get this funded by them. So I'll have more info in January.

And then I had a great meeting, exciting meeting with Habitat for Humanity that I'd like to talk with you all about. I think everyone's familiar with the project out in Orient. We have a couple of lots here that don't have anything on them, really, or they have kind of strange structures that are falling apart up on Webb Street, and these folks have

offered to come in at no cost to us and run their program, which in their program they basically take the lot, put a house on it, help a local family own it and live there. And they have a specific -- excuse me -- a specific -- I don't know the technical details. We should have them out if we're interested in this. But it's a mortgage whereby the family actually pays -- family or homeowner pays less than they would if they were renting. And part of how they -- because the mortgage is partially grant-funded, and so they pay with time. They have to live in the home for 10 -- I don't know the exact numbers, but the point is you can't flip it, because if you do, you lose all your equity in the home. So they have ways to sort of make sure that this is -- these are people who are going to live here for a long time.

And so the way it would work, if the Board is interested, is we would sell the lot to Habitat for Humanity, who will then build a home, sell it to -- and they would choose -- they find -- they have a whole process whereby you apply. But, you know, we can start with -- we have a long list of people who want to be on Section 8, we have people who are in Section 8, so that would be a great marketing source

to find the folks who may end up buying the place.

And so we would have to agree to sell them the lot for a dollar, and then they would -- and it's R-1 zoning, so they would -- you know, they looked at -- they talked with Eileen briefly, and, you know, the kind of home they would build would fit. They wouldn't need any variances or anything that we're aware this early, so -- and it would put the house -- we'd have taxpayers in there. We'd have that property back on the tax rolls.

TRUSTEE PHILLIPS: Doug, the house that you're -- the property at the end of Webb Street that you're speaking about --

TRUSTEE ROBERTS: Well, two.

TRUSTEE PHILLIPS: Joe, did you -- those are the two that Suffolk County gave us. Did you ever get an answer from them in reference to --

MR. PROKOP: No, they -- I have communicated with them recently and they're still -- they claim that they're still working out the amendment that's necessary to the covenant

TRUSTEE PHILLIPS: Because there were issues with the covenant. That's what Robert and I found out when we were starting to do research on the Community Development funding that we have available,

because I noticed on the Building Department report they had that building at the end of Webb Street as being -- you know, needed to be -- it was having -- I don't know if it was violations or something. She's looking at it.

TRUSTEE ROBERTS: Right.

TRUSTEE PHILLIPS: But we actually own that piece of property on title at the moment. But the covenant to it from Suffolk County was that within a certain time period, we were supposed to rebuild as an affordable housing project. We didn't meet those dates. That goes back what, 10 years ago almost?

MR. PROKOP: More.

TRUSTEE PHILLIPS: Okay. So there are issues with that property that I'm sharing with you, so that you know this is some stuff that Robert and I found out with the properties on Webb Street, because they were given to us from Suffolk County. So there are some issues with them, okay? I don't know what other properties you're thinking about.

TRUSTEE ROBERTS: Those are the two.

TRUSTEE PHILLIPS: Okay.

TRUSTEE ROBERTS: There were two lots with one in the middle that is owned by a private homeowner, but there's the one on the end and --

TRUSTEE PHILLIPS: Well, there are issues with them, okay? I mean, Joe is working them.
TRUSTEE ROBINS: Is there a right-of-way on --
MR. PALLAS: The right-of-way is one of them.
TRUSTEE ROBINS: Webb Street, that's the right-of-way?
TRUSTEE PHILLIPS: Yeah, there's a right-of-way.
TRUSTEE ROBERTS: Yeah, and then there's a --
TRUSTEE PHILLIPS: The house is falling apart that is on --
TRUSTEE ROBERTS: Yeah.
TRUSTEE PHILLIPS: -- Eileen's report that's been there, which is what caught my curiosity, which is when I started to take the tax map number, find out that we, as the Village of Greenport, own it. Robert and I then proceeded to ask Joe to look into it, because we were trying to use -- thought we could use some of the Community Development money to at least take the house down to make it a safe lot.
TRUSTEE ROBERTS: Right.
TRUSTEE PHILLIPS: And that's when we found there was some issues with the covenant and the title from Suffolk County. I'm just giving you --
TRUSTEE ROBERTS: Sure, yeah.

TRUSTEE PHILLIPS: There's been a lot of that background work already done.

TRUSTEE ROBERTS: Well, we'll have to look into that. But from what I can tell, reading the political tea leaves, the County would be very supportive in moving things along.

TRUSTEE PHILLIPS: I'm not disputing that. That's why I brought it up.

TRUSTEE ROBERTS: Right.

TRUSTEE PHILLIPS: And that's why I asked Joe a couple of months ago to look into it.

TRUSTEE ROBERTS: Right.

MR. PROKOP: There was a question about the ownership. We had the deed pulled and we saw the covenant. The covenant predates -- as I understand, it predates basically any of our involvement in the government here. And so we -- we reached out to the County, and everything else, just as you just heard.

TRUSTEE ROBERTS: Okay.

ATTORNEY PROKOP: There has been a complete changeover -- excuse me, not complete, but there was a changeover in the hierarchy of the agency that we're dealing with in the County and we have to wait for that, so we're waiting for a response.

