

1 VILLAGE OF GREENPORT
COUNTY OF SUFFOLK STATE OF NEW YORK
2 -----X

3 VILLAGE OF GREENPORT
BOARD OF TRUSTEES
4 WORK SESSION
5 -----X

6
7 Third Street Firehouse
Greenport, New York
8
9 September 17, 2012
6:00 P.M.
10

11 B E F O R E :

- 12 DAVID NYCE - MAYOR
- 13 GEORGE HUBBARD JR. - TRUSTEE
- 14 DAVID MURRAY - TRUSTEE
- 15 CHRIS KEMPNER - TRUSTEE (EXCUSED)
- 16 MARY BESS PHILLIPS - TRUSTEE (EXCUSED)
- 17
- 18 SYLVIA LAZZARI PIRILLO - CLERK
- 19 JOSEPH PROKOP - VILLAGE ATTORNEY
- 20 CHARLENE KAGEL - VILLAGE TREASURER
- 21 DAVID ABATELLI - VILLAGE ADMINISTRATOR
- 22 JACK NAYLOR - DIRECTOR OF UTILITIES

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1 MAYOR NYCE: We will call this
2 meeting to order. Please stand for the
3 Pledge of Allegiance.

4 (WHEREUPON, all stood for the
5 Pledge of Allegiance.)

6 MAYOR NYCE: Welcome to the
7 September Village of Greenport work
8 session. For our monthly reports, we
9 will start off with the fire department.
10 Chief Manwaring is with us this evening.

11 How are you, Chief?

12 CHIEF MANWARING: Good. All
13 right, you got our new members for the
14 month?

15 MAYOR NYCE: Yes.

16 CHIEF MANWARING: We just wanted
17 to make sure it had notification.

18 MAYOR NYCE: Absolutely.

19 CHIEF MANWARING: The only other
20 thing that I have here, and I am not
21 sure whether I should bring it up here
22 or not, is I am not happy that bills are
23 not going to get paid this month after
24 having that discussion with you. So

25 somebody decided that my bills were not

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1 going to get paid this month. I have
2 some members -- actually the one's that
3 are doing work around this firehouse,
4 and taking money out of their pocket,
5 now they have to wait two months to get
6 paid. I'm not happy. I didn't want it
7 to get it all the papers and all that
8 crap --

9 MAYOR NYCE: Too late for that
10 one. That's fine, I will discuss this
11 with the Treasurer. We did set up a
12 series of events and the timing is -- it
13 has to go through the wardens and the
14 financing committee --

15 CHIEF MANWARING: My wardens
16 don't meet until this week, and with a
17 death in the department, move it over
18 till Thursday night.

19 MAYOR NYCE: I will discuss it
20 with the treasurer tomorrow. I also
21 know that they are trying to get the KVS
22 Software here, and so you can do your
23 own purchase orders here.

24 CHIEF MANWARING: We will

25 discuss that.

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1 MAYOR NYCE: Absolutely.

2 CHIEF MANWARING: Anything for
3 me? If not, I am out of here.

4 MAYOR NYCE: Thanks Chief. Next
5 report will be from the Treasurer,
6 Charlene Kagel.

7 TREASURER KAGEL: What I would
8 like to do is first is just discuss that
9 the fire department will be paid. They
10 will have to be paid in a separate
11 abstract and have a manual check
12 requested, which I am sure, Mr. Mayor,
13 will approve. We moved the deadline for
14 the abstract up. It was expressed to me
15 by Trustee Phillips that the Board had
16 wanted to have a copy of the abstract
17 before the work session. I think that
18 was a request that came from some of the
19 Board members or all of the Board
20 members, I am not sure. I just know
21 that it's important for her to have the
22 abstract and e-mailed to her the Friday
23 before the work session. So she had

24 actually requested because of her
25 schedule to move the deadline up. We

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1 have a couple of solutions. One is
2 which to have the KVS software here
3 installed. So that the secretary of the
4 fire department can do that. If not,
5 the other measure that we did have that
6 did actually work for Chief White, to a
7 more aggressive deadline moved up a
8 couple of months ago, was that, if they
9 would like, they could submit the
10 invoice for payment to us prior to their
11 finance meeting. We can print out a
12 report for them and it can get rejected
13 or not approved, and be deleted out of
14 the batch. So I think that would be the
15 easiest quick fix at this point. It
16 seems to be timing from the Finance
17 Committee and the Board meeting and the
18 work session. So I think that would
19 work. So I am not sure if that is a
20 workable option.

21 MAYOR NYCE: I think that would
22 be discussed at the Audit Committee.
23 What might help if we do run a separate

24 report, like a separate abstract just
25 for the fire department as a preliminary

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1 as well. It will be a very preliminary
2 pending the Board of Wardens approval.
3 It can be added to. Just so that this
4 Board knows in advance. The reason for
5 this Board doing it because the
6 purchases get approved at our regular
7 meeting, if the Board has not seen them
8 until that evening, it's tough to catch
9 anything -- you know, so I think it's
10 something that we can work on. I will
11 meet with the Chief and with George.

12 TRUSTEE HUBBARD: What is
13 exactly Trustee Phillip's looking for?

14 TREASURER KAGEL: It's the week
15 before the work session. So last
16 Tuesday was the cut-off.

17 MAYOR NYCE: Which is before the
18 Finance Committee.

19 TRUSTEE HUBBARD: Which it is
20 the second Tuesday. They switched it
21 from the second Thursday to the second
22 Tuesday. Now, she switched the date

23 again -- so, okay. There is no way we
24 can all representatives from five
25 different companies to get together.