TRUSTEE PHILLIPS: I'm not discouraging it.

TRUSTEE ROBERTS: Yeah.
TRUSTEE PHILLIPS: I'm just telling you that --
TRUSTEE ROBERTS: Appreciate it.
TRUSTEE PHILLIPS: -- that's something that you need to understand, that that's in the 360 picture of what you're talking about.
TRUSTEE ROBERTS: I appreciate it. Okay. So I guess the request at this point would be, you know, hopefully, you all want to learn more, and can we invite Habitat to come talk to us at the next work session?
MAYOR HUBBARD: No, we can do that. It's actually in the work session report. I had asked the Clerk to try to put together maps and paperwork on it to see what could be done with it, because I remember the other stories about all this. You know, if they want to come out and just talk to us, that's fine. We might not have a place that's available at this point right now. If we don't -- if it takes a long time to get clear deed --
TRUSTEE ROBERTS: Right.
MAYOR HUBBARD: -- to be able to use them.
TRUSTEE ROBERTS: Okay. So we have to --
MAYOR HUBBARD: I thought the first step was to see if this property is even going to be available to

be used that way.

TRUSTEE ROBERTS: My understanding is that we owned it. I guess I'm learning about this covenant. I don't even know what that is. I don't know anything about real estate, so --

MAYOR HUBBARD: Well, it was deeded to us, and then they said, "As long as you build on it within the next five years, you're allowed to keep it."

TRUSTEE ROBERTS: Okay.

MAYOR HUBBARD: We didn't build on it within the five years, so now it's getting them to say, "Okay, it's been 13 years, but we're going to let you continue with that covenant on it and still let you keep the property." Because if we didn't do it within five years, it reverted back to them. So the deed would come out of our name and go back to theirs.

TRUSTEE ROBERTS: So then let them sell it to Habitat. The point is somebody locally. I don't anticipate this is going to be a problem.

MAYOR HUBBARD: No.

TRUSTEE PHILLIPS: I'm just --

MAYOR HUBBARD: I just -- I wanted you to know that we have clear title to the piece of property.

TRUSTEE ROBERTS: Okay.

MAYOR HUBBARD: After I read your work session report, that's why I put the call in just to say backtrack on everything that was done before just to make sure before you say -- we're going to say, "Yeah, we want to try to do this," and find out that we couldn't.

TRUSTEE ROBERTS: Okay.

MAYOR HUBBARD: That's all.

TRUSTEE ROBERTS: Should we look into the technical stuff first before we invite them, which I could --

TRUSTEE PHILLIPS: Okay. I think I would like to get Joe to give us a definite.

TRUSTEE ROBERTS: Okay.

TRUSTEE PHILLIPS: Because that project -- those lots go back to the original Community Development projects for the housings that were -- the houses that were built down on Third Street. So they're part of that whole original Community Development grant application that gave the homeowners down there a -- a certain amount of money was grant. The rest was mortgage that the Village worked through. So that it's the tail end of that project, and I -- as I said, the covenant was reviewed a couple of times, and then somewhere along

the line, it just wasn't sent to the County for renewal. So that's where the question came up.

TRUSTEE ROBERTS: Okay.

TRUSTEE PHILLIPS: Okay?

TRUSTEE ROBERTS: Well, our work session is late in the month, so we can --

MAYOR HUBBARD: Yeah.

TRUSTEE PHILLIPS: Yeah.

TRUSTEE ROBERTS: I'll do some research on my end. It sounds like -- I think there's conceptual interest in --

MAYOR HUBBARD: The idea, the idea sounds fine. Also, I had mentioned to the Village Clerk to get the maps out and look at it, because the back end of Green Hill Cemetery, there's property at the end that's not going to be able to -- ever be able to be used as a cemetery because of the condition of it. You may be able to put a house at the back end of it.

TRUSTEE MARTILOTTA: Oh, a house, too.

MAYOR HUBBARD: Yes.

TRUSTEE ROBERTS: Well, the zoning map -- the little detective was me. The zoning map indicates R-1 in those woods.

MAYOR HUBBARD: Right. So no matter who owns -- yeah.

TRUSTEE ROBERTS: Okay.

MAYOR HUBBARD: But the Village owns property going down on each side of Webb Street, going down into there. Some of that was mapped out when we had the DEC down here within the 100 feet of what could be built on. When we were trying to do the nature walk with Mike Osinski, when that was done, we went down and walked through --

TRUSTEE PHILLIPS: Yeah, walked around there.

MAYOR HUBBARD: -- that area.

TRUSTEE PHILLIPS: Yeah.

MAYOR HUBBARD: So it's a matter of finish seeing exactly where the edge of this piece of property you're talking about is to where we would be able to go farther down. They might even be able to put a third piece down there, depending on where the map lays out. So that's where we -- I was -- you know started starting researching that --

TRUSTEE ROBERTS: Thanks. Okay, appreciate it.

MAYOR HUBBARD: -- to see if we might be able to do more once I saw that. So I think there's definitely interest on it.

TRUSTEE ROBERTS: Thank you. So I think this next piece about an intern could potentially dovetail with what you were talking about, Trustee Phillips.