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1 That is why the second week, they moved
2 it from Thursday to Tuesday. The cutoff
3 now is Tuesday morning.

4 MAYOR NYCE: I think we should
5 accept the fact that there is going to
6 be a separate abstract for the fire
7 department, and have them submit it --
8 the abstract used to come with the work
9 session years ago. And stepping it up
10 has made it great, but if we treat the
11 fire department more like that and say
12 we get the abstract later on, I don't
13 think it is an issue. We are just
14 supposed to make sure they are
15 purchasing properly. So I don't --

16 TREASURER KAGEL: Their
17 purchases are approved by the Finance
18 Committee.

19 MAYOR NYCE: Right.

20 TREASURER KAGEL: So I think
21 that could work.

22 MAYOR NYCE: I think so.

23 TREASURER KAGEL: Unless I hear
24 otherwise, I will tell Robert, at the
25 Treasurer's Office that is what we

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1 should be looking for. I do have a
2 budget modification which came in today.
3 Actually, it is for the mooring expense.
4 I had a conversation with the Village
5 Administrator Dave Abatelli today, he is
6 looking for money that we had rolled
7 into the budget in 2011 fiscal; year
8 end --

9 TRUSTEE MURRAY: The twenty
10 grand?

11 TREASURER KAGEL: Yes, the
12 twenty grand. What happened when the
13 year closed, we ended up with twenty
14 thousand in the account year end. So
15 this is basically going to roll that
16 money into this year.

17 MAYOR NYCE: He did not spend
18 the full amount, but he spent half of
19 it.

20 TREASURER KAGEL: So in the
21 future, if we have a situation, we

22 should think about putting it in the
23 Capital Reserve.

24 Moving on we have debt service,
25 action and penalties. We have VST

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1 update. The NYPHA report was filed by
2 October 31st. We have copies. Everyone
3 should have received a copy. There was
4 a punch list of items that were
5 completed by the Treasurer's Office last
6 week. I did receive an e-mail today
7 that I forgot about putting on the punch
8 list. I am expecting that will be
9 closed up on Wednesday.

10 MAYOR NYCE: Great.

11 TREASURER KAGEL: The Waste
12 Water Treatment Plant update, I have
13 received final pay req's for Bill Cross
14 and Bartillucci and all of which was
15 prior to the change orders that were
16 presented to the Board for next week's
17 meeting. I had conversation with Mary
18 Ellen from the EFC and asked her if we
19 could get a year end preliminary closed
20 report. She had suggested we do that in
21 the form of just processing pay req's.

22 So what we are going to do is, after the
23 Board approve's the change order's on
24 Monday, I will cut check's for the
25 remaining. I also did get a list for

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1 some of the things outstanding. So I
2 will submit all the documentation. This
3 should turn around very quickly.

4 MAYOR NYCE: And we will be
5 holding all of these checks until all
6 the documentation has been done, all the
7 requirements have been met and
8 everything has been completed. Just
9 so it's clear that it's not that we are
10 cutting checks and sending them out.

11 TREASURER KAGEL: We will make
12 sure that these checks get processed and
13 held in the safe until such time.

14 MAYOR NYCE: The Director of
15 Utilities had been walking with the
16 contractors to make sure everything is
17 taken care of. We will ensure that we
18 have all the proper documentation closed
19 out and everything is completed to
20 everyone's satisfaction. And the punch

21 list will be taken care of. At which
22 point they will be paid for their job.
23 I want to make sure that we don't pay
24 before we need to. I would encourage
25 that you and the Director of Utilities

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1 work together on when that time is. And
2 also, we need to get engineer records.

3 TREASURER KAGEL: Okay.

4 MAYOR NYCE: I know you would
5 like to discuss in Executive Session
6 some staffing issues. I would like to
7 bring up in sort of a general sense,
8 several months back, as you remember,
9 Charlene backed off a few hours. Deputy
10 Treasurer Brandt stepped up for
11 additional hours. And we were going to
12 hire a part-time person to do bank
13 req's.

14 TREASURER KAGEL: A clerical
15 person.

16 MAYOR NYCE: There was an
17 additional clerical person that they
18 were talking about hiring. What
19 Charlene came to me last week or the
20 week before, and they determined that --

21 first of all, they have stepped up and
22 have been handling the work load, and so
23 she has asked if we made good on our
24 end. If they are going to take on the
25 additional responsibilities instead of

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1 hiring another part-time person and
2 spread that money out. Again, this was
3 all allocated salary money. It is not
4 increasing the budget at all. It's all
5 the same salaries money. I have
6 discussed it and the Board should
7 discuss it further in Executive Session,
8 salaries and stuff because we don't do
9 that in open session. But, you know,
10 that we would consider that as an
11 option.

12 Is there anything else for
13 Charlene?

14 (No Response.)

15 TREASURER KAGEL: Thank you.

16 MAYOR NYCE: The next report
17 will be from Village Clerk Pirillo.

18 CLERK PIRILLO: I wanted to
19 thank the Members of the Board for

20 allowing me to go to seminar, which
21 Attorney Prokop attended as well, which
22 was very informative, and we really --
23 it was very interactive. We were able
24 to ask a lot of questions. And I think
25 that is a good thing with time. In the

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1 same vane, the Suffolk County Village
2 Association is holding a training class
3 on October 17th, and it's their annual.
4 It's their Planning and Zoning Officials
5 course.