But I do -- you know, it is time to start looking at the budget. There are these programs, I happen to be a graduate of one of them, that take graduates of colleges and universities, put them into nonprofit agencies and governmental agencies as interns while they sort of find themselves, figure out their careers. But it gets us potentially a talented kid out of a good university to work with us and sort of -- we can kind of -- we can tell the intern program these are the things we want to work on. So we could decide, you know, we need somebody who's really good at communications, and web, and internet, and marketing, or we could say we need somebody who's really good at operational things, or we need someone who's good at recreation. We can sort of decide where we would want this kid to focus. And, you know, the price is pretty decent for the kind of sort of effort we get from somebody like this. So we just wanted to kind of put it out there.

You know, this one particular program, the budget number is $35,000 annual salary. We have to provide benefits, too. So I put the link in the report, and I think at this point, if you wouldn't mind us kind of taking a look and --

TRUSTEE PHILLIPS: Yeah, I did already. Yeah,

it's interesting.

TRUSTEE ROBERTS: Yeah, so I don't know. We'd have to play with budget and see if it fits. Paul and I have talked about it. He seems interested in learning more, so maybe what we do is have a first meeting about it and come back with more data, and then maybe next month we can see if there's -- as you enter the budget process.

MAYOR HUBBARD: Yeah, that's fine. Put that as your wish list for stuff in the budget --

TRUSTEE ROBERTS: Yeah.

MAYOR HUBBARD: -- or whatever we're going to try to do and then we'll sit down and just put everybody's together and try to, you know, cover as much as we can.

TRUSTEE ROBERTS: But this is also -- this could be utility, any field or program, if it gets going. So we could decide this year our focus is, you know -- I think my preference would be to focus on revenue-positive on going after grants, somebody to -- who's just focusing on getting more money into the Village. You know, if we're going to spend a little more money, I want to make sure, you know, it turns into more money for us. And we could consider it -- I don't know if you can technically do this,

and probably between you guys with experience on this Board and the Treasurer, we can figure this out. But if you can use capital dollars for something like that for year one, and then we just sort of stipulate that if we're going to continue the program, it has to -- the intern has to find the money in the first year to fund his or her next intern the following year into the Operating Budget.

TRUSTEE PHILLIPS: I'm familiar with that from the Extension, and that's how many of the Cornell Cooperative Extension employees function. But within a municipality, CCE didn't have capital funds. They were actually line-item budgets where they were within program. I don't know if you can really use capital funds, but I think if they're generating capital money because of the grants, that's part of their administrative fees.

TRUSTEE ROBERTS: Okay.

TRUSTEE PHILLIPS: That's what can get written into it, if I'm remembering what was done with the contracts between Cornell and municipalities.

TRUSTEE ROBERTS: Okay.

TRUSTEE PHILLIPS: All right?

TRUSTEE ROBINS: Yeah, I was under the impression capital funds were for infrastructure, not

for human resources.

TRUSTEE PHILLIPS: Yeah.

TRUSTEE ROBINS: Am I correct?

TRUSTEE PHILLIPS: Yeah.

TRUSTEE ROBERTS: Okay.

MAYOR HUBBARD: Yeah. Well, that's fine. I mean, get some more information on it, we can move it forward.

TRUSTEE ROBERTS: We already talked about the documents.

TRUSTEE MARTILOTTA: We did.

TRUSTEE ROBERTS: And I'll just apologize. The MTA, this month has been too crazy, but in January, I will put -- I'll get my act together on that.

TRUSTEE MARTILOTTA: Also, we wanted a -- Clark's Beach, we know we had -- we had spoken about it, and I think we owe the divers -- I don't remember what group they were with, like, you know, we owe them an answer. And I know that I had said -- I had said I wanted to look at it again. What do you guys think as far as what could we do to open up the beach, or what days would be available? Do you have a schedule in mind, or -- because we were thinking something along the lines of the first weekend of the month, plus Memorial Day, or some way where we could

get the public in and -- because I very much like the idea of the Divers Club, I'd like them to be there, but I also like the idea of, you know, us being able to go there, even if -- like you said, even if it's only two days a month. Is that something that's been looked at in the past? Is that a feasible -- am I just grasping at straws here? It seems like it would be a pretty easy thing to do, but I don't know.

MAYOR HUBBARD: Last time it was looked at was to make it a fully functional beach and it was more expense than was actually needed. To make it just a nature walk area, whatever, I think we really just need to get -- pick an afternoon, get together with Paul and take a walk around up there. I haven't been in that property in over 20 years.

TRUSTEE PHILLIPS: I haven't even --

MAYOR HUBBARD: So I think we all should just take a look and see what garbage is in there, what's been dumped there, what it actually looks like.

TRUSTEE MARTILOTTA: Okay.

MAYOR HUBBARD: I haven't walked the property in a long time.

MR. PALLAS: I never have.

TRUSTEE MARTILOTTA: I never have either.

TRUSTEE PHILLIPS: I haven't walked the

property since they had done the grant function up there, that they built something, so.

TRUSTEE MARTILOTTA: It's been posed.

MAYOR HUBBARD: So I think, you know, beginning of the new year, even if it's cold out, let's, you know, try to get an afternoon to meet and just walk the property.

TRUSTEE MARTILOTTA: That's great.

MAYOR HUBBARD: To give us a better idea of what's actually still there, what's -- and there was a parking lot up there, there was other areas. I don't even know what's still there now.

TRUSTEE MARTILOTTA: Oh, yeah?

MAYOR HUBBARD: With beach erosion and everything else, I don't even know.

TRUSTEE MARTILOTTA: Yeah. We have no idea. Like I said, it's been locked up.

MAYOR HUBBARD: After the first of the year, let's get together and walk it.

TRUSTEE PHILLIPS: The outflow pipe may be exposable, too, you don't know.

TRUSTEE MARTILOTTA: You don't know.

MR. PALLAS: I'll send an email.

TRUSTEE ROBINS: I was there actually last year when I was showing a piece of real estate property

just to the west of it, so I happened to wander over and kind of check it out. It's pretty overgrown and kind of rough in there. I mean, it's not a park, you know.

MAYOR HUBBARD: Well, it never was.

TRUSTEE ROBINS: It was a beach. And I would -- I would have liability concerns about, you know, people going in there. And, you know, it's not an easy, you know -- you know, it's an entrance off of North Road. You know, there's a high volume of traffic there and stuff like that, and I'm not sure. And it's not like, you know, our town, it's not a park that we're maintaining and having people get over there and, you know, work on it.

MAYOR HUBBARD: It would be like Moore's Woods. It's a walk, it's a nature walk area, walk at your own risk type of thing.

TRUSTEE MARTILOTTA: Sure.

MAYOR HUBBARD: You know, we're not going to put --

TRUSTEE MARTILOTTA: No, absolutely.

MAYOR HUBBARD: -- facilities up there or anything.

TRUSTEE MARTILOTTA: No, no, no.

MAYOR HUBBARD: It's just open the gates up and

let people just go look at the asset that we have.

TRUSTEE ROBINS: Yeah.

TRUSTEE PHILLIPS: They're walking around the gates anyway.

TRUSTEE MARTILOTTA: Some people certainly are. But, I mean, like I said, I've never been there since I've moved here.

MAYOR HUBBARD: Right. So let's --

TRUSTEE MARTILOTTA: I stay out of things --

MR. PALLAS: I'll send an email out.

MAYOR HUBBARD: Send an email out. Let's pick a day, beginning of January, and take a walk and look at it, and then we can decide from there.

TRUSTEE PHILLIPS: Especially when the DEC officer is there.

TRUSTEE MARTILOTTA: Awesome.

TRUSTEE PHILLIPS: Poor guy with a fish and confiscating it. It's interesting.

TRUSTEE ROBERTS: And somebody, like Nature Conservancy or somebody might be interested in improving it without owning it. I don't know, but it would be worth exploring.

TRUSTEE MARTILOTTA: Boy Scouts.

TRUSTEE ROBERTS: Boy Scouts.

TRUSTEE ROBINS: Yeah. I mean, you guys

weren't on the Board, but I do recall when David Nyce brought a plan for that property to do a solar -- you know, a combined energy park, I think it was supposed to be, and a nature walk and things like that, and it was -- I think he talked about a solar -- a solar panel there. They were talking about a windmill --

MAYOR HUBBARD: Yeah.

TRUSTEE ROBINS: -- at that time.

MAYOR HUBBARD: It was -- I mean, it was in that proposal and everything else, but it had a six million dollar price tag on it --

TRUSTEE ROBINS: It was expensive, exactly.

MAYOR HUBBARD: -- which is something that, you know, was not going to benefit the Village. So let's -- you know, that's why it kind of just -- it dropped at that point, but we'll take a walk and look at it.

TRUSTEE ROBERTS: Thanks.

TRUSTEE MARTILOTTA: Thank you. I think that was it.

TRUSTEE ROBERTS: Happy holidays.

MAYOR HUBBARD: Okay. Thank you. Okay. Trustee Robins.

TRUSTEE ROBINS: Yeah. There was a few Power Plant things. Paul covered most of it. We talked

about the new fuel tanks and the concrete work that was recently put in there. They did a new concrete slab there this week, and the thing's looking good. I've spent a couple of times walking around over there with Doug. He's quite pleased with what's going on over there. He's done some cleanup work over on the -- over in the northwest corner. They hauled a lot of debris and everything. So just in general, trying to make the overall appearance of the place look nice and clean, so we're pleased with that.

Also, in talking with Margo, Margaret DeVito, about a plan for her lifeguard training program, I have a young man who I've been speaking with. He's a lifeguard for Southold Town for many years, and he had a couple of ideas on how to get us some people to help train. He might also be qualified to do that. And he also would have access to a lot of the Southold lifeguards, so he might be able to bring a few people into our program. So Margo and I are going to be working on that.

Okay, BID. BID's been very active lately. They're sort of in a reorganization at this point. They -- I think I mentioned at the last meeting that they had hired a consultant to come in and -- hired a

consultant to come in, and he has generated a report to them, recommendations on things they can do to improve the BID, get more people to participate in it, and also for them to become more active and engaged in the community as well.

So we -- they had their annual meeting. They've come up with a mission statement, which is that the Greenport BID is an elected board of diverse business owners and renters, decided upon by their peers to promote long-term growth, management information tools, and an effective district operation for our downtown area, where all businesses, residents and visitors can harmoniously enjoy the assets of Greenport Village.