6 MAYOR NYCE: This is the one
7 that I believe we are trying to take our
8 Zoning and Planning and Historic
9 Preservation to --

10 CLERK PIRILLO: Yes. I
11 distributed to this information to the
12 Chair's, and they are getting back to
13 Dave Abatelli and myself.

14 MAYOR NYCE: These are very
15 helpful, especially for the volunteer
16 Board members.

17 CLERK PIRILLO: I thought it was
18 important that they attend. I attend on
19 an annual basis.

20 MAYOR NYCE: There is a cost per
21 person?

22 CLERK PIRILLO: There is,
23 \$45.00.

24 MAYOR NYCE: Okay. Do the
25 different Boards have enough in their

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1 line item to cover?

2 MR. ABATELLI: It shouldn't be
3 an issue.

4 MAYOR NYCE: I think it's great,
5 as long as we can afford it.

6 CLERK PIRILLO: Staying with the
7 education theme, the Board was kind
8 enough again to approve my attendance at
9 a seminar regarding on how to prepare an
10 employee handbook. It was Part II of
11 IV. This is the handbook of the
12 handbook. The classes are free. They
13 are available online, and I have printed
14 out the presentation, and I intend to do
15 so with the next two sessions. I feel
16 it's a better use of time this way then
17 spending going to and from Bethpage.

18 MAYOR NYCE: Is this the seminar

19 that Trustee Kempner brought up at last
20 month's meeting?

21 CLERK PIRILLO: Correct.

22 MAYOR NYCE: And suggested that
23 you attend?

24 CLERK PIRILLO: Correct. And
25 it's quite helpful, especially in this

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1 format.

2 MAYOR NYCE: Cool.

3 CLERK PIRILLO: Our deer hunting
4 applications will be available tomorrow
5 morning. It has been noticed as such.
6 We already have residents expressing
7 interest. So Attorney Prokop and I have
8 been working closely on procedural.

9 MAYOR NYCE: We should all be
10 clear and made sure on where those areas
11 are to be.

12 CLERK PIRILLO: I have been
13 provided with some literature, and Dave
14 and I met with him last week. That will
15 be an ongoing effort. He is really a
16 very valuable resource. So we
17 appreciate his time and efforts.

18 MAYOR NYCE: Thank you. I had a

19 conversation with the supervisor last
20 week, and with the deer becoming more
21 and more, they are becoming a nuisance.

22 CLERK PIRILLO: Our resolution
23 for the Power Squadron, the wording as I
24 have it on my report may need to be
25 tweaked a bit. This came to a save the

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1 date basically. The resolution is not
2 approving the permit application but
3 just the date. Details of their permit
4 application will be discussed at a much
5 later date.

6 MAYOR NYCE: Okay.

7 CLERK PIRILLO: Lastly --

8 MAYOR NYCE: Excuse me, the
9 resolution ratifying my signature on the
10 special event permit application for
11 Maritime festival, I don't know that I
12 am comfortable with the Board giving me
13 authorization. I think the Board should
14 be aware of what I am signing when I am
15 signing it.

16 ATTORNEY PROKOP: I agree.

17 MAYOR NYCE: So I am going to

18 give you that resolution and you can
19 strike that. I understand what you are
20 getting at, but I don't want to
21 circumvent the process.

22 CLERK PIRILLO: Okay.

23 MAYOR NYCE: They are a major
24 sponsor and they needed an additional
25 application and an additional biller

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1 signature.

2 CLERK PIRILLO: I also just
3 wanted to announce that our presentation
4 by Robert Freedman, will be held here on
5 October 18th from 5:30 to 7:30.

6 MAYOR NYCE: In conjunction with
7 the Town of Southold?

8 CLERK PIRILLO: Yes.

9 MAYOR NYCE: I that would be
10 great. From 5:30 to 7:30?

11 CLERK PIRILLO: Yes.

12 MAYOR NYCE: Here?

13 CLERK PIRILLO: Here.

14 MAYOR NYCE: Is there anything
15 else for Sylvia?

16 (No Response.)

17 MAYOR NYCE: Then I will offer

18 this RESOLUTION to be ratified on
19 Monday. I will offer a RESOLUTION to
20 authorize Mayor Nyce to sign the New
21 York State Liquor License Authority
22 Special Event Permit Application for
23 Greenport Harbor Brewery for the use of
24 Mitchell Park as a major sponsor vendor
25 during the 2012 Maritime Festival. So

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1 moved.

2 TRUSTEE MURRAY: Second.

3 MAYOR NYCE: Any discussion on
4 that motion?

5 (No Response.)

6 MAYOR NYCE: All those in favor?

7 TRUSTEE HUBBARD: Aye.

8 TRUSTEE MURRAY: Aye.

9 MAYOR NYCE: Aye.

10 Any abstentions?

11 (No Response.)

12 MAYOR NYCE: I will ask that the
13 Clerk put it on the agenda to be
14 ratified on Monday.

15 Our next report will be from
16 the Director of Utilities Jack Naylor.

17 MR. NAYLOR: Good evening,
18 everyone.

19 MAYOR NYCE: Good evening, Jack.

20 MR. NAYLOR: It has been a very
21 busy month. I will leave what is in
22 there as self explanatory. I will
23 comment on anything that you need me to
24 talk about further. FEMA monies, there
25 was \$11,000 for the sewer and about

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1 \$30,000 for electric. And \$30,000 for
2 the Highway Department.

3 MAYOR NYCE: Okay.

4 MR. NAYLOR: So since that money
5 was reimbursed from last year, hopefully
6 we can use the funds --

7 MAYOR NYCE: I would encourage
8 you to talk to the Treasurer and
9 determine how best those funds will be
10 used. That is reimbursement from time
11 spent and salaries paid.

12 MR. NAYLOR: Okay. The next
13 item is rather long, so I will try and
14 shorten it. There is a excitation in
15 our trouble system for the analog.
16 After the project was bid, the

17 contractor got quotes for what was
18 specified and got an efficient quote.
19 So whatever we requested and what was
20 bought, they no longer make it any more.
21 So the option is to switch to a digital
22 base system. So the digital system is
23 cheaper for the department, but we have
24 some significant field work that has
25 been done. Everybody say down and

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1 agreed that between the credits and the
2 additional charges, it should work.
3 However, they are going to have their
4 people from out of town come and just st
5 there until everything starts back up.
6 You know, from all the different parts
7 of the project, we will have to spend
8 the money. But if everything goes
9 right, we shouldn't have to spend that
10 money. That will be used only for time
11 and material if we have to use them for
12 standby. So I asked them for a
13 recommendation for the worse case,
14 because I did not want to come back to
15 the Board twice. They said worse case

16 based upon their experiences at other
17 sites, they said they could be here up
18 to similar time, and the recommendation
19 from the engineer was that we set aside
20 \$22,000 to cover that potential
21 situation.

22 MAYOR NYCE: I have a very long
23 conversation with Mr. Braun about this.
24 He's very optimistic that it will end up
25 being a wash and we won't have to end up

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1 touching the contingency money, but if
2 we do, it would be a very minimal amount
3 of the contingency money. After that
4 conversation, I had a conversation with
5 Jack about the same thing, and Jack as
6 so, wants to act on the side of caution
7 and make sure we have funding if
8 something goes wrong. Mr. Braun was
9 going to attempt to schedule this, such
10 that, it isn't a lot of standing around
11 time. I don't want to spend additional
12 money for this. I don't necessarily see
13 another option at this point to get to
14 the equipment installed. We are going
15 to have to spend the time. They have to

16 be here during the start up. If during
17 the start up there was some kind of
18 hick-up, they would have to stand
19 around. They have to be paid. Sort of
20 sticks in my pocket, when I stand
21 around, I don't get paid. I understand
22 that they are allocating a certain
23 amount of resources to here. You know,
24 when they did the bid, the analog
25 equipment was available. It's no longer

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1 being made. So what we have to do is
2 switch it to digital and a computer
3 program has to be written, all of which
4 can be done, but the start up, now all a
5 sudden, has to do it different based
6 upon the start-up. That ends of playing
7 to engines running -- it affects all
8 phases of what is going on. Again, I am
9 really not interested in spending the
10 additional money, and I made that really
11 clear to Mr. Braun when I spoke to him.
12 He really feels that it will end up
13 being a wash. Again, I understand that
14 Jack wants to air on the side of

15 caution, and we want to have the money
16 available. I am dragging this out a
17 little bit, so we can make this clear
18 that we do not want to spend this money.

19 MR. NAYLOR: No, we made it
20 clear that the initial \$20,000 in
21 credits were taken back. You know,
22 originally we had this proposal for
23 \$42,000. We argued about this and we
24 chopped a lot of these things down. You
25 know, it got down to the \$22,000 mark.

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1 This is a time and material. So it will
2 be done on a time and material basis,
3 and will be very closely monitored.

4 MAYOR NYCE: I understand, best
5 case scenario, we won't touch it at all.
6 Worse case scenario, we spend more money
7 that we wanted to spend, but at the end
8 of the day we have a brand new piece of
9 equipment, which will greatly improve
10 our ability to do whatever electricity.

11 TRUSTEE HUBBARD: It's a
12 disappointment to the people that are
13 the specialists in the field didn't see
14 that analog was going out and digital

15 was coming in. To think that somebody
16 would have known a little bit sooner,
17 that they didn't just design this as
18 being digital system going with the
19 future technology instead of the old
20 stuff.

21 MAYOR NYCE: It's unfortunate.

22 MR. NAYLOR: The second item
23 under that, we got quotes from
24 subcontractors. The contractor will
25 come in and put in a block and remove

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1 one --

2 MAYOR NYCE: That was my
3 question. I did not want to pay for
4 that twice. If we didn't specify
5 initially, I didn't want to pay for it
6 twice. If they are eating the cost of
7 installing and removing the block when
8 they are putting it in and this is the
9 cost of installing it, the question is,
10 this should be above and beyond what
11 they quoted initially. They through
12 something in. If they through something
13 in and took it out and it's wrong --

14 MR. NAYLOR: They did that. Now
15 they are taking it out. Under the
16 Village Code, the way the document is
17 written, we were going with what was
18 there. You know, the reason they did
19 this, LIPA did most of the work, and the
20 transformer. So we don't have one. So
21 they took it out. So we have two
22 choices, we can put the old windows back
23 in, but I thought it was better to do it
24 this way.

25 MAYOR NYCE: Understood. They

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1 performed work on Villae property that
2 wasn't authorized under the Village
3 documents, if that was something that
4 they were going to have to do anyhow, if
5 they were going to leave the windows
6 there and none of this happened, we
7 would not have to spend the money that
8 we have to put in the glass block. Do
9 you see what I am saying?

10 MR. NAYLOR: Yes. I also
11 requested a similar quote to have the
12 door replaced.

13 MAYOR NYCE: I am going to

14 reiterate, this was something that they
15 fowled up at the start and I don't want
16 to pay for it twice. That's all.