So they'll be having their first meeting of 2016 on January 7th, when they'll elect their new officers, their Board of Directors.

They went over -- at the meeting today, we went over what's -- first, the budget, the fact that they have 30,000 remaining in the budget until June. In 2015 so far, they've spent money for event support, they spent 15,000; for website management, 8400; website development, 2000; printing, 1,000; and advertising and P.R., 10,000; operations, 2000; and beautification, 6,000.

The -- at the annual meeting, one of the things -- one of the recommendations from Marco LiMandri, the BID consultant, was that they create a series of -- a number of committees that will allow more people to become involved, hopefully, because they're not going to be necessarily committed to a certain meeting time in a month. They can work with the head of the committee and the chair to decide when the best time is to meet. And these committees, these are the committees that were recommended: A Sidewalk Operations Beautification and Order Committee that would oversee maintenance, security contracts, and be involved in the improvement of public right-of-ways, including sidewalk sweeping, landscaping, personnel and expenses. So, again, the BID trying to get involved more with the downtown area and take more ownership of it, and help us to, you know, keep things operating well.

TRUSTEE PHILLIPS: So, Julia, have they discussed the possibility of dealing with the garbage pickup and the snow removal?

TRUSTEE ROBINS: I don't think they -- you know, I advised them what the Mayor told us, and our intention in the Village now is that the businesses have to shovel their sidewalks and that the Village

is going to be responsible for the snow plow.

TRUSTEE PHILLIPS: Okay. All right.

TRUSTEE ROBINS: That was -- that's been pretty well established, so --

TRUSTEE PHILLIPS: Okay.

TRUSTEE ROBINS: And I reported that, you know, to them, that that's going to be the procedure.

TRUSTEE PHILLIPS: And the garbage in the summer, is that a topic that could be discussed with them, as far as perhaps coming up with some mutual aid to us for dealing with the amount of garbage in the downtown dumpsters?

TRUSTEE ROBINS: Yeah. Well, as I said, this next committee, District Identity and Streetscape Improvements, would deal with issues that market and promote the district and all the positive aspects of the Village, and may include branding of the district, public relations, newsletters, development of new logos, special events, website development and maintenance.

TRUSTEE PHILLIPS: Okay.

TRUSTEE ROBINS: Streetscape issues, including landscape design, holiday decorations, new public space projects and public space improvements. So that would encompass all of those things that you're

talking about.

Another committee would be Land Use and Mobility, which would focus on issues like parking, transportation, links to the LIRR, planning, zoning, review of new developments, width of sidewalks, and outdoor dining and encroachments. So right there, I think with the width of sidewalks thing would come into the discussion about the sign boards, you know, sandwich boards. So, you know -- and that would be a separate committee that will be dealing with that.

And then a Task Force, which will be a committee to meet on an as-needed basis where a specific project came up that they need to have additional input.

But all in all, I -- you know, it's going to be -- there are new members coming in. They're hoping that this committee process will engage more business owners. And I feel that, you know, they definitely want to hear from us, work with us. And I've recommended that they try and participate and promote more of the Village-sponsored activities. I specifically suggested that for Presidents Day weekend, that they engage with the Fire Department on that, offer special discounts in the stores for firefighters. I said, you know, you have people

coming not just from all over the Island, but from Upstate and everything. So it's a great opportunity for them to get involved in a community event. So that's what I've been pushing with them.

MAYOR HUBBARD: Okay, good.

TRUSTEE ROBINS: And I feel that you're going to like where they're headed, okay? So that was it. I covered the stuff at the Power Plant. Thank you very much. Merry Christmas to everybody.

MAYOR HUBBARD: Okay. Thank you.

TRUSTEE ROBINS: Thank you.

MAYOR HUBBARD: Okay. Trustee Phillips.

TRUSTEE PHILLIPS: I'll be short. Most of it was the project that I worked on. I'm working with Derryl on the Southold Town Transportation Committee, to come together with an agenda for January 23rd, dealing with some proposals. One of them is, after reading the Suffolk County Budget Review Office document on the North Ferry, there was some interesting -- not angles, but some interesting facts put on the table.

We're also going to pursue having the GPS companies in re-routing their -- right now, everybody is sending everybody down Third Street. There's the opportunity from the Southold Town Transportation

Committee, along with some State Legislators, to at least get the GPS's to direct them to Sixth Street and not down Third Street, so that's what I'm working on.

Also, there is the availability of -- and I don't want to -- and I'm not sure about it, because we have to check with Joe. We have to have a meeting with Joe, but I think we have found a hook to deal with some of the funding for road repair. That came out of the BRO, or the Budget -- Suffolk County's Budget Review Office, so that's what I'm working on.

I also would like to ask the Mayor, if possible, we brought up the discussion of the management agreement with the Maritime Museum. I was just wondering if perhaps we could set or you could appoint one or two of us as Trustees to meet with some members from the Maritime Board and start the discussion on that in the new year. I would be happy to work with them on that, if you'd like, but I think we need to get it settled. There's a lot of questions, there's a lot of concerns from constituents. And their agreement is old, and I think it's time that it was updated. So that's one of my suggestions.