17 MR. NAYLOR: Yes. Joe, I sent
18 you the revised notice for the light
19 grant.

20 ATTORNEY PROKOP: Yes, that is
21 fine. With that condition?

22 MR. NAYLOR: Yes. So I will
23 send that out. I sent the revised one
24 back to you. Getting on to the next
25 item, new items for preventative

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1 maintenance. We are trying to move from
2 being reactive to proactive with the
3 light department. We have completed the
4 survey, it was 65% complete. It's now
5 100% complete. Everything has been
6 located, mapped and it has been
7 itemized. We are now going to start
8 scheduling. These are the ones that
9 start to give us the most problems with
10 the storms.

11 MAYOR NYCE: Okay.

12 MR. NAYLOR: Another item, we

13 have bare wires. When we touch them,
14 they pop. Those have been mapped and
15 located and going through inventory now.
16 Going to separate them all. The
17 inspection program, I have tried, as you
18 remember last year, the intern who
19 developed the computer programming, I
20 tried to hire him, but he got a real job
21 after his internship and wasn't
22 interested. I am going to take a shot
23 at it, but Freeport has agreed to do an
24 inspection and train our guys on how
25 they do and what they recognize. They

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1 are going to show our guys. I got a lot
2 of hesitance when I brought it before
3 the Board when it was a \$12,000 item.
4 Now, it's a \$2,250. I think it's
5 something that we can afford and put us
6 back into the position by going out and
7 determining where corrossions happen. So
8 when it warms up, we will be able to get
9 a lot of these before it happens.

10 MAYOR NYCE: Excellent.

11 MR. NAYLOR: Finally. We talked
12 about water and sewer, and right now we

13 are assessing the needs. The fuel pumps
14 arrived, fuel pump parts. George will
15 be coming out this week. So if anything
16 happens, we don't want to have the guys
17 standing around. We will have a
18 knowledgeable guy on staff. Verizon
19 utility poles, they laid off another
20 guy. I am on Contact #7. So I am
21 trying to get an answer and I keep on
22 getting pushed down. He is not here
23 anymore. The next item, much to my
24 frustration, I have two work session
25 items that need to be -- approved.

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1 Originally, the Mayor and I were to
2 travel up to this meeting but he has an
3 obligation that he has to attend to. So
4 there are two separate motions for the
5 Mayor and myself to attend the NYAPP
6 meeting for later this week.

7 MAYOR NYCE: The cost for mine
8 should be reduced because I am only
9 going to be staying one night.

10 MR. NAYLOR: In all likelihood,
11 the way that this is set up. You got to

12 the meeting. You stay the night and you
13 go home the next day. I will probably
14 be doing the same but in case there are
15 more important issues going on, I will
16 leave the following night. In the past
17 five years, I have not used that extra
18 nights lodging.

19 MAYOR NYCE: When we finish the
20 report, we will do all the motions.

21 MR. NAYLOR: Okay. Bid notice,
22 you guys got. Charlene reported
23 September 4th, we closed the project.
24 We were officially 100% complete except
25 for punch list items. I do want to

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1 correct one thing, in that the payment
2 that we have now, we are still holding
3 retainage.

4 MAYOR NYCE: I just want to make
5 sure we are not paying all of our work
6 in full until everything has been
7 completed.

8 MR. NAYLOR: We have about
9 \$22,000 on electrical and \$200,000 on
10 contractor. At some point, maybe not
11 every month. But as the punch list gets

12 smaller, the Board can use the retainer.

13 MAYOR NYCE: Right.

14 MR. NAYLOR: All the grants are
15 pretty much closed out. So hopefully
16 that will get one shortly. There are
17 two change orders. Again, no emergency
18 here. So they can get approved next
19 month.

20 MAYOR NYCE: It was discussed
21 last month. It has to do with the screw
22 pump costs.

23 MR. NAYLOR: So one of the
24 things that were on the punch list last
25 week, we argued about it, and so they

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1 are working on it.

2 MAYOR NYCE: All the more reason
3 not to approve it tonight.

4 MR. NAYLOR: The first paragraph
5 there is self explanatory. The one
6 thing that I did want to bring up is the
7 San Simeon all the way up to the
8 Greenport sign, they are looking for a
9 place and see if we have anything
10 available. If the money is right, maybe

11 the Board would be interested.

12 MAYOR NYCE: Tell them to make
13 an offer.

14 MR. NAYLOR: Okay. I will give
15 them a call. On personnel and stuff, we
16 are up to six candidates that have
17 responded.

18 MAYOR NYCE: Okay.

19 MR. NAYLOR: They have all been
20 in the 90 category. You know, nothing
21 really applicable so far, but we will
22 see what comes in.

23 MAYOR NYCE: On the level of
24 certification, the Board has said when
25 you reach this level, we will give you a

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1 merit raise. On your e-mail, I would
2 like to know what your proposal for that
3 merit raise is.

4 MR. NAYLOR: It's attached to
5 the report.

6 MAYOR NYCE: Fantastic.

7 MR. NAYLOR: I didn't know if
8 you wanted to discuss it with me or
9 amongst yourselves.

10 MAYOR NYCE: We are going to

11 have a very brief Executive Session and
12 discuss a couple of personnel issues, as
13 well as this. I will say in open
14 session, we had talked about years past,
15 we were sending people off to get these
16 different licenses. Once they have this
17 education, we want to make sure that we
18 have them at a similar scale as to what
19 they are already getting. What they
20 could get elsewhere. So that they don't
21 just get the education here and just
22 jump ship. So we want to make sure that
23 we are paying our wastewater treatment
24 plant operators and personnel in line
25 with what Suffolk County Health Services

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1 would pay. We are most likely not going
2 to be able to compete with some of the
3 higher competitors, but we should be
4 able to compete with the public.

5 MR. NAYLOR: That is all in the
6 requisition.

7 MAYOR NYCE: Excellent.
8 Anything else for Jack?

9 TRUSTEE MURRAY: Jack, I had a

10 question on the sewer. Did they find
11 that it is damage?

12 MAYOR NYCE: I actually had a
13 conversation with them last week. I am
14 waiting for a report from them and I am
15 going to corollate that with Jack's
16 report and we will come up with a
17 solution. Right now, it's a bunch of
18 what this person said and what another
19 person said. I want to get information
20 from them before we an go start digging
21 again. Thank you vert much, Jack.

22 I offer a motion for the
23 attendance of Mayor Nyce at the NYAPP
24 September Business Meeting at a cost of
25 \$149.00 for lodging and associated

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1 travel, toll and ferry costs estimated
2 at \$110.00, estimated expense of \$259.00
3 to be drawn from Line Item A.1210.400
4 Mayor Contractual Expenses. So moved.

5 TRUSTEE HUBBARD: Second.

6 MAYOR NYCE: All those in favor?

7 TRUSTEE HUBBARD: Aye.

8 TRUSTEE MURRAY: Aye.

9 MAYOR NYCE: Aye.

10 That motion carries.

11 That will be brought for
12 ratification on Monday.

13 I will offer a motion
14 authorizing the attendance of Director
15 of Utilities Naylor at the NYAPP
16 September Business Meeting at a cost of
17 \$298.00 for lodging with associated
18 travel, toll and ferry costs estimated
19 at \$110.00, mileage costs at \$176.00,
20 with \$584.00 estimated expense to be
21 drawn from Line Item E.0781.100
22 Executive Department. So moved.

23 TRUSTEE HUBBARD: Second.

24 MAYOR NYCE: All those in favor?

25 TRUSTEE HUBBARD: Aye.

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1 TRUSTEE MURRAY: Aye.

2 MAYOR NYCE: Aye.

3 That motion carries.

4 MR. NAYLOR: Thank you.

5 MAYOR NYCE: Our next report
6 will be from Village Administrator Dave
7 Abatelli.

8 MR. ABATELLI: Good evening,

9 gentleman.

10 MAYOR NYCE: Before we start, I
11 want to say thank you. Dave was very
12 helpful in having to find candidates for
13 the Planning Board. He worked very hard
14 on that. It looks like we have five
15 people that we are looking to appoint
16 next Monday, and I want to say thank you
17 very much. It was a lot of additional
18 work. And I also want to thank the
19 people that stepped up.

20 MR. ABATELLI: I don't really
21 have much.

22 MAYOR NYCE: We have had great
23 weather and great events. The number of
24 large yachts at the marina makes an
25 awful big difference to the revenues. I

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1 also want to send out my congratulations
2 to Cathy Matthews. She did a great job
3 with both the after school program and
4 summer program as well. She is a real
5 nice addition. We would like to
6 encourage her with that.

7 MR. ABATELLI: I am sure she
8 would appreciate that. There is also

9 something else that she is trying to put
10 together, which is a parenting skills
11 workshop. Something to work with -- not
12 only the single moms, but just in
13 general.

14 MAYOR NYCE: Does she deal with
15 the school?

16 MR. ABATELLI: She has a great
17 relationship with the library but she
18 also deals with the school. They are
19 looking at some grant monies to, but it
20 shouldn't cost that much.

21 MAYOR NYCE: Great. I like what
22 you have for the maintenance. I would
23 also like to include all the restrooms,
24 especially by the beach.

25 MR. ABATELLI: Those are

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1 included.

2 MAYOR NYCE: I think the time
3 has come. We have talked about it for a
4 couple of years. We were trying to
5 rotate somebody from the Electrical
6 Department. I think it was George that
7 was going to go down there.

8 MR. ABATELLI: Just with the
9 carousel, it's a particular problem with
10 the summer, than now. But it's for all
11 the facilities. We have tried to hire
12 part-time people but it just doesn't
13 work. As long as we can find the right
14 person, then we should be good. Doesn't
15 have to be very skillful, but some
16 knowledge.

17 MAYOR NYCE: It has to be
18 someone that is willing to pickup from
19 the next person. It has to be somebody
20 in learning a bunch of stuff and I think
21 particularly, any personnel that is
22 looking for a full-time position. I
23 think it's a great idea.

24 MR. ABATELLI: Good.

25 MAYOR NYCE: Thursday at the

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1 schoolhouse on the 20th, is our final
2 LWRP draft document, draft document
3 harbor management letter.

4 MR. ABATELLI: It is our last
5 meeting that we are openly looking for
6 an input. There will be more meetings.

7 MAYOR NYCE: Right. Good.

8 Update on the pavement. I know that we
9 are waiting on Corrazini to start,
10 probably Friday?

11 MR. ABATELLI: I met with P.J.
12 last week. I don't want to make this a
13 long story.

14 MAYOR NYCE: Then by all means,
15 don't.

16 MR. ABATELLI: Basically, we
17 were thinking next week. It is still
18 possible. Apparently, I was told on
19 Thursday that the Town is also looking
20 to do some work on this area, also
21 through Corrazini with the grinder. So
22 they are trying to work the timing
23 together. It will get done. Our guys
24 were trimming trees today. We have been
25 telling them -- I think they want to be

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1 done too.