The other thing is I would like to see us go back out and find funding to fix the security

reasons, the back door and the front door, and in the Clerk's Office the swinging door. We had some suggestions for security changes a while ago. I'd like to get back to Mr. Pallas getting out to getting quotes on that and moving it forward and getting it done.

And I would like to also be part of the resolution to attend the February NYCOM Legislative meeting, along with whoever else wants to go. And I think that's pretty much it.

MAYOR HUBBARD: Okay. Thank you. Okay. The security issues, Mr. Pallas is going to be taking care of that. We had -- again, Mr. Corwin wanted to leave the Code Committee meeting the other day and had to come back up and get the key to get out the front door. We've talked about it, we need to get it done. We will get that taken care of and get the building secure, and that's -- it's been talked about for a while. We're going to get it done within the next month, okay? So that part's done.

My report, I -- the Greenport High School, Mr. Davies in the shop class has asked if we'd like to have some more flower planters made for downtown. I spoke to Sarah and Sarah suggested -- well, they said 12. She didn't want to be greedy, but if they

could do 18 new planters for us that, that she would take them. And the school had said yes, they would be interested in doing 18 new planters for us.

TRUSTEE MARTILOTTA: Poor Davies.

MAYOR HUBBARD: He's going to get together with me with a list of materials. We'll pay for the materials to do all the labor, they'll make them. It's going to be part of his wintertime class in shop, which they did the last ones down here, they did a great job. I think it's a really nice way of working together. He'll get a list together for me. We have an account at RBS. We'll get the materials, I'll drop it off there. And they're going to make us 18 new ones. And the old ones, they'll expand them around.

And I think it's a neat project to be working with the kids. It gives them something to do, and then they could also walk downtown and say, "Mom, that's what I built." You know, a little ownership for it. It will help spruce up the Village. So that's a nice project. You know, I want to thank Mr. Davies for approaching me on it and for, you know, making it work with that.

Also, I want to thank Clerk Pirillo and Derryl for working on -- we had some FEMA money that was

owed to us from Sandy and -- is it all from Sandy?

CLERK PIRILLO: Yes.

MAYOR HUBBARD: All from Super Storm Sandy. That paperwork was missing, it wasn't done. They had to backtrack a lot of stuff. They have worked on that over the past six months, got everything in. We got a check for just over $154,000 from FEMA this past week reimbursing us for repairs that were done around the Village all over. You know, between the DEC, they had to backtrack permits from DEC. A lot of work went into it, but they finally got it. And I just want to thank both of them for the $154,000, over 154,000 that we got.

TRUSTEE MARTILOTTA: Awesome.

MAYOR HUBBARD: We also did get reimbursed for the -- from the EFC for the East and West sewer studies. It was $19,500 that came back in.

So Santa Claus was being very nice to us the past week, because all that money got deposited before the end of the year. So we're going to work on what to do with that. I'd like to see the FEMA money go right back into some paving and sidewalks in the spring. It came from damage done. We'll put it right back. You know, we're just going to put that money aside and use that for some additional -- a lot

more curbs and sidewalks. It gives us a much bigger budget to work with.

TRUSTEE MARTILOTTA: Oh, yes, sir.

MAYOR HUBBARD: So I just --

TRUSTEE ROBERTS: What about road ends, since it's FEMA? The road ends were hit pretty hard from Sandy, right?

MAYOR HUBBARD: Yeah, they were, but there's really nothing there that needs them -- if we have to do anything, we've got to work on the MS4 Program of what we're going to do to catch the water at the road ends. That's why we didn't do Flint, Clark and Brown. We paved the side streets up to there. We didn't do the road ends because we need to put in some kind of retention system in there, which we'll be working on that during the winter to try to have something for that for the springtime.

TRUSTEE ROBINS: And we did get that grant, the bioretention funds for the Manor Place project, correct?

TRUSTEE PHILLIPS: Right.

MAYOR HUBBARD: Yes, yeah.

TRUSTEE ROBINS: It will be like -- will that be a spring project, do you think?

MAYOR HUBBARD: I'm not sure where that is,

but --

MR. PALLAS: Yeah, spring, probably.

TRUSTEE ROBINS: Okay.

MAYOR HUBBARD: Right.

TRUSTEE ROBERTS: Maybe we should build a swale down at Sixth Street.

(Laughter)

MAYOR HUBBARD: Not even going to go there. On Sixth Street, not Fifth Street?

TRUSTEE MARTILOTTA: Yeah, there you go. There you go.

TRUSTEE ROBINS: There is a swale there.

MAYOR HUBBARD: Now that was pretty much all I had. I just want to -- you know, Merry Christmas to everybody. We had a nice employee conference the other day, it was good. I had a good time, you know, with the kids. A little noisy in here with the Rec. Center kids in here. Forty kids with their parents, I mean, my ears were ringing for a while afterwards. But, you know, thank you to all the parents that did come. The parents made all the food. There was trays and trays of foods. The kids enjoyed it. Santa Claus came for them. It was a nice program. I thank you to the community, because people from all over gave a little, some gave a whole lot. But the

kids came away with a lot of nice stuff, plus the families got some gift certificates for -- gift cards for IGA to go and purchase stuff locally. That was all donated, so it was a nice thing.