2 MAYOR NYCE: Great.

3 MR. ABATELLI: We will be ready,
4 hopefully. I just wanted to go back to
5 the park, I am planning to put in for
6 next month some relatively modest raises

7 for some of my supervisory part-time
8 people. Mostly it is cashiers that are
9 part-time. That have worked at the
10 marina and now want to work at the
11 ice-cream or the carousel. That will be
12 modest. Jeff's contract expires the end
13 of October or November 1st. My
14 understanding of the contract is that,
15 if nothing happens with either side -- I
16 don't recommend we do anything.

17 MAYOR NYCE: You should let them
18 know that his contract is up, and that
19 is he wants to propose any changes now
20 would be the time. I have to say, that
21 with all that has gone on this summer.
22 Jeff and his staff have been absolutely
23 fantastic. They have handled memorial
24 day weekend with the great deal of
25 composure. He had a good staff with him

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1 this year. The one thing that I would
2 like to see stepped up is waking zone
3 and if that means conversations with the
4 Bay Constable then, we really need to
5 enforce the no waking. Maybe it's time
6 for us to renew the conversation with

7 the Southold Town and enter into an IMA
8 and you know, and help fund an
9 additional bay constable. When I talked
10 to them a couple of years ago, the Chief
11 and the past chief, who is now the
12 captain, the supervisor and the bay
13 constable all thought it was a doable.
14 They know that we need coverage. That
15 is the only thing that I notice. I have
16 heard rave reviews about the people
17 using the marina and staff and Jeff.
18 You know, I know he is working hard.
19 It's good.

20 MR. ABATELLI: Yes. The
21 schoolhouse, that is going well.
22 Something just for the Maritime weekend,
23 the schoolhouse is going to be used for
24 quite a bit of the Maritime and the
25 prepping for it. I think on Saturday a

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1 two-hour lecture to the history. With
2 the jail, on Saturday, I was actually
3 their with some of the volunteers and
4 cleaning up, we were talking about the
5 jail for the festival. And what is

6 supposed to happen if this thing comes
7 true, there is going to b a few people
8 dressed in like prison uniforms, you
9 know inmates of the Greenport Jail. To
10 promote the idea that we are going to
11 have it open and that people can use
12 their own cameras. You know, charge
13 them to have their picture taken. It's
14 a good idea.

15 MAYOR NYCE: That's great.

16 MR. ABATELLI: Even on Saturday,
17 quite a few people were coming in.

18 MAYOR NYCE: That's great.

19 Anything else for Dave?

20 (No Response.)

21 MAYOR NYCE: Thank you, Dave.

22 Our next report will be from Village
23 Attorney, Joe Prokop.

24 ATTORNEY PROKOP: Okay. I just
25 want to go over a couple of items and

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1 then I will answer any questions that
2 you have. We have completed the
3 extension, that the Village required
4 counseling on. I have been assisting --
5 providing support to the Village for

6 closeouts of the Wastewater treatment
7 project. We have contractual
8 obligations of the contractors. I
9 assisted in conducting a training
10 session with the new Planing Board
11 members, and we actually spent to about
12 an hour and a half or so in going over
13 procedures and things that they need to
14 know to get the ground running. It
15 seems to be positive. They seemed
16 interested and very concerned in wanting
17 to do a good job, which is a good thing.
18 Dave Abatelli brought me a couple of
19 things to closeout the grant funding.
20 We completed the street sweeper bid
21 package and bid that out. We got the
22 responses -- I am sorry, we are working
23 to get responses in. There is a number
24 of other things that I have been working
25 on. Everything else seems pretty

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1 explanatory.

2 TRUSTEE MURRAY: What's with the
3 parking?

4 ATTORNEY PROKOP: I am going to

5 make a suggestion that -- a lot of other
6 municipalities have basically penalties
7 for not addressing penalties. This is
8 just a recommendation, but letting you
9 know that a lot of other municipalities,
10 they have a penalty system in place,
11 where if you don't address the initial
12 parking ticket you get penalty. The
13 benefit of that if, there are one or two
14 outside agencies that if you have a
15 penalty system in place, they will get
16 involved in the collection process. The
17 court won't do it. I can do it but
18 there is an expense involved. There are
19 outside agencies that can get involved
20 fairly efficiently.

21 MAYOR NYCE: I would say write a
22 proposal and submit it to the committee
23 for their review.

24 ATTORNEY PROKOP: Okay.

25 MAYOR NYCE: Anything else for

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1 Joe?

2 (No Response.)

3 MAYOR NYCE: The next report

4 will be from committees. We did not

5 have a code committee. The Plant
6 Committee met and they are recommending
7 that the Board engage with another bond
8 counsel firm, that would be Hawkins
9 Dellafield. That we continue with what
10 we have now and close out the project.
11 They are recommending -- there is no
12 change in cost. It is basically the
13 same costs. We realize that they give
14 better service. They are more geared to
15 what we do. The other's they do much
16 bigger projects. So with that, we will
17 move onto Mayor and Village Board.
18 Trustee Hubbard?

19 TRUSTEE HUBBARD: Just one
20 project that I was working on, the
21 little building next to the field is in
22 poor shape and there is a broken window
23 in there with a lot of jagged glass
24 and stuff. It had a steel cage over the
25 door, which is basically open now for

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1 anybody to get in there. I spoke to
2 Dave Abatelli. We went and looked in
3 there. There was a lot of bee's nest in

4 it and infected in it. I am going to
5 have the Village take the window out,
6 the air conditioner out and put some
7 plywood up and have some volunteers
8 paint it. Put a lock on it and keep it
9 closed. So hopefully we will get that
10 done before the winter time so that
11 nobody is living there. So I don't want
12 anybody getting hurt and having any kids
13 hanging out in there. And John's been
14 trying to keep the truck in a proper
15 location.

16 MAYOR NYCE: Cool.

17 TRUSTEE HUBBARD: That's it.

18 MAYOR NYCE: Thank you. Trustee
19 Murray?

20 TRUSTEE MURRAY: I am working on
21 somethings with Jeff on the electrical
22 on the east pier. After the Maritime,
23 we will have a lot more time to iron
24 this out. We did get some bids from our
25 engineer, that looks like Chinese to us.

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1 So after Maritime, we will try an iron
2 out what we can do, what we need to do
3 and what we can possibly do with our

4 job, and try and minimize some of that
5 costs. With the initial number, it's
6 not cheap. I think it's going to be a
7 very viable thing for us to further look
8 into.

9 MAYOR NYCE: I have had some off
10 the cuff conversations with the captains
11 that are very interested in being here.
12 It's not as crowded as Sag Harbor or
13 expensive as Sag Harbor. Electric is
14 the problem. So we are working out a
15 way to get some upfront funding. I know
16 that Jeff has discussed it with it. I
17 know that some of the owners of the
18 yachts are interested in working out
19 some sort of deal. To sort of kick this
20 grant in the butt a little bit. We are
21 now in that catch 22. They want to stay
22 here and we don't have what they need.
23 So we need to get that as soon as
24 possible.

25 TRUSTEE MURRAY: So Jeff has

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1 been very good with that. I think by
2 next meeting we should have a really

3 good idea.

4 MAYOR NYCE: Cool. That's
5 great.

6 TRUSTEE MURRAY: That's it.

7 MAYOR NYCE: I have a little
8 idea that I have been kicking around for
9 quite a while that I wanted to run to
10 everyone. I realize that we have a
11 small Board today. We will likely talk
12 about it again. We have the Little
13 Beach area over there, it's sitting.
14 Not really doing anything for us right
15 now. I think the majority of the
16 community would like for it to stay in
17 Village hands. We would like it to stay
18 somewhat accessible and some what open.
19 The bottom line, it has to make money
20 for us somehow. I have talked to New
21 York Power Authority, sort of brief
22 discussions. Not formal discussions.
23 Going over some ideas. Our electric
24 auditors, different enterprises. I
25 would like the Board to consider us

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1 going out to get RFP's to turn that 9
2 acres into a green energy park. The

3 idea being if we can generate a reusable
4 alternative energy, where we can in all
5 intent purposes flat line our electrical
6 rates, because that is the portion that
7 we purchase on the open market. So I am
8 not sure of mechanism, where we have a
9 private enterprise or electric
10 investment. I want us to generate
11 electricity. I want us to make money
12 with our electrical system. And I think
13 we have an opportunity to assist us for
14 a small utility. I have talked to some
15 people who are potentially interested in
16 studying this. How much additional
17 generation do you need for diesel when
18 the sun does drop off. We are a small
19 enough entity that these can be done.
20 Obviously the cost of infrastructure is
21 not expensive. I think the long term
22 benefit is to bring our electric rates
23 to a more constant number. We are not
24 at the mercy of the open market,
25 necessarily. In order to do that, we

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1 would have to generate. Again, this is

2 all open for discussion. This is still
3 the idea phase. The other aspect is
4 literally a camp site at the park. We
5 can put some cabins for rent. It's a
6 great place for hiking, kayaking,
7 biking. So we can try and get some
8 revenue for the envirotourism that
9 happens. Those are sort of the major
10 components. So with a combination of
11 solar units at that site, I would like
12 for us to do this as a team with places
13 like Stony Brook University. We can do
14 some agricultural stuff there as well.
15 That's the nut of the idea. So I would
16 like at some point over the next couple
17 of months with the Board's permission,
18 to come up with some RFP to see who is
19 out there and what would be interested
20 and bring it to the table. The people
21 that I have spoken to, they are
22 intrigued by the idea. There are a ton
23 of grants available for it. And I will
24 leave it at that. It's -- I think it is
25 something that is worth and there is

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1 enough facit's that are interested to

2 enough people and a lot of resources
3 there. If we can generate what we now
4 purchase on the open market
5 consistently, we then use thee
6 generators and make money. And that's
7 another thing. There is a lot of work
8 that can be done. So that is for your
9 consideration. That is all that I had.
10 So at 7:27, I will offer a motion to
11 adjourn to Executive Session to discuss
12 two personnel issues.

13 TRUSTEE HUBBARD: Second.

14 MAYOR NYCE: All in favor?

15 TRUSTEE HUBBARD: Aye.

16 TRUSTEE MURRAY: Aye.

17 MAYOR NYCE: Aye.

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19 (WHEREUPON, the meeting concluded.)

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C E R T I F I C A T I O N

STATE OF NEW YORK)
) SS:
COUNTY OF SUFFOLK)

I, Jessica DiLallo, a Court Reporter and Notary Public for and within the State of New York, do hereby certify:

THAT, the above and foregoing contains a true and correct transcription of the proceedings, all of which occurred in open court or in chambers, and were reported by me.

I further certify that I am not related to any of the parties to this action by blood or by marriage and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this day, October 1, 2012.

(Jessica DiLallo)