The whole -- I mean, the tree lighting, Menorah lighting, everything, it's been a really -- you know, it's been a fun time to be around Greenport, a lot of good stuff going on. Shellabration, people were enjoying. I've gotten a lot of good comments from everybody about, you know, where we're heading. So I just want to thank everybody for the work during the past year and that's it.

TRUSTEE ROBINS: On the Shellabration thing, the woman from Cornell Extension who was in charge of that event this year said that they made $22,000 this year for their two things, the "Save the Bays", and the Spat Program --

MAYOR HUBBARD: Okay.

TRUSTEE ROBINS: -- which was like I think over $10,000 more than they made last year, so it was very good. And it was great that it all tied in with the -- all the events in the Village, so I think that was a real plus. I told them, I said they should make sure they try and do it again next year in coordination with all -- with our weekend --

MAYOR HUBBARD: Yes.
TRUSTEE ROBINS: -- our events, yeah.
TRUSTEE PHILLIPS: Yeah.
MAYOR HUBBARD: Yup.
MR. PROKOP: I'm sorry. Could I mention one more thing?
MAYOR HUBBARD: Sure.
ATTORNEY PROKOP: I apologize. So there was -- the reason why I forgot this, there was a contract that I sent around last -- last month after the meeting, which was FBS, and it didn't make it -- so I didn't put it into my report.
TRUSTEE ROBERTS: The parking ticket.
ATTORNEY PROKOP: The parking ticket. But does anybody have any questions about it?
So the story with FBS is that we're stuck with them. It's not the company that I would recommend if we could select any company, but -- and I have to tell you that I have a way figured out to eventually get away from them, if we want to after we're using them, but that option is not available to us right now. We have to deal with FBS in order to have our parking tickets run through the Southold Court.
MAYOR HUBBARD: The Southold Court, okay.
TRUSTEE ROBERTS: Because that's who the Town

uses?

MR. PROKOP: Yes. So we pretty much are -- they've made it clear, Town Court has made it clear.

MAYOR HUBBARD: Okay.

ATTORNEY PROKOP: That is what we need to do. So there's no -- there's no cost to us. They collect a portion of the penalty. There's a penalty that's added to the tickets, and they collect a portion of it. That's how they work, basically.

MAYOR HUBBARD: Okay. So we just need to -- need a resolution to authorize to sign a contract?

MR. PROKOP: Please, with FBS, yes.

MAYOR HUBBARD: All right.

ATTORNEY PROKOP: And I'm going to make sure that there's a way out of the contract, because I anticipate in mid year next year that we're going -- we will have a viable option on the table that somebody else that I could recommend.

MAYOR HUBBARD: Okay. All right. At this point, I'll open it up to the public to address the Board.

MS. ALLEN: Chatty Allen, Fifth Avenue. One thing I want to mention, I think it's a great idea for Habitat for Humanity to come here, but, please, Doug, don't think that someone on Section 8, like

myself, would ever be able to afford it. There are strict guidelines.

The house in Orient, you have to have a spotless credit rating, you have to earn "X" amount, you have to put in all kinds of time. You help build the house, and then you're responsible, not only for the mortgage, for the taxes and everything else that goes into a home. Someone who's on Section 8, they're not going to fall into it. So I just don't want you to think, you know, you're going to get someone from Section 8. It's a great idea. Believe me, I wish it worked that way, okay?

The gentleman who is building in Orient, there's been a lot of backlash because he's single. And there were other candidates, but there's strict guidelines that you have to go through. And it's also your credit rating, how much you make yearly. You know, there's a lot that goes into it.

Being on Section 8 myself, I know most people who are on it don't make a lot of money, that's why we're on it, okay? But it's a great idea. I applaud them, you know. And if there's any way that the Village, if you have that much property down there to be able to put more housing in, because we are really short. I mean, I wanted to move and could not find

another place available to move, you know.

That being said, I want to echo about the Carousel. The tree lighting this year, there were people that were from all over, not just Greenport, that were there. The comments between Old 33 pulling up with Santa Claus on it, decorated, the tree itself, the amount of people, I don't know that I've ever seen that many people at a tree lighting. But what impressed me the most that really took my breath away, and I've been here 54 years, was the Carousel. I mean, that, you go past at nighttime, that is gorgeous. So Margo and her crew really outdid themselves on that, it's fabulous.

And the other point is do whatever you can to get Kalmar Nyckel back here. That was my favorite ship. It was the ship when I volunteered that I was at every day. But before the Tall Ship event even started, I had met a lot of the crew. They take the time to talk to people. They are -- like Julia said, they're a teaching vessel, and our community could really benefit. And I know they want to come back. They said they didn't know when they would do it, but they want to come back to Greenport. They loved Greenport. And a lot of time when they come into port, a lot of it is they go out and do like two

sails a day. But they could also work in, because they are a teaching vessel, to get the children in to learn. And I'm telling you, hands down, this crew, from any ship that was here, you know. And I will right now tell you, put it on record, I will volunteer. I will be here with them the whole time they're here. I would have no problem at all working with them again. So thank you.

MAYOR HUBBARD: Okay. Thank you. Anybody else wish to address the Board. Mr. Corwin.

MR. CORWIN: My name is David Corwin. And from your discussion, it sounds like you're going to put the birth certificates and death certificates on the worldwide web.

CLERK PIRILLO: No.

TRUSTEE PHILLIPS: No.

CLERK PIRILLO: No, not at all.

TRUSTEE PHILLIPS: No.

CLERK PIRILLO: The opposite of that. They'll be -- they'll be accessible to -- at some point in the future. Working on Building Department materials first. At some point in the future, they'll be available to staff only, and, at that point, only authorized staff.

MR. CORWIN: Good. That's the way it should

be. Thank you.

CLERK PIRILLO: You're welcome.

MAYOR HUBBARD: Thank you. Anybody else wish to address the Board? Mr. Tasker.

MR. TASKER: Good evening. Arthur Tasker. A couple of small matters and comments and questions. There were several discussions about events that are going on in the Code Committee, and, frankly, I guess I haven't paid close enough attention to what's going on there, but it was mentioned something called a pyramid draft. I have no idea what that has to do with it. Can someone let me know, or is it available to be seen in draft form, or whatever form it is, and how would I go about doing that?

MAYOR HUBBARD: Okay. It was a draft proposal, it was just put out. I mean, if you want to see a copy, we can show you a copy of it.

MR. TASKER: Okay.

MAYOR HUBBARD: It's only for discussion, it's nothing that's going into effect.

MR. TASKER: Fine. It was also mentioned of an extension -- extensive proposed revisions to Section 150. Are they available to be seen as well, Mr. Mayor?

MAYOR HUBBARD: We haven't gotten that far into

doing stuff on Code 150.

MR. TASKER: So there's no document or draft proposal or anything like that?

MAYOR HUBBARD: The one that was talked about was from seven or eight months ago. I mean --

MR. TASKER: Okay. So that is available to be seen?

MAYOR HUBBARD: Yes.

MR. PROKOP: There's question about what's really available, because it's a work in progress. And I don't know -- I don't know its status.

MR. TASKER: This originally arose out of Code Committee meetings, public meetings that were attended, attended by the public, as well as the Code Committee.

MR. PROKOP: If there's one document that's been circulated in the Code Committee, that would be available, yes.

MR. TASKER: And I can do that through the Village Clerk, I assume.

MR. PROKOP: Yes.

MAYOR HUBBARD: Yes.

TRUSTEE ROBERTS: If I could.

MR. TASKER: Sure.

TRUSTEE ROBERTS: The pyramid is in the Code

Committee agenda from this past week on the website.

TRUSTEE PHILLIPS: On the website.

MR. TASKER: Okay. Thank you. Thank you.

Cautionary note, I guess. The Alliance of Municipalities that you're talking about, it kind of reminds me of, "I'm from Washington and I'm here to help you." But bear in mind, during the Nixon Administration, when the Federal Government forced all of the states to raise their drinking age to 21 or they were going to get their highway funds cut off, this proposal on the part of the County sounds like exactly that kind of a thing. It's not likely that you're going to be able to resist it very well, because what they give to Greenport might be relatively small amounts out of the total that they hand out. I suspect those amounts are material to Greenport, so that it's going to be difficult to resist the treatments of becoming involved in that alliance.

As to the Webb Street property that is being talked about developing either as for -- by the Village or Habitat for Humanity, I remember my 1L course in property, and when there's a reverter and the conditions of the reverter are not met, the title of the property reverts back, by operation of law, to

the person who owns the reversion. So that while not only do we -- do we never had clear title, because there was always the possibility of the reverter, but it would seem to me that at best, there's a cloudy title because the condition of the covenant has not been met. And we very well may have no title at all, because the reverter may have operated by operation of law.

Finally, I've noticed there was a draft of the FBS traffic ticket collection. And, again, I didn't, unfortunately, print the second page that may have contained it. But I would caution the Village with regard to the Federal Fair Debt Collection Practices Act, because the Village can become liable for -- as a debt collector by the acts of its agent, which FBS would be. So you'd want to make sure, I hope, that there is hold harmless indemnification provisions in the contract with FBS. I can tell from Mr. Prokop's comments that he just assume have a different contractor, but it appears you're stuck with them, so let's make sure we're protected in that matter as well. Thank you very much.

MAYOR HUBBARD: Thank you.

MR. PROKOP: Thank you for that comment, I appreciate it. Take care.

MAYOR HUBBARD: Okay. Anybody else wish to address the Board?

(No Response)

Okay. I want to wish everybody a Merry Christmas. We're going to adjourn at 9:20 to Executive Session. I so move.

TRUSTEE PHILLIPS: Second

MAYOR HUBBARD: All in favor? Thank you very much.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE ROBINS: Aye.

MAYOR HUBBARD: Aye.

Merry Christmas. To discuss litigation and personnel.

(Whereupon, the meeting was adjourned at 9:20 p.m.)

C E R T I F I C A T I O N

STATE OF NEW YORK)
) SS:
COUNTY OF SUFFOLK)

I, LUCIA BRAATEN, a Court Reporter and Notary Public for and within the State of New York, do hereby certify:

THAT, the above and foregoing contains a true and correct transcription of the proceedings taken on December 17, 2015.

I further certify that I am not related to any of the parties to this action by blood or marriage, and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of December, 2015.

Lucia Braaten
Lucia Braaten

